

TOWN OF ORANGETOWN WORKSHOP MEETING
Tuesday, September 5, 2017

This Town Board Meeting was opened at _____ p.m.

Councilman Denis Troy_____

Councilman Thomas Diviny_____

Councilman Paul Valentine_____

Councilman Jerry Bottari_____

Supervisor Andrew Stewart_____

Pledge of Allegiance to the Flag

ANNOUNCEMENTS :

- September 5, 2017, 7:00 PM - Police Commission Meeting - Police Department 2018 Budget Presentation
- September 5, 2017 Police Commission Meeting -Town Departments: 7:30 P.M. Personnel; 7:40 P.M. Town Attorney; 7:50 P.M. Town Assessor - 2018 Budget Presentations
- September 7, 2017 - Community Information Meeting on the Orangetown Bike Study, 7:00 PM at Town Hall
- Saturday, September 9, 2017 8:00 A.M. - 12:00 P.M. - Public Meeting - 2018 Budget Presentations by Department Heads
- September 10 - 17, 2017 - Manual Bike Counting Town-wide
- September 11, 2017 at 6:00 P.M - 16th Anniversary of 9/11 - Remembrance Service at the Town Hall Lawn Monument (Chief Nulty - All Are Welcome!)
- September 12, 2017 RTBM - Blauvelt Library, Orangeburg Library, Palisades Library and Tappan Library 2018 Budget Presentations
- September 12, 2017 RTBM - OBZPAE'S 2018 BUDGET PRESENTATION (Rick Oliver/Mike Manzare)
- September 16, 2017 Saturday - 20th Annual Orangetown Police Department Open House 11:00 A.M. - 2:00 P.M. - (Chief Nulty - All Are Welcome)
- September 26, 2017 Workshop - Supervisor's 2018 Budget Presentation
- September 26, 2018 Workshop - Blauvelt Fire Company 2018 Budget Presentation
- Tuesday, October 3, 2017, 8:05 PM - Public Hearing on the Blauvelt Fire District contract
- October 21, 2017 Saturday - RCSWMA Document Shredding - Open to Public from 8:00 A.M. - Noon. The event will be in the parking lot of Town Hall, 26 West Orangeburg Road, Orangeburg, NY (Charlotte Madigan, Town Clerk)
- Tuesday, November 14, 2017, 8:05 PM - Public Hearing on the 2018 Preliminary Budget

PRESENTATIONS:

- NYACK AMBULANCE 2018 BUDGET PRESENTATION
- ROCKLAND PARAMEDICS 2018 BUDGET PRESENTATION
- SOUTH ORANGETOWN AMBULANCE CORP 2018 BUDGET PRESENTATION
- HI-TOR ANIMAL SHELTER 2018 BUDGET PRESENTATION
- ORANGETOWN DEPARTMENT OF ENVIRONMENTAL MANAGEMENT AND ENGINEERING - 2018 BUDGET PRESENTATION

AGENDA ITEMS:

TOWN BOARD

2017 SCHOOL TAX COLLECTION CLOSEOUT PROCEDURES

1.

ACCEPT CUSTOMER IMPLEMENTATION AGREEMENT/NY POWER AUTHORITY/LED STREET LIGHT CONVERSION

2.

ACCEPT CLOSING DOCUMENTS/STREET LIGHTS/ORANGE AND ROCKLAND UTILITIES, INC.

3.

ACCEPT AGREEMENT/VEGETATION MANAGEMENT/J.B. CLARKE RAIL TRAIL (DELONGIS SECTION)/ORANGE AND ROCKLAND UTILITIES, INC.

4.

Authorize Extension of Access Agreement/JPM Chase

5.

TOWN BOARD/IT

PURCHASE MOBILE TABLETS AND REQUIRED SERVICE CONTRACT/OFFICE OF BUILDINGS, PLANNING, ZONING, ADMINISTRATION AND ENFORCEMENT

6. RESOLVED, that upon the recommendation of the Director of Automated Systems, the Town Board authorizes the purchase of five (5) mobile tablets and accompanying software, support, and wireless service for a one-time cost of \$9300 and an annual carrying cost of \$3650. Equipment is for use by Building Inspectors and Code Enforcement Officer. Costs are to be billed to the Office of Buildings, Planning, Zoning, Administration and Enforcement.

TOWN CLERK

TOWN ATTORNEY

TAX CERTIORARI/THOMAS J. KILGANNON III HOLDING CO., INC./165 WASHINGTON STREET, TAPPAN (S/B/L 77.11-3-6)

7. RESOLVED, that upon the recommendation of the Assessor, approve and authorize Dennis D. Michaels, Deputy Town Attorney, to sign the Consent Order regarding the tax certiorari proceeding Thomas J. Kilgannon III Holding Co., Inc. v. Town of Orangetown, et al., Tax Map designation 77.11-3-6 (165 Washington Street, Tappan) for the tax assessment year 2016, for a total refund by the County of \$417, a total refund by the Town of \$1,477 and a total refund by the School District of \$3,818. Interest on the Town's liability as a result of assessment decrease or refund is waived if payment is made within sixty (60) days after a copy of the order based upon the settlement is served on the Town (and Rockland County Finance Dept.).

POLICE/TOWN ATTORNEY

POLICE

**RESIGNATION/ALEXANDROS C.
TSIRONIS/INFORMATION SERVICES AND
RECORDS MANAGEMENT SPECIALIST/POLICE
DEPARTMENT**

8. RESOLVED, that upon the recommendation of the Chief of Police, accept with regret, the resignation of Alexandros C. Tsironis, "Information Services and Records Management Specialist" from the Orangetown Police Department effective August 24, 2017.

HIGHWAY/POLICE

2017 - PRHS Pep Rally & Bonfire

- 9.

**LEND ASSISTANCE/2017 SONS OF ITALY ITALIAN
FEAST/SEPTEMBER 14 THROUGH SEPTEMBER
17, 2017**

10. RESOLVED, that the Town Board hereby authorizes the Town of Orangetown Highway Dept., and Police Dept., to lend assistance which includes the use of cones, barricades, message board, trash cans, plastic fence, & barrels from the Highway Dept., and police detail from the Police Dept., for the Italian Feast to be held from Thursday, Sept. 14 thru Sept. 17, 2017.

**LEND ASSISTANCE/ORANGEBURG FIRE
DEPARTMENT HALLOWEEN PARADE/OCTOBER
31, 2017**

11. RESOLVED, that the Town Board hereby authorizes the Town of Orangetown Highway and Police Departments, to lend assistance which includes barricades & trash bins from the Highway Dept., and Auxiliary Police from the Police Department for the Halloween Parade on Tuesday, October 31, 2017, from 6 pm to 9 pm.

HIGHWAY/PARKS/POLICE

**LEND ASSISTANCE/PRHS PTSA & PRMS PTA 5K
COLOR RUN/WALK FAMILY FUN RUN
EVENT/OCTOBER 1, 2017**

12. RESOLVED, that the Town Board hereby authorizes the Town of Orangetown Highway, Parks and Police Dept., to lend assistance which includes barricades & cones from the Highway Dept., port-s-sans from the Parks Dept., and police detail from the Police Department for the 5k Color Run/Walk Family Fun Run Event on Sunday, October 1, 2017 (raindate: 10/15/17) from 9:30 am to 11:00 am.

**LEND ASSISTANCE/ORANGEBURG FIRE
DEPARTMENT HOLIDAY PARADE/DECEMBER 9,
2017**

13. RESOLVED, that the Town Board hereby authorizes the Town of Orangetown Highway, Parks & Police Departments to lend assistance which includes barricades & trash bins from the Highway Dept., the show mobile & port-o-sans from the Parks Dept., and Auxiliary Police from the Police Department for the OFD Holiday Parade to be held on Saturday, December 9, 2017, from 6 am to 9 pm.

PARKS AND RECREATION

**APPROVE SHOWMOBILE/PEARL RIVER DAY/
OCTOBER 7, 2017**

14. **RESOLVED**, upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board use of the Showmobile by the Pearl River Chamber of Commerce for their Pearl River Day on Saturday, October 7, 2017 at a rental cost of \$400.00 with the organization providing a certificate of insurance listing the Town of Orangetown as additionally insured

**APPROVE SHOWMOBILE/SONS OF ITALY ITALIAN
FEAST/SEPTEMBER 13 THROUGH SEPTEMBER 17,
2017**

15. **RESOLVED**, upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board use of the Showmobile by the Sons of Italy for their Italian Feast from Wednesday, September 13, 2017 to Sunday, September 17, 2017 at a rental cost of \$400.00 with the organization providing

a certificate of insurance listing the Town of Orangetown as additionally insured

**APPROVE SHOWMOBILE/DOMINICAN
COLLEGE/FIRE IN THE SKY/SEPTEMBER 23, 2017**

16. **RESOLVED**, upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board use of the Showmobile by Dominican College for their Fire in the Sky Event on Saturday, September 23, 2017 at a rental cost of \$400.00 with the organization providing a certificate of insurance listing the Town of Orangetown as additionally insured

**APPROVE AID/PORT-O-JOHNS/SOUTH NYACK
TEN-MILER/SEPTEMBER 10, 2017**

17. **RESOLVED**, upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board the rental of 8 porto-john units for the Rockland Road Runners South Nyack Ten Miler on Sunday, September 10, 2017.

**LEND ASSISTANCE/PEARL RIVER HOOK & LADDER
COMPANY/ANNUAL CAR SHOW/SUNDAY,
SEPTEMBER 17, 2017**

18. **RESOLVED**, upon the recommendation of the Superintendent of Parks and Recreation, the Town Board approves lending assistance/two (2) portable toilets for the Pearl River Hook & Ladder Company's annual Car Show on Sunday, September 17, 2017 on the Central Ave. Field, Pearl River, NY.

HIGHWAY

**Approve RFP – Traffic Signal Installation, Design
& Constructions Services**

- 19.

DEME

**D.E.M.E Professional Services for SCADA
Telemetry Upgrade**

20. WHEREAS, DEME has 45 pump stations that requires a telemetry system to transmit malfunctions to the control board at the Wastewater Treatment Plant (WWTP). The current system is antiquated and working on 25 year old analog technology. It is strongly recommended to upgrade this current system and add telemetry at the WWTP.

WHEREAS, DEME contacted Optimum Controls Corp. (OCC) to evaluate the current telemetry system and propose upgrades and new telemetry at the WWTP.

WHEREAS, OCC was determined to be the best selection by a previous DEME Director to install the original Cimplicity telemetry system about 15 years ago for 34 pump stations. This system is currently integrated with the Town's computer system and collects and formats the data for required reports, and will be supported by the manufacturer (GE) throughout it's lifetime. OCC has been servicing and maintaining this system for over 15 years. They have an inherent knowledge of the existing telemetry system that allowed them to provide a proposal that is the most cost effective and efficient method of upgrading and enhancing the telemetry system.

Therefore, upon the recommendation of the Commissioner, accept the OCC proposal to upgrade and enhance the DEME telemetry system for a total of \$375,290.00. There is currently \$92,800.00 in the 2017 budget for this work, leaving a balance of \$282,490.00.

DEME Assistant Plant Operators Salary Change

21. Whereas, Assistant Plant Operators (APO) are vital for the operation and maintenance of the Wastewater Treatment Plant, pump stations and the sewer collection system. Their qualifications are dictated by the New York State Department of Conservation (NYSDEC) and these titles and functions are mandated by the NYSDEC. There is a series of required courses, minimum training, experience, testing and on-going training to maintain an Operator's certification. This is in addition to required Civil Service testing and regulations. There is a shortage of APO partly due to the stringent requirements, high level of responsibility and modest salary.

Whereas, the NYSDEC mandates that a WWTP with a score of 56-75 have either a Chief Operator or APO (minimum grade 2) be present and in responsible charge of the facility. They must respond to any inquiry by the NYSDEC whether it is from an unannounced site visit or other type of correspondence at any time and will be held responsible for full compliance or may face personal fines/imprisonment or loss of certification.

Whereas, the Orangetown WWTP has a score of 72.25. If one more element of treatment is required in the future by the NYSDEC, the WWTP score will most likely exceed 75 and APO will then be required to have a grade 3 certification. There are new conditions in our renewed SPDES permit that will increase the scoring of the WWTP most likely by 2020.

Whereas, it is in the best interest of the Town of Orangetown to employ APO with grade 3 certifications and to create an incentive for other APO to obtain a grade 3 certification. This insures that there are qualified individuals operating and maintaining the WWTP and it's facilities and will safeguard the Town when the scoring of the WWTP is upgraded. This can be done by paying APO a salary commensurate with their levels of responsibility.

Therefore, resolved that Assistant Plant Operators with a grade 3 certification be paid at CSEA contract grade 17.

**Appoint David Alvarez/Assistant Operator
Grade 2 (Wastewater)**

22. **RESOLVED**, that upon recommendation of the Commissioner of DEME, appoint David Alvarez to the position of Assistant Operator grade 2 (Wastewater) CSEA Grade 14 Step 1 at a salary of \$63,977.00 (probationary). This position was vacated due to a retirement and is funded in the budget. This appointment is effective September 18, 2017.

PERSONNEL

**APPROVE APPOINTMENT/JANE SLAVIN,
AIA/DIRECTOR OF THE OFFICE OF BUILDINGS,
ZONING, PLANNING, ADMINISTRATION, AND
ENFORCEMENT/EFFECTIVE SEPTEMBER XX, 2017**

23. **RESOLVED**, that the Town Board hereby appoints Jane Slavin, AIA, to the position of Director of the Office of Buildings, Zoning, Planning, Administration, and Enforcement, effective Sept. xxx. (Compensation terms to be added subsequent to the Sept. 5 TBWS).

**GRANT PERMISSION/DONNA
MORRISON/HUMAN RESOURCE LAW
SEMINAR/OCTOBER 4, 2017**

24. **RESOLVED**, that the Town Board hereby grants permission for Donna Morrison, Human Resources Coordinator, to attend Human Resource Law: What You Need to Know Now seminar, in Poughkeepsie, NY, on October 4, 2017, at a cost of \$349.00, to be charged to

**APPOINT CAITLYNN MORRISON/SENIOR CLERK
(LESS-THAN FULL-TIME) (PROVISIONAL)/
EFFECTIVE SEPTEMBER 6, 2017**

25. RESOLVED, that upon the recommendation of the Town Supervisor, the Town Board appoints Caitlynn Morrison to the position of Senior Clerk (LFT) (provisional), CSEA Grade 5 Step 1, at a pro-rated salary of \$33,474.00 effective September 6, 2017.

TRAFFIC ADVISORY BOARD

NEW BUSINESS

AUDIT

MISCELLANEOUS ITEMS:

ADJOURNMENT:

- Raymond G. Icobelli, Former Deputy Town Attorney, Blauvelt, N
- ADELE SOMMA, MOTHER OF AL SOMMA OF ORANGETOWN HIGHWAY DEPT