

**TOWN OF ORANGETOWN WORKSHOP MEETING  
Tuesday, October 17, 2017**

This Town Board Meeting was opened at \_\_\_\_\_ p.m.

Councilman Denis Troy\_\_\_\_\_

Councilman Thomas Diviny\_\_\_\_\_

Councilman Paul Valentine\_\_\_\_\_

Councilman Jerry Bottari\_\_\_\_\_

Supervisor Andrew Stewart\_\_\_\_\_

***Pledge of Allegiance to the Flag***

**ANNOUNCEMENTS :**

- Town Board completes review of Supervisor's Tentative Budget and files of the Preliminary Budget.

**PRESENTATIONS:**

- Presentation by the Musial Group on a conceptual design and anticipated costs for a renovated/new Town Hall

**AGENDA ITEMS:**

**TOWN BOARD**

**OPEN PUBLIC HEARING/ONE YEAR  
CONTRACT/BLAUVELT VOLUNTEER FIRE DEPARTMENT  
CONTRACT/CALENDAR YEAR 2018**

1. RESOLVED, that the 8:05 P.M. public hearing on the proposed Contract between the Town and the Blauvelt Volunteer Fire Department, for fire protection services in and throughout the Blauvelt Fire Protection Fire District, within the Town for 2018, is hereby opened.

PRESENTATION: Notice of Posting and Affidavit of Publication (Town Clerk):

Summary of Public Comments:

**CLOSE PUBLIC HEARING/ONE YEAR CONTRACT/BLAUVELT  
VOLUNTEER FIRE DEPARTMENT/CALENDAR YEAR 2018**

2. RESOLVED, that the public hearing, on the proposed Contract, between the Town and the Blauvelt Volunteer Fire Department, for fire protection services, for calendar year 2018, is hereby closed.

**SEQRA/LEAD AGENCY/NEGATIVE  
DECLARATION/BLAUVELT FIRE COMPANY,  
INC/CONTRACT**

3. WHEREAS, the Town of Orangetown has within its boundaries a duly formed Fire Protection District known as the “Blauvelt Fire Protection District”, embracing territory in the Town in and about the hamlet of Blauvelt and more fully described in the Resolution establishing such District, as from time to time amended; and

WHEREAS, the Town is required to provide for fire protection services within such Fire Protection District, which services historically have been provided by contract with the Blauvelt Fire Company, Inc.; and

WHEREAS, it is proposed that the Town of Orangetown enter into a 1-year contract with the Blauvelt Volunteer Fire Company, Inc. for the furnishing of fire protection in the District, which contract is subject to review under SEQRA; and

WHEREAS, the Town Board is the only involved agency under SEQRA in the approval of such a contract,

NOW, THEREFORE, BE IT RESOLVED, as follows:

- 1) the Town Board hereby declares itself to be lead agency under SEQRA for the purpose of environmental review;
- 2) the within action is an “unlisted action” under SEQRA; and
- 3) the Town Board determines that a 1-year contract with the Blauvelt Fire Company for fire protection services to and within the Blauvelt Fire Protection District will not have a significant adverse impact on the environment, and, therefore, issues a determination of non-significance which the Supervisor is hereby authorized to execute.

**APPROVE/ONE YEAR CONTRACT FOR FIRE PROTECTION SERVICES/BLAUVELT FIRE COMPANY, INC.**

- 4. RESOLVED, that the Town Board hereby approves a 1-Year Contract with the Blauvelt Fire Company, Inc., for fire protection services in and throughout the Blauvelt Fire Protection District, for calendar year 2018, in the sum of \$636,500, INCLUDING workers compensation insurance and otherwise in accordance with the terms of a contract incorporated herein by reference.

**OPEN PUBLIC HEARING/ONE YEAR CONTRACT/ORANGETOWN LIBRARY DISTRICT CONTRACTS/CONTRACTS WITH THE BLAUVELT FREE LIBRARY, THE ORANGEBURG LIBRARY, THE PALISADES FREE LIBRARY AND THE TAPPAN FREE LIBRARY/CALENDAR YEAR 2018**

- 5. RESOLVED, that the 8:10 P.M. public hearing on the proposed Contracts between the Town and the Blauvelt Free Library, the Orangeburg Library, the Palisades Free Library and the Tappan Free Library, for library services in and throughout the boundaries of their district as contained in the Orangetown Library District, and including the residents of Sparkill as delineated in subdivision (e) of Section 1 of Chapter 494 of the Laws of 2012, within the Town for 2018, is hereby opened.

PRESENTATION: Notice of Posting and Affidavit of Publication (Town Clerk):

Summary of Public Comments:

**CLOSE PUBLIC HEARING/ONE YEAR CONTRACT/ORANGETOWN LIBRARY DISTRICT/ CONTRACTS WITH THE BLAUVELT FREE LIBRARY, THE ORANGEBURG LIBRARY, THE PALISADES FREE LIBRARY AND THE TAPPAN FREE LIBRARY/ CALENDAR YEAR 2018**

- 6. RESOLVED, that the public hearing, on the proposed Contracts, between the Town and Blauvelt Free Library, the Orangeburg Library, the Palisades Free Library and the Tappan Free Library, for library services in and throughout the boundaries of their district within Orangetown Library District, and including the residents of Sparkill as delineated in subdivision (e) of Section 1 of Chapter 494 of the Laws of 2012, for calendar year 2018, is hereby closed.

**SEQRA/LEAD AGENCY/NEGATIVE  
DECLARATION/ORANGETOWN LIBRARY  
DISTRICT/CONTRACTS WITH THE BLAUVELT FREE  
LIBRARY, THE ORANGEBURG LIBRARY, THE PALISADES  
FREE LIBRARY AND THE TAPPAN FREE LIBRARY/  
CALENDAR YEAR 2018**

7. WHEREAS, the Town of Orangetown has within its boundaries a duly formed Library District known as the “Orangetown Library District”, embracing territory in the Town, and including as well as to the residents of Sparkill as delineated in subdivision (e) of Section 1 of Chapter 494 of the Laws of 2012, within the Town, as from time to time amended; and

WHEREAS, the Town is required to provide for library services within such Orangetown Library District, which services historically have been provided by contracts with the Blauvelt Free Library, the Orangeburg Library, the Palisades Free Library and the Tappan Free Library for services within the boundaries of their district contained therein, as well to the residents of Sparkill as delineated in subdivision (e) of Section 1 of Chapter 494 of the Laws of 2012, within the Town; and

WHEREAS, it is proposed that the Town of Orangetown enter into a 1-year contract with the Blauvelt Free Library, the Orangeburg Library, the Palisades Free Library and the Tappan Free Library, for the furnishing of library services within the boundaries of their individual district as delineated within the Orangetown Library District, and including as well as to the residents of Sparkill as delineated in subdivision (e) of Section 1 of Chapter 494 of the Laws of 2012, within the Town, which contract is subject to review under SEQRA; and

WHEREAS, the Town Board is the only involved agency under SEQRA in the approval of such contracts,

NOW, THEREFORE, BE IT RESOLVED, as follows:

- 1) the Town Board hereby declares itself to be lead agency under SEQRA for the purpose of environmental review;
- 2) the within action is an “unlisted action” under SEQRA; and
- 3) the Town Board determines that a 1-year contract with the Blauvelt Free Library, the Orangeburg Library, the Palisades Free Library and the Tappan Free Library, within the Orangetown Library District for library services to and within the boundaries of their district as set forth in within the Orangetown Library District, and including as well as to the residents of Sparkill as delineated in subdivision (e) of Section 1 of Chapter 494 of the Laws of 2012, will not have a significant adverse impact on the environment, and, therefore, issues a determination of non-significance which the Supervisor is hereby authorized to execute.

**SET PUBLIC HEARING/8:05 PM, TUESDAY, DECEMBER 5, 2017/CHAPTER 43 §4.1 - PERFORMANCE STANDARDS - RELATING TO ODOR, PARTICULATE MATTER, AND OPACITY/DECLARE TOWN BOARD’S INTENT TO SERVE AS LEAD AGENCY/DIRECT CIRCULATION**

- 8. RESOLVED that the Town Board will hold a public hearing on December 5, 2017, at 8:05 p.m., on a proposed Local Law, as follows, amending Chapter 43, §4.1 Performance Standards - relating to odor, particulate matter, and opacity;

BE IT BURTHER RESOLVED, that in connection therewith, that the Town Board hereby declares its intention to serve as Lead Agency for the purpose of environmental review under SEQRA, makes the preliminary determination that the action is an “unlisted” action under SEQRA, and directs that a Lead Agency Coordination Letter with relevant documents be circulated to and among the various below referenced agencies; and

BE IT FURTHER RESOLVED, that the proposed local law be circulated to the Rockland County Department of Planning for the purpose of review pursuant to General Municipal Law §§ 239- I & m; and

BE IT FURTHER RESOLVED, that, pursuant to Town Code Chapter 43, §4.1 he proposed local law be circulated to the Town Zoning Board of Appeals inviting its input regarding, among other things, the implications of such an amendment, and requesting a response within 30-days.

**APPROVE 2018 TENTATIVE BUDGET AS PRELIMINARY BUDGET**

- 9. *(To be voted on tonight)*

RESOLVED, that the Tentative Budget, now the Preliminary Budget, is hereby approved for the purpose of a Public Hearing to be conducted, on November 14, 2017, at 8:05 p.m., in accordance with the Town Budget Calendar duly adopted, and ordered filed in the Office of the Town Clerk.

**II**

**APPROVE/SURPLUS EQUIPMENT IT**

- 10. RESOLVED, upon the recommendation of Director of Automated Services, declare the following surplus equipment available for auction.

Avaya Phones- 67 Items	Ayaya 6731- 4
Avaya 2420- 10	Avaya 6424- 3
Avaya 6408- 33	Avaya 6416- 2
Avyaa 2410- 4	Avaya EU24- 9
Avaya XM24- 3	

**APPROVE AGREEMENT/NEXVORTEX/MSIP SERVICE**

- 11. RESOLVED, upon the recommendation of Director of Automated Services, enter into agreement with current vendor Nexvortex for three (3) years to provide upgraded VoIP phone service at base cost of \$329.00 per month.

**TOWN ATTORNEY**

**APPROVE SETTLEMENT/SEWER BACKUP CLAIM/PARKER V. TOWN OF ORANGETOWN**

- 12. RESOLVED, that the Town board hereby approves the settlement of a pending litigation, relating to a sewer backup, in the matter of Clifford Parker III et al. v. Town of Orangetown, Rockland County Index No. 030418/2015, for the sum of Six Thousand Dollars (\$6,000.00).

**APPROVE SETTLEMENT/GUY VARDI V. TOWN OF ORANGETOWN**

- 13. RESOLVED, that the Town board hereby approves the settlement of a pending litigation, arising out of a bicycle accident at the intersection of Rte. 9W and Rockland Road, in the matter of Guy Vardi v. Town of Orangetown, Rockland County Index No. 032287/2016, for the sum of Fifteen Thousand Dollars (\$15,000.00).

**ACCEPT ROAD WIDENING DEED FOR ERIE STREET AND A STORM WATER MAINTENANCE AGREEMENT/AUTHORIZE EXECUTION/KOLB SITE PLAN/582 ROUTE 303 ORANGEBURG/SBL: 70.14/4/12/PLANNING BOARD # 2017-24**

- 14. RESOLVED, that upon recommendation of the Town Attorney’s Office, the Department of Environmental Management and Engineering, and the Superintendent of Highways, pursuant to the Kolb Site Plan as approved by the Planning Board in decision 2017-24, the Town hereby accepts from Kirchner Family Enterprises, LP and Traction Service Center, LLC, a Road Widening Deed for Erie Street and a Storm Water Maintenance Agreement for the project, and the Supervisor or his designee shall execute all documents necessary to effectuate acceptance of same.

**OFFICE OF BUILDINGS, PLANNING, ZONING, ADMINISTRATION, AND ENFORCEMENT**

**AUTHORIZE REPAIR/AUTHORIZE PURCHASE/VEHICLES**

- 15. WHEREAS, OBZPAE has two inspector vehicles that are currently not usable and one additional vehicle that is near replacement; and

WHEREAS, Jane Slavin, Director, OBZPAE met with Frank Peneno, Automotive Maintenance Supervisor, on October 10, 2017 to evaluate the status and maintenance

costs of OBZPAE vehicles and determine a course of action for repair or replacement; and

WHEREAS, vehicle number 403, model year 2005 has 100,168 miles and requires a new transmission, cylinder head, tires and exhaust leak at an approximate projected repair cost of \$3,400.00; and

WHEREAS, vehicle number 405, model year 2005 has 67,911 miles and requires a new transmission and rotors at an approximate projected repair cost of \$3,000.00. In addition, the electrical harness in vehicle 405 is in poor shape and will be in need of replacement; however this part is no longer available; and

WHEREAS, Vehicle number 408, model year 2008 has 135,412 miles and the hybrid battery will soon require replacement at an approximate projected replacement cost of \$2,500.00; therefore

BE IT RESOLVED THAT, upon review of maintenance records and projected costs of repair, the Town Board approves the request of the Director of OBZPAE to immediately purchase a new vehicle for replacement of vehicle 403 and repair of vehicle 405, with replacement of vehicle 405 and 408 during 2018.

## **HIGHWAY**

### **AUTHORIZE USE OF VARIOUS ROADWAYS/BIKE MS NYC - NATIONAL MULTIPLE SCLEROSIS SOCIETY/SUNDAY, OCTOBER 22, 2017**

16. RESOLVED, that the Town Board hereby authorizes the Town of Orangetown Highway Department in conjunction with the Rockland County Highway Department to permit the National Multiple Sclerosis Society to use various roadways for their annual Bike Ride in the Town of Orangetown on Sunday, October 22, 2017, from 7 am to 5 pm.

**LEND ASSISTANCE/SHARE CHRISTMAS/ROTARY CLUB OF PEARL RIVER/SOUTH MAIN STREET BETWEEN CENTRAL AND FRANKLIN AVES/DECEMBER 8, 2017**

- 17. RESOLVED, that the Town Board hereby authorizes the Town of Orangetown Highway Department to lend assistance which includes the use of barricades, trash barrels, and message board for the Share Christmas event on Friday, December 8, 2017 (rd: 12.15.17), from 6 pm to 10 pm.

**DECLARE SURPLUS EQUIPMENT**

- 18. RESOLVED, that upon the recommendation of the Superintendent of Highways, the following equipment is declared surplus:

#37      2006 John Deere 624J      DW624JP601564

**PERSONNEL**

**AUTHORIZE SUPERVISOR TO SIGN CONTRACT/NYACK HOSPITAL (EMPLOYEE ASSISTANCE PROGRAM)/OCTOBER 1, 2017 THRU SEPT 30, 2018**

- 19. RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the annual contract with Nyack Hospital EAP (Employee Assistance Program) beginning October 1, 2017, and ending September 30, 2018, at a cost of \$10,879.00.

**PARKS AND RECREATION**

**APPROVE USE OF SHOWMOBILE/NYACK CHAMBER OF COMMERCE/HALLOWEEN PARADE/SATURDAY, OCTOBER 28, 2017**

- 20. **RESOLVED**, upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board use of the Showmobile by the Nyack Chamber of Commerce for their Halloween Parade on Saturday, October 28, 2017 (rain date October 29th) at a rental cost of \$400.00 with the organization providing a certificate of insurance listing the Town of Orangetown as additionally insured



**APPROVE USE OF SHOWMOBILE/PEARL RIVER  
ROTARY/SHARE CHRISTMAS/FRIDAY, DECEMBER 8, 2017**

- 21. **RESOLVED**, upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board use of the Showmobile by the Rotary Club of Pearl River for their Share Christmas and the Holidays Event on Friday, December 8, 2017 (rain date December 15) at a rental cost of \$400.00 with the organization providing a certificate of insurance listing the Town of Orangetown as additionally insured

**APPROVE USE OF SHOWMOBILE/ORANGEBURG FIRE  
DEPARTMENT/HOLIDAY PARADE/SATURDAY, DECEMBER  
9, 2017**

- 22. **RESOLVED**, upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board use of the Showmobile by the Orangeburg Fire Department for their Holiday Parade on Saturday, December 9, 2017 at a rental cost of \$400.00 with the organization providing a certificate of insurance listing the Town of Orangetown as additionally insured

**APPROVE AID/VILLAGE OF NYACK 5K HALLOWEEN  
RUN/SATURDAY, OCTOBER 21, 2017**

- 23. **RESOLVED**, upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board the rental of 4 porto-john units for the Village of Nyack 5K Halloween Run on Saturday, October 21, 2017.

**AUTHORIZE/INSTALLATION OF STOCKADE FENCING  
ALONG RAIL TRAIL/DELONGIS COURT AND KNIGHT  
COURT, SPARKILL**

- 24. **RESOLVED**, that upon the recommendation of the Superintendent of Parks and Recreation award the bid for the installation of stockade fencing along the Joseph B. Clarke Rail Trail Delongis Ct. and Knight Ct. to Yaboo Fence Co. West Nyack, NY in an amount not to exceed \$\_\_\_\_\_.

**DONATION OF MEMORIAL BENCH**

- 25. **RESOLVED**, that upon the recommendation of the Superintendent of Park and Recreation, the Town Board hereby accepts with gratitude the donation of one memorial bench to be placed along the Blauvelt section of the J.B. Clarke Rail Trail. Engraving will read "In memory of Richard G. Ingersoll, Sr."

**JUSTICE COURT**

**AUTHORIZE GRANT APPLICATION/NYS JUSTICE COURT  
ASSISTANCE PROGRAM/SECURITY AND OFFICE  
EQUIPMENT**

26. RESOLVED, that the Supervisor is hereby authorized to submit a grant application for the Orangetown Justice Court to the New York State Justice Court Assistance Program 2017-18 in the amount of \$10,029 for the purpose of obtaining security equipment and office equipment.

**NEW BUSINESS**

**ADJOURNMENTS:**

- Sr. Helen Murphy, Administrator of NY Foundling and St. Agatha's of Nanuet

# THE MUSIAL GROUP ARCHITECTURE

17 October 2017

**E-MAIL**

Mr. Andy Stewart  
Supervisor  
Town of Orangetown  
26 Orangeburg Road  
Orangeburg, NY 10962

RE: Estimated Cost of Reusing the Old Town Hall, Building "A"

Dear Mr. Stewart:

During our last meeting with the Town Board, our office was asked to evaluate the possibility of the Old Town Hall, Building "A" in our previous report, remaining in use.

As per our report on June 13, 2017:

The "Old Town Hall" has some structural damage that is visible from the basement mechanical room. The outside flange of the steel columns were once encased with concrete. In many areas, the concrete has spalled away that allows the steel flanges to be unprotected and exposed to the weather.

Current handicapped requirements are not met in many areas including at the toilets and door dimensions.

The mechanical system also needs to be upgraded.

It is quite possible that there is asbestos in some of the existing building materials that will need to be abated.

Without costly remodeling and repair to this building, there is a limited number of useful years left for this building.

Below are further findings and cost estimates to restore the Old Town Hall to continue its use as a functional building.

**Noel S. Musial, A.I.A., PP, NCARB**  
*President*

**John S. Swaszek, RA**  
*Associate*

**Larry Lane, RA**  
*Project Architect*

**John A. Krupka, PE, LEED AP**  
*Project Engineer*

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## **MECHANICAL - HVAC**

This section of the report is devoted to observation of HVAC systems outside, lower level and upper level of the Old Town Hall, Building "A".

### GENERAL

The drawings of the existing HVAC systems were made available and were helpful in completing this survey. We also received utility bills for review.

#### Evaluation of the HVAC systems

Heating and cooling (air conditioning) of the building is through four Air Handling Units (AHU) with chilled and hot water coils. All four units are located in the lower level. The building is provided with piping which provides hot or chilled water to the AHUs.

Both, the air cooled water chiller and the boiler are connected to the common piping system and through the use of isolation valves the system can provide either hot water or chilled water to the attached mechanical equipment.

The dual temperature HVAC system is manually (see above) switched over from cooling mode to heating mode based on the time of year. Therefore when operating in one mode, the other mode is not available regardless of the outdoor temperature.

The HVAC system was originally installed as multi-zone system, which by today's standards is inefficient, wastes energy and all HVAC equipment with the exception of the boiler has far exceeded their expected serviceable lives per ASHRAE Technical Committee TC 1.8, Table 3 ESTIMATES OF SERVICE LIVES OF VARIOUS SYSTEM COMPONENTS.

If the building is to be brought up to today's energy efficiency code requirement, the entire (obsolete) HVAC system, with the exception of the modern, highly energy efficient condensing boiler, should be replaced. This also includes existing dual temperature piping system. In its place two separate water loops should be provided, one for cooling (chilled water with new water chiller) and the other with space heating hot water (with the relatively new, energy efficient boiler to remain). Existing boiler is expected to provide heating for another 20 years.

With all new energy efficient, code compliant HVAC, and assuming that the building will be used as it is now, the energy savings through the lower consumption of electrical power should result in a projected simple payback in less than 10 years.

More intensive use of the building facilities may result in a projected simple payback sooner.

These projected savings are based on an HVAC system that will include highly energy efficient Variable Air Volume (VAV) terminals and Variable Frequency Drives which operation will be controlled by a Building Automation System (BAS) that is often referred to as an intelligent building or "smart building". Automation systems reduce building energy and maintenance costs compared to a non-controlled building.

Below is our cost estimate to restore the Old Town Hall, Building "A":

Renovation of the existing Old Town Hall Building "A" including: <ul style="list-style-type: none"> <li>All new windows with insulated glass</li> <li>All new insulation in the existing exterior walls</li> <li>New insulation below the roof</li> <li>Reduction of usable office and public spaces in order to provide handicapped accessible doors, corridors, all new and enlarged toilets</li> <li>Replacement of all energy inefficient lighting with LED fixtures</li> <li>All new mechanical, plumbing, electrical, and sprinkler systems</li> <li>All new doors</li> <li>All new insulated exterior doors</li> <li>All new paint</li> <li>All new floor finishes</li> <li>All new ceilings</li> </ul>	\$5,250,000.00
Repair and/or replace damaged steel beams and columns	\$200,000.00
Bridging the data system from the existing Building "A" to a remote location, and then reinstalling the data system in the renovated existing Building "A"	\$100,000.00
New exterior ramps, stairs, handrails, and guardrails to meet current building codes	\$150,000.00
Abatement of hazardous material, such as asbestos tiles, lead paint, etc.	\$250,000.00
Moving cost of relocating employees and equipment to a temporary location	\$50,000.00
<b>Estimated Cost of reusing the existing Old Town Hall Building "A" (Not including items from the addendum of this report)</b>	Over <b>\$6,000,000.00</b>

The above cost estimates are based upon today's values and per our recent experience with similar projects. It could vary as much as 10 to 15% depending upon various factors. These cost estimates are not based upon a designed layout or of any material unit costs that would relate to a designed layout.

Additional variable estimated costs will be the following:

- Cost of providing a temporary work space for employees during renovation (see addendum in the following pages)
- New Pre-Engineered Metal Building (see addendum in the following pages)
- \$1,050,000.00 Two year rental of an existing building such as a shopping center
- \$24,000.00 Temporary remote parking (in cost at right column)
- \$120,000.00 Shuttle service from the temporary building to remaining buildings B, C, D (in cost at right column)
- Cost of relocating some offices permanently to a remote location if the loss of square feet due to handicapped upgrades prevent them from moving back into the building "A"

The soft cost estimate for renovating the Old Town Hall, Building "A" is:

Architect/Engineer Fees	\$1,015,000.00
Survey Cost	\$35,000.00
Environmental Engineering	\$35,000.00
Environmental Laboratory Analysis	\$18,000.00
Environmental Contract Administration	\$20,000.00
Testing & Inspections	\$45,000.00
Permitting Costs	\$50,000.00
Reproduction Costs	\$25,000.00
Legal Fees	\$15,000.00
Bonding Costs	\$175,000.00
Misc & Advertising costs	\$10,000.00
<b>Estimated Soft Cost of reusing the existing Old Town Hall Building "A"</b>	<b>\$1,443,000.00</b>

For the services of a Construction Manager, add \$450,000.00 to the soft cost.

If the Old Town Hall is to be renovated and reused, the other departments that are currently housed in Buildings C and D will remain remote from Buildings A and B. If it is still important to provide the public with all the departments currently in Buildings A, B, C, and D in one central location, then renovating Building A would not be recommended.

We hope that this letter answers the town board's questions pertaining to the possibility of maintaining the Old Town Hall.

In addition to the possibility of the Old Town Hall being renovated and remaining, there are seven schemes that have now be presented to the Town Board. Once the town board of the Town of Orangetown, NY chooses which scheme that they prefer, our office is prepared to provide preliminary space layout plan drawing(s) that will illustrate where each department can be located.

Thank you for giving our office the opportunity to make recommendations of what the Town of Orangetown can do to provide its citizen's with a new and viable Municipal Center.

Very truly yours,

**The Musial Group, p.a.**



Larry R. Lane, R.A.  
Project Architect

CC: Noel Musial, Sr.  
File: 115017.00

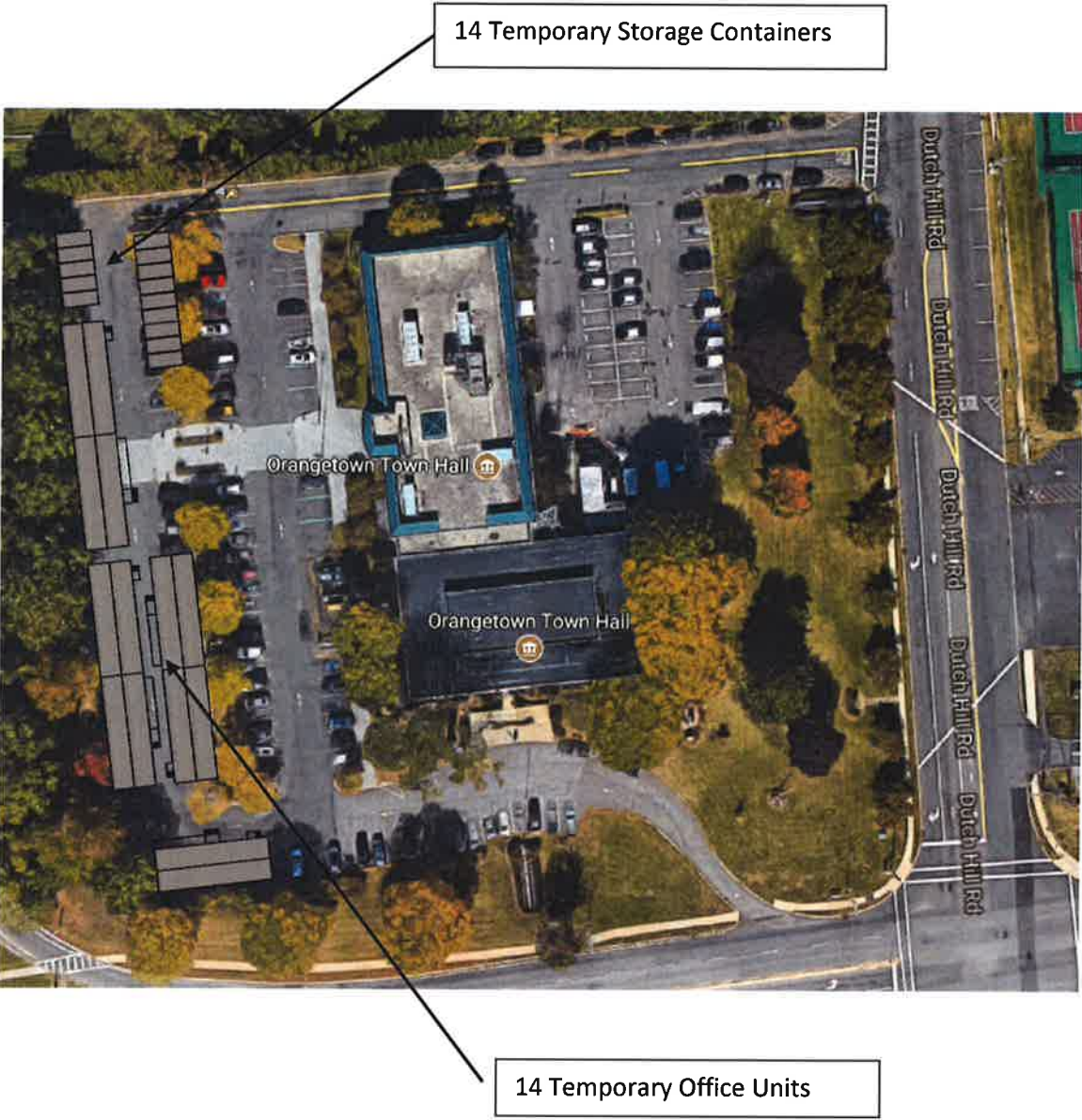
**Addendum  
to the  
Estimated Cost of  
Reusing the  
Old Town Hall,  
Building "A"**

**Estimate of temporary office and storage needed at Town Hall during Building "A" upgrades  
and estimate of additional storage needed for the Building Department**

DEPARTMENTS	EXISTING (SF)	PROPOSED (SF)	TEMP (SF)	TEMP STOR (SF)	PERM STOR (SF)
SUPERVISOR	2,636.98	3,253.90	1321.9		
FINANCE	397.01	530.40	530.4		
ASSESSOR	1,167.96	1,361.10	1361.1		
CLERK	2,285.16	2,182.50			
COLLECTOR	519.60	309.40	309.4		
JUSTICE	4,249.30	4,975.10	2010.1		
ATTORNEY	2,688.28	2,993.90	2993.9		
HUMAN RESOURCES	335.92	403.00	403		
IT	990.25	1,254.50	1254.5		
BUILDING, PLANNING, ZONING, INSPECTORS	4,334.86	6,442.80			1053
FIRE PREVENTION	1,343.16	1,045.20			
POLICE	19,891.27	20,543.90			
UNION OFFICE	216.00	280.80	280.8		
MECHANICAL & UTILITY	1,639.00	2,410.20			
LONG TERM STORAGE	1,606.00	2,087.80		2087.8	
COMMON AREAS	3,595.00	3,597.00			
<b>TOTALS</b>	<b>47,895.75</b>	<b>53,671.50</b>	<b>10465.1</b>		<b>1053</b>



Location of temporary office trailers and storage containers at the Town Hall site.



Total existing parking spaces	170
Number of parking spaces lost	79
Remaining number of parking spaces	<b>91</b>

**TEMPORARY OFFICES FOR THE BUILDING "A" NEEDED**

64' X 12' = 768 SF  
10465.1 SF MIN NEEDED  
Therefore, need 14 units

Temp Office Rental per month	\$	1,631.67
Number of months		24.00
<b>Total rental per month</b>	<b>\$</b>	<b>39,160.08</b>
Delivery & Installation	\$	2,813.90
Final Return Charges	\$	1,779.82
Estimate of telephone lights and HVAC	\$	110.00
	\$	206.00
	<b>\$</b>	<b>44,069.80</b>
Number of office units		14.00
<b>Total cost of temp offices</b>	<b>\$</b>	<b>616,977.20</b>

**TEMPORARY STORAGE FOR BUILDING "A" NEEDED**

8' X 20' = 160 SF  
2087.8 SF MIN NEEDED  
Therefore, need 14 units

Temp Storage Rentals (each)	\$	83.00
Number of months		24.00
<b>Total rental per unit</b>	<b>\$</b>	<b>1,992.00</b>
Delivery & Installation (each)	\$	150.00
Final Return Charges (each)	\$	150.00
Cost per storage unit	\$	2,292.00
Number of storage units		14.00
<b>Total cost of storage units</b>	<b>\$</b>	<b>32,088.00</b>

<b>TOTAL COST TO RENT OFFICES AND STORAGE UNITS FOR 24 MONTHS</b>
<b>\$ 649,065.20</b>

Location of additional permanent storage containers at the Building Department site.



7 Additional storage containers on a new asphalt pad

PERMANENT STORAGE FOR BUILDING DEPARTMENT	
8' X 20' = 160 SF	
1053 SF MIN NEEDED	
Therefore, need 7 units	7
Cost per storage unit	\$ 4,360.00
	\$ 30,520.00
Cost of asphalt pad	\$ 500.00
	<b>\$ 31,020.00 FOR ADDITIONAL STORAGE UNITS AT BUILDING DEPT</b>

**Location of a new pre-engineered metal building for a temporary location of Building "A" employees and later to be used as a warehouse or an indoor community center.**



**Pre-engineered Metal Building as a temporary Building "A" offices, then an athletic center**

DESCRIPTIONS	UNITS	ESTIMATED COSTS
Cost per square foot *	\$ 122.03	\$ 2,440,600.00
20,000 SF building needed	20,000	
Estimate 6 emergency nickel cadmium lighting, EA	\$ 801.45	\$ 4,808.70
Aluminum 20 ft high flagpole		\$ 2,223.00
Site preparation		\$ 50,755.77
Utilities		\$ 184,860.00
Pavement		\$ 371,475.00
Stormwater Management		\$ 260,676.00
Sidewalks		\$ 32,292.00
Site lighting		\$ 70,902.00
Landscaping		\$ 110,214.00
Estimated Total		\$ 3,528,806.47

\* includes: substructure, superstructure, exterior enclosure, roofing, partitions, interior partitions, doors, finishes, plumbing fixtures, HVAC, fire protections (sprinklers), Electrical service distribution, interior lights



An ALGECO SCOTSMAN Company

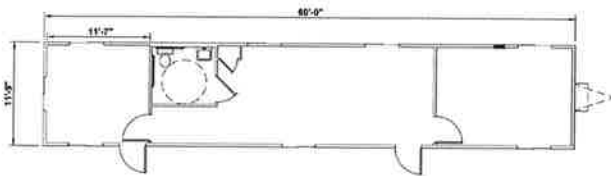
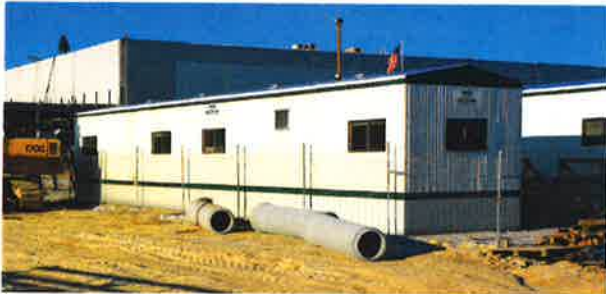
**Williams Scotsman, Inc.**  
1901 Old Cuthbert Road  
Cherry Hill, NJ 08034-1416

**Your Williams Scotsman Representative**  
Michael Bibby  
**Phone: Ext.**  
**Fax: 0**  
**Email: michael.bibby@willscot.com**  
**Toll Free: 800-782-1500**

**Contract Number:**806619  
**Revision: 4**  
**Date:** October 16, 2017

## Floorplan

# 64' x 12' Mobile Office



### Dimensions

- 64' Long (including hitch)
- 60' Box size
- 12' Wide
- 8' Ceiling height

### Exterior Finish

- Aluminum siding
- I-Beam frame
- Standard drip rail gutters

### Interior Finish

- Paneled walls
- Vinyl tile floor
- Gypsum ceiling

### Electric

- Fluorescent ceiling lights
- Breaker panel

### Heating/Cooling

- Central HVAC or thru-wall AC

### Windows/Doors

- Horizontal slider windows
- (2) Vision panel door with standard lock or (2) steel door with dead bolt lock

### Other

- Private office(s)
- Optional restroom

\* Photos are representational; actual products vary. Additional floor plans and specifications may vary from those shown and are subject to in-stock availability

800.782.1500 | willscot.com

# Premium

5



50 x 12 mobile office layout depicted. Includes 2 premium office packages and 1 premium conference room package.

\*Image is representational and subject to change.



# Premium

4



\*Image is representational and subject to change.





An ALGECO SCOTSMAN Company

## PREMIUM LEVEL

### Office Package

- (1) Desk (5 ft.)
- (1) Luxhide Executive Chair
- (2) Side Chairs – Stackable
- (1) Pedestal – Filing Cabinet
- (1) White Board
- (1) Floor Mat
- (1) 28 QT Trash Can
- (1) Coat Hook
- (1) Office Supply Starter Kit

### Conference Room Package

- (2) Conference Tables (6 ft.)
- (1) Utility Table (5 ft.)
- (8) Managers Chairs
- (1) Mini-fridge
- (1) Coffee Pot (12-cup)
- (1) Microwave
- (1) White Board
- (1) 23 Gallon Trash Can
- (1) Convenience Starter Kit

## Premium Furniture Packages



### Ready To Work

No matter what Williams Scotsman modular space solution you choose, our 360° Service provides the ultimate convenience. With one phone call you're able to address multiple needs – saving time and money on the items you need to be ready to work. As part of our 360° Service, we offer furniture packages to address your interior office and conference room needs, saving you up to 30% in costs and 100% in time.

### What do our furniture packages provide?



Furnishing your space can be a tedious task. Let Williams Scotsman's 360° Service get it done.



**SERVICE**





An ALGECO SCOTSMAN Company

# 20' x 8' STORAGE CONTAINER

## Dimensions

- 20' Long
- 8' Wide

## Features

- High security steel
- Double steel doors with locking bar at one or both ends
- Ground level entry
- Short or long term on-site storage
- Immediate availability with local service

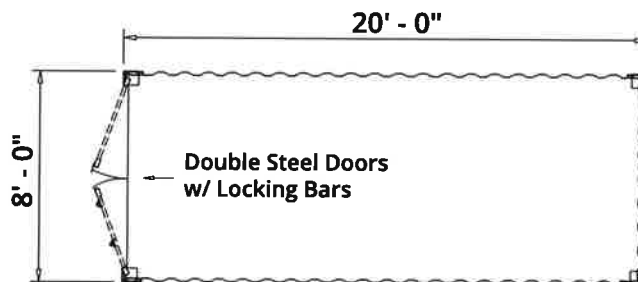


In addition to your storage solution, we can provide additional products and services that complete your space- creating a more productive, comfortable, and safe work environment.

## CHOOSE FROM A VARIETY OF OPTIONS

- Shelf brackets
- Pipe Racks
- Secure locking systems: Tamper proof lock boxes, the enforcer or master lock box

## PRODUCT FLOOR PLAN



*\* Photos are representational; actual products vary. Additional floor plans and specifications may vary from those shown and are subject to in-stock availability*

800.782.1500 | willscot.com

**Project Info**

25,000 sq. ft.  
**Location:** Burgettstown, PA, United States  
**Structural System:** Widespan™  
**Roof System:** MR-24®, Sky-Web®, SunLite Strip™ Daylighting System, ThermoLiner™  
**Wall System:** Shadowall™  
**End Use:** Manufacturing/Industrial, Warehouse/Distribution



**FIRE PROTECTION SERVICES AGREEMENT  
BETWEEN THE  
TOWN OF ORANGETOWN  
AND THE  
BLAUVELT VOLUNTEER FIRE COMPANY, INC.  
FOR YEAR 2018**

THIS AGREEMENT made as of the \_\_\_\_ day of \_\_\_\_\_, 2018, between the TOWN BOARD OF THE TOWN OF ORANGETOWN, 26 Orangeburg Road, Orangeburg, County of Rockland and the State of New York, hereinafter designated as the party of the first part, and the BLAUVELT VOLUNTEER FIRE COMPANY, INC., 548 Western Highway, Blauvelt, New York 10913, hereinafter designated as the party of the second part.

*-WITNESSETH-*

WHEREAS, there has been duly established in the Town of Orangetown a Fire Protection District known as the “Blauvelt Fire Protection District”, embracing territory in the Town in and about the hamlet of Blauvelt as such territory is more fully described in the Resolution establishing such District as was duly adopted by the Town Board of the Town of Orangetown on April 29, 1946, and as described in the extensions of territory duly adopted thereafter; and

WHEREAS, it is proposed that the Town of Orangetown enter into a Contract with the Blauvelt Volunteer Fire Company, Inc. for the furnishing of fire protection in the District;

WHEREAS, due notice has been given of a Public Hearing held at Town Hall of the Town of Orangetown on **the \_\_\_\_day of OCTOBER, 2017 at \_\_\_\_ P.M.** to consider such Contract, the notice thereof duly specifying the time and place of the Public Hearing as aforesaid and describing the time and place of the Public Hearing as aforesaid, and describing, in general terms, the proposed Contract; and

WHEREAS, said Public Hearing was duly conducted as advertised and all persons interested therein and presenting themselves were heard;

WHEREAS, the Town Board, party of the first part, hereinafter “Town”, duly authorized a contract with the Blauvelt Volunteer Fire Company, Inc., party of the second part, hereinafter “Fire Company”, for fire protection in the Blauvelt Fire Protection District, upon the terms and provisions herein set forth; and

WHEREAS, this contract has been duly authorized by the Board of Directors of the Blauvelt Volunteer Fire Company, Inc., party of the second part; and the Fire Company has provided the Town Clerk with certified copies of Resolutions of approval of this Agreement by the Board of Directors.

**NOW, THEREFORE,** the Town does engage the Fire Company to furnish fire protection to said District, and agrees to furnish such protection in the manner following, to wit:

1. The Fire Company shall at all times during the period of this Agreement be subject to call for attendance upon any fire occurring in such District and, when notified by alarm or telephone call from any person within the District, of a fire within the District, the Fire Company shall respond and attend the fire without delay, with suitable fire fighting equipment. Upon arriving at the scene of the fire, the members of the Fire Company attending, shall proceed diligently and in every way reasonably suggested to the extinguishment of the fire and the saving of life and property in connection therewith.

2. In consideration of the furnishing of such fire protection and the use of the apparatus of the party of the second part, the Fire Company shall receive FIVE HUNDRED NINETY FIVE THOUSAND AND 00/100 (\$595,000.00) DOLLARS plus Workers Compensation Insurance costs for the year 2018 totaling FORTY ONE THOUSAND FIVE HUNDRED AND 00/100 (\$41,500.00) DOLLARS, for a total of SIX HUNDRED THIRTY SIX

THOUSAND FIVE HUNDRED AND 00/100 (\$636,500.00) DOLLARS, plus any increase in the cost of Workers Compensation Insurance above the \$41,500.00 allotted, covering all services rendered during the period of the year 2018, and the Town covenants and agrees on behalf of the said Fire Protection District to pay the said sum to the Fire Company as soon as the funds are available from the taxes levied.

3. The Town shall also be responsible for the payment of the necessary cost of casualty insurance as provided in Section 205 of the General Municipal Law and such insurance as may be required for compliance with the Volunteer Firemens' Benefit Law and Chapter 64-A of the Consolidated Laws of New York.

4. The Fire Company agrees to obtain, maintain in force and pay for insurance, including, but not necessarily restricted to the following:

- a. Blanket Accident Policy for fire companies;
- b. General Comprehensive Liability, except automobiles, with limits of at least ONE MILLION AND 00/100 (\$1,000,000.00) DOLLARS and an Umbrella/Excess Liability policy of at least FIVE MILLION AND 00/100 (\$5,000,000.00) DOLLARS;
- c. Automobile Liability with a Combined Single Limit of ONE MILLION AND 00/100 (\$1,000,000.00) DOLLARS;
- d. All of the foregoing policies shall have the necessary endorsement to include coverage while the fire company is participating in any mutual aid plan, or rendering fire service services outside of their fire protection district.

5. Original or duplicate policies of insurance, or evidence of insurance on an ACORD 25 (in the case of liability insurance) form of certificate, each in effect for a period of not less than one (1) year and showing the Town of Orangetown as an additional named insured shall be delivered to the Town.

6. In addition, each insurance policy shall include a provision that such policy will not be canceled, altered or in any way limited in coverage or reduced in amount unless the Town is notified in writing at least thirty (30) days prior to such cancellation or change.

7. Each insurance policy will be written on such forms as are reasonably acceptable to the Town by insurance companies authorized or licensed to do business in the State of New York and having an Alfred M. Best Company, Inc. rating of "A" or higher and a financial size category of not less than IX, and which companies are otherwise reasonably acceptable to the Town.

8. Should any loss of damage whatever be sustained to the fire apparatus or equipment of the Fire Company in answering or attending or returning from a call to attend a fire or drill within or without said District, irrespective of the cause thereof, the cost of said damage shall not be a charge against the Town.

9. All moneys to be paid under any provision of this Agreement shall be a charge against the said Fire Protection District, to be assessed and levied upon the taxable property of the said District, and collected with the Town taxes.

10. It is expressly understood and agreed that this contract is subject to the provisions of Section 103A and Section 103B of the General Municipal law of the State of New York as amended by Chapter 605 of the Laws of 1959, effective July 1, 1959. Upon the refusal of the contractor when called before a grand jury to testify concerning any transaction or contract had with the State, any political subdivision thereof, a public authority, or with any public department, agency or official of the State or of any political subdivision thereof or of a public authority to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction or contract:

- a. Such person, and any firm, partnership or corporation of which is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids to or receiving awards from or entering into any contracts with any municipal corporation or any public department, agency or official thereof, for goods, work or services, for a period of (5) five years after such refusal, and to provide also that;
- b. Any and all contracts made with any municipal corporation or any public department, agency or official thereof, since the effective date of this law, by such person, and by any firm, partnership or corporation of which he is a member, partner, director or officer may be canceled or terminated by the municipal corporation without incurring any penalty or damages on account of such cancellation or termination, but any moneys owing by the municipal corporation for goods delivered or work done prior to the cancellation or termination shall be paid.
- c. Any person, who, when called before a grand jury to testify concerning any transaction or contract had with the State, any political subdivision thereof, a public authority, or with a political department, agency or official of the State or of any political subdivision thereof or of a public authority, refuses to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction or contract and any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids to or receiving awards from or entering into any contracts with any municipal corporation or with any public department, agency or official thereof, for goods, work or services, for a period of five (5) years after such refusal.
- d. If any other occupation is required on this work, the contractor shall request the Chief Fiscal Officer for supplemental schedule covering such occupation.

11. It is hereby agreed by and between the parties hereto that the Fire Company shall post and maintain the Notices of the New York State Division of Human Rights (in accordance with 9 NYCRR §466.4) indicating the substantive provisions of the Laws Against Discrimination, where complaints may be filed and other pertinent information. Such Notices shall be posted in easily accessible and well-lighted places customarily frequented by the public.

12. The Fire Department agrees to comply with the provisions of Section 189 of the Town Law with regard to fire inspection of property in contract areas.

13. The books and records of the Fire Company will be kept in such form and manner as may be prescribed by the Department of Audit and Control for municipal corporations or agencies thereof and said books shall be subject to audit by the Department of Audit and Control. The Town Board reserves the right to require an audit of the books and records of the Fire Company at the expense of that company.

14. The Fire Company agrees to and shall indemnify, save and hold harmless, the Town of Orangetown, its officers, agents, employees and/or servants, from any and all claims, demands, suits, actions and judgments for the recovery of money, damages or otherwise, including but not limited to attorneys' fees, costs and expenses, for or on account of any occurrence resulting in bodily injury, death or property damages sustained by any person, firm, corporation or entity as a result of the performance of any of the obligations, responsibilities and/or duties of the Fire Company, its officers, agents, employees and servants, hereunder, and/or as a result of the carelessness, negligence or recklessness of the party of the second part, its officers, agents, employees and/or servants, and/or as a result of any act of omission or commission of the Fire Company, its officers, agents, employees and servants, and/or imposed upon the party of the first part statutory or by operation of law by reason of this Agreement.

15. This Agreement shall continue for a period of one (1) year commencing January 1, 2018 and ending December 31, 2018.

**BLAUVELT VOLUNTEER FIRE COMPANY, INC.**

(S E A L)

By: \_\_\_\_\_  
Robert Clifford, Chairman  
Board of Directors

**TOWN OF ORANGETOWN**

By: \_\_\_\_\_  
Supervisor Andrew Y. Stewart

ATTEST:

\_\_\_\_\_  
Thomas Diviny, Councilman

\_\_\_\_\_  
Charlotte Madigan, Town Clerk

\_\_\_\_\_  
Gerald Bottari, Councilman

(S E A L)

\_\_\_\_\_  
Denis Troy, Councilman

\_\_\_\_\_  
Paul Valentine, Councilman

ACKNOWLEDGMENT

STATE OF NEW YORK )  
  SS.:  
COUNTY OF ROCKLAND )

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me came ANDREW Y. STEWART, GERALD BOTTARI, THOMAS DIVINY, DENIS TROY and PAUL VALENTINE, to me known and known to me, who, each being duly sworn, did depose, and say:

That he, Andrew Y. Stewart, is the Supervisor of the Town of Orangetown; that he resides at Nyack, New York;

That he, Gerald Bottari, is a Councilman of the Town of Orangetown; that he resides at Blauvelt, New York;

That he, Thomas Diviny, is a Councilman of the Town of Orangetown, that he resides at Pearl River, New York;

That he, Denis Troy, is a Councilman of the Town of Orangetown; that he resides at Pearl River, New York; and

That he, Paul Valentine, is a Councilman of the Town of Orangetown; that he resides at Blauvelt, New York.

That they know the seal of said Town; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and was hereto affixed by order of the Town Board of the Town of Orangetown, and that they signed the same by virtue of a like order of said Town Board of the Town of Orangetown.

\_\_\_\_\_  
Notary Public, State of New York

ACKNOWLEDGMENT - FIRE DISTRICT

STATE OF NEW YORK    )  
  SS.:  
COUNTY OF ROCKLAND)

On this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_, before me personally came ROBERT CLIFFORD, to me known, who, being by me duly sworn, did depose and say that he resides at Blauvelt, New York and that he is Chairman of the Board of Directors of the BLAUEVELT VOLUNTEER FIRE COMPANY, INC., the corporation described in and which executed the foregoing Agreement; and that he knows the seal of said Corporation and that seal affixed to the foregoing instrument is the corporate seal of said Corporation and was hereto affixed by order of the Board of Directors of said Corporation and that he signed the same as Chairman of said Corporation by virtue of a like order of said Board of Directors.

\_\_\_\_\_  
Notary Public, State of New York



# mSIP Plan - Service Agreement



nexVortex Managed SIP Trunking

nexVortex's managed SIP(mSIP) allows businesses to confidently migrate to SIP Trunking. mSIP delivers quality, flexibility, visibility, and auto detecting disaster recovery while saving you time and money.

**Better Quality:** Overseeing your voice sessions is our Service Assurance Manager (SAM). SAM continually monitors our network, allowing us to take corrective action before issues happen. nexVortex uses high quality originating and terminating gateways that connect your calls directly to the most appropriate regional gateway, ultimately providing the best possible service quality.

**Flexibility:** nexVortex SIP Trunking service can be run over most internet connections, shared over multiple different internet connections, nexVortex provided internet access, or nexVortex MPLS direct connections . This provides tremendous flexibility and redundancy options while historically providing a significant cost savings for both single site and multi-site customers. Customers using nexVortex ISP peering partners reduce latency, packet loss, and jitter by connecting to the nexVortex mSIP network through their peered ISP. Chances are that your office already has enough bandwidth capacity in place that can be utilized for your SIP Trunking deployment.

nexVortex direct connect or nexVortex provided internet circuits deliver voice service directly to your location with CoS(Class of Service). As a nexVortex customer you have the option to upgrade to a circuit connection or use a hybrid configuration connecting multiple locations with different access types.

**Disaster Recovery:** The nexVortex Auto-Detecting Disaster Recovery Module enables you to set pre-determined failover routes for all of your DID and Toll Free numbers. In the event of a power outage, internet access failure, or problem at your location affecting your PBX nexVortex will auto-detect the inbound call failure and re-route your inbound call. This re-route can be to another IP-PBX, secondary IP connection, or back-up PRI or analog line. Each DID or Toll Free number can have its own specific failover rules with up to three failover rules per number.

**Control:** You will have access to our advanced account management web portal. Through this easy to use interface, you can configure and manage your active services, preset disaster recovery adjust monitoring settings, access real time billing, order services, run reports and much more.



*SIP TRUNKING FOR*  
**BUSINESS**



**Customer Information**

Company Name : Town of Orangetown

Street Address : 26 W ORANGEBURG RD

Suite Number : \_\_\_\_\_

City, State : ORANGEBURG, NY

Zip Code : 10962

Contact Name : Anthony Bevelacqua

Contact Phone : 8453595100

Contact E-Mail : abevelacqua@orangetown.com

**Channel Manager Information**

Channel Manager : Luke Reynolds

Phone : 7034392711

E-Mail : lreynolds@nexvortex.com

Contract Expiration (Sign by date) : 8/15/2017

Contract Term (yrs) : 3

26 W ORANGEBURG RD, ORANGEBURG, NY 10962			
Voice Services	QTY	Unit Price	Monthly
Managed SIP Base Package	1	\$329.00	\$329.00
Concurrent Call Lines (23 Concurrent Calls Included)	1	\$0.00	\$0.00
Free Inbound Calling on Local DID Numbers with Managed SIP	1	\$0.00	\$0.00
Outbound Calling (3,000 mins Included with mSIP Base Package)	1	\$0.00	\$0.00
10,000 Additional Outbound Minutes	1	\$150.00	\$150.00
-----> Outbound Calling Overage (\$0.018 per min)	1	\$0.00	\$0.00
Inbound Toll Free Metered @ 2.4 Cents Per Minute - US & Canada	1	\$0.00	\$0.00
DIDs (23 Included with mSIP Base Package)	23	\$0.00	\$0.00
Inbound Caller ID Name (23 Included with mSIP Base Package)	0	\$0.00	\$0.00
Toll Free Numbers (1 Included with mSIP Base Package)	1	\$0.00	\$0.00
E911 Locations (1 Included)	1	\$0.00	\$0.00
Additional E911 Locations	5	\$2.50	\$12.50
Auto Detecting Disaster Recovery Re-Routing Included for each DID/TF Number	1	\$0.00	\$0.00
nV Service Monitoring and Alert Notifications for NexVortex Edge Router	1	\$0.00	\$0.00

Customer Portal for Account Management Included	1	\$0.00	\$0.00
<b>Rented Equipment</b>			
	<b>QTY</b>	<b>Unit Price</b>	<b>Monthly</b>
Adtran NetVanta SBC Router	1	\$0.00	\$0.00
<b>Installation Services</b>			
	<b>QTY</b>	<b>Unit Price</b>	<b>One-Time</b>
DIDs to Port (23 Included with mSIP Base Package)	23	\$0.00	\$0.00
Outbound Caller ID Name (23 Included with mSIP Base Package)	0	\$0.00	\$0.00
Toll Free Numbers to Port (1 Included with mSIP Base Package)	1	\$0.00	\$0.00
<b>Order Totals</b>	<b>Monthly</b>	\$491.50	<b>One-Time</b>
			\$0.00

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**PRODUCTION PLAN: TERMS**

By signing this agreement, you (authorized signer) are signifying that you have carefully read and understand the terms and conditions as laid forth on the nexVortex website (<http://www.nexvortex.com/terms.aspx>). By signing this agreement, you accept and are bound by these terms and conditions.

**Concurrent Call Paths:**

Proposed service is configured for a set amount of concurrent call paths as seen in this quote. Additional concurrent call paths can be purchased. In addition to router hardware customer must also have enough broadband upload and download speed for each concurrent call.

**Additional Minute Usage:**

Usage overage rates and international rates are outlined in greater detail at (<http://www.nexvortex.com/terms.aspx>) --> Exhibit B.

**Acceptable Use:**

Custom Service Plan is not to be used for wholesale, broadcast or auto dialer applications. Please contact the nexVortex sales team at [sales@nexvortex.com](mailto:sales@nexvortex.com) for pricing on these calling applications or for custom quotes on high volume applications.

**Fair Usage Policy:**

Free Inbound DID calling services are to be used for traditional business use only. On average nexVortex customers use less than 1,000 minutes per trunk line per month. Users doubling this traffic amount per trunk line will be investigated for abuse of service. Applications for inbound DID Call Center traffic will be considered outside nexVortex fair usage policy. If nexVortex identifies excessive or abusive traffic patterns, commercially reasonable efforts to inform Customer and to provide the opportunity to correct the unusual usage will be taken. If after 30 days, Customer is unable to correct or resolve the excessive or abusive traffic patterns, nexVortex reserves the right to adjust customer's amount of trunk lines to stay within fair usage policy.

**Router Rental:**

Router is rented to customer as part of the aforementioned service agreement. Customer understands router hardware is the property of nexVortex and will be returned to nexVortex upon termination of service relationship. Damage caused to router outside of manufactures defect is responsibility of customer that includes power surges, theft, water damage or damage due to improperly securing gateway.

**Configuration Information:**

A nexVortex Configuration Worksheet is required for the implementation of this solution. nexVortex will provide the Configuration Worksheet upon execution of this contract. The Configuration Worksheet will be reviewed and completed on the Solutions Assurance Kick off meeting. Once the hardware leaves nexVortex any changes to the configuration information may result in additional professional service fees.

**Billing and Payments:**

Prepaid accounts will require an initial payment which is the greater of a month of MRC billing or \$1000 via acceptable credit card to begin provisioning process. Initial payment will be applied to service once service begins. An approved credit application is required to establish postpaid billing. Account base charges are billed on a calendar month basis with additional features ordered and minute overages billed in real time (as used/ordered). Statements are not mailed; all billing statistics are available through customers online web portal.

**Electronic Fax Service (If Applicable):**

Each Electronic Fax number includes one (1) simultaneous call path which includes 200 pages of outbound faxing and 200 pages of inbound faxing per calendar month. Additional pages used above 200 fax pages in either direction can be billed at 3.5 cents per minute. Outbound faxes are flat rate to any location in the continental US 48 states. Faxes outside 48 states are subject to regional rates for that given terminating region.

**Start of Service:**

Billing for service plan will begin 15 days from the time gateway is shipped. Usage during 15 day period will be billed at standard overage rates as seen in the general terms and conditions.

**Term:**

Service term agreement will expire 3 years from Start of Service as seen above under 'Start of Service'. After term expires, agreement will automatically renew for an additional year. Cancellation of Service Renewal requires 30 day written notice sent by email to [support@nexvortex.com](mailto:support@nexvortex.com).

**Officer of the Company**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Signature

**Primary Billing Contact**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Primary Account Contact**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Additional Account/Billing Contact**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Vicki Caramante**

---

**From:** John Edwards  
**Sent:** Monday, October 16, 2017 7:11 AM  
**To:** Barbara Dardzinski  
**Cc:** Vicki Caramante  
**Subject:** Agenda Resolutions  
**Attachments:** Resolution approving settlement 10 17.docx

Barbara, please add the attached to tomorrow's agenda.

Paul Piperato, County Clerk  
1 South Main St., Ste. 100  
New City, NY 10956  
(845) 638-5070

## Rockland County Clerk Recording Cover Sheet

**Received From :**  
ROCKWEST ABSTRACT  
31 OLD SCHOOLHOUSE RD  
NEW CITY, NY 10956

**Return To :**  
ROCKWEST ABSTRACT  
31 OLD SCHOOLHOUSE RD  
NEW CITY, NY 10956

**Method Returned :** ERECORDING

**First GRANTOR**

TRACTION SERVICE CENTER LLC

**First GRANTEE**

-DECLARATION

**Index Type :** Land Records

**Instr Number :** 2017-00032483

**Book :**                                      **Page :**

**Type of Instrument :** Declaration

**Type of Transaction :** Declaration

**Recording Fee:**                                      \$160.00

**Recording Pages :**                                      24

**Recorded Information**

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State of New York

County of Rockland

I hereby certify that the within and foregoing was  
recorded in the Clerk's office for Rockland County,  
New York

On (Recorded Date) : 10/12/2017

At (Recorded Time) : 9:58:00 AM



Paul Piperato, County Clerk





**DECLARATION OF COVENANT FOR THE ANNUAL INSPECTION AND  
MAINTENANCE OF STORM WATER CONTROL FACILITIES**

**(Kolb Subaru Commercial)**

This Declaration of Covenant for the Annual Inspection and Maintenance of Storm Water Control Facilities (hereinafter sometimes referred to as "this Declaration and Agreement") dated as of this 21 day of August, 2017 by Traction Service Center LLC, whose address is 582 Route 303, Blauvelt, New York 10913 (hereinafter referred to as "Declarant" and/or "Facility Owner").

**RECITALS:**

**WHEREAS**, Declarant is the owner of certain real property located in the Hamlet of Orangeburg, Town of Orangetown, County of Rockland, State of New York, being more particularly described on Schedule A annexed hereto and forming a part hereof and designated as Town of Orangetown Tax Lot Section 70.14 Block 4 Lot 12 (hereinafter referred to as the "Property"); and

**WHEREAS**, Declarant intends to develop the aforementioned property known as the "Kolb Subaru" in accordance with, and pursuant to a certain Site Plan entitled the "Kolb Subaru Site Plan" made by Jay A. Greenwell, P.L.S., dated December 20, 2016, last revised February 8, 2017 and about to be recorded in the Rockland County Clerk's Office, which said Site Plan has received Final Site Plan Approval, Subject to Conditions, from the Town of Orangetown Planning Board in its decision in PB #17-24 (hereinafter referred to as the "Kolb Subaru Site Plan"); and

**WHEREAS**, as a condition of Final Site Plan Approval, Declarant is required to create and declare a covenant providing for the annual inspection and maintenance of the storm water control facilities to be constructed upon the Property pursuant to the Kolb Subaru Site Plan (The "Facilities").

**WITNESSETH:**

**NOW, THEREFORE**, the following covenants, restrictions, easements and agreements shall affect the Property:


1. The Facility Owner shall maintain, clean, repair, replace and continue the storm water control measures depicted in the Kolb Subaru Site Plan as necessary to ensure optimum performance of the measures to design specifications. The storm water control measures shall include, but shall not be limited to, the following: drainage ditches, swales, stormwater (stormtech) chambers, isolator row, catch basins, First Defense Stormwater Treatment Device, and drywells.
2. The Facility Owner hereby designates Joseph Minns, Business Address: 582 Route 303, Blauvelt, New York 10913; Telephone No.: (315) 507-1324 the Contract Person for all storm water related emergencies at the property and activities related to this agreement. It is the responsibility of the Facility Owner to

advise the Town, in writing, of any change as to the name or contact information for the Contact Person.

3. The Facility Owner shall be responsible for all expenses related to the maintenance of the storm water control measures.
4. The Facility Owner shall provide for the periodic inspection of the storm water control measures by a New York State Licensed Professional Engineer, not less than once per calendar year, on or before **May 1 of every year** to determine the condition and integrity of the measures. The Facility Owner shall prepare and submit to the Town of Orangetown (Department of Environmental Management and Engineering or such other Town department or representative as the Town may designate for such purpose) within thirty (30) days of the inspection, a written report of the findings, including recommendations for those actions necessary for the continuation of the storm water control measures. The submission to the Town shall be in the checklist form annexed hereto as Exhibit A, and any other supplements required by the Town.
5. The Facility Owner shall not authorize, undertake or permit alteration, abandonment, modification or discontinuation of the storm water control measures except in accordance with written approval of the Town.
6. The Facility Owner shall undertake necessary repairs and replacement of the storm water control measures at the direction of the Town or as may the Facility Owner may otherwise deem necessary.
7. This agreement shall be recorded in the Office of the County Clerk, County of Rockland at the sole cost and expense of the Facility Owner.
8. If ever the Town determines that the Facility Owner has failed to maintain the storm water control measures in accordance with the project plan or has failed to undertake corrective action specified by the Town or by the inspecting engineer, the Town is authorized to undertake such steps as reasonably necessary for the preservation, continuation or maintenance of the storm water control measures and to affix the expenses thereof as a lien against the property.
9. This Declaration and Agreement shall be governed by, construed, and enforced in accordance with, the laws of the State of New York.
10. This Declaration and Agreement shall inure to the benefit of the Town of Orangetown and be binding upon, and may be enforced by, as applicable, the Town of Orangetown, the Declarant and/or the owners, from time to time, of the Property, as well as their respective heirs, distributees, successors and/or assigns, as well as those holding any interest or estate, or acquiring any subsequent possessory rights, therein, and shall be perpetual and deemed to run with the land. **It shall be the obligation of both the declaration and any heirs, distributees, successors and/or assigns to provide updates to the Town of Orangetown as to any new or successor Facility Owner information and contract information for emergencies.**

IN WITNESS WHEREOF, the Declarant, intending to be legally bound, has executed, or has caused this Declaration and Agreement to be executed by its authorized representative(s), as of the day and year first above written.


Traction Service Center LLC.

  
BY: Joseph Minns, Agent

STATE OF NEW YORK  
COUNTY OF ROCKLAND } ss.

On the 21 day of August in the year 2017, before me, the undersigned, a notary public in and for said state, personally appeared Joseph Minns, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, that he is authorized to execute same in his capacity as set forth above, and that by his signature on the instrument, the individual, or the person or entity upon behalf of which the individual acted, executed the instrument.

SARAH BETH TORRENS  
Notary Public, State of New York  
Qualified in Queens County  
No. 02TO6300704  
My Commission Expires 04-07-2018

  
Notary Public

## Schedule "A"

All that certain plot, piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being in Blauvelt, Town of Orangetown, County of Rockland and State of New York, more particularly bounded and described as follows:

BEGINNING at a point on the westerly line of New York State Highway Route 303, at a New York State Highway monument marking the northeast corner of the premises herein described, and running thence:

1. Along said westerly right-of-way of said NYS Route 303 the following six (6) courses and distances:
  - a. S20°46'08"W distant 38.05 feet to a NYS Highway monument; thence
  - b. N69°13'52"W distant 4.91 feet to a NYS Highway monument; thence
  - c. S21°46'05"W distant 15.92 feet to a NYS Highway monument; thence
  - d. S68°13'55"E distant 4.92 feet to a NYS Highway monument; thence
  - e. S21°46'05"W distant 118.74 feet to a NYS Highway monument; thence
  - f. S23°30'00"W distant 7.30 feet to the southeast corner of premises described herein; thence
2. Westerly along the northerly line of lands n/f Westshore Plaza LLC (Tax Lot 70.14-4-13) N68°34'32"W distant 343.42 feet; thence
3. Northerly along the easterly line of lands n/f Consolidated Rail Corp. N26°14'12"E distant 296.04 feet to a point in the southerly line of Erie Street as proposed to be widened; thence
4. Along said southerly line of Erie Street, as proposed to be widened, S68°34'32"E distant 229.28 feet; thence
5. Along the westerly line of lands n/f Jirko Inc. S23°30'00"W distant 115.00 feet; thence
6. Still along same, S68°34'32"E distant 94.10 feet to the point or place of BEGINNING.

The permanent stormwater management and collection systems shall be maintained in perpetuity for full function and operation. The long term maintenance of the on-site infiltration systems and vegetated swales is the self-responsibility of the property owners, and a legally binding maintenance agreement will be filed in the Office of the Rockland County Clerk. This mechanism will protect the practices from neglect, adverse alteration and/or unauthorized removal. The Operation and Maintenance (O&M) plan for the post-construction stormwater management practices shall include the following:

1. The owner(s) of the stormwater management systems shall erect or post, in the immediate vicinity of the facility, a conspicuous and legible sign of not less than 18 inches by 24 inches bearing the following information:

STORMWATER MANAGEMENT PRACTICE

INFILTRATION SYSTEM

Project Identification - (*SPDES Construction Permit #*)

This facility must be maintained in accordance with O&M Plan

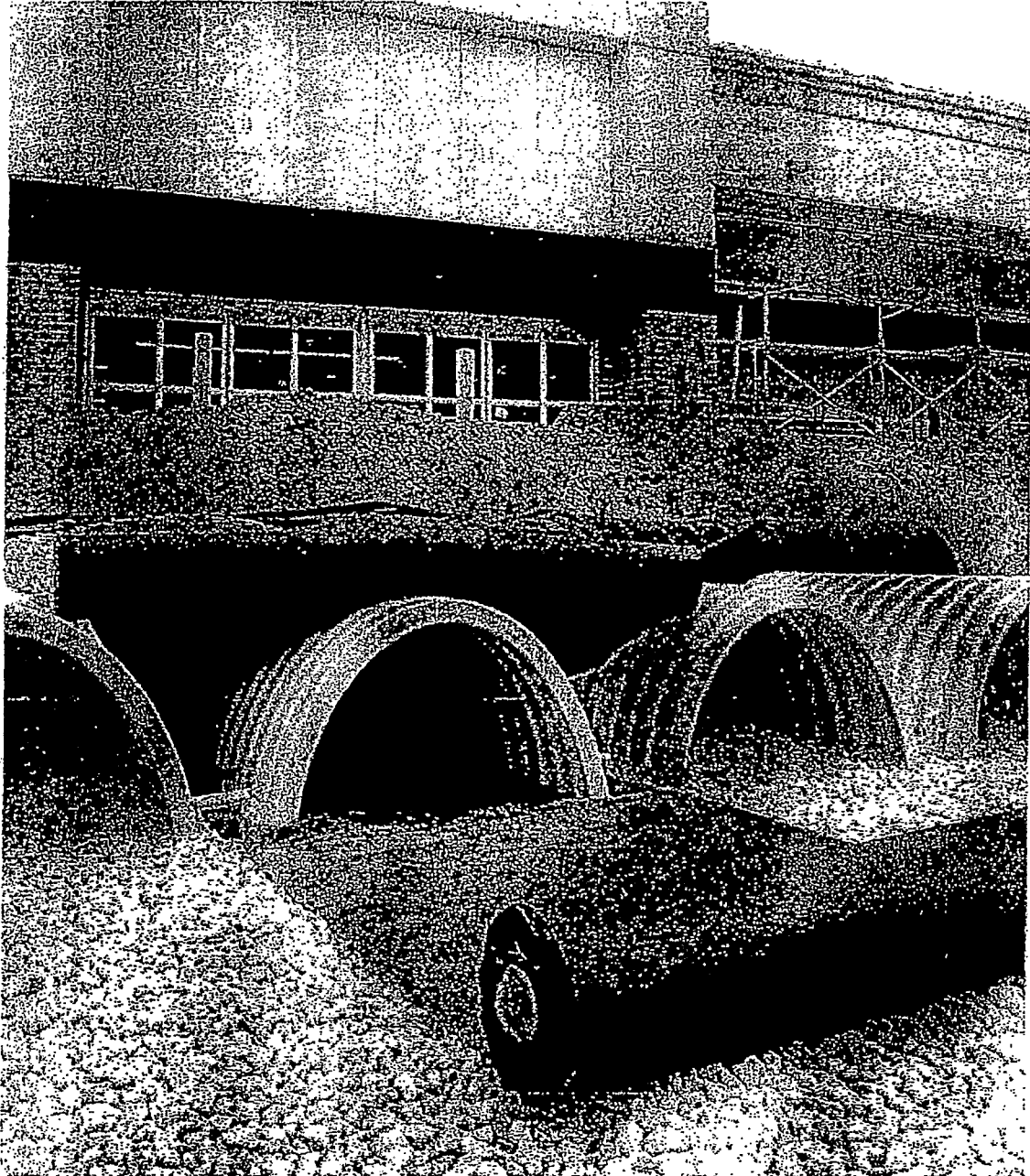
DO NOT REMOVE OR ALTER

2. The long term operation and maintenance of the stormwater management practices shall be ensured by a legally binding maintenance agreement that is to be filed in the Office of the Rockland County Clerk. The maintenance agreement shall include provisions for any necessary easements.
3. A Soil Erosion and Sediment Control Plan is part of the Site Plans entitled "Kolb Subaru Site Plan" prepared by Brooker Engineering, P.L.L.C. The Site Plans are considered a part of this SWPPP, and include schematics, measurements and specifications for the stormwater management practices on the site.
4. Infiltration system maintenance measures shall include the following:
  - Inspect underground infiltration system for sediment
  - At all inspection ports (if present):
    - Remove lid from floor box frame
    - Remove cap from inspection riser
    - Using a flashlight and stadia rod, measure depth of sediment and record results on maintenance log.
  - At all Isolator Rows (if present):
    - Remove cover from manhole at upstream end of Isolator Row.
    - Using a flashlight, inspect down Isolator Row through outlet pipe
    - Mirrors on poles or cameras may be used to avoid a confined space entry.
    - Follow OSHA regulations for confined space entry if entering manhole.
  - If inspection shows sediment is at or above the lower row of sidewall holes (approximately 3 inches) clean out using the JetVac process.
  - A fixed culvert cleaning nozzle with rear facing nozzle spread of 45 inches or more is preferable.
  - Apply multiple passes of JetVac until backflush water is clean.
  - Vacuum manhole sump as required.
  - Replace all caps, lids and covers, record observations and actions.
  - Inspect & clean catch basins and manholes upstream of the StormTech system.

- Remove accumulated trash and debris from inside the outlet control structure.
  - Keep outlet control structure and emergency overflow clear of obstructions and debris.
5. Catch basin maintenance measures shall include the following:
- Catch basins shall be visually inspected annually at the start of spring (or prior to significant snow melt or rain conditions).
  - The inspection should include documentation of debris build up in each structure, as well as noting any structural defects that have surfaced, including defects to castings, frames, covers, grates and concrete cracking or spalling.
  - Catch basins shall be cleaned of all debris at a frequency of no less than one fiscal year or in the event that sediment buildup exceeds six inches.
  - Trash and debris shall be removed regardless of buildup depth.
  - Debris or sediment removal shall be done as soon as reasonably possible to avoid impacts to receiving system, and no later than one month after the inspection report.
  - Cosmetic deficiencies shall be corrected based on the severity of the deficiency. Any deficiency that notes structural imperfections that may cause potential failure shall be corrected immediately and without delay.

**Save Valuable Land and  
Protect Water Resources**

  
**StormTech®**  
*Detention - Retention - Water Quality*  
Subsurface Stormwater Management™



**Isolator™ Row O&M Manual**  
StormTech® Chamber System for Stormwater Management

# 1.0 The Isolator™ Row

## 1.1 INTRODUCTION

An important component of any Stormwater Pollution Prevention Plan is inspection and maintenance. The StormTech Isolator Row is a patented technique to inexpensively enhance Total Suspended Solids (TSS) removal and provide easy access for inspection and maintenance.



Looking down the Isolator Row from the manhole opening, woven geotextile is shown between the chamber and stone base.

## 1.2 THE ISOLATOR™ ROW

The Isolator Row is a row of StormTech chambers, either SC-310, SC-740, DC-780 or MC-3500 models, that is surrounded with filter fabric and connected to a closely located manhole for easy access. The fabric-wrapped chambers provide for settling and filtration of sediment as storm water rises in the Isolator Row and ultimately passes through the filter fabric. The open bottom chambers and perforated sidewalls allow storm water to flow both vertically and horizontally out of the chambers. Sediments are captured in the Isolator Row protecting the storage areas of the adjacent stone and chambers from sediment accumulation.

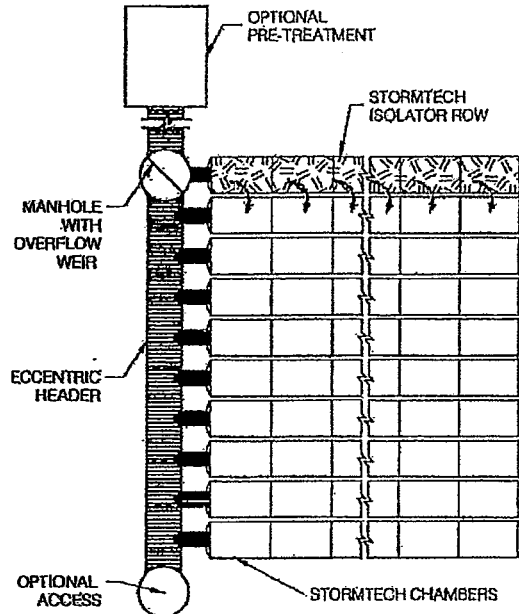
Two different fabrics are used for the Isolator Row. A woven geotextile fabric is placed between the stone and the Isolator Row chambers. The tough geotextile provides a media for storm water filtration and provides a durable surface for maintenance operations. It is also designed to prevent scour of the underlying stone and remain intact during high pressure jetting. A non-woven fabric is placed over the chambers to provide a filter media for flows passing through the perforations in the sidewall of the chamber.

The Isolator Row is typically designed to capture the "first flush" and offers the versatility to be sized on a volume basis or flow rate basis. An upstream manhole not only provides access to the Isolator Row but typically includes a high flow weir such that storm water flowrates or volumes that exceed the capacity of the Isolator Row overtop the over flow weir and discharge through a manifold to the other chambers.

The Isolator Row may also be part of a treatment train. By treating storm water prior to entry into the chamber system, the service life can be extended and pollutants such as hydrocarbons can be captured. Pre-treatment best management practices can be as simple as deep sump catch basins, oil-water separators or can be innovative storm water treatment devices. The design of the treatment train and selection of pretreatment devices by the design engineer is often driven by regulatory requirements. Whether pretreatment is used or not, the Isolator Row is recommended by StormTech as an effective means to minimize maintenance requirements and maintenance costs.

Note: See the StormTech Design Manual for detailed information on designing inlets for a StormTech system, including the Isolator Row.

StormTech Isolator Row with Overflow Spillway (not to scale)





## 2.0 Isolator Row Inspection/Maintenance



### 2.1 INSPECTION

The frequency of Inspection and Maintenance varies by location. A routine inspection schedule needs to be established for each individual location based upon site specific variables. The type of land use (i.e. industrial, commercial residential), anticipated pollutant load, percent imperviousness, climate, etc. all play a critical role in determining the actual frequency of inspection and maintenance practices.

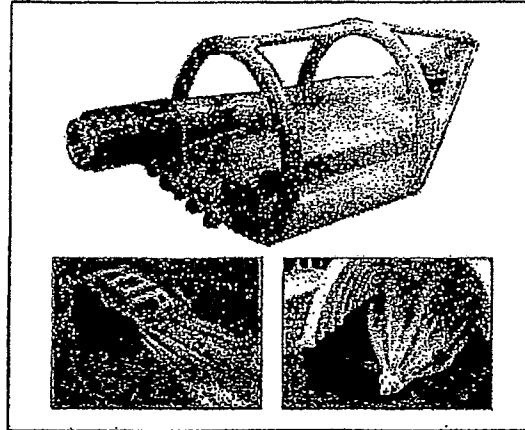
At a minimum, StormTech recommends annual inspections. Initially, the Isolator Row should be inspected every 6 months for the first year of operation. For subsequent years, the inspection should be adjusted based upon previous observation of sediment deposition.

The Isolator Row incorporates a combination of standard manhole(s) and strategically located inspection ports (as needed). The inspection ports allow for easy access to the system from the surface, eliminating the need to perform a confined space entry for inspection purposes.

If upon visual inspection it is found that sediment has accumulated, a sludge rod should be inserted to determine the depth of sediment. When the average depth of sediment exceeds 3 inches throughout the length of the Isolator Row, clean-out should be performed.

### 2.2 MAINTENANCE

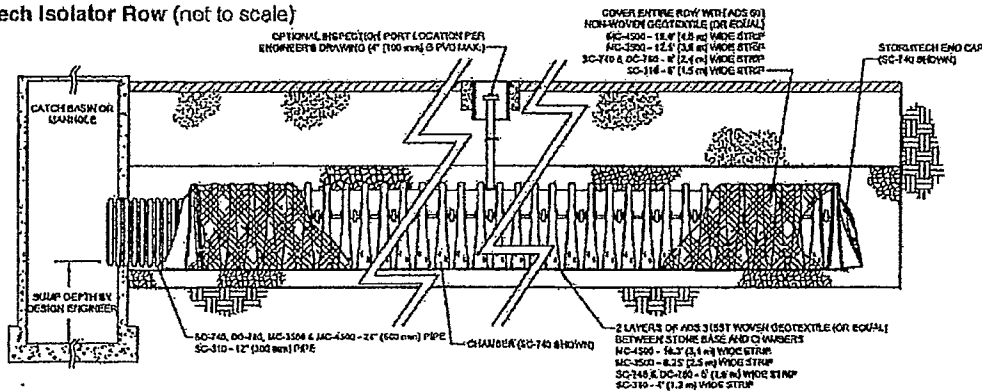
The Isolator Row was designed to reduce the cost of periodic maintenance. By "isolating" sediments to just one row, costs are dramatically reduced by eliminating the need to clean out each row of the entire storage bed. If inspection indicates the potential need for maintenance, access is provided via a manhole(s) located on the end(s) of the row for cleanout. If entry into the manhole is required, please follow local and OSHA rules for a confined space entries.



Examples of culvert cleaning nozzles appropriate for Isolator Row maintenance. (These are not StormTech products.)

Maintenance is accomplished with the JetVac process. The JetVac process utilizes a high pressure water nozzle to propel itself down the Isolator Row while scouring and suspending sediments. As the nozzle is retrieved, the captured pollutants are flushed back into the manhole for vacuuming. Most sewer and pipe maintenance companies have vacuum/JetVac combination vehicles. Selection of an appropriate JetVac nozzle will improve maintenance efficiency. Fixed nozzles designed for culverts or large diameter pipe cleaning are preferable. Rear facing jets with an effective spread of at least 45° are best. Most JetVac reels have 400 feet of hose allowing maintenance of an Isolator Row up to 50 chambers long. **The JetVac process shall only be performed on StormTech Isolator Rows that have AASHTO class 1 woven geotextile (as specified by StormTech) over their angular base stone.**

### StormTech Isolator Row (not to scale)



**Note:** For many applications, the non-woven geotextile over the DC-780, MC-3500 and MC-4500 Isolator Row chambers can be eliminated or substituted with the AASHTO Class 1 woven geotextile. Contact your StormTech representative for assistance.

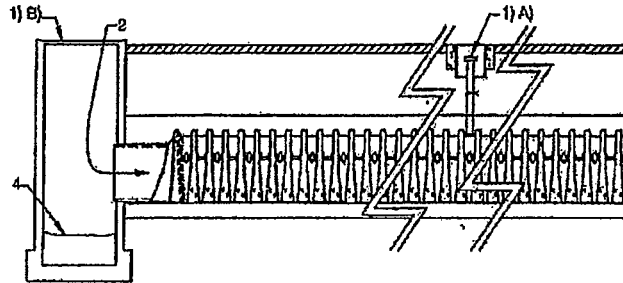
Call StormTech at 888.892.2694 or visit our website at [www.stormtech.com](http://www.stormtech.com) for technical and product information. 3

### 3.0 Isolator Row Step By Step Maintenance Procedures

**Step 1) Inspect Isolator Row for sediment**

- A) Inspection ports (if present)
- i. Remove lid from floor box frame
  - ii. Remove cap from inspection riser
  - iii. Using a flashlight and stadia rod, measure depth of sediment and record results on maintenance log.
  - iv. If sediment is at, or above, 3 inch depth proceed to Step 2. If not proceed to step 3.
- B) All Isolator Rows
- i. Remove cover from manhole at upstream end of Isolator Row
  - ii. Using a flashlight, inspect down Isolator Row through outlet pipe
    1. Mirrors on poles or cameras may be used to avoid a confined space entry
    2. Follow OSHA regulations for confined space entry if entering manhole
  - iii. If sediment is at or above the lower row of sidewall holes (approximately 3 inches) proceed to Step 2. If not proceed to Step 3.

StormTech Isolator Row (not to scale)



**Step 2) Clean out Isolator Row using the JetVac process**

- A) A fixed culvert cleaning nozzle with rear facing nozzle spread of 45 inches or more is preferable
- B) Apply multiple passes of JetVac until backflush water is clean
- C) Vacuum manhole sump as required

**Step 3) Replace all caps, lids and covers, record observations and actions**

**Step 4) Inspect & clean catch basins and manholes upstream of the StormTech system**

**Sample Maintenance Log**

Date	Stadia Rod Readings		Sediment Depth (1) - (2)	Observations/Actions	Inspector
	Fixed point to chamber bottom (1)	Fixed point to top of sediment (2)			
3/15/01	6.3 ft.	none		New installation. Fixed point is CI frame at grade	djm
9/24/01		6.2	0.1 ft.	Some grit felt	sm
6/20/03		5.8	0.5 ft.	Mucky feel, debris visible in manhole and in Isolator row, maintenance due	rv
7/7/03	6.3 ft.		0	System jetted and vacuumed	djm



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 860.529.8188 | 866.892.2694 | fax 866.328.8401 | www.stormtech.com

StormTech products are covered by one or more of the following patents: U.S. Patents: 5,401,459; 5,511,903; 5,716,183; 5,588,778; 5,839,844; Canadian Patents: 2,158,418 Other U.S. and Foreign Patents Pending Printed in U.S.A.  
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S090809

**Use separate forms for each subsurface water quality structure (First Defense Stormwater Treatment Device)**

**Maintenance Inspection Checklists (cont.)**

**Subsurface Water Quality Structures Maintenance and Management Inspection**

*DRYWELLS*

Project: \_\_\_\_\_  
 Location: \_\_\_\_\_  
 Site Status: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 Inspector Signature: \_\_\_\_\_ Inspector Name (printed): \_\_\_\_\_

**Maintenance**

The surface water quality structure should be inspected at regular intervals and maintained when necessary to ensure optimum performance. The rate at which the system collects pollutants will depend more heavily on site activities and rainfall frequencies.

**Inspection**

We recommends ongoing quarterly inspections of the accumulated sediment. Sediment deposition and transport may vary from year to year and quarterly inspections will help insure that systems are cleaned out at the appropriate time. At a minimum, inspections should be performed twice per year (i.e. spring and fall).

Inspections should be performed more often in the winter months in climates where sanding operations may lead to rapid accumulations.

Should it be necessary to get inside the system to perform maintenance activities, all appropriate precautions regarding confined space entry and OSHA regulations should be followed.

Inspection Activities	Suggested Schedule
<ul style="list-style-type: none"> <li>After several storm events or an extreme storm event, inspect for: signs of blockages of the inlet and/or separation screen and sediment accumulation.</li> </ul>	As Needed
<ul style="list-style-type: none"> <li>Inspect for: trash and debris; signs of blockages of the inlet and/or separation screen and sediment accumulation;</li> <li>Cracking; leakage;</li> </ul>	Annually
<ul style="list-style-type: none"> <li>Inspect that the downstream pipes are free of debris and are operational.</li> </ul>	Annually
Maintenance Activities	Suggested Schedule
<ul style="list-style-type: none"> <li>Structural repairs to structure</li> <li>Clean and remove debris from structures.</li> </ul>	As needed

## **Cleaning**

The Subsurface Water Quality Structure should be cleaned when the level of sediment has reached capacity based on specification from manufacturer in the isolated sump and/or when an appreciable level of hydrocarbons and trash has accumulated.

Cleaning of the Subsurface Water Quality Structure should be done during dry weather conditions when no flow is entering the system. Cleanout of the Subsurface Water Quality Structure with a vacuum truck is generally the most effective and convenient method of excavating pollutants from the system.

To perform cleaning, remove the manhole covers and insert the vacuum hose into the sump. The system should be completely drained down and the sump fully evacuated of sediment. The area outside the screen should be pumped out also if pollutant build-up exists in this area.

Use separate forms for each subsurface water quality structure (First Defense Stormwater Treatment Device)

### Subsurface Water Quality Structures Maintenance and Inspection Log

*DRYWELLS*

Project: \_\_\_\_\_

Location: \_\_\_\_\_

Site Status: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Inspector Signature: \_\_\_\_\_ Inspector Name (printed): \_\_\_\_\_

Structure Number: \_\_\_\_\_

Date of Inspection	Depth of Sediment (in)	Accumulated Trash	Maintenance Performed	Maintenance Personnel Signature	Comments	Scheduled next Inspection Date

**Use separate forms for each subsurface water quality structure (First Defense Stormwater Treatment Device)**

**Subsurface Water Quality Structures Maintenance and Management Inspection Checklist**  
*DRYWELLS*

Project: \_\_\_\_\_

Location: \_\_\_\_\_

Site Status: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Inspector Signature: \_\_\_\_\_ Inspector Name (printed): \_\_\_\_\_

Structure Number: \_\_\_\_\_

Inspection/Maintenance Items	Satisfactory (S) or Unsatisfactory (U)	Comments/Corrective Action
<b>1. Inspection (Quarter-annually, After Major Storms)</b>		
1. Clear of debris at the inlet and/or separation screen and structure functional?		
2. If confined space entry is required; OSHA regulations should be followed		
3. Sediment accumulation and document percentage (Maintenance/cleaning is needed when level of sediment has reached the capacity based on specification from manufacturer in the isolated sump)		
4. Condition of concrete/masonry?		
5. Outlet pipe free of debris?		
6. Manhole covers securely seated after inspection?		
7. Other (describe)?		
<b>2. Maintenance/cleaning (As Needed)</b>		
1. Cleaning during dry weather conditions?		
2. If confined space entry is required; OSHA regulations should be followed		
3. Motor oil and other hydrocarbons that accumulate on a more routine basis should be removed when an appreciable layer has been captured. (Continue on next page)		

4. Is system completely drained down and the sump fully evacuated of sediment?		
5. Is separation screen should be power washed to ensure it is free of trash and debris?		
6. Manhole covers securely seated after Maintenance/cleaning?		
7. Disposal of all material removed from the Subsurface Water Quality Structures should be done in accordance with local regulations		
8. Other (describe)?		
<b>3. Sediment</b>		
1. Depth of sediment (in inches)*		
2. Depth of oil (In inches)**		
3. Sediment and oil have been removed		

\*If measured depth of sediment is greater than 12 inches, the system shall be cleaned as per manufacturer recommendations

\*\*Any presence of oil shall be removed immediately

If any of the above inspection items are UNSATISFACTORY, list corrective actions and the corresponding completion dates below:

Corrective Action Needed	Due Date

# Maintenance Inspection Checklists (cont.)

## Underground Stormwater Detention System Maintenance and Management Inspection

Project: \_\_\_\_\_  
 Location: \_\_\_\_\_  
 Site Status: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 Inspector Signature: \_\_\_\_\_ Inspector Name (printed): \_\_\_\_\_

### Maintenance

Underground storm water detention and retention systems should be inspected at regular intervals and maintained when necessary to ensure optimum performance. The rate at which the system collects pollutants will depend more heavily on site activities and rainfall frequencies.

### Inspection

We recommends ongoing quarterly inspections of the accumulated sediment. Sediment deposition and transport may vary from year to year and quarterly inspections will help insure that systems are cleaned out at the appropriate time.

Inspections should be performed more often in the winter months in climates where sanding operations may lead to rapid accumulations, or in equipment washdown areas. It is very useful to keep a record of each inspection.

Systems should be cleaned when inspection reveals that accumulated sediment or trash is clogging the discharge orifice. Should it be necessary to get inside the system to perform maintenance activities, all appropriate precautions regarding confined space entry and OSHA regulations should be followed.

Inspection Activities	Suggested Schedule
<ul style="list-style-type: none"> <li>• After several storm events or an extreme storm event, inspect for signs of clogging of the inlet or outlet structures and sediment accumulation.</li> </ul>	As Needed
<ul style="list-style-type: none"> <li>• Inspect for: trash and debris; clogging of the outlet structures and any pilot channels;</li> <li>• Excessive erosion; sediment accumulation in the basin and inlet/outlet structures;</li> <li>• Standing water where there should be none;</li> <li>• Differential settlement;</li> <li>• Cracking; leakage;</li> </ul>	Quarter-annually



Continue on next page	
<ul style="list-style-type: none"> <li>• Inspect that the outlet structures, pipes, and downstream and pilot channels are free of debris and are operational.</li> <li>• Note signs of pollution, such as oil sheen, discolored water, or unpleasant odors.</li> <li>• Check for sediment accumulation in the facility.</li> </ul>	Quarter-annually
<b>Maintenance Activities</b>	<b>Suggested Schedule</b>
<ul style="list-style-type: none"> <li>• Perform structural repairs to inlet and outlets</li> <li>• Clean and remove debris from inlet and outlet structures.</li> </ul>	As needed

### Cleaning

Maintaining an underground detention or retention system is easiest when there is no flow entering the system. For this reason, it is a good idea to schedule the cleanout during dry weather. Accumulated sediment and trash can typically be evacuated through the manhole over the outlet orifice. If maintenance is not performed as recommended, sediment and trash may accumulate in front of the outlet orifice. Manhole covers should be securely seated following cleaning activities.

## Underground Stormwater Detention System Maintenance and Inspection Log

Project: \_\_\_\_\_

Location: \_\_\_\_\_

Site Status: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Inspector: \_\_\_\_\_

Date of Inspection	Depth of Sediment (in)	Accumulated Trash	Maintenance Performed	Maintenance Personnel Signature	Comments	Scheduled next Inspection Date

## Underground Stormwater Detention System Maintenance and Management Inspection Checklist

Project: \_\_\_\_\_

Location: \_\_\_\_\_

Site Status: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Inspector Signature: \_\_\_\_\_ Inspector Name (printed): \_\_\_\_\_

Inspection/Maintenance Items	Satisfactory (S) or Unsatisfactory (U)	Comments/Corrective Action
<b>1. Inlet/Outlet Structures (Quarter-annually, After Major Storms)</b>		
1. Clear of debris and functional?		
2. Trash rack clear of debris and functional?		
3. Sediment accumulation?		
4. Condition of concrete/masonry?		
5. Outfall channels function, not eroding?		
6. If confined space entry is required; OSHA regulations should be followed		
7. Other (describe)?		
<b>2. Basin Bottom (Quarter-annually, After Major Storms)</b>		
1. Excessive sedimentation?		
2. Any standing water?		
<b>3. Structural Condition (Monthly or as needed)</b>		
1. Structural repairs to inlet and outlets Needed?		
2. Any differential settlement?		
3. Other (describe)?		
<b>4. Sediment</b>		
1. Depth of sediment (in inches)*		
2. Depth of oil (in inches)**		
3. Sediment and oil have been removed		

\*If measured depth of sediment is greater than 3 inches, the system shall be cleaned as per the manufacturer recommendations

\*\*Any presence of oil shall be removed immediately.

If any of the above inspection items are UNSATISFACTORY, list corrective actions and the corresponding completion dates below:

Corrective Action Needed	Due Date

(Use Separate Form For Each Manhole/ Catch Basin)

**Manhole / Catch Basin System Maintenance and Management Inspection Checklist**

Project: \_\_\_\_\_

Location: \_\_\_\_\_

Site Status: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Inspector Signature: \_\_\_\_\_ Inspector Name (printed): \_\_\_\_\_

Structure Number: \_\_\_\_\_

Inspection/Maintenance Item	Satisfactory (S) or Unsatisfactory (U)	Comments/Corrective Action
<b>1. Inspection (Annually/After Major Storms)</b>		
1. Accumulated debris or sediment depth exceeds sump or impedes flow from inlet or outlet pipes		
2. Inlet or Outlet pipe Damaged		
3. Contaminants & Pollutants visible		
4. Cover / Grate functioning properly		
5. Structure : No cracks larger than 1/2"		
6. Ladder		
7. Mosquito Breeding Habitat		
<b>2. Sediment</b>		
1. Depth of sediment (in inches)*		
2. Depth of oil (in inches)**		
3. Sediment and oil have been removed		

\*If measured depth of sediment is greater than 12 inches, the structure shall be cleaned immediately

\*\*Any presence of oil shall be removed immediately

(Provide sketch to show location of Unsatisfactory Items)

(Use Separate Form For Each Pipe Run)  
**Conveyance System Maintenance and  
 Management Inspection Checklist**

**Project:** \_\_\_\_\_  
**Location:** \_\_\_\_\_

**Site Status:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Inspector Signature:** \_\_\_\_\_ **Inspector Name (printed):** \_\_\_\_\_

**Pipe Number:** \_\_\_\_\_

Inspection/Maintenance Items	Satisfactory (S) or Unsatisfactory (U)	Comments/Corrective Action
<b>1. Inspection (Annually, After Major Storms)</b>		
1. Accumulated sediment exceeds 10% of the diameter of the pipe.		
2. Vegetation that reduces free movement of water through pipes		
3. Pipe Damage : Any dent that decreases flow area by more than 10% or puncture that impacts performance		
4. Trash accumulated to reduce free movement of water through pipes.		

(Provide sketch to show location of Unsatisfactory Items)

Perforated Pipe & Drywell Checklist (use separate for for each perforated pipe/drywell)

### Management Inspection Checklist

Project: \_\_\_\_\_

Location: \_\_\_\_\_

Site Status: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Inspector Signature: \_\_\_\_\_ Inspector Name (printed): \_\_\_\_\_

Structure Number: \_\_\_\_\_

Inspection/Maintenance Item	Satisfactory (S) or Unsatisfactory (U)	Comments/Corrective Action
<b>1. Inspection (Annually/After Major Storms)</b>		
1. Accumulated debris or sediment depth exceeds sump or impedes flow from inlet or outlet pipes		
2. Inlet or Outlet pipe Damaged		
3. Contaminants & Pollutants visible		
4. Cover / Grate functioning properly		
5. Structure : No cracks larger than 1/2"		
6. Ladder		
7. Mosquito Breeding Habitat standing water present?		
<b>2. Sediment</b>		
1. Depth of sediment (in inches)*		
2. Depth of oil (in inches)**		
3. Sediment and oil have been removed		

\*If measured depth of sediment is greater than 12 inches, the structure shall be cleaned immediately

\*\*Any presence of oil shall be removed immediately

(Provide sketch to show location of Unsatisfactory Items)

## Jane Slavin

---

**From:** Frank Peneno  
**Sent:** Tuesday, October 17, 2017 2:00 PM  
**To:** Jane Slavin  
**Subject:** RE: OBZPAE

Jane,  
The information looks good, I agree with the course of action!

**Frank Peneno**  
Automotive Maintenance Supervisor  
Orangetown Sewer Department  
127 Route 303  
Orangeburg, NY 10962  
Phone: (914) 906-1208  
Fax: (845) 359-6951  
E-mail: [fpeneno@orangetown.com](mailto:fpeneno@orangetown.com)

---

**From:** Jane Slavin  
**Sent:** Monday, October 16, 2017 2:40 PM  
**To:** Frank Peneno  
**Subject:** FW: OBZPAE

Frank,

This is what I am submitting to the town board for tomorrow's workshop.

Please take a look at the attached word document and give my your thoughts/comments.

Thanks,

**Jane Slavin, RA.**  
Director  
Office of Building, Zoning, Planning, Administration and Enforcement  
Town of Orangetown  
20 Greenbush Road  
Orangeburg, NY 10962  
(845)359-8410 x4302  
(845)359-8526 fax  
[www.orangetown.com](http://www.orangetown.com)



## Jane Slavin

---

**From:** Frank Peneno  
**Sent:** Tuesday, October 17, 2017 2:13 PM  
**To:** Jane Slavin  
**Attachments:** 124 Replacement bid specs.rtf

Jane,  
attached is the PO for the last Ford Explorer we purchased, the amount shouldn't have increased drastically, The KBB Trade in value on the Impala's that need repairs is \$758.00 - \$1,069.00

**Frank Peneno**  
Automotive Maintenance Supervisor  
Orangetown Sewer Department  
127 Route 303  
Orangeburg, NY 10962  
Phone: (914) 906-1208  
Fax: (845) 359-6951  
E-mail: [fpeneno@orangetown.com](mailto:fpeneno@orangetown.com)



**TOWN OF ORANGETOWN**

26 ORANGEBURG ROAD  
 ORANGEBURG, NY 10962  
 Web Site: www.orangetown.com

PO Number : **51677**  
 Date : 04/03/2017  
 Page: 1 of 1

**Purchase Order**

Vendor : 000007215  
 WEBSTER FORD INC  
 DBA HENDERSON FORD  
 610 RIDGE ROAD  
 WEBSTER, NY 14580

Ship To:  
 TOWN OF ORANGETOWN  
 127 RTE 303  
 ORANGEBURG, NY 10962

Bill To:  
 TOWN OF ORANGETOWN  
 26 ORANGEBURG ROAD  
 ORANGEBURG, NY 10962  
 Phone # (845) 359-5100

CONTRACT # MINI BID #17020136, CONTR #PC66744  
 PHONE # (585) 787-1700 FAX # (888) 533-1632

Description: UTILITY POLICE INTERCEPTOR, SPORT UTILITY VEHICLE TO REPL VEHICLE #124

Qty.	Unit	Description	Unit Price	Amount
		UTILITY POLICE INTERCEPTOR, SPORT UTILITY VEHICLE TO REPL VEHICLE #124		26,844.00
		G.8120.200 (SPECIAL DISTRICTS,SEWER COLLECTION SYSTEM,CAPITAL OUTLAY)		
<b>Total:</b>				<b>\$26,844.00</b>

I, \_\_\_\_\_, certify that the above account in the amount of \$ \_\_\_\_\_ is true and correct; that the items, services and disbursements charged were rendered to or for the municipality, on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

Ordered By: HCHEE Req. Date: 03/13/2017 Req. No: 1697 Approved By: JM,JB

Authorized Official \_\_\_\_\_

Date \_\_\_\_\_

Authorized Official \_\_\_\_\_

Date \_\_\_\_\_



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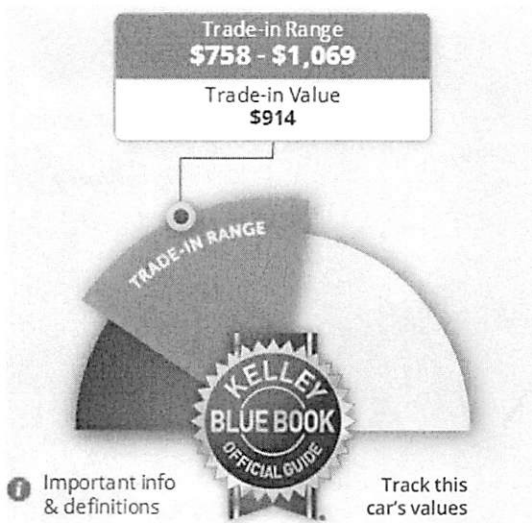
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17-SP-46

RECEIVED

SEP - 5 2017

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

MEMORANDUM

' 2048  
' CO1  
' 7te

TO: Distribution List  
FROM: Doug Heulitt  
DATE: September 1st, 2017  
SUBJECT: Bike MS NYC 2017 50 & 100 Mile Routes Meeting at TRANSCOM  
COPY: T. Batz, R. Glantzberg, A. Rodriguez

The New York City-Southern New York Chapter of the National Multiple Sclerosis Society's annual Bike MS event through Manhattan, Hudson and Bergen Counties in New Jersey and Rockland County in New York, will occur on **Sunday, October 22nd**, departing at **7 AM from Pier 94** in Manhattan. The longest of the three routes passes westbound through the Holland Tunnel's north tube between 7:15 a.m., and 7:45 a.m., north through Jersey City toward Weehawken, Palisades Park, and local streets into **Rockland County**, then south on Route 9W and back to New York City via the George Washington Bridge's bike path before finishing at Pier 94.

A meeting will be held at TRANSCOM with MS Society representatives who will provide information and help resolve operational issues. Since the MS Society is currently working with New York City regarding the full street and highway closures requested in Manhattan, this meeting will highlight the New Jersey and Rockland County parts of the route (which will not be exclusive to the bicyclists).

This meeting will be held at:

10 AM, on Thursday, September 27<sup>th</sup>

-AT-

**TRANSCOM**  
Newport Financial Center  
111 Town Square Place, Suite 605  
Jersey City, NJ 07310

Please RSVP by Monday, September 25<sup>th</sup> whether you or someone from your agency will be attending. Please call me at 201-963-4033 ext. 517 or email [heulitt@xcm.org](mailto:heulitt@xcm.org)

We look forward to seeing you on September 28<sup>th</sup>.

Sincerely,

o/s/b

**Doug Heulitt**

Construction/Special Events Coordinator

RECEIVE

OCT 6 2017

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

17-SP-46

**Bike MS 2017  
100 Mile Route Cues  
Event Date: 10/22/2017**

Mileage	Travel	Cue	Location	Mile (2016)
27.74	0.21	S	Washington Spring Rd	27.90
27.95	0.20	S	Route 9W North	25.10
28.15	0.87	X	The Market Resturant	
29.02	0.35	R	Rockland Rd (Tallman Mt. State Park)	29.20
29.37	0.20	S	Following road to the right	
29.57	0.12	S	Following road to the left	
29.69	0.21	R	Ferdon Ave	29.90
29.90	0.05	X	Bridge Street	
29.95	0.25	R	Paradise Ave	30.30
30.20	0.03	X	Ferry St	
30.23	0.11	L	Gair	
30.34	0.06	X	Flywheel Park (no street Sign)	
30.40	0.13	R	Piermont Ave – through town of Piermont	30.60
30.53	0.37	BL	Ash Street	
30.90	0.20	S	Continue on Piermont Ave	
31.10	1.72	X	Orchard Terrace	
32.82	0.34	X	Under Tappan Zee Bridge	
33.16	0.06	X	Cornelison Ave	
33.22	0.10	L	Mansfield Ave	33.50
33.32	0.19	R	South Broadway – through town of Nyack	
33.51	0.58	X	Clinton Ave	
34.09	0.74	X	Main Street	
34.83	0.27	X	Castle Heights Ave	
35.10	0.04	X	Turn ahead	
35.14	0.25	L	Old Mountain Rd (uphill)	35.60
35.39	0.02	R	Midland Ave (End of Street)	35.80
35.41	0.35	BL	Christian Herald Rd (Towards 9W) - Immediate Turn	
35.76	0.14	R	Route 9W North (Highland Ave – Kevin's Auto Body & Coastal Gas Station) @ light	36.20
35.90	0.64	PASS	Toga Bike Shop	
36.54	0.74	S	Next to Hook Mountain State Park	
37.28	1.34	PASS	Rockland Lake State Park Entrance 1	

38.62	0.34	L	At light Lake Rd E/CO Rd 80	39.00
38.96	0.75	PASS	Congers Bike Shop- Bike Repair	39.30
39.71	0.12	L	Kings Highway/ Old Haverstraw Rd.	39.90
39.83	0.22	STOP	CONGERS REST STOP - on right Kings Park Kings Highway & Parkside Dr., Congers NY 10920	40.40
40.05	0.31	L	Kings Highway/CO Rd 13	
40.36	1.23	L	41	40.90
41.59	0.41	R	Ridge Road	42.00
42.00	0.20	L	Route 304	
42.20	0.45	R	Goebel Rd	
42.65	0.45	R	Old Route 304/CO Rd 29/Haverstraw Rd (end of road)	43.20
43.10	2.11	L	South Mountain Rd (end of street- no sign)	45.10
45.21	0.15	X	KaKiak Ct	
45.36	1.74	X	CO Rd 33./ N. Little Tor Rd	45.80
47.10	0.58	R	Route 45 (end of street)	47.50
47.68	0.07	L	Route 202/W Ramapo Rd	48.10
47.75	0.52	R	Thiells Mt. Ivy Rd (immedite after light)	48.20
48.27	0.53	X	Richard Ct	50.20
48.80	0.94	BR	To coninue on Thiells Mt. Ivy Rd.	
49.74	0.26	X	Rossman	
50.00	0.27	R	Route 94/ Suffern Lane	
50.27	0.93	X	Margaret Lane.	
51.20	0.15	L	CO Rd 33/N. Central Highway	51.50
51.35	0.15	X	Kaemmerlin Ave	
51.50	0.01	R	Chapel Street	
51.51	0.17	STOP	GARNERVILLE REST STOP - On Right North Rockland High School Extension/North Rockland Administration/ Helen Hayes Hospital 65 Chapel St, Garnerville, NY 10923	51.90

51.68	0.02	L	Chaple Street - Out of Rest Stop towards Central Highway	
51.70	0.48	R	CO Rd 33/N. Central Highway	
52.18	0.52	L	Filors Ln/CO Rd 98	52.40
52.70	1.20	X	Liburn Drive	
53.90	0.39	X	Pstriot hills drive	
54.29	0.61	X	Under Palisades Interstate Parkway	
54.90	0.07	S	Willow Grove Rd.	
54.97	0.63	R	Blanchard Rd/CO Rd 83	55.20
55.60	0.15	x	BAYfield Court	
55.75	0.67	R	CO Rd 106 (end of road)	56.00
56.42	1.81	X	Over Palisade Pkwy	
58.23	0.73	X	Reservoir Rd	58.50
58.96	0.61	R	N. Central Highway/CO Rd 33 (sign indicates 33/Central Highway)	59.20
59.57	0.38	X	Filors Ln/CO Rd 98	
59.95	0.05	L	Chapel Street	
60.00	0.01	STOP	GARNERVILLE REST STOP - On Right North Rockland High School Extension/North Rockland Administration/ Helen Hayes Hospital 65 Chapel St, Garnerville, NY 10923	60.20
60.01	0.01	Exit R	from parking lot onto Chapel Street	
60.02	0.38	R	Chapel Street (not marked)	
60.40	0.02	L	West Railroad Ave/ Route. 94	60.70
60.42	0.17	Immediate R	Bridge Street	
60.59	0.28	X	Eakman Street	
60.87	0.27	L	W Ramapo Rd/ Route 202 (end of Rd- no sign - near 2020 Mini Mart)	61.20
61.14	0.29	X	Larkin Lane	
61.43	0.43	X	Gurnee Ave	
61.86	0.16	R	Route 9W	62.10
62.02	1.05	X	Hillside Ave	
63.07	0.43	S	Entering ??	
63.50	0.82	Bear L	Adopt A Highway Sign (old route 304)	
64.32	0.09	R	Route 304	64.60
64.41	0.21	L	Old Haverstraw Rd (sharp turn)	64.70
64.62	1.49	X	Old Clave Rd.	
66.11	0.26	X	Co Rd 80/ Lake Rd	66.30
66.37	0.01	R	Parkside	
66.38	0.02	STOP	CONGERS REST STOP - on right Kings Park Kings Highway & Parkside Dr., Congers NY 10920	66.60
66.40	0.83	R	Kings Highway	

67.23	0.57	X	Gateway Road	
67.80	0.23	R	Old Mill Rd (Street sign on left, no signage on right)	67.90
68.03	2.18	X	Babbling Brook Lane	
70.21	0.19	L	Strawtown Rd – 23 South	70.30
70.40	0.51	X	NY State Thruway (underpass)	
70.91	0.15	X	West Nyack Rd	
71.06	0.12	X	Nyack Turnpike (Route. 59 underpass)	
71.18	0.47	L	Green Rd – 44 East (at light; opposite Foxwood Rd)	71.30
71.65	0.16	BL	On Greed Rd	
71.81	1.13	R	Western Highway/15 South@ Han Shin Church	71.80
72.94	0.62	X	Rt. 36/ Leber Road	
73.56	1.30	X	Rie St W	
74.86	0.19	X	Orangeburg Rd - Junction w/20 - Go 1 block	74.90
75.05	0.01	L	Highview Ave	75.10
75.06	0.10	X	Railroad Tracks	
75.16	0.16	L	South Greenbush Rd	75.20
75.32	0.04	BR	On Greenbys Rd	
75.36	0.49	X	Route 303	
75.85	0.77	X	Thomad Aquainas College	
76.62	0.17	X	Wilding Cort	
76.79	0.04	X	Highland Ave/ 304	
76.83	0.06	R	Valentine Ave	76.70
76.89	0.14	X	Union Ave	
77.03	0.96	R	Route 340 E (pass Sparkill/Palisades	77.00
77.99	0.92	X	Oak Tree Rd	
78.91	0.21	X	Paris Ave	
79.12	1.36	X	Rockeleigh Road	
<b>Join 50 Mile ROUTE HERE</b>				
80.48	0.38	X	Blanch Ave	
80.86	0.59	X	Ruckman Road	
81.45	0.11	X	Alpine Road	
81.56	0.12	L	Homans Ave	81.60
81.68	0.03	STOP	CLOSTER REST STOP - Hillside Elementary School 340 Homans Ave, Closter, NJ 07624	81.80
81.71	0.62	R	Homans Ave (out of stop)	
82.33	0.29	R	Anderson Ave (at end of road)	82.40
82.62	0.88	X	Closter Dock Road	83.40
83.50	1.17	X	County Rd (At stop sign no street sign)	
84.67	0.19	L	Hudson Ave	84.70
84.86	0.07	X	Prospect Terrace	
84.93	0.37	R	Engle St	84.90
85.30	0.37	X	Highwood	



85.67	0.29	X	East Clinton Ave	
85.96	0.59	X	Westevelt Ave	
86.55	0.13	L	E. Hudson Ave	86.80
86.68	0.11	X	Whitewood Rd (on left)	
86.79	0.25	R	Whitewood Rd (left comes 1st wait for right)	87.00
87.04	0.16	L	Davison Place	87.20
87.20	0.06	X	Glenwood	
87.26	0.16	R	Lydecker St	87.30
87.42	0.37	L	Booth Ave	87.60
87.79	0.03	X	Johnson	
87.82	0.36	R	Lincoln St. (immediate after Johnson)	88.00
88.18	0.11	X	Walnut Street	
88.29	0.06	STOP	ENGLEWOOD REST STOP -- On left Dwight Englewood School Entrance off of Lincoln St- exact address 315 E Palisade Ave, Englewood, NJ 07631	88.50
88.35	0.16	R	Lincoln St.	
88.51	0.19	R	Walnut St	
88.70	0.09	L	N. Woodland St. (sign on left, end of road)	88.70
88.79	0.32	R	Pershing Ave	88.80
89.11	0.31	R	Summit Street	89.10
89.42	0.34	L	East Palisade Ave	89.40
89.76	0.10	X	Sylvan/Route 9W	
89.86	0.24	R	Hudson Terrace	90.00
90.10	0.96	X	New Street	
91.06	0.73	X	Eighth St	
91.79	0.03	X	Under Geo. Washington Bridge Extension	
91.82	0.00	L	Geo. Washington Bridge Bike Path	91.40
	0.00	R	178th Street at Bridge Bike Path Exit	93.20
	0.00	R	Pinehurst Ave	
	0.00	R	177 th St	
	0.00	L	Haven Ave	
	0.00	R	Ft. Washington Ave	94.00
	0.00	R	165th St	
	0.00	L	Riverside Drive	94.20
	0.00	L	72nd St	99.20
	0.00	R	West End Ave	
	0.00	R	59th St	
100.00	0.00	L	West Side Path	
				100.00



17-SP46

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA, INC. 445 SOUTH STREET MORRISTOWN, NJ 07960-6454 Attn: Morristown.CertRequest@marsh.com Fax: 212-948-0979	<b>RECEIVED</b>		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b>	<b>FAX (A/C, No):</b>
	<b>OCT - 6 2017</b>		<b>E-MAIL ADDRESS:</b>	
NEW	<b>TOWN OF ORANGETOWN HIGHWAY DEPARTMENT</b>			<b>INSURER(S) AFFORDING COVERAGE</b>
<b>INSURED</b> NATIONAL MULTIPLE SCLEROSIS SOCIETY NEW YORK CITY- SOUTHERN NEW YORK CHAPTER 733 THIRD AVE., 3RD FLOOR NEW YORK, NY 10017				<b>NAIC #</b>
INSURER A : Federal Insurance Company				20281
INSURER B : ACE Property and Casualty Insurance Company				20699
INSURER C :				
INSURER D :				
INSURER E :				
INSURER F :				

**COVERAGES**      **CERTIFICATE NUMBER:** NYC-007970670-18      **REVISION NUMBER:** 8

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			3583-33-49	12/31/2016	12/31/2017	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			7353-02-37	12/31/2016	12/31/2017	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							Comp/Coll Deductible	\$ 1,000
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			M00552835 006	12/31/2016	12/31/2017	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			71763467	12/31/2016	12/31/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
TOWN OF ORANGETOWN IS ADDED AS ADDITIONAL INSURED EXCLUDING WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY POLICY AS REQUIRED BY WRITTEN CONTRACT BUT LIMITED TO THE OPERATIONS OF THE INSURED UNDER SAID CONTRACT, AND ALWAYS SUBJECT TO THE POLICY TERMS, CONDITIONS AND EXCLUSIONS.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
TOWN OF ORANGETOWN 26 ORANGEBURG RD. ORANGEBURG, NY 10962	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE of Marsh USA Inc.  Manashi Mukherjee <i>Manashi Mukherjee</i>

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RECEIVED



# Rockland County

Ed Day, Rockland County Executive

17-5746

SEP - 8 2017

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

## HIGHWAY DEPARTMENT

23 New Hempstead Road  
New City, New York 10956  
Phone: (845) 638-5060 Fax: (845) 638-5037  
Email: highway@co.rockland.ny.us

**Charles H. "Skip" Vezzetti**  
Superintendent of Highways

## PERMIT AND NOTICE TO Use A ROAD

To the Town Clerk of *Orangetown* in Rockland County:

This is to certify that the Superintendent of Highways of Rockland County has been requested by

M. S. Bicycle Tour c/o Lead Dog Group ( Jen Junger @ 917-509-6522 )

To Use a section of Highway in the Town of *Orangetown* Rockland County, known as

Piermont River Rd., Lake Rd., Congers Road, Kings Hwy., Old 304, Little Tor., Thiells / Mt. Ivy, Suffern Lane, Filors Lane, Central Hwy., Willow Grove Road, Blanchard Road, Strawtown Road, Green Road, Western Hwy.

The portion of highway will be Used under Highway Law on October 22, 2017 Sunday from 8 am - 4 pm

For the purpose of M. S. Bikeathon Fund Raiser, 55 / 100 Mile Routes

This activity can not be properly conducted unless the portion described above is Used during the time such activity is in progress.

To the Town Highway Superintendent of *Orangetown* in Rockland County:

A certificate of which the foregoing is a copy having been executed by me under the authority conferred by Section 104 of the Highway Law and filed in the office of the Town Clerk in *Orangetown* on the 6th Day of September 2017, you are hereby notified that I have authorized the Use of the above described section of highway. The applicant must provide a detour for traffic during the time the road is Used and notify police, fire, ambulance, school districts and public transportation prior to Using of the roadway. The applicant must provide the necessary signs, barricades, lights, flagmen, etc. and make every effort to cooperate with the traveling public. Keep fire, police, ambulance, public transportation and school entities informed as to daily activities, concerning the Use

Dated this 6th September 2017

Rockland County Superintendent of Highways

Handwritten initials and date: 9/6/17

TOWN OF ORANGETOWN  
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS

PERMIT # 17-SP-41

RECEIVED  
OCT 11 2017  
Orangetown Police Department

10-6-2017  
TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

EVENT NAME: Share Christmas - Rotary Club of P.R.

APPLICANT NAME: Mike Siedenfrau

ADDRESS: 12 Brentwood Drive, New City, NY 10956

PHONE #: 845-270-1025 CELL # \_\_\_\_\_ FAX # \_\_\_\_\_

CHECK ONE: PARADE \_\_\_\_\_ RACE/RUN/WALK \_\_\_\_\_ OTHER X

The above event will be held on 12.8.17 from 6pm to 10pm RAIN DATE: 12.15.17

Location of event: Braunsdorf Park - S. Main Street, P.R.

Sponsored by: Rotary Club of P.R. Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_

Estimated # of persons participating in event: 500 vehicles 4

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:

Rotary Club of Pearl River  
(email: Michael.Siedenfrau@MorganStanley.com)

Signature of Applicant: Mike Siedenfrau Date: 10/2/17

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)

- ✓ Letter of Request to Town Board requesting aid for event - Received On: 10.6.17
- ✓ Certificate of Insurance - Received On: 10.6.17

FOR HIGHWAY DEPARTMENT USE ONLY:

- ✓ Road Closure Permit (Y/N) - Received On: 10.6.17
- ✓ Rockland County Highway Dept. Permit (Y/N) - Received On: \_\_\_\_\_
- NYS DOT Permit: Y (N) - Received On: X

Route/Map/Parking Plan (Y/N) - Received On: \_\_\_\_\_

RFS #: 41281 BARRICADES: Y/N \_\_\_\_\_ CONES: Y/N (N) \_\_\_\_\_ TRASH BARRELS: Y/N (N) \_\_\_\_\_ OTHER: Message Board

APPROVED: [Signature] DATE: 10.6.17  
Superintendent of Highways

FOR PARKS & RECREATION DEPARTMENT USE ONLY:

Show Mobile: Y/N - Application Required: attached 10/2/17 Fee Paid - Amount/Check # \$400/28146

Port-o-Sans: Y/N (N) at Other: \_\_\_\_\_

APPROVED: [Signature] DATE: 10/10/17  
Superintendent of Parks & Recreation

FOR POLICE DEPARTMENT USE ONLY:

Police Detail: Y/N: \_\_\_\_\_ Items: \_\_\_\_\_

APPROVED: [Signature] DATE: 10/10/17  
Chief of Police

\*\* Please return to the Highway Department to be placed on the Town Board Workshop \*\*

**JAMES J. DEAN**  
Superintendent of Highways  
Roadmaster II

**HIGHWAY DEPARTMENT  
TOWN OF ORANGETOWN**

119 Route 303 • Orangeburg, NY 10962  
(845) 359-6500 • Fax (845) 359-6062  
E-mail - highwaydept@oragetown.com



Orangetown Representative  
R.C. Soil & Water Conservation Dist.-Chairman  
Member:  
American Public Works Association NY Metro Chapter  
NYS Association of Town Superintendents of Highways  
Hwy. Superintendents Association of Rockland County

17-SP41

OCT 9 - 100  
RECEIVED

**ROAD CLOSING PERMIT APPLICATION  
Section 139 Highway Law**

NAME Mike Siedenfraud-<sup>Share</sup> Christmas DATE 9-13-17  
COMPANY Rotary Club of Pearl River  
ADDRESS 12 Brentwood Drive, New City, NY 10956  
TELEPHONE 845-270-1025

(INCLUDE 24 HOUR EMERGENCY NUMBERS)

ABOVE MENTIONED PARTY REQUESTS PERMISSION TO CLOSE:

South Main Street

(Address number and name of road)

Between Central Avenue + Franklin P.R.

(Intersecting streets and/or description of exact location)

REASON FOR CLOSING Share Christmas + the Holiday

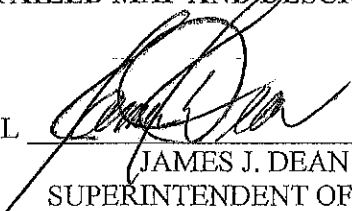
DATE OF CLOSING 12-8-17 RAIN DATE 12-15-17

TIME ROAD WILL BE CLOSED 6pm

WILL ROAD BE OPEN TO LOCAL TRAFFIC? NO

WILL ROAD BE OPEN TO EMERGENCY VEHICLES? YES

**PLEASE PROVIDE A DETAILED MAP AND DESCRIPTION OF DETOUR IF TRAVEL WILL BE RESTRICTED.**

PRELIMINARY APPROVAL  DATE 10-6-17  
JAMES J. DEAN  
SUPERINTENDENT OF HIGHWAYS

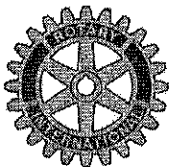
*This permit application will be forwarded to the Rockland County Superintendent of Highways, County of Rockland, 23 New Hempstead Road, New City, NY, 10956. You will receive written confirmation from that office.*

8-13-02bjd

HAMLETS: PEARL RIVER • BLAUVELT • ORANGETOWN • TAPPAN • SPARKILL • PALISADES • UPPER GRANDVIEW



CLEAN STREETS - CLEAN STREAMS



Rotary Club of Pearl River, P.O. Box 252, Pearl River, NY 10965  
 District 7210 - Region 8, Zone 32, Club #4982 – Charter Date December 12, 1935  
[www.rotaryclubofpearlriver.org](http://www.rotaryclubofpearlriver.org)

Doreen Buonadonna, President - 2017 -2018

17-SP41

MEMORANDUM

TOWN OF ORANGETOWN  
 HIGHWAY DEPARTMENT

OCT - 6 2017

RECEIVED

**Rotary Club  
 Of  
 Pearl River**

Board of Directors

Doreen  
 Buonadonna  
 President

Mike Seidenfrau  
 President Elect

Doug Ward  
 Secretary

Robert Magrino  
 Treasurer

Larry Vergine  
 Past President

Dorothy Filoramo  
 President  
 Emeritus

Joe Beckerle  
 Director

Ann Taylor  
 Director

Ray Pucci  
 Director

Brian Quinn  
 Director

Ryan O'Gorman  
 Director

**TO:** Kimberly Allen, Administrative Secretary  
**FROM:** Pearl River Rotary  
**DATE:** October 2, 2017  
**RE:** "APPROVE AID  
 ROTARY CLUB OF PEARL RIVER/SHARED CHRISTMAS

**Please place the following item on the October 17, 2017 Town Board Workshop Agenda:**

RESOLVED, that aid to the Rotary Club of Pearl River, for message board, trash receptacles, barricades and ~~rental of two port-o-johns~~ to be used for the annual "Share Christmas and Holidays" program to be held on Friday, December 8, 2017, with a rain date of December 15, 2017 is hereby approved. The requesting organization will provide a certificate of insurance listing the Town of Orangetown as additionally insured.



17-SD-44

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/15/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. <b>OCT - 6 2017</b> 2850 Golf Road Rolling Meadows IL 60008		<b>CONTACT NAME:</b> Ali Sultta <b>PHONE (A/C No, Ext):</b> 1-833-3ROTARY <b>FAX (A/C No):</b> <b>E-MAIL:</b> rotary@ajg.com <b>ADDRESS:</b>	
<b>INSURED</b> All Active US Rotary Clubs & Districts Rotary Club of Pearl River, District 7210 ATTN: Risk Management Dept. 1560 Sherman Ave. Evanston, IL 60201-3698		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Lexington Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 19437	

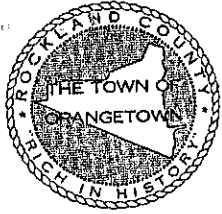
**COVERAGES**      **CERTIFICATE NUMBER: 899307848**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSP / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		016376594	7/1/2017	7/1/2018	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COM/OP AGG \$4,000,000 \$
A	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		016376594	7/1/2017	7/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$		NOT APPLICABLE			EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	NOT APPLICABLE			PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The Certificate holder is included as additional Insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the Insured.

<b>CERTIFICATE HOLDER</b> Re: Rotary Club of Pearl River Share Christmas and The Holidays 12/8/2017 rain date 12/15/2017 Town of Orangetown 26 Orangeburg Road Orangeburg NY 10962	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	--



TOWN OF ORANGETOWN PARKS & RECREATION  
 81 HUNT ROAD, ORANGETOWN, NY 10962  
 RECEIVED (845) 359-6503



OCT - 6 2017

TOWN OF ORANGETOWN  
 HIGHWAY DEPARTMENT  
**SHOWMOBILE RESERVATION PROCEDURES**  
 Town of Orangetown, Orangeburg NY

The Town of Orangetown through the Parks & Recreation Department supports a variety of non-profit organization community events. Priority scheduling is given to Orangetown Parks & Recreation events and then Town of Orangetown Department requests.

Due to the Orangetown Summer Concert Series the Orangetown Showmobile will not be available beginning July 1<sup>st</sup> to August 20<sup>th</sup> this year.

**Use of the Showmobile is NOT confirmed until:**

1. Your completed application is received by the Orangetown Office of Recreation & Parks.
2. A certificate of insurance listing the Town of Orangetown as additionally insured is provided.
3. Your organization has been informed that the application is complete.
4. Your application is approved by resolution by the Orangetown Town Council and the Office of Recreation and Parks has notified you of such.

**There are two fees associated with the rental of the Showmobile:**

A rental fee of \$400.00 (applicable to all groups)

Staffing overtime (waived by the Town Board for non-profits)

The organization will receive an emailed invoice after their event is complete.. Payment is expected no later than 14 days after receipt of such invoice.

**Space and Placement**

The total area required for the showmobile placement is 50 feet in length , 15 feet in width and 25 feet in height.

The placement of the Showmobile is at the discretion of the Orangetown Parks & Recreation staff. Although all efforts will be made to meet requests, this equipment does not go off road, over curbing or over rough terrain.

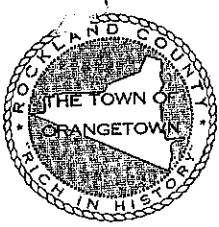
A member of the organization renting the unit must be on site at time arrival for proper set up as well as time of departure to assure all event tasks have been completed (i.e. removal of equipment)

Any changes/cancellations(unless otherwise agreed upon) to the event must be made 24 hours in advance by contacting Mark Albert at [malbert@orangetown.com](mailto:malbert@orangetown.com)

By initialing below the applicant agrees to having read the prodecures listed above:

(over)





TOWN OF ORANGETOWN PARKS & RECREATION  
 81 HUNT ROAD, ORANGETOWN, NY 10962  
 (845) 359-6503

RECEIVED



2017 Application for Showmobile Use

Event/Festival Name: Rotary Club of Pearl River Share Christmas and the Holidays

Organization Name Rotary Club of Pearl River

Applicant's Name: Mike SiedenFrau Phone (w): 845-270-1025

Address: 12 Brentwood Drive City: New City Zip: 10956

Cell Phone: N/A E-Mail: Michael.Siedenfrau@morganstanley.com

Day: Friday Date: 12-8-17 Rain Date: 12-15-17 Time of Set-up: 6:00 PM Time of Take-down: 10:00 PM

Requested Location (park, street, location on premises, etc., be specific, attach map if needed):

Braunsdorf Park- South Main Street, Pearl River, NY 10965

Showmobile stage measures **28 feet long x 14 feet 7 inches deep x 25 feet high** when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle. See space requirements below.) The Showmobile does not have a sound system and comes with fluorescent lighting only.

Stair Arrangement: (1 set of stairs)  Left side of stage  Right side of stage  Front of stage

*The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. The stage does not come with a generator. Additional electrical equipment must be plugged into a separate circuit.*

Please describe in detail what the stage will be used for and how you intend to set it up: ( **Note: The Town seal is not to be covered and no nails, staples or tacks may be used to attach any items to the Showmobile**)

The stage will be used for announcements and caroling

Showmobile space requirements:

- The showmobile must be parked in a relatively level space.
- The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- **The total area needed for the showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.**
- The tow vehicle must remain with the showmobile for the duration of the event.
- In the event of winds or wind gusts in excess of 30 MPH, the stage canopy must be closed.

Additional Requirements:

- **Certificate of insurance required at time of reservation** naming the Town of Orangetown as additionally insured.
- Any changes to the event must be made 24 hours in advance by contacting Mark Albert at malbert@orangetown.com

**I have read, understand and agree to all conditions listed on above:**

Applicant's Signature Mike Siedenfrau Date October 3, 2017

Department Approval \_\_\_\_\_ Date \_\_\_\_\_

ROTARY CLUB OF PEARL RIVER  
PO BOX 824  
PEARL RIVER, NY 10965

2846

1-1387260  
428

DATE 10/12/17

CHECK NUMBER

PAY TO THE ORDER OF

TOWN OF ORANGETOWN

\$ 400.00

Four Hundred

DOLLARS



America's Most Convenient Bank®

FOR

340108110

*[Signature]*

⑆002846⑆ ⑆026013673⑆ 5950014018⑆

**JAMES J. DEAN**  
Superintendent of Highways  
Roadmaster II

Orangetown Representative  
R.C. Soil & Water Conservation Dist.-Chairman  
Member:  
American Public Works Association NY Metro Chapter  
NYS Association of Town Superintendents of Highways  
Hwy. Superintendents' Association of Rockland County



**HIGHWAY DEPARTMENT**  
**TOWN OF ORANGETOWN**  
119 Route 303 • Orangeburg, NY 10962  
(845) 359-6500 • Fax (845) 359-6062  
E-mail - highwaydept@orangetown.com

# Memorandum

DATE: October 17, 2017  
TO: Town Board  
FROM: James J. Dean, Superintendent of Highways  
RE: Surplus Equipment

\*\*\*\*\*

### Approve for Surplus/Highway Department

RESOLVED, that upon the recommendation of the Superintendent of Highways, approve for surplus the following equipment:

#37      2006 John Deere 624J      DW624JP601564

Kj



**PROFESSIONAL SERVICES CONTRACT**  
(EMPLOYEE ASSISTANCE PROGRAM)

THIS AGREEMENT, made and executed as of this 1st day of October 2017 between Nyack Hospital (the “Hospital”) a non-profit acute care hospital located at 160 N. Midland Avenue, Nyack, NY 10960 and the Town of Orangetown (the “Company”).

**WITNESSETH**

WHEREAS, the Hospital provides Employee Assistance Programs to outside Employers;  
and

WHEREAS, the Company is in need of such programs for its employees; and

WHEREAS, it is the desire of the Hospital and the Company to agree on the terms pursuant to which Hospital will provide such Services to Company;

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Hospital and the Company agree as follows:

## **1. SERVICES**

The Hospital shall provide the following services:

- A) Annual All employee Orientation Meetings to promote the program.
- B) Annual Supervisory Training sessions to inform and educate managers to the Employee Assistance Program's Supervisory Referral process.
- C) All promotional materials including, but not limited to, Employee Assistance Program posters, brochures, paycheck stuffers, employee promotional letter and other promotional correspondence.
- D) Professional assessment, consultation and referral services as necessary to troubled employees and/or their families.
- E) Quarterly reports to designated individuals to include utilization rates and other non-identifying demographic information.
- F) Monthly reports to designated individuals of all employees referred by Supervisors for poor job performance (Supervisory Referrals) indicating whether the employee is or is not in treatment. No further details will be provided unless the employee in treatment signs an appropriate release.

Other services not covered herein must be separately negotiated by the parties.

## **2. TERM OF AGREEMENT AND TERMINATION**

This Agreement shall commence as of the 1st day of October 2017 and shall continue in full force and effect for a period of one year(s). Said term shall automatically be extended for successive one (1) year periods thereafter unless terminated by either party hereto as permitted by the terms of this Agreement. Either party may terminate this Agreement by giving not less than thirty (30) days prior written notice of the

intention to terminate this Agreement, unless the parties mutually consent to a shorter notice period or as otherwise set forth herein.

### **3. COMPENSATION FOR SERVICES**

Company shall pay Hospital for Services rendered in accordance with the fee schedule attached hereto as Exhibit A, and incorporated herein by reference.

### **4. GENERAL PROVISIONS**

- A. **Indemnity.** Company and Hospital agree to indemnify, defend and hold harmless the other party, including, as applicable, its shareholders, officers, directors, employees and agents, from and against any and all liabilities, losses, damages, claims, causes of action and expenses (~~including reasonable attorney's fees~~), whenever arising or incurred, that are caused or asserted to have been caused, directly or indirectly, by or as a result of the acts or omissions of that party, its officers, directors, employees and/or agents and/or such party's breach of this Agreement. The indemnification provided under this paragraph shall supplement and not supersede or replace any protection or rights that may be afforded to either party under any insurance policies maintained by the parties that provide coverage for an act that may serve as a basis for a claim of indemnification hereunder.
- B. **Compliance with Law.** The Hospital and the Company shall each comply with all applicable federal, state and local laws, regulations and policies with respect to the performance of this agreement, including, but not limited to, rights relative to confidentiality, privacy, quality of care rendered, consumer protection and the like.
- C. **Governing Law.** This Agreement shall be interpreted, construed and enforced in accordance with the laws of the State of New York applied without giving effect to any conflict-of-laws principles.

- D. **Modifications.** This instrument contains the entire agreement of the parties and supersedes any and all prior agreements between the parties, written or oral, with respect to the transactions contemplated hereby. The Agreement may not be changed or terminated orally but may only be changed by a written agreement signed by the parties against whom enforcement of any waiver, change, modification, extension, discharge, or termination is sought.
- E. **Notices.** Any notice required or permitted hereunder or any agreement or document executed and delivered in connection with this Agreement shall be deemed to have been served properly if hand delivered to an authorized representative or recipient or mailed by certified or registered United States mail or by overnight express, postage or charges prepaid, or by facsimile if such facsimile transmission permits confirmation to the addresses or facsimile numbers listed below, and properly addressed to the respective party to whom such notices relate at the following address:

IF TO COMPANY:

Town of Orangetown  
Orangetown Town Hall  
26 Orangeburg Road  
Orangeburg, NY 10962  
Attention: Donna Morrison, Human Resources Coordinator

IF TO HOSPITAL:

Nyack Hospital  
Employee Assistance Program  
One Blue Hill Plaza – 6<sup>th</sup> floor  
Suite 1608  
Pearl River, NY 10965  
Attn: Susan Mazarella, LCSW, CEAP  
Director, Employee Assistance Program

- F. **Confidential and Proprietary Information.** It is expressly understood that the systems, methods, procedures, policies, manuals, other written materials and controls, developed or employed by Hospital and Company in the performance of this Agreement are proprietary in nature, shall remain the property of the Hospital or Company and shall not, at any time, be utilized, distributed, copied, or otherwise employed or acquired by the other party except during the term of this Agreement, unless prior written approval is obtained from the party owning the information. *This provision shall survive the termination of this Agreement.*
- G. **Non Discrimination.** Both parties to this Agreement shall comply with all applicable federal, state, and local laws and regulations, in that no person shall, on the grounds of race, color, creed, religion, sexual orientation, national origin, age, sex, marital status, blindness, source of payment or sponsorship, or disability, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program, service, employment relationship, or activity offered by either party.
- H. **Assignment and Binding Effect.** Neither party shall have the right to assign or delegate its obligations hereunder without the prior written consent of the other party. Notwithstanding, the foregoing, all covenants, conditions, and obligations contained herein shall be binding upon, and shall inure to the benefit of permitted successors and assigns of Company and Hospital.
- I. **NYCRR400.4** Notwithstanding any other provision in this Agreement, each party remains responsible for ensuring that any service provided by it pursuant to this Agreement complies with all pertinent provisions of Federal, State and local statutes, rules and regulations.



IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first written above.

**Nyack Hospital**

**Town of Orangetown**

By \_\_\_\_\_  
Mark Geller, MD, President & CEO

By \_\_\_\_\_  
Andy Stewart, Town Supervisor

Date \_\_\_\_\_

Date \_\_\_\_\_

TOWN OF ORANGETOWN:

EXHIBIT A

FEE SCHEDULE

EAP SERVICES FOR CONTRACT YEAR BEGINNING ON  
OCTOBER 1, 2017 AND ENDING ON SEPTEMBER 30, 2018

CONTRACT FEE.....~~\$11,395.00~~ <sup>\$10,879.00</sup>

<sup>253</sup>  
(Fee for ~~265~~ Employees)

to be paid within 45 days of receipt of invoice

10/17/17  
Workshop



TOWN OF ORANGETOWN PARKS & RECREATION  
81 HUNT ROAD, ORANGETOWN, NY 10962  
(845) 359-6503



2017 Application for Showmobile Use

Event/Festival Name: Halloween Parade

Organization Name Nyack Chamber of Commerce

Applicant's Name: Pam Moskowitz Phone (w): 845-353-2221

Address: PO Box 677 City: Nyack Zip: 10960

Cell Phone 845-494-3408 E-Mail: pam@nyackchamber.org

Day ~~Wed~~ Saturday Date Oct 28th Time of Set-up: 12 pm Time of Take-down: 9pm

Rain Date Oct 29th

Requested Location (park, street, location on premises, etc., be specific, attach map if needed): Village of Nyack Municipal Parking Lot at Riverside Theater, Main Street, Franklin, Bordered by Artipee Way, to be positioned on the west side of the lot facing Riverside

Showmobile stage measures 28 feet long x 14 feet 7 inches deep x 25 feet high when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle. See space requirements below.) The Showmobile does not have a sound system and comes with fluorescent lighting only.

Stair Arrangement: (1 set of stairs)  Left side of stage  Right side of stage  Front of stage

*The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. The stage does not come with a generator. Additional electrical equipment must be plugged into a separate circuit.*

Please describe in detail what the stage will be used for and how you intend to set it up: (Note: The Town seal is not to be covered and no nails, staples or tacks may be used to attach any items to the Showmobile)

Music Venue

Showmobile space requirements:

- The showmobile must be parked in a relatively level space.
- The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- **The total area needed for the showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.**
- The tow vehicle must remain with the showmobile for the duration of the event.
- In the event of winds or wind gusts in excess of 30 MPH, the stage canopy must be closed.

Additional Requirements:

- **Certificate of insurance required at time of reservation naming the Town of Orangetown as additionally insured.**
- **Any changes to the event must be made 24 hours in advance by contacting Mark Albert at malbert@orangetown.com**

I have read, understand and agree to all conditions listed on above:

Applicant's Signature Pamela Moskowitz Date 3/6/17

Department Approval Mal w [Signature] Date 10/14/17



TOWN OF ORANGETOWN PARKS & RECREATION  
81 HUNT ROAD, ORANGETOWN, NY 10962  
(845) 359-6503



### SHOWMOBILE RESERVATION PROCEDURES Town of Orangetown, Orangeburg NY

The Town of Orangetown through the Parks & Recreation Department supports a variety of non-profit organization community events. Priority scheduling is given to Orangetown Parks & Recreation events and then Town of Orangetown Department requests.

Due to the Orangetown Summer Concert Series the Orangetown Showmobile will not be available beginning July 1<sup>st</sup> to August 20<sup>th</sup> this year.

#### Use of the Showmobile is NOT confirmed until:

1. Your completed application is received by the Orangetown Office of Recreation & Parks.
2. A certificate of insurance listing the Town of Orangetown as additionally insured is provided.
3. Your organization has been informed that the application is complete.
4. Your application is approved by resolution by the Orangetown Town Council and the Office of Recreation and Parks has notified you of such.

#### **There are two fees associated with the rental of the Showmobile:**

A rental fee of \$400.00 (applicable to all groups)

Staffing overtime (waived by the Town Board for non-profits)

The organization will receive an emailed invoice after their event is complete. Payment is expected no later than 14 days after receipt of such invoice.

#### Space and Placement

The total area required for the showmobile placement is 50 feet in length, 15 feet in width and 25 feet in height.

The placement of the Showmobile is at the discretion of the Orangetown Parks & Recreation staff. Although all efforts will be made to meet requests, this equipment does not go off road, over curbing or over rough terrain.

A member of the organization renting the unit must be on site at time arrival for proper set up as well as time of departure to assure all event tasks have been completed (i.e. removal of equipment)

Any changes/cancellations (unless otherwise agreed upon) to the event must be made 24 hours in advance by contacting Mark Albert at [malbert@orangetown.com](mailto:malbert@orangetown.com)

By initialing below the applicant agrees to having read the procedures listed above:

(over)



*New Cert. will be sent in October when Policy renews*



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/20/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Cambridge Brokerage Group Ltd. 55 Old Turnpike Rd Ste. 111  Nanuet NY 10954		<b>CONTACT NAME:</b> Cambridge Brokerage Group, Ltd. <b>PHONE (A/C, No, Ext):</b> (845) 627-5111 <b>FAX (A/C, No):</b> (845) 627-6111 <b>E-MAIL ADDRESS:</b> stevens@cambridgeinsurance.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
		<b>INSURER A:</b> GREAT AMERICAN INSURANCE COMP	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			GLP0006681-08	10/21/2016	10/21/2017	EACH OCCURRENCE      \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence)      \$ 100,000 MED EXP (Any one person)      \$ 5,000 PERSONAL & ADV INJURY      \$ 1,000,000 GENERAL AGGREGATE      \$ 2,000,000 PRODUCTS - COMP/OP AGG      \$ 2,000,000 \$												
	AUTOMOBILE LIABILITY  <input type="checkbox"/> ANY AUTO <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> HIRED AUTOS							COMBINED SINGLE LIMIT (Ea accident)      \$ BODILY INJURY (Per person)      \$ BODILY INJURY (Per accident)      \$ PROPERTY DAMAGE (Per accident)      \$ \$											
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$							EACH OCCURRENCE      \$ AGGREGATE      \$ \$											
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N		N/A				<table border="0" style="width: 100%;"> <tr> <td style="width: 70%;"></td> <td style="width: 15%; text-align: center;">PER STATUTE</td> <td style="width: 15%; text-align: center;">OTH-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td></td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td></td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td></td> <td>\$</td> </tr> </table>		PER STATUTE	OTH-ER	E.L. EACH ACCIDENT		\$	E.L. DISEASE - EA EMPLOYEE		\$	E.L. DISEASE - POLICY LIMIT	
	PER STATUTE	OTH-ER																	
E.L. EACH ACCIDENT		\$																	
E.L. DISEASE - EA EMPLOYEE		\$																	
E.L. DISEASE - POLICY LIMIT		\$																	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 TOWN OF ORANGETOWN IS NAMED AS AN ADDITIONAL INSURED AS THEIR INTEREST MAY APPEAR AS PER WRITTEN CONTRACT IN RESPECT TO THE HALLOWEEN PARADE **OCTOBER 29, 2016** RAIN DATE **OCTOBER 30, 2016.**

*Oct 28                      Oct 29th*

<b>CERTIFICATE HOLDER</b>  TOWN OF ORANGETOWN  25 ORANGEBURG ROAD ORANGEBURG NY 10962	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--

10/17/17  
WORKSHOP



TOWN OF ORANGETOWN PARKS & RECREATION  
81 HUNT ROAD, ORANGEBURG, NY 10962  
(845) 359-6503



2017 Application for Showmobile Use

Event/Festival Name: Rotary Club of Pearl River Share Christmas and the Holidays

Organization Name Rotary Club of Pearl River

Applicant's Name: Mike SiedenFrau Phone (w): 845-270-1025

Address: 12 Brentwood Drive City: New City Zip: 10956

Cell Phone: N/A E-Mail: Michael.Siedenfrau@morganstanley.com

Day: Friday Date: 12-8,17 Rain Date: 12-15-17 Time of Set-up: 6:00 PM Time of Take-down: 10:00 PM

Requested Location (park, street, location on premises, etc., be specific, attach map if needed):

Braunsdorf Park- South Main Street, Pearl River, NY 10965

Showmobile stage measures **28 feet long x 14 feet 7 inches deep x 25 feet high** when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle. See space requirements below.) *The Showmobile does not have a sound system and comes with fluorescent lighting only.*

Stair Arrangement: (1 set of stairs)  Left side of stage  Right side of stage  Front of stage

*The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. The stage does not come with a generator. Additional electrical equipment must be plugged into a separate circuit.*

Please describe in detail what the stage will be used for and how you intend to set it up: ( **Note: The Town seal is not to be covered and no nails, staples or tacks may be used to attach any items to the Showmobile**)

The stage will be used for announcements and caroling

Showmobile space requirements:

- The showmobile must be parked in a relatively level space.
- The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- **The total area needed for the showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.**
- The tow vehicle must remain with the showmobile for the duration of the event.
- In the event of winds or wind gusts in excess of 30 MPH, the stage canopy must be closed.

Additional Requirements:

- **Certificate of insurance required at time of reservation** naming the Town of Orangetown as additionally insured.
- **Any changes to the event must be made 24 hours in advance** by contacting Mark Albert at [malbert@orangetown.com](mailto:malbert@orangetown.com)

I have read, understand and agree to all conditions listed on above:

Applicant's Signature Mike Siedenfrau Date October 3, 2017

Department Approval Mal W AS Date 10/14/17



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/15/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	<b>CONTACT NAME:</b> Ali Sullita <b>PHONE (A/C No., Ext.):</b> 1-833-3ROTARY <b>FAX (A/C No.):</b> <b>E-MAIL ADDRESS:</b> rotary@ajg.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Lexington Insurance Company</td> <td>19437</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Lexington Insurance Company	19437	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A: Lexington Insurance Company	19437													
INSURER B:														
INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														
<b>INSURED</b> All Active US Rotary Clubs & Districts Rotary Club of Pearl River, District 7210 ATTN: Risk Management Dept. 1560 Sherman Ave. Evanston, IL 60201-3698														

**COVERAGES**      **CERTIFICATE NUMBER:** 899307648      **REVISION NUMBER:**

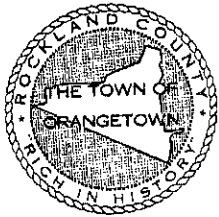
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR. LTR.	TYPE OF INSURANCE	ADD'L BDR (INSR) WVD	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		015376594	7/1/2017	7/1/2018	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COM/OP AGG \$4,000,000 \$
A	<input type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		015376594	7/1/2017	7/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> CLAIMS-MADE DED RETENTION \$		NOT APPLICABLE			EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	NOT APPLICABLE			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The Certificate holder is included as additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

<b>CERTIFICATE HOLDER</b> Re: Rotary Club of Pearl River Share Christmas and The Holidays 12/8/2017 rain date 12/15/2017 Town of Orangetown 26 Orangeburg Road Orangeburg NY 10962	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	--

10/17/17 W. Albert



TOWN OF ORANGETOWN PARKS & RECREATION  
81 HUNT ROAD, ORANGEBURG, NY 10962  
(845) 359-6503



2017 Application for Showmobile Use

Event/Festival Name: 2017 HOLIDAY PARADE

Organization Name ORANGEBURG FIRE DEPARTMENT

Applicant's Name: PETER N BYRNE Phone (w): 845-359-5921

Address: 61 DUTCH HILL ROAD City: ORANGEBURG Zip: 10962

Cell Phone 845.721.4267 E-Mail: PBYRNE@ORANGEBURGFIRE.ORG

Day SATURDAY Date 12-9-2017 Time of Set-up: 4:00 PM Time of Take-down: 9:00 PM

Requested Location (park, street, location on premises, etc., be specific, attach map if needed):

DUTCH HILL ROAD - ACROSS FROM ORANGEBURG FIRE HOUSE

Showmobile stage measures **28 feet long x 14 feet 7 inches deep x 25 feet high** when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle. See space requirements below.) *The Showmobile does not have a sound system and comes with fluorescent lighting only.*

Stair Arrangement: (1 set of stairs)  Left side of stage  Right side of stage  Front of stage

*The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. The stage does not come with a generator. Additional electrical equipment must be plugged into a separate circuit.*

Please describe in detail what the stage will be used for and how you intend to set it up: ( **Note: The Town seal is not to be covered and no nails, staples or tacks may be used to attach any items to the Showmobile**)

REVIEWING STAND FOR PARADE

Showmobile space requirements:

- The showmobile must be parked in a relatively level space.
- The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- **The total area needed for the showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.**
- The tow vehicle must remain with the showmobile for the duration of the event.
- In the event of winds or wind gusts in excess of 30 MPH, the stage canopy must be closed.

Additional Requirements:

- **Certificate of insurance required at time of reservation** naming the Town of Orangetown as additionally insured.
- Any changes to the event must be made 24 hours in advance by contacting Mark Albert at malbert@orangetown.com

I have read, understand and agree to all conditions listed on above:

Applicant's Signature [Signature] Date 8-2-2017

Department Approval [Signature] Date 10/14/17





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/18/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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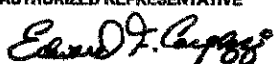
<b>PRODUCER</b> <b>CLG Insurance</b> 172 Main Street Nanuet, NY 10954 DSL Enterprises LLC	845-623-3434		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> 845-623-3434		<b>FAX (A/C, No):</b> 845-623-4332
	<b>E-MAIL ADDRESS:</b> certificates@clginsurance.com				
<b>INSURED</b> Orangeburg Fire District 61 Dutch Hill Road Orangeburg, NY 10962	<b>INSURER(S) AFFORDING COVERAGE</b>				<b>NAIC #</b>
	<b>INSURER A:</b> Arch Insurance Company				11150
	<b>INSURER B:</b> State Insurance Fund				36102
	<b>INSURER C:</b>				
	<b>INSURER D:</b>				
	<b>INSURER E:</b>				
<b>INSURER F:</b>					

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Vol Emer Srv 1mil GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			MEPK08634402	02/24/2017	02/24/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COM/OP AGG \$ 10,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			MEPK08634402	02/24/2017	02/24/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			MEUM08121302	02/24/2017	02/24/2018	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	W11710639 W11710308	03/01/2017 03/01/2017	03/01/2018 03/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**RE: Holiday Parade**

<b>CERTIFICATE HOLDER</b>  Town of Orangetown 26 Orangeburg Road Orangeburg, NY 10962	<b>TOWNOFO</b>	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
		AUTHORIZED REPRESENTATIVE 

**Mayor**  
Jennifer Laird-White

**Trustees**  
Elijah Reichlin-Melnick  
Louise Parker  
Marie Lorenzini  
Donna Lightfoot Cooper

**Village of Nyack**  
**9 North Broadway**  
**Nyack, New York 10960**

Incorporated February 27, 1883

**Village Administrator**  
James C. Politi

**Village Clerk**  
Mary E. White

**Village Attorney**  
Walter R. Sevastian

October 10, 2017

Mark,

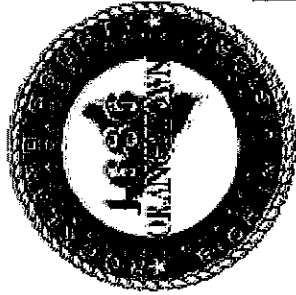
The Village of Nyack is having our annual Nyack Halloween 5K on Saturday, October 21, 2017. This race is being endorsed by Rockland Road Runners and sponsored by Olde Village Inne, The Hindin Center for Whole Health Dentistry, Crankworks Cycles, The Marissa Fund, Inc., Nyack Center, Rockland Road Runners and the Village of Nyack.

We would like to request the use of 4 non-ADA accessible porto-johns during the race. The porto-johns would be available to the public from 7:00am-10:30am on the 21<sup>st</sup>. There will be a 1/2 mile Kids Costume Fun Run starting at 8:30am and the 5K will begin at 9:00am. We will begin to accept day of registrations at 7:30am.

Thank you so much for your consideration. I look forward to hearing from you.

Melody Partrick  
Recreation Director, Village of Nyack  
914-629-9748  
[recreation@nyack-ny.gov](mailto:recreation@nyack-ny.gov)

RECEIVED OCT 11 2017



*Orangetown Town Clerks Office  
26 Orangeburg Road  
Orangeburg, NY 10962*

**INTEROFFICE MEMORANDUM**

*Charlotte Madigan  
Town Clerk*

*Tel [845] 359 - 5100  
Fax [845] 359 - 5126*

To: Aric Gorton, Parks & Recreation

Cc: Andrew Stewart, Supervisor  
Councilman Troy  
Councilman Diviny  
Councilman Valentine  
Councilman Bottari

From: Charlotte Madigan, Town Clerk

Subject: Installation of Stockade Fencing along the Rail Trail, Sparkill

Date: October 5, 2017

Please see the attached bid results.

CM/tap



**Axon Enterprise, Inc.**

Protect Life.

17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 Phone: (800) 978-2737  
 Fax:

**Joseph Sullivan**  
 (845) 359-3700  
 joesullivan@orangetown.com



**Quotation**  
**Quote:** Q-131778-1  
**Date:** 8/28/2017 9:38 AM  
**Quote Expiration:** 9/30/2017  
**Contract Start Date\*:** 8/28/2017  
**Contract Term:** 5 years

**AX Account Number:**  
 480990

**Bill To:**  
 Orangetown Justice Court. - NY  
 26 Orangeburg Road  
 Orangeburg, NY 10962  
 US

**Ship To:**  
 Lisa Hastings, Court Clerk  
 Orangetown Justice Court. - NY  
 26 Orangeburg Road  
 Orangeburg, NY 10962  
 US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Zachary Gallagher	(480)463-2202	zgallagher@taser.com	Fedex - Ground	Net 30

\*Note this will vary based on the shipment date of the product.

Year 1 Due Net 30

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
2	11003	HANDLE, YELLOW, CLASS III, X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2	11501	HOLSTER, BLACKHAWK, RIGHT, X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2	22010	PPM, BATTERY PACK, STANDARD, X2/ X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
4	44203	CARTRIDGE - 25' HYBRID	USD 0.00	USD 0.00	USD 0.00	USD 0.00
1	22013	KIT, DATAPORT DOWNLOAD, USB, X2/ X26P	USD 176.49	USD 176.49	USD 176.49	USD 0.00
2	85181	TASER 60 YEAR 1 PAYMENT: X26P BASIC	USD 264.00	USD 528.00	USD 200.00	USD 328.00
<b>Year 1 Total Before Discounts:</b>						USD 704.49
<b>Year 1 Discount:</b>						USD 376.49
<b>Year 1 Net Amount Due:</b>						USD 328.00

Year 2

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
2	85182	TASER 60 YEAR 2 PAYMENT: X26P BASIC	USD 264.00	USD 528.00	USD 0.00	USD 528.00
<b>Year 2 Total Before Discounts:</b>						USD 528.00
<b>Year 2 Net Amount Due:</b>						USD 528.00

Year 3

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
2	85183	TASER 60 YEAR 3 PAYMENT: X26P BASIC	USD 264.00	USD 528.00	USD 0.00	USD 528.00
<b>Year 3 Total Before Discounts:</b>						USD 528.00
<b>Year 3 Net Amount Due:</b>						USD 528.00

Year 4

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
2	85184	TASER 60 YEAR 4 PAYMENT: X26P BASIC	USD 264.00	USD 528.00	USD 0.00	USD 528.00
<b>Year 4 Total Before Discounts:</b>						USD 528.00
<b>Year 4 Net Amount Due:</b>						USD 528.00

Year 5

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
2	85185	TASER 60 YEAR 5 PAYMENT: X26P BASIC	USD 264.00	USD 528.00	USD 0.00	USD 528.00
<b>Year 5 Total Before Discounts:</b>						USD 528.00
<b>Year 5 Net Amount Due:</b>						USD 528.00

<b>Subtotal</b>	USD 2,440.00
<b>Estimated Shipping &amp; Handling Cost</b>	USD 34.16
<b>Estimated Tax</b>	USD 204.35
<b>Grand Total</b>	USD 2,678.51

**Hardware Shipping Estimate**

Typically, hardware shipment occurs between 4 – 6 weeks after purchase date. Product availability for new or high demand products may impact delivery time.

**TASER 60 Sales Terms and Conditions**

This quote contains a purchase under the TASER 60 Plan. If your purchase only includes the TASER 60 Plan, CEWs, and CEW accessories, then this purchase is solely governed by the TASER 60 Terms and Conditions posted at: <http://www.axon.com/legal>, and the terms and conditions of Axon's Master Services and Purchasing Agreement do not apply to this order. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

**Axon Enterprise, Inc.'s Sales Terms and Conditions  
for Direct Sales to End User Purchasers**

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and Axon's Master Services and Purchasing Agreement posted at <https://www.axon.com/legal/sales-terms-and-conditions>. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

<b>Signature:</b>	_____	<b>Date:</b>	_____
<b>Name (Print):</b>	_____	<b>Title:</b>	_____
<b>PO# (if needed):</b>	_____		

Quote: Q-131778-1

Please sign and email to Zachary Gallagher at [zgallagher@taser.com](mailto:zgallagher@taser.com) or fax to

THANK YOU FOR YOUR BUSINESS!

'Protect Life'® and TASER® are registered trademarks of Axon Enterprise, Inc, registered in the U.S.  
© 2013 Axon Enterprise, Inc. All rights reserved.



**Certificate of Destruction**

<b>Agency Name:</b>	_____		
<b>Quote/PO Number:</b>	_____		
<b>Product/ Quantity to be destroyed:</b>	<b>M26:</b> _____	<b>X26:</b> _____	<b>Other:</b> _____

Customer certifies that all products for which Customer receives a trade-up discount will be removed from service to be destroyed and rendered permanently nonfunctional. Destruction of units should be performed according to Customer's policy. Products traded-in may not be resold or redistributed. TASER is not responsible for Product warranty or liability related to traded-in products, reserves the right to invoice Customer for the discounted amount for any device not destroyed, and reserves the right to require verification that destruction has been performed.

**Form completed by:**

_____
<i>Signature (Digital is acceptable or scan)</i>
_____
<i>Printed name, title</i>
_____
<i>Date</i>

**Return the signed form to your sales representative along with your purchase order/quote.**

Protect Life' and the 'Bolt within Circle' logo are trademarks of TASER International, Inc., and TASER is a registered trademark of TASER International, Inc., registered in the U.S. All rights reserved. Copyright 2014, TASER International, Inc.



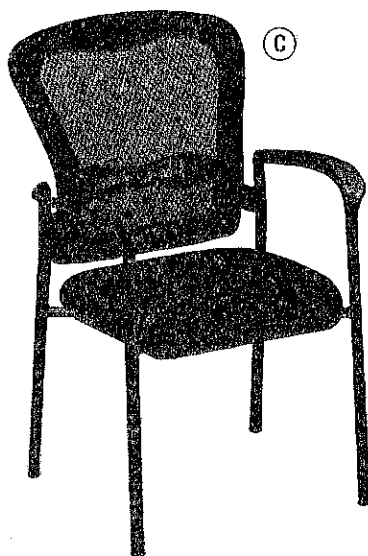
# Comfortable Mesh Seating for Everyone!



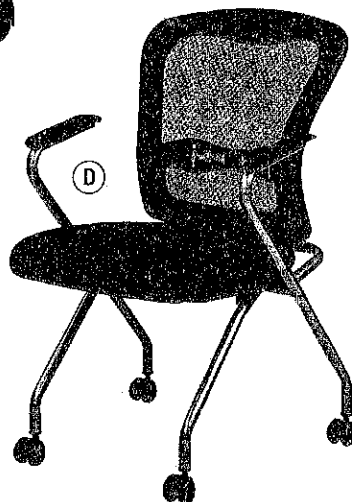
AS LOW AS  
**(A) \$198**



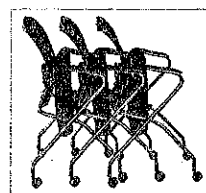
**(B)**



**(C)**



**(D)**



Nesting chairs fold for space-efficient storage.

Everyone in the office, employees and guests alike, can enjoy the breathable, productivity-boosting comfort of a mesh-back chair.

- Breathable mesh back with built-in lumbar support
- Contoured, 3½" thick padded seat in Black fabric
- Durable fabric is abrasion tested to 70,000 double rubs
- Chairs meet ANSI/BIFMA safety standards
- Assembly required

**HIGH-BACK CHAIR** — With seven ergonomic adjustments. Overall: 27"Wx27"Dx38–42"H. Seat: 21"Wx20"Dx19–22"H.

**(A)** 56848.....(1–3) \$239; (4–5) \$229; (6–10) \$219; (11+) \$198

**MID-BACK CHAIR** — With eight ergonomic adjustments. Overall: 27"Wx26"Dx36–39"H. Seat: 21"Wx19"Dx19–22"H.

**(B)** 56849.....(1–3) \$229; (4–5) \$219; (6–10) \$209; (11+) \$195

**GUEST CHAIR** — Sturdy frame and arms have a Titanium finish. Stacks up to four high. Overall: 26"Wx24"Dx37"H. Seat: 19"Wx20"Dx19"H.

**(C)** 56850.....(1–3) \$165; (4–5) \$155; (6–10) \$149; (11+) \$139

**NESTING CHAIR** — Space-efficient chairs fold up for storage. Sturdy frame and arms in Titanium finish with dual-wheel carpet casters. Sold two per carton. Overall: 24"Wx24"Dx37"H. Seat: 19"Wx19"Dx20"H.

**(D)** 51326 ... (2–12) \$175; (14–20) \$169; (22–28) \$165; (30+) \$159

**SHIPS TODAY!**



*Service Education, Incorporated*  
790 Canning Parkway – Suite 1  
Victor, New York 14564  
(585) 264-9240  
[www.NYCourts.us](http://www.NYCourts.us)

## Scanning Upgrade

*The Universal Court Management software for New York State Justice Courts  
is Going Paperless...*

### QUALITY

Quality comes from the dedication and skills of the programming, support, installation and marketing staffs...

#### *Going paperless?*

*So are we...*

Scanning documents within The CourtRoom Program® will save you time, keep you more organized by reducing paper clutter, and reduce security risks associated with lost or damaged documents. With the ability to scan documents you will be able to keep all case information at your fingertips.

- Attach scanned documents to cases.
- List scanned documents along with archived forms and letters.
- Print and/or view scanned documents directly from each case.
- Backup scanned documents automatically.
- Scans saved as standard PDF files.
- Reduce paper clutter.
- Reduce document access time.
- Access all documents from any workstation.

## INNOVATION

Scanning documents could not be simpler.

The scanning upgrade for The CourtRoom Program® saves documents with the touch of a button. The upgrade is designed to fully integrate with the ScanSnap® software from Fujitsu.

No sorting or organization is required by court personnel, just scan the document and click one button. The program does all the filing and organization for you.

From the 'Case Information Screen' all scanned documents for the case are available for instant viewing or printing.

All documents are saved in a standard PDF format. The documents are organized in folders on the server for instant access from any workstation. The storage system allows for incremental backups that minimize disk usage and backup time.

A new example of the innovation you have come to expect from Service Education, the leaders in court automation for New York State.

## SERVICE


Installation and training are available Monday- Friday at your convenience.

You work evenings and weekends and we do too! We answer your calls for *emergency* assistance until 10:00 PM and on weekends.

## PRICE

Scanning Upgrade	
The purchase price for the optional Scanning Upgrade (includes first year license)	\$995.00
Annual License/Maintenance	\$240.00
Hardware - Fujitsu ScanSnap® iX500 Scanner	Source Locally

*To learn more about this exciting option, call SEi today.  
(585)264-9240*

The CourtRoom Program® is a registered trademark of Service Education, Inc.  
ScanSnap® and  are registered trademarks of Fujitsu Corporation.

# LAWMEN SUPPLY COMPANY

66 Firemens way  
Poughkeepsie NY 12603  
United States

## Quote

Date 9/22/2017  
Quote # QT1123405  
Expires 10/22/2017  
Sales Rep Cherubino, Randy M  
PO #  
Shipping Method  
Shipping Code (2)

**Bill To**  
ORANGETOWN (NY) JUSTICE  
26 W. Orangetown Road  
Orangeburg NY 10962

**Ship To**  
ORANGETOWN (NY) JUSTICE COURT  
26 W. Orangeburg Road  
Orangeburg NY 10962

Item	Alt. Item #	Units	Description	QTY	Unit Sales	Amount
SURVIVAL ARMOR	B2S2		B2S2 Custom SURVIVAL ARMOR PeaceKeeper - Gender NeutralB2S2Combination 0101.06 Level II armor with Spike 2 Correction - Dual Certification - 1 Vertex or Vantage Carrier, STP	1	722.83	722.83

**Total** \$722.83

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1123405



**Quote**

Q-68069  
 Date: 9/1/2017  
 Account Name: Lisa Hastings  
 Account Number: 985404

VARIDESK LLC  
 PO Box 3588  
 Coppell, TX 75019  
 United States  
 (800) 207-2587 sales@varidesk.com

**Billing Address**  
 Lisa Hastings  
 Orangetown Justice Court  
 26 Orangeburg Road  
 Orangeburg, NY 10962  
 United States

**Shipping Address**  
 Lisa Hastings  
 Orangetown Justice Court  
 26 Orangeburg Road  
 Orangeburg, NY 10962  
 United States

Terms	Quote Exp Date	Customer Ref #	Sales Rep	Shipping Method
	10/1/2017		US Sales Group	Ground

Quantity	Item	Description	Unit Price	Amount
5	49900 ProPlus 36™ (Black)	ProPlus 36™ (Black)	\$395.00	\$1,975.00
			<b>Subtotal</b>	\$1,975.00
			<b>Shipping / Handling</b>	\$0.00
			<b>Tax</b>	\$165.41
			<b>Order Total</b>	\$2,140.41

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## Helen Murphy



Murphy, Helen

Helen Murphy, SC passed away on October 4, 2017, in the 74th year of commitment as a Sister of Charity. Her ministry included service as Administrator of the NY Foundling and St. Agatha's Nanuet. She is survived by her brother Dan Murphy and her sister Marie Veling, and numerous nephews, nieces, grandnieces, and grandnephews. Wake Monday October 9th 2:00- 6:00pm at Higgins Funeral Home, New City. Mass of Christian burial at St. Anthony Church, Nanuet, on Tuesday October 10th at 10:00am.

### Funeral Home

**Michael J. Higgins Funeral Service, Inc.**  
321 South Main Street New City, NY 10956  
(845) 634-6110

**Published in the The Journal News on Oct. 8, 2017**

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