

TOWN OF ORANGETOWN
WORKSHOP MEETING
TUESDAY, JUNE 7, 2016

This Town Board Meeting was opened at _____p.m.

Councilman Denis Troy _____
Councilman Thomas Diviny _____
Councilman Paul Valentine _____
Councilman Jerry Bottari _____
Supervisor Andrew Stewart _____

Pledge of Allegiance to the Flag

ANNOUNCEMENTS: • RTBM 6/14/2016 @ 8:00 P.M. - Open/Continue Public Hearing
Re: Use of Town Parks

PRESENTATIONS: • Presentation by Carolyn Hill Re: Orangetown Safe Turtle Crossing
Project, Western Highway

TOWN ATTORNEY

**OPEN/CONTINUE PUBLIC HEARING
ON JUNE 14, 2016 RTBM/PROPOSED
LOCAL NO. ____ OF 2016/USE OF
TOWN PARKS**

1. On motion of Councilman _____, seconded by Councilman _____, the public hearing on a proposed local law, Use of Town Parks, is hereby opened and continued.

**CLOSE PUBLIC HEARING ON JUNE 14,
2016 RTBM/PROPOSED LOCAL LAW
NO. __ OF 2016/ USE OF TOWN PARKS**

2. On motion of Councilman _____, seconded by Councilman _____, the public hearing on a proposed local law, Use of Town Parks, is hereby closed.

TOWN ATTORNEY

**DESIGNATION OF LEAD AGENCY WITH
RESPECT TO PROPOSED LOCAL LAW
NO. __ OF 2016, AMENDING CHAPTER
7A OF THE TOWN CODE RELATING TO
USE OF TOWN PARKS AND
DETERMINATION UNDER SEQRA**

3. **RESOLVED**, that the Town Board hereby declares itself to be Lead Agency for environmental review with respect to a proposed Local Law No. __ of 2016, amending Chapter 7A of the Town Code, relating to Use of Town Parks; and further determines that such action will not have a significant adverse environmental impact, and, therefore, issues a Negative Declaration with respect thereto under the State Environmental Quality Review Act.

**ADOPT LOCAL LAW NO. ___ OF 2016,
AMENDING CHAPTER 7A OF THE
TOWN CODE, RELATING TO USE OF
TOWN PARKS**

4. **RESOLVED**, that the Town Board hereby adopts proposed Local Law No. ___ of 2016, amending Chapter 7A of the Town Code, relating to Use of Town Parks.

**LOCAL LAW NO. ___ OF 2016,
AMENDING CHAPTER 7A OF THE TOWN CODE
RELATING TO USE OF TOWN PARKS**

Be it enacted by the Town Board of the Town of Orangetown as follows:

Section 1: Chapter 7A of the Town Code is hereby amended to add a new section, relating to Use of Town Parks, which shall read as follows:

§ 7A-14 REGISTRATION AND ADMISSION TO TOWN PARKS

- A. Each and every person using Town parks in the Town of Orangetown shall register with duly authorized agent of the Town employed for that purpose before using same and shall give his or her name and address and such other information as may be required by the Town through its authorized agents.
- B. Each and every person so registered shall be furnished with an identification badge or I.D. band, which shall be exhibited upon request to Town representatives.
- C. Any Identification badge issued pursuant to this chapter shall be for the exclusive use of the registrant, and it shall be a violation of this chapter to lend, give, sell or in any way attempt to transfer a badge or to use a badge issued to another.
- D. The fees for identification badges shall be as follows:

Badge valid for the entire year:

Town Resident: No Charge.

Town Resident Senior Citizen (age Sixty Five (65) and over): No Charge.

Town Resident Young Adult (age Twelve (12) through Eighteen (18)): No Charge.

Town Resident under the age of Twelve (12): No Charge.

Caretaker for Town Resident (registered through Town resident): 10.00.

Non-Resident: \$250.00.

Non-Resident Senior Citizen (age Sixty Five (65) and over): \$150.00.

Non-Resident Young Adult (age Twelve (12) through Eighteen (18)): 165.00.

Non-Resident under the age of Twelve (12) years: \$150.00.

Badge valid per day:

Non-Resident accompanied by Guest of Town Resident: \$5.00 per admission

No charge shall be made for any person using a Town Park as part of an Adult or Youth sports league that is registered to use any such park with the Town of Orangetown.

PARKS AND RECREATION

APPROVE AID/ROCKLAND BERGEN MUSIC FESTIVAL/JOE DURSO/USE OF SHOWMOBILE/JUNE 24-26, 2016

5. **RESOLVED**, upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board use of the Showmobile by Joe Durso/Rockland Bergen Music Festival for their Rockland Bergen Music Festival on Friday, June 24 to Sunday, June 26, 2016 at a rental cost of \$400.00 with the organization providing a certificate of insurance listing the Town of Orangetown as additionally insured.

APPROVE AID/VILLAGE OF NYACK'S MOSTLY MUSIC CONCERT SERIES/ JUNE 28, 2016 AND AUGUST 16, 2016/USE OF SHOWMOBILE

6. **RESOLVED**, upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board use of the Showmobile by the Village of Nyack for their Mostly Music Concert Series Tuesday, June 28, 2016 and Tuesday, August 16, 2016 at a rental cost of \$400.00 each day with the organization providing a certificate of insurance listing the Town of Orangetown as additionally insured.

AWARD CONTRACT FOR THE 2016 SUMMER CAMP TRANSPORTATION TO CHESTNUT RIDGE TRANSPORTATION, SPRING VALLEY, NY/ALL-DAY, MORNING AND AFTERNOON, AND AFTERNOON BUS FOR TEEN CAMP

7. **RESOLVED**, that upon the recommendation of the Superintendent of Parks and Recreation, please award the contract for the 2016 Summer Camp Transportation to

CHESTNUT RIDGE TRANSPORTATION, Spring Valley, New York, the only qualified bidder, at a price of \$368.00 per bus for "All Day" transportation, \$260.00 per bus for "Morning and Afternoon" transportation and \$30.00 per bus for "Afternoon Bus Transportation for Teen Camp". Bid summary sheet is attached for review.

POLICE

**ACCEPT/RESIGNATION/RETIREMENT/
SGT. JOSEPH GRUNSKI/POLICE DEPT**

8. **RESOLVED**, the Town of Orangetown accepts with regret, the resignation/retirement of Sgt. Joseph Grunski from the Orangetown Police Department effective June 16, 2016.

**APPROVE AID/PEARL RIVER ELKS
ANNUAL FATHER'S DAY RUN/ JUNE 19,
2016/OPD POLICE AND/OR
AUXILIARY POLICE ASSISTANCE TO
GUIDE RUNNERS**

9. **RESOLVED**, that the Town Board hereby authorizes the Town of Orangetown Police Department to lend assistance which includes OPD Police and/or Auxiliary Police to guide the runners, for the Pearl River Elks Annual Father's Day Run, on Sunday, June 19th, 2016, from 8:30 am to 9:30 am.

**APPROVE/OPRANGETOWN POLICE
DEPARTMENT/PURCHASE OF
COMMUNICATIONS EQUIPMENT,
ASSOCIATED PRODUCTS, TRAINING
AND INSTALLATION**

10. **WHEREAS** pursuant to Local Law #5 of 2016, the Town of Orangetown authorizes purchases made in accordance with GML §103(16), and permits the purchase of equipment through the use of contracts let by the United States or any agency thereof, or of any State or any other political subdivision or district therein; and

WHEREAS, purchases made in accordance with this new law are not subject to the competitive bidding requirement of GML §103; and

WHEREAS the Town of Orangetown chooses to take advantage of the "piggybacking" law and this purchase of phone equipment, trunks, modules, licenses, accessories, software, and related items, training and installation, fulfills the prerequisites required;

This purchase is off of the New York State Contract PT64533, Group No. 77018 RFP 21350 Comprehensive Telecommunications Equipment and Solutions as of August, 2014 and is in the amount of THIRTY SEVEN THOUSAND THREE HUNDRED EIGHTY NINE AND 19/100 (\$37,389.19) DOLLARS.

RESOLVED, that upon the recommendation of the Chief of Police, the Town Board hereby authorizes the Supervisor to execute a contract, on behalf of the Town, as

proposed and written, with **FRONTIER COMMUNICATIONS, INC.** for the purchase of said equipment, associated products, training and installation.

POLICE AND HIGHWAY

APPROVE AID/RELAY FOR LIFE/ JUNE 5, 2016/OPD POLICE AND/OR AUXILIARY POLICE ASSISTANCE/ BARRICADES, ETC./HIGHWAYS

- 11. RESOLVED**, that the Town Board hereby authorizes the Town of Orangetown Highway & Police Depts., to lend assistance which includes the use of barricades, recycling kiosks, trash barrels, verticades, caution tape, trash bags message board & light towers from the Highway Department and no parking signs from the Police Department for the Relay for Life Event on Saturday, June 4th thru Sunday, June 5th from 3:00 pm to 5:00 am.

APPROVE AID/ LIAM TRAYNOR 5K RUN /JUNE 18, 2016/ OPD POLICE AND/OR AUXILIARY POLICE ASSISTANCE/USE OF BARRICADES/ HIGHWAYS

- 12. RESOLVED**, that the Town Board hereby authorizes the Town of Orangetown Highway Department and the Orangetown Police Department to lend assistance which includes the use of barricades from the Highway Department and (5) Auxiliary Police Officers from the Orangetown Police Department (for safe crossing throughout the route) for the 5K Run at TZHS to benefit Liam Traynor, on Saturday, June 18th, 2016, from 9 am to 10 am.

HIGHWAY

APPROVE AID/ORANGEBURG VOLUNTEER FIRE ASSOCIATION'S CARNIVAL/JUNE 15-19, 2016/USE OF BARRELS, BARRICADES, AND DUMPSTER/HIGHWAY

- 13. RESOLVED**, that the Town Board hereby authorizes the Town of Orangetown Highway Department to lend assistance which includes the use of trash barrels, barricades & a dumpster for the Orangeburg Volunteer Fire Association's carnival starting on Wednesday, June 15th thru Sunday, June 19th, 2016.

APPROVE AID/MEMORIAL DAY PARADE IN SPARKILL/MAY 30, 2016/USE OF BARRICADES

- 14. RESOLVED**, that the Town Board hereby authorizes the Town of Orangetown Highway Department to lend assistance which includes the use of barricades for the Memorial Day Parade in Sparkill, on Monday, May 30th, 2016 from 11 am to 12:30 pm.

DEME

**APPROVE/SEWER WORK 2016/
CERTIFICATE OF REGISTRATION**

- 15. RESOLVED**, that upon the recommendation of the Town Attorney and the Commissioner of the Department of Environmental Management and Engineering, a Certificate of Registration for 2016 Sewer Work is approved to:

American Minuteman Sewer & Drain, Inc., 307 South Main Street, New City, NY 10956

TOWN SUPERVISOR

**APPROVE/CONSULTANT SERVICES/
GRANT WRITING/SYLVIA WELCH**

- 16. RESOLVED**, the Town of Orangetown shall engage the services of Sylvia Welch, Ph.D, 170 Hudson Terrace, Piermont, NY, for the purposes of providing professional services, not limited to the following grant applications, at a rate of \$60/hr not to exceed fifty (50) hours for the three (3) month period from June 1, 2016 through August 31, 2016, for a total of \$3000:

- a) NYS Department of Environmental Protection Water Quality Improvement Program – Obtain funds for a Salt Wash for Town Vehicles for the Orangetown Highway Department in the amount of \$XXX
- b) NYS Department of Environmental Protection Water Quality Improvement Program - Obtain funds for a Culvert Design and Construction at Route 303, south of Mountainview Road for the Orangetown Highway Department in the amount of \$XXX
- c) NYS Office of Parks, Recreation and Historic Preservation – Application for Pre-Development Planning and Design at Rockland Psychiatric Center in the amount of \$XXX

TOWN SUPERVISOR/FINANCE

**APPROVE/LETTER TO AUDITOR RE:
GOLF COURSES**

- 17. RESOLVED**, upon the recommendation of the Director of Finance, the Town of Orangetown authorizes the Supervisor to sign a letter to the auditors clarifying the

Town's plan to repay advances from the General fund to BroadAcres and Blue Hill Golf Courses.

APPROVE/TOWN BUDGET CALENDAR

18. WHEREAS, Article 8 of the Town Law of the State of New York provides for a budget system for a Town and the Town Board wishes to set up a budget schedule as provided in Article 8 of the Town Law by designating various dates to implement the 2017 budget; Now, Therefore, Be It

RESOLVED, that the following dates are hereby set as official dates of the Town of Orangetown for the submission and adoption of the budget as required by law:

JUNE 30, 2016: Last date for department heads to submit a capital budget for 2017, as well as a capital improvement plan for the period 2017 through 2021;

JULY 8, 2016: Last date for department heads to submit estimate of 2017 operating revenues and expenditures to Supervisor with the estimates submitted in such form and containing such information as the Supervisor shall prescribe;

BETWEEN SEPTEMBER 1 and SEPTEMBER 15, 2016: The Town Board shall endeavor to meet with department heads and amongst themselves to discuss the budget prior to the filing of the budget by the Supervisor;

SEPTEMBER 15, 2016: Last day for each ambulance and paramedic district, and South Orangetown libraries to submit an estimate of revenues and expenditures, as well as audited financial statements;

SEPTEMBER 27, 2016: Last day for the supervisor to file with the Town Clerk the tentative budget and budget message for 2017, and the estimates and schedules of the various administrative units;

SEPTEMBER 27, 2016: At a meeting of the Town Board at 7:30 P.M. at Town Hall, Orangeburg, New York, the Town Clerk shall distribute to the Town Board the 2017 Tentative Budget for the Town and publish it on the Town's web site;

SEPTEMBER 27, 2016: Schedule a public hearing for October 4, 2016, 8:00 p.m. regarding the Blauvelt Fire District Contract.

OCTOBER 4, 2016: Last day for each fire district to submit to the Town Clerk the proposed 2017 budget and notice of public hearing on the 2017 budget for public review and inclusion on the Town's website;

OCTOBER 18, 2016: Public hearing date for all fire district budgets (third Tuesday in October by State law);

OCTOBER 18, 2016: Last day for the Town Board to complete review of Tentative Budget and file the Preliminary Budget with the Town Clerk who will publish it on the Town's web site;

NOVEMBER 1, 2016: At 8:00 p.m. a public hearing on the Preliminary Budget shall be held at Town Hall, Orangeburg, New York. At the conclusion of the hearing, the Town Board may by resolution adopt a final budget, either accepting or amending the Preliminary Budget and said budget may become the legally adopted budget for the Town of Orangetown for the year commencing January 1, 2017;

NOVEMBER 20, 2016: Legal deadline for budget adoption and submittal of approved fire district budgets to the Town Finance Director who will publish the budgets on the Town's web site.

FINANCE

APPROVE/CONSULTANT SERVICES/ REVIEW TOWN-OFFERED HEALTH INSURANCE PROGRAM/CPI-HR

- 19. RESOLVED** CPI-HR are to provide services to review the Town prepared Form 1095c's for 2015 for all employees/retirees enrolled in the Town health plan or electing to decline coverage of our Town health insurance as mandated by The Affordable Health Care Act (ACA). In addition, CPI-HR will review our tracking system to determine Town offered health insurance eligibility for part time employee's under the ACA rules. The cost of CPI-HR's consulting services is not to exceed \$2,500.00. Cost to be charged to A.1310.457.

JUSTICE COURT/PERSONNEL

ACCEPT/RESIGNATION/RETIREMENT/ MAUREEN MCGRATH/JUSTICE COURT

- 20. RESOLVED**, the Town of Orangetown accepts with regret the resignation/retirement of Maureen McGrath, Court Clerk, effective June 27, 2016.

Adjournments at _____ in memory of: Jackie Chesman