

## Assessor, Town of Orangetown

The position of Assessor is opened in the Town of Orangetown. This is a Town Board appointed position with a 6-year term. Salary is 120,000.00 – 150,000.00, commensurate with experience and qualifications. This position supervises 5 employees and is responsible for professional valuation of real property in the Town for the purpose of taxation. Duties include but are not limited to: Values and revalues each parcel of real property, attends all hearing of the Board of Assessment Review, Make assessment changes in accordance with law as directed by the Board of Assessment Review, provides school districts with a copy of the pertinent portion of the assessment roll, supervises and trains appraisal staff, and reviews and make determinations with respect to applications for tax exemptions.

**Minimum Qualifications:** Two Years of satisfactory full-time paid experience in an occupation involving the valuation of real property, such as assessor, appraiser, valuation data manager, real property or appraisal aide. Certification by the New York State Office of Real Property Tax Services as a State Certified assessor. Must be a resident of New York State.

Please send resume to: [dmorrison@orangetown.com](mailto:dmorrison@orangetown.com) or mail: Donna A. Morrison, Human Resources Coordinator, Town of Orangetown, 26 Orangeburg Road, Orangeburg, NY 10962.