

Discussion Item

Town of Orangetown

Town Hall 26 W. Orangeburg Road · Orangeburg NY, 10962

Telephone: (845) 359-5100 ext. 2261 · Fax: (845) 359-2623

e-mail: supervisor@orangetown.com

website: www.orangetown.com



June 18, 2019

Rockland County Legislature
c/o Lawrence O'Toole, Clerk to the Legislature
11 New Hempstead Road
New City, NY 10956

Members of the Rockland County Legislature:

I am writing with regard to the proposed intermunicipal agreement (IMA) for use of the County Animal Shelter, which is operated by Hi-Tor Animal Care Center Inc., contract through the County of Rockland.

At this time the Town of Orangetown intends to sign the IMA for 2019, with the following caveats. It should also be noted that we have not taken a vote on this matter, so this letter does not constitute a formal commitment to sign:

- 1) The proposed stray cat policy for Hi-Tor has only been made barely tolerable by changing the requirement that Animal Control Officers (ACO's) return strays to their town to one in which Hi-Tor employees would attempt to do the same themselves. A new policy must be written that does not push stray cat issues back into the Town's lap when we pay for this service.
- 2) The conditions at the current facility have resulted in multiple violations from NYS Agriculture & Markets which leads us to have substantial concern as to whether the facility can be run properly, as these issues have persisted for years through many different leadership regimes.
- 3) Hi-Tor officials stated that animals will be "turned away" when they are full. This is unacceptable for ACO drop-offs; we are paying for them to take animals, and we will expect to be accommodated when we drop them off. It is up to Hi-Tor to have a proper intake and retention management plan to allow for this, and it is up to the County to provide sufficient facilities for it.
- 4) We have been briefed on preliminary schematics for a new shelter. These two options (one "basic" that does not have space for cats, and one that is more standard with space for cats) have cost estimates between \$5 million and \$7.5 million, respectively. There is only \$500,000 in state grants and \$1.2 million in County funding allocated, which leaves, at minimum, a \$3.8 million shortfall for this project. Hi-Tor reports that they can only anticipate outside contributions getting them to a total funding of about \$2.5 million including those State and County funds. This would still leave a gap of between \$2.5 million and \$5 million for the County to fill.

Without funding identified and knowing the stage the project is in, we are looking at a minimum of three years before a new shelter could be completed. Until then, we will continue to have to deal with an overcrowded shelter occupying various trailers, temporary structures, and a small

concrete block building so long as the Towns continue to elect to work through Rockland County for animal shelter services. This is unacceptable and a grave concern to the Town of Orangetown, and the County needs to refocus and take seriously the actual cost and the timeline of this project if they want to stay in the animal shelter business.

- 5) We have been promised that board meeting schedules will be shared, that animal intake documents will be shared to back up numbers we have recently been presented for 2018 and going forward for 2019, and that financials will be readily available going forward. Until this time, none of those things have happened, and if they continue to fail to it will make continuing the IMA further than 2019 untenable.

The County's track record of operations, facilities, and contractor with regards to the animal shelter have to date been abysmal. It is our hope that in the next several months (as we are already halfway into 2019, when this IMA should have been sent to us at the end of 2018 instead of a couple of weeks ago), both Rockland County and its contractor will sort out their issues and present a new IMA for 2020 that we can happily sign, rather than feeling trapped into a bad relationship.

In those interceding months, Orangetown will be working hard to firm up alternative options for our animals should the issues addressed in this letter not be sorted out satisfactorily, and will be prepared to exercise those options on January 1st, 2020 in such a case.

Sincerely,



Chris Day
Supervisor

cc: Stephen Powers, Director of Public Policy & Intergovernmental Relations, Office of the County Executive

Thomas Humbach, Rockland County Attorney

Debbie DiBenardo, President, Hi-Tor Animal Care Center, Inc.

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Robert Magrino

From: Chief Donald Butterworth
Sent: Tuesday, June 11, 2019 1:18 PM
To: Robert Magrino
Subject: FW: School Resource Officer Program
Attachments: SOSD.SRO.Agreement.FULLY EXECUTED.pdf; ADDENDUM II to Agreement 9-19.pdf

Importance: High

FYI

From: Davis, Michele [<mailto:mdavis@socsd.org>]
Sent: Tuesday, June 11, 2019 1:11 PM
To: Supervisor; Chief Donald Butterworth
Cc: Koster, Alicia
Subject: School Resource Officer Program
Importance: High

Good afternoon,

We apologize for the delay in getting this to you, however, please consider this notification that the South Orangetown Central School District would like to renew the attached agreement for the School Resource Officer Program with the Town of Orangetown and the Orangetown Police Department. The terms and conditions remain the same as those outlined in the agreement. Also attached is an addendum to extend the agreement for one year. If you would like to renew this agreement, please let me know as soon as possible as we would like to include this on our June 25 Board of Education agenda. The attached addendum should then be signed and returned to my attention. A fully executed copy of the renewal addendum will be returned to you for your files.

The District has enjoyed working with you and we hope to continue this important relationship.

Thank you.

Michele Davis
Assistant to Executive Director
Finance & Management Services
South Orangetown CSD
160 Van Wyck Road
Blauvelt, NY 10913
845-680-1002

From: Koster, Alicia <akoster@socsd.org>
Sent: Monday, June 10, 2019 6:26 PM
To: Davis, Michele <mdavis@socsd.org>
Subject: Fw: SRO Agreement

**ADDENDUM II TO
AGREEMENT FOR THE SCHOOL RESOURCE OFFICER PROGRAM**

Subject to the general terms and conditions in the Agreement for the School Resource Officer Program, and Addendum I to that agreement (collectively "the Agreement"), dated August 20, 2018, the Town of Orangetown Police Department, the Town of Orangetown, and the South Orangetown Central School District agree to renew the Agreement for a term of one (1) year, commencing on September 1, 2019 and ending on August 31, 2020 at the reimbursement rate set forth in Section 3.05 of the Agreement.

SO AGREED:

Robert Pritchard, Ed.D.
Superintendent
South Orangetown CSD

Donald Butterworth
Chief of Police
Town of Orangetown Police Department

Chris Day
Supervisor
Town of Orangetown

Town Board Resolution No. 2019-_____

Dated: _____



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Pearl River School District

Ann Marie Tromer
Assistant Superintendent for Business
135 West Crooked Hill Road
Pearl River, New York 10965-2730
TromerA@pearlriver.org
Phone: 845-620-3999

June 7, 2019

Chief Donald Butterworth
Town of Orangetown
26 Orangeburg Road
Orangetown, NY 10962

RE: School Resource Officer Program

Dear Chief Butterworth:

This letter will serve as notice that Pearl River School District is interested in renewing our contract for the School Resource Officer Program, from July 1, 2019 through June 30, 2020 in accordance with the specifications set forth in the above referenced agreement, Year 2.

Please confirm in writing, by June 14, 2019, of your willingness to extend this contract through June 30, 2020.

Sincerely,

Ann Marie Tromer
Assistant Superintendent for Business

**ADDENDUM II TO
AGREEMENT FOR THE SCHOOL RESOURCE OFFICER PROGRAM**

Subject to the general terms and conditions in the Agreement for the School Resource Officer Program, and Addendum I to that agreement (collectively "the Agreement"), dated August 2, 2018, the Town of Orangetown Police Department, the Town of Orangetown, and the Pearl River School District agree to renew the Agreement for a term of one (1) year, commencing on September 1, 2019 and ending on August 31, 2020 at the reimbursement rate set forth in Section 3.05 of the Agreement.

SO AGREEED:

Marco Pochintesta
Superintendent
Pearl River School District

Donald Butterworth
Chief of Police
Town of Orangetown Police Department

Chris Day
Supervisor
Town of Orangetown

Town Board Resolution No. 2019-_____

Dated: _____

TOWN OF ORANGETOWN PROCUREMENT POLICY
ADOPTED BY TOWN BOARD RESOLUTION 192 OF 2019

Section 1. **POLICY INTENT**

This Procurement Policy is adopted pursuant to the provisions of General Municipal Law §104-b. The purpose of this Policy is to define the circumstances under which supplies and equipment and public works contracts may be let in the Town of Orangetown when those goods and services or public works are not required by law to be procured pursuant to the competitive bidding requirements of §103 of the New York General Municipal Law, and in accordance with Town Code Chapter 1A, Article IV.

These policies and procedures have been adopted in the best interest of the tax payers to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost, and to guard against favoritism, improvidence, extravagance, fraud and corruption. Comments have been solicited from all officers in the Town involved in the procurement process.

Section 2. **RESPONSIBLE OFFICERS AND OFFICIALS**

The following officers and officials are responsible for purchasing goods and services for the Town of Orangetown:

Christopher Day, Supervisor
Thomas Diviny, Town Councilperson
Gerald Bottari, Town Councilperson
Denis Troy, Town Councilperson
Paul Valentine, Town Councilperson
Rosanna Sfraga, Town Clerk/Receiver of Taxes
Jim Dean, Superintendent of Highways
Anthony Limandri, General Foreman – Highway Department
Eamon Reilly, Director of DEME
Michael Weber, Chief Operator Grade 3 Wastewater/Deputy Commissioner, DEME
Jeffrey Bencik, Director of Finance
Janice Ganley, Supervisor Fiscal Services
Jane Slavin, Director of OBZPAE
Aric Gorton, Superintendent of Parks & Recreation
Donna Morrison, Director of Personnel
Donald Butterworth, Chief of Police
James Brown, Captain, Police Department
Michael Shannon, Captain, Police Department
Brian Kenney, Tax Assessor
Robert V. Magrino, Town Attorney
Teresa M. Kenny, First Deputy Town Attorney
Michael Bettmann, Chief of the Bureau of Fire Prevention
Lisa Hastings, Justice Court Clerk
Anthony Bevelacqua, Director of Automated Services
Mary Cardenas, Town Historian

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**THE TOWN OF ORANGETOWN
ADOPT-A-SPOT AGREEMENT
(FOR COMMERCIAL SPONSOR)**

The Town of Orangetown, having offices at 26 W. Orangeburg Road, Orangeburg, New York, 10962, hereafter called the "Town" and the organization known as the following and using the mailing address of:

Second Nature Lawn Care, Inc
PO Box 1151
Pearl River NY 10965

Hereafter called the "ADOPTEE", recognize the need for and desirability of a more attractive and litter-free Town, hereafter known as the "SPOT", and are entering into this Agreement to enable the ADOPTEE to contribute toward the effort of maintaining the appearance of the SPOT. By signature below, the ADOPTEE acknowledges the hazardous nature of the activity and agrees to the following terms and conditions:

1. No participants' vehicles may be parked on the travel lanes or shoulders of a highway while engaged in clean-up activities/improvements without prior approval from the Town of Orangetown.
2. Activities permitted are of a maintenance nature, including, but not limited to litter pick-up, brush control and cutting, tree trimming and planting, and maintaining approved vegetation, except as modified by the Town Representative.
3. The ADOPTEE will organize and supervise all activities.
4. The ADOPTEE will organize and conduct a "safety briefing". Each day that that work is done in the adopted area, a designated safety person must review the safety checklist and have participants sign the safety signature sheet. The designated safety person's sole responsibility must be assuring the safety of the workers and the traveling public during maintenance activities at the SPOT. If requested, the Town will provide a representative to present the safety the safety briefing for the first meeting, and after that a designated person from the ADOPTEE shall conduct such briefings.
5. All participants must attend the safety briefing before participating in the field activity. The briefings should be held on-site to ensure that all participants are in attendance.
6. The ADOPTEE will provide for disposal of collected waste from location specified in the permit.
7. The ADOPTEE will conduct activities at a frequency which will enhance the attainment of the goal, which is to provide a park-like appearance within the adopted SPOT and fully comply with the above-mentioned "safety checklist." Except as modified by the Town

- Representative, minimum frequency of pick-up within the SPOT is four (4) times a year with the first pickup occurring in the April-May "Spring Clean-Up" time period.
8. The ADOPTEE will provide seventy-two (72) hour notice to the Town of Orangetown Supervisor's office as to when they are going to do any work on the SPOT. The ADOPTEE will dispose of any and all debris that they collect, as per the instructions of the Town.
 9. The ADOPTEE participant will sign and date the "Adopt-A-Spot General Release" protecting the Town, to be kept on file in the Town Supervisor's Office for the duration of the time period designated in the application.
 10. The Town will publicize the execution of this agreement and will highlight it at various periods thereafter.
 11. The Town will furnish and erect Adopt-A-Spot signs at the adopted SPOT.
 12. The Town will continue to apply its assets in the maintenance of the SPOT.
 13. This agreement shall be for a two year period commencing on April 1, 2019, and terminating at 12:01 a.m. on April 1, 2021.

Notwithstanding any other provision of this agreement, if in the sole judgment of the Town, it is determined that the ADOPTEE is not meeting the terms and conditions of this Agreement, upon 30 days notice, or summarily if based upon unsafe activity, the Town may terminate this agreement as otherwise provided herein, and take such other action as it deems appropriate.

The Town recognizes the ADOPTEE as the adopting organization for the SPOT, and the ADOPTEE accept the responsibility of maintaining the attractive appearance of the adopted facility and of promoting a litter free environment in the community for the term of this agreement.

The relationship of the ADOPTEE to the Town arising out of this agreement shall be that of an independent contractor. Any and all members or employees of the ADOPTEE under this agreement, shall be considered agents of the ADOPTEE, and all claims arising under the workers compensation law of the State of New York on behalf of said employees while so engaged, in any act or omission on the part of the ADOPTEE employees while so engaged in any of the work or services provided to rendered herein, shall be the sole obligation and responsibility of the ADOPTEE. The ADOPTEE shall secure worker's compensation insurance, for the benefit of, and keep insured during the life of this agreement, such ADOPTEE employees engaged therein, as are required to be insured by the provisions of the worker's compensation law.

The ADOPTEE will, at its own expense and during the term of the Adopt-A-Spot program, maintain comprehensive general liability insurance in the amount of one million dollars combined single limit name the Town of Orangetown as an additional named insured.

Said policy shall expressly require 30 days written notice to the Town of Orangetown of the cancellation or material alteration of said policy and the certificate of insurance shall so provide.

The ADOPTEE hereby agrees to defend, indemnify, save and hold harmless the Town of Orangetown, and all other agents and employees from any and all claims, demands, actions, or cause of action or whatsoever nature or character arising out of or by reason of the execution or performance of work and services provided for herein, including all reasonable expenses incurred by the Town of Orangetown from said claims and further agrees to defend at its own cost and expense any action or proceed commencement for the purpose of asserting any claim whatsoever character arising hereunder.

Second Nature Lawn Care, Inc

NAME OF ADOPTEE

[Signature]

ADOPTEE PRESIDENT

Bryan Beaudry

President (Name) (Please Print)

Christopher E. Day

Town Representative

Supervisor, Town of Orangetown

(845) 833-1100

Department Representative

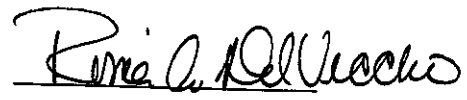
Daytime Telephone Number

ACKNOWLEDGEMENT

STATE OF NEW YORK)
 ss.
COUNTY OF ROCKLAND)

On the 4th day of February, 2019, before me, the undersigned, a Notary Public in and for said state, personally appeared **CHRISTOPHER E. DAY**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which individual acted, executed the instrument.


Rima A. DelVecchio
Notary Public, State of NY
No. 01DE622835
Qualified in Rockland County
Commission Exp. June 1, 2022

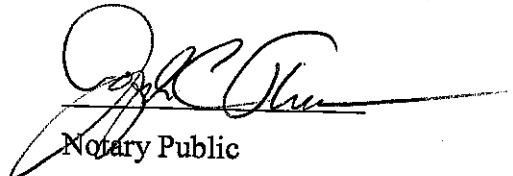


Notary Public

STATE OF NEW YORK)
 ss.
COUNTY OF ROCKLAND)

On the 4th day of Feb, 2019, before me, the undersigned, a Notary Public in and for said state, personally appeared Bryan R. Beaudry, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which individual acted, executed the instrument.

 **JOSEPH C. THOMASSEN**
Notary Public, State of New York
No. 01TH6381424
Qualified in Rockland County
My Commission Expires Oct. 1, 2022



Notary Public

**TOWN OF ORANGETOWN
ADOPT-A-SPOT
DAILY WORK PARTY SIGN OFF FORM**

Work Date: _____

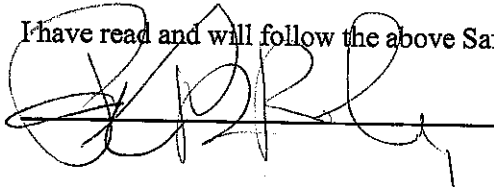
Club Name: _____

Club Safety Representative: _____

- No work will begin until ALL signs and cones are in place.
- No crossing of pavement when traffic would have to slow down or accommodate crossing.
- Do not park on the Right-of-Way.
- All workers will wear a hard hat, proper footwear, long pants, and a safety vest or orange shirt.
- Proper eye and hearing protection shall be worn when appropriate.
- The Right-of-Way must be cleared of litter ahead of any mowing or mechanical brush operation.
- When mowing adjacent to pavement, grass or debris shall not be thrown on pavement or into traffic.
- When working close to the road way, always have one person watching traffic; work shall progress facing traffic.
- No work shall be done on pavement or shoulders.
- Stop working in inclement weather.
- Do not remove hazardous substances-**NOTIFY HIGHWAY DEPARTMENT.**

REMEMBER-You are working in a potentially dangerous environment.

I have read and will follow the above Safety Rules:



**TOWN OF ORANGETOWN
ADOPT-A-SPOT
GENERAL RELEASE**

KNOW ALL MEN BY THESE PRESENTS, that I,

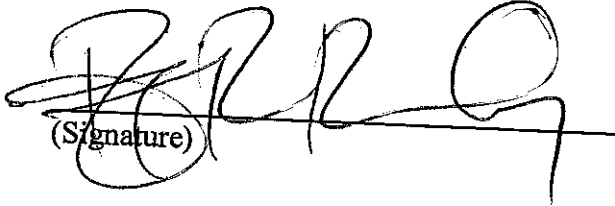
Second Nature Lawn Care, Inc. (Participant's Name)

54 Center St. (Street Address)

Pearl River NY 10965 (Town, State, Zip)

in consideration of \$1.00 payment which is hereby waived, and other good and valuable consideration given by the Town of Orangetown, for myself and my representative in any capacity, release and discharge the Town of Orangetown, its officers and employees their representatives, successors and assigns, from all causes of action, controversies, claims, judgments or liabilities I may now have or may hereafter have against said Town and its officers and employees arising out of my participation in the Adopt-A-Spot Program developed by the Town of Orangetown Town Board pursuant to Resolution _____ of _____.

IN WITNESS WHEREOF, I have executed this release on 1/31/19 (Date).


(Signature)

Bryan R Beaudry
(Print Name of Signatory)

(Please submit a copy for each member)

TOWN OF ORANGETOWN
ADOPT-A-SPOT
DATA SHEET

ADOPTEE Name: Second Nature Lawn Care, Inc

Address: PO Box 1151 Pearl River NY

1st Contact Person: Bryan Beaudry

Name: _____

Name: _____

Address: _____

Address: _____

Phone:

~~Home~~ cell (845) 494-3781

Home () _____

Work (845) 735-2331

Work () _____

SPOT LOCATION: (Street name, nearest cross streets, house numbers (if known)
closest landmarks, if any)

Middletown Rd : 304S entrance Ramp

Number of ADOPTEE Participants: 1

Dates of Commitment: 4.1.19 to 4.1.2021

Attach ADOPTEE Charter (if Available)

**TOWN OF ORANGETOWN
ADOPT-A-SPOT
PROTOCOL
(FOR COMMERCIAL SPONSOR)**

1. Volunteer ADOPTEEs or organization shall apply to the Town of Orangetown for participation in the ADOPT-A-Spot Program by submitting a completed ADOPT-A-SPOT Data Sheet.
2. If the proposed SPOT is deemed appropriate for the Program by the Town Supervisor of Orangetown, all acceptable applicants shall be referred to the Town Board for screening and approval for participation in the Town of Orangetown ADOPT-A-SPOT Program.
3. Upon screening and approving said applicants, the Town of Orangetown shall forward copies of:
 - a. A Town of Orangetown Adopt-A-Spot Agreement indicating the applicant ADOPTEE has been screened and approved.
 - b. Adopt-A-Spot Program general releases signed by each ADOPTEE member participating in the program.
4. The Supervisor of the Town of Orangetown shall review the Agreements, and upon approval of same forward the Agreements to the Town Board for official ratification.
5. The Adopt-A-Spot Program will be administered by the Town of Orangetown after final ratification of agreements by the Town Board.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RICHARD A. AGOSTINONI 500 ROUTE 32 PO BOX 1014 HIGHLAND MILLS, NY 10930	CONTACT NAME: RICHARD A. AGOSTINONI		
	PHONE (A/C, No, Ext): (845) 738- 8801	FAX (A/C, No):	
INSURED SECOND NATURE LAWN CARE INC 54 CENTER ST PEARL RIVER NY 10965	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: FARM FAMILY CASUALTY INS CO		13808
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BUSINESS OWNERS GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			3144X0345	3/08/19	3/08/20	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			3144C0430	8/04/18	8/04/19	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	3144W6192	5/13/19	5/13/20	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

LANDSCAPING GARDENING, TREE PRUNING, PESTICIDES / HERBICIDES

CERTIFICATE HOLDER**CANCELLATION**THE TOWN OF ORANGETOWN
26 W ORANGEBURG RD,
ORANGEBURG, NY 10962

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Richard Agostinoni

© 1988-2015 ACORD CORPORATION. All rights reserved.



Workers' Compensation Board

**CERTIFICATE OF
NYS WORKERS' COMPENSATION INSURANCE COVERAGE**

<p>1a. Legal Name & Address of Insured (use street address only) Second Nature Lawn Care Inc 54 Center St Pearl River NY 10965</p> <p>Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., a Wrap-Up Policy)</p>	<p>1b. Business Telephone Number of Insured (845)735-2331</p> <p>1c. NYS Unemployment Insurance Employer Registration Number of Insured</p> <p>1d. Federal Employer Identification Number of Insured or Social Security Number 20-1607816</p>
<p>2. Name and Address of Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder) The Town of Orangetown 26 W Orangeburg Rd Orangeburg NY 10962</p>	<p>3a. Name of Insurance Carrier Farm Family Casualty Ins Co.</p> <p>3b. Policy Number of Entity Listed in Box "1a" 3144W6192</p> <p>3c. Policy effective period 5/13/19 to 5/13/20</p> <p>3d. The Proprietor, Partners or Executive Officers are <input type="checkbox"/> included. (Only check box if all partners/officers included) <input checked="" type="checkbox"/> all excluded or certain partners/officers excluded.</p>

This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. **(To use this form, New York (NY) must be listed under Item 3A on the INFORMATION PAGE of the workers' compensation insurance policy).** The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".


Will the carrier notify the certificate holder within 10 days of a policy being cancelled for non-payment of premium or within 30 days if cancelled for any other reason or if the insured is otherwise eliminated from the coverage indicated on this certificate prior to the end of the policy effective period? YES NO

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This certificate may be used as evidence of a Workers' Compensation contract of insurance only while the underlying policy is in effect.

Please Note: Upon cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has the coverage as depicted on this form.

Approved by: Richard A. Agostinoni
(Print name of authorized representative or licensed agent of insurance carrier)

 Approved by: _____
(Signature) 6.11.19
(Date)

Title: Agent

Telephone Number of authorized representative or licensed agent of insurance carrier: (845) 738-8801

Please Note: Only insurance carriers and their licensed agents are authorized to issue Form C-105.2. Insurance brokers are NOT authorized to issue it.



CERTIFICATE OF INSURANCE COVERAGE
DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

PART 1. To be completed by Disability and Paid Family Leave Benefits Carrier or Licensed Insurance Agent of that Carrier

1a. Legal Name & Address of Insured (use street address only)
SECOND NATURE LAWN CARE INC
54 CENTER STREET
PEARL RIVER, NY 10965
1b. Business Telephone Number of Insured
845-735-2331
1c. Federal Employer Identification Number of Insured or Social Security Number
201607816
2. Name and Address of Entity Requesting Proof of Coverage
The Town of Orangetown
26 W Orangeburd Rd
Oranenburg NY 10962
3a. Name of Insurance Carrier
ShelterPoint Life Insurance Company
3b. Policy Number of Entity Listed in Box "1a"
DBL233537
3c. Policy effective period
05/13/2019 to 05/12/2020

4. Policy provides the following benefits:
[X] A. Both disability and paid family leave benefits.
[] B. Disability benefits only.
[] C. Paid family leave benefits only.
5. Policy covers:
[X] A. All of the employer's employees eligible under the NYS Disability and Paid Family Leave Benefits Law.
[] B. Only the following class or classes of employer's employees:

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has NYS Disability and/or Paid Family Leave Benefits insurance coverage as described above.

Date Signed 6/11/2019 By [Signature]
(Signature of insurance carrier's authorized representative or NYS Licensed Insurance Agent of that insurance carrier)

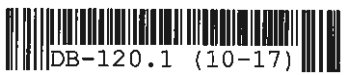
Telephone Number 516-829-8100 Name and Title Richard White, Chief Executive Officer

IMPORTANT: If Boxes 4A and 5A are checked, and this form is signed by the insurance carrier's authorized representative or NYS Licensed Insurance Agent of that carrier, this certificate is COMPLETE. Mail it directly to the certificate holder.
If Box 4B, 4C or 5B is checked, this certificate is NOT COMPLETE for purposes of Section 220, Subd. 8 of the NYS Disability and Paid Family Leave Benefits Law. It must be mailed for completion to the Workers' Compensation Board, Plans Acceptance Unit, PO Box 5200, Binghamton, NY 13902-5200.

PART 2. To be completed by the NYS Workers' Compensation Board (Only if Box 4C or 5B of Part 1 has been checked)

State of New York
Workers' Compensation Board
According to information maintained by the NYS Workers' Compensation Board, the above-named employer has complied with the NYS Disability and Paid Family Leave Benefits Law with respect to all of his/her employees.
Date Signed _____ By _____
(Signature of Authorized NYS Workers' Compensation Board Employee)
Telephone Number _____ Name and Title _____

Please Note: Only insurance carriers licensed to write NYS disability and paid family leave benefits insurance policies and NYS licensed insurance agents of those insurance carriers are authorized to issue Form DB-120.1. Insurance brokers are NOT authorized to issue this form.



9

RETIREMENT INCENTIVE PROGRAM – OFFERING MEMORANDUM

TO: [Insert name of eligible employee]
FROM: Donna Morrison, HR Coordinator
Date: June 18, 2019
Re: Retirement Incentive Program

After considerable review of its future staffing needs and operational expenses, the Town of Orangetown (“Town”) has decided to offer a Retirement Incentive Program which is entirely voluntary, and, if eligible, you are free to either participate in the Program, retire, subject to the Program conditions described below, or not to participate and continue to work. The choice belongs to you. If you decide not to participate, please be assured that, in keeping with Town policy, your decision will not affect the terms and conditions of your employment, subject to the Town’s right to make staffing changes in the future.

Here are the details of the Program for your consideration.

Employees Eligible to Participate in the Program: All full-time, active employees of the Town, (i) excluding all elected officials and Town Police Officers; (ii) who are or will be eligible to retire on or before [December 31, 2019] based on a service retirement under their respective tiers of the New York State Retirement System in which they participate; and (ii) have completed ten (10) or more years of continuous service as a full-time employee of the Town. The Town reserves the right to limit the eligibility to the first five (5) employees who elect to participate in the Program, to allow more than twenty (20) employees to elect to participate in the Program in its sole and exclusive discretion.

The Retirement Incentive: As a participant in the Program, you will be eligible to receive \$1,000 for each completed year of continuous full-time service with the Town as of the effective date of your retirement, less applicable taxes and withholdings, up to a maximum of the thirty (30) years of continuous full-time service with the Town or \$30,000. Eligible Employees shall not receive any payment under this Retirement Incentive for periods of employment with other employers. You must comply with Program Conditions described below to be eligible to receive a Retirement Incentive.

Program Conditions: To be eligible to receive a Retirement Incentive you must complete the attached Retirement Incentive Election Form (“Form”) and return it to me no later than the close of business on **[August 1, 2019]**. If you decide not to participate in the Program, you should complete the Form by checking that you elect not to participate and return it to me no later than the close of business on **[August 1, 2019]**. Your decision to participate or not to participate cannot be changed. Any eligible

employee who does not submit a completed Form to me by close of business on **[August 1, 2019]** will be considered to have declined participation in the Program. The Town reserves the right to deny participation in the Program based on staffing needs and continuity of staff services.

Additionally, in order to be eligible to receive a Retirement Incentive, you must retire **[after November 30, 2019], but no later than the close of business on [December 31, 2019]**, and you must execute a valid and enforceable release of claims that you that you have or may have against the Town in connection with your employment in a form substantially similar to the model Stipulation of Agreement and General Release form attached to the memorandum, the Town reserves the right to change or discontinue the Program, in whole or in part, at any time, in its sole and exclusive discretion. Nothing continued in this memorandum is a promise or guarantee that this Program or any similar Program will be offered in the future.

The decision whether or not to participate in the Program will bear a significant amount of importance and impact upon one's future. Therefore, the Town management encourages you to weigh this decision carefully before reaching a conclusion. Please consider seeking the advice of a family member(s), a trusted financial advisor, an attorney, your union representative, or anyone else of your choosing, so that you can make a well-informed decision. If you choose to participate in the Program, you will receive information about your other retirement related benefits under separate cover.

I am available for you should you have any questions about the Program.

RETIREMENT INCENTIVE PROGRAM ELECTION FORM

Please place a check in the appropriate space below, sign and date the Form below and return it to Donna Morrison, HR Coordinator, no later than the close of business on **[August 1, 2019]**.

_____ I elect **to participate** in the Retirement Incentive Program described in the memorandum dated _____ received from Donna Morrison, HR Coordinator, have thoroughly read the document and fully understand the terms and conditions of the Retirement Incentive Program. I am making this election to participate voluntarily and acknowledge that this election is irrevocable and cannot be changed.

_____ I elect **not to participate** in the Retirement Incentive Program described in the memorandum dated _____ received from Donna Morrison, HR Coordinator, have thoroughly read the document and fully understand the terms and conditions of the Retirement Incentive Program. I am making this election to participate voluntarily and acknowledge that this election is irrevocable and cannot be changed.

Signature of Employee

Dated: _____

STIPULATION OF SETTLEMENT AGREEMENT AND GENERAL RELEASE

The stipulation of Settlement Agreement and General Release (“agreement”) is by and between the Town of Orangetown (“Town”) and ____[INSERT NAME HERE]____ (“Employee”) and is dated this _____ day of _____, 2019.

WHEREAS, the Employee is employed by the Town and has elected to participate in the Retirement Incentive Program, as described in a memorandum from Donna Morrison dated _____ (“Program”); and

WHEREAS, as a condition of receiving the retirement incentive under the Program, the Employee acknowledges that he/she is entering into this Agreement in connection with and as a condition of his/her receipt of the retirement incentive under the Program.

NOW, THEREFORE, in exchange of the mutual promises contained herein and the valuable consideration provided herein, the sufficiency of which is hereby acknowledged by both parties, the Town and the Employee agree, as follows:

1. Upon the effective date of the Employee’s retirement, which is _____ or as soon as practicable thereafter, the Town will make a lump-sum payment to the Employee in the amount of \$ ____[INSERT AMOUNT HERE]____, less applicable taxes and withholdings.
2. In exchange for the valuable consideration set forth in paragraph 1 above, the Employee fully, forever, irrevocably and unconditionally releases the Town and its affiliates, departments, officers, employees, agents, trustees and representatives, past, present and future (collectively “Releasees”) from any and all claims, controversies, liabilities, promises, suits, grievances, proceedings, complaints, petitions, causes of action, debts, obligations, acts, agreements, attorney fees, costs, expenses, indemnification, orders, memoranda, judgments, damages, and remedies of whatever kind or nature, whether know or unknown, suspected or unsuspected, foreseen or unforeseen, liquidated or contingent, actual or potential, jointly or individually (individually and collectively “Claims”) that the employee has had , now has or may have based on or relating to any aspect of the Employee’s employment with and retirement from the Library, including but not limited to 42 U.S.C. Sections 1981-1988, Title VII of the Civil Rights Acts of 1964, as amended, the Civil Rights Act of 1991, the Age Discrimination in Employment Act of 1967, as amended, the other Workers Benefit Protection Act, the Americans With Disabilities Act, The Employee Retirement Income Security Act, the Equal Pay Act, the

Occupational Safety and Health Act of 1970, the Worker adjustment and Retraining Notification Act of 1989, the New York State Civil Service Law, the New York General Municipal Law, including entitlement to benefits under Section 207-c thereof, the New York State Town Law, the New York Public Officers Law, as well as any other federal, state or local statute, regulation, ordinance or common law regarding employment or benefits associated with employment; all claims for civil rights violations, discrimination, retaliation, or violation of public policy; all Claims for breach of express or implied contract, including but not limited to collective bargaining, or the covenant of good faith and fair dealing (whether written or oral); breach of promise, detrimental reliance or tort (e.g., intentional infliction of emotional distress, defamation, wrongful termination, invasion of privacy, interference with contractual or economically advantageous relationship, etc.), whether based on common law or otherwise; all Claims for mental distress, mental anguish, personal injury, and loss of consortium; and any and all Claims that may be asserted on behalf of the Employee by others. Specifically excluded from this release are claims arising after the Effective Date of this Agreement or the Employee's right to bring a claim to enforce this Agreement.

3. The employee represents that he/she has not filed, directly or indirectly, nor has caused to be filed, directly or indirectly, any Claims released herein against the Releasees in any forum, including federal, state or local court, in arbitration or in the grievance process, or in any administrative proceeding with any federal, state or local administrative agency. If the Employee has so filed any Claim, he/she agrees to withdraw this filing with prejudice and acknowledges that he/she is not eligible to receive the consideration set forth in paragraph 1 prior to the date such withdrawal is effective.
4. This Agreement shall be binding on the Employee and the Town and may not be released, discharged, abandoned, supplemented, amended, changed, or modified in any manner, orally or otherwise, except by an instrument in writing of concurrent or subsequent date signed by a duly authorized representative of each of the parties hereto.
5. This Agreement contains and constitutes the entire and complete understanding of the parties hereto with respect to the matters that are subject to this Agreement, and it supersedes and cancels all prior negotiations, agreements, commitments and understandings, written or oral, between the Employee and the Town.
6. This Agreement shall be governed by the laws of the State of New York (regardless of conflict of law principles) as to all matters including, without limitation, validity, performance, construction, effect and remedies.
7. The validity or enforceability of any provision of this Agreement shall have no effect upon, and shall not impair the validity of enforceability of any other provision of this Agreement. The employee and the Town agree that if any provision herein is found to be invalid or unenforceable by a court of competent jurisdiction, the Employee and the

Town will request that the court revise the provision to come closest to the meaning intended, and the provision will be enforced as rewritten without affecting any other provision of this Agreement.

8. This Agreement may be executed in separate counterparts, each of which shall constitute one and the same instrument. A signed facsimile copy of this Agreement shall be deemed an original.

9. The Employee acknowledges that: (a) the Employee has read and understands each of the provisions of this Agreement; (b) the Employee has been advised to consult with a family member, an attorney, a financial advisor, union representative of his/her choosing prior to executing this Agreement; (c) the Employee has up to forty-five (45) days from the Employee's receipt of this Agreement to review it and to consider his/her decision to sign it, although it may be signed earlier by the Employee if the Employee so decides; (d) the Employee is entering this Agreement voluntarily, knowingly and as of his/her free will; (e) no other promises or agreements of any kind have been made to or with him/her by any person or entity whatsoever to cause him/her to sign this Agreement; (f) he/she has received no representations concerning the terms or effects of this Agreement other than those specifically contained herein; and (g) this Agreement is not intended to be a waiver of claims arising after the Effective Date of this Agreement.

10. Once the Employee signs this Agreement, he/she has seven (7) days to revoke it. The Employee may do so by delivering to the undersigned written notice of his/her revocation within the seven-day revocation period. This Agreement will become effective on the eighth day after the Employee signs it ("Effective Date") provided the Employee has not revoked it during the seven-day revocation period. The Employee's failure to sign and return this Agreement by the close of business on the forty-sixth day after receipt of this Agreement will cause this Agreement to be null and void.

11. In accordance with the Older Workers Benefit Protection Act, Exhibit A attached this Agreement, which is hereby made part of this Agreement, lists the job titles and ages of the employees in the decisional unit who are eligible for the Program, as described therein, and who elected to participate and who elected not to participate in the Program.

FOR THE TOWN

FOR THE EMPLOYEE

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Dated: _____

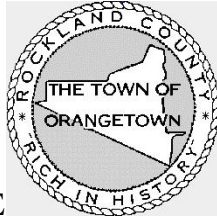
Dated: _____

EXHIBIT A

1. The Decisional Unit includes all full-time employees of the Town, who are eligible to participate in the Retirement Incentive Program described in the memorandum issued by Donna Morrison, Town of Orangetown, and dated _____ (“Program”).
2. Eligible employees in the Decisional Unit who elect to participate in the Program are eligible to receive the retirement incentive described in the Program provided they retire and sign the attached Stipulation of Agreement and General Release (“Participating Employee”). A participating Employee has up to forty-five (45) days to consider whether or not to sign the Stipulation of Agreement and General Release, although it may be signed earlier by the Employee if the Employee so decides, and seven (7) days after signing it to revoke it. Each participating Employee has been advised to consult an attorney, financial officer, union representative, family member or representative of his/her choosing before signing the attached Stipulation of Agreement and General Release. Eligible employees, who do not elect to participate in the Program, will continued to be employed, subject to the Town’s right to make staffing changes in the future and except to the extent their employment may be terminated in accordance with applicable law.
3. Listed below are the job titles, ages, and detail as to the eligible employees who elected to participate in the Program and eligible employees who elected not to participate in the Program. Participation in the Program is strictly on a voluntary basis.

<u>Job Title</u>	<u>Age as of</u> <u>[December 31, 2019]</u>	<u>Elected to</u> <u>participate</u>	<u>Elected not</u> <u>to participate</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____
13. _____	_____	_____	_____
14. _____	_____	_____	_____
15. _____	_____	_____	_____
16. _____	_____	_____	_____
17. _____	_____	_____	_____
18. _____	_____	_____	_____
19. _____	_____	_____	_____
20. _____	_____	_____	_____
21. _____	_____	_____	_____
22. _____	_____	_____	_____
23. _____	_____	_____	_____
24. _____	_____	_____	_____
25. _____	_____	_____	_____
26. _____	_____	_____	_____
27. _____	_____	_____	_____
28. _____	_____	_____	_____
29. _____	_____	_____	_____
30. _____	_____	_____	_____
31. _____	_____	_____	_____
32. _____	_____	_____	_____
33. _____	_____	_____	_____
34. _____	_____	_____	_____
35. _____	_____	_____	_____
36. _____	_____	_____	_____
37. _____	_____	_____	_____
38. _____	_____	_____	_____
39. _____	_____	_____	_____

11



TOWN ATTORNEY'S OFFICE

INTER-OFFICE MEMORANDUM

DATE: June 12, 2019

TO: Rosanna Sfraga, Town Clerk (with originals)

cc: Town Board Members (w/o encl.)
Kimberly Allen, Administrative Secretary to the Supervisor (w/o encl.)
Ellie Fordham, Secretarial Assistant II, DEME (w/o encl.)

FROM: Dennis D. Michaels, Deputy Town Attorney

RE: Certificate of Plumbing Registration (Sewer Work) 2019

The following applicant is qualified, pursuant to the qualification certificate received from Eamon Reilly, Commissioner of the Department of Environmental Management and Engineering (original attached), and the bond and insurance certificates having been reviewed and approved (originals attached), from a legal standpoint, by the Office of the Town Attorney.

Cioffi 1, Inc.
27 Skyline Drive
Thiells, NY 10984
Tel.: 845-429-7711

This Certificate of Registration has been placed on the next Regular Town Board Meeting agenda scheduled for June 18, 2019.

Should you have any questions, please do not hesitate to contact this Office.

encl.

RECEIVED

14

TOWN OF ORANGETOWN
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS

PERMIT # 19-SP-25

RECEIVED

JUN 12 2019

Orange Police Department
Abby Grasso

JUN 04 2019

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

EVENT NAME: Bike MS: New York City 2019

APPLICANT NAME: Everage Event Production for National MS Society - Abby Grasso

ADDRESS: 733 3rd Ave 3rd Floor New York, NY 10017

PHONE #: 973-530-3900 ext. 129 CELL # 732-740-7698 FAX # 973-530-3901

CHECK ONE: PARADE _____ RACE/RUN/WALK _____ OTHER: Bike Ride on open roads

The above event will be held on 10-20-2019 from 7AM to 5PM RAIN DATE: N/A

Location of event: Open roads in Orangetown for Bike MS

Sponsored by: National Multiple Sclerosis Society Telephone #: 212-453-3218

Address: 733 3rd Ave 3rd Fl. New York, NY 10017

Estimated # of persons participating in event: 2,500 vehicles 0

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:

Abby Grasso for National MS Society - 733 3rd Ave 3rd Fl. New York, NY 10017
973-530-3900 ext. 129

Signature of Applicant: Abby Grasso Date: 6-3-2019

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)

Letter of Request to Town Board requesting aid for event - Received On: 6.4.19

Certificate of Insurance - Received On: 6.4.19

FOR HIGHWAY DEPARTMENT USE ONLY:

Road Closure Permit USE Y/N - Received On: 6.4.19

Rockland County Highway Dept. Permit USE Y/N - Received On: In progress

NYS DOT Permit USE Y/N - Received On: _____

Route/Map/Parking Plan USE Y/N - Received On: 6.4.19

RFS #: X BARRICADES: Y CONES: Y TRASH BARRELS: Y OTHER: Road Use Only

APPROVED: [Signature] DATE: 6/10/19
Superintendent of Highways

FOR PARKS & RECREATION DEPARTMENT USE ONLY:

Show Mobile: Y N Application Required: X Fee Paid - Amount/Check # _____

Port-o-Sans: Y N Other: X _____

APPROVED: [Signature] DATE: 6/11/19
Superintendent of Parks & Recreation

FOR POLICE DEPARTMENT USE ONLY:

Police Detail: Y N Items: _____

APPROVED: [Signature] DATE: 06/12/19
Chief of Police

** Please return to the Highway Department to be placed on the Town Board Workshop **

Workshop Agenda Date: 6-18-19 Approved On: _____ TBR #: _____

RECEIVED

JUN 14 2019

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

RECEIVED

JAMES J. DEAN
Superintendent of Highways
Roadmaster II

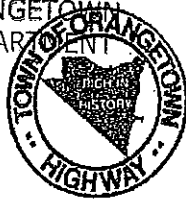
JUN 04 2019

HIGHWAY DEPARTMENT
TOWN OF ORANGETOWN

119 Route 303 • Orangeburg, NY 10962
(845) 359-6500 • Fax (845) 359-6062
E-mail - highwaydept@orantown.com

Orangetown Representative
R.C. Soil & Water Conservation Dist.-Chairman
Member:
American Public Works Association NY Metro Chapter
NYS Association of Town Superintendents of Highways
Hvy. Superintendents' Association of Rockland County

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT



USE
ROAD CLOSING PERMIT APPLICATION
Section 139 Highway Law

NAME Abby Grasso DATE June 3, 2019

COMPANY Erentage on behalf of the National MS Society

ADDRESS 733 3rd Ave 3rd Floor New York, NY 10017

TELEPHONE 973-530-3900 ext. 129

(INCLUDE 24 HOUR EMERGENCY NUMBERS)

ABOVE MENTIONED PARTY REQUESTS PERMISSION TO CLOSE: use

Washington Spring Rd and Oak Tree Rd.
(Address number and name of road)

see route cues attached
(Intersecting streets and/or description of exact location)

USE
REASON FOR CLOSING Bike MS Charity Ride

USE
DATE OF CLOSING October 20, 2019 RAIN DATE N/A

TIME ROAD WILL BE CLOSED used 7am - 5pm

WILL ROAD BE OPEN TO LOCAL TRAFFIC? yes

WILL ROAD BE OPEN TO EMERGENCY VEHICLES? yes

PLEASE PROVIDE A DETAILED MAP AND DESCRIPTION OF DETOUR IF TRAVEL WILL BE RESTRICTED.

PRELIMINARY APPROVAL *James J. Dean* DATE 6.10.19
JAMES J. DEAN
SUPERINTENDENT OF HIGHWAYS

This permit application will be forwarded to the Rockland County Superintendent of Highways, County of Rockland, 23 New Hempstead Road, New City, NY, 10956. You will receive written confirmation from that office.

8-13-02bjd

HAMLETS: PEARL RIVER • BLAUVELT • ORANGETOWN • SPARKILL • PALISADES • UPPER GRANDVIEW



CLEAN STREETS-CLEAN STREAMS



eventage
good people. great events.



RECEIVED

JUN 04 2019

June 3, 2019

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Orangetown Town Board
26 E Orangeburg Rd
Orangeburg, NY, 10962

Re: Bike MS, October 20, 2019

Dear Supervisor and Town Board Members,

Please accept this letter as formal request to allow the 35th Annual Bike MS event benefiting the National Multiple Sclerosis Society to use the roads listed on the route in the Town of Orangetown on Sunday, October 20, 2019.

Riders are instructed to remain in the shoulder and ride single file. The entire route will be marked with temporary route arrows that will be installed on Saturday 10/19/19 and removed promptly after the event. Route cues are attached to this letter.

Basic information about the ride is below.

- WHAT:** NYC – Southern NY Chapter
35th Annual Bike MS
- WHEN:** Sunday, October 20, 2019
- WHERE:** Start/Finish at Pier 94 at 54th Street & 12th Avenue/West Side Highway
- WHO:** Benefits the National Multiple Sclerosis Society,
NYC – Southern NY Chapter
- ROUTE DISTANCES:** 30, 50, or 100 Miles
- TIMING:**
 - Check In: 6:00AM - 6:55AM
 - Start: 7:00AM
 - Finish: 9:00AM - 5:30PM



eventage
good people. great events.

RECEIVED

JUN 04 2019

TOWN OF ORANGE
HIGHWAY DEPARTMENT



**EXPECTED NUMBER
OF PARTICIPANTS:**

4,500 cyclists

30-Milers = 2,500 Cyclists *Manhattan Only*

55-Milers = 1,800 Cyclists

100-Milers = 700 Cyclists

FUNDRAISING GOAL:

\$2,500,000

WHERE THE DOLLARS GO: Proceeds from Bike MS funds services and research aimed at helping people affected by MS live their best lives as we end MS forever.

Please let me know if you need any additional information.

Thank you in advance,

Abby Grasso
Producer, Eventage



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/05/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, INC. 445 SOUTH STREET MORRISTOWN, NJ 07960-6454 Attn: Morristown.CertRequest@marsh.com Fax: 212-948-0979 NEW	CONTACT NAME: _____ PHONE (A/C No. Ext): _____ FAX (A/C No.): _____ E-MAIL ADDRESS: _____ ADDRESS: _____													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Federal Insurance Company</td> <td>20281</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Federal Insurance Company	20281	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A : Federal Insurance Company	20281													
INSURER B :														
INSURER C :														
INSURER D :														
INSURER E :														
INSURER F :														

COVERAGES **CERTIFICATE NUMBER:** NYC-009902487-24 **REVISION NUMBER:** 9

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER: _____			3583-33-49	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			7353-02-37	12/31/2018	12/31/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Col'l Deductible \$ 1,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			9364-93-75	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below			71763467	12/31/2018	12/31/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 TOWN OF ORANGETOWN IS ADDED AS ADDITIONAL INSURED EXCLUDING WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY POLICY AS REQUIRED BY WRITTEN CONTRACT BUT LIMITED TO THE OPERATIONS OF THE INSURED UNDER SAID CONTRACT, AND ALWAYS SUBJECT TO THE POLICY TERMS, CONDITIONS AND EXCLUSIONS.

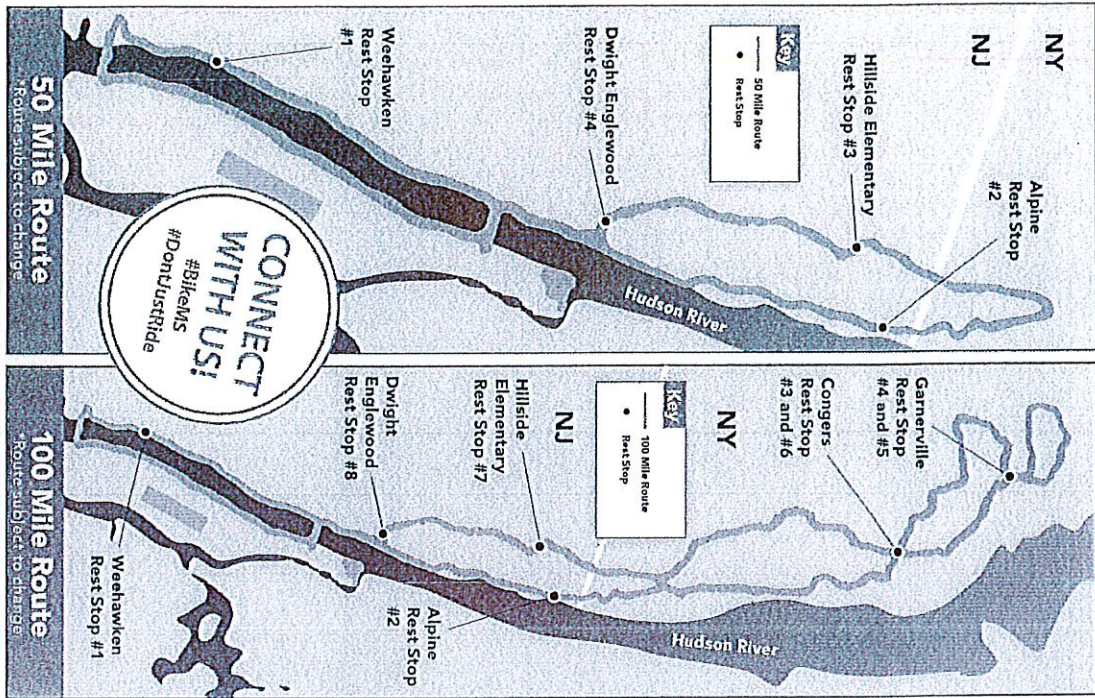
CERTIFICATE HOLDER TOWN OF ORANGETOWN 26 ORANGEBURG RD. ORANGEBURG, NY 10962	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
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bike
MMS
New York City
2018

For medical emergencies,
call 911.

For assistance,
call 973-440-8680



50 MILE ROUTE CUES

L = Left, R = Right, X = Cross, S = Straight, BL = Bear left, BR = Bear right

MILEAGE	CUE	LOCATION
0.00	START	46th Street and West Side Highway
0.17	S	West Side Highway
2.80	L	Canal Street Exit
2.82	S	Canal Street
3.07	L	Towards Holland Tunnel (Rt. 78/Lincoln Highway)
3.21	S	Through Holland Tunnel
5.00	R	Marin Blvd
5.35	R	Observer Highway end of road
5.80	L	Hudson Street (no street sign)
5.81	R	Hudson Place
5.90	L	River Street
5.91	R	Newark Street
5.95	L	Sinatra Dr
6.30	BR	Frank Sinatra Dr
7.10	R	Hudson Street
7.50	L	15th Street
7.60	R	Park Ave
7.90	R	19th Street (follow to end)
7.95	S	Over light rail tracks
8.18	BL	19th Street at water
8.20	L	Harbor Blvd
8.33		WEEHAWKEN REST STOP (ON LEFT) Hartz Industrial Properties (1200 Harbor Blvd, Weehawken, NJ 07086)
8.34	L	Out of Rest Stop
8.52	R	Port Imperial Blvd
9.50	L	To stay on Imperial Blvd/ River Road
15.20	S	DO NOT ENTER PARK -Straight past Palisades Interstate Park entrance
15.40	S	Past Geo. Washington Bridge entrance
15.60	S	Hudson Terrace
15.70	S	Continue on Hudson Terrace up hill
16.20	S	Entrance from Palisades parkway
17.73	L	E. Palisades Ave
17.85	R	Route 9W North/Sylvan Ave
24.82		ALPINE REST STOP (ON LEFT) Kiku Restaurant (385 US Route 9W, Alpine, NJ 07620)
24.83	L	Route 9W North
26.85	X	New York/New Jersey Border
27.74	R	Washington Spring Rd
27.88	L	Corsett Lane (small triangle for turnaround)
27.90	L	Woods Rd
27.94	BR	Washington Spring Rd
28.06	X	Route 9W

MILEAGE	CUE	LOCATION
28.10	S	Oak Tree Rd
28.33	L	Closter Rd
29.63	L	Piermont Rd
32.07	L	Homans Ave
32.19		CLOSTER REST STOP - Hillside Elementary School (340 Homans Ave, Closter, NJ 07624)
32.22	R	Homans Ave (out of stop)
32.84	R	Anderson Ave (at end of road)
34.01	BL	County Rd (At stop sign no street sign)
35.18	L	Hudson Ave
35.44	R	Engle Street
37.06	L	E. Hudson Ave
37.19	X	Whitewood Rd (on left)
37.30	R	Whitehew Rd (left comes 1st wait for right)
37.55	L	Davison Place
37.77	R	Lydecker Street
37.93	L	Booth Ave
38.33	R	Lincoln Street (immediate after Johnson)
38.69	X	Walnut Street
38.80		ENGLEWOOD REST STOP (ON LEFT) Dwight Englewood School (315 E Palisade Ave, Englewood, NJ 07631)
38.86	R	Lincoln Street
39.02	R	Walnut Street
39.21	L	N. Woodland Street (sign on left, end of road)
39.30	R	Pershing Ave
39.62	R	Summit Street
39.93	L	East Palisade Ave
40.27	X	Sylvan/Route 9W
40.37	R	Hudson Terrace
42.33	L	Geo. Washington Bridge Bike Path
43.14	L	179th Street at Bridge Bike Path Exit
43.17	R	Cabrini Ave
43.20	R	180th Street
43.30	R	Ft. Washington Ave
43.46	R	177th Street
43.61	L	Haven Ave
44.06	R	Ft. Washington Ave
44.20	R	165th Street
44.32	L	Riverside Drive
49.17	L	72nd Street
49.20	R	West End Ave
49.88	R	59th Street
50.00	L	West Side Path

Town Roads

State / County Roads

Bike MS 2018
 50 Mile Route Cues
 Event Date: 10/21/2018



Mileage	Travel	Cue	Location	Special Instructions/Notes	Special Signage Placement	Police/Moto	Estimated Lead Rider (based on 7AM start, 11MPH)	Estimated Last 50 mile rider (based on 18MPH)
0.00	0.17	START	46th Street and West Side Highway				7:00 AM	7:30 AM
0.17	2.63	S	West Side Highway				7:00 AM	7:30 AM
2.80	0.02	L	Canal Street Exit				7:09 AM	7:45 AM
2.82	0.25	S	Canal Street				7:09 AM	7:45 AM
3.07	0.14	L	Towards Holland Tunnel (Rt. 78/Lincoln Highway)	Follow down ramp to Holland Tunnel		NYPD	7:10 AM	7:46 AM
3.21	0.79	S	Through Holland Tunnel			Port Authority	7:10 AM	7:47 AM
4.00	1.00	Entering	Jersey City, NJ				7:13 AM	7:51 AM
5.00	0.05	R	Marin Blvd			Jersey City PD	7:16 AM	7:57 AM
5.05	0.30	Entering	Hoboken, NJ				7:16 AM	7:57 AM
5.35	0.45	R	Observer Highway end of road			Hoboken PD	7:17 AM	7:59 AM
5.80	0.01	L	Hudson St (no st.sign)				7:19 AM	8:01 AM
5.81	0.09	R	Hudson Place				7:19 AM	8:01 AM
5.90	0.01	L	River St				7:19 AM	8:02 AM
5.91	0.04	R	Newark St				7:19 AM	8:02 AM
5.95	0.35	L	Sinatra Dr				7:19 AM	8:02 AM
6.30	0.80	BR	Frank Sinatra Dr				7:21 AM	8:04 AM
7.10	0.40	R	Hudson St				7:23 AM	8:06 AM
7.50	0.10	L	15th St				7:25 AM	8:10 AM
7.60	0.30	R	Park Ave				7:25 AM	8:11 AM
Entering			Weehawken, NJ					
7.90	0.05	R	19th St (follow to end)				7:26 AM	8:13 AM
7.95	0.23	S	Over light rail tracks		Rail Road Crossing		7:26 AM	8:13 AM
8.18	0.02	BL	19th Street at water				7:27 AM	8:14 AM
8.20	0.13	L	Harbor Blvd				7:27 AM	8:14 AM
8.33	0.01	STOP	WEEHAWKEN REST STOP - (ON LEFT) Hartz Industrial Properties 1200 Harbor Blvd, Weehawken, NJ 07086				7:27 AM	8:15 AM
8.34	0.18	L	Out of Rest Stop				7:27 AM	8:15 AM
8.52	0.98	R	Port Imperial Blvd				7:28 AM	8:16 AM
9.50	0.20	L	To stay on Imperial Blvd/ River Road				7:31 AM	8:21 AM
9.70	1.50	Entering	West New York, NJ				7:32 AM	8:22 AM
11.20	0.10	Entering	Guttenburg, NJ				7:37 AM	8:31 AM
11.30	0.78	Entering	North Bergen, NJ				7:37 AM	8:31 AM
12.08	0.42	Entering	Edgewater, NJ				7:40 AM	8:35 AM
12.50	1.20	X	Edgewater Commons Mall				7:41 AM	8:38 AM
13.70	0.61	X	Route 5		Riders Single File		7:45 AM	8:44 AM
14.31	0.69	X	Glenwood Rd		Riders Single File		7:47 AM	8:48 AM
15.00	0.20	X	Yorkview Drive		Steep Hill, Dig Deep		7:50 AM	8:51 AM
15.20	0.20	S	DO NOT ENTER PARK -Straight past Palisades Interstate Park entrance		DO NOT ENTER		7:50 AM	8:52 AM
15.40	0.20	S	Past Geo. Washington Bridge entrance				7:51 AM	8:54 AM
15.60	0.10	S	Hudson Terrace				7:52 AM	8:55 AM
15.70	0.10	S	Continue on Hudson Terrace up hill		Steep Hill, Keep it Up		7:52 AM	8:55 AM
15.80	0.40	Entering	Fort Lee, NJ				7:52 AM	8:56 AM
16.20	0.72	S	Entrance from Palisades parkway		Oncoming traffic Does Not Stop		7:54 AM	8:56 AM
16.92	0.81	Entering	Englewood Cliffs, NJ				7:56 AM	9:02 AM
17.73	0.12	L	E. Palisades Ave		Oncoming Traffic Does Not Stop	Need Police/Moto/Marshal	7:59 AM	9:06 AM
17.85	1.72	R	Route 9W North/Sylvan Ave.				7:59 AM	9:07 AM
19.57	0.33	X	Clinton Ave, entering Tenfly		Riders Single File		8:05 AM	9:16 AM

Mileage	Travel	Cue	Location	Special Instructions/ Notes	Special Signage Placement	Police/ Moto	Estimated Lead Rider (based on 7AM start, 11MPH)	Estimated Last 50 mile rider (based on 18MPH)
19.90	1.10	Entering	Tenafly, NJ				8:06 AM	9:18 AM
21.00	0.10	X	Hudson Ave		Steep Hill, Use Brakes		8:10 AM	9:24 AM
21.10	0.62	Entering	Alpine, NJ				8:10 AM	9:25 AM
21.72	0.75	X	The Esplanade		Narrow Shoulder, single file		8:12 AM	9:28 AM
22.47	1.14	X	Hillside Ave				8:14 AM	9:32 AM
23.61	0.39	X	Alpine Approach		Oncoming Traffic Does Not Stop		8:18 AM	9:38 AM
24.00	0.82	S	Continue on 9W		Rest Stop Ahead on Left		8:20 AM	9:40 AM
24.82	0.01	STOP	ALPINE REST STOP - (ON LEFT) Kiku Restaurant 385 US Route 9W, Alpine, NJ 07620				8:22 AM	10:00 AM
24.83	0.68	L	Route 9W North			Moto/Marshall	8:22 AM	10:00 AM
25.51	0.55	X	Exit from Palisades Parkway		Watch oncoming Traffic		8:25 AM	10:04 AM
26.06	0.38	S	9W North		Riders Single File		8:26 AM	10:07 AM
26.44	0.41	S	9W North, near underpass		Steep Hill, Use Brakes		8:28 AM	10:09 AM
26.85	0.00	X	New York/New Jersey Border		Steep Hill, Use Brakes		8:29 AM	10:11 AM
26.85	0.15	Entering	Palisades, NY				8:29 AM	10:11 AM
27.00	0.74	S	Just past welcome to New York Sign		Steep Hill, Use Brakes		8:30 AM	10:12 AM
100 MILERS FOLLOW 100 MILE ROUTE CUES FROM HERE							8:32 AM	10:16 AM
27.74	0.14	R	Washington Spring Rd		Route Split, 50 Right, 100 Straight	50 Miles turn Right, 100 miles continue Straight	8:32 AM	10:16 AM
27.88	0.02	L	Corsett Lane (small triangle for turnaround)		Route Split on 50 Mile Route		8:32 AM	10:17 AM
27.90	0.04	L	Woods Rd				8:33 AM	10:17 AM
27.94	0.12	BR	Washington Spring Rd				8:33 AM	10:17 AM
28.06	0.04	X	Route 9W				8:33 AM	10:18 AM
28.10	0.23	S	Oak Tree Rd				8:33 AM	10:18 AM
28.33	0.07	L	Closter Rd		Oncoming Traffic Does Not Stop		8:34 AM	10:19 AM
28.40	0.20	X	Post Lane		Tight Curves, Single File		8:34 AM	10:19 AM
28.60	0.20	Entering	Rockleigh, NJ				8:35 AM	10:21 AM
28.80	0.80	X	Horne Took				8:36 AM	10:22 AM
29.60	0.03	Entering	Norwood, NJ				8:38 AM	10:26 AM
29.63	49.49	L	Piermont Rd				8:38 AM	10:26 AM
Join 100 Mile ROUTE HERE							11:23 AM	2:56 PM
30.50	0.49	Entering	Closter, NJ				8:41 AM	10:31 AM
30.99	0.38	X	Blanch Ave				8:43 AM	10:34 AM
31.37	0.59	X	Ruckman Road				8:44 AM	10:36 AM
31.96	0.11	X	Alpine Road		Move to Left Lane, Turn Ahead		8:46 AM	10:39 AM
32.07	0.12	L	Homans Ave				8:46 AM	10:39 AM
32.19	0.03	STOP	CLOSTER REST STOP Hillside Elementary School 340 Homans Ave, Closter, NJ 07624		Rest Stop Ahead on Right		8:47 AM	10:40 AM
32.22	0.62	R	Homans Ave (out of stop)				8:47 AM	10:40 AM
32.84	0.29	R	Anderson Ave (at end of road)		Oncoming traffic doesnt stop		8:49 AM	10:44 AM
33.13	0.16	X	Closter Dock Road				8:50 AM	10:45 AM
33.29	0.72	Entering	Damarest, NJ				8:50 AM	10:46 AM
34.01	0.10	BL	County Rd (At stop sign no street sign)		Oncoming traffic doesnt stop		8:53 AM	10:50 AM
34.11	0.88	Entering	Creskill, NJ				8:53 AM	10:51 AM
34.99	0.19	Entering	Tenafly, NJ				8:56 AM	10:55 AM
35.18	0.19	L	Hudson Ave				8:57 AM	10:56 AM
35.37	0.07	X	Prospect Terrace		Steep Incline Watch Thru		8:57 AM	10:57 AM
35.44	0.37	R	Engle St				8:58 AM	10:58 AM
35.81	0.37	X	Highwood				8:59 AM	11:00 AM
36.18	0.29	X	East Clinton Ave			Moto/Police	9:00 AM	11:02 AM
36.47	0.03	X	Wastevelt Ave		Oncoming traffic doesnt stop	Moto/Police	9:01 AM	11:03 AM



Town Roads

Mileage	Travel	Cue	Location	Special Instructions/ Notes	Special Signage Placement	Police/ Moto	Estimated Lead Rider (based on 7AM start, 11MPH)	Estimated Lead 50 mile rider (based on 18MPH)
36.50	0.56	Entering	Englewood, NJ				9:01 AM	11:04 AM
37.06	0.13	L	E. Hudson Ave				9:03 AM	11:07 AM
37.19	0.11	X	Whitewood Rd (on left)				9:03 AM	11:07 AM
37.30	0.25	R	Whitewood Rd (left comes 1st wait for right)				9:04 AM	11:08 AM
37.55	0.16	L	Davison Place				9:05 AM	11:09 AM
37.71	0.06	X	Glenwood				9:05 AM	11:10 AM
37.77	0.16	R	Lydecker St				9:05 AM	11:11 AM
37.93	0.37	L	Booth Ave				9:06 AM	11:11 AM
38.30	0.03	X	Johnson				9:07 AM	11:13 AM
38.33	0.36	R	Lincoln St. (immediate after Johnson)				9:07 AM	11:14 AM
38.69	0.11	X	Walnut Street				9:08 AM	11:16 AM
38.80	0.06	STOP	ENGLEWOOD REST STOP - On left Dwight Englewood School Entrance off of Lincoln St- exact address 315 E Palisade Ave, Englewood, NJ 07631	Need gate contact to open			9:09 AM	11:16 AM
38.86	0.16	R	Lincoln St.				9:09 AM	11:16 AM
39.02	0.19	R	Walnut St				9:10 AM	11:17 AM
39.21	0.09	L	N. Woodland St. (sign on left, end of road)				9:10 AM	11:18 AM
39.30	0.20	R	Pershing Ave				9:11 AM	11:19 AM
39.50	0.12	Entering	Englewood Cliffs, NJ				9:11 AM	11:20 AM
39.62	0.31	R	Summit Street				9:12 AM	11:21 AM
39.93	0.34	L	East Palisade Ave			moto	9:13 AM	11:22 AM
40.27	0.10	X	Sylvan/Route 9W				9:14 AM	11:24 AM
40.37	0.24	R	Hudson Terrace				9:14 AM	11:25 AM
40.61	0.96	X	New Street		steep incline, you		9:15 AM	11:26 AM
41.57	0.03	X	Eighth St				9:18 AM	11:31 AM
41.60	0.73	Entering	Fort Lee, NJ				9:18 AM	11:31 AM
42.33	0.81	L	Geo. Washington Bridge Bike Path			MOTO/Police	9:21 AM	11:35 AM
43.14	0.03	L	179th Street at Bridge Bike Path Exit				9:23 AM	11:40 AM
43.17	0.03	R	Cabrini Avenue				9:23 AM	11:40 AM
43.20	0.10	R	180th Street				9:24 AM	11:40 AM
43.30	0.16	R	Ft. Washington Ave				9:24 AM	11:41 AM
43.46	0.15	R	177 th St				9:24 AM	11:42 AM
43.61	0.45	L	Haven Ave				9:25 AM	11:42 AM
44.06	0.14	R	Ft. Washington Ave				9:26 AM	11:45 AM
44.20	0.12	R	165th St				9:27 AM	11:46 AM
44.32	4.85	L	Riverside Drive				9:27 AM	11:46 AM
49.17	0.03	L	72nd St				9:43 AM	12:13 PM
49.20	0.68	R	West End Ave				9:44 AM	12:13 PM
49.88	0.12	R	59th St				9:46 AM	12:17 PM
50.00	0.00	L	West Side Path				9:46 AM	12:17 PM

100 MILE ROUTE CUES

L = Left, R = Right, X = Cross, S = Straight, BL = Bear left, BR = Bear right

MILEAGE	CUE	LOCATION
0.00	START	46th Street and West Side Highway
0.17	S	West Side Highway
2.80	L	Canal Street Exit
2.82	S	Canal Street
3.07	L	Towards Holland Tunnel (Rt. 78/Lincoln Highway)
3.21	S	Through Holland Tunnel
5.00	R	Marin Blvd
5.35	R	Observer Highway end of road
5.80	L	Hudson Street (no street sign)
5.81	R	Hudson Place
5.90	L	River Street
5.91	R	Newark Street
5.95	L	Sinatra Dr
6.30	BR	Frank Sinatra Dr
7.10	R	Hudson Street
7.50	L	15th Street
7.60	R	Park Ave
7.90	R	19th Street (follow to end)
7.95	S	Over light rail tracks
8.18	BL	19th Street at water
8.20	L	Harbor Blvd
8.33		WEEHAWKEN REST STOP (ON LEFT) Hartz Industrial Properties (1200 Harbor Blvd. Weehawken, NJ 07086)
8.34	L	Out of Rest Stop
8.52	R	Port Imperial Blvd
9.50	L	To stay on Imperial Blvd/ River Road
15.20	S	DO NOT ENTER PARK -Straight past Palisades Interstate Park entrance
15.40	S	Past Geo. Washington Bridge entrance
15.60	S	Hudson Terrace
15.70	S	Continue on Hudson Terrace up hill
16.20	S	Entrance from Palisades parkway
17.73	L	E. Palisades Ave
17.85	R	Route 9W North/Sylvan Ave
24.82		ALPINE REST STOP (ON LEFT) Kiku Restaurant (385 US Route 9W, Alpine, NJ 07620)
24.83	L	Route 9W North
26.85	X	New York/New Jersey Border
27.74	S	Route 9W North
29.02	R	Rockland Rd (Tallman Mt. State Park)
29.69	R	Ferdon Ave
29.90	X	Bridge Street
29.95	R	Paradise Ave
30.23	L	Gair
30.40	R	Piermont Ave - through town of Piermont
32.82	X	Under Tappan Zee Bridge
33.22	L	Mansfield Ave
33.32	R	South Broadway - through town of Nyack
35.14	L	Old Mountain Rd (uphill)
35.39	R	Midland Ave (End of Street)
35.41	BL	Christian Herald Rd (Towards 9W) - Immediate Turn
35.76	R	Route 9W North (Highland Ave - Kevin's Auto Body & Coastal Gas Station) @ light
35.90	PASS	Toga Bike Shop
37.28	PASS	Rockland Lake State Park Entrance 1
38.62	L	At light, Lake Rd E/CO Rd 80
38.96	PASS	Congers Bike Shop- Bike Repair
39.71	L	Kings Highway/ Old Haverstraw Rd.
39.83		CONGERS REST STOP (ON RIGHT) Kings Park Kings Highway & Parkside Dr., Congers NY 10920
40.05	L	Kings Highway/CO Rd 13
40.36	L	Congers Rd/CO Rd 80/Congers Lake Rd West
41.59	R	Ridge Road
42.00	L	Route 304
42.20	R	Goebel Rd
42.65	R	Old Route 304/CO Rd 29/Haverstraw Rd (end of road)
43.10	L	South Mountain Rd (end of street- no sign)
45.36	X	CO Rd 33./ N. Little Tor Rd
47.10	R	Route 45 (end of street)
47.68	L	Route 202/W Ramapo Rd
47.75	R	Thiells Mt. Ivy Rd (immediate after light)
50.00	R	Route 94/ Suffern Lane
51.20	L	CO Rd 33/N. Central Highway
51.50	R	Chapel Street
51.51		GARNERVILLE REST STOP - On Right North Rockland High School Extension/North Rockland Administration/ Helen Hayes Hospital (65 Chapel St, Garnerville, NY 10923)
51.68	L	Chaple Street - Out of Rest Stop towards Central Highway
51.70	R	CO Rd 33/N. Central Highway
52.18	L	Filors Ln/CO Rd 98
54.29	X	Under Palisades Interstate Parkway

New York

Hudson

Bergen

Rockland

54.90	S	Willow Grove Rd.
54.97	R	Blanchard Rd/CO Rd 8
55.75	R	CO Rd 106 (end of road)
57.20	X	Route 210/CO Rd 106
58.23	X	Reservoir Rd
58.96	R	N. Central Highway/CO Rd 33 (sign indicates 33/ Central Highway
59.57	X	Filors Ln/CO Rd 98
59.95	L	Chapel Street
60.00		GARNERVILLE REST STOP (ON RIGHT) North Rockland High School Extension/North Rockland Administration/ Helen Hayes Hospital (65 Chapel Street, Garnerville, NY 10923)
60.01	Exit R	from parking lot onto Chapel Street
60.02	R	Chapel Street (not marked)
60.40	L	West Railroad Ave/ Route. 94
60.42	R	immediate Right - Bridge Street
60.87	L	W Ramapo Rd/ Route 202 (end of Rd - no sign; near 2020 Mini Mart)
61.86	R	Route 9W
64.32	R	Route 304
64.41	L	Old Haverstraw Rd (sharp turn)
66.11	X	Co Rd 80/ Lake Rd
66.37	R	Parkside Dr (into rest area)
66.38		CONGERS REST STOP (ON RIGHT) Kings Park Kings Highway & Parkside Dr., Congers NY 10920
66.40	R	Kings Highway
67.80	R	Old Mill Rd (Street sign on left, no signage on right)
70.21	L	Strawtown Rd - 23 South
70.40	X	NY State Thruway (underpass)
70.91	X	West Nyack Rd
71.06	X	Nyack Turnpike (Route. 59 underpass)
71.18	L	Green Rd - 44 East (at light; opposite Foxwood Rd)
71.81	R	Western Highway/15 South @ Han Shin Church
73.20	BL/S	Western Highway - DO NOT bear onto Old Western
74.86	X	Orangeburg Rd - Junction w/20 - Go 1 block
75.05	L	Highview Ave
75.06	X	Railroad Tracks
75.16	L	South Greenbush Rd
75.36	X	Route 303
76.79	X	Highland Ave/ 304
76.83	R	Valentine Ave
76.89	X	Union Ave
77.03	R	Route 340 E (pass Sparkill/Palisades FD)
79.12		Join 50 Mile ROUTE HERE
81.56	L	Homans Ave
81.68		CLOSTER REST STOP - Hillside Elementary School 340 Homans Ave, Closter, NJ 07624
81.71	R	Homans Ave (out of stop)
82.33	R	Anderson Ave (at end of road)
83.50	BL	County Rd (At stop sign no street sign)
84.67	L	Hudson Ave
84.93	R	Engle Street
86.55	L	E. Hudson Ave
86.68	X	Whitewood Rd (on left)
86.79	R	Whitewood Rd (left comes 1st wait for right)
87.04	L	Davison Place
87.26	R	Lydecker Street
87.42	L	Booth Ave
87.82	R	Lincoln Street (immediate after Johnson)
88.18	X	Walnut Street
88.29		ENGLEWOOD REST STOP (ON LEFT) Dwight Englewood School (315 E Palisade Ave, Englewood, NJ 07631)
88.35	R	Lincoln Street
88.51	R	Walnut Street
88.70	L	N. Woodland Street (sign on left, end of road)
88.79	R	Pershing Ave
89.11	R	Summit Street
89.42	L	East Palisade Ave
89.76	X	Sylvan/Route 9W
89.86	R	Hudson Terrace
91.82	L	Geo. Washington Bridge Bike Path
93.01	L	179th Street at Bridge Bike Path Exit
93.04	R	Cabrini Ave
93.07	R	180th Street
93.17	R	Ft. Washington Ave
93.33	R	177th Street
93.45	L	Haven Ave
93.90	R	Ft. Washington Ave
94.00	R	165th Street
94.20	L	Riverside Drive
99.00	L	72nd Street
99.10	R	West End Ave
99.75	R	59th Street
100.00	L	West Side Path

Rockland

Bergen

New York

Tom Roads

15

Change Order No. 1

Date of Issuance: June 13, 2019

Effective Date: _____

Project: Total Residual Chlorine Reduction	Owner: Town of Orangetown	Owner's Contract No.: DEME-53G-2018 – General
Contract: 1 – General	Date of Contract: January 16, 2019	
Contractor: Jett Industries, Inc.		Engineer's Project No.: 11144111

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Provide Chlorine System Automation Improvements in accordance with the attached proposed change order documents. Changes to the Contract Times as part of this Change Order do not affect the June 15, 2019 completion date for the Total Residual Chlorine Reduction improvements.

Attachments (list documents supporting change):

Contractor Revised Proposal Letter dated May 31, 2019.
Contractor Original Proposal Letter dated May 23, 2019.
Contractor emails indicating time estimate.
GHD Proposed Change Order letter and Attachment Nos. 1 – 5, issued May 9, 2019.

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:
\$ \$416,900

Original Contract Times: Working days Calendar days
Substantial completion (days or date): N/A
Ready for final payment (days or date): 150 days (June 15, 2019)

[Increase] [Decrease] from previously approved
Change Orders No. _____ to No. _____:
\$ N/A

[Increase] [Decrease] from previously approved Change Orders
No. _____ to No. _____:
Substantial completion (days): N/A
Ready for final payment (days): N/A

Contract Price prior to this Change Order:
\$ \$416,900

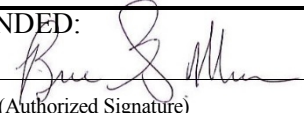
Contract Times prior to this Change Order:
Substantial completion (days or date): N/A
Ready for final payment (days or date): 150 days (June 15, 2019)

Increase of this Change Order:
\$ \$108,864

Increase of this Change Order:
Substantial completion (days or date): N/A
Ready for final payment (days or date): 112 days (16 weeks)

Contract Price incorporating this Change Order:
\$ \$525,764

Contract Times with all approved Change Orders:
Substantial completion (days or date): N/A
Ready for final payment (days or date): 262 days (Oct. 5, 2019)

RECOMMENDED:
By: 
Engineer (Authorized Signature)

ACCEPTED:
By: _____
Owner (Authorized Signature)

ACCEPTED:
By: _____
Contractor (Authorized Signature)

Date: 06-13-19

Date: _____

Date: _____

16

Change Order No. 1

Date of Issuance: June 13, 2019

Effective Date: _____

Project: Total Residual Chlorine Reduction	Owner: Town of Orangetown	Owner's Contract No.: DEME-53E-2018 – Electrical
Contract: 2 – Electrical		Date of Contract: January 16, 2019
Contractor: Fanshawe, Inc.		Engineer's Project No.: 11144111

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Provide Chlorine System Automation Improvements in accordance with the attached proposed change order documents. Changes to the Contract Times as part of this Change Order do not affect the June 15, 2019 completion date for the Total Residual Chlorine Reduction improvements.

Attachments (list documents supporting change):

Contractor Proposal Letter dated May 10, 2019.
Contractor email indicating time estimate.
Proposed Change Order letter and Attachment Nos. 1 – 5, issued May 9, 2019.

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:
\$ \$84,000

Original Contract Times: Working days Calendar days
Substantial completion (days or date): N/A
Ready for final payment (days or date): 150 days (June 15, 2019)

[Increase] [Decrease] from previously approved
Change Orders No. _____ to No. _____:
\$ N/A

[Increase] [Decrease] from previously approved Change Orders
No. _____ to No. _____:
Substantial completion (days): N/A
Ready for final payment (days): N/A

Contract Price prior to this Change Order:
\$ \$84,000

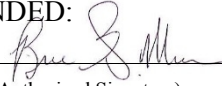
Contract Times prior to this Change Order:
Substantial completion (days or date): N/A
Ready for final payment (days or date): 150 days (June 15, 2019)

Increase of this Change Order:
\$ \$11,669

Increase of this Change Order:
Substantial completion (days or date): N/A
Ready for final payment (days or date): 112 days (16 weeks)

Contract Price incorporating this Change Order:
\$ \$95,669

Contract Times with all approved Change Orders:
Substantial completion (days or date): N/A
Ready for final payment (days or date): 262 days (Oct. 5, 2019)

RECOMMENDED:
By: 
Engineer (Authorized Signature)
Date: 06-13-19

ACCEPTED:
By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:
By: _____
Contractor (Authorized Signature)
Date: _____

17

ORANGETOWN HIGHWAY DEPARTMENT

44733

REQUEST FOR SERVICE

Name: John Flynn Date: 5/22/19
 Address: Lowe Lane + Independence Ave Time: 11:30 AM
 Phone Number: 365 1789 Business Number: _____

Service Requested: _____
requesting a 4th stop sign -
there is a 3 way stop currently
and it is confusing
 his address: 1 Heather Ln Orangeburg

Received By: LF Routed To: ^{KB} Sign Shop

- BACKFILL BLACKTOP CATCH BASIN CLEAN UP FENCE SIGN SIDEWALK_C_BT MISC.

TYPE			
<input type="checkbox"/> DRIVEWAY APPROACH	<input type="checkbox"/> PATCH AROUND:F/P	<input type="checkbox"/> TRAFFIC	<input type="checkbox"/> M_W_BOX
<input type="checkbox"/> BERM	<input type="checkbox"/> BRUSH	<input type="checkbox"/> STREET	<input type="checkbox"/> POST/RAIL/WING
<input type="checkbox"/> TRENCH	<input type="checkbox"/> DIRT	<input type="checkbox"/> MISSING:P/S	<input type="checkbox"/> SIDEWALK_TRIM_REPAIR
<input type="checkbox"/> HOLE	<input type="checkbox"/> STONE	<input type="checkbox"/> BENT:P/S	<input type="checkbox"/> OTHER
<input type="checkbox"/> NO BOTTOM	<input type="checkbox"/> TOPSOIL/SEED/HAY	<input type="checkbox"/> ILLEGIBLE	
<input type="checkbox"/> REPLACE BLOCK	<input type="checkbox"/> ANIMAL	<input type="checkbox"/> PAINT	

REMARKS: Send To T.A.B. KB 5/22/19

Date Rep./Comp.	Signed	Material	Time Req.
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**TOWN OF ORANGETOWN
FINANCE OFFICE MEMORANDUM**

TO: THE TOWN BOARD
FROM: JEFF BENCIK, *DIRECTOR OF FINANCE*
SUBJECT: AUDIT MEMO
DATE: 06/17/19
CC: DEPARTMENT HEADS



The audit for the Town Board Meeting of 6/18/19 consists of 2 warrants for a total of \$533,651.52.

The first warrant had 5 vouchers for \$4,700 and was for Project Graduation.

The second warrant had 198 vouchers for \$528,951.52 and had the following items of interest.

1. Capasso and Sons (p17) - \$62,848.50 for recycling.
2. De Lage Landen (p20) - \$15,908.40 for golf cart leases.
3. DLG Contracting (p21) - \$15,485.00 for Retainage payable.
4. ESC Environmental (p24) - \$14,850.00 for sewer chemicals.
5. GHD Consulting Services (p27) - \$6,900.00 for sewer report.
6. Global Montello (p28) - \$19,203.14 for fuel.
7. Goosetown (p29) - \$29,440.22 for Police equipment leases.
8. NY Power Authority (p39) - \$21,617.07 for streetlight financing.
9. NRP Group (p40) - \$5,766 for odor control chemicals.
10. PFK O'Connor Davies (p43) - \$74,175.00 for accounting services.
11. Rockland County Solid Waste (p51) - \$9,198.28 for debris removal.
12. Sprague Operating Resources (p56) - \$16,829.91 for fuel.
13. State Comptroller (p58) - \$48,104 for Justice fines.
14. Tilcon NY (p60) - \$12,224.36 for Highway materials.

Please feel free to contact me with any questions or comments. Thank you.

Jeffrey W. Bencik
845-359-5100 x2204