

**TOWN OF ORANGETOWN WORKSHOP MEETING  
WEDNESDAY, MARCH 15, 2017**

This Town Board Meeting was opened at \_\_\_\_\_ p.m.

Councilman Denis Troy \_\_\_\_\_  
Councilman Thomas Diviny \_\_\_\_\_  
Councilman Paul Valentine \_\_\_\_\_  
Councilman Jerry Bottari \_\_\_\_\_  
Supervisor Andrew Stewart \_\_\_\_\_

***Pledge of Allegiance to the Flag***

**ANNOUNCEMENTS :**

- **Orangetown Public Hearing on Data Center Zoning at Rockland Psychiatric Center – Public Hearing opened as planned Tuesday, March 14, 8 pm, and is continued to tonight, Wednesday, March 15, at 8 pm and Tuesday, March 21 at 8 pm.**

- Public Hearing at RTBM March 21, 2017 at 8:00 P.M. to Adopt a Local Law Amending Town Code to §7A-13 to Repeal Subsection (B)(4)[6] (Proposed Law to remove Cherry Brook Park from list of parks for which a non-resident fee is required.)
- Youth Court Graduation (Police) rescheduled to April 4, 2017 at 6:30 P.M.
- Public Hearing at RTBM April 4, 2017 at 8:00 P.M.  
Re: Entity Disclosure Law (R. Magrino/T.Diviny)

**PRESENTATIONS:** Ryan Slattery – Eagle Scout Project – Improvements at Bogert Cemetary

**DISCUSSIONS:**

**TOWN BOARD**

**CONTINUE PH/MARCH 15, 2017 at 8:00 P.M.  
AMENDING CHAPTER 43, § 2.1 AND 3.11  
AND 3.12, OF THE ZONING LAW OF THE  
TOWN OF ORANGETOWN TO ESTABLISH A  
NEW RPC-OP ZONING DISTRICT AND  
CHANGING THE ZONING DISTRICT OF  
PROPERTY, FORMERLY A PART OF THE  
ROCKLAND PSYCHIATRIC CENTER (A  
PORTION OF TAX LOT 73.08-1-1) RPCP**

1. **RESOLVED**, that the 8:00 p.m. public hearing to amend the Town Code, Chapter 43, § 2.1 and 3.11 and 3.12, is hereby continued.

**TOWN BOARD**

**RE-CONTINUE PH/MARCH 21, 2017 at 8:00 P.M. AMENDING CHAPTER 43, § 2.1 AND 3.11 AND 3.12, OF THE ZONING LAW OF THE TOWN OF ORANGETOWN TO ESTABLISH A NEW RPC-OP ZONING DISTRICT AND CHANGING THE ZONING DISTRICT OF PROPERTY, FORMERLY A PART OF THE ROCKLAND PSYCHIATRIC CENTER (A PORTION OF TAX LOT 73.08-1-1) RPC**

2. **RESOLVED**, that the public portion is hereby re-continued to Wednesday, March 21, 2017, 8:00 PM.

**LEAD AGENCY/AMEND TOWN CODE CHAPTER 43/, § 2.1 AND 3.11 AND 3.12, OF THE ZONING LAW OF THE TOWN OF ORANGETOWN TO ESTABLISH A NEW RPC-OP ZONING DISTRICT AND CHANGING THE ZONING DISTRICT OF PROPERTY, FORMERLY A PART OF THE ROCKLAND PSYCHIATRIC CENTER (A PORTION OF TAX LOT 73.08-1-1) RPC**

- 3.

**SEQRA DETERMINATION/AMEND TOWN CODE CHAPTER 43/, § 2.1 AND 3.11 AND 3.12, OF THE ZONING LAW OF THE TOWN OF ORANGETOWN TO ESTABLISH A NEW RPC-OP ZONING DISTRICT AND CHANGING THE ZONING DISTRICT OF PROPERTY, FORMERLY A PART OF THE ROCKLAND PSYCHIATRIC CENTER (A PORTION OF TAX LOT 73.08-1-1) RPC**

- 4.

**TOWN BOARD**

**APPROVE/DISAPPROVE LOCAL LAW  
AMENDING TOWN CODE CHAPTER 43/, § 2.1  
AND 3.11 AND 3.12, OF THE ZONING LAW  
OF THE TOWN OF ORANGETOWN TO  
ESTABLISH A NEW RPC-OP ZONING DISTRICT  
AND CHANGING THE ZONING DISTRICT OF  
PROPERTY, FORMERLY A PART OF THE  
ROCKLAND PSYCHIATRIC CENTER (A  
PORTION OF TAX LOT 73.08-1-1) RPC**

5.

**PROPOSED LOCAL LAW, AMENDING CHAPTER 43, § 2.1 AND 3.11 AND 3.12, OF THE  
ZONING LAW OF THE TOWN OF ORANGETOWN TO ESTABLISH A NEW RPC-OP ZONING  
DISTRICT AND CHANGING THE ZONING DISTRICT OF PROPERTY, FORMERLY A PART OF  
THE ROCKLAND PSYCHIATRIC CENTER (A PORTION OF TAX LOT 73.08-1-1) RPC**

Be it enacted by the Town Board of the Town of Orangetown as follows:

*Section 1:* Amend the Town Code of the Town of Orangetown, Chapter 43, entitled "Zoning", at Article II §§ 2.1 and 2.2, and the Town Zoning Map, incorporated therein by reference, to create a new "RPC-OP" Rockland Psychiatric Center Office Park) zoning district.

*Section 2:* The permitted uses, special permit uses, conditional uses, accessory uses, parking and additional requirements permitted and/or required in the RPC-OP Zoning District shall be as set forth on the Table of General Use Regulations, 43 Attachment 12A, RPC-OP Zoning District, attached hereto, and established hereby, and made a part of Chapter 43, § 3.11.

*Section 3:* The lot and bulk regulations for lots within the newly established RPC-OP Zoning District shall be as forth on the Table of General Bulk Regulations, 43 Attachment 17A, RPC-OP Zoning District, attached hereto, and established hereby, and made a part of Chapter 43, § 3.12.

*Section 4:* The following Town owned lands, formerly a part of the Rockland Psychiatric Center, and consisting of a portion of Tax Lot 73.08-1-1, presently zoned "R-80 (Rural Residence)" shall be re-zoned RPC-OP.

ALL that certain plot, piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being in the Town of Orangetown, County of Rockland and State of New York, shown and designated as PARCEL 1 on a CERTAIN map entitled "MAP OF THE LANDS OF THE PEOPLE OF THE STATE OF NEW YORK, ACTING BY AND THROUGH THE DORMITORY AUTHORITY OF THE STATE OF NEW YORK, ROCKLAND PSYCHIATRIC CENTER, Town of Orangetown, County of Rockland, New York State," made by Hawk Engineering, P.C., Binghamton, N.Y. dated Sept 5, 2000 and amended on Sept.13,2000; Jan.11, 2001; May 7,2002; May 21,2002; May 22, 2002; Sept. 25, 2002; and last amended on Jan. 8, 2003 and filed in the Rockland County Clerk's Office under

Index No. 0104/03 and being more particularly bounded and described pursuant to said filed map as follows:

BEGINNING at an iron pin on the southerly side of Convent Road, said point being the northeasterly corner of the premises hereinafter to be described, being the northwesterly corner of Parcel-15 on the aforesaid filed map, said point being distant westerly as measured along the southerly side of Convent Road the following two (2) courses and distances from an iron pin in the southwesterly line of lands of the Palisades Interstate Parkway where same intersects the southerly side of Convent Road, namely:

a) South  $87^{\circ} 42' 57''$  West along the southerly side of Convent Road 621.05 feet to a point thence;

b) South  $88^{\circ} 31' 56''$  West still along the southerly side of Convent Road 408.32 feet to the northeasterly corner of the premises hereinafter to be described (Parcel-01 on the aforesaid filed map), being the northwesterly corner of Parcel-15 on the aforesaid filed map and running thence;

1. South  $2^{\circ} 06' 36''$  West along the easterly line of the premises and the westerly line of Parcel-15 on the aforesaid filed map 1,115.47 feet to a 5/8 inch rebar with O.M.H (Office of Mental Health) cap at the northwesterly corner of Parcel-16 on the aforesaid map, thence;

2. South  $0^{\circ} 32' 06''$  East still along the easterly line of the premises and along the westerly line of said Parcel-16 on the aforesaid filed map 320.70 feet to a 5/8 inch rebar with O.M.H. cap in the northerly line of Parcel-02 on the aforesaid filed map and being the southwesterly corner of said Parcel-16, thence;

3. Southwesterly and southerly still along the easterly line of the premises and along the northerly and westerly lines of Parcel-02 on the aforesaid filed map the following six (6) courses and distances:

a) South  $89^{\circ} 27' 54''$  West 99.13 feet to a 5/8 inch rebar with O.M.H. cap at the northerly terminus of a curve, thence;

b) Southeasterly on a curve to the left having a radius of 40.35 feet, the arc length of 51.83 feet to a 5/8 inch rebar with O.M.H. cap at a point of reverse curvature, said curve being subtended by a chord bearing of South  $37^{\circ} 19' 53''$  East and a length of 48.34 feet, thence;

c) Southeasterly on a curve to the right having a radius of 45.00 feet, the arc length of 48.76 feet to 5/8 inch rebar with O.M.H cap at a point of compound curvature, said curve being subtended by a chord bearing South  $43^{\circ} 05' 14''$  East and a length of 46.41 feet, thence;

d) Southeasterly, southerly and southwesterly on a curve to the right having a radius of 220.61 feet, the arc length of 107.17 feet to a 5/8 inch rebar with O.M.H. cap at a point of

tangency, said curve being subtended by a chord having a bearing of South 1° 52' 09" West and a length of 106.12 feet, thence;

e) South 15° 47' 07" West 167.48 feet to a 5/8 inch rebar with O.M.H. cap at the northerly terminus of a curve, thence;

f) Southwesterly on a curve to the left having a radius of 441.01 feet, an arc length of 166.13 feet to a 5/8 inch rebar with O.M.H. cap at the northeasterly corner of Parcel-17 on the aforesaid filed map, said curve being subtended by a chord having a bearing of South 4° 59' 29" West and a length of 165.15 thence;

4. Southerly along the westerly and southerly lines of Parcel-17 on the aforesaid filed map the following six (6) courses:

a) Southeasterly on a curve to the left having a radius of 441.01 feet, an arc length of 149.81 feet to a 5/8 inch rebar with O.M.H. cap, said curve being subtended by a chord having a bearing at South 15° 31' 42" East and a length of 149.09 feet, thence;

b) Southeasterly on a curve to the right having a radius of 170.41 feet, an arc length of 110.10 feet to a 5/8 inch rebar with O.M.H. cap, said curve being subtended by a chord having a bearing of South 6° 45' 11" East and a length of 108.19 feet, thence;

c) South 11° 45' 20" West 113.17 feet to a 5/8 inch rebar with O.M.H. cap at the northerly terminus of a curve, thence;

d) Southwesterly on a curve to the right having a radius of 32.40 feet, an arc length of 44.01 feet to a 5/8 inch rebar with O.M.H. cap said curve being subtended by a chord having a bearing South 50° 40' 00" West and a length of 40.70 feet, thence;

e) South 89° 34' 40" West to a 5/8 inch rebar with O.M.H. cap, thence;

f) South 89° 34' 40" West 15.91 feet to a point at the southwesterly corner of Parcel-17 on the aforesaid filed map, thence;

5. Southwesterly and northwesterly along the southerly line of the premises and along the northerly line of Parcel-02 following four (4) courses and distances:

a) South 89° 34' 40" West 733.72 feet to a 5/8 inch rebar with O.M.H. cap, thence;

b) North 01° 22' 03" West 30.82 feet to a point, thence;

c) North 77° 11' 18" West 81.21 feet to a point, thence;

d) North 89° 59' 01" West 173.11 feet to the southwesterly corner of the premises, thence;

6. Northwesterly, southwesterly, northwesterly, northeasterly, and northwesterly along the westerly line of the premises and the easterly line of Parcel-02, Parcel-03, Parcel-04

and the westerly and northerly lines of Parcel-11 the following nine (9) courses and distances:

- a) North  $18^{\circ} 51' 48''$  West 162.68 feet to a point, thence;
- b) South  $76^{\circ} 32' 47''$  West 24.31 feet to a point, thence;
- c) North  $0^{\circ} 32' 56''$  West 425.04 feet to a 5/8 inch rebar with O.M.H. cap at the southerly terminus of a curve, thence;
- d) Northwesterly, northerly and northeasterly on a curve to the right having a radius of 1055.63 feet, an arc length of 117.91 feet to a 5/8 inch rebar with O.M.H. cap at a point of compound curvature, said curve being subtended by a chord having a bearing of North  $2^{\circ} 39' 04''$  East and a length of 117.85 feet, thence;
- e) Northeasterly on a curve to the right having a radius of 168.00 feet, the arc length of 78.76 feet to a 5/8 inch rebar with O.M.H. cap at a point of reverse curvature, said curve being subtended by a chord having a bearing of North  $19^{\circ} 16' 53''$  East and a length of 78.04 feet, thence;
- f) Northeasterly on a curve to the left having a radius of 101.52 feet, an arc length of 58.51 feet to a PK nail at a point of tangency, said curve being subtended by a chord having a bearing of North  $16^{\circ} 06' 52''$  East and a length of 58.00 feet, thence;
- g) North  $0^{\circ} 28' 51''$  West 1259.56 feet to a 5/8 inch rebar with O.M.H. cap at the southwesterly corner of Parcel-11 on the aforesaid filed map, thence;
- h) North  $0^{\circ} 28' 51''$  West 196.10 feet to a 5/8 inch rebar with O.M.H. cap at the northwesterly corner of Parcel -11 on the aforesaid filed map, thence;
- i) North  $88^{\circ} 49' 41''$  East 248.37 feet to a 5/8 inch rebar with O.M.H. cap at the northeasterly corner of Parcel-11 on the aforesaid filed map, thence;

7. Easterly along the southerly side of Convent Road the following two (2) courses and distances:

- a) North  $88^{\circ} 49' 41''$  East 330.80 feet to a point, thence;
- b) South  $89^{\circ} 45' 04''$  East 598.89 feet to an iron pin at the northwesterly corner of Parcel-15 on the aforesaid filed map being the northeasterly corner of the premises hereinabove described and the point or place of BEGINNING, containing 60.9611 acres of land, more or less.

*Section 4:* This local law shall take effect immediately on filing with the Secretary of State.

**DRAFT AMENDMENT TO ORANGETOWN ZONING LAW  
RPC- OFFICE PARK**

**S u m m a r y :**

Amend

Article I, General Provisions:

Section 2.1 Establishment of Districts

Add the following new zoning district, following the RPC-R zoning district:

- RPC-OP -- Rockland Psychiatric Center Office Park

A m e n d

Article III, §§ 3.11 and 3.12 Tables of General Regulations

Add the following tables:

- *43 Attachment 12 A* – Table of General Use Regulations (§ 3.11) RPC-OP District
- *43 Attachment 17A* - - Table of General Buk Regulations (§3.12) RPC-OP District

**Town of Orangetown  
Table of General Bulk Regulations  
Sections 3.12  
RPC-OP District**

District	For Uses Listed Below	Max. Floor Area Ratio	Min. Lot Area	Min. Lot Width (feet)	Min. Street Frontage (feet)	Required Front Yard (feet)**	Required Side Yard (feet)	Total Side Yards (feet)	Required Rear Yard (feet)	Max. Bldg. Height
RPC -OP	Data Centers	.4	10 acres*	150 ft.	150 ft.	100 ft.**	100 ft.**	250 ft.**	100 ft.**	55 ft.***
	Business Office	.4	10 acres*	150 ft.	150 ft.	100 ft.**	100 ft.**	250 ft.**	100 ft.**	55 ft.***
	Executive Conference / Lecture Center	.4	10 acres*	150 ft.	150 ft.	100 ft.**	100 ft.**	250 ft.**	100 ft.**	55 t.***

\*In the RPC-OP District, Maximum Land Coverage shall not exceed Eighty percent (80%), including buildings parking, roads and road widening. (This land coverage provision shall supersede that provided at 43 Attachment 18, Note 14.)

\*\* Except for sites abutting roads that are internal within the RPC-OP District, for which 75 ft. may be required. For purposes of this section, an internal road shall be any roadway that is not on the perimeter of the RPC site, i.e., Convent Rd., Old Orangeburg Rd., Veterans Memorial Drive and the Palisades Interstate Parkway are not internal roads. There shall be a buffer of 100 ft. in addition to the yard requirement along Convent Rd., in which no parking or other development shall be permitted. (This buffer requirement is intended to supersede any buffer requirement as may be specified elsewhere in this Zoning Law.)

\*\*\*For purposes of this Section, building height shall be measured from the average finished grade to the maximum point of any roofline.



**TOWN BOARD**

**APPOINT IRENE McCARTHY, AS A  
MEMBER OF THE BOARD OF ASSESSMENT  
REVIEW, FOR A 5-YEAR TERM**

6. **RESOLVED**, that Irene McCarthy, is hereby appointed member of the Board of Assessment of Review for a period of 5-Years, commencing January 1, 2017 and expiring on December 31, 2021.

**TOWN BOARD/IT**

**AUTHORIZE SUPERVISOR TO SIGN  
AGREEMENT WITH BOARDSYNC/AGENDA  
AUTOMATION**

7. **RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into a contract with BOARDSYNC, 4470 Chamblee Dunwoody Road, Suite 220, Dunwoody, GA, to provide cloud-based electronic Meeting Management services for the period of July 1, 2017 through December 31, 2017 at a rate of \$299/month plus a \$750 set-up fee, for a total of \$2544, per the Terms and Conditions of Services. This proposal includes business process review; configuration design, and workflow; training; launch/post-launch review.

**TOWN CLERK**

**APPOINT/BLAUVELT FIRE DEPT/LUKE HENRY  
HOVORKA**

8. **RESOLVED**, upon the recommendation of the Blauvelt Fire Dept., LUKE HENRY HOVORKA is hereby appointed to the position of Firefighter, with the Blauvelt Volunteer Fire Company.

POLICE/TOWN ATTORNEY

**AUTHORIZE SUPERVISOR/SIGN/ INTER-  
MUNICIPAL AGREEMENT BETWEEN  
ORANGETOWN AND COUNTY OF  
ROCKLAND/REGIONAL INVESTIGATIVE  
RESOURCE CENTER/JANUARY 1-DECEMBER  
31, 2015**

9. **RESOLVED**, that upon the recommendation of the Chief of Police, the Town Supervisor is hereby authorized to sign an Inter-Municipal Agreement between the Town and the County of Rockland, approving participation by the Town in the Regional Investigative Resource Center (RIRC) for the period from January 1, 2015 through December 31, 2015.

HIGHWAY

**AUTHORIZE/JAMES J. DEAN/STEPHEN F.  
MUNNO/ANTHONY LIMINADRI/J. MIKE  
DILLON/ATTEND 2017 ASSOCIATION OF  
TOWNS HIGHWAY SCHOOL/ITHACA, NY**

10. **RESOLVED**, that the Town Board hereby authorizes James J. Dean, Stephen F. Munno, Anthony Liminadri and J. Mike Dillon to attend the "Association of Towns Highway School" in Ithaca, NY, on June 12-14, 2017 at a cost of \$1,619.00, with \$925.00 charged to Account No. D.5140.441.05 and \$775.00 charged to Account A.5010.441.

PARKS AND RECREATION

**APPROVE USE OF SHOWMOBILE/PHILIPPINE-  
AMERICAN CULTURAL FOUNDATION/  
COMMEMORATION OF THE 75<sup>TH</sup>  
ANNIVERSARY OF THE BATAAN DEATH  
MARCH/SATURDAY, APRIL 8, 2017**

11. **RESOLVED**, upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board use of the Showmobile by the Philippine – American Cultural Foundation for their Commemoration of the 75<sup>th</sup> Anniversary of the Bataan Death March on Saturday, April 8, 2017 at a rental cost of \$400.00 with the organization providing a certificate of insurance listing the Town of Orangetown as additionally insured.

DEME

**ENTER INTO A MONTHLY CONTRACT WITH  
XXX FIRM/TO PROVIDE CHIEF PLANT  
OPERATOR SERVICES/\$XXX PER  
MONTH/NOT TO EXCEED \$XXX**

12. **RESOLVED**, that the Town Board hereby authorizes a contract between the Town or Orangetown AND XXX Firm, to provide Chief Operator Services at the Orangetown Wastewater Treatment Plant for \$XXX per month, not to exceed \$XXX. The Supervisor/Commissioner of DEME is hereby authorized to sign and execute said agreement.

**AUTHORIZE ADS ENVIRONMENTAL  
SERVICES/MONITOR, ANALYZE AND REPORT  
FINAL FLOW REDUCTIONS/NYACK SANITARY  
SEWER SYSTEM**

13. **WHEREAS**, an Order on Consent from the New York State Department of Environmental Conservation (NYSDEC) was imposed upon the Town of Orangetown in 2014 to eliminate overflows at the Nyack pump station,

**WHEREAS**, the Town of Orangetown was directed to devise a plan of action to comply with said order,

**WHEREAS**, the Town of Orangetown proposed to rehabilitate key segments of the sanitary sewer system in Nyack to reduce inflow and infiltration into the sanitary sewer system using the Cured In Place Pipe (CIPP) method, thereby reducing wet weather flows to the Nyack pump station to ultimately eliminate overflows,

**WHEREAS**, the Town of Orangetown is required to analyze the current flows in the Nyack sanitary sewer system subsequent to the CIPP sewer rehabilitation and report the results to the NYSDEC,

**WHEREAS**, proposals were solicited from three companies for the monitoring study and the lowest said proposal for monitoring and analysis was received from ADS Environmental Services.

**THEREFORE**, be it resolved to authorize ADS Environmental Services, to monitor, analyze and report on the final flow reductions achieved in the Nyack sanitary sewer system after 3 years of rehabilitation work for the price of \$80,421.00.

**PERSONNEL**

**APPOINT STEPHEN FORDHAM/ASSISTANT  
MAINTENANCE SUPERVISOR (SEWERAGE  
SYSTEMS)/PROVISIONAL/GRADE 18, STEP  
5/EFFECTIVE MARCH 22, 2017**

- 14. RESOLVED**, that the Town Board hereby recognizes the appointment of Stephen Fordham, made by of the Commissioner of the Department of Environmental Management and Engineering, to the position of Assistant Maintenance Supervisor (Sewerage Systems), provisional, Grade 18, Step 5 at a salary of \$92,003.00, effective March 22, 2017.

**Adjournments at \_\_\_\_\_in memory of: Philip F. De Lorenzo**, Piermont and Blauvelt, former Member of Traffic Advisory Board

**Ramon DeLeon**, Son-In-Law of Employee Karen Serafin

**John McCabe**, Father-In-Law of Employee Rita McCabe

**Carol Lyn Roujansky**, Daughter of Ben Roujansky

**Akira Yamasaki**, WWII Veteran

#1-5



# Rockland County

Ed Day, Rockland County Executive

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**ROCKLAND COUNTY SEWER DISTRICT #1**

4 Route 340  
Orangeburg, New York 10962  
Phone: (845) 365-6111 Fax: (845) 365-6686  
RCSO@co.rockland.ny.us

**George Hoehmann**  
*Chairman*

**Dianne T. Philipps, P.E.**  
*Executive Director*

March 9, 2016

Ms. Charlotte Madigan  
Town Clerk  
Town of Orangetown  
26 Orangeburg Road  
Orangeburg, NY 10962

Re: RPC-OP Zoning District  
Tax Lot 89/73.08-1-1 (20-36-344.7) et al.

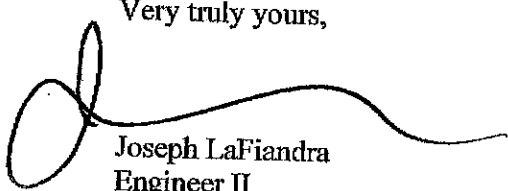
Dear Ms. Madigan:

Our office has received and reviewed information that the Rockland Journal News published on March 2, 2017 in the Legal Notices for the above referenced application to the Town Board for the public hearing on March 14, 2017. Our comments are as follows:

1. Rockland County Sewer District No. 1 does not object to the local law and the rezoning of Town owned lands, formerly a part of Rockland Psychiatric Center, from R-80 to RPC-OP. This site does not contain any sanitary sewers under the jurisdiction of the District.

Please inform us if any developments in the local law change to affect the District. If you have any questions, please contact this office at 845-365-6111.

Very truly yours,



Joseph LaFiandra  
Engineer II

cc: D. Philipps                      M. Saber

File: TOO 73.08-1-1 et al. – RPC  
Reader

**Rocklandgov.com**

#1-5



# Rockland County

Ed Day, Rockland County Executive

## DEPARTMENT OF PLANNING

Dr. Robert L. Yeager Health Center  
50 Sanatorium Road, Building T  
Pomona, New York 10970

Phone: (845) 364-3434 Fax: (845) 364-3435

**Douglas J. Schuetz**  
*Acting Commissioner*

**Arlene R. Miller**  
*Deputy Commissioner*

March 15, 2017

Orangetown Town Board  
28 Orangeburg Road  
Orangeburg, NY 10962

**Tax Data:**

**Re: GENERAL MUNICIPAL LAW REVIEW: Section 239 L and M**

**Map Date:**

**Date Review Received: 2/10/2017**

**Item: TOWN OF ORANGETOWN - CREATION OF THE RPC-OP ZONE (O-2317)**

Zoning code amendment to create a new zoning district, "Rockland Psychiatric Center-Office Park (RPC-OP). A 60-acre parcel located, which used to be located at the former Rockland Psychiatric Center, is proposed to be rezoned from R-80 to RPC-OP.  
Throughout the Town

**Reason for Referral:**

State and County roads, Rockland Psychiatric Center

The County of Rockland Department of Planning has reviewed the above item. Acting under the terms of the above GML powers and those vested by the County of Rockland Charter, I, the Commissioner of Planning, hereby:

***\*Recommend the following modifications***

- 1 The proposed required off-street parking standard for the data center use is to be "set by the Planning Board as part of the site plan approval process." Since no specific requirement is cited, this standard is very subjective. The other data centers which have been proposed in the Town, were located in the LIO zoning district, so had to abide by a specific parking requirement. A definitive parking standard must be provided, so that the bulk requirement is more objective.
- 2 The Town is proposing to not allow parking in any required yard. However, a caveat is also provided giving the Town board or agency approval for allowing such. Allowing a board or agency to permit parking in the yard, without requiring specific exceptions, waters down the parking regulation for this new zoning district. The Town must cite specific exceptions when parking in the required yard is permissible to avoid subjective decisions.
- 3 Specific standards must be provided for business signs, including number of signs, sign area, and setbacks.

**TOWN OF ORANGETOWN - CREATION OF THE RPC-OP ZONE (O-2317)**

4 The maximum land coverage is listed as to not exceed 80%, including buildings, parking, roads, and road widening. This number is the highest percentage permitted for non-residential uses within the town; all other zones limit the maximum land coverage to 75%. It is not clear as to why this zoning district allows a higher land coverage, especially when the land had been zoned R-80, the least dense zoning district within the Town. Lands within the former Rockland Psychiatric Center drain into Lake Tappan, a drinking supply, so the development coverage should account for ensuring the protection of this water quality. The lands are also surrounded generally by residential uses, and parkland. A less dense land coverage must be considered.

5 A review must be completed by the Palisades Interstate Park Commission and any raised comments or concerns addressed.

6 A review must be completed by the County of Rockland Department of Highways and any comments or concerns addressed.

7 A review must be completed by the Rockland County Department of Health and any comments or concerns addressed.

  
\_\_\_\_\_  
Douglas J. Schuelz  
Acting Commissioner of Planning

- cc: Supervisor Andrew Stewart, Orangetown
- Rockland County Department of Highways
- Rockland County Psychiatric Center
- Palisades Interstate Park Commission
- Rockland County Department of Health
- New York State Office of Mental Health

*\*NYS General Municipal Law Section 239 requires a vote of a 'majority plus one' of your agency to act contrary to the above findings. The review undertaken by the Rockland County Planning Department is pursuant to, and follows the mandates of Article 12-B of the New York General Municipal Law. Under Article 12-B the County of Rockland does not render opinions, nor does it make determinations, whether the item reviewed implicates the Religious Land Use and Institutionalized Persons Act. The Rockland County Planning Department defers to the municipality forwarding the item reviewed to render such opinions and make such determinations if appropriate under the circumstances.*

*In this respect, municipalities are advised that under the Religious Land Use and Institutionalized Persons Act, the presumptive force of any provision of the Act may be avoided (1) by changing a policy or practice that may result in a substantial burden on religious exercise, (2) by retaining a policy or practice and exempting the substantially burdened religious exercise, (3) by providing exemptions from a policy or practice for applications that substantially burden religious exercise, or (4) by any other means that eliminates the substantial burden.*

*Proponents of projects are advised to apply for variances, special permits or exceptions, hardship approval or other relief.*

*Pursuant to New York State General Municipal Law §239-m(6), the referring body shall file a report of final action it has taken with the Rockland County Department of Planning within thirty (30) days after final action. A referring body which acts contrary to a recommendation of modification or disapproval of a proposed action shall set forth the reasons for the contrary action in such report.*

# 1-5



# Rockland County

Ed Day, Rockland County Executive

**ROCKLAND COUNTY SEWER DISTRICT #1**

4 Route 340  
 Orangeburg, New York 10962  
 Phone: (845) 365-6111 Fax: (845) 365-6686  
 RCSD@co.rockland.ny.us

**George Hoehmann**  
 Chairman

**Dianne T. Philipps, P.E.**  
 Executive Director

March 9, 2016

Ms. Charlotte Madigan  
 Town Clerk  
 Town of Orangetown  
 26 Orangeburg Road  
 Orangeburg, NY 10962

Re: RPC-OP Zoning District  
 Tax Lot 89/73.08-1-1 (20-36-344.7) et al.

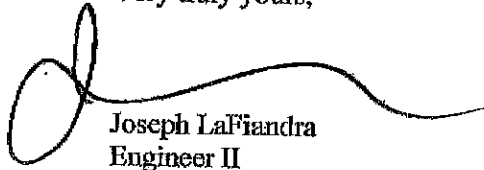
Dear Ms. Madigan:

Our office has received and reviewed information that the Rockland Journal News published on March 2, 2017 in the Legal Notices for the above referenced application to the Town Board for the public hearing on March 14, 2017. Our comments are as follows:

1. Rockland County Sewer District No. 1 does not object to the local law and the rezoning of Town owned lands, formerly a part of Rockland Psychiatric Center, from R-80 to RPC-OP. This site does not contain any sanitary sewers under the jurisdiction of the District.

Please inform us if any developments in the local law change to affect the District. If you have any questions, please contact this office at 845-365-6111.

Very truly yours,



Joseph LaFiandra  
 Engineer II

cc: D. Philipps                      M. Saber

File: TOO 73.08-1-1 et al. -- RPC  
 Reader



#1-5

# Rockland County

Ed Day, Rockland County Executive

**DRAINAGE AGENCY**  
**DIVISION OF THE HIGHWAY DEPARTMENT**  
23 New Hempstead Road  
New City, New York 10956  
Phone: (845) 638-5081 Fax: (845) 708-7116  
Email: [highway@co.rockland.ny.us](mailto:highway@co.rockland.ny.us)

**Charles H. "Skip" Vezzetti**  
*Superintendent of Highways*  
*Chairman, Drainage Agency*

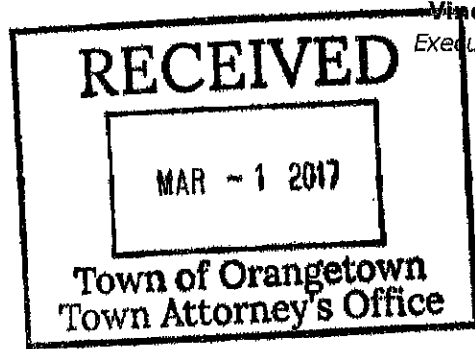
**Vincent Altieri**  
*Executive Director*

February 24, 2017

Town of Orangetown Town Board  
26 Orangeburg Road  
Orangeburg, NY 10962

Attn.: John S. Edwards, Town Attorney

**Re: Data Center - Land Sale & Conceptual Development**  
180 Blaisdell Road, Orangeburg  
Section 73.08, Block 1, Lot 1  
Tax Map: Town of Orangetown



Dear Mr. Edwards:

The Rockland County Drainage Agency ("RCDA") has reviewed the above-referenced proposal included with your letter/email dated: February 10, 2017.

Based upon the RCDA's evaluation of available mapping and the information submitted, it has been determined that the proposed project is outside the jurisdiction of the RCDA. Therefore, a permit from the RCDA pursuant to Chapter 846, Rockland County Stream Control Act, is not required. The review and approval of proposals for this site, including stormwater management and erosion controls design, are appear to be within the jurisdiction of the appropriate municipal land use board(s) and departments.

However, the RCDA has concerns with respect to the potential increase in stormwater discharge that may impact the County Regulated Streams and/or decrease in groundwater recharge, as a consequence of the proposed development. Therefore, an interested and involved agency pursuant to SEQRA, please provide the RCDA with project drawings and calculations for our review and comments.

By copy of this letter, the RCDA is hereby notifying the municipal land use boards and departments that a permit from the RCDA, pursuant to Rockland County Stream Control Act, Chapter 846, is not required for developments at the above-referenced site. However, the RCDA recommends that the municipal land use boards and/or departments review all development proposals and ensure that they will not result any increase in stormwater runoff from the site.

The Rockland County Drainage Agency ("RCDA") does not object to the Town Board assuming responsibilities of lead agency for SEQRA purposes in the above-referenced matter.

Please contact Shajan S. Thottakara, P.E., CFM, at (845) 638-5081 or by e-mail: [thottaks@co.rockland.ny.us](mailto:thottaks@co.rockland.ny.us), if you have any questions regarding this matter.

Very truly yours,

Vincent Altieri  
Rockland County Drainage Agency

c: Building Department  
Zoning Board of Appeals  
Rockland County Planning Department  
Planning Board  
Shajan S. Thottakara, P.E., CFM  
Rockland County Highway Department

Town of Orangetown  
Town of Orangetown  
Town of Orangetown

[OBZPAE@orantown.com](mailto:OBZPAE@orantown.com)  
[darbolino@crangetown.com](mailto:darbolino@crangetown.com)  
[ccoopersmith@crangetown.com](mailto:ccoopersmith@crangetown.com)

(File: 17 OGR 15-)  
(by e-mail)

#1-5



Office of Mental Health

Administrative Support Services Group-Capital Operations
75 New Scotland Avenue-Unit Q
Albany, New York 12208
Telephone: (518) 549-5100
Fax: (518) 549-5112

FAX TRANSMISSION

Date: 2/22/17 Number of Pages 4
(Including cover sheet)

To: Office of the Supervisor of the Town of Orangetown

From: NYS OMH Edward Killeen

Subject:

IMPORTANT: This facsimile is meant only for the use of the intended recipient. It may contain confidential information which is legally privileged or otherwise protected by law. If you received this facsimile in error or from someone who was not authorized to send it to you, you are strictly prohibited from reviewing, using, disseminating, distributing or copying the facsimile. IF YOU ARE NOT THE INTENDED RECIPIENT OF THIS FACSIMILE, PLEASE CONTACT THE SENDER IMMEDIATELY AND DESTROY ALL COPIES.

#1-5

OFFICE OF THE TOWN ATTORNEY  
**TOWN OF ORANGETOWN**  
 TOWN HALL  
 28 ORANGEBURG ROAD  
 ORANGEBURG, NY 10962



JOHN S. EDWARDS  
 TOWN ATTORNEY

TERESA M. KENNY  
 FIRST DEPUTY TOWN ATTORNEY

REC'D FEB 15 2017

TELEPHONE  
 (845) 859-5100  
 FAX  
 (845) 859-2715

**Lead Agency Coordination Letter From The Town of Orangetown,  
 With Request for Expedited Response**

February 10, 2017

**Re: Zoning, proposed sale and conceptual development (Data Center) of Town owned lands, formerly a part of the Rockland Psychiatric Center, comprising a part of Tax Lot 73.08-1-1 on the Tax Map of the Town of Orangetown**

Dear Sir or Madam:

The Town Board of the Town of Orangetown, Rockland County, New York is hereby notifying you that, at its meeting held on the 7th day of February 2017, the Town Board adopted a resolution in connection with a proposed action, consisting of the adoption of a Local Law, rezoning a 60± acre parcel of Town owned lands, formerly a part of the Rockland Psychiatric Center, from its current R-80 (Rural Development) zoning to a new zoning district, *to wit*, the RPC-OP (RPC-Office Park, with related General Use and Bulk Tables), the action to further include the contemplated sale and conceptual development of the said parcel as a data center, with related office and other accessory uses.

The Town Board has determined that the action proposed is subject to review under the State Environmental Quality Review Act ("SEQRA"), and that such action constitutes a "Type 1" action. The Town Board, by Board resolution, has expressed its intention to serve as Lead Agency for the action and, pursuant to Sections 617.6(b) and (c) of the N.Y.C.R.R., and requests your agreement that it be so designated.

The Town Board further wishes to expedite the designation of the Lead Agency and requests your prompt reply. If you agree to the Town Board being designated Lead Agency, please sign this letter where indicated below and return it to the Office of the Supervisor of the Town of Orangetown by mail or fax (845-359-2715) as soon as possible. If your agency does not submit a written objection within 30 days of the mailing of this notification, the Town Board will assume the role of lead agency for this action.

#1-5

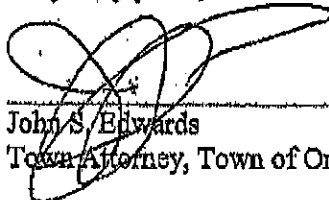
Lead Agency Coordination Letter  
February 10, 2017

Page 2

Enclosed please find copy of proposed Local Law, vicinity map, conceptual development plan, GML 239 referral form to Rockland County Department of Planning, Full Environmental Assessment Form (Part 1), and other relevant documents and information relating to the proposed action.

Thank you for your cooperation and courtesy.

Very truly yours,



John S. Edwards  
Town Attorney, Town of Orangetown

The NYS OMH agrees to the designation of the Town Board of the Town of Orangetown as lead agency for the above-referenced project.

Edward J. Killeen, Director of Administrative Support Services Group  
(Print Name and Title)

Encl.

TO: INVOLVED AND/OR INTERESTED AGENCIES:

Regional Director  
Region 3 -- N.Y.S. Department of  
Environmental Conservation  
21 South Putt Corners Road  
New Paltz, New York 12561-1696

Orangetown Planning Board  
20 Greenbush Road  
Orangeburg, New York 10962

Rockland County Department of Planning  
Building T  
50 Sanatorium Rd.  
Pomona, New York 10970

#1-5

**Lead Agency Coordination Letter  
February 10, 2017**

**Page 3**

Charles H. Vezzetti, Superintendent of Highways  
Rockland County Highway Department;  
23 New Hempstead Rd.  
New City, New York 10956

N.Y.S. Office of Mental Health  
CDPC - Unit Q  
75 New Scotland Avenue  
Albany, NY 12208

Attn: Edward J. Killeen  
Director, Administrative Support Services Group

Director, Region 8  
N.Y.S. Department of Transportation  
4 Burnett Blvd.  
Poughkeepsie, New York 12603-2594

Charles H. Vezzetti, Executive Director  
Rockland County Drainage Agency  
23 New Hempstead Rd.  
New City, New York 10956

#1-5

OFFICE OF THE TOWN ATTORNEY  
**TOWN OF ORANGETOWN**  
TOWN HALL  
26 ORANGEBURG ROAD  
ORANGEBURG, NY 10962



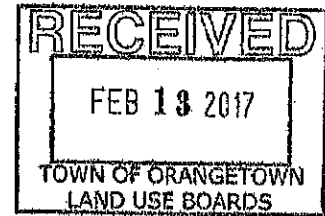
JOHN S. EDWARDS  
TOWN ATTORNEY

TERESA M. KENNY  
FIRST DEPUTY TOWN ATTORNEY

TELEPHONE  
(845) 359-5100  
FAX  
(845) 359-2715

February 10, 2017

Town of Orangetown Planning Board  
20 Greenbush Road  
Orangetown, New York 10962



Attn.: Cheryl Coopersmith, Clerk to the Board

**Re: Zoning, proposed sale and conceptual development (Data Center) of Town owned lands, formerly a part of the Rockland Psychiatric Center, comprising a part of Tax Lot 73.08-1-1 on the Tax Map of the Town of Orangetown**

Dear Ms. Coopersmith:

I enclose herewith a copy of a proposed Local Law under consideration by the Town Board, together with a Full EAF and related documents, relating to the above referenced action, consisting of the adoption of a Local Law, re-zoning a 60± acre parcel of Town owned lands, formerly a part of the Rockland Psychiatric Center, from its current R-80 (Rural Residence) zoning to a new zoning district, *to wit*, the RPC-OP (RPC-Office Park, with related General Use and Bulk Tables), the action to further include the contemplated sale and conceptual development of the said parcel as a data center, with related office and other accessory uses.

Pursuant to Chapter 43, § 10.5 of the Town Code, the Town Board seeks the review and recommendation of the Planning Board with respect to the proposed change. In making its recommendation, the Planning Board should consider the various planning considerations set forth at §§ 10.521 and 10.522.

Consistent with the referenced Code section, the Town Board would appreciate the Planning Board's recommendation within 30 days.

Lastly, and related February 7, 2017, the Town Board further declared its intent to be lead agency with respect to the proposed action. In connection therewith, I enclose a copy of a circulation letter, which includes the Planning Board as an interested agency. The Town Board would appreciate the Planning Board's consideration and consent.

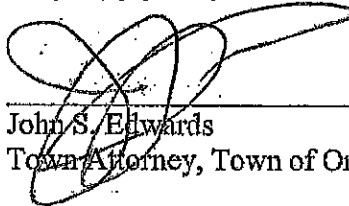
Lead Agency Coordination Letter  
February 10, 2017

Page 2

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Thank you for your cooperation and courtesy.

Very truly yours,



John S. Edwards  
Town Attorney, Town of Orangetown

The Town of Orangetown Planning Board agrees to the designation of the Town Board of the Town of Orangetown as lead agency for the above-referenced project.

Bruce Bond, Vice-Chairman  
(Print Name and Title)

Encl.

**TO: INVOLVED AND/OR INTERESTED AGENCIES:**

Regional Director  
Region 3 -- N.Y.S. Department of  
Environmental Conservation  
21 South Putt Corners Road  
New Paltz, New York 12561-1696

Orangetown Planning Board  
20 Greenbush Road  
Orangeburg, New York 10962

Rockland County Department of Planning  
Building T  
50 Sanatorium Rd.  
Pomona, New York 10970

RECEIVED

FEB 28 2017

Town of Orangetown  
Town Attorney's Office

415

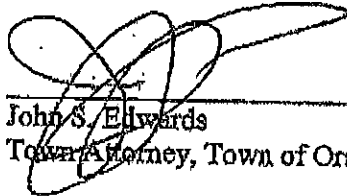
**Lead Agency Coordination Letter**  
**February 10, 2017**

**Page 2**

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Thank you for your cooperation and courtesy.

Very truly yours,

  
\_\_\_\_\_  
John S. Edwards  
Town Attorney, Town of Orangetown

The NYS DOT agrees to the designation of the Town Board of the Town of Orangetown as lead agency for the above-referenced project.

Mary McCullough - Transportation  
(Print Name and Title) Analyst

Encl.



**TO: INVOLVED AND/OR INTERESTED AGENCY**

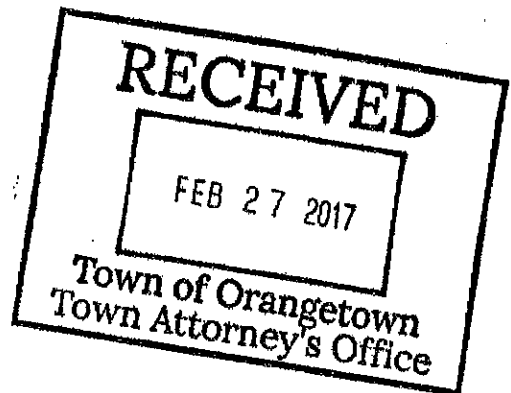
**MARY MCCULLOUGH**  
Transportation Analyst

Regional Director  
Region 3 -- N.Y.S. Department of  
Environmental Conservation  
21 South Putt Corners Road  
New Paltz, New York 12561-1696

Region 8, Traffic Safety & Mobility Group  
4 Burnett Blvd., Poughkeepsie, New York 12603  
(845) 437-3398 | f:(845) 437-3395 | Mary.McCullough@dot.ny.gov  
www.dot.ny.gov

Orangetown Planning Board  
20 Greenbush Road  
Orangeburg, New York 10962

Rockland County Department of Planning  
Building T  
50 Sanatorium Rd.  
Pomona, New York 10970





IRENE M. MCCARTHY  
2 DELONGIS COURT · SPARKILL, NY · 10976  
(845) 304-4244 · IMCCARTHYKW@GMAIL.COM

**OBJECTIVE**

To obtain the challenging position on the Orangetown Board of Assessment Review utilize my logic, skills and experience as a licensed NYS Realtor , Orangetown resident over 10 years and a resident of Rockland County over 40 years.

**EMPLOYMENT**

**Realtor, Keller Williams Hudson Valley Realty**

April, 2010 - Present

- Extensive experience in assessing and valuing real estate, including analyzing real estate market trends and fluctuations in financial markets to determine equity and sales values for private and commercial properties
- Ability to effectively negotiate with buyers, sellers, bank representatives, attorneys, title company personnel and other real estate agents involved in real estate transactions
- Scheduling inspections and closings
- Keeping track of NYS forms and contracts
- Make customer contacts daily, scheduling appointments for sellers and buyers

**Realtor, Better Homes Garden Rand Realty**

June 2001- April 2010

- Extensive direct customer contact on leasing and selling
- Negotiate for buyers and sellers offers
- Scheduling inspections and closings
- Keeping track of NYS forms and contracts
- Make customer contacts daily, scheduling appointments for sellers and buyers

**Rockland County Document Prep Contractor**

Sept. 2011-April 2012

- Contractor with Rockland County Department of Social Services Welfare Management Systems Office
- Review of all documents to assign appropriate category in document repository system
- Use of all government systems needed to categorize and scan documents in accordance with State, Federal and County confidentiality and procedural regulations
- Self-directed and able to work with minimal supervision

**Rockland County Food Stamp Contractor**

Jan. 2008- Dec. 2009

- Contractor with Rockland County Department of Social Services to process Food Stamp applications
- Review application packet for completeness and accuracy
- Enter financial and demographic information into NYS Welfare Management System (WMS) to produce individual case record, eligibility determination, household budget and amount of benefit to be issued
- Enter appropriate codes on Authorizing Document into WMS and Client Notices Systems to create open or denied case record
- Prepare case record for scanning into document Imaging System
- Use of all government systems to process determinations in accordance with State and Federal regulations, including WMS, CNS and IEDR

**LICENSES**

- New York License Real Estate SalesPerson

**EDUCATION**

- Clarkstown North High School

**PROFICIENCIES**

- Microsoft Office Excel, Word, Powerpoint
- QuickBooks



# Meeting Management Proposal

PREPARED FOR:

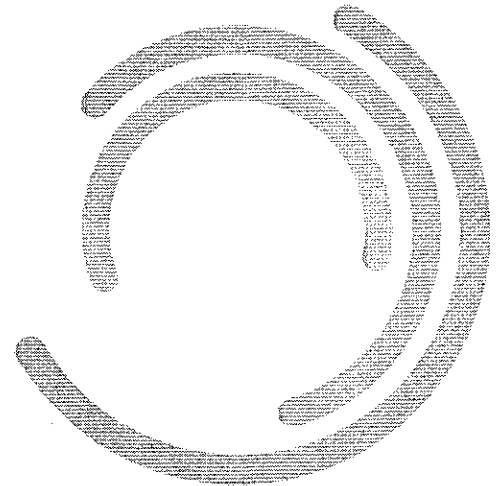
**Mr. Anthony Bevelacqua**  
Director of Automated Systems  
Town of Orangetown

PREPARED BY:

**Doug Shumway**

BoardSync, Inc.  
dshumway@boardsync.com  
312-637-9200 x202

Created: March 6<sup>th</sup>, 2017  
Valid Until: May 6<sup>th</sup>, 2017



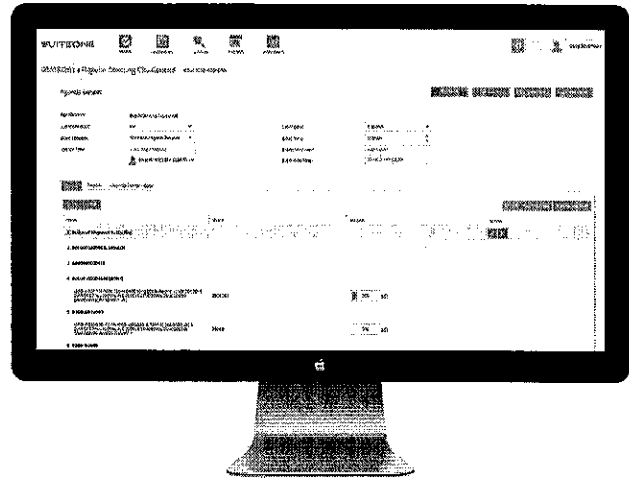
# KEY FEATURES



## Moving Meetings Forward

BoardSync started with the desire to create the most advanced and instantly usable meeting collaboration and agenda management software available. To transform the arduous meeting management process into an intuitive and collaborative experience.

BoardSync is the fusion of powerful features, intuitive user experience, and beautiful design.



## PROVEN PLATFORM

BoardSync starts with a platform that powers the leading governmental agencies in the US. We thought we could raise the bar, again. We re-designed the entire experience with the most advanced technologies and a lot of imagination.

## INTUITIVE EXPERIENCE

Simplicity with advanced features is a complicated mix. True simplicity is about the right features in the right place, when you need them. And intuitively designed so you know how to use the application the very first time.

## CUSTOMIZED FOR YOU

BoardSync is completely customized, including the agenda design, sections design, item design, workflow, labels, custom fields, security and a lot more. It's completely customized based on the requirements for each board or committee. All the while, providing staff with a consistent process.

## ENHANCED SECURITY

We take security seriously. BoardSync has enhanced security protocols at all levels including the data centers, application and documents. We have the SSAE16 reporting standard for security controls. You're covered with a comprehensive third party risk assessment for infrastructure, physical access controls and policies relating to HIPAA HITECH compliance.

## UNLIMITED MEETINGS

Have a lot of meetings with all of your boards, committees, and staff meetings? We have you covered with unlimited meetings, unlimited users, and unlimited board and committee members for all levels of BoardSync. We make the meeting process less meeting-like.

#17

# CUSTOMER PROPOSAL



This quote is valid until 5/6/2017 and subject the Terms and Conditions of Services.

## SERVICES SUMMARY

### Customer Details:

Town of Orangetown, NY  
26 W Orangeburg Rd  
Orangeburg, NY 10962

### Service Details:

BoardSync Meeting Management

Includes:

- Unlimited Users and Meetings
- Unlimited File Storage
- Unlimited Boards
- Agenda Management
- Citizen Portal

### Service Dates:

Agreement Effective Date:

July 1, 2017

Initial Term Dates:

7/01/17 – 12/31/2017

Annual Term Dates

1/01/18 – 12/31/2018

Optional Annual Renewal Dates

1/1 of each year

## Initial Service Fees

<b>BoardSync Meeting Management (\$299 per month for six (6) months of service) – Includes support and all future upgrades BILLED ANNUALLY</b>	\$1,794
<b>BoardSync Implementation</b> - configuration, template customization and training services. <b>\$1,500 with 50% billed 2017 and 50% billed in 2018, if renewed.</b>	\$750
<b>Total 1<sup>st</sup> Year Service Fees</b>	<b>\$2,544</b>

## BILLING SUMMARY

### **Payment Method**

By invoice upon the effective date of the proposal.

### **Payment Address**

4470 Chamblee Dunwoody Road  
Suite 220  
Dunwoody, GA 30338

# Terms and Conditions



**1. Services.** Services means the BoardSync Internet based system for agenda management, meeting minutes management and/or streaming media and managing media content, and may include software, and software tools, user interface designs, and documentation, and any derivatives, improvements, enhancements or extensions thereof.

**2. Grant of License.** Subject to the terms and conditions of this Agreement, BoardSync grants to Customer a non-exclusive, non-transferable, limited license to permit Users of Customer to access and use the Services identified in Services. This Agreement does not transfer to Customer any ownership or proprietary rights in the Technology, and all right, title and interest in and to the Services and Technology will remain solely with BoardSync.

**3. Service Levels and Support.** BoardSync will use commercially reasonable efforts to perform the Services in a manner consistent with applicable industry standards including, maintaining Services availability 24 hours a day, 7 days a week and responding to customer’s requests for support during the hours of 7:00 AM to 7:00PM CT, Monday through Friday and any critical support requests 24 hours per day, 7 days a week.

The service(s) are provided on an “as is” basis, and customer’s use of the service(s) is at its own risk. BoardSync does not warrant that the service(s) will be uninterrupted or error-free or unaffected by force majeure events.

**4. Content Ownership.** The Customer shall own all right, title, and interest in and to all Content on a worldwide basis, including, without limitation, all Intellectual Property rights relating thereto, all and any content that is transmitted or made available to BoardSync pursuant to this Agreement.

**5. Responsibility for Content.** The Customer shall have sole control and responsibility over the determination of which data and information shall be included in the Content that is to be transmitted to BoardSync. The Customer shall not provide to BoardSync or allow to be provided to BoardSync any Content that (a) infringes or violates any 3rd party’s Intellectual Property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or foreign laws, regulations, or statutes.

**6. Limitation of Liability.** In no event shall BoardSync be liable to customer for any type of incidental, punitive, indirect or consequential damages, including but not limited to, lost revenue, lost profits, replacement goods, loss of technology, rights or services, loss of data, or interruption or loss of service or equipment, even if advised of the possibility of such damages, whether arising under theory of contract, tort (including negligence), strict liability or otherwise. BoardSync’s liability hereunder is expressly limited to the amount of financial compensation received under this agreement.

# Terms and Conditions



**7. Fees.** All fees are billed on an annual basis in advance and are due upon receipt of invoice, Net 30 days. Billing commences on the Agreement Effective date defined in the Services Summary. BoardSync reserves the right to exercise cost of living increases, up to five percent (5%) annually. Fees are exclusive of all taxes.

**8. Term.** As defined in the Services Summary, the Customer has the option to purchase Services defined in Section 1., from BoardSync for an additional one (1) year term after completion of the initial term six month term. Either party may terminate this agreement without cause providing that the terminating party gives the other party thirty (30) day's written notice prior to termination. In the event that Customer terminates this Agreement all payments for services previously rendered will immediately be due. If Customer terminates without cause, it shall be not be entitled to a refund of any prepaid service fees. Upon the effective date of termination of this Agreement, BoardSync will immediately cease providing the Service(s) and will return or make available all Customer content within forty-five (45) days.

**9. Optional Term(s).** Upon the expiration of the then-current term as described in Section 8 (Term), this Agreement will continue to auto-renew on according to subsequent annual Optional Terms unless Customer, at its sole and absolute discretion, notifies BoardSync in writing of its intention not to extend the term of the Agreement at least thirty (30) days prior to expiration of the current term end date.

**10. Governing Law.** This Agreement is made under and will be governed by and construed in accordance with the laws of the State of New York, USA.

## ACCEPTANCE

Authorized representatives of Customer and BoardSync have read the foregoing and all documents incorporated therein and agree and accept such terms effective as of the agreement effective date

\_\_\_\_\_  
Customer Signature                      Date

\_\_\_\_\_  
BoardSync Signature                      Date

\_\_\_\_\_  
Print Name                                      Title

\_\_\_\_\_  
Print Name                                      Title



# Project Timeline

Weeks	1	2	3	4	5	6
Business Process Review	█					
Configuration, Design, Workflow		█	█			
Training & Launch				█	█	
Post-Launch Review						█

“Customer Success” is our focus during the entire implementation and launch process. We learn about your process to determine the best configuration for you. With the proper configuration, training, and support, your agenda automation project will be a complete success.

**1. Business Process Review**  
 Kick-off Call  
 Implementation Questionnaire

The implementation process begins with a kick-off call to discuss the process with your key staff. We'll also learn about your process, terminology, and workflow processes. Lastly, we discuss the materials we need to gather from you to design your agendas.

**2. Configuration**  
 Agenda Design  
 Workflow and System Configuration

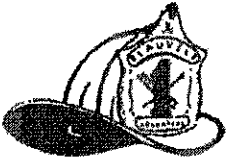
Based on the information we gather, our staff and designers will complete the initial configuration and design of your agendas. We'll schedule another call with key staff to review the initial design and finalize the configuration. We'll also make suggestions or give ideas based on our experiences with other customers.

**3. Training & Launch**  
 Administrator and User Training  
 Go Live!

Now it's time to train the administrators and users on the system. After training, we'll provide staff with a Get Started Guide, links to our online community, and access to our extensive video library. You're ready to go live!

**4. Post-Launch Review**  
 Process Review  
 Configuration Changes

After using the system for a meeting cycle or two, you might want to add something, change a certain configuration, or just have a few questions. We'll schedule a call to review all of these topics and more. We can easily add, change or tweak the configuration at any time.



# Blauvelt Volunteer Fire Company, Inc.

548 WESTERN HIGHWAY • BLAUVELT, NEW YORK 10913-1314

Administration Office

(845) 398-3929  
Fax (845) 359-8569

Date: February 21, 2017

Supervisor and Councilpersons  
Town of Orangetown  
Town Hall  
Orangeburg, NY 10962

Dear Members of the Board,  
At the February 21, 2017 meeting of The Blauvelt Volunteer Fire Company Inc. the following person or persons were elected to the positions indicated and as such are submitted for you approval.

NAME / ADDRESS	TITLE	
1) Luke Henry Hovorka 75 Burrows Lane Blauvelt, NY 10913	FIREFIGHTER	
2) _____ _____ _____	_____	_____
3) _____ _____ _____	_____	_____

If you have any questions regarding this matter please contact Chairman Robert Clifford at your earliest convenience at 845-709-3838.

Respectfully,

Robert Clifford, Chairman  
Board of Directors  
Blauvelt Volunteer Fire Co. Inc.

Cc: Town Clerk

PLEASE RETURN A COPY OF THIS FORM STAMPED RECEIVED TO THE BLAUVELT VOLUNTEER FIRE CO. INC., CARE OF THE BOARD OF DIRECTORS.



**Regional Investigative Resource Center**  
**INTERMUNICIPAL AGREEMENT**

This agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2016, between the **COUNTY OF ROCKLAND**, a municipal corporation having its principal place of business at 11 New Hempstead Road, New City, New York (hereinafter the "County") and the **TOWN OF ORANGETOWN**, a municipal corporation having its principal place of business at 20 Orangeburg Road, Orangeburg, New York (hereinafter "Orangetown"). Additional incorporated towns and villages located in the County of Rockland are expected to execute separate agreements with the County under the same terms and conditions as set forth herein and together with Orangetown are collectively referred to herein as Local Participating Agencies. The County and the Local Participating Agencies shall be collectively referred to herein as the "Parties". The Parties recognize that other regional or National law enforcement agencies, such as the New York State Police, the Federal Bureau of Investigation and Homeland Security, may participate in the Regional Investigative Resource Center as described herein. Said agencies are referred to herein as Regional Participating Agencies.

Whereas, there is evidence of organized criminal activity and illicit trafficking in drugs in Rockland County, and

Whereas, such illicit activity has substantial and detrimental effect on the health and general welfare of the people of said area, and

Whereas, the effective interdiction of this type of criminal activity cannot be adequately addressed on a local level and requires a regional response and cooperation between the various law enforcement agencies, and

Whereas, it is essential to create a shared service environment by and between the County and local law enforcement agencies in Rockland County to effectively and efficiently utilize all available resources, both human and technological, and avoid duplication of effort and expense to address these critical law enforcement issues, and

Whereas, there is a history of cooperation that has existed between various Law Enforcement Agencies in Rockland County since 1975, and

Whereas, The Rockland County Drug Task Force has been effective in responding to illicit drug trafficking in Rockland County since 1975, and

Whereas, organized crime investigators employed by the County have been effective in responding to organized criminal activity in Rockland County, and

Whereas, Technology, as it continues to evolve, offers considerable opportunities to increase the effectiveness and efficiency of law enforcement,

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## Regional Investigative Resource Center

### INTERMUNICIPAL AGREEMENT

Now therefore, in consideration of the foregoing, the Parties hereto agree to the following:

1. To create a "Shared Services" environment to effectively and efficiently utilize all available resources, both human and technological, in an "All Crimes" approach to secure justice and public safety in the 21<sup>st</sup> Century.
2. The following law enforcement functions shall be conducted as shared services pursuant to this memorandum of understanding and shall hereinafter be collectively referred to as the Regional Investigative Resource Center (hereinafter "RIRC").

The RIRC shall be comprised of the following "Units":

The Drug Task Force (DTF)

The Organized Crime and Gang Investigation Unit (OCGIU)

The Investigative Technology Support Center (ITSC)

- a. The **DTF** shall be responsible for performing the following law enforcement functions throughout the County of Rockland:
  - i. Disrupt illicit drug trafficking in Rockland County by immobilizing targeted violators and trafficking organizations;
  - ii. Gather, report and exchange intelligence data relating to the trafficking of illicit narcotics and dangerous drugs;
  - iii. Conduct electronic and undercover operations where appropriate and engage in other traditional methods of investigation in order that the Task Force's illicit narcotic enforcement efforts will result in effective prosecution before the courts of the United States and the State of New York; and
  - iv. Coordinate its investigative efforts with those of all available local, state and federal police agencies in an effort to pursue the natural progression of narcotics investigations from street level trafficking to mid and upper level narcotics trafficking.
  
- b. **The Rockland County Organized Crime and Gang Investigation Unit** has a long record of achievement in the Investigation of Organized Crime. This RIRC unit shall be responsible for performing the following law enforcement functions throughout the County of Rockland:
  - i. The primary assignment of this unit is to investigate Organized Criminal Activity, including Traditional Organized Crime, Non Traditional Organized Crime and Gang related crime
  - ii. Since organized crime does not restrict itself to established geographic boundaries, this unit will continue its long established procedure of working closely with neighboring jurisdictions on the local (Bergen County), state (New York and New Jersey State Police) and Federal Agencies (FBI, ICE, DEA) levels

**Regional Investigative Resource Center**

**INTERMUNICIPAL AGREEMENT**

- c. **The Investigative Technologies Support Center** shall be responsible for operational and end-user support of all necessary electronic needs for the DTF and OCGIU. This RIRC unit shall be responsible for performing the following law enforcement functions:
  - i. Electronic surveillance applications, systems security, researching and evaluating of software packages for investigative purposes, developing and maintaining in-house database applications and data, repairing and maintaining computers and peripheral equipment, training personnel in the use of database and other software applications, preparing Investigative Technology budgets and keeping an accurate inventory of all computer, media and surveillance related equipment issued to department personnel.
  - ii. Implementation and maintenance of computer systems, mobile data systems, network, radio and voice communication systems, and numerous other databases and systems as they relate to the IRC.
  - iii. Support the connectivity to various County, State and Federal information repositories and systems via secured wide area networks.
  - iv. Coordinating the installation of technology equipment and is responsible for coordinating the planning, design, integration and implementation of the various technological programs and systems in use, and those contemplated for future implementation and coordinating with other appropriate agencies as needs arise.
  - v. Assist investigative units within Rockland County and provide technical collaboration and support to other state, county, local and federal law enforcement agencies in the region.
  - vi. Provide expert advice, as it pertains to state and federal laws governing these types of investigations and additionally facilitate this part of the investigation.
- d. Each unit described above shall have a unit director (the "Unit Director") who shall be designated by the governing board as set forth below.
- e. Additional units may be added to the RIRC by an act of the Governing Board as hereinafter defined.

**3. Governing Board**

- a. A Governing Board (hereinafter the "Board") shall have the authority to adopt rules and policies governing the operation of the RIRC and the individual Units and any other shared service units hereafter created by the Board, as it deems necessary. There shall be voting and non-voting members of the Board. Voting members of the Board shall consist of a duly authorized representative of the District Attorney's Office, the Sheriff's Department and each Local Participating Agency or Regional Participating Agency that has assigned at least one law enforcement officer full time to any of the foregoing units. Non-voting members of the Board shall consist of any member in good standing of the Rockland County Police Chiefs Association that has not assigned at least

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## Regional Investigative Resource Center

### INTERMUNICIPAL AGREEMENT

one officer full time to any of the foregoing units or any other approved shared service.

- b. A simple majority of the voting members of the Board must be in attendance to establish a quorum. An absent member may vote through proxy or designee. Each voting member of the Board shall have an equal vote in the conduct of its business. The District Attorney, or his designee, shall serve as the chairperson of the Board (the "Board Chair").
- c. Regular meetings of the Board shall be held no less than six (6) times per year, unless otherwise determined by the Board. Special meetings of the Board may be called by the Board Chair or by a majority of the voting members of the Board.
- d. The act of a majority of the voting members of the Board present at a meeting duly held at which a quorum is present shall be the act of the Board.

#### 4. Assignment of Personnel

- a. Each assigning agency shall recommend proposed law enforcement officers to be assigned to any of the RIRC units. Such members shall be experienced law enforcement officers, preferably with relevant experience in the proposed area of assignment.
- b. The approval of all assignments shall be an act of the Board. A list of all officers assigned to the RIRC units shall be maintained by the Board and shall be updated as officers are added or removed (the "Active List").
- c. Members assigned to the RIRC shall remain in such assignment for a period of not less than one year. In the event of exceptional circumstances and, when possible with 30 days notice provided to the Board, participating agencies may remove an assigned member who has not completed one year in such assignment.
- d. The Board reserves the right to remove any member from any RIRC unit when it is determined to be in the best interest of the Unit to do so.
- e. The Board shall actively solicit and encourage the assignment of law enforcement officers to the RIRC units from any and all local, state and federal law enforcement agencies whose geographical jurisdiction includes Rockland County. The Board based upon sound law enforcement considerations shall establish the maximum number of officers to be assigned. This determination shall not be influenced by consideration of potential asset forfeiture distribution.
- f. A part-time assignment of a law enforcement officer to the RIRC shall only be accepted for the ITSC and shall not constitute or be calculated as full participation in an RIRC Unit for the distribution of asset forfeiture.

#### 5. Operating Procedures

- a. Operational matters, such as the selection of investigative targets, the timing and location of investigations, and the selection of investigative techniques,

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## Regional Investigative Resource Center

### INTERMUNICIPAL AGREEMENT

shall be the responsibility of the Unit Director.

#### 6. Funding: Personnel Costs, Equipment, Office Space

- a. Subject to available appropriations, Rockland County will provide the necessary funds and equipment to support the activities of the officers and investigators assigned to the RIRC units. Such support will include office space, salaries of support staff and items such as vehicles, vehicle operating expenses, office supplies and equipment, travel funds, investigative equipment training and other support items as approved by the Unit Director and/or the Board.
- b. The County agrees to fund all telephone services associated with the installation and use of electronic surveillance equipment, i.e. wiretaps, pen registers and video surveillance.
- c. Funding for operational matters, including purchase of evidence, payments to confidential informants and miscellaneous expenses will occur in accordance with Rockland County guidelines and procedures.
- d. Each Local Participating Agency and Regional Participating Agency will be responsible for the salary and fringe benefits of its own members assigned to each of the RIRC unit(s).

#### 7. Civil Liability And Indemnification Issues

- a. Under no circumstances shall a Local Participating Agency or Regional Participating Agency assume liability for the actions of the RIRC unit members who are not employed by that agency.
- b. Participating agencies shall not seek or be entitled to indemnification from other participating agencies for any judgment or costs of litigation arising out of the acts of the unit's personnel employed by that agency.

#### 8. Asset Forfeiture

- a. The parties acknowledge that investigations conducted by the RIRC units may result in the seizure and forfeiture of assets derived from criminal activity. Any assets seized by any of the RIRC units and lawfully forfeited in accordance with State or Federal forfeiture laws shall be distributed as follows:
  - (i) Twenty percent (20%) of the net of any forfeited asset(s) shall be retained in a segregated asset forfeiture account for the sole and exclusive use of the RIRC units as determined by the Board.
  - (ii) Thirty percent (30%) of the net of any forfeited asset(s) shall be retained by the District Attorney's Office.
  - (iii) Fifty percent (50%) of the net of any forfeited asset(s) shall be distributed pro rata to each Local Participating Agency that has assigned a law enforcement officer(s) to any RIRC unit based upon the total number of full-time officers assigned to the unit(s). For the purpose of asset forfeiture distribution, the pro rata

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**Regional Investigative Resource Center**

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distribution shall be based on the number of officers assigned during the time period of the investigation which led to the seizure of assets, as determined by the Active List(s) in effect during that time period.

9. Integrity Control

- a. The RIRC unit Director shall investigate a complaint made against any unit member, while acting within the scope of the unit assignment. If the complaint is made against a unit member from a local participating agency, the administrative head of the agency shall be advised and will participate in a joint investigation with the unit Director. Complaints made against any unit member, while acting outside the scope of the unit assignment, shall be the sole responsibility of the agency employing that member. Disciplinary action, if any, shall be the responsibility of the employing agency.

10. Disputes

- a. The Board shall settle disputes between participating agencies arising from the operation and activity of the RIRC units.

11. Freedom Of Information Requests

- a. Requests for information made pursuant to the New York State Freedom of Information Law shall be addressed to the particular RIRC unit and immediately forwarded to the Rockland County District Attorney's Office, One South Main Street, Suite 500, New City, New York 10956.

12. Term

- a. The term of this Intermunicipal Agreement shall be from January 1, 2015 through December 31, 2015.
- b. Any party may terminate this agreement at any time on sixty (60) days prior written notice.

*This space intentionally left blank*

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**Regional Investigative Resource Center**

**INTERMUNICIPAL AGREEMENT**

IN WITNESS WHEREOF, the parties hereto have executed this Intermunicipal Agreement the day and year first written.

**DISTRICT ATTORNEY**

**TOWN OF ORANGETOWN**

By: \_\_\_\_\_  
Thomas P. Zugibe  
District Attorney

By: \_\_\_\_\_  
Andy Stewart  
Town Supervisor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**DEPARTMENT OF LAW**

**COUNTY OF ROCKLAND**

By: \_\_\_\_\_  
Antonio F. Reda  
Principal Assistant County Attorney

By: \_\_\_\_\_  
Edwin J. Day  
County Executive

Date: \_\_\_\_\_

Date: \_\_\_\_\_

2016-01940

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STATE OF NEW YORK )  
 ) ss.:  
COUNTY OF ROCKLAND )

On the \_\_\_ day of \_\_\_\_\_, 2016, before me came **EDWIN J. DAY**, to me known, being duly sworn by me, did depose and say that he is the County Executive of Rockland County, a municipal corporation; his office address is 11 New Hempstead Road, New City, New York, and he executed the foregoing instrument on behalf of the County of Rockland.

\_\_\_\_\_  
Notary Public

ATTESTATION:

As Clerk to the Legislature, I hereby attest that I know the seal of the Legislature of Rockland County, and that the seal affixed to this instrument is such seal.

\_\_\_\_\_  
LAURENCE O. TOOLE  
Clerk to the Legislature

STATE OF NEW YORK )  
 ) ss.:  
COUNTY OF )

On the \_\_\_ day of \_\_\_\_\_ 2016, before me, the undersigned, personally appeared **ANDY STEWART**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public



TOWN OF ORANGETOWN

REQUEST TO ATTEND CONFERENCE, MEETING, SEMINAR OR SCHOOL

(Complete and forward original to Finance Office. Retain copy for your records.)

REQUESTING DEPARTMENT: Highway Department DATE: 3-9-17

NAME(S) OF PERSON(S) TO ATTEND: James J. Jean, Stephen F. Munno, Anthony Limandri, Jim-Mike Dillon

CONFERENCE, ETC. - NAME & LOCATION: 2017 Association of Towns Highway School, Ithaca, NY

CONFERENCE, ETC. DATE(S): June 12 - 14, 2017

WHAT DO YOU EXPECT TO GAIN FROM ATTENDANCE (ATTACH COPY OF BROCHURE): Ethics (use/misuse of municipal resources, roadside safety, work zones, culvert installation, chain saw safety)

DATE(S) LAST ATTENDED A SIMILAR CONFERENCE, ETC.: June 2016

ESTIMATED EXPENSES:

Item	Charge to:		Total
	Schls & Confs	Travel Exp*	
Registration Fee	\$ 330.00	\$ _____	\$ _____
Lodging	1,014.00	_____	_____
Meals	200.00	_____	_____
Travel	15.00	_____	_____
Other	_____	_____	_____
Total	\$ 1,619.00	\$ _____	\$ _____

\*Use if only travel expense involved

REMAINING BALANCE IN 0441 Account: \$ 925 D. 5140, 441.05 \$ 775 A. 5010, 441

IF TRAVEL ONLY, REMAINING BALANCE IN 0480 Account: \$ \_\_\_\_\_

DEPARTMENT HEAD APPROVAL/SIGNATURE (if not an attendee): 775

FINANCE OFFICE VERIFICATION OF FUNDS AVAILABILITY: 0441-\$ 925 0480-\$ 200 A. 510, 480

TOWN BOARD ACTION: Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date: \_\_\_\_\_ Res. No. \_\_\_\_\_

REASON FOR DISAPPROVAL: \_\_\_\_\_

TOWN SUPERVISOR'S SIGNATURE: \_\_\_\_\_

DISTRIBUTION BY TOWN CLERK: Original to Head of Requesting Department: \_\_\_\_\_ Date: \_\_\_\_\_ Retain photocopy for file.

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**JAMES J. DEAN**  
Superintendent of Highways  
Roadmaster II

Orangetown Representative  
R.C. Soil & Water Conservation Dist.-Chairman  
Member:  
American Public Works Association NY Metro Chapter  
NYS Association of Town Superintendents of Highways  
Hwy. Superintendents' Association of Rockland County



**HIGHWAY DEPARTMENT**  
**TOWN OF ORANGETOWN**  
119 Route 303 • Orangeburg, NY 10962  
(845) 359-6500 • Fax (845) 359-6062  
E-mail - highwaydept@orangetown.com

March 9, 2017

TO: Kimberly Allen, Administrative Secretary  
FROM: Helen Wilson  
RE: 2017 Highway School

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Please place on the Town Board Workshop of March 14, 2017.

Permission is hereby requested for the personnel listed on the attached form to attend the 2017 Association of Towns Annual Highway School, Ithaca, NY, from June 12 thru 14, 2017, at a cost of \$ 1,6190.00.





# Cornell Local Roads Program



Training & Events

Tech Assistance

Library

Research/Projects

About CLRP

## Highway School

The Highway School features short sessions of general interest in the mornings and 24-28 afternoon workshops lasting 75 minutes each. A partnership with statewide vendors supports the Pothole Picnic on the first day. Over 700 participants, the majority being local highway and public works officials, attend the Highway School every year. The Association of Towns of the State of New York co-sponsors the Highway School, and handles all of the registrations.



2016 Roads Scholar award recipients

## 72nd Annual School for Highway Superintendents

12-14 June 2017

Phillips Hall, Ithaca College, Ithaca

### Topics

- Ethics (Use/Misuse of municipal resources)
- Culvert Installation
- Dealing with Difficult People
- Chain Saw Safety
- Roadside Safety
- Work Zones
- Century of Experts
- Legal Panel

Lodging list

### Roads Scholar

The Roads Scholar Award recognizes outstanding participation of highway personnel at the Highway School. The award was given out from 1963-1998 (see below for history) and restarted in 2015. The award is given out by county and accounts for attendance by ALL municipalities in the county:

- counties
- towns
- villages
- cities.

### Past Highway School materials and presentations

- 2016
- 2015
- 2014
- 2013


## Training and Events

- Workshops
- Highway School
- Bridge Conference
- Pavement Internship
- Flagging Tutorial
- Calendar

< March 2017 >						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2



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Follow @local\_roads



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- 2012
- 2011
- 2010
- 2009
- 2008
- 2007
- 2006

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416 Riley-Robb Hall / Ithaca, NY 14853 / phone: 607-255-8033 / fax: 607-255-4080 / email: [clrp@cornell.edu](mailto:clrp@cornell.edu)



TOWN OF ORANGETOWN PARKS & RECREATION  
81 HUNT ROAD, ORANGETOWN, NY 10962  
(845) 359-6503



2017 Application for Showmobile Use

Event/Festival Name: Commemoration of the 75<sup>th</sup> ANNIV. of the Patuxentville Naval  
Organization Name: Philippine-American Cultural Foundation  
Applicant's Name: Jevonne Kleinman Phone (w): \_\_\_\_\_  
Address: 27 Yale Dr City: New City Zip: 10956  
Cell Phone: 845-641-4217 E-Mail: jevonnekleinman@aatt.net  
Day: Apr 8 - Saturday Date: \_\_\_\_\_ Time of Set-up: 9 AM Time of Take-down: 5 PM

Requested Location (park street location or numeric etc. be specific attach map if needed):  
Dominican College Parking Lot  
Covingtonburg

Showmobile stage measures 28 feet long x 14 feet 7 inches deep x 25 feet high when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle. See space requirements below.) The Showmobile does not have a sound system and comes with fluorescent lighting only.

Stair Arrangement: (1 set of stairs) \_\_\_\_\_ Left side of stage \_\_\_\_\_ Right side of stage \_\_\_\_\_ Front of stage

The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. The stage does not come with a generator. Additional electrical equipment must be plugged into a separate circuit.

Please describe in detail what the stage will be used for and how you intend to set it up: ( Note: The Town seal is not to be covered and no nails, staples or tacks may be used to attach any items to the Showmobile)

Dignitaries & Speakers  
Apprec. are entertainment - National Anthems, etc

Showmobile space requirements:

- The showmobile must be parked in a relatively level space.
- The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- The total area needed for the showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.
- The tow vehicle must remain with the showmobile for the duration of the event.
- In the event of winds or wind gusts in excess of 30 MPH, the stage canopy must be closed.

Additional Requirements:

- Certificate of insurance required at time of reservation naming the Town of Orangetown as additionally insured.
- Any changes to the event must be made 24 hours in advance by contacting Mark Albert at malbert@orangetown.com

I have read, understand and agree to all conditions listed on above:

Applicant's Signature: [Signature] Date: 4/8/17  
Department Approval: [Signature] Date: 2/22/17



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/6/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bauer-Crowley, Inc. 643 Main Street PO Box 358 Sparkill NY 10975-0358	CONTACT NAME: House Account	FAX (A/C. No.): (845) 359-4684	
	PHONE (A/C. No. Ext.): (845) 359-4114		
INSURED Phillipine American Cultural Foundation, DBA: 9 Zabella Drive New City NY 10956	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Philadelphia Indemnity Ins. Co		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: CL172608088 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	INSR YVP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC OTHER:			EV11604	4/8/2017	4/9/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPKP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: Bataan March 08APRIL2017; The Town of Orangetown is listed as Additional insured and shall be held harmless on a primary non-contributory basis

## CERTIFICATE HOLDER

Town of Orangetown  
26 Orangeburg Road  
Orangeburg, NY 10962

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

John Barnard/JOHN

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ACORD 25 (2014/01)  
INS025 (201401)

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