

**LOCAL LAW NO. ___ OF 2019 OF THE
INCORPORATED TOWN OF ORANGETOWN, NEW YORK
TOWN BOARD TO AMEND CHAPTER 14C OF THE TOWN CODE
ENTITLED “FILMING”**

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF ORANGETOWN AS FOLLOWS:

As amended, Additions are underlined, ~~Deletions are stricken~~. Chapter 14C- entitled “Filming” originally adopted by the Town Board on 1-16-1996 by L.L. No. 2-1996; amended in its entirety 7-17-2018 by L.L. No. 6-201810-16-1994 is hereby amended as follows:

§ 14C-1 Legislative intent.

- A. The Town Board of the Town of Orangetown recognizes that the Town's natural beauty, geographical location and historical sites are attractive to individuals, organizations, corporations, groups and other entities involved in the businesses of still photography, motion pictures and television.
- B. It is hereby found by the Town Board of the Town of Orangetown that because such filming activities may create a threat to public safety, health or welfare due to the time, location or duration of the filming, or may unduly interfere with vehicular and/or pedestrian traffic, it is necessary to provide for the regulation of the taking of still or motion pictures within the Town through the issuance of permits and that said regulation is a matter affecting the public interest and therefore should be subject to supervision and administrative control for the purpose of safeguarding the public against the impact of such activities

§ 14C-2 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

FILMING

The taking of still or motion pictures, either on film, videotape, digital recording or similar recording medium, for commercial purposes intended for viewing on television, in theaters, through online platforms, including but not limited to video streaming, or for institutional use.

HANDHELD DEVICE

Any device that is able to be operated by a single person without substantial supporting equipment and can be held in hand, to include smartphones, camcorders, cameras, and other such similar devices, but excluding aerial drones.

PRIVATE LANDS

Any land within the unincorporated portions of the Town of Orangetown that is not public land, a public place, or a public building.

PUBLIC LANDS

Any and every public street, highway, sidewalk or square, public park or playground or other public place within the Town which is within the jurisdiction of the Town.

§ 14C-3 Permits.

- A. No person shall film or permit filming within the unincorporated section of the Town of Orangetown on public or private lands without first obtaining a permit therefor, which permit shall set forth the locations of such filming, the date or dates when filming shall take place, the name, address and telephone number of the applicant, a brief description of the activities, the number of cameras on the shoot, identify if a feature commercial or industrial shoot, the name of the producer, the type of equipment and props to be used, the number of persons to be employed, specific locations where the work will be done and vehicles which are to be used, including the description thereof and their license numbers.
- B. Permits must be obtained from the Town Supervisor of the Town of Orangetown, or his/her designee, during normal business hours. Applications shall be in such form approved by the Town Board and accompanied by a permit fee in the amount established by the Town Board.
- C. In addition, all applicants for said permits:
- (1) Must submit their permit applications to the Town Supervisor or his/her designee at least seven days in advance of any anticipated filming; application(s) received less than seven days in advance of any anticipated filming will be accepted at the discretion of the Town Supervisor and, if approved, subject to an additional fee, to be set forth by Town Board resolution;
 - (2) Must submit with their application a parking plan map for all vehicles to be parked on all impacted roadways and public parking lots, as well as a traffic detour plan/map; and
 - (3) Are to provide a form notification letter to be distributed by the applicant to all property owners who may be impacted by any filming, with additional regulations as per § 14C-6J and K.
- D. One permit shall be required for each location. One permit may permit filming at more than one location, however, each location shall be subject to a separate fee as designated by Town Board Resolution.
- E. If a permit is issued and due to inclement weather or other good cause, not within the control of the applicant, filming does not in fact take place on the date or dates specified, the Supervisor or his/her designee may, at the request of the applicant, issue an amended permit for filming on other dates subject to full compliance with all other provisions of this chapter. No additional fee shall be required for an amended permit under this section.
- F. Exemptions. Notwithstanding the requirements of this chapter, the filming activities designated below do not require a permit to be obtained pursuant to this chapter, if such activity does not obstruct or interfere with the use of any public lands. For purposes of this section, the term "obstruct or interfere with the use of any public lands" shall mean any filming activity which impedes or which involves the blockage, interruption or closure, in whole or in part, of any public lands.
- (1) Filming and coverage by news media.
 - (2) Filming by and intended for the exclusive use of the owner and his/her immediate family.
 - (3) Filming occurring on public lands or on private property resulting in an incidental use of public lands, and involving the personal, noncommercial use of a handheld device, as defined herein.

§ 14C-4 Rules and regulations.

- A. No permit shall be issued for filming on public lands or for using public lands for filming on private property unless the applicant for such permit provides proof of insurance coverage for bodily injury for any person in the amount of \$1,000,000 and for any aggregate occurrence in the amount of \$32,000,000 and agrees, in writing, to indemnify and save harmless the Town of Orangetown from any and all liability or damages resulting from the use of such public lands.

- B. The holder of the permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic and shall provide traffic control personnel and approved traffic control devices as per the New York State Manual of Uniform Traffic Control Devices. The holder of the permit shall also comply with all lawful directives of the Orangetown Police Department.
- C. The holder of the permit shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners attributable to such filming and shall, to the extent practicable, abate noise ~~and park vehicles associated with such filming off the public streets.~~ The holder shall avoid any interference with previously scheduled activities.
- D. The holder of a permit shall take all reasonable steps to minimize the creation and spread of debris and rubbish during filming and shall be responsible for removing all equipment, debris and other rubbish from the filming location upon the completion of filming or the expiration of the permit.
- E. Unless otherwise permitted pursuant to this chapter, filming in residential zones shall generally be permitted only Monday through Friday between the hours of 8:00 a.m. and 7:00 p.m. ~~or sunset, whichever is earlier.~~
- F. The Supervisor or his/her or her designee may refuse to issue a permit whenever he determines, on the basis of objective facts and after review of the application and a report from the Orangetown Police Department, Highway Superintendent, Superintendent of Parks and Recreation and/or any other Town Department head, that filming at the location and/or time set forth in the application would violate any law or ordinance or would unreasonably interfere with the public's use of the public lands.
- G. The Supervisor or his/her designee may revoke a permit that has been issued due to permittee failure to comply with permit terms, but any permit fees paid or unpaid remain due.
- H. A permit may authorize "Special Effects" filming which includes, but is not limited to the following: simulated gun-fire, explosions, fires, sirens, car chases/crashes and helicopter landing and/or takeoff. Such "Special Effects" filming may only take place in non-residential zones, unless otherwise approved by Town Board resolution. Notwithstanding the foregoing, when "Special Effects" filming is permitted as per this section, the landing area for helicopter landing and/or takeoff must be at least 900 feet from the nearest residential property line. Fees related to specific special effects shall be determined pursuant to Town Board Resolution.

§ 14C-5 Violations and penalties.

Any person violating this chapter or rules and regulations contained herein shall be subject to a fine not to exceed \$5,000 and/or to imprisonment for a term not to exceed 90 days, or both.

§ 14C-6 Fees.

The applicant shall pay to the Supervisor or his/her designee all fees required pursuant to this Chapter and as set forth established in accordance with a fee schedule which shall be established, and amended if appropriate, by Town Board resolution. In addition to any other fees set forth in this authorized and required by this Chapter, section or in § 14-11 apply for additional fees shall be charged and set forth in the fee schedule, for the following circumstances:

- a. If the applicant starts filming or filming activity (which term is defined in this subsection and henceforth in this section to include the arrival of personnel or equipment, preparation for filming, or any activity associated with the activity set forth in the permit) prior to 8:00 a.m.; or
- b. If the applicant does not end filming or filming activity (meaning the complete removal from the site of all participants, vehicles and equipment associated with the activity set forth in the permit) by 7:00 p.m.; or

- c. If the applicant engages in filming or filming activity on a Saturday or Sunday or a national holiday; or
 - d. If the applicant's permit approves use for any period of time of curbside parking spaces in a commercial area; or
 - e. If the applicant's permit approves filming that authorizes special effects as described in Section 14C-4(H).
- B. If the applicant intends to change his or her activities in any respect that deviates from the information put forth when the permit was issued, further written application must be made to the Supervisor or his/her designee.
- C. If, in the discretion of the Chief of the Police, Superintendent of Highways, or Superintendent of Parks and Recreation, Town personnel are needed or requested at the site, the applicant shall pay to the Town a sum for the use of Town personnel pursuant to the applicable Town Department's fee schedule or schedules for such use of personnel, but in no event shall said sum be less than \$85 per hour for each Town employee required at the site.
- D. If, in the discretion of the Chief of the Police, Superintendent of Highways, Superintendent of Parks and Recreation, vehicles (which list includes but is not limited to police vehicles, Highway Department vehicles, or Parks and Recreation Department vehicles) are needed or requested at the site, the applicant shall pay to the Town a sum for the use of said vehicles pursuant to the applicable Town department's fee schedule or schedules for such vehicle use, but in no event shall said sum be less than \$15 per hour for any Town vehicle required at the site.
- E. ~~In addition to any other fees set forth in this section or in § 14-3, if the applicant starts filming or filming activity (which term is defined in this subsection and henceforth in this section to include the arrival of personnel or equipment, preparation for filming, or any activity associated with the activity set forth in the permit) prior to 8:00 a.m., the applicant shall pay to the Town an additional fee in accordance with a fee schedule established by Town Board Resolution, sum of not less than \$500 per hour for such early morning filming or filming activity (with a minimum assessed fee of \$500).~~
- F. ~~In addition to any other fees set forth in this section or in § 14-3, if the applicant does not end filming or filming activity (meaning the complete removal from the site of all participants, vehicles and equipment associated with the activity set forth in the permit) by 7:00 p.m. or sunset, whichever is earlier, the applicant shall pay to the Town an additional fee in accordance with a fee schedule established as designated by Town Board Resolution, a sum of not less than \$500 per hour for such post 7:00 p.m. or post sunset filming or filming activity (with a minimum assessed fee of \$500).~~
- G. ~~In addition to any other fees set forth in this section or in § 14-3, if the applicant starts filming or filming activity on a Saturday or Sunday or a national holiday, the applicant shall be subject pay to the Town an additional fees in accordance with a fee schedule established by Town Board Resolution, a sum of not less than \$500 per hour for such weekend or holiday filming or filming activity (with a minimum assessed fee of \$500).~~
- H. ~~In addition to any other fees set forth in this section or in § 14-3, if the applicant's permit approves use for any period of time of curbside parking spaces in a commercial area, the applicant shall pay an additional fee in accordance with to be subject to additional fees as set forth be subject to a fee schedule established by Town Board Resolution, the Town a sum of not less than \$100 per day for each parking space permitted to be used.~~
- IE. In addition to any other fees required and authorized by this Chapter~~set forth in this section or in § 14-3~~, if an applicant seeks permission to conduct filming in or otherwise occupy any Town-owned

structures, real estate or portion thereof for any period of time, such use shall be subject to license fees to be set forth by agreement with the applicant and approved by Town Board resolution for each such instance and location as it may occur. This shall also apply to Town public roadways if a section of Town roadway is to be closed to public access or other vehicular traffic. It shall be the responsibility of the Supervisor or his/her designee, in consultation with the Superintendent of Parks and Recreation, the Chief of Police, and the department head primarily responsible for or otherwise occupying such Town-owned property, to make the initial determination as to the potential amount, scope, and terms of any such license agreement, which license shall be approved by the Town Board as described in this section.

- FJ. In addition to any other fees required and authorized ~~set forth in this section or in § 14-3 by this Chapter~~, all applicants engaging in after-hours filming as described in Subsections E and F of this section, where said filming is determined by the Supervisor or his/her designee, in consultation with the Chief of Police, to be high impact on the area, shall provide or offer direct compensation to residents affected by said filming in a minimum fifty-yard radius from the location and shall provide an affidavit to the Supervisor or his/her designee showing that a reasonable effort was made to contact all such residents and all residents that were contacted were provided said compensation (or signed a written declination) prior to issuance of a film permit. The radius for said compensation may be increased by the Supervisor or his/her designee should, in consultation with the Chief of Police, it is determined that the impacts of said filming will reach beyond said fifty-yard radius, and the Supervisor or his/her designee shall notify the applicant of this wider radius prior to the issuance of a film permit. This subsection shall not be construed as a cap or limitation on compensation to residents impacted by filming, and the applicant shall be free to offer additional compensation in any manner they desire to any resident they desire.
- KG. In addition to any other fees ~~set forth in this section or in § 14-3 required and authorized by this Chapter~~, all applicants engaging in filming on a public roadway or sidewalk where said filming is determined by the Supervisor or his/her designee to obstruct access by the public to businesses in the area that would normally be operational at the time of filming, shall provide or offer direct compensation to each said affected businesses for times of obstructed access and shall provide an affidavit to the Supervisor or his/her designee showing that a reasonable effort was made to contact all such businesses and all businesses that were contacted were provided said compensation (or signed a written declination) prior to issuance of a film permit. The Supervisor or his/her designee at his/her discretion shall indicate the area of businesses with obstructed access for the applicant for each such application based on the area the filming is to take place. This subsection shall only apply to the hours in which obstruction and the regular business hours of each individual affected business overlap. Further, this subsection shall not be construed as a cap or limitation on compensation to businesses impacted by filming, and the applicant shall be free to offer additional compensation in any manner they desire to any business they desire.

**LOCAL LAW NO. ___ OF 2019 OF THE
INCORPORATED TOWN OF ORANGETOWN, NEW YORK
TOWN BOARD TO AMEND CHAPTER 39 OF THE TOWN CODE
ENTITLED “BICYCLING AND SKATING ON PUBLIC STREETS”**

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF ORANGETOWN AS FOLLOWS:

As amended, Additions are underlined, ~~Deletions are stricken~~. Chapter 39- entitled “Vehicles and Traffic Article 1 Vehicle and Traffic Regulations” originally adopted by the Town Board on 12-9-1964 by L.L. No. 3-1964 is hereby amended as follows:

§ 39-13.6 Bicycling and skating on public streets.

Notwithstanding the provisions of Subdivision (b) of § 1234 of the Vehicle and Traffic Law of the State of New York, persons riding bicycles or skating or gliding on in-line skates upon any public street within the Town of Orangetown shall not ride more than one abreast and shall ride, skate or glide near the right-hand curb or edge of the roadway or upon a usable right-hand shoulder in such a manner as to prevent undue interference with the flow of traffic except when preparing for a left-hand turn or when necessary to avoid conditions that would make it unsafe to continue along near the right-hand curb or edge. This section shall supersede any provision of the Vehicle and Traffic Law that is inconsistent herewith. All other provisions of such law shall remain in full force and effect. Penalties for violating this section shall be governed by Orangetown Town Code Section 39-16.

**Pearl River Farmers Market
and
Village Green Markets**

Overview of Management Agreement

Market Location: Downtown Pearl River

The Market is to be located at N. William Street, between Washington and Central Avenues.

Market Sponsor: The Town of Orangetown

The Town will pay for specific marketing expenses including but not limited to banners, posters and postcards, A-frames, ads in local papers in both Rockland, and Bergen Counties.

Market Management: Village Green Markets

The Town is contracting Village Green Markets to operate the Pearl River Farmers Market. Management will include:

- Graphic design for posters, postcards, banners and A-frames
- Vendors are selected based on Market Guidelines
- Verifying all vendor certifications and permits
- Maintaining proper insurance
- Market map/layout of vendors
- Social media marketing
- On-site supervision throughout event from vendor load-in through load-out

Compensation: Vendor fees and Sponsorships

Village Green Markets will be responsible for all operating expenses other than those expenses to be paid directly by the Town and Chamber as agreed upon in the referenced management agreement.

The relationship between the Town, and Village Green Markets under this Agreement will be that of consultant and independent contractor, without any employer/employee relationship, or employee benefits.

TAPPAN Z ZEE
TZHS PTSA

Tappan Zee High School
Parent Teacher Student Association
15 Dutch Hill Road
Orangeburg, New York 10962

February 1, 2019

Supervisor Chris Day
Town Board Members
Town of Orangetown
26 Orangeburg Road
Orangeburg, NY 10962

Re: TZHS Project Graduation 2019

Dear Supervisor Day and Town Board Members:

Thank you for your support last year. Because of your generosity, TZHS Project Graduation 2018 was a huge success. The senior class had a wonderful evening that they will remember for years to come.

Plans for our 28th annual TZHS Project Graduation 2019 are well under way and will include food, music, a variety of sports and games as well as a photo booth, obstacle course, jousting ring, human foosball game and hypnotist. The event will be held on June 26th, 2019. This celebration is organized by the PTSA with help from the Senior Class, School Administrators, Parents and Local Businesses and Organizations. This project involves community-wide support and financial assistance to reach a common goal: Providing a substance-free environment to celebrate graduation. It is a wonderful opportunity for our graduates to come together one last time to celebrate their many accomplishments and to bid farewell to each other in a safe environment.

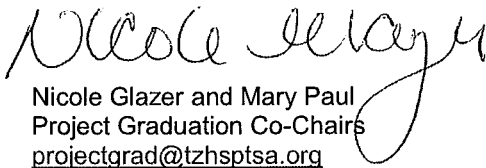
We have attached the anticipated 2019 budget for your review. As you will see, there is a great sense of support from all areas of the community. This important celebration is ONLY possible due to the generosity of the monetary donations from the families, businesses, community and the Town of Orangetown. In addition, the students pay a nominal \$10 fee for their commitment to attend. We generally have an 80% participation rate, sometimes higher, depending on the senior class.

Also; it is very important to note that ALL the food and beverages served all night, as well as additional raffle prizes have previously been contributed by local businesses, but there is no guarantee that we will secure these donations again and won't have to make additional purchases for some of these items.

To make this celebration a most memorable occasion, we need to ask you for your support and financial backing. In the past we have received a helpful contribution from the Town of Orangetown and again we would be so grateful for your consideration of a \$1,500 contribution toward this event.

We thank you again for your previous support and for your careful consideration of our current request. Please let us know if you need any additional information.

Warm regards,



Nicole Glazer and Mary Paul
Project Graduation Co-Chairs
projectgrad@tzhsptsa.org

P.S. Please feel free to drop by the celebration on Wednesday June 26th, 2019 starting at 11:30pm. The event concludes at 5:00am.

Anticipated TZHS Project Graduation 2019 Budget

Opening Balance	Contingency balance plus late donations		10624.49
Income			
Anticipated Monetary Donations	Parents, Business, Community, Senior Class, PTA, SOEF	6000.00	
Town of Orangetown	Town Grant	1500.00	
Senior Class Attendees	Ticket sales 240 seniors @ \$10 each	2400.00	
Total Income			9900.00
Total available			20524.49
Total Expenses			18475.00
Balance Forward 2019			2049.49
Expenses			
SR Productions	Entertainment	7500.00	
	DJ/Karaoke, obstacle course, jousting, photo booth, airbrush tattoos, human foosball, & comedian		
Security	3 Security Guards	450.00	
Food Service	2 Cafeteria Workers	400.00	
Oriental Trading	Trinkets for Gift Bags	350.00	
Bergen Supply Co.	Paper goods/gift bags	150.00	
Party City	Tablecloths and Party Supplies	200.00	
Ideal Promotions	Senior Mugs for Goody Bags	800.00	
Sony/Target/Apple	Prizes/Raffle Gift	2500.00	
AMC Theaters	Movie Tickets	2200.00	
Tee shirts	Class designed t-shirts	2500.00	
Monsey Post Office	Postage for mailings (Permit fee/bulk rate mailings)	500.00	
Amsterdam Press	New Permit/Printed Mailing Envelopes	0.00	
Office Depot /SOCSD	Mailing Labels, paper, envelopes, tape, toner, copying	250.00	
Our Town	Thank you Ad	675.00	
Total		18475.00	
In-Kind Donations we hope to secure again this year:			
All food and beverages are donated by local businesses for the whole evening through the breakfast. Latex helium balloons donated by a local florist. Pearl River Hilton rooms for entertainment company use. Gift certificates from local restaurants and stores for raffle prizes.			

Nanuet High School PTSA

103 Church Street
Nanuet NY 10954

Tax Exempt # 202693

RECEIVED JAN 10 2019

January 8, 2019

Town of Orangetown
26 W Orangeburg Road
Orangeburg, NY 10962
Attention: Supervisor & Town Board

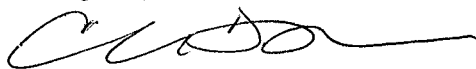
This letter is being sent out to you on behalf of the Project Graduation committee at Nanuet Senior High School. Project Graduation has been a tradition at Nanuet High School for many years. This event, is based on a successful national model whose objective is to provide an exciting *substance free*, graduation celebration for our graduating seniors. It is a night filled with different entertainment venues, as well as a time for the seniors to celebrate their accomplishments, share their memories and bid each other farewell.

On behalf of the Nanuet Senior High School's 2019 graduates, we would like to solicit your support by means of a donation to allow us to hold our annual Project Graduation event in June 2019.

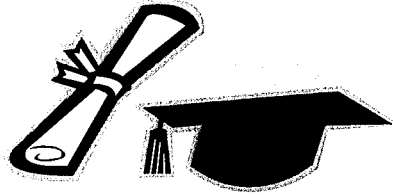
We hope that your budget still allows for your continued support for the 2019 Project Graduation.

Thank you in advance for your consideration.

Regards,



Christina D'Alessandro
Project Graduation Chair
Nanuet HS PTSA
ptsahs@yahoo.com
845-270-0618



Project Graduation

275 East Central Avenue, Pearl River, New York 10965

High School graduation night can be the most memorable evening in the eyes of our youth! It is a night to be proud, to celebrate past achievements and look to the future. In an effort to make this evening a truly special occasion, **Pearl River High School Project Graduation** traditionally plans an all-night, chaperoned, drug/alcohol-free event designed to encourage positive behavior and prevent any graduation night tragedies.

The highlights include: decorations, a souvenir program with family sentiments, DJ, four inflatable activities including human foosball, video games, volleyball, basketball, photo booth, and a hypnotist. Hors d'oeuvres are served all night and breakfast in the morning. As you can imagine an endeavor like this takes an enormous amount of time, effort, money and planning.

For the past 28 years donations to fund this event have been requested from local businesses and community members. Perhaps you would like to make **PRHS Project Graduation** an activity you would like to support. Won't you please consider joining us in making this year's **PRHS Project Graduation** a safe and memorable event for the Class of 2019? Your donation will be acknowledged in the evening's Souvenir Program.

Thank you for your consideration.

Regards,

PRHS PROJECT GRADUATION 2019

Any questions contact Jackie McGee 845-596-3910 or
prprojectgraduation@gmail.com

RECEIVED APR 11 2019

Nyack High School PTSA
360 Christian Herald Road
Nyack, NY 10960
nyackhsptsa@gmail.com

April 10, 2019

Mr. Chris Day
Orangetown Supervisor
26 West Orangeburg Road
Orangeburg, NY 10962

Dear Supervisor Day,

My name is Cynthia Sampogna and I am writing this letter to you on behalf of Nyack High School's Project Graduation Committee.

I would like to extend my warmest wishes to you and your office members. I cannot express how much we appreciate your help with your donation towards last years Project Graduation. The evening turned out to be a big success and a truly memorable one for our 2018 Graduates. The safety of our kids is the main reason we have Project Graduation and I cannot express how important it is to keep our graduates in a safe place to celebrate their joyous day.

Nyack High School is running its twenty-sixth Project Graduation on Wednesday June 26th. We have made quite a dramatic change to our budget to keep costs down. We were finding that the entertainment companies we had used for years were getting more and more expensive as our funds were getting harder and harder to raise. As we are in the process of planning Project Graduation at Nyack High School for the Class of 2019. I have attached the outline of Project Graduation for you along with our proposed budget.

Based on the attached budget, we are requesting assistance again from the Town of Orangetown for \$750.00 to help defray the expenses of Project Graduation 2019. Combined with donations from parents, businesses, and community groups this will enable us to carry out another memorable, safe substance-free, all night graduation celebration for our Nyack Seniors.

Thank you for your consideration of our request and for your commitment to give youth a safe and healthy future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cynthia Sampogna', with a long horizontal flourish extending to the right.

Cynthia Sampogna, PG Co-Chair

Cell Phone: (845)661-2378

Email: cynsampogna@optonline.net

**Nyack Senior High School PTSA
Proposed Budget for Project Graduation 2019**

Activities:

Dave's Cast of Characters, Inc. – 5 Hours \$8000.00

- 1 inflatable obstacle course
- 1 inflatable All Star 5 in 1
- 2 Caricature Artists
- 1 Airbrush Artist
- 1 Air Hockey Table
- 1 Foos Ball Table
- 1 60 Game Arcade Unit
- 1 Photobooth with Props
- Hypnotist Show

Luminique – DJ 5 Hours \$1,293.00

Decorations – Balloons, streamers, tablecloths \$ 775.00

Food \$ 500.00

Mailing Costs \$ 150.00

Misc. Supplies \$ 200.00

Tips/Gratuities \$ 300.00

Total Expenses:	\$ 11,218.00
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**Nyack High School
Project Graduation 2019**

Name of Organization: Nyack High School PTSA

Address: 360 Christian Herald Road
Upper Nyack, NY 10960

Contact Person: Cynthia Sampogna (845)661-2378

Goals / Purpose of the Nyack High School PTSA

- A. To Promote the welfare of children and youth in the home, school, and community.
- B. To develop and promote substance abuse prevention programs in the community.
- C. To provide information and workshops for parents and families to promote healthy communication among family members.
- D. To help provide alternative activities for the youth in our community.

Description of Project Graduation

The Nyack High School PTSA is sponsoring Project Graduation for the Class of 2019. This celebration will be modeled after the highly successful Project Graduation events held at our school for the past twenty-three years.

As sponsor of the Nyack High School Project Graduation, we are joining a nationwide network of high schools committed to providing a memorable

graduation celebration in a safe environment, one free from the potential tragedy caused by an evening with alcohol and drugs.

Project Graduation will be held June 26, 2019 in Nyack High School, from 11:00 p.m. – 4:00 a.m., and will be given for all members of the senior

graduation class of Nyack High School. The activities will primarily take place in the cafeteria, gym, and hallways of the high school and include music / dancing via a DJ, organized games such as basketball, volleyball, etc., electronic games, a photo shop, artisans for caricatures, food and door prizes.

A committee made up of members of the PTSA is coordinating the planning and implementation of Project Graduation 2019. The entire community is being asked to support the event with donations and by volunteering on committees. In this way, we allow all eligible students to attend irrespective of their ability to pay. Our goal is to generate enthusiasm for a lasting tradition of Project Graduation for future graduating classes.

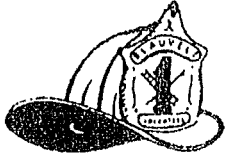
Goal of Project Graduation 2019

Our goal is to provide a substance-free graduation celebration that will include all eligible Nyack High School graduates and keep them safe on one of the most dangerous nights for drinking and driving. We would also like to show students that they could have fun with their friends without having alcohol or other drugs.

Amount of Grant Request: \$750.00 (see attached budget)

How will the program be elevated?

Photographs, highlighting the activities of Project Graduation will be taken throughout the evening. Subcommittee chairpersons will submit evaluations with recommendations for the following year. These evaluations will be discussed at the final Project Graduation committee meeting and kept in the annual records for future reference.



Blauvelt Volunteer Fire Company, Inc.

548 WESTERN HIGHWAY • BLAUVELT, NEW YORK 10913-1314

Administration Office

(845) 398-3929
Fax (845) 359-8569

Date: 4-15-2019

Supervisor and Councilpersons
Town of Orangetown
Town Hall
Orangeburg, NY 10962

Dear Members of the Board,
At the 4-15-2019 Company Meeting of The Blauvelt Volunteer Fire Company Inc. the following person or persons were elected to the positions indicated and as such are submitted for you approval.

NAME / ADDRESS	TITLE
1) Christopher J. Goldrick 88 Cottage Lane Blauvelt, NY 10913	Fire Fighter
2) _____ _____ _____	_____
3) _____ _____ _____	_____

If you have any questions regarding this matter please contact Chairman Robert Clifford at your earliest convenience at 845-709-3838.

Respectfully,

Robert Clifford, Chairman
Board of Directors
Blauvelt Volunteer Fire Co. Inc.

Cc: Town Clerk

TOWN OF ORANGETOWN
2019 APR 16 P 4:45
TOWN CLERK'S OFFICE

PLEASE RETURN A COPY OF THIS FORM STAMPED RECEIVED TO THE BLAUVELT VOLUNTEER FIRE CO. INC., CARE OF THE BOARD OF DIRECTORS.

JAMES J. DEAN
Superintendent of Highways
Roadmaster II

Orangetown Representative:
R.C. Soil and Water Conservation Dist.-Chairman

Member:
American Public Works Association NY Metro Chapter
NYS Association of Town Superintendents of Highways
Hwy. Superintendents' Association of Rockland County



HIGHWAY DEPARTMENT
TOWN OF ORANGETOWN
119 Route 303 · Orangeburg, NY 10962
(845) 359-6500 · Fax (845) 359-6062
E-Mail – highwaydept@orangetown.com

MEMORANDUM

TO: Robert V. Magrino, Town Attorney

FROM: James J Dean, Superintendent of Highways

DATE: March 19, 2019

RE: **Drainage Repair-Oak Tree Road at the DeWindt House**
Tappan, NY 10983

Please be advised, on or about October 10, 2018, a Highway Department field crew was assigned the repair of a damaged storm drain pipe along Oak Tree Road in front of the DeWindt House in Tappan, NY. When the damaged drain pipe was located by the repair crew it was determined that the damage was caused by a utility pole being installed through the drain line.

The damaged drainage pipe created a blockage preventing stormwater to freely flow through the drainage system and may have contributed to the stormwater backing up into the basement of Mrs. Marie Lucas of 30 Washington Lane, Tappan, NY. As it was intended, the result of the repair now allows stormwater to freely flow through the Town's drainage system as it had prior to the damage.

Should you have any questions or need additional information please contact Stephen F. Munno, Senior Administrative Assistant in the Highway Department Administrative Office. You may contact him at 845-359-6500 or via email at highwaydept@orangetown.com.

JJD/sfm



REQUEST FOR SERVICE

Name: Marie Lucas Date: 6.1.15
 Address: 30 Washington Lane Tappan Time: 12:10
 Phone Number: 359-3312 Business Number: _____

Service Requested:
She got water in her basement
yesterday - never got water before -
she thinks it might be due to the
OTR bridge - she said her house shook -
when they were working there - thinks
the foundation was damaged

Received By: HLK Routed To: M.Y.

- BACKFILL BLACKTOP CATCH BASIN CLEAN UP FENCE SIGN SIDEWALK_C_BT MISC.

TYPE

- | | | | |
|--|--|--------------------------------------|---|
| <input type="checkbox"/> DRIVEWAY APPROACH | <input type="checkbox"/> PATCH AROUND:F/P. | <input type="checkbox"/> TRAFFIC | <input type="checkbox"/> M_W_BOX |
| <input type="checkbox"/> BERM | <input type="checkbox"/> BRUSH | <input type="checkbox"/> STREET | <input type="checkbox"/> POST/RAIL/WING |
| <input type="checkbox"/> TRENCH | <input type="checkbox"/> DIRT | <input type="checkbox"/> MISSING:P/S | <input type="checkbox"/> SIDEWALK_TRIM_REPAIR |
| <input type="checkbox"/> HOLE | <input type="checkbox"/> STONE | <input type="checkbox"/> BENT:P/S | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> NO BOTTOM | <input type="checkbox"/> TOPSOIL/SEED/HAY | <input type="checkbox"/> ILLEGIBLE | |
| <input type="checkbox"/> REPLACE BLOCK | <input type="checkbox"/> ANIMAL | <input type="checkbox"/> PAINT | |

REMARKS: Sent to J. Moran for review 6/1/15
6.1.15-3:55pm. left a msg. for Mrs. Lucas
stating above + attached =

Date Rep./Comp.	Signed	Material	Time Req.
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

RECEIVED

MAY - 8 2018

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

4-3-18

Dear Mr. Dean,

I thought about writing to "Our Town" but I had 2nd thoughts for now. I wasn't calling you again because you do not return my calls. This letter goes back to 2015 when my foundation cracked. I wasn't able to meet with you July 17, 2015 due to earwax surgery, and I didn't hear from you until October 1, 2015.

Mr. Munno was sent to my home, and he didn't know anything about the situation. He was recording me & taking pictures of my basement. I was truly naive, thinking this was being done to help me by being in touch with Peiser Co. The supervisor, during the construction, saw my basement after the first rain. At the time of completion, he told me Mr. Dean would be taking care of things. It wasn't until Feb. 8, 2017 that I finally realized no one from the town was going to help me, when Mr. Munno told me it was going to be hard for me to prove that the new bridge "caused my problem". I was living here 32 years and never got a drop of water in my basement until the bridge was in construction. Those metal beams being barged into the ground (see pictures) caused the homes here to shake and my foundation problem. Wow, what a coincidence!!

It was at Walt's wake, Nov. 2014 that you gave me your card and told me to call you if I had any problems. You could have done it for Walt, afterall he was 1 of the best workers you ever had!

My attorney got me in touch with Assemblywoman, Ellen Jaffe's office on March 5, 2018. It was March 26, 2018 that they told me, you were getting in touch with me and I was back to where I started from - you, not keeping your word.

This is my 3rd year, using a sump pump after being here for 36 years. The water from the pump goes out toward the sidewalk on Oak Tree Rd. and between the water, rain and clogged catch basin all my plantings and mulch and stones are gone. Everyone praised Walt & I for having the best looking sidewalk and now it is a disgrace and I don't care!

I just had to let you know how badly I've been treated and had no other way to do so. We could have met and come up with a solution. I do hope you do not believe in Coincidence again.

I would like to meet with Mr. Day, alone, because after all these years I am a tax payer, a widow of a town employee and resident of Orange town for 75 years!!

cc: Mr. Chris Day

Sincerely
Marie Lucas



TOWN ATTORNEY'S OFFICE

INTER-OFFICE MEMORANDUM

DATE: April 23, 2019

TO: Rosanna Sfraga, Town Clerk (with originals)

cc: Town Board Members (w/o encl.)
Kimberly Allen, Administrative Secretary to the Supervisor (w/o encl.)
Ellie Fordham, Secretarial Assistant II, DEME (w/o encl.)

FROM: Dennis D. Michaels, Deputy Town Attorney

RE: Certificate of Plumbing Registration (Sewer Work) 2019

The following applicant is qualified, pursuant to the qualification certificate received from Eamon Reilly, Commissioner of the Department of Environmental Management and Engineering (original attached), and the bond and insurance certificates having been reviewed and approved (originals attached), from a legal standpoint, by the Office of the Town Attorney.

Harris Construction of Pearl River, Inc.
37 West Washington Avenue
Pearl River, NY 10965
Tel.: 845-735-3609

This Certificate of Registration has been placed on the next Regular Town Board Meeting agenda scheduled for April 30, 2019.

Should you have any questions, please do not hesitate to contact this Office.

encl.



TOWN ATTORNEY'S OFFICE

INTER-OFFICE MEMORANDUM

DATE: April 23, 2019

TO: Rosanna Sfraga, Town Clerk (with originals)

cc: Town Board Members (w/o encl.)
Kimberly Allen, Administrative Secretary to the Supervisor (w/o encl.)
Ellie Fordham, Secretarial Assistant II, DEME (w/o encl.)

FROM: Dennis D. Michaels, Deputy Town Attorney

RE: Certificate of Plumbing Registration (Sewer Work) 2019

The following applicant is qualified, pursuant to the qualification certificate received from Eamon Reilly, Commissioner of the Department of Environmental Management and Engineering (original attached), and the bond and insurance certificates having been reviewed and approved (originals attached), from a legal standpoint, by the Office of the Town Attorney.

S.H.F. Corporation
23 Briarwood Drive
New City, NY 10956
Tel.: (845) 629-2353

This Certificate of Registration has been placed on the next Regular Town Board Meeting agenda scheduled for April 30, 2019.

Should you have any questions, please do not hesitate to contact this Office.

encl.

Ryan S. Eirand
19 Parkway Dr. North
Blauvelt, NY 10913
Ryeirand@yahoo.com
(845) 590-1468

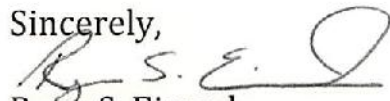
April 10, 2019

Kevin Nulty
Chief
T/O Orangetown Police
26 Orangeburg Rd
Orangeburg, NY 10962



I am writing to formally notify you that I am resigning from my position as a full time Police Officer, from the Town of Orangetown Police Department, as of April 24, 2019. I greatly appreciate the support and the opportunities that the Town of Orangetown Police Department has provided me during my tenure. I wish you and the department all the best in the future.

Sincerely,


Ryan S. Eirand

1. 2006 Ford Crown Vic – 2FAHP71W16X127706 – COLOR BLACK – 88,000 MILE – transmission and drive train issues/beyond serviceable life
2. Kustom HR12 Serial #AA3542 in service 12/1990
3. Kustom HR12 Serial #AA3550 in service 12/1990
4. Stalker ATR Serial #SP008801 in service 05/1998
5. Kustom Talon Serial # T2570 in service 06/2001
6. Stalker ATR Serial # AT78364 in service 07/2002
7. Kustom Falcon Serial # FF12939 in service 10/2015

Recruitment at Retro Fitness (Tappan) - 4/27 and 4/28 - Request for Sign Board Use

Mike Holihan [mholihan@tappanfire.com]

RF# 44046

Sent: Tuesday, April 16, 2019 9:42 PM

To: highwaydept

Cc: Karen Jahnes

Good Evening Mr. Dean,

As you may already know, the future of the Fire Service requires the need to re-establish our recruitment and retention programs at the local fire departments, especially in Orangetown. This year, the Tappan FD has partnered with Sparkill, Orangeburg, Blauvelt and Piermont Fire Departments to host a recruitment event the weekend of 4/27 and 4/28. The event will take place at Retro Fitness in Tappan on Saturday, April 27th from 9 am - 1 pm and Saturday, April 28th from 11 am - 2 pm.

If possible, I am requesting the use of a sign board out front of Retro Fitness and at our fire station (300 Western Highway). Please let me know if this email will suffice or if a formal letter is required.

I thank you in advance for your support,

Michael Holihan
Chief of Department
Volunteer Fire Association of Tappan
914-346-7762

4/17/2019

ADOPT-A-SPOT AGREEMENT

MCMAHON FAMILY /

2 SICKLETOWN ROAD / PEARL RIVER

RESOLVED, that the Town of Orangetown, a municipal corporation, organized under the Town Law of the State of New York, which Town has a place of business at 26 Orangeburg Road, Orangeburg, NY, expressly authorizes and approves the Adopt-A-Spot Committee, a volunteer organization with Martin McMahon Jr., Una McMahon, Nora McMahon, Ashling McMahon, Orla McMahon, and Martin McMahon III as part of the Adopt-A-Spot Committee to contribute toward the development and maintenance of a more attractive and litter-free Town Highway R.O.W. segment as described in the Highway Work Permit as Town Property located at 2 Sickletown Road, Pearl River, NY, otherwise known as the "SPOT," by performing necessary and/or desired clean-up activities, as particularly set forth in and pursuant to the terms and conditions of the Town of Orangetown Highway Department Adopt-A-Spot Agreement between the Town of Orangetown Highway Department and "McMahon Family" Adopt-A-Spot Committee, Dated: April 30, 2019.

McMahon

**THE TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT
ADOPT-A-SPOT AGREEMENT**

The Orangetown Highway Department, having offices at 119 Route 303, Orangeburg, New York, 10962, hereafter called the "Department" and the organization known as the following and using the mailing address of:

Hereafter called the "GROUP", recognize the need for and desirability of a more attractive and litter-free Town Highway R.O.W. segment described in the Highway Work Permit, hereafter known as the "SPOT", and are entering into this Agreement to enable the GROUP to contribute toward the effort of maintaining the appearance of the SPOT. By signature below, the GROUP acknowledges the hazardous nature of the activity and agrees to the following terms and conditions:

1. No participants' vehicles may be parked on the travel lanes or shoulders of a highway while engaged in clean-up activities.
2. Activities permitted are of a roadside maintenance nature, including, but not limited to litter pick-up, brush control and cutting, tree trimming and planting, and maintaining approved vegetation, except as modified by the Department Representative.
3. The GROUP will organize and supervise all activities.
4. The minimum age of GROUP members to be eligible for participation in the Adopt-A-Spot program is fifteen (15) years of age.
5. The GROUP will organize and conduct a "safety briefing". Each day that that work is done in the adopted area, a designated safety person must review the safety checklist and have participants sign the safety signature sheet. The designated safety person's sole responsibility must be assuring the safety of the workers and the traveling public. The Department will provide a representative to present the safety the safety briefing for the first meeting, and after that a designated person from the GROUP shall conduct such briefings.
6. All participants must attend the safety briefing before participating in the field activity. The briefings should be held on-site to ensure that all participants are in attendance.
7. The Department will provide for disposal of collected waste from location specified in the permit.
8. The GROUP will conduct activities at a frequency which will enhance the attainment of the goal, which is to provide a park-like appearance within the adopted SPOT. Except as modified by the Department Representative, minimum frequency of pick-up within the SPOT is four (4) times a year with the first pickup occurring in the April-May "Spring Clean-Up" time period.
9. The GROUP will obtain a Highway Work Permit from the Department. The Department will waive the permit fee and each Group participant (or parent or guardian if participant is 15 to 18 years old) will sign and date the "Adopt-A-Spot General Release" protecting the Town, to be kept on file in the Department for the duration of the Highway Work Permit.
10. The Department will publicize the execution of this agreement and will highlight it at various periods thereafter.

11. The department will furnish and erect Adopt-A-Spot signs at the adopted Highway SPOT.
12. The Department will continue to apply it's assets in the maintenance of the Highway.
13. This agreement shall be for a two year period commencing on _____, 20 ____, and terminating at 12:01 a.m. on _____, 20 ____.

Notwithstanding any other provision of this agreement, if in the sole judgment of the Department, it is determined that the GROUP is not meeting the terms and conditions of this Agreement, upon 30 days notice, or summarily if based upon unsafe activity, the Department may terminate this agreement as otherwise provided herein, and take such other action as it deems appropriate.

The Department recognizes the GROUP as the adopting organization for the SPOT, and the GROUP accept the responsibility of picking up litter on the adopted facility and of promoting a litter free environment in the community for the term of this agreement.

McMahon Family
Name of Group/Organization

Sean Martin McMahon
Signature of Organization Leader

UNA/MARTIN McMahon
Organization Leader (Name) (Please Print)

Department Representative
Orangetown Highway Department

Department Representative
Daytime Telephone Number

TOWN OF ORANGETOWN HIGHWAY DEPARTMENT

**ADOPT-A-SPOT
DAILY WORK PARTY SIGN OFF FORM**

Work Date: _____

Club Name: _____

Club Safety Representative: _____

- No work will begin until ALL signs and cones are in place.
- No crossing of pavement when traffic would have to slow down or accommodate crossing.
- Do not park on the Right-of-Way.
- All workers will wear a hard hat, proper footwear, long pants, and a safety vest or orange shirt.
- Proper eye and hearing protection shall be worn when appropriate.
- The Right-of-Way must be cleared of litter ahead of any mowing or mechanical brush operation.
- When mowing adjacent to pavement, grass or debris shall not be thrown on pavement or into traffic.
- When working close to the road way, always have one person watching traffic; work shall progress facing traffic.
- No work shall be done on pavement or shoulders.
- Stop working in inclement weather.
- Do not remove hazardous substances-**NOTIFY HIGHWAY DEPARTMENT.**

REMEMBER-You are working in a dangerous environment-A PUBLIC HIGHWAY!!

I have read and will follow the above Safety Rules:

_____	_____
_____	_____
_____	_____

TOWN OF ORANGETOWN HIGHWAY DEPARTMENT

**ADOPT-A-SPOT
GENERAL RELEASE**

KNOW ALL MEN BY THESE PRESENTS, that I,

MARAH/UNA MCMAHON (Participant's Name)

2 SICKLESTOWN RD (Street Address)

PEARL RIVER NY 10915 (Town, State, Zip)

in consideration of \$1.00 payment which is hereby waived, and other good and valuable consideration give by the Town of Orangetown, for myself and my representative in any capacity, release and discharge the Town of Orangetown, Orangetown Highway department and its officers and employees their representatives, successors and assigns, from all causes of action, controversies, claims, judgments or liabilities I may now have or may hereafter have against said Town, Department and its officers and employees arising out of my participation in the Adopt-A-Spot Program developed by the Town of Orangetown Town Board pursuant to Resolution ___ of _____.

IN WITNESS WHEREOF, I have executed this release on _____ (Date).

(Signature)

(Print Name
of Signatory)

TOWN OF ORANGETOWN HIGHWAY DEPARTMENT

ADOPT-A-SPOT
DATA SHEET

Group Name: McMahon Family

Address: 2 Sickletown Rd Pearl River NY 10965

1st Contact Person: _____

Name: Martin McMahon

Name: Una McMahon

Address: 2 Sickletown Rd

Address: 2 Sickletown Rd

PEARL RIVER

PEARL RIVER

Phone:

cell Home (617) 992-1285

cell Home (845) 270-4641

Work () _____

Work () _____

SPOT LOCATION: (Street name, nearest cross streets, house numbers (if known)
closest landmarks, if any)

End Blue Hill Road, corner of Sickletown Rd
and Convent Road.

House # 2 Sickletown Rd Pearl River

Number of Group Participants: 6

Dates of Commitment: 4/1/19 to _____

Attach Group Charter (if Available)

TOWN OF ORANGETOWN HIGHWAY DEPARTMENT

ADOPT-A-SPOT PROTOCOL

1. Volunteer groups or organization shall apply to the Orangetown Highway Department for participation in the ADOPT-A-Spot Program by submitting a completed ADOPT-A-SPOT Data Sheet.
2. If the proposed SPOT is deemed appropriate for the Program by the Superintendent of Highways, the Orangetown Highway Department shall refer all acceptable applicants to the Town Board for screening and approval for participation in the Town of Orangetown ADOPT-A-SPOT Program.
3. Upon screening and approving said applicants, the Orangetown Highway Department shall forward copies of:
 - a. A Town of Orangetown Adopt-A-Spot Agreement indicating the applicant Group has been screened and approved.
 - b. Adopt-A-Spot Program general releases signed by each Group member participating in the program.
4. The Superintendent of Highways of the Orangetown Highway Department shall review the Agreements, and upon approval of same forward the Agreements to the Town Board for official ratification.
5. The Adopt-A-Spot Program will be administered by the Orangetown Highway Department after final ratification of agreements by the Town Board.
6. The Town Board will appoint the group members to the Town of Orangetown Adopt-A-Spot Committee.

RECEIVED

DEC 30 2018

TOWN OF ORANGETOWN
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY

PERMIT # 18-SP-02

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

EVENT NAME: Gran Fondo New York / Campagnolo GFNY World Championship

RECEIVED
MAR 29 2019
Orangetown Police Department

APPLICANT NAME: Lidia Fluhme

ADDRESS: 5114 Kennedy Blvd West #16 West New York, NJ 07093

PHONE #: 212-933-4033 CELL # 917-656-2005 FAX #

CHECK ONE: PARADE RACE RUN/WALK OTHER Cycling marathon

The above event will be held on 5/19/19 from 8am to 3pm RAIN DATE: No

Location of event: Northbound: 9W, Rockland Rd, Ferden Ave, Piermont Ave, Main St, Gedney St, 4th Ave
Southbound: Western Hwy, Rail Trail, Kings Hwy, 340, Highland Ave, 9W

Sponsored by: Gran Fondo New York Telephone #: 212-933-4033

Address: 5114 Kennedy Blvd West #16 West New York, NJ 07093

Estimated # of persons participating in event: 6000 vehicles 50

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:

Lidia Fluhme 5114 Kennedy Blvd West #16 West New York, NJ 07093 917-656-2005
Uli Fluhme 5114 Kennedy Blvd West #16 West Nee York, NJ 07093 646-468-1578

Signature of Applicant: *[Signature]* Date: 12/27/18

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS)

Letter of Request to Town Board requesting aid for event - Received On: 12-30-18

Certificate of Insurance - Received On: 3-22-19

FOR HIGHWAY DEPARTMENT USE ONLY:

Road Closure Permit: Y N Received On: X

Rockland County Highway Dept. Permit: Y N Received On: in process

NYS DOT Permit: Y N Received On: in process

Route/Map/Parking Plan: Y N Received On: 12-30-18

RFS #: 43490 BARRICADES: Y N CONES: Y N TRASH BARRELS: Y N OTHER: detour signs

APPROVED: *[Signature]* DATE: 3-26-19

Superintendent of Highways

FOR PARKS & RECREATION DEPARTMENT USE ONLY:

Showmobile: Y N Application Required: X Fee Paid - Amount/Check # will be involved

Port-o-Sans: Y N Other: Using the entire Rail Trail APR 01 2019

APPROVED: *[Signature]* DATE: 3/27/19

Superintendent of Parks & Recreation

FOR POLICE DEPARTMENT USE ONLY:

APPROVED: *[Signature]* DATE: 03/29/19

Chief of Police

** (Please return to the Highway AND/OR Parks Department to be placed on the Town Board Agenda) **

Workshop Agenda Date: 4-30-19 Approved On: TBR #:

RECEIVED
APR 01 2019
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Requesting: detour signs / Police detour for traffic control



Campagnolo
GFNY
WORLD CHAMPIONSHIP
NEW YORK CITY

RECEIVED

DEC 30 2018

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Gran Fondo New York
5114 Kennedy Blvd West #16
Wst New York, NJ 07093
917-656-2005
info@gfny.com
gfny.com

December 27, 2018

Town Supervisor Chris Day
Town Clerk Rosanna Sfraga
Town of Orangetown
26 Orangeburg Road
Orangeburg, NY 10962

Police Chief Kevin Nulty
Sergeant James Sullivan
Officer Harold Johnson II
Orangetown Police Department
26 West Orangeburg Road
Orangeburg, NY 10962

Superintendent of Highways James Dean
Helen Wilson
Highways Department
Town of Orangetown
119 Route 303
Orangeburg, NY 10962

Dear Supervisor Day, Rosanna, Chief Nulty, Sgt Sullivan, Officer Johnson, Superintendent Dean, Helen,

Gran Fondo New York requests the approval from the Town Board of the use of town equipment for Gran Fondo New York cycling marathon on Sunday, May 19, 2019.

We are requesting the use of cones, detour signs, barricades and barrels from the Town of Orangetown.

OPD

Thank you,

Lidia Fluhme
Founder and Race Organizer
Gran Fondo New York



RECEIVED

DEC 30 2018

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Gran Fondo New York
5114 Kennedy Blvd West #16
West New York, NJ 07093
917-656-2005
info@gfny.com
gfny.com

December 28, 2018

Town Supervisor Chris Day
Town Clerk Rosanna Sfraga
Town of Orangetown
26 Orangeburg Road
Orangeburg, NY 10962

Police Chief Kevin Nulty
Sergeant James Sullivan
Officer Harold Johnson II
Orangetown Police Department
26 West Orangeburg Road
Orangeburg, NY 10962

Superintendent of Highways James Dean
Helen Wilson
Highways Department
Town of Orangetown
119 Route 303
Orangeburg, NY 10962

Superintendent of Parks and Recreation Aric Gorton
81 Hunt Road
Orangeburg, NY 10962

Dear Supervisor Day, Rosanna, Chief Nulty, Sgt Sullivan, Officer Johnson, Superintendent Dean, Helen, Aric,

Thank you for your support of Gran Fondo New York over the past eight years. GFNY has held eight successful annual editions of the race that receives praise not only from locals, but also from around the world. Without your support and the close collaboration with a multitude of local agencies, the event would not be possible.

Since 2014, GFNY has expanded to a global series of events, with the NY-NJ race becoming the GFNY World Championship race. The Campagnolo GFNY World Championship race attracts cyclists from 93 countries and 42 US states. It's the premier cycling event in North & South Americas - the largest in terms of participation, media coverage and global attention.

The 2019 edition will continue the charity element from 2016-2018, focusing on local non-profit organizations. Benefitting organizations include all local EMS Corps, Stony Point PAL, FBI Explorers, Customs Explorers, DEA Explorers and the Chapel of St. John the Divine in Tomkins Cove. We're looking to add more local organizations over the coming months.

The challenging 100-mile route for May 19, 2019 will be largely the same as in 2018: from GWB to Bear Mountain to Fort Lee along the most unique cycling course in the world. The fastest man and woman win high-end road bikes. However, many athletes simply participate as a personal challenge - to do their best or even just finish within the cutoff time. Hundreds of people will be raising money for their chosen causes, including Children's Rights, Jawonio, The New York Foundling, Challenged Athletes Foundation, and others.

Same as in the past eight years, we will pay the related police overtime fees to cover the expenses of the event. We also make donations to all the local Volunteer Ambulance Corps who assist with the event.

As part of the organizational and permit process, we are working with PANYNJ, NJ DOT, NYS DOT, Palisades Interstate Park Commission, Harriman State Park, Rockland County, Fort Lee, Englewood Cliffs, Edgewater, Alpine, every town in Rockland County: Orangetown, Clarkstown, Haverstraw, Ramapo and Stony Point and many Rockland County Villages.

We will provide the Town of Orangetown with a Certificate of Insurance in February 2019.

OPD

Orangetown Police at GFNY

GFNY requests assistance from Orangetown Police to control traffic to enable the cyclists to ride on a traffic-moderated course for May 19, 2019. We plan a similar route to GFNY 2018, with the change of utilizing the entire rail trail in 2019. We will be coordinating the route and logistics details with Sgt Sullivan.

Route Marking

GFNY crew will begin marking the route of GFNY starting Wednesday, May 8, 2019. Signs will include temporary road marking for turns, signs at eye level that mark turns or caution, mile markers (every 20 miles), aid station signs, water-based paint road markings and some sponsored fence signs where permitted. As in the past years, all signs will be posted in areas that do not affect visibility of the roads/intersections/traffic. All signs will be removed by Monday, May 20, 2019.

Background About the Event

- **MEDIA:** Cyclists from all over the world attend the event and it receives global media coverage from 33 cycling magazines in 17 languages. National tv, newspaper and magazine media have covered the event.
- **COURSE:** The event starts on the George Washington Bridge, travels along Route 9W and up to Bear Mountain, the featured climb of the event. The event finishes on Hudson Terrace in Fort Lee, NJ. The event showcases the George Washington Bridge, charming towns in NY/NJ and beautiful nature.
- **HEALTH BENEFITS:** GFNY promotes and reinforces healthy lifestyles for the participants and spectators. Holding participatory events such as this encourages people to set goals, get in shape and experience the great outdoors.
- **CHARITY:** GFNY makes donations to non-profits based in NY/NJ who provide volunteers at GFNY aid stations, pre-race registration or the finish village. Some GFNY riders choose to raise funds for their chosen causes as part of their participation in GFNY.
- **ECONOMIC IMPACT:** GFNY holds free weekly group rides for registered participants to prepare for the event utilizing the GFNY route and supporting local bakeries, coffee shops, bike shops and other local businesses. For race day, we source local products and services from area businesses.
- **TOURISM:** Dozens of tour operators bring hundreds of riders and families to the NY/NJ region. Thousand of other GFNY riders and families book their travel individually and boost sales at local businesses like hotels, restaurants, transportation companies and stores.

Conclusion

Please let me know if we can answer additional questions pertaining to the event. I can be reached at 917-656-2005 or at info@gfny.com. The event's website is gfny.com.

We look forward to working with you in organizing a safe and successful event.

Warm regards,



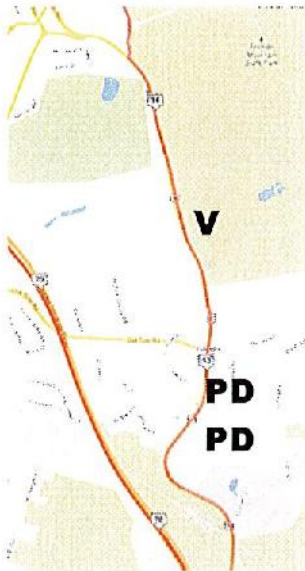
Lidia Fluhme, Founder and Race Organizer
Gran Fondo New York

Proposed Route

NORTHBOUND

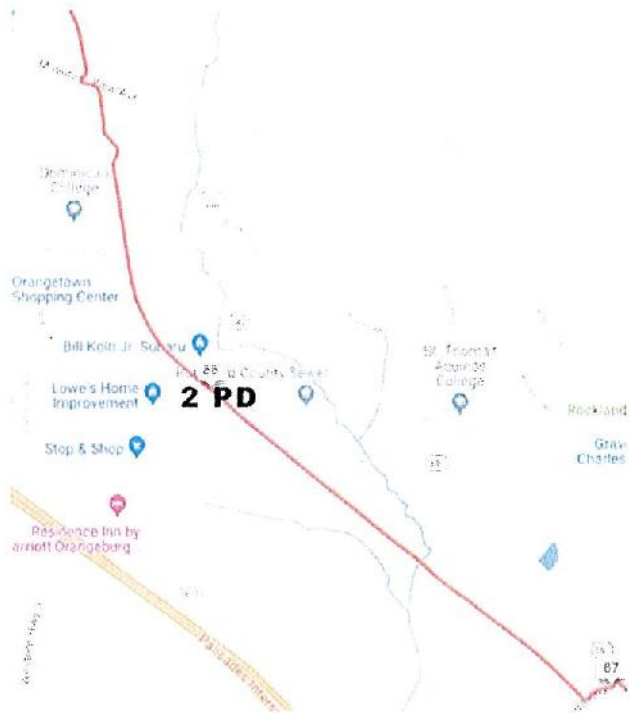
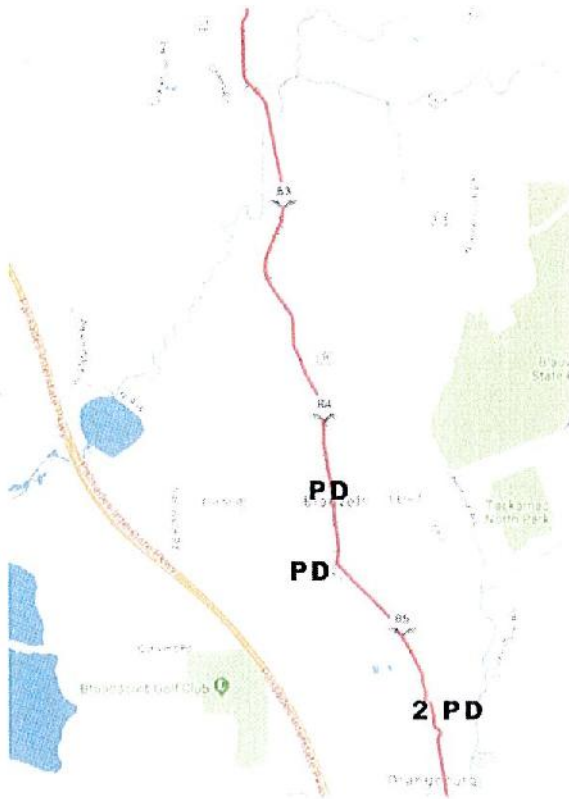
Route	Mile (approx.)	First cyclist	Last cyclist	Existing control	PD/ Volunteer	Contact
Continuing on 9W	14	7:35	8:50			
Straight past Oak Tree Road	14	7:35	8:50	Light	2 PD at Oak Tree & 1 PD at Closter	James Sullivan 845-359-3700
Straight past IBM entrance	14	7:35	8:50		V	

EMS ORAN	Pete Roimisher Deputy Chief	70 Independence Avenue Tappan, NY 10983	T: 845-359-3030 deputychief@soacems.org	C: 914-318-4933
-------------	--------------------------------	--	--	-----------------



SOUTHBOUND

Route	Mile (approx)	First cyclist	Last cyclist	Existing control	PD/ Volunteer	Contact
Straight across Eric St	84	10:10	3:20	Light	PD	James Sullivan 845-359-3700
Enter bike path on Blauvelt Rd	84	10:10	3:20	Light	PD	
Crossing of Mountainview Road	85	10:15	3:30	Light	PD	
Continue on rail trail	86	10:20	3:40	ROW	2 PD	
Crossing of Greenbush Rd	86	10:20	3:40	ROW	2 PD	



Parks Dept.

Presence on the Orangetown Parks Rail Trail:

1 timing mat, at the base of the overpass bridge, 4 "broom wagons" 15-person vans, 5 rolling mechanical support cars, 1 rolling mechanical van, 10 marshal & medical motorbikes, 2 Rockland Sheriff cars, Front of Race car, End of Race car.





USACYCL-19

MRODRIGUEZ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/14/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Fairly Consulting Group, LLC 1800 S. Washington, Suite 400 Amarillo, TX 79102	CONTACT NAME: Fairly Group Certificates	
	PHONE (A/C, No., Ext): (806) 376-4761	FAX (A/C, No.): (806) 337-1859
E-MAIL ADDRESS: certs@fairlygroup.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Lexington Insurance Company		19437
INSURER B: Everest National Insurance Company		10120
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

MAR 22 2019

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

INSURED

USA Cycling, Inc.
210 USA Cycling Point, Suite 100
Colorado Springs, CO 80919

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Per Event	X		015375404	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ Excluded
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 3,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS \$			SIBEX00584-181	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 4,000,000
							AGGREGATE \$ 4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Job 2019-34
Endorsement LEXDOC021 (LX0404) SCHEDULE OF NAMED INSUREDS: Event Organizers and/or Promoters are Named Insureds. It shall be a condition of coverage that all organizers/promoters for whom coverage is afforded under this policy execute a USAC Event Permit Application and coverage will be afforded only for the specific event and date(s) on the permit.

The General Liability policy includes a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between a named insured and the certificate holder that requires such status. Please see attached endorsement LX4309 SEE ATTACHED ACORD 101

CERTIFICATE HOLDER Town of Orangetown 26 Orangeburg Road Orangeburg, NY 10962	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

AGENCY Fairly Consulting Group, LLC		NAMED INSURED USA Cycling, Inc. 210 USA Cycling Point, Suite 100 Colorado Springs, CO 80919	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:
(06/14) - Additional Insured - Designated Person or Organization.

Event Number: 2019-34
Event Name: Campagnolo GFNY World Championship NYC
Event Location: New York, NY
Event Date(s): 05/19/2019

ENDORSEMENT

This endorsement, effective 12:01 AM 12/31/2018

Forms a part of policy no.: 015375404

Issued to: USA CYCLING, INC.

By: LEXINGTON INSURANCE COMPANY

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

(Based on CG2026 04/13)

This endorsement modifies insurance provided by the following:

COMMERCIAL GENERAL LIABILITY POLICY

SCHEDULE

Name of Additional Insured Person(s) or Organization(s)

AS REQUIRED BY WRITTEN CONTRACT

Information required to complete this Schedule, if not shown above, will be shown in the Declarations

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;
whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations

All other terms and conditions of the policy remain the same.

A handwritten signature in black ink, appearing to be "J.R.B.", written over a horizontal line.

Authorized Representative

RECEIVED

APR 16 2019

TOWN OF ORANGETOWN
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS

PERMIT # 19-SP-11

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

EVENT NAME: American Cancer Society's Relay for Life of Rockland County

RECEIVED
APR 18 2019
Orangetown Police Department

APPLICANT NAME: Lisa Leote

ADDRESS: 17 Cobble Place, Blauvelt, New York 10913

PHONE #: (845)499-4707 CELL # (845)499-4707 FAX # _____

CHECK ONE: PARADE _____ RACE/RUN/WALK _____ OTHER Relay

The above event will be held on June 8, 2019 from 2PM to 12AM RAIN DATE: NONE

Location of event: Central Avenue Field, Pearl River, New York

Sponsored by: American Cancer Society Telephone #: (845) 440-2522

Address: 121 Executive Drive, New Windsor, New York 12553

Estimated # of persons participating in event: 350-500 vehicles 150-200

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:

Lisa Leote, 17 Cobble Place, Blauvelt, New York 10913

Signature of Applicant: [Signature] Date: 4/15/19

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)

Letter of Request to Town Board requesting aid for event - Received On: 4.16.19

Certificate of Insurance - Received On: 4-16-19

RECEIVED

FOR HIGHWAY DEPARTMENT USE ONLY:

Road Closure Permit: Y N Received On: _____ X

Rockland County Highway Dept. Permit: Y N Received On: _____ X

NYS DOT Permit: Y N Received On: _____ X

Route/Map/Parking Plan: Y N Received On: 4.16.19

RFS #: 44043 BARRICADES: N CONES: Y N TRASH BARRELS: Y N OTHER: Cautin Tape, Message Board, Recycling Trucks

APPROVED: [Signature] DATE: 4/16/19
Superintendent of Highways

APR 24 2019

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

FOR PARKS & RECREATION DEPARTMENT USE ONLY:

Show Mobile: Y N - Application Required: Attached - sending e-Form Fee Paid - Amount/Check # \$400⁰⁰

Port-o-Sans: Y N: 3-regular ADA Other: _____

APPROVED: [Signature] DATE: 4/17/19
Superintendent of Parks & Recreation

FOR POLICE DEPARTMENT USE ONLY:

Police Detail: Y N: Traffic + People Control - OK Items: OPD Color Guard -

APPROVED: CAPT BROWN JCS 129 DATE: 04/23/19
Chief of Police

* NOT AVAILABLE

** Please return to the Highway Department to be placed on the Town Board Workshop **

Workshop Agenda Date: 4.30.19 Approved On: _____ TBR #: _____

Highway Dept.

- 1- Schedule: We will set up Friday, June 7th, continuing Saturday morning, June 9th. Participants will arrive commencing in the late morning on Saturday, June 8th. The event begins 2:00 p.m. on Saturday June 9th and ends at approximately midnight that evening. Clean-up follows right after the event.
- 2- The entire event will take place on the field. Unlike previous years, participants will walk on a track that is entirely on the field. The track does **NOT** extend onto the East Central Ave. sidewalk.
- 3- We are advising participants to use John Street to approach the Franklin Avenue main entrance. The north side of Franklin Ave., adjacent to the field, will be for Handicap Parking and drop-off. Participants will be directed to the Franklin Ave. School lot for parking. The south side of East Central Ave., adjacent to the field, may remain open for parking.
- 4- A dumpster from Marangi Disposal will be placed in the far northeast corner of the field, entering from the gate near E. Central Ave. and John St. All other deliveries will enter from the Franklin Ave. gate at the southwest corner of the field. All gates will remain open throughout the event.

CENTRAL AVENUE FIELD: June 8th, 2019

ITEMS NEEDED:

Wooden Barricades – Leave by Firehouse fence.	6 Boards, 12 legs
Plastic Barricades w/ handicap parking signs	5
Plastic Barricades w/ parking □ □ □ signs	2 cones
Recycling Kiosks	All (15) – spaced around field
Keep Rockland Beautiful Cans	15 – spaced around field
Verticades – Leave by Firehouse fence.	22
Reflective Caution Tape	1 roll + extra (deliver w/ message board)
Extra trash bags	
Message Board @ Franklin Avenue School parking lot entrance.	We will provide message.

Barricade Usage:

- 2 – plastic w/parking signs directing participants into Franklin Avenue Elementary parking lot
- 5 – plastic w/handicap parking dispersed along north side of Franklin Avenue from entrance to field to home plate
- Post “No Parking” on north side of Franklin Avenue from John Street to the firehouse
- OPD will post Franklin Avenue (north side) and set up handicap at 8:00AM
- Extras can be left at firehouse fence for possible use

RECEIVED

APR 16 2019

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT



TOWN OF ORANGETOWN PARKS & RECREATION
81 HUNT ROAD
ORANGEBURG, NY 10962
(845) 359-6503

RE: American Cancer Society Relay for Life of Rockland County

To Whom It May Concern:

This letter is being presented to you on behalf of the American Cancer Society's 2019 Relay For Life of Rockland County, which will be held from Saturday, June 8th from 2:00 p.m. through midnight at Central Avenue Field in Pearl River.

As you may recall, Relay for Life is a mission driven event that takes place in many communities across the country. Teams from businesses, schools and communities come together in support of the fight against cancer. Teams take turns walking around a track and participate in activities, entertainment and ceremonies in which we honor and remember those who have fought cancer. The dollars raised through Relay for Life fund the American Cancer Society's vital cancer research, education, advocacy and patient service programs to defeat this disease.

An list of items we anticipate needing from the Town of Orangetown is below. We appreciate the loan of these items and whatever else you might suggest to make this a safe and successful event.

1. 3 – Regular Porta-Johns
2. 1 – ADA Porta-John
3. 2 – Lights
4. 1 – Showmobile

Sparks Dept.

Thank you for your support in previous years, and thank you in advance for your support this year. If you have any questions, please do not hesitate to contact me by telephone at (845)499-4707 or by e-mail at lisaleote@gmail.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Leete". The signature is stylized and somewhat cursive.

Lisa Leete
Co-Chairperson
American Cancer Society's Relay for Life of Rockland County

RECEIVED

APR 16 2019

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT



TOWN OF ORANGETOWN
ATTN: Town Supervisor
26 Orangeburg Road
Orangeburg, NY 10962

RE: American Cancer Society Relay for Life of Rockland County

Dear Supervisor Christopher Day,

This letter is being presented to you on behalf of the American Cancer Society's 2018 Relay For Life of Rockland County, which will be held from Saturday, June 8th from 2:00 p.m. through midnight at Central Avenue Field in Pearl River.

As you may recall, Relay for Life is a mission driven event that takes place in many communities across the country. Teams from businesses, schools and communities come together in support of the fight against cancer. Teams take turns walking around a track and participate in activities, entertainment and ceremonies in which we honor and remember those who have fought cancer. The dollars raised through Relay for Life fund the American Cancer Society's vital cancer research, education, advocacy and patient service programs to defeat this disease.

An list of items we anticipate needing from the Town of Orangetown is below. We appreciate the loan of these items and whatever else you might suggest to make this a safe and successful event.

1. 4 – Tower Lights
2. 1 – Showmobile (form completed and COI sent to Parks Department)
(2 – Generators for the Showmobile are being donated from Valentine Electric)
3. OPD for Traffic- and People-Control*
4. OPD Color Guard**

} Police Dept.

Thank you for your support in previous years, and thank you in advance for your support this year. If you have any questions, please do not hesitate to contact me by telephone at (845)499-4707 or by e-mail at lisaleote@gmail.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Leote".

Lisa Leote
Co-Chairperson
American Cancer Society's Relay for Life of Rockland County

*For the past few years, we have been denied assistance from the OPD with traffic control and public safety. Last year, Mr. Day, we were so glad to have you participate. I hope you were able to see firsthand, the amount of children that we have there and why are request is vital. Thank you.

**For the past few years, the OPD Color Guard has participated on a volunteer basis. We love having them there! There has been some scheduling conflicts that in the past resulted in a lot of stress and bear minimum numbers. It's my understanding that the Color Guard can be assigned, which would be very much appreciated. Thank you.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/11/2019

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PRODUCER
Commercial Lines -- (404) 923-3700
USI Insurance Services LLC
3475 Piedmont Road NE, Suite 800
Atlanta, GA 30305-2886

INSURED
American Cancer Society, Inc.
250 Williams Street, NW
4th Floor
Atlanta, GA 30303

CONTACT NAME: Jennifer Lefler
PHONE (A/C, No., Ext): 470-875-0441 FAX (A/C, No): 610-537-1929
E-MAIL ADDRESS: jennifer.lefler@usi.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: ACE American Insurance Company	22667
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

APR 16 2019
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

COVERAGES CERTIFICATE NUMBER: 14124978 REVISION NUMBER: See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			HDOG71210170	09/01/2018	09/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 2,500 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 25,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: COIR00009379 Relay For Life of Rockland Central Avenue Field June 8, 2019 (mm)

Evidence of Insurance

CERTIFICATE HOLDER	CANCELLATION
Town of Orangetown 26 W. Orangetown Rd Orangeburg, NY 10962	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Anna Maddy</i>



Application for Showmobile Use

Showmobile Requirements

Applications must be submitted to the Parks & Recreation Office no later than 8 weeks prior to your event in order to be placed on a Town Board agenda.

There are two pages to this application. Please read and understand all items listed on page 1 (this page) and upload your certificate of insurance.

Click "next" to advance to page 2 and fill out all requested information.

Upload Certificate of Insurance * Town of Orangetown - EOI Completed 4.11.19.pdf 108.46KB

Before completing the Showmobile Request Form, please be aware of the following:

- + The total area needed for the Showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.
- + Showmobile stage measures 28 feet long x 14 feet 7 inches deep x 25 feet high when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle).
- + The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. Additional electrical equipment must be plugged into a separate circuit.
- + The Showmobile must be parked in a relatively level space. The placement of the Showmobile is at the discretion of the Orangetown Parks & Recreation staff. Although every effort will be made to meet requests, this equipment does not go off road, over curbing, on uneven ground or over rough terrain.
- + The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- + The tow vehicle must remain with the Showmobile for the duration of the event.
- + In the event of winds in excess of 30 MPH, the stage canopy must be closed.
- + The Town seal is not to be covered and no nails, staples, tacks or tape may be used to attach any items to the Showmobile)
- + The organization will receive an emailed invoice after their event is complete. Payment is expected no later than 14 days after receipt of invoice.
- + A member of the organization renting the unit must be on site at time of arrival for proper set up as well as time of departure to assure all event tasks have been completed (i.e. removal of equipment)
- + Any changes/cancellations (unless otherwise agreed upon) to the event must be made 24 hours in advance by contacting Mark Albert at malbert@orangetown.com.

Additional Requirements:

- + Certificate of insurance required. Must name the Town of Orangetown as additionally insured.
- + Rental Costs: \$400.00 plus labor.

Showmobile Application

Event Information

Event/Festival Name * American Cancer Society's Relay for Life of Rockland County

Event Location Name * Central Avenue Field

Event Address *

Street Address	
80 Franklin Avenue	
Address Line 2	
City	State / Province / Region
Pearl River	NY
Postal / Zip Code	Country
10965	United States

Setup Date & Time * 6/8/2019
08:00:00 AM

Take-Down Date & Time * 6/9/2019
01:00:00 AM

Stair Arrangement *

- Right side of stage
- Left side of stage
- Front of stage
- Not Sure

Set-up Info *

Please describe in detail what the stage will be used for and how you intend to set it up. If you have a rain date, please list it here so long as all the information above is the same.

The snowmobile will be used as the center stage of the event. It will host speakers, music, etc.

Applicant Information

Applicant's Name * Lisa Leote

Organization Name * American Cancer Society's Relay for Life of Rockland County

Organization Address * 17 Cobble Place

Organization City * Blauvelt

Organization State * NY

Phone (w) * 8454994707

Phone (c) * 8454994707

Email * lisaleote@gmail.com

Signature *



By checking this box and submitting this form, I acknowledge I have read, understand, accept, and agree to the above terms and conditions.

*

I accept the terms and conditions

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

4/11/2019

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PRODUCER Commercial Lines – (404) 923-3700 USI Insurance Services LLC 3475 Piedmont Road NE, Suite 800 Atlanta, GA 30305-2886	CONTACT NAME: Jennifer Lefler PHONE (A/C. No. Ext): 470-875-0441 E-MAIL ADDRESS: jennifer.lefler@usi.com	FAX (A/C. No.): 610-537-1929
	INSURER(S) AFFORDING COVERAGE	
INSURED American Cancer Society, Inc. 250 Williams Street, NW 4th Floor Atlanta, GA 30303	INSURER A: ACE American Insurance Company	NAIC # 22667
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 14124978**REVISION NUMBER:** See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			HDOG71210170	09/01/2018	09/01/2019	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 2,500
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 25,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: COIR00009379 Relay For Life of Rockland Central Avenue Field June 8, 2019 (mm)

Evidence of Insurance

CERTIFICATE HOLDER

Town of Orangetown
 26 W. Orangetown Rd
 Orangeburg, NY 10962

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Anna Maddy



Portable Toilet Request Form

The Town of Orangetown accepts requests for portable toilets from not-for-profit groups for their events and programs. Applications must be submitted 8 weeks prior to the event. In case of any changes, the organization must contact Mark Albert at malbert@orangetown.com no later than 48 hours prior to the event.

Event Information

Event Name * American Cancer Society's Relay for Life of Rockland County

Event Location Name * Central Avenue Field

Event Address *

Street Address	
80 Franklin Avenue	
Address Line 2	
City	State / Province / Region
Pearl River	New York
Postal / Zip Code	Country
10965	United States

Event Date * 6/8/2019
08:00:00 AM

Set-up Info * Please describe the exact location the units should be placed on the event site
Same location as last year. In the corner by Franklin Ave and the Fire House.

Number of regular units required * 4

Number of ADA units required * 2

Total Number of units required * 6

Applicant Information

Applicant First Name * Lisa

Applicant Last Name * Leote

Organization Name * RFL

Organization Not For Profit? * Yes
 No

**Organization
Address ***

Street Address

17 COBBLE PL

Address Line 2

City

Blauvelt

Postal / Zip Code

10913

State / Province / Region

New York

Country

United States

Phone (w) *

8454994707

Phone (c) *

8454994707

Email *

lisaleote@gmail.com

Signature *

A handwritten signature in black ink on a light gray rectangular background. The signature is stylized and appears to be 'Lisaleote'.

TOWN OF ORANGETOWN

REQUEST TO ATTEND CONFERENCE, MEETING, SEMINAR OR SCHOOL

(Complete and forward to Finance Office. Retain copy for your records.)

REQUESTING DEPARTMENT: DEME DATE: 3/13/19

NAME(S) OF PERSON(S) TO ATTEND: Vincent Matthew

CONFERENCE, ETC. - NAME & LOCATION: Grade 4 Management - Morrisville State College

CONFERENCE, ETC. DATE(S): 8/27/19 - 8/29/19

WHAT DO YOU EXPECT TO GAIN FROM ATTENDANCE (ATTACH COPY OF BROCHURE): To become a better operator, contact hours to maintain my Grade 3 certification and to have the ability to obtain a Grade 4 certification when the plant is upgraded.
DATE(S) LAST ATTENDED A SIMILAR CONFERENCE, ETC.: 8/3/15 - 8/7/15

ESTIMATED EXPENSES:

Item	Charge to:		Total
	Schls & Confs	Travel Exp*	
Registration Fee	\$ <u>450.00</u>	\$ _____	\$ _____
Lodging	_____	<u>225.00</u>	_____
Meals	_____	<u>105.00</u>	_____
Travel	_____	<u>352.24</u>	_____
Other	_____	_____	_____
Total	\$ <u>450.00</u>	\$ <u>682.24</u>	\$ <u>1132.24</u>

*Use if only travel expense involved

REMAINING BALANCE IN .441 Account: \$ _____

IF TRAVEL ONLY, REMAINING BALANCE IN .480 Account: \$ _____

DEPARTMENT HEAD APPROVAL/SIGNATURE (if not an attendee): [Signature]

FINANCE OFFICE VERIFICATION OF FUNDS AVAILABILITY: .441-\$ _____ .480-\$ _____

TOWN BOARD ACTION: Approved _____ Disapproved _____ Date: _____



[Courses \(/courses/\)](#) > [Grade 4 Management \(/courses/detail.aspx?id=9\)](#)

Grade 4 Management

Dates

- Sep 5 - 7, 2018
- Apr 8 - 10, 2019
- Aug 27 - 29, 2019

Description

This 18-hour course is designed and approved by the New York State Department of Environmental Conservation to prepare those persons wishing to attain the highest level of Wastewater Operator Certification. This course is a mixture of lecture and classroom interactive activities. All other requirements for certification must be met prior to taking this course. The textbook for the course is *Manage for Success*, by the University of California at Sacramento. The book is available directly from the Morrisville State College Bookstore. It can be ordered in advance by calling (315) 684-6073 or can be purchased when you arrive on campus for the course.

Topics covered during this course include:

Grant Management Skills
Contract Management Skills
Budgeting and Financial Skills
Regulatory Knowledge
Political Relations
Media Relation Skills
Public Education Programs
Public Speaking

Prerequisites

none

Price

\$450

[Register for courses \(/courses/register.aspx?categoryId=1\)](#)

Contact Us

Environmental Training Center
Morrisville State College
Crawford Hall, 3rd Floor
Morrisville, NY 13408

Phone: 315-684-6082

Fax: 315-684-6609



Facebook (<https://www.facebook.com/EnvironmentalTrainingCenter>)



Twitter (<https://twitter.com/etcmorrisville>)

COSTS FOR VINCENT MATTHEW TO ATTEND A 3 DAY COURSE,
"GRADE 4 MANAGEMENT"
AT THE MORRISVILLE STATE COLLEGE FROM 8/27 – 8/29/19

Registration:	\$450.00
Textbook (Already have it):	\$0.00
Lodgings (\$75 Per Night for 3 Nights):	\$225.00
Meals (\$35 Per Day for 5 Days):	\$175.00
Travel expenses (571.6 miles) (Toll \$20.72 Round Trip) (Rate: \$0.58 mile as per finance department 3/13/2019)	\$352.24
TOTAL COST:	\$1202.24

VINCENT MATTHEW

-TOLLS: 1 WAY = \$10.36 (E-ZPASS)

RD TRIP = \$20.72

-MILEAGE:

HOME TO BRAE LOCH INN:

1 WAY = 262 MILES

TOTAL RD TRIP = 524 MILES

BRAE LOCH INN TO COLLEGE:

1 WAY = 11.9 MILES

RD TRIP = 23.8 MILES

TOTAL 2 DAYS = 47.6 MILES

TOTAL MILEAGE @ \$0.58/MILE x 571.6 MILES = \$331.52

TOTAL TRAVEL EXP = \$352.24

Thruway Authority

Toll and Distance Calculator

**Tolls from
Exit 12 - (I-87 - NYS Thruway) - West Nyack - NY Route 303 - Palisades Center Drive
to
Exit 34 - (I-90 - NYS Thruway) - Canastota - Oneida - Chittenango - NY Route 13**

Additional E-ZPass discount plans are available for commuters, motorcycles, motorhomes And other vehicles.
The table below represents your anticipated tolls.

TOLLS FOR A CLASS 2L VEHICLE

INTERCHANGES	CASH & OUT OF STATE E-ZPASS TOLLS	NY E-ZPASS TOLLS
Spring Valley Cashless Toll (Northbound Toll For Commercial Vehicles Only) This is a cashless tolling facility. Tolls will be collected by E-ZPass or Tolls by Mail. The Tolls by Mail rate is equivalent to the cash rate. No cash will be collected at this location.	No Toll	No Toll
Woodbury Toll Barrier to 34 - (I-90 - NYS Thruway) - Canastota - Oneida - Chittenango - NY Route 13 (a ticket will be issued)	\$10.90	\$10.36
Total	\$10.90	\$10.36
E-ZPASS CUSTOMERS WILL SAVE \$0.54. DISCOUNT APPLIES TO E-ZPASSNY ACCOUNTS ONLY		

Approximate Distance: 242.7 miles

Calculate return tolls for Canastota - Oneida - Chittenango - NY Route 13 to West Nyack - NY Route 303 - Palisades Center Drive -X2 R.T.

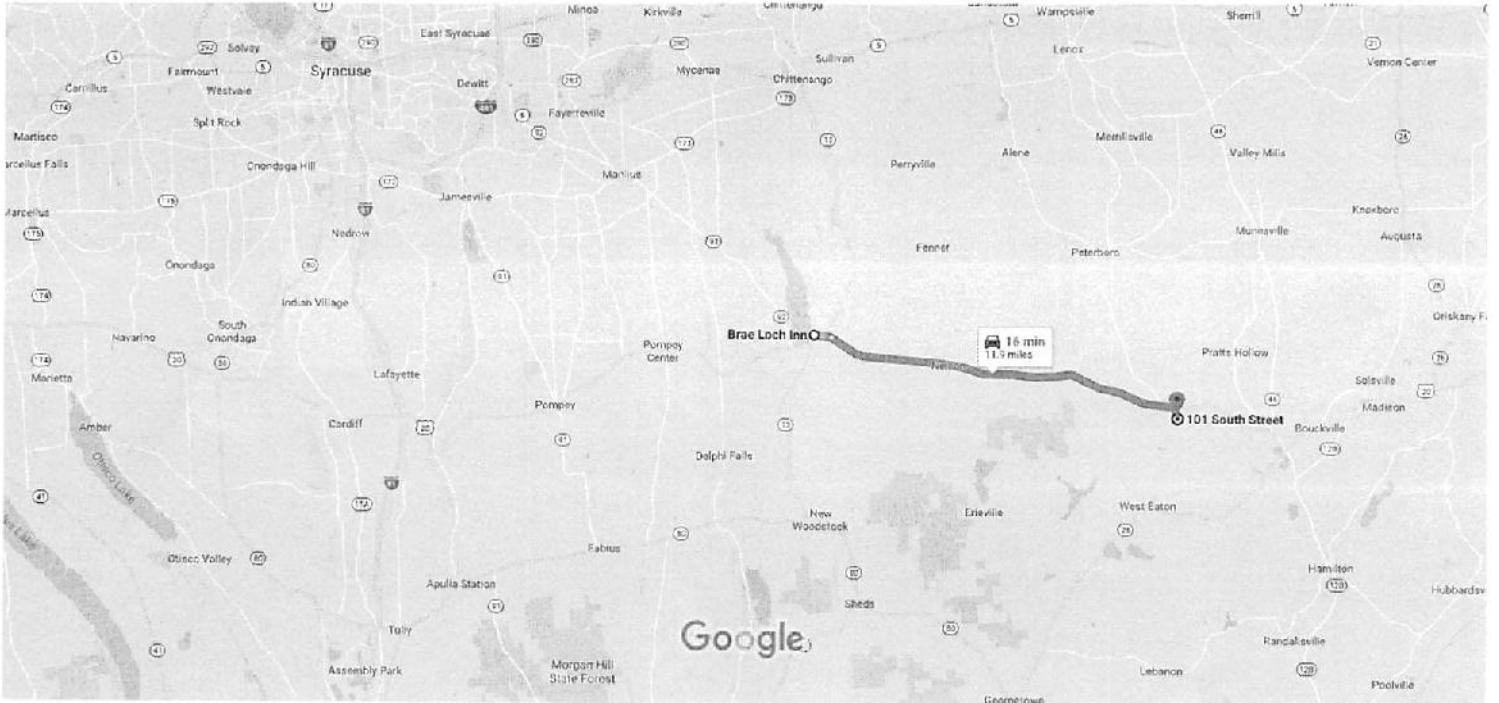
\$20.72

ALONG YOUR TRIP, YOU WILL PASS THE FOLLOWING SERVICE AREAS

SERVICE AREA	MILEPOST
Sloatsburg Service Area	Milepost 33
Plattekill Service Area	Milepost 65
Malden Service Area	Milepost 103
New Baltimore Service Area	Milepost 127
Pattersonville Service Area	Milepost 168
Iroquois Service Area	Milepost 210
Schuyler Service Area	Milepost 227

Back

Google Maps Brae Loch Inn to 101 South St, Morrisville, NY 13408 Drive 11.9 miles, 16 min



Map data ©2019 Google 2 mi



via Hwy 20 E

15 min without traffic

16 min

11.9 miles

$$\begin{array}{r} X 2 \\ \hline 23.8 \end{array}$$
 Round Trip

$$\begin{array}{r} X 2 \\ \hline 47.6 \end{array}$$
 Day 1 R.T.
 Day 2 R.T.
~~Day 3 One Way~~

Day 3 will be included in the travel from hotel to home. The School is along the route,

87 Lester Dr, Tappan, NY 10983 to Brae Loch Inn

Drive 262 miles, 4 h 5 min



Map data ©2019 Google 20 mi



via I-87 N and I-90 W

4 h 5 min

3 h 56 min without traffic

262 miles

⚠ This route has tolls.

X 2

524 Round Trip

From: The Brae Loch Inn [communications@resnexus.com]

Sent: Wednesday, March 13, 2019 1:33 PM

To: Vincent Matthew

Subject: The Brae Loch Inn - Confirmation #102031

Wednesday, Mar 13, 2019

Dear Vicent,

We look forward to your visit and want you to know that we will do everything possible to make your stay pleasant and enjoyable.

Your confirmation number is: #102031. We have you confirmed for:

RESERVATION INFORMATION (#102031) - VICENT MATTHEW

Vicent Matthew	8452709879
Town of orangetown	Estimated Arrival - --
127 rt 303	
Orangeberg, Ny 10962	
vmatthew@orangetown.com	
Waste Water Treatment Special	\$225.00
11 Royal Stewart	
Mon, Aug 26, 2019 — 2 Adults	
Tue, Aug 27, 2019 — 2 Adults	
Wed, Aug 28, 2019 — 2 Adults	
→ Depart: Thu, Aug 29, 2019	
	Sub Total: \$225.00
	Tax Total: \$0.00
	Total: \$225.00

Our Policies:

The Brae Loch Inn is an exclusive property where every guest reservation is both important and special to us. If your travel plans change and you must cancel your reservation, please call us at least 10 (ten) days* prior to your arrival date to cancel your reservation. Please cancel by phone. Email cancelations cannot be guaranteed.

A deposit of one night stay is charged to your credit card, at the time of booking.

In the unlikely event that you must cancel with less than ten (10) days* notice, shorten your stay or check out early, please understand that we must ask you to take responsibility for your entire reservation.

Rates/policies are subject to change and vary during high impact periods and special requests. *A 30 day cancellation notice is required on whole house bookings and for some holidays and special events.

Check-in: 2:00 PM - 9:00 PM. If arriving outside of check-in times, please call to make arrangements.

Check-out: 11:00 AM.

Absolutely No Smoking inside; however designated outdoor smoking areas are available.

From: etc@morrisville.edu [etc@morrisville.edu]

Sent: Wednesday, March 13, 2019 12:56 PM

To: Vincent Matthew

Subject: Thank you for your ETC registration on 3/13/2019 12:56:23 PM

Thank you for registering for an ETC course.

Your registration was successfully submitted on 3/13/2019

Registration Details:

You registered for the following courses:

Grade 4 Management on Aug 27 - 29, 2019 :: \$450.00

Your Personal Details:

MATTHEW, VINCENT E

Your DOB: 09/18/1983

Your Employer: TOWN OF ORANGETOWN (DEME)

Other Information:

Your Address: 87 LESTER DR

Your City: TAPPAN

Your State: NY

Your Zipcode: 10983

Work Address: 127 ROUTE 303

Work City: ORANGEBURG

Work State: NY

Work Zipcode: 10962

Contact Information:

Email: VMATTHEW@ORANGETOWN.COM

Your Phone: 845-270-9879

Work Phone: 845-270-9879

Fax:

Payment Information:

Total Payment: \$450.00

Payment Type: povoucher

Mail Payment To:

Morrisville State College

Environmental Training Center

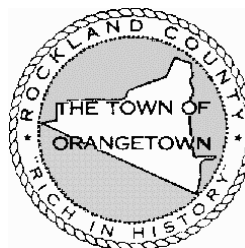
Crawford Hall

Morrisville, NY 13408

This email is your receipt and should be saved for your records.

**TOWN OF ORANGETOWN
FINANCE OFFICE MEMORANDUM**

TO: THE TOWN BOARD
FROM: JEFF BENCIK, *DIRECTOR OF FINANCE*
SUBJECT: AUDIT MEMO
DATE: 04/26/19
CC: DEPARTMENT HEADS



The audit for the Town Board Meeting of 4/30/19 consists of 5 warrants for a total of \$2,906,229.83.

The first warrant had 1 vouchers for \$17,890.40 and was for Worker's Comp Chair.

The second warrant had 10 vouchers for \$10,000 and was for support of local VFW's and Memorial Day Observances.

The third warrant had 2 vouchers for \$31,816.80 and was for golf cart leases.

The fourth warrant had 1 vouchers for \$57,339.90 and was for new air conditioner for Town Hall.

The fifth warrant had 232 vouchers for \$2,789,252.73 and had the following items of interest.

1. Applied Golf Blue Hill (p7) - \$126,250 for management fee.
2. Applied Golf Broadacres (p7) - \$59,500 for management fee.
3. Arthru J. Gallagher (p8) - \$1,036,367.45 for insurance renewals.
4. Berry Burners (p16) - \$12,500 for HVAC service contract.
5. CSEA Employee Benefit Fund (p21) - \$30,308.55 for CSEA dental benefits.
6. Fiber Technologies (p26) - \$6,470 for connectivity.
7. Financial Risk Analysts (p26) - \$6,900 for actuarial services.
8. Fortbrands Services (p28) - \$157,335 for Highway Equipment (bonded).
9. GHD Consulting (p29) - \$16,900 for chlorine reduction.
10. Global Montello (p30) - \$17,226.20 for fuel.
11. Hudson Machinery (p32) - \$5,141.43 for Sewer equipment.
12. Maser Consulting (p45) - \$20,198 for Rt. 303 culvert work (bonded).
13. Met Life (p46) - \$13,360.46 for Police dental insurance.

14. Navistar (p47) - \$88,723.00 for Highway truck (bonded).
15. NYS Dept. of Civil Service (p48) - \$764,049.30 for CSEA Healthcare benefits.
16. Rockland County Dept. of Highways (p55) - \$7,513.54 for security St. Patrick's Day Parade.
17. Schultz Ford (p63) - \$124,993.61 for Highway Equipment (bonded).
18. State Comptroller (p66) - \$49,170 for Justice fins.
19. Tomco Construction (p70) - \$88,571.34 for Homes for Heroes Project.
20. Virtuit Systems (p74) - \$29,217.09 for Central Data programs.

Please feel free to contact me with any questions or comments. Thank you.

Jeffrey W. Bencik
845-359-5100 x2204