

**TOWN OF ORANGETOWN  
REGULAR TOWN BOARD MEETING  
TUESDAY, MARCH 7, 2017**

This Town Board Meeting was opened at \_\_\_\_\_p.m.

Councilman Denis Troy \_\_\_\_\_  
Councilman Thomas Diviny \_\_\_\_\_  
Councilman Paul Valentine \_\_\_\_\_  
Councilman Jerry Bottari \_\_\_\_\_  
Supervisor Andrew Stewart \_\_\_\_\_

***Pledge of Allegiance to the Flag***

**ANNOUNCEMENTS:**

- Proclamation March 2017 Irish Cultural Heritage Month
- Proclamation March 2017 as Women's History Month
- Public Hearing Workshop of March 14, 2017 at 8:00 P.M. Re: PROPOSED LOCAL LAW, AMENDING CHAPTER 43, § 2.1 AND 3.11 AND 3.12, OF THE ZONING LAW OF THE TOWN OF ORANGETOWN TO ESTABLISH A NEW RPC-OP ZONING DISTRICT AND CHANGING THE ZONING DISTRICT OF PROPERTY, FORMERLY A PART OF THE ROCKLAND PSYCHIATRIC CENTER (A PORTION OF TAX LOT 73.08-1-1) RPC
- March 16, 2017 6:00 P.M.-8:00 P.M. "NY Citizen Preparedness Training Program" at Rockland Community College Theater, 145 College Road, Suffern, NY Contact: Senator Carlucci's office (845) 623-3627

**PRESENTATIONS:**

**PUBLIC COMMENT:**

**TOWN BOARD/TOWN ATTORNEY**

**OPEN PH/MARCH 7, 2017/AMEND  
TOWN CODE CHAPTER 39/VEHICLES  
AND TRAFFIC**

1. **RESOLVED**, that the 8:00 p.m. public hearing to amend the Town Code, Chapter 39, is hereby opened.

**TOWN BOARD/TOWN ATTORNEY**

**CLOSE PH/MARCH 7, 2017AMEND  
TOWN CODE CHAPTER 39/VEHICLES  
AND TRAFFIC**

2. **RESOLVED**, that the public portion is hereby closed.

**LEAD AGENCY/AMEND TOWN CODE  
CHAPTER 39/VEHICLES AND TRAFFIC  
LEAD**

3. **RESOLVED**, that the Town Board declares itself Lead Agency in this matter.

**SEQRA DECLARATION/AMEND TOWN  
CODE CHAPTER 39/VEHICLES AND  
TRAFFIC**

4. **RESOLVED**, that a SEQRA Declaration of non-significance, indicating that the action the Town Board is contemplating will not have a significant negative impact on the environment, is hereby adopted.

**ADOPT LOCAL LAW AMENDING TOWN  
CODE CHAPTER 39/VEHICLES AND  
TRAFFIC**

5. **WHEREAS**, the Town of Orangetown Traffic Advisory Board having investigated issues relating to congestion and safety within the Hamlet of Tappan, in and around Oak Tree Road and Main Street, recommends the Town Board enact this proposed local law amending the Town Code;

**WHEREAS**, the Town Attorney's Office has found this proposed local law to be legally sufficient;

**WHEREAS**, this proposed local law has been coordinated with the Highway Department and the Police Department;

**WHEREAS**, the Highway Department and Police Department recommend that the Town Board adopt this proposed local law amending the Town Code;

**RESOLVED**, the proposed local law, amending Chapter 39 entitled Vehicles and Traffic of the Town Code, relating to weight restrictions on Oak Tree Road in the Hamlet of Tappan, is hereby adopted.

**TOWN OF ORANGETOWN**

**LOCAL LAW NO. \_\_ - 2017**

BE IT ENACTED by the Town Board of the Town of Orangetown as follows:

Section 1. Title.

A Local Law amending Chapter 39 (Vehicles and Traffic), Article I (Vehicle and Traffic Regulations) of the Code of the Town of Orangetown.

Section 2. Amend Chapter 39, by adding the following section:

39-11.3 Weight Limits on Oak Tree Road in the Hamlet of Tappan

It shall be unlawful for trucks of the following descriptions to travel over Oak Tree Road from Route 303 to Main Street:

- A. Trucks with two axles having a gross weight of vehicle plus load in excess of eight tons;
- B. Trucks with three axles having a gross weight of vehicle plus load in excess of twelve tons; and
- C. Trucks with four axles having a gross weight of vehicle plus load in excess of sixteen tons.

Section 6. Effective date.

The provisions of this local law shall take effect immediately upon filing with the Secretary of State.

**TOWN BOARD**

**APPROVE/CONSULTANT SERVICES/  
GRANT WRITING/SYLVIA WELCH**

6. **RESOLVED**, that the Town of Orangetown shall engage the services of Sylvia Welch, Ph.D., Piermont, NY, for the purposes of providing professional services at a rate of \$60/hr for the period January 1, 2017 through December 31, 2017. The Consultant agrees to perform the following:
1. Assist the Town to identify potential funding sources for programs and capital projects as directed by the Town.
  2. Prepare funding applications as directed by the Town relevant to the above projects and programs.
  3. Assist the Town in grants administration as requested.
  4. Perform other planning and coordination services as requested.
  5. Expenses incurred in the preparation and submission of applications and grant documents, such as copying, will be billed separately; and

**BE IT FURTHER RESOLVED**, that the Town Board authorizes the Supervisor to execute any documents related to this agreement and directs the Supervisor to obtain Town Board approval for specific grant applications before engaging Welch.

**TOWN BOARD**

**APPOINT \_\_\_\_\_, AS  
A MEMBER OF THE BOARD OF  
ASSESSMENT REVIEW, FOR A 5-  
YEAR TERM**

7. **RESOLVED**, that \_\_\_\_\_, is hereby appointed member of the Board of Assessment of Review for a period of 5-Years, commencing January 1, 2017 and expiring on December 31, 2021.

**TOWN BOARD**

**APPROVE AMENDMENT TO PILOT  
AGREEMENT/CEROVENE, INC./10  
CORPORATE DRIVE (PREVIOUSLY  
APPROVED BY TOWN BOARD  
RESOLUTION 105/2014)**

- 8. WHEREAS**, by Town Board Resolution 105 of 2014, duly adopted the 11<sup>th</sup> day of February 2014, the Town Board approved a Payment in Lieu of Taxes ("PILOT") Agreement, dated as of April 1, 2014, between and among the Town, the Pearl River School District the County of Rockland Industrial Development Agency and Cerovene, Inc. and Medlantis, LLC; and

**WHEREAS**, the parties acknowledge that since entering into the Original Agreement factors beyond the control of the parties have caused a delay in the development and start-up of operations at the affected property; and

**WHEREAS**, the parties agree that such delay has caused unforeseen hardship to Cerovene and Medlantis and a failure of the expectations of the parties thereto as to the appropriate assessed values that were agreed upon, and that, as a result of such hardship a modification of the schedule of assessed values set forth in the Original Agreement is reasonable and justified

**NOW, THEREFORE, BASED ON THE AFORESAID, it is,**

**RESOLVED**, that the Town Board hereby approves the amendment of the Original PILOT Agreement, dated as of April 1, 2014, between and among the Town, the Pearl River School District the County of Rockland Industrial Development Agency and Cerovene, Inc. and Medlantis, LLC , as follows:

Section 7 of the Original Agreement is amended to replace in the table for year 6 (under the heading "Tax Year During PILOT Period"), the amount of \$1,700,000 (under the heading "Schedule of Values (Deemed Assessed Value For Purposes of Calculating Town and School District PILOT Payments") with the amount of \$1,225,000.00;

**And,**

**BE IT FURTHER RESOLVED**, that the above amendment shall be effective retroactive to the original date of the Original Agreement, immediately upon completion of the execution and delivery of the Amendment, as prepared by the County of Rockland Industrial Development Agency, incorporated herein by reference, by all of the parties thereto. Except as modified by the said Amendment, the Original Agreement shall remain in full force and effect.

**TOWN ATTORNEY**

**APPROVE 2017 AGREEMENT/HI-TOR  
ANIMAL CARE CENTER, INC.**

9. **RESOLVED**, that the Town Board authorizes and approves a contract with Hi-Tor Animal Care Center, Inc. in the amount of EIGHT THOUSAND TWO HUNDRED FIFTY AND 00/100 (\$8,250.00) DOLLARS quarterly for fiscal year 2017 for the statutory shelter/pound services required to be provided by the Town, in accordance with the terms of said contract, a copy of which is expressly incorporated herein by reference, and the Supervisor is hereby authorized to sign same.

**APPROVE/TOWN BOARD CONSENT TO  
INCORPORATION OF HILLSIDE SEWER  
CORP. AS SEWER-WORKS  
TRANSPORTATION CORPORATION**

10. **RESOLVED**, on application of Route 304, LLC, owner of the premises located at Hillside Ave., Pearl River, New York, bearing Tax Lot Designation 68.11-3-39 & 40 on the Tax Map of the Town of Orangetown, the Town Board consents to the formation and incorporation of the Hillside Sewer Corp., pursuant to Article 1 § 3 and Article 10 of the N.Y. Transportation Corporations Law, for the purposes set forth in the proposed Certificate of Incorporation, made a part of this Resolution.

**TOWN ATTORNEY/DEME**

**ACCEPT/RECEIVE/FILE CORRECTION  
EASEMENT/THE CLUB AT PEARL  
RIVER, LLC/TAX LOT 73.10, BLOCK 1,  
LOT 4**

11. **BE IT RESOLVED**, that upon the recommendation of the Department of Environmental Management and Engineering and the Town Attorney's Office, the Town Board hereby accepts, receives and files, a Correction Easement from The Club At Pearl River, LLC for a twenty foot sanitary sewer easement that was previously accepted by the Town Board pursuant to Resolution No. 2015-432, and recorded in the Rockland County Clerk's Office as Instrument No. 2015-00010353, for property located at 662 Blue Hill Road West, Pearl River, NY, and further identified by Tax Lot 73.10, Block 1, Lot 4, and that the Supervisor or his designee is hereby authorized to execute any and all documents necessary to accept and file same.

**TOWN ATTORNEY/ PARKS AND RECREATION**

**MEMORANDUM OF UNDERSTANDING/  
PALISADES INTERSTATE PARK  
COMMISSION**

- 12. RESOLVED,** that the Town Board approves a Cooperative Agreement, in the nature of a License, with the State of New York, acting through the Office of Parks, Recreation and Historic Preservation, permitting the Town to occupy N.Y.S. park lands, approximately 1,300 ± feet in length and 20 feet in width, and to improve the said park lands with an eight foot wide paved bicycle path. The Licensed Premises are located on the east side of N.Y.S. Route 303, between Greenbush Road to the north and Greenbush Road to the south, and comprise a portion of Tax Map Parcel 70.07-1-9 on the Tax Map of the Town of Orangetown.

**POLICE**

**RECEIVE/FILE/ORANGETOWN POLICE  
DEPARTMENT'S "GENERAL ORDERS"  
(JUNE 2016) AND "POLICIES AND  
PROCEDURES" (FEBRUARY 2017)**

- 13. RESOLVED,** that on March 7, 2017, file with the Orangetown Town Board and Town Clerk's Office, copies of the Orangetown Police Department's "General Orders Manual" (June 2016) & "Policies and Procedures" (February 2017).

**GRANT PERMISSION/P.O. MICHAEL  
MEGDANIS/ATTEND CELLEBRITE  
CELLPHONE RECOVERY  
CERTIFICATION TRAINING COURSE/  
SUFFOLK COUNTY POLICE  
ACADEMY/MARCH 20-24, 2017**

- 14. RESOLVED,** that upon the recommendation of the Chief of Police, approve P.O. Michael Megdanis to attend the Cellebrite Cellphone Recovery Certification Training Course at the Suffolk County Police Academy, Brentwood, NJ, March 20-24, 2017, at a combined cost of \$4,545.00 for tuition, lodging and meals to be charged to the police department's Federal Asset Forfeiture account. (B.3120.408.16)

**PARKS AND RECREATION**

**APPROVE USE OF SHOWMOBILE/  
ROCKLAND COUNTY PRIDE CENTER/  
ROCKLAND COUNTY PRIDE SUNDAY/  
JUNE 11, 2017**

- 15. RESOLVED,** upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board use of the Showmobile by the Rockland County Pride Center for Rockland County Pride Sunday on Sunday, June 11, 2017 at a rental cost of \$400.00 with the organization providing a certificate of insurance listing the Town of Orangetown as additionally insured.

**APPROVE USE OF 6 PORT-O-JOHNS (2  
REGULAR, 2 ADA COMPLIANT)/  
DENNIS P. MCHUGH FOUNDATION'S  
13<sup>TH</sup> ANNUAL FUN RUN AND FAMILY  
FAIR/SATURDAY, APRIL 29, 2017**

- 16. RESOLVED,** upon completion of all necessary paperwork the Superintendent of Parks and Recreation has forwarded for approval by the Town Board the rental of 6 port-o-john units (4 regular, 2 ADA Compliant) for the Dennis P. McHugh Foundation's 13<sup>th</sup> Annual Fun Run and Family Fair at Flywheel Park, Piermont, NY, 9:30 A.M. on Saturday, April 29, 2017.

**APPROVE AGREEMENT WITH  
AMERICAN RED CROSS AND TOWN OF  
ORANGETOWN/AMERICAN RED  
CROSS STORAGE TRAILER**

- 17. RESOLVED,** at the request of the Superintendent of Parks and Recreation and in agreement with the Town of Orangetown Office of Emergency Management, enter into an agreement with the American Red Cross, for placing an American Red Cross Storage Trailer at 81 Hunt Road in Orangeburg is hereby approved. The agreement will be in place until December 31, 2022. This trailer will contain shelter equipment and supplies in order to set up a temporary shelter in case of emergency. The agreement has been reviewed and approved by the Town Attorney's Office with the American Red Cross providing a certificate of insurance listing the Town of Orangetown as additionally insured.



**PARKS AND RECREATION**

**APPROVE CONTRACT/HVAC  
SERVICES/BERRY BURNERS OF  
NYACK**

18. **RESOLVED**, that upon the recommendation of the Superintendent of Parks, Recreation and Building Maintenance approve contract for Heating, Ventilation and Air Conditioning Services to Berry Burners of Nyack, NY in the amount of \$12,500.00.

**HIGHWAY/POLICE**

**AUTHORIZE USE OF BARRICADES  
(HIGHWAY DEPT)/LEND ASSISTANCE  
(POLICE DEPT)/ TAPPAN ZEE HIGH  
SCHOOL CROSS COUNTRY  
RUN/SATURDAY, MARCH 25, 2017**

19. **RESOLVED**, that the Town Board hereby authorizes the Town of Orangetown Highway Department and Police Department to lend assistance, which includes the use of barricades from the Highway Dept., and (5) Auxiliary Police Officers from the Police Dept., for the Tappan Zee HS Cross Country Run on Saturday, March 25, 2017, from 9 am to 10 am.

**HIGHWAY/PARKS/POLICE**

**AUTHORIZE USE OF TRASH  
RECEPTACLES, CONES AND  
BARRICADES (HIGHWAY DEPT) AND 4  
PORT-O-SANS (2 REG and 2 ADA)  
(PARKS DEPT) AND LEND ASSISTANCE  
WITH POLICE PERSONNEL/  
COMMEMORATION OF THE 75<sup>TH</sup>  
ANNIVERSARY OF THE BATAAN DEATH  
MARCH/SATURDAY, APRIL 8, 2017**

20. **RESOLVED**, that the Town Board hereby authorizes the Town of Orangetown Highway, Parks and Police Departments, to lend assistance which includes the use of trash receptacles, cones & barricades from the Highway Dept., (4) port-o-sans (2 Reg – 2 ADA )from the Parks Department, and Police personnel from the Police Department, for the "Commemoration of the 75<sup>th</sup> Anniversary of the Bataan Death March", on Saturday, April 8, 2017, from 9 am to 5 pm.

**HIGHWAY**

**AUTHORIZE HIGHWAY DEPT HOST  
21<sup>ST</sup> ANNUAL OPEN HOUSE/  
SATURDAY, MAY 20, 2017**

21. **RESOLVED**, that the Town Board hereby authorizes the Town of Orangetown Highway Department to host their 21<sup>st</sup> Annual Open House on Saturday, May 20, 2017, from 10:00 AM to 12:00 noon, to be held at the Highway Department Facility.

**DEME**

**APPROVE CHANGE ORDER #1/  
GENERAL CARBON CORPORATION/  
CONTRACT # DEME-47-2015/  
ACTIVATED CARBON MEDIA**

22. **RESOLVED**, that upon the recommendation of the Commissioner of the DEME, approve Change Order #1 to Contract # DEME-47-2015, General Carbon Corp., in the amount of \$28,491.91. This represents the cost of additional carbon removal associated with replacing collapsed grated bed floorings in Vessels #1 through 6 at the Wastewater Treatment Plant. Original Contract Price: \$124,848.48; Revised Contract Price: \$153,340.39.

**APPROVE/SEWER WORK 2017/  
CERTIFICATE OF REGISTRATION**

23. **RESOLVED**, that upon the recommendation of the Town Attorney and the Commissioner of the Department of Environmental Management and Engineering, a Certificate of Registration for 2017 Sewer Work is approved to:

**Paving Solutions, Inc.**, 51 Forest Road #316-243, Monroe, NY 10950

**RR Plumbing Services Corporation, d/b/a Roto-Rooter**, 525 Waverly Ave,  
Mamaroneck, NY

**S.H.F. Corporation**, 23 Briarwood Drive, New City, New York 10956

**FINANCE**

**PERMISSION GRANTED/GFOA  
CONFERENCE 2017/FINANCE DEPT**

24. **RESOLVED**, that permission is granted to the following Orangetown employees, to attend the 38<sup>th</sup> NYS Government Finance Officers' Association, Inc. Annual Conference in Albany, New York, March 28-31, 2017, at a cost of \$3,751.00 for lodging, membership and conference fees: Jeff Bencik, Janice Ganley, Natalie Schutter, and Stephanie Tassello.

**NEW BUSINESS:**

**TOWN BOARD**

**REAPPOINT MICHAEL MANDEL/  
BOARD OF ETHICS/CHAIRPERSON**

25. **RESOLVED**, that Michael Mandel is hereby reappointed Chairperson to the Orangetown Board of Ethics, for a period of 1-year, commencing on January 1, 2017 and expiring on December 31, 2017.

**AMEND RESOLUTION No. 87 RTBM of  
2/7/17/REAPPOINT LEONARD  
FEROLDI/ALTERNATE MEMBER/1  
YEAR/ZONING BOARD OF APPEALS**

26. **RESOLVED**, to amend Resolution No. 87 (RTBM 2/7/2017) and hereby reappoint LEONARD FEROLDI as Alternate Member to the Orangetown Zoning Board of Appeals, for a period of one year, commencing January 1, 2017 and expiring on December 31, 2017.

**NEW BUSINESS:**

**TOWN CLERK**

**ACCEPT/RECEIVE/FILE/ TOWN  
CLERK'S OFFICE**

- 27.** RESOLVED, that the following documents are accepted, received and filed in the Town Clerk's Office:
1. 2017 Caretakers Agreements: Borst Park and Nike Park.
  2. 2017 Libraries Agreements: Tappan, Palisades Orangeburg and Blauvelt.
  3. 2017 Agreement: Blauvelt Volunteer Fire Company.
  4. Minutes: January 24, 2017 and February 7, 2017 Regular Town Board Meeting minutes; January 25, 2017 Special Town Board Meeting minutes; and January 31, 2017 Workshop minutes.
  5. Appliedgolf, LLC – Extension of Broadacres Golf Club Management Agreement (January 2017 – December 31, 2017).
  6. Ramland Road Holdings, LLC – 36-Month Lease Agreement, Computer Data Back-Up.
  7. 2017 Memorandum of Understanding with New York Sharks Aquatics.
  8. 2017 Police Firing Range with the Town of Ramapo.
  9. Term Sheet (signed) for the proposed Sale of Town Owned Property (RPC), 60.9 acres located between Convent Rd and Oak Street with JPMorgan Chase Bank.
  10. Access Agreement, with JPMorgan Chase Bank, to access RPC property located between Convent Rd and Oak Street (60.9 acres).

**TOWN BOARD**

**AUTHORIZE EXPENDITURE/  
LANDSCAPE/WATERFRONT PARK  
SERVICES/RPC**

- 28.** **WHEREAS**, the town proposes to sell parts of its former Rockland State Hospital lands for private development while enhancing public access to the adjacent waterfront of Lake Tappan via public paths and other facilities, and a concept plan of the waterfront park would aid in decision making for both the Town and prospective developers,

**RESOLVED**, the Town Board authorizes the Supervisor to release a Request for Proposals for professional services to create a conceptual plan for the waterfront park and associated parking, paths, dog park and other facilities, said planning to include review of the site, relevant documents and consultation with the town board, advisory committees and the public.

**TOWN BOARD/TOWN ATTORNEY**

**APPROVE STREET NAMING/PRIVATE  
ROAD/BOBBY SANDS WAY,  
ORANGEBURG**

**29. WHEREAS,** the Rockland Gaelic Athletic Association was established in 1972; and

**WHEREAS,** the Rockland Gaelic Athletic Association maintains a recreational sports complex offering programs for local athletes of all ages. Specifically offering Gaelic football, hurling, and camogie sports programs for boys, girls, men and women, in addition to hosting competitions, summer camps and more; and

**WHEREAS,** the members of the Rockland County Gaelic Athletic Association desire to designate the road leading to the Association's Orangeburg sports complex as a private road in honor of a historic Irish figure, and to assist first responders during their response to an emergency on the fields; and

**WHEREAS,** Rockland County 9-1-1 Emergency Services have worked with the Rockland Gaelic Athletic Association's officers to identify primary ingress and egress that if named would assist first responders when they are dispatched by the Orangetown Police Department to an emergency at the Association's Orangeburg sports complex; and

**WHEREAS,** the Rockland Gaelic Athletic Association members have requested that said private road, as identified on the attached site map, be named Bobby Sands Way; and

**WHEREAS,** Bobby Sands was born in 1954 in Rathcoole, Ireland, a suburban village, near Belfast, Ireland; and

**WHEREAS,** in October 1972, Bobby Sands was arrested and spent three years in the cages of Long Kesh Prison as a political prisoner; and

**WHEREAS,** upon his release in 1976 Bobby Sands returned to his family in Twinbrook, Ireland, set himself to work tackling the social issues which affected the Twinbrook area, and become a respected community activist; and

**WHEREAS,** within six months Bobby Sands was arrested again, taken to Castlereagh and subjected to brutal interrogations for six days; returned to jail, spending the first twenty-two days of his sentence in solitary confinement; and then following the breakdown of talks between the British direct ruler and the Irish Catholic primate, Bobby Sands, along with seven other prisoners began a hunger strike in protest of Great Britain's treatment of political prisoners, and its occupation of Ireland; and

**WHEREAS,** in 1981, while in prison, Bobby Sands was elected as a Member of Parliament; and

**WHEREAS**, Bobby Sands and his nine comrades died on Hunger Strike in the H-Blocks of Long Kesh Prison so that Ireland's 800 years of struggle for Irish freedom and unity would not be criminalized by an oppressive English government; and

**WHEREAS**, the deaths of Bobby Sands and the other Hunger Strikers was the precursor to the Good Friday Agreement; and

**WHEREAS**, the Rockland Gaelic Athletic Association members are desirous of recognizing Bobby Sands ultimate sacrifice by designating a private road so that future generations will remember his sacrifice; and

**WHEREAS**, the Gaelic Athletic Association expressly acknowledge that the private road shall not owned nor maintained by the Town of Orangetown; and

**WHEREAS**, the Gaelic Athletic Association acknowledge that the Town of Orangetown has standardized requirements for street signs, and

**NOW THEREFORE BE IT RESOLVED** that the Town Board of the Town of Orangetown hereby authorizes and directs that the private road consisting of Orangetown Tax Lot Section 73.12 Block 1 Lot 1 shall be forever named and known as "Bobby Sands Way", and all future maps depicting said area shall indicate the naming of this private road as "Bobby Sands Way"; and authorizes and directs that any such street sign posted shall follow the Town of Orangetown Highway Department "Requirements for Street Sign Specifications".

#### **NEW BUSINESS:**

#### **DEME**

#### **AWARD OF BID FOR 40% SODIUM PERMANGANATE/ESC ENVIRONMENTAL INC/CONTRACT #DEME-50-2017**

- 30. RESOLVED**, that upon the recommendation of the Commissioner of DEME, the Town Board award Contract #DEME-50-2017, for 40% Sodium Permanganate for the sludge dewatering odor control. The contract has been awarded to the lowest bidder, ESC Environmental, at the unit price amount of \$15.87 for an estimated annual usage of 5,225 gallons at a total cost of \$82,921.00 to be charged to account No. G.8130.449.

**NEW BUSINESS:**

**TOWN ATTORNEY**

**SET PH MARCH 21, 2017/TO ADOPT A  
LOCAL LAW AMENDING TOWN CODE  
TO §7A-13 TO REPEAL SUBSECTION  
(B)(4)[6]**

- 31.** BE IT RESOLVED THAT The Town Board hereby sets Tuesday, March 21, 2017, at 8:00 PM for a public hearing to adopt a Local Law amending Town Code §7A-13 to repeal subsection (B)(4)[6]. The purpose of the proposed law is to remove Cherry Brook Park from the list of parks for which a non-resident fee is required.

**AUDIT**

**PAY VOUCHERS**

- 1. RESOLVED,** upon the recommendation of the Finance Director, Jeff Bencik, the Finance Office is hereby authorized to pay vouchers for the General Fund, Town Outside Village, Blue Hill, Broadacres, Highway, Sewer, Capital Projects, Risk Retention, and Special Parking Funds for a total amount of **4 warrants** for a total amount of **\$2,376,221.77.**

**Adjournments at \_\_\_p.m. in memory of:**

- Assunta "Tina" Castelli, 70 Year Resident of Orangetown
- Brian D. Lennon, Pearl River, NY (Retired Police Officer for Village of Nyack)
- Kathleen Whelan, Daughter of Mrs. Maureen Fallon and Family, Blauvelt, NY

## TOWN OF ORANGETOWN

DATE: March 7, 2017

WARRANT

Warrant Reference

Warrant #

Amount

Approved for payment in the amount of

123016A \$ 56,675.76

030217 \$ 3,042.52

030717 \$ 2,312,308.49

030717A \$ 4,195.00

Total \$ 2,376,221.77

The above listed claims are approved and ordered paid from the appropriations indicated.

APPROVAL FOR PAYMENT

AUDITING BOARD

Councilman Gerald Bottari

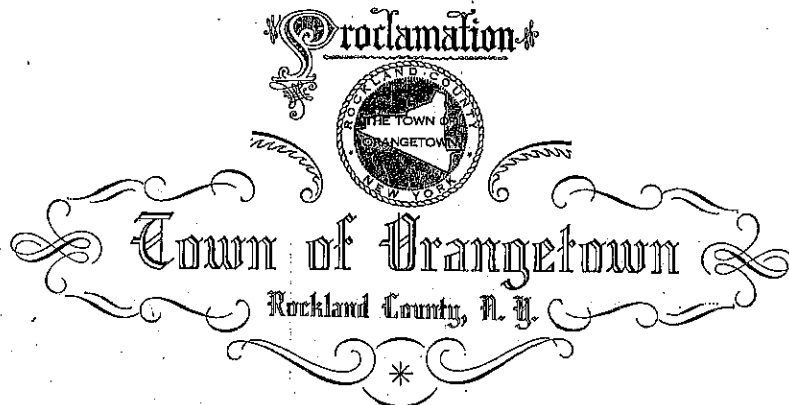
Councilman Paul Valentine

Councilman Thomas Diviny

Councilman Denis Troy

Supervisor Andrew Stewart





DECLARATION OF IRISH CULTURAL HERITAGE MONTH  
IN THE TOWN OF ORANGETOWN  
MARCH 2017

*WHEREAS, Individuals of Irish descent have played an invaluable role in the history of the U.S., New York State and the Town of Orangetown, making contributions as writers, as business owners, artists, soldiers, musicians, athletes, educators, actors, politicians, doctors, scientists, lawyers, and every other profession, and;*

*WHEREAS, Irish Americans were among the early settlers of Orangetown bringing their skills as carpenters and farmers, and many immigrants from Ireland continue to arrive in Orangetown and make their homes in every hamlet in the Town, and;*

*WHEREAS, Irish Americans have contributed to the economic growth of Orangetown and continue to improve its economy by owning restaurants, construction firms, shops, law firms and other businesses, serving as teachers, clergy, business owners, police officers, and in other capacities, and;*

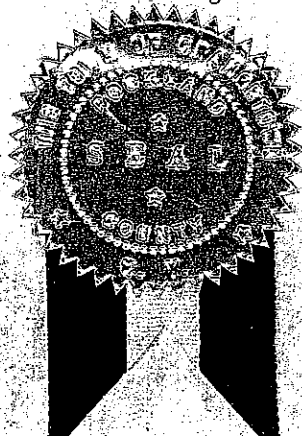
*WHEREAS, Irish American organizations such as the Gaelic Athletic Association, the Irish Cultural Society, and the Ancient Order of Hibernians have greatly contributed to the cultural life in Orangetown and Rockland, and;*

*WHEREAS, Irish Americans have influenced and served the Town of Orangetown government as Town Supervisors, Town Board members, Town employees, land use board members and as committee volunteers, and;*

*WHEREAS, The Rockland County Feis has since 2013 been held in the Town of Orangetown, attracting thousands of visitors from throughout the metro area, and;*

*WHEREAS, The Rockland County St. Patrick's Day Parade, the second largest such parade in New York State, has been held in Pearl River since 1974 to honor and celebrate Irish heritage and culture;*

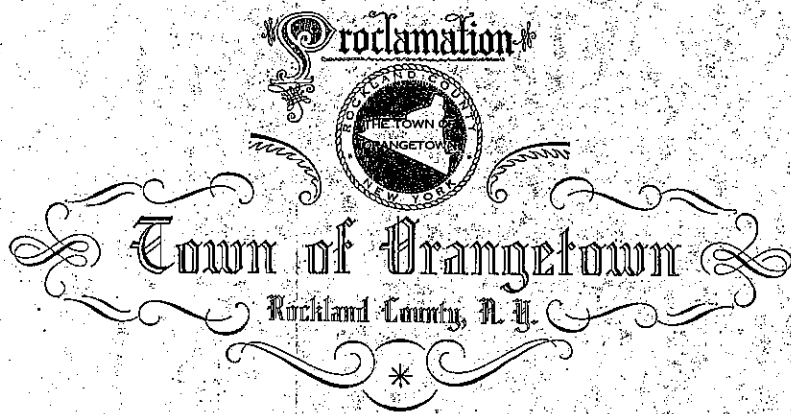
*NOW THEREFORE BE RESOLVED, the Town Board declares March 2017 to be Irish Cultural Heritage Month in the Town of Orangetown.*



IN WITNESS WHEREOF, I have hereunto  
Set my hand and caused the seal of the Town  
of Orangetown to be affixed this 7th day of  
March, 2017.

*Andrew Y. Stewart, Supervisor*

*Charlotte Madigan, Town Clerk*



**DECLARATION OF WOMEN'S HISTORY MONTH  
IN THE TOWN OF ORANGETOWN  
MARCH 2017**

*Whereas American women of every race, class, and ethnic background have made historic contributions to the growth and strength of our Nation in countless recorded and unrecorded ways;*

*Whereas American women have played and continue to play critical economic, cultural, and social role in every sphere of the life of the Nation by constituting a significant portion of the labor force working inside and outside of the home;*

*Whereas American women have played a unique role throughout history by providing the majority of the volunteer labor force of the Nation;*

*Whereas American women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions;*

*Whereas American women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement;*

*Whereas American women have served our country courageously in the military and armed forces;*

*Whereas American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which create a more fair and just society for all; and*

*Whereas we remain committed to achieving equality for women and to ensuring their rights, freedoms, economic strength, and opportunities for advancement in the workplace, as we remember women of past and present who have influenced, thrived, and succeed in all areas of personal endeavor, we proudly join to recognize the many who have made historic contributions to our Town, our County, our State, and our nation in countless recorded and unrecorded ways;*

*Now, therefore, be it resolved by the members of the Council of the Town of Orangetown assembled, that March 2017 is designated as Women's History Month in the Town of Orangetown.*

*IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Orangetown to be affixed this 7<sup>th</sup> day of March, 2017.*

*Andrew Y. Stewart*  
Andrew Y. Stewart, Supervisor

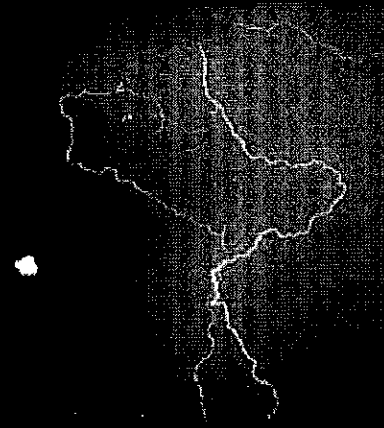
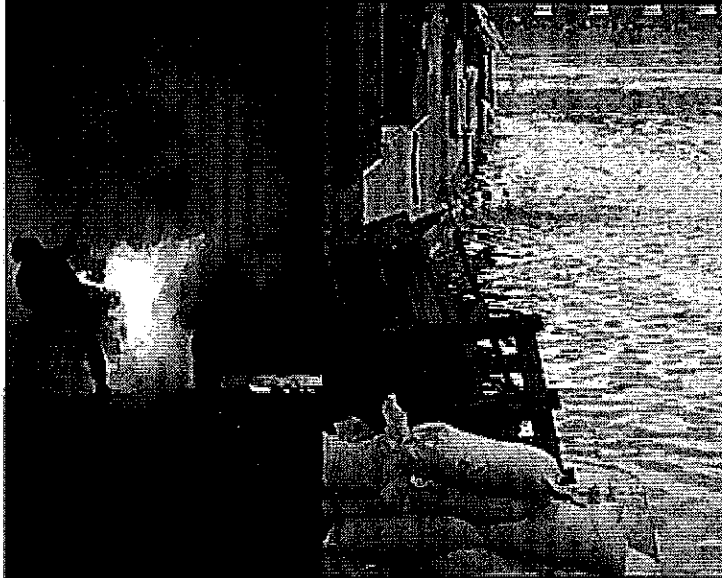
*Charlotte Madigan*  
Charlotte Madigan, Town Clerk





# Citizen Preparedness Corps

Hosted by Senator David Carlucci



With severe weather events becoming more frequent and more extreme, it is more important than ever that New Yorkers are prepared for disasters. The **NY Citizen Preparedness Training Program** teaches residents to have the tools and resources to prepare for any type of disaster, respond accordingly and recover as quickly as possible to pre-disaster conditions. The training course will provide an introduction to responding to a natural or man-made disaster. Participants will be advised on how to properly prepare for any disaster, including developing a family emergency plan and stocking up on emergency supplies.

**WHEN: March 16, 2017  
6:00 PM - 8:00 PM**

**WHERE: Rockland Community  
College Theater  
145 College Road, Suffern**

**CONTACT: Senator Carlucci's Office  
845-623-3627**

For additional information, visit  
[www.prepare.ny.gov](http://www.prepare.ny.gov)

#16

Sylvia A. Welch, Ph.D.  
170 Hudson Terrace  
Piermont, New York 10968  
(845) 365-1235  
sawelch10968@yahoo.com

January 10, 2017

Mr. Andrew Y. Stewart, Supervisor  
Town of Orangetown  
26 Orangeburg Road  
Orangeburg, New York 10962

Dear Supervisor Stewart:

This letter shall constitute the Agreement between Sylvia Welch, Consultant, and the Town of Orangetown for the period January 1, 2017 through December 31, 2017.

The Consultant agrees to perform the following:

1. Assist the Town to identify potential funding sources for parks and recreation, equipping Town services, records management projects and other programs and capital projects as directed by the Town.
2. Prepare funding applications as directed by the Town relevant to the above projects and programs.
3. Assist the Town in grants administration as requested.
4. Perform other planning and coordination services as requested.

The Town agrees to compensate the Consultant in the amount of \$60 per hour for the above services. Expenses incurred in the preparation and submission of applications and grant documents, such as copying, will be billed separately.

By: \_\_\_\_\_  
Andrew Y. Stewart  
Supervisor

By: Sylvia A. Welch  
Sylvia A. Welch  
Consultant

# AMENDMENT TO PAYMENT IN LIEU OF TAXES AGREEMENT

Dated as of February \_\_, 2017

by and among

CEROVENE, INC

MEDLANTIS, LLC

COUNTY OF ROCKLAND INDUSTRIAL DEVELOPMENT AGENCY

TOWN OF ORANGETOWN

PEARL RIVER SCHOOL DISTRICT

Affecting that Land in the Town of Orangetown,  
County of Rockland, State of New York as more  
particularly described in Exhibit A to this Amendment  
and which is also known as Section 73.20, Block 1, Lot  
35 on the Tax Map of the Town of Orangetown

## AMENDMENT TO PAYMENT IN LIEU OF TAXES AGREEMENT

THIS AGREEMENT (the "Amendment"), dated as of February \_\_, 2017, by and between CEROVENE, INC., a corporation organized and existing under the laws of the State of Delaware ("Cerovene"), MEDLANTIS LLC, a limited liability company organized and existing under the laws of the State of New Jersey ("Medlantis"), the TOWN OF ORANGETOWN, New York (the "Town"), the PEARL RIVER SCHOOL DISTRICT, Pearl River, New York (the "School District"), and the COUNTY OF ROCKLAND INDUSTRIAL DEVELOPMENT AGENCY, a New York public benefit corporation (the "Agency"), amends that Payment In Lieu of Taxes Agreement (the "Original Agreement") among the parties hereto dated as of April 1, 2014.

WHEREAS, the parties hereto entered into the Original Agreement; and

WHEREAS, the parties acknowledge that since entering into the Original Agreement factors beyond the control of the parties have caused a delay in the development and start-up of operations at the affected property; and

WHEREAS, the parties have agreed that such delay has caused unforeseen hardship to Cerovene and Medlantis and a failure of the expectations of the parties hereto as to the appropriate assessed values that were agreed upon, and as a result of such hardship a modification of the schedule of assessed values set forth in the Original Agreement is reasonable and justified;

NOW THEREFORE, the parties agree to amend the Original Agreement as follows:

1. Section 7 of the Original Agreement is amended to replace in the table for year 6 (under the heading "Tax Year During PILOT Period"), the amount of \$1,700,000 (under the heading "Schedule of Values (Deemed Assessed Value For Purposes of Calculating Town and School District PILOT Payments)") with the amount of \$1,225,000.

2. Except as modified by this Amendment, the Original Agreement remains in full force and effect.

3. The amendment made hereby shall become effective, retroactive to the original date of the Original Agreement, immediately upon completion of the execution and delivery of this Amendment by all of the parties hereto.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed in their respective names on their behalf and attested by their duly authorized officers, all as of the day and year first above written.

TOWN OF ORANGETOWN

By: \_\_\_\_\_

PEARL RIVER SCHOOL DISTRICT

By: \_\_\_\_\_

MEDLANTIS LLC

By: \_\_\_\_\_  
Raymond DiFalco  
Its Operating Member

By: \_\_\_\_\_  
Name:  
Title:

CEROVENE, INC.

By: \_\_\_\_\_  
Name: Raymond DiFalco  
Title: Vice President

COUNTY OF ROCKLAND INDUSTRIAL  
DEVELOPMENT AGENCY

By: \_\_\_\_\_  
Steve Porath  
Executive Director

ORANGETOWN ASSESSOR

By: \_\_\_\_\_  
Brian Kenney



#8

STATE OF NEW YORK                    )  
  : ss.:  
COUNTY OF ROCKLAND                )

On the \_\_\_\_ day of \_\_\_\_\_ in the year 2017 before me, the undersigned, a notary public in and for said state, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK                    )  
  : ss.:  
COUNTY OF ROCKLAND                )

On the \_\_\_\_ day of \_\_\_\_\_ in the year 2017 before me, the undersigned, a notary public in and for said state, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK                    )  
  : ss.:  
COUNTY OF ROCKLAND                )

On the \_\_\_\_ day of \_\_\_\_\_ in the year 2017 before me, the undersigned, a notary public in and for said state, personally appeared Raymond DiFalco, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK                    )  
  : ss.:  
COUNTY OF ROCKLAND                )

On the \_\_\_\_ day of \_\_\_\_\_ in the year 2017 before me, the undersigned, a notary public in and for said state, personally appeared Raymond DiFalco, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK                    )  
   : ss.:  
 COUNTY OF ROCKLAND                )

On the \_\_\_\_ day of \_\_\_\_\_ in the year 2017 before me, the undersigned, a notary public in and for said state, personally appeared Steven Porath, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
 Notary Public

STATE OF NEW YORK                    )  
   : ss.:  
 COUNTY OF ROCKLAND                )

On the \_\_\_\_ day of \_\_\_\_\_ in the year 2017 before me, the undersigned, a notary public in and for said state, personally appeared Brian Kenney, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

#9

EXHIBIT A  
DESCRIPTION OF PROPERTY

**A G R E E M E N T BY AND BETWEEN  
HI-TOR ANIMAL CARE CENTER  
AND  
THE TOWN OF ORANGETOWN  
FOR YEAR 2017**

**THIS AGREEMENT**, entered into the \_\_\_\_ day of February, 2017, pursuant to the provisions of Article 7 of the Agriculture and Markets Law, by and between **HI-TOR ANIMAL CARE CENTER, INC.**, a domestic not-for-profit corporation, created and existing under and by virtue of the laws of the State of New York and having its office and principal place of business at 65 Firemen's Memorial Drive, in the Town of Ramapo, County of Rockland, State of New York, (hereinafter called "**HI-TOR**"), and the **TOWN OF ORANGETOWN**, a municipal corporation of the State of New York, having its principal place of business at 26 Orangeburg Rd., Orangeburg, New York 10962, (hereinafter the "**TOWN**").

**W I T N E S S E T H :**

In consideration of the mutual promises contained herein, the parties agree as follows:

1. **TERM:** This agreement will commence January 1, 2017 and shall continue through December 1, 2017.
2. **FEE:** The **TOWN** shall pay to **HI-TOR** the sum of THIRTY THREE THOUSAND AND 00/100 (\$33,000.00) DOLLARS per anum, which sum shall be paid to **HI-TOR** quarterly at the sum of EIGHT THOUSAND TWO HUNDRED FIFTY (\$8,250.00) DOLLARS for the shelter and care of all seized, lost, strayed or homeless animals, including feral cats, delivered by the **TOWN'S** employees and **TOWN** residents, to **HI-TOR** for impoundment and disposition.
3. **PAYMENTS:** The total **TOWN** payments provided for herein shall be paid to **HI-TOR** on a quarterly basis, *in arrears*, with the first payment due on March 31<sup>st</sup> for the quarter commencing January 1.
  - a. Payment shall be contingent upon **HI-TOR's** submission, and the **TOWN's** review and approval, of all required documentation to include the **HI-TOR** Animal Intake Forms, NYS AML "DL-18" forms, and revenues received for that quarter. Provided, however, the **TOWN**, in its sole discretion, may earlier release to **HI-TOR** all, or a portion, of any quarterly payment, upon reasonable assurance that the required

documents will be produced, in a timely fashion, and, upon **HI-TOR'S** compliance with all other terms of this Agreement.

b. Notwithstanding the aforesaid, the **TOWN** reserves the right to withhold quarterly payments to **HI TOR** until such time as all documentation and revenues have been properly accounted for.

c. The **TOWN** further reserves the right to reduce quarterly payments for expenses incurred for necessary euthanasia services not available by **HI-TOR** at the time such services are required, in the sole discretion of the Animal Control Officer.

4. ANIMAL CONTROL OFFICER(S): The **TOWN** will employ such Animal Control Officer(s) as, in its sole discretion, it deems necessary for the proper implementation of the letter and spirit of its obligations under Article 7 of the Agriculture and Markets Law, but the **TOWN** shall not obligated to budget or spend any funds beyond those actually appropriated for the purpose of implementation Article 7.

5. ACCESS:

a. The shelter shall be available to the Animal Control Officer(s), Highway Department workers, **TOWN** Police Department Officers, and any other duly authorized agents of the **TOWN** at ALL times and during ALL hours of operation;

b. **HI-TOR** agrees to provide a list of employee emergency contact numbers and keys to the facility to the Animal Control Officer(s), **TOWN** Police Department, and other authorized agents as designated by the **TOWN**.

c. The shelter shall be available to ORANGETOWN Residents, (with valid proof of residency), during all of the hours of operations open to the public for routine receptions, and at all other times as hereinafter provided.

6. COMPLETION OF FORM DL18: The Animal Control Officer, members of the Police Department, authorized agents of the **TOWN**, and Town Residents, shall be required to complete a New York State Department of Agriculture and Markets, Division of Animal Industry Form "DL 18" entitled "Dog Seizure and Disposition Report" pursuant to §114 of the NYS Agriculture and Markets Law.

7. ANIMAL SHELTER: **HI-TOR Animal Care Center Inc.**, through its duly appointed agents and employees, located at 65 Firemen's Memorial Drive, Pomona, New York, shall provide services prescribed herein to the **TOWN OF ORANGETOWN** for seized, lost, strayed

TAO/ds 2/6/2017

or homeless Domestic Companion Animals to include feral cats pursuant to §114 of the Agriculture and Markets Law, and shall humanely destroy or dispose of seized and unredeemed animals pursuant to and as provided in the Agriculture and Markets Law, and the Rules and Regulations promulgated thereunder by the Commissioner of Agriculture and Markets, and shall properly care for all domestic companion animals in such shelter, that shall at all times during the term hereof, be under the care and charge of a competent employee.

8. PLACEMENT OF ANIMALS AT THE SHELTER: During the term of this Agreement, **HI-TOR** agrees to use its best efforts to ensure that seized, lost, strayed or homeless domestic companion animals, (which shall include feral cats brought to the Shelter by authorized **TOWN** personnel or residents), are placed in a run at the Shelter, and that cages appropriate to the size of the animal shall only be utilized as a last resort, and in that event, not for more than TWENTY-FOUR (24) hours.

9. POLICIES AND PROCEDURES: During the term of this Agreement, **HI-TOR** agrees to abide by the policies and procedures set forth in the Dog Officer and Shelter Manual (hereinafter identified as the "Manual") promulgated by the NYS Department of Agriculture & Markets, Division of Animal Industry, last revised March 2014 (a current copy of which is annexed hereto as Exhibit "A"). For example:

- a. **HI-TOR** shall maintain, at all times, adequate supplies for the performance of its obligations under this contract, including without limitation, the lawful duties under the "Manual".
- b. A unique "Dog Control Record #" shall be used for each dog entered on a report; this number shall be assigned by **HI-TOR**.
- c. **HI-TOR** shall maintain a copy of this Agreement available for viewing by duly authorized agents of the Department of Agriculture and Markets (DOAM).
- d. **HI-TOR** shall file and maintain a complete record of any seizure and subsequent disposition of any dog in the manner proscribed by the Commissioner of the New York State Department of Agriculture and Markets.

10. BUDGET AND ANTICIPATED EXPENSES: On or before September 1<sup>st</sup> in each year, **HI-TOR** shall submit, to the Town Supervisor:

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- a. Its budget of its anticipated expenses for the next fiscal year together with a statement of the amount which is proposed to be raised by solicitations and donations to defray such expenses;
- b. A copy of the latest Financial Audit Statement;
- c. A copy of the latest Form 990 filed with the Internal Revenue Service;
- d. A breakdown of cost per animal impounded, including, but not limited to: emergency, medical, veterinary, spay and neuter services; as well as information concerning the number of animals seized, redeemed, adopted, surrendered and/or transferred; the number of animals euthanized, etc.; and
- e. Written proof of its 501(c)(3) status as a not-for-profit corporation.

11. IMPOUNDMENT: **HI-TOR** will act as the agent of the **TOWN** to enforce the provisions of §117 of the Agriculture and Markets Law with respect to impoundment periods, impoundment fees, proper licensing and rabies vaccinations. A copy of Agriculture & Markets Law §117 (effective October 6, 2012) is attached hereto as Exhibit "B".

- a. For Unidentified Dogs: At the end of the legally established impoundment period of FIVE (5) DAYS from the day seized, any unidentified dog, whether or not licensed, unredeemed, aged, diseased or otherwise unadoptable seized, lost, strayed or homeless domestic companion animals (in the judgment of **HI-TOR**), unless otherwise specified by the Animal Control Officer, shall be disposed of humanely as provided by applicable laws and regulations. At the end of the legally established impoundment period of FIVE (5) DAYS from the day seized, any unidentified dog which is found to be licensed may be redeemed by its owner, provided the owner presents proof that the dog has been licensed, and has been identified (pursuant to NY Agriculture and Markets Law Article 7), and further provided that the owner pays the required impoundment fees as set forth in Agriculture & Markets Law §117(4) payable to the **TOWN**, plus boarding fees in the amount of TWENTY AND 00/100 (\$20.00) DOLLARS for each twenty-four (24) hour period the Animal has been in the care of **HI-TOR** payable to the **TOWN**. All fees must be paid directly to the **TOWN** Clerk, and a receipt of payment be presented to **HI-TOR** prior to the release of the animal.
- b. For Identified Dogs with Notice Given to Owner Personally: If notification is personally given to the owner, such dog shall be held for a period of SEVEN (7) DAYS



after day of notice, during which period the dog may be redeemed by the owner. The owner may redeem such dog upon payment of the impoundment fees prescribed by Agriculture & Markets Law §117(4), and by producing proof that such dog has been licensed. Upon the expiration of the statutory SEVEN (7) day redemption period, and unless such animal shall have been humanely disposed of, any unredeemed, seized, lost, strayed or homeless domestic companion animal shall be deemed transferred to, and shall become the property, of **HI-TOR**, which, thereafter, may release such unredeemed animal for adoption, place such animal, or otherwise act with respect to such animal as permitted by law. Following such transfer, the **TOWN** shall be released and held harmless from any cost, expense or other liability that may be incurred relating to such animal.

c. For Identified Dogs with Notice Given to Owner by Certified Mail Return Receipt Requested: If notification is made by certified mail, return receipt requested, such dog shall be held for a period of NINE (9) DAYS from the date of the mailing, during which period the dog may be redeemed by the owner. The owner may redeem such dog upon payment of the impoundment fees prescribed by Agriculture & Markets Law §117(4), and by producing proof that such dog has been licensed. Upon the expiration of the statutory NINE (9) day redemption period, and unless such animal shall have been humanely disposed of, any unredeemed, seized, lost, strayed or homeless domestic companion animal shall be deemed transferred to, and shall become the property, of **HI-TOR**, which, thereafter, may release such unredeemed animal for adoption, place such animal, or otherwise act with respect to such animal as permitted by law. Following such transfer, the **TOWN** shall be released and held harmless from any cost, expense or other liability that may be incurred relating to such animal.

d. Additional holding times: Additional holding times may be required if mandated by a Court of competent jurisdiction pursuant to Article 26 of the Agriculture and Markets Law.

e. With approval from the Animal Control Officer or Town Clerk, **HI-TOR** can collect required Impound, Board and Licensing Fees and release an animal to its owner under extenuating circumstances. All such monies collected by **HI-TOR** on behalf of the

**TOWN** must be turned over to the **TOWN** Clerk within SEVEN (7) Days of collection with all required documentation.

f. As agent for the **TOWN**, **HI-TOR** shall not release a dog to any **TOWN** resident without such resident providing acceptable proof of licensing and rabies vaccination.

g. In addition, **HI-TOR** shall not release a dog found within the **TOWN**, to a resident of New York City or another State unless that party provides proof of license; and if not available, must license the dog before it can be released. Any deviations shall be reported via written letter from **HI-TOR** to the **TOWN** Animal Control Officer (ACO) for enforcement.

h. In the event an animal has been transferred to **HI-TOR** and released for adoption due to the expiration of the statutory redemption period, pursuant to section 7(a) hereof, but has not yet been placed, **HI-TOR** may permit the former owner, if verified, to reclaim the animal upon the payment of both the Impound and Boarding fees required by law and due to the **TOWN**, plus such amount as may be established by **HI-TOR** as a charge for each TWENTY-FOUR (24) hour period the animal has been in the care of **HI-TOR** beyond the SEVEN (7) DAY redemption period. The per diem rate may not, however, exceed the sum of TWENTY (\$20.00) DOLLARS per additional day.

i. The per diem fees beyond the statutory redemption period shall be the property of **HI-TOR** and shall be receipted to the payer by **HI-TOR**.

12. RECEIPTS, CASH DEPOSITS AND DISBURSEMENTS AND CONTROLS: **HI-TOR** shall install and maintain an adequate automated system of internal controls covering income and expenses, and payments received, to ensure that all of the **TOWN's** fees are paid to them as set forth herein and in a timely fashion.

13. DANGEROUS DOG: There may be times when directed by court order where **HI-TOR** may be required to harbor a dog classified as a "dangerous dog" (as defined in Section 108, paragraph 24(a) of the Agriculture and Markets law). Under such circumstances, the dog shall be harbored in a manner to:

- a. Prevent escape of the dog;
- b. Protect the public from unauthorized contact with the dog;

- c. Protect the dog from the elements pursuant to Section 353(b) of the Agriculture and Markets Law. Such confinement shall not include lengthy periods of tying or chaining;
  - d. The restraint of the dog on a leash by an adult at least TWENTY-ONE (21) years of age whenever the dog is not confined;
  - e. The dog is to be exercised only by trained staff personnel and *NOT* volunteers;
  - f. Muzzling the dog whenever it is on public premises in a manner that will prevent it from biting any person or animal but that shall not injure the dog or interfere with his vision or respiration;
  - g. Continue to maintain a liability policy in force and effect to indemnify both the **TOWN**, the Shelter and **HI-TOR** for personal injury or death resulting from an attack by such dangerous dog; and
  - h. Comply with all orders of a court competent jurisdiction relative to said animal.
14. INSURANCE: **HI-TOR** shall be required to procure and maintain at their own expense the following coverage:
- a. General Liability Insurance: A policy or policies of comprehensive General Liability Insurance with limits of not less than TWO MILLION (\$2,000,000.00) DOLLARS, per occurrence and TWO MILLION (\$2,000,000.00) DOLLARS aggregate.
  - b. Professional Malpractice Insurance: A policy or policies of professional liability insurance with limits of not less than ONE MILLION (\$1,000,000.00) DOLLARS.
  - c. Each policy of insurance required shall be in the form and content satisfactory to the Town Attorney's Office and shall provide that:
    - i. The **TOWN OF ORANGETOWN** is named additional insured on a primary and non-contributing basis;
    - ii. The insurance policies shall not be changed or cancelled until the expiration of THIRTY (30) DAYS after written notice to the **TOWN**; and
    - iii. The insurance policies shall be automatically renewed upon expiration and continued in force unless the **TOWN** is given SIXTY (60) DAYS written notice to the contrary.
    - iv. Such Insurance Policies shall be placed with a carrier that is rated at least A(-) under AM Best for Liability Insurance.

v. No work shall be commenced under the contract unless and until proof of insurance required by this contract is submitted to **TOWN**.

vi. Upon failure to furnish, deliver and maintain such insurance as described above, this Contract may, at the election of the **TOWN**, be declared suspended, discontinued or terminated. Failure to procure and maintain any required insurance shall not relieve **HI-TOR** from any liability under this contract, nor shall the insurance requirements be constructed to conflict with the obligations of **HI-TOR** concerning indemnification.

15. WORKERS COMPENSATION INSURANCE: Attached hereto as Exhibit "C" is duly executed Form U-26.3 (NYSIF) (Certificate of Workers' Compensation Insurance) to establish that **HI-TOR** complied with the New York State Workers' Compensation Insurance.

16. INDEMNIFICATION / HOLD HARMLESS: **HI-TOR** agrees to protect, defend, indemnify and hold the **TOWN** and its officers, employees, and agents and save it harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or the performance thereof. Without limiting the generality of the foregoing, any and all claims, etc., relating to personal injury, death, damage to property, or any other violation of any applicable statute, ordinance, administrative order, rule or regulation or decree of any Court, shall be included in the indemnity hereunder with the exception of claims, if any, caused by the sole negligence of the **TOWN**.

17. MODIFICATION, AMENDMENT OR TERMINATION: This agreement may only be modified amended or terminated by an instrument in writing, duly executed and acknowledged by the authorized representative of each party, after approval by the governing body of each party.

18. NON-WAIVER: The failure of the **TOWN** or **HI-TOR** to exercise any right, power or option arising under this Agreement, or to insist upon strict compliance with the terms of this Agreement, and shall not constitute a waiver of the terms and conditions of this agreement with respect to any other or subsequent breach thereof, nor a waiver by **TOWN** or **HI-TOR** of their rights at any time thereafter to require the exact and strict compliance with all the terms hereof.

TAO/ds 2/6/2017

19. NOTIFICATION: All notices or demands provided for in this Agreement shall be deemed to have been given, made or sent when made in writing and deposited in United States mail by Certified Mail, Return Receipt Requested with postage paid thereon and addressed as follows:

- a. Hi-Tor Animal Care Center, Inc., 65 Fireman's Memorial Drive, Pomona, New York 10970; and
- b. Supervisor, Town of Orangetown, 26 Orangeburg Road, Orangeburg, New York 10962.

20. SEVERABILITY: If any provision of this Agreement is deemed to be invalid or inoperative for any reason, that part shall be deemed modified to the extent necessary to make it valid, operative and lawful, pursuant to the laws of the State of New York, or if it cannot be so modified, then severed and the remainder of the Agreement shall continue in full force and effect as if the Agreement had been signed or filed with the designated filing agent with the invalid portion so modified or eliminated.

21. PARAGRAPH HEADINGS: The paragraph headings used herein are for convenience only.

**IN WITNESS WHEREOF,** the parties have executed this Agreement as of the day and year first above written.

**HI-TOR ANIMAL CARE CENTER, INC.**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Debbie DiBernardo, President

Seal:

**TOWN OF ORANGETOWN**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Andrew Y. Stewart, Supervisor

Seal:

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ACKNOWLEDGEMENTS

STATE OF NEW YORK                    )  
COUNTY OF ROCKLAND                )    SS.:

On this \_\_\_\_\_ day of February, 2017, before me personally came Debbie DiBernardo, to me known, who, being by me duly sworn, did depose and say that he/she resides at \_\_\_\_\_, and that he/she is the President of HI-TOR ANIMAL CARE CENTER, INC., the corporation described herein and which executed the foregoing Agreement; and that he/she knows the seal of said Corporation and that seal affixed to the foregoing instrument is the corporate seal of said Corporation and was hereto affixed by order of the Board of Directors of said Corporation and that he/she signed the same as President of said Corporation by virtue of a like order of said Board of Directors.

\_\_\_\_\_  
Notary Public, State of New York

STATE OF NEW YORK                    )  
COUNTY OF ROCKLAND                )    SS.:

On the \_\_\_\_ day of February, 2017, before me came ANDREW Y. STEWART, to me known and known to me, who, each being duly sworn, did depose, and say: That he, Andrew Y. Stewart, is the Supervisor of the Town of Orangetown; that he resides at Nyack, New York; that he knows the seal of said Town; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and was hereto affixed by order of the Town Board of the Town of Orangetown, and that he signed the same by virtue of a like order of said Town Board of the Town of Orangetown.

\_\_\_\_\_  
Notary Public, State of New York

Route 304 LLC Sewage-Works Corporation - Revenues and Expenditures

Revenues

Tenant	2017	2018	2019	2020	2021
Edmund Lane (See Note #1)	\$ 6,100.00	\$ 6,500.00	\$ 6,825.00	\$ 7,200.00	\$ 7,550.00
Totals	\$ 6,100.00	\$ 6,500.00	\$ 6,825.00	\$ 7,200.00	\$ 7,550.00

Reserves

Funds	2017	2018	2019	2020	2021
Material Replacement Fund	\$ 1,000.00	\$ 1,050.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Contingency Repair Fund	\$ 2,000.00	\$ 2,100.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Reserve Totals	\$ 3,000.00	\$ 3,150.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00

Expenditures

Expenses	2017	2018	2019	2020	2021
Administration (corporate filing fees, insurance, management fees, etc...)	\$ 500.00	\$ 525.00	\$ 600.00	\$ 600.00	\$ 600.00
Yearly Maintenance (inspections, equipment/repairs, etc...)	\$ 1,500.00	\$ 1,575.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Total	\$ 2,000.00	\$ 2,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00

Total Costs

Expenses	2017	2018	2019	2020	2021
Material Replacement Fund	\$ 1,000.00	\$ 1,050.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Contingency Repair Fund	\$ 2,000.00	\$ 2,100.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Administration	\$ 500.00	\$ 525.00	\$ 600.00	\$ 600.00	\$ 600.00
Yearly Maintenance	\$ 1,500.00	\$ 1,575.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Total	\$ 5,000.00	\$ 5,250.00	\$ 23,100.00	\$ 23,100.00	\$ 23,100.00

1. Edmund Lane will pay all costs and expenses for annual administration and maintenance until rates to be collected by the Sewage-works corporation are first approved by the Town Board upon petition by the sewage-works corporation.

DECLARATION OF CONSENT  
FOR SERVICE BY  
PRIVATE TRANSPORTATION CORP

The Town Board of the Town of Orangetown hereby consent to the formation of a private sewer service corporation under the provision of the Transportation Corporation Law, for the purpose of servicing the property located on Route 304 in the hamlet of Pearl River, identified on the Orangetown Tax Map as Section 68.11, Block 3, Lots 39 and 40.

The Owner of the Premises has been granted Final Site Plan Approval from the Planning Board of the Town of Orangetown on April 27, 2016 (PB#14-27) for a two lot subdivision which is to be served with sewers from this private Transportation Corporation.

The Town Board consents to the filing of the annexed Certificate of Incorporation for HILLSIDE SEWER CORP.

Executed on the \_\_\_\_\_ day of \_\_\_\_\_ 2017

\_\_\_\_\_  
Supervisor

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Certificate of Incorporation of the

HILLSIDE SEWER CORP.

Pursuant to Article 1, § 3 and Article 10 of the N.Y.S. Transportation Corporation Law:

The undersigned, as Manager and Member of Route 304, LLC, owner of the Premises located at Hillside Ave., Pearl River, New York 10965, bearing Tax Lot Designation 68.11-3-39 & 40 on the Tax Map of the Town of Orangetown, for the purpose of forming a corporation under the N.Y.S. Transportation Corporation Law, hereby certify:

FIRST: The name of the Corporation is HILLSIDE SEWER CORP.

SECOND: The purpose for which the Corporation is formed is:

To provide a sewer system for the transfer of sewage, through privately owned pump stations and pipe lines to an existing Town collection facility.

To lay, maintain, repair and operate said pump stations, pipes, and conduits for this sewer system.

The Corporation, in furtherance of its purposes set forth above, shall have all the powers enumerate in Section 202 of the Business Corporation Law and Article 10 of the Transportation Corporation Law, subject to the limitations in said Laws and or any other statute of the State of New York.

THIRD: The office of the Corporation is to be located in the County of Rockland.

FOURTH: The aggregate number of shares which the corporation shall have the authority to issue shall be one hundred.

FIFTH: The Secretary of State of New York is designated as agent for the Corporation and process may be served at the following address One Commerce Plaza, 99 Washington Avenue, Albany, NY 12231.

SIXTH: The Corporation shall be empowered to engage in any similar lawful business or enterprise which is or might be incidental to, and in any manner connected with its primary purpose.

SEVENTH: The area to be supplied with sewer service by the Corporation is to be located within Rockland County.

Annexed hereto is the consent of the Orangetown Town Board which is the local governing body of the Town of Orangetown, in which all parts of the sewer is to be located.

EIGHTH: The undersigned incorporator is of the age of eighteen or older.

IN WITNESS WHEREOF, this certificate has been signed on this \_\_\_\_\_ day of \_\_\_\_\_ 2017, by the undersigned who affirms that the statements made herein are true under the penalties of perjury.

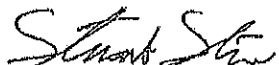
Route 304, LLC

By: \_\_\_\_\_  
Edmund Lane , Manager and Member

COST ESTIMATE  
HILLSIDE COMMERCIAL PARK

Town of Orangetown, NY

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT COST (\$)</u>	<u>TOTAL COST (\$)</u>
<b><u>SANITARY SEWER SYSTEM</u></b>				
E/One Ejector Sewer Pump system	2	EACH	3500.00	7000.00
Pump Station #3	1	EACH	15000.00	15000.00
Valve Vault	1	EACH	3000.00	3000.00
1.25" PVC force main	1878	LF	25.00	46950.00
1.50" PVC force main	676	LF	30.00	20280.00
8" PVC sewer pipe	290	LF	60.00	17400.00
Sanitary Manholes	2	EACH	3500.00	7000.00
TOTAL				<u>\$116,630.00</u>



Project Engineer

1/19/17

Date

#10  
Donald Brenner, P.E., LL.B.

Attorney-At-Law • Professional Engineer  
4 Independence Avenue, Tappan, New York 10983

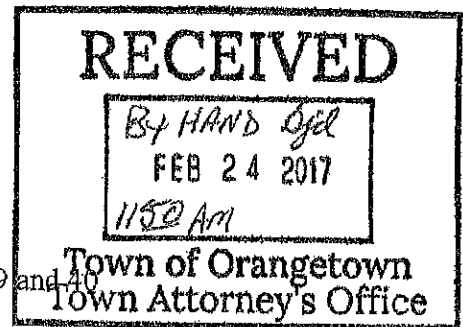
Phone 845-359-2210

Fax 845-359-8070

February 21, 2017

Town Board  
Attn: Supervisor Stewart  
Town of Orangetown  
26 Orangeburg Road  
Orangetown, New York 10962

Re: Hillside Commercial Park  
Route 304 - Pearl River  
Section 68.11, Block 3, Lots 39 and 40  
17-1431P



Dear Supervisor Stewart:

The Planning Board of the Town of Orangetown granted Final Approval to the project at their April 27, 2016 meeting.

With the Planning Board's approval, the proposed project will be serviced by a private sewer corporation. By State Statute the corporation must be incorporated under Section 119 of the Transportation Corporation Law.

The statute requires the consent of the government body. Town Attorney Edwards indicated that the Town Board is to grant this consent.

I enclose a copy of the required consent form. My client would appreciate that the Board sign the form.

If you require additional information, feel free to contact me.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Donald Brenner".

Donald Brenner

DB/st  
Enclosure  
cc: Ed Lane  
Town Attorney Edwards

Donald Brenner, P.E., LL.B.

Attorney-At-Law • Professional Engineer  
4 Independence Avenue, Tappan, New York 10983

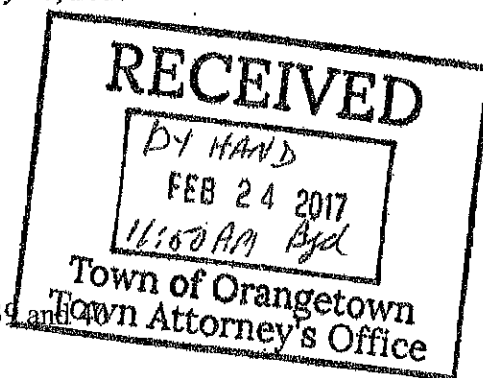
Phone 845-359-2210

Fax 845-359-8070

February 20, 2017

Mr. John Edwards, Town Attorney  
Town of Orangetown  
26 Orangeburg Road  
Orangetown, New York 10962

Re: Hillside Commercial Park  
Route 304 - Pearl River  
Section 68.11, Block 3, Lots 39 and 40  
17-1431P



Dear Mr. Edwards:

As related to our review of the requirements needed for the Town Board approval of a private sewer corporation to service the above captioned property, I enclose the following:

1. A cost estimate for the sewer facility,
2. A five year Revenue and Expenditure Chart,
3. A copy of the letter to the Town Board requesting consent for the filing of the private sewer corporation, and
4. A copy of the declaration of consent.

The cost estimate and chart have been reviewed and accepted by Town Engineer, Bruce Peters. The required bonds will be posted when the Town Board signs the Declaration of Covenant.

Please place this project on the next Town Board agenda. If you require additional information, feel free to contact me.

Very truly yours,

Donald Brenner

DB/st

Enclosure

cc: Town Board Members  
Ed Lane



**Police Department**  
**Town of Orangetown**  
**Headquarters**  
**One Police Plaza**  
**Orangeburg, N.Y. 10962**



Office (845) 359-3726  
 FAX (845) 359-3721  
[knulty@orangetown.com](mailto:knulty@orangetown.com)

**Kevin A. Nulty**  
 Chief of Police

Page | 1

**Sent E-Mail**  
 Blauvelt \* Nanraushann \* Nyack \* Orangeburg \* Palisades \* Pearl River \* Sandown Landing \* Sparkill \* Tappan \* Upper Grandview

February 21, 2017

Andrew Stewart, Supervisor  
 Orangetown Town Board  
 Town of Orangetown

RE: Cellebrite Cellphone Recovery Certification Training for Investigations  
 March 20-24, 2017 Suffolk County Police Academy, Brentwood, NY  
 Resolution RTBM March 7, 2017, on page 2

Gentlemen:

The police department would like have an officer attend a certification training course that is geared toward "cellphone data recovery". As you can imagine in these days of advanced technology, the recovery of data from cellphones is becoming an important component to most of our investigations.

We have been in touch with the Clarkstown Police Department who already have purchased the equipment needed for conduct cellphone data recovery (Device/software cost: \$ 10,000) Several of their officers' are already trained in the use of this technology. The leadership at the Clarkstown Police Department has stated that they are willing to allow their colleagues at Orangetown PD the ability to use this equipment. The host company and Rockland County District Attorney's Office do not have problem with this form of mutual aid agreement. All we need now is the training.

The following is a list of some of the cell phone information that we would be able to recover for investigative purposes:

- A. Text messages and deleted text messages
- B. phone logs
- C. Emails and deleted emails
- D. pictures and deleted pictures
- E. websites visited by the phone
- F. social media apps used on the phone
- G. GPS information
- H. Forensically sound extractions
- I. Ability to extract intelligence from mobile devices on site

**The mission of the Orangetown Police Department is to work in partnership with the community, to protect life and property, solve neighborhood problems and enhance the quality of life in our township**

Having an officer(s) trained in this technology would be invaluable to our detectives' in moving investigations forward in a more timely and efficient manner. Many times we experience a backlog using the Rockland County Computer Crimes Unit which in turn ties up cases, thus stalling time sensitive investigations.

Page | 2

The Cellebrite certification training is a five (5) day course which will cost the department approximately \$3,850. The next class is January 23-27, 2017, in Freehold NJ. Freehold NJ is approximately 1.5 hours from Orangetown. The closest class to us after that would be March 6-10, 2017 in Myrtle Beach South Carolina.

The total cost for training courses will \$4,545.00. (Course: \$3,850; Lodging: \$520.00; Meals: \$175.00) The Cellebrite certification training will be paid for using police department Federal Asset Forfeiture Funding. (Confirmed with the Finance Director Bencik that adequate funds exist in the account)

Technology training of this nature will increase our ability to conduct more comprehensive investigations going forward.

Respectfully,



Kevin A. Nulty  
Chief of Police

### **Resolution**

"Approve PO Michael Megdanis to attend the Cellebrite Cellphone Recovery Certification Training Course at the Suffolk County Police Academy, Brentwood, NJ, March 20-24, 2017, at a combined cost of \$4,545.00 for tuition, lodging and meals to be charged to the police department's Federal Asset Forfeiture account. (B.3120.408.16)"

Note: I had asked Captain Butterworth to do the research regarding this training and to conduct an analysis as to which officer would best possess the ability/skills to perform this function. Partly due to his detective experience with the NYPD in the Intelligence Division, he felt that PO Michael Megdanis would be the officer who best meets the department's needs at this time.

#14



## ORANGETOWN POLICE DEPARTMENT Training Request

Officer: Police Officer Megdanis

Date of Request: 02/21/2017

Course Title: Cellebrite Certified Operator, and Cellebrite Certified Physical Analyst

Date(s) of training: 03/20/17 through 03/24/17

Travel Dates (if needed) &

### Regularly Scheduled Tour:

Date 03/20	Tour: : RDO	Date	Tour: : 7-3	Date	Tour: : 7-3
Date 03/21	Tour: : 4-12	Date	Tour: : 7-3	Date	Tour: : 7-3
Date 03/22	Tour: : 4-12	Date	Tour: : 7-3	Date	Tour: : 7-3
Date 03/23	Tour: : 4-12	Date	Tour: : 7-3	Date	Tour: : 7-3
Date 03/24	Tour: : 4-12	Date	Tour: : 7-3	Date	Tour: : 7-3

### Costs:

Course Fee: \$3,850.00  
Travel: NA  
Meals: \$175.00  
Overtime:  
Misc Expenses: \$520.00 Specify: Lodging  
Misc Expenses: Specify:  
Misc Expenses: Specify:  
Misc Expenses: Specify:  
Misc Expenses: Specify:  
Total: \$4,545.00

Squad Supervisor: Sergeant Palazolo

☒ Approved ☐ Denied Reason for Denial: \_\_\_\_\_

Minimum Staffing Impact: ☐ None ☒ Backfill OT Hours of Backfill Overtime: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Training Coordinator: \_\_\_\_\_

Was this program previously budgeted: ☒ Yes ☐ No

☒ Approved ☐ Denied Reason for Denial: \_\_\_\_\_

Signature: Capt. Donald B. J.



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## GLOBAL FORENSIC TRAINING

Cellebrite Certified Physical Analyst (CCPA)



### COURSE DESCRIPTION

<b>&gt;&gt;&gt; Level</b>	The Cellebrite Certified Physical Analyst (CCPA) course is a 3-day advanced level program designed for technically savvy Investigators, digital evidence analysts and forensic practitioners. As this course focuses on the analysis and advanced search techniques using UFED Physical Analyzer, participants will NOT be conducting extractions from devices in this course. UFED Physical Analyzer software will be used extensively to explore recovered deleted data, database contents, advanced search and analysis techniques, verification and validation, and reporting.
Advanced	
<b>Target Audience</b>	Students will achieve the CCPA certification if they take and pass a knowledge test and practical skills assessment with a score of 80% or better. The only way to earn the CCPA certification is by taking the exam along with an associated course, there is no test out available.
Investigators, Forensics	
<b>Length</b>	It is strongly recommended that students in this course complete the Cellebrite Mobile Forensics Fundamentals (CMFF) course or test out, as well as the Cellebrite Certified Operator (CCO) course prior to attending.
3 days	
<b>Delivery Mode</b>	
Instructor Led Training or Web-Based Training	



## Cellebrite Certified Physical Analyst (CCPA)

### Course Objectives:

- How to conduct advanced analysis on mobile devices
- Advanced search and analysis techniques
- Verification and validation of findings
- Generating custom reports
- Demonstrate proficiency by passing an exam

Module and Estimated Time	Description and Objectives
<b>Introduction</b> 1 Hour (50 min. seat time)	<ul style="list-style-type: none"> <li>• Course introduction and administration</li> <li>• Course materials</li> <li>• Instructor introductions</li> <li>• Participant introductions</li> <li>• Cellebrite overview</li> </ul> <p>Instructors will also present an overview of Cellebrite and its solutions and product lines.</p>
<b>UFED Physical Analyzer Overview</b> 2 Hour (100 min. seat time)	<ul style="list-style-type: none"> <li>• Install Physical Analyzer</li> <li>• Install the Translation Package</li> <li>• Understand licensing options</li> <li>• Configure Physical Analyzer</li> <li>• Open extractions with Physical Analyzer</li> <li>• View data in Physical Analyzer</li> </ul>
<b>Android Overview and Analysis</b> 4 Hour (200 min. seat time)	<ul style="list-style-type: none"> <li>• Understand a brief history of Android</li> <li>• Understand the popularity of Android</li> <li>• Understand Android hardware</li> <li>• Understand the Android OS and file system</li> <li>• Understand key aspects of Android security</li> <li>• Understand the value of Android to investigators</li> </ul>
<b>iOS Overview and Analysis</b> 4 Hour (200 min. seat time)	<ul style="list-style-type: none"> <li>• Understand a brief history of Apple iOS</li> <li>• Understand the popularity of Apple iOS</li> <li>• Understand Apple hardware</li> <li>• Understand the Apple iOS and file system</li> <li>• Understand key aspects of Apple iOS security</li> <li>• Understanding the value of Apple iOS to investigators</li> </ul>



## Cellebrite Certified Physical Analyst (CCPA)

#14

Module and Estimated Time	Description and Objectives
<b>Advanced Functions</b> 5 Hour (250 min. seat time)	<ul style="list-style-type: none"><li>• Using the Open &gt; Advanced function</li><li>• Analyzing location information</li><li>• Using the translation function</li><li>• Wear Leveling and Garbage Collection</li><li>• Conducting a byte search and manually bookmark data</li><li>• Conducting searches for 7-Bit</li><li>• Using RegEx (regular expression) searches</li></ul>
<b>Verification and Validation</b> 1 Hour (50 min. seat time)	<ul style="list-style-type: none"><li>• Conduct verification and validation of data decoded within the Physical Analyzer tool</li></ul>
<b>Plug-ins and Chain Manager</b> 1.5 Hour (75 min. seat time)	<ul style="list-style-type: none"><li>• Learn about the Plug-in Chain Manager and its capabilities</li><li>• Demonstrate your ability to use the Plug-in Chain Manager</li></ul>
<b>Reporting</b> 1 Hour (50 minute timed exam)	<ul style="list-style-type: none"><li>• Understand reporting options within UFED Physical Analyzer</li><li>• Create a report based on evidentiary items</li></ul>
<b>Certification Exam</b> 1.5 Hours (90 min. time exam)	<p>The CCPA examination is a timed certification examination consisting of 40 randomly selected knowledge and practical questions related to:</p> <ul style="list-style-type: none"><li>• Opening extractions in Physical Analyzer</li><li>• Viewing data in Physical Analyzer</li><li>• Android operating system history and analysis</li><li>• IOS history and analysis</li><li>• Wear leveling and garbage collection</li><li>• Data encoding</li><li>• Plug-in chains</li><li>• Creating reports using Physical Analyzer</li></ul>

To learn more, visit

[www.cellebritelearningcenter.com](http://www.cellebritelearningcenter.com)

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## GLOBAL FORENSIC TRAINING

Cellebrite Certified Operator (CCO)



### COURSE DESCRIPTION

>>>

**Level**

Intermediate

**Target Audience**

Investigators,  
Technicians, CSI  
Staff, Forensics

**Length**

2 days

**Delivery Mode**

Instructor Led  
Training or  
Web-Based  
Training

The Cellebrite Certified Operator (CCO) course is a 2-day intermediate level certification program which builds on the concepts from the CMFF course and is designed for those participants who are tasked with extracting data in a forensically sound manner using UFED Touch or UFED 4PC.

This course is designed to teach data extraction team members such as technically savvy investigators, digital forensic examiners, IT staff, internal affairs investigators, first responders and personnel designated to handle extraction of digital evidence how to perform extractions on a variety of devices. These extractions include logical, file system and physical extractions from mobile devices as well SIM cards, and external storage such as SD cards.

Participants in this course will gain a basic understanding of how to open the extractions in Physical Analyzer software, conduct basic searches and how to create bookmarks and reports. Students achieve the CCO certification upon passing a knowledge test and practical skills assessment with a score of 80% or better. The only way to earn this CCO certification is by taking the exam along with an associated course, there is no test out available.



## Cellebrite Certified Operator (CCO)

### Course Objectives:

- Learn how to handle mobile devices
- Understand data encoding schemes
- Install and configure UFED Touch/UFED 4PC
- Learn best practice when conducting extractions
- Conduct device extractions
- Conduct SIM and SD card extractions
- Learn how to open extractions in Physical Analyzer
- Learn how to conduct basic searches, and create reports using Physical Analyzer
- Demonstrate proficiency by passing an exam

Module and Estimated Time	Description and Objectives
<b>Introduction</b> 1 Hour (50 min. seat time)	<ul style="list-style-type: none"><li>• Course introduction and administration</li><li>• Course materials</li><li>• Instructor introductions</li><li>• Participant introductions</li><li>• Cellebrite overview</li></ul> <p>Instructors will also present an overview of Cellebrite and its solutions and product lines.</p>
<b>Forensic Handling of Mobile Devices</b> 2 Hours (125 min. seat time)	<ul style="list-style-type: none"><li>• Recognize legal considerations for seizing and searching devices</li><li>• Identify evidence handling procedures on scenes involving mobile devices</li><li>• Use UFED Phone Detective to identify a specific mobile device</li><li>• Recognize various locking mechanisms found on mobile devices</li><li>• Practice applying best practices when seizing devices to a mock scenario</li></ul>
<b>UFED Touch and UFED 4PC</b> 1 Hour (50 min. seat time)	<ul style="list-style-type: none"><li>• Learn about the components for the UFED Touch and UFED 4PC</li><li>• Learn how to license UFED technology</li><li>• Learn to update the firmware</li><li>• Install UFED 4PC</li><li>• Configure UFED Touch and/or UFED 4PC</li></ul>
<b>Cellebrite Extraction Methodology</b> 6 Hours (300 min. seat time)	<ul style="list-style-type: none"><li>• Identify best practices for digital forensic extractions</li><li>• Practice forensically sterilizing media</li><li>• Complete SIM card extractions using UFED Touch/4PC</li><li>• Conduct SD card extractions in a forensically sound manner</li></ul>



## Cellebrite Certified Operator (CCO)

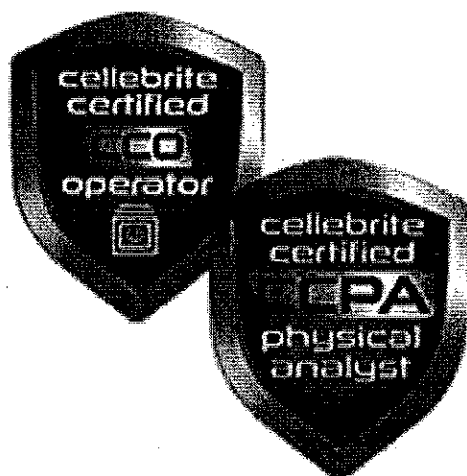
#14

Module and Estimated Time	Description and Objectives
	<ul style="list-style-type: none"><li>• Complete the removal of a passcode from a locked device using UFED Touch/4PC</li><li>• Describe how to use UFED Camera Services</li></ul>
<b>Media System Files &amp; Encoding</b> 1 Hour (50 min. seat time)	<ul style="list-style-type: none"><li>• Basic flash memory characteristics</li><li>• Data encoding schemes to include: Binary, Hexadecimal, ASCII, Unicode, Big Endian/Little Endian, and Nibble</li><li>• Wear Leveling and Garbage Collection as it relates to data on flash memory</li></ul>
<b>Introduction to Analyzing User Data</b> 1 Hour (50 min. seat time)	<ul style="list-style-type: none"><li>• Basic Physical Analyzer Configuration</li><li>• Open extractions with Physical Analyzer</li><li>• View data in Physical Analyzer</li><li>• Learn to bookmark items of interest</li></ul>
<b>Reporting on Technical Findings</b> 1 Hour (50 min. seat time)	<ul style="list-style-type: none"><li>• Understand the fundamental elements of a report</li><li>• Understand reporting options within UFED Physical Analyzer</li><li>• Create a report based on evidentiary items</li></ul>
<b>Certification Examination</b> 1 Hour (60 minute timed exam)	<p>The CCO examination is a timed certification examination consisting of 25 randomly selected knowledge and practical questions related to:</p> <ul style="list-style-type: none"><li>• Handling mobile devices</li><li>• Data encoding schemes</li><li>• UFED Touch/UFED 4PC extraction process</li><li>• Best practice when conducting extractions</li><li>• SIM extractions and cloning</li><li>• SD card extractions</li><li>• Opening extractions in Physical Analyzer</li><li>• Conducting basic searches in Physical Analyzer</li><li>• Creating reports using Physical Analyzer</li></ul>

To learn more, visit  
[www.cellebritelearningcenter.com](http://www.cellebritelearningcenter.com)

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## Cellebrite Certified Operator + Cellebrite Certified Physical Analyst

**Date:** 20 - 24 Mar 2017 **Days:** Mon-Fri **Hours:** 12 00 AM - 12 00 AM

**Course type:** Instructor Led

**Region:** North America

**Location:** Long Island, NY, United States

**Capacity:** Open

**Enrol by:** 20 Mar 2017

**Course price:**

n/a

**Register**

## About this course

### DESCRIPTION

The Cellebrite Certified Mobile Examiners Course is designed for the intermediate and advanced investigator / digital forensic examiner. This 5-day course combines the curriculum from the Cellebrite Certified Operator (CCO) and the Cellebrite Certified Physical Analyst (CCPA) Courses providing the participant with an intense exposure to Cellebrite UFED, Physical Analyzer Software and all of the core competencies associated with the examination of mobile devices using Cellebrite's Tools and methodology. During the course, written exams and practical skill assessments will be administered. After successfully passing these exams, students earn the Cellebrite Certified Operator (CCO) and the Cellebrite Certified Physical Analyst (CCPA) certification credentials. Successful class completion results in a certificate of completion and demonstration of mastery of these concepts is one of the prerequisites for students desiring to take the Cellebrite Certified Mobile Examiner (CCME) certification examination. Students considering the CCME Certification are required to complete the Cellebrite Mobile Forensic Fundamentals (CMFF) course, Cellebrite Certified Operator (CCO) course and the Cellebrite Certified Physical Analyst (CCPA) course.

 E-Training\_CourseSyllabus\_CCO\_Rev 12-16\_English.pdf  E-Training\_CourseSyllabus\_CCPA\_Rev 20-12-16\_English.pdf

### LEARNING OBJECTIVES

- Learn how to handle mobile devices
- Understand data encoding schemes
- Install and configure UFED Touch/UFED 4PC
- Learn best practice when conducting extractions
- Conduct device extractions

- Conduct SIM and SD card extractions
- Learn how to open extractions in Physical Analyzer
- Learn how to conduct basic searches, and create reports using Physical Analyzer
- How to conduct advanced analysis on mobile devices
- Advanced search and analysis techniques
- Verification and validation of findings
- Generating custom reports
- Demonstrate proficiency by passing an exam



#14

## **Anthony Palazolo**

---

**From:** Michael C. Megdanis  
**Sent:** Tuesday, February 21, 2017 1:51 PM  
**To:** Anthony Palazolo  
**Subject:** FW: Cellebrite Mobile Forensic Sales Inquiry

Police Officer Michael Megdanis

Town of Orangetown Police Department

Phone: (845) 359-3700 x246

Email: [mmegdanis@orangetown.com](mailto:mmegdanis@orangetown.com)

---

**From:** Chris Dinkelmeyer [chris.dinkelmeyer@cellebrite.com]  
**Sent:** Monday, November 28, 2016 1:25 PM  
**To:** Michael C. Megdanis  
**Subject:** Cellebrite Mobile Forensic Sales Inquiry

UFED Touch 2 Ultimate- \$10,499 – renewal after the first 12 months is \$3099  
<http://www.cellebrite.com/Mobile-Forensics/Products/ufed-touch2>  
Logical Version- \$6,000

UFED 4PC Ultimate (Includes Phone Detective, Logical and Physical Analyzer) - \$9,000 Includes one year of subscription the following year is \$3300.  
<http://cellebrite.com/Mobile-Forensics/Products/ufed-4pc>  
Logical Version- \$4,500

UFED Kiosk- \$11,800- Renewal after the first 12 months is \$2,650  
<http://www.cellebrite.com/Mobile-Forensics/Products/ufed-infield-kiosk>  
Logical version- \$7,800

### Certification

CCLO & CCPA – Certified Logical and Physical operator  
Online Certification \$3290

or

5 Day class \$3850

<https://www.cellebritelearningcenter.com/mod/page/view.php?id=246>

Best,

Chris

Christopher Dinkelmeyer  
Major Account Executive | Cellebrite Inc.

#14

t. 973-206-7653 | m. 201-805-9118 | f. 201-848-9982  
e. [chris.dinkelmeyer@cellebrite.com](mailto:chris.dinkelmeyer@cellebrite.com) | [www.cellebrite.com](http://www.cellebrite.com)  
Cellebrite White Papers | The UFED Advantage | Cloud Analyzer



**cellebrite**  
delivering mobile expertise

This e-mail and the information it contains may be privileged and/or confidential. It is intended solely for the use of the named recipient(s). If you are not the intended recipient you may not disclose, copy, distribute or retain any part of this message or attachments. If you have received this e-mail in error please notify the sender immediately [by clicking 'Reply'] and delete this e-mail.

**The Residence Inn by Marriott (4.4 mi.)**

**850 Veterans Memorial Highway**

**Hauppauge, NY 11788**

**(631) 724-4188**

**1-800-228-9290**

Check in March 20, Check out March 24.

\$130.00 Per Night Government Rate

\$520.00 Total



**TOWN OF ORANGETOWN PARKS & RECREATION**  
**81 HUNT ROAD, ORANGEBURG, NY 10962**  
**(845) 359-6503**



**2017 Application for Showmobile Use**

Event/Festival Name: Rockland County Pride Sunday

Organization Name Rockland County Pride Center

Applicant's Name: Diana Wilkins Phone (w): 914-671-7734

Address: PO Box 505 City: Nyack Zip: 10960

Cell Phone 914-671-7734 E-Mail: diana@rocklandpridecenter.org

Day SUNDAY Date JUNE 11 Time of Set-up: 6AM Time of Take-down: 5 PM

Requested Location (park, street, location on premises, etc., be specific, attach map if needed):  
\_\_\_\_\_

Showmobile stage measures **28 feet long x 14 feet 7 inches deep x 25 feet high** when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle. See space requirements below.) The Showmobile does not have a sound system and comes with fluorescent lighting only.

Stair Arrangement: (1 set of stairs) Left side of stage x Right side of stage Front of stage

*The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. The stage does not come with a generator. Additional electrical equipment must be plugged into a separate circuit.*

Please describe in detail what the stage will be used for and how you intend to set it up: (Note: The Town seal is not to be covered and no nails, staples or tacks may be used to attach any items to the Showmobile)

Stage will be used for speaker and entertainers throughout the day.

**Showmobile space requirements:**

- The showmobile must be parked in a relatively level space.
- The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- **The total area needed for the showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.**
- The tow vehicle must remain with the showmobile for the duration of the event.
- In the event of winds or wind gusts in excess of 30 MPH, the stage canopy must be closed.

**Additional Requirements:**

- **Certificate of insurance required at time of reservation** naming the Town of Orangetown as additionally insured.
- Any changes to the event must be made 24 hours in advance by contacting Mark Albert at [malbert@orangetown.com](mailto:malbert@orangetown.com)

**I have read, understand and agree to all conditions listed on above:**

Applicant's Signature Diana Wilkins Date 01/23/2017

Department Approval Mal W AS Date 2/8/17



LLC2600001

JLAINO

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/23/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Hudson United Insurance Services  
96 S. Middletown Road  
Nanuet, NY 10964

CONTACT  
NAME:  
PHONE (A/C, No, Ext): (845) 826-8080 FAX (A/C, No): (845) 678-3620  
E-MAIL ADDRESS:

INSURED  
28 S Franklin LLC  
PO Box 505  
Nyack, NY 10960

INSURER(S) AFFORDING COVERAGE  
INSURER A: US Liability Insurance Company  
INSURER B:  
INSURER C:  
INSURER D:  
INSURER E:  
INSURER F:

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
TR		INSR	NO		(MM/DD/YYYY)	(MM/DD/YYYY)	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			CP3662369	12/07/2016	06/07/2017	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMPROP AGG \$
							OTHER: \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	RETENTIONS						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
ADDITIONAL INSURED: TOWN OF ORANGETOWN PARKS & RECREATION  
81 HUNT ROAD, ORANGETOWN, NY 10962

## CERTIFICATE HOLDER

## CANCELLATION

TOWN OF ORANGETOWN PARKS & RECREATION  
81 HUNT ROAD  
Orangetown, NY 10962

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Janet Laino

# 16

RECEIVED FEB 08 2017



FOUNDATION

P.O. Box 302  
Sparkill, NY 10976  
[www.dennispmhugh.org](http://www.dennispmhugh.org)

February 6, 2017

Andy Stewart, Town Supervisor  
Town of Orangetown  
Town Hall  
26 Orangeburg Road  
Orangeburg, NY 10962

Dear Andy Stewart and the Town Board:

The Dennis P. McHugh Foundation's 13th Annual Run for Fun and Family Fair will be held April 29, 2017, at 9:30 AM at Fly Wheel Park in Piermont, New York. The run has established itself as a significant community event. The town donated portable toilets for last year's event, and we would like to request them again for this year's event. We are requesting a total of 6 units (2 of which are ADA compliant).

Please let me know if you have any questions or need further information.

Sincerely,

Una McHugh  
845-359-9110

914-450-0312

The Dennis P. McHugh Foundation is a 501(c)(3) organization, all donations are tax deductible.

Revocable License to Park Vehicles on Licensor's Land

TERMS AND CONDITIONS

1. Key Terms

**Effective Date:** The date upon which this Agreement is effective, which will be the later of the dates of the signatures of Licensor and Licensee on this Form.

**Owner of the Parking Lot (the "Licensor"):**

Town of Orangetown

**Legal Name of the User of the Parking Lot (the "Licensee"):**

The American National Red Cross, a nonprofit corporation, a Federally chartered instrumentality of the United States, and a body corporate and politic under the laws of the United States (36 U.S.C. §§ 300101-300111 (2007)).

**Date Upon which the Licensee May Begin to Use the Parking Lot (the "Start Date"):**

1/1/2017

**Date Upon Which the Licensee Must Vacate the Parking Lot (the "Expiration Date"):**

12/31/2022

**Parking Lot Owner and Licensor's Business Address:**

26 W. Orangeburg Rd, Orangeburg, NY 10962

**Parking Lot User and Licensee's Business Address:**

9450 SW Gemini Dr., #75048, Beaverton, OR 97008-7105

**Street Address of the Land Where the Parking Lot is Located:**

81 Hunt Rd, Orangeburg, NY 10962

**Description of Licensed Area Within the Parking Lot:**

Parking for Red Cross trailer

**Maximum Number of Vehicles That May be Parked on the Parking Lot:**

One (1) Red Cross trailer
---------------------------

2. **Grant.** As of the Effective Date set forth above, and on the conditions specified in this License, Licensor grants Licensee, its authorized agents, employees, subcontractors and others under Licensee's supervision, a revocable license to have access to the Licensed Area. Licensor shall have the sole but reasonable right of approval of all of the means and methods of such access. Licensee shall be permitted to have access to the Licensed Area twenty four (24) hours per day, seven (7) days per week, and three hundred sixty five (365) days per year for the purposes of parking vehicles ("Vehicles") in the Parking Lot for the Term of the License. Licensee shall be entitled to park the Vehicles in the designated parking area as Licensor may reasonably direct.

3. **License Fee/Payment.** \$0.00

4. **Licensee's Property.** Vehicles and all of Licensee's other property on the Land shall be there at the sole risk of Licensee. Licensor shall not be liable for damage, theft, misappropriation or loss to such property. Licensee shall be solely responsible for insuring such property from loss or damage.

5. **Licensee's Conduct.** Licensee agrees (i) to maintain the Licensed Area in good condition and promptly repair all damage to the License Area caused by Licensee and (ii) not to unreasonably disrupt, adversely affect or interfere with Licensor's use of the Land or any building on it.

6. **Condition of Licensed Area.** Licensor makes no warranty or representation that the License Area is suitable for the use described in this License. Licensee accepts the same "AS IS." Licensor is under no obligation to prepare the Licensed Area for Licensee.

7. **Revocation of License; Removal.** Licensor may revoke the permission granted by this License at any time and for any reason or for no reason. Upon notice from Licensor, Licensee shall remove the Vehicles and any of Licensee's other property from the Land, and repair all damage caused by such removal, at Licensee's sole expense.

8. **Indemnification.** Licensee agrees to defend, hold harmless, and indemnify Licensor from any legal liability, including reasonable attorney fees, in respect to bodily injury, death, and property damage, arising from the negligent acts or omissions of Licensee, and its governors, officers, directors, employees, agents, or volunteers, in the performance of Licensee's obligations under the terms and conditions of, and during the term of, the License. However, Licensee shall not be obligated to defend, indemnify and hold harmless Licensor to the extent any such bodily injury, death and property damage is caused by the act or omission, negligent or otherwise, of Licensor, or its directors, officers, employees and agents.

9. **Insurance.** Licensee shall carry the following insurance coverage:

A. Commercial General Liability with an occurrence limit of at least one-million dollars (\$1,000,000) and an aggregate limit of at least two-million dollars (\$2,000,000);

B. Commercial Automobile Liability with a combined single limit of at least one-million dollars (\$1,000,000);



C. Workers Compensation coverage with statutory limits for the jurisdiction in which the premises are located and Employers' Liability with limits of at least one million dollars (\$1,000,000.00) per accident, one million dollars (\$1,000,000.00) disease – each employee and one million dollars (\$1,000,000.00) disease – policy limit.

D. Licensor shall be added as an Additional Insured on the Commercial General Liability policy.

**10. Casualty Affecting the Vehicles.** Licensor shall have no responsibility for any loss, damage or destruction to the Vehicles, however caused. Notwithstanding anything in this Agreement to the contrary, in the event that damage, casualty, or a taking of all or a part of the Land, Licensor may require Licensee to remove the Vehicles from the Land.

**11. Remedies.** If Licensee shall violate any covenant hereunder (after notice to cure the same within ten (10) days) Licensor shall have all remedies available to it under law, including without limitation the right to immediately revoke the license represented hereby, to use self-help, to recover the Licensed Area, to remove the Vehicles, to bar Licensee from entry to the Land, and to remove any of Licensee's property from the Licensed Area and dispose of the Vehicles and such other property without any obligation to account to Licensee for the proceeds, if any.

**12. Notice.** Notice shall be deemed to have been duly given five (5) business days after having been mailed by U.S. Mail, to all of the party's addresses set forth herein, or upon receipt if delivered by hand or recognized overnight delivery service. Either party may change its address for the purpose of notice hereunder by providing the other party with notice of the new address.

**13. Governing Law and Binding Effect.** This License shall be governed by and construed under the laws of the state in which the Land is located. This License shall be binding on the parties and their respective, successors, transferees and assigns.

**14. Brokers/Consultants.** Licensee represents and warrants that there is no broker in this transaction. Licensee shall indemnify Licensor against the claims of any broker who purports to have represented Licensee.

Signatures are on the next page.

LICENSEE:

The American National Red Cross

By: Phillip E. Olsberg  
(Signature)

Digitally signed by Phillip E. Olsberg  
DN: cn=Phillip E. Olsberg, o=American Red Cross, ou=Real  
Estate Services, email=phillip.olsberg@redcross.org, c=US  
Date: 2017.02.16 14:45:37 -0700

Name: Phillip E. Olsberg  
Title: Director, Real Estate Services

Date: 2/16/2017

LICENSOR:

Town of Orangetown

By: \_\_\_\_\_  
(Signature)

Name:  
Title:

Date: \_\_\_\_\_

#17



# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
02/17/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh USA Inc. (Philadelphia) 1717 Arch Street Philadelphia, PA 19103 215.246.1000 fax 215.246.1399 Attn: Redcross.certrequest@marsh.com 649428-ALL-CAS-16-17	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b>														
<b>INSURED</b> RES - HS AMERICAN NATIONAL RED CROSS 81 HUNT RD ORANBURG, NY 10962	<table border="1"> <thead> <tr> <th data-bbox="803 493 1372 525">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1372 493 1497 525">NAIC #</th> </tr> </thead> <tbody> <tr> <td data-bbox="803 525 1372 556">INSURER A: Old Republic Insurance Company</td> <td data-bbox="1372 525 1497 556">24147</td> </tr> <tr> <td data-bbox="803 556 1372 588">INSURER B:</td> <td data-bbox="1372 556 1497 588"></td> </tr> <tr> <td data-bbox="803 588 1372 619">INSURER C:</td> <td data-bbox="1372 588 1497 619"></td> </tr> <tr> <td data-bbox="803 619 1372 651">INSURER D:</td> <td data-bbox="1372 619 1497 651"></td> </tr> <tr> <td data-bbox="803 651 1372 682">INSURER E:</td> <td data-bbox="1372 651 1497 682"></td> </tr> <tr> <td data-bbox="803 682 1372 703">INSURER F:</td> <td data-bbox="1372 682 1497 703"></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Old Republic Insurance Company	24147	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES** **CERTIFICATE NUMBER:** CLE-005295362-02 **REVISION NUMBER:** 2

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> SIR \$100,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		MWZZ 307927	07/01/2016	07/01/2017	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		MWTB 307928 (\$1M) Auto Physical Damage- Deductible Comp/Coll \$1,000	07/01/2016	07/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		MWXZ308704 (\$4M XS)	07/01/2016	07/01/2017	EACH OCCURRENCE \$ AGGREGATE \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	MWC30793000 (INSURED STATES) MWFEX307926 (FL)* MWXS307931 (AL, CA, GA, MA, MI, MO, OH, PA, TN, VA)**	07/01/2016	07/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: 81 HUNT RD, ORANBURG, NY 10962, LICENSE AGREEMENT THROUGHOUT THE POLICY PERIOD, 7/1/2016 - 7/1/2017.

TOWN OF ORANGETOWN, 26 ORANBURG RD, ORANBURG, NY 10962 IS INCLUDED AS ADDITIONAL INSURED WITH REGARDS TO COMMERCIAL GENERAL LIABILITY COVERAGE WHERE REQUIRED BY CONTRACT.

## CERTIFICATE HOLDER

CITY OF ORANGETOWN  
 ATTN: MARK ALBERT  
 26 ORANBURG RD  
 ORANBURG, NY 10962

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
 of Marsh USA Inc.

Manashi Mukherjee

*Manashi Mukherjee*

© 1988-2014 ACORD CORPORATION. All rights reserved.

BID ITEM		HEATING, VENTILATION, AIR			SHEET		1 OF 1	
		CONDITIONING & SERVICES						
BID OPENING TIME		11:00AM			DATE		February 15, 2017	
CONTRACTOR NAME & ADDRESS		<div>Berry Brothers of Nyack, NY</div> <div>Hansen Brothers Greenburgh, NY</div> <div>Echelon Services Newtown, NJ</div>						
DATE RECEIVED	2/14/17	2/15/17	2/15/17					
TIME RECEIVED	2:43pm	9:43am	9:43am					
NON COLLUSION STATEMENT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
BID BOND or CERTIFIED CHECK	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
HVAC Services- Depew House Museum/ Broadacres Clubhouse and Maintenance Building/ Complex)								
Blue Hill Golf Course/ Slayer House Museum/ Building Department/Fire Inspectors (Greenbush								
/Parks Office								
Total Annual Cost for Services Outlined Above								
	\$12,500	\$18,870	\$58,500	\$	\$			
Pricing for both regular and non-regular work hours. Monday through Friday 8 a.m. - 4 p.m. and emergency rates outside of normal work hours.								
Labor Costs								
Labor Rates: Monday to Friday 8 a.m. to 4 p.m.								
Unit Price	\$150.00	\$123.00	\$99.00	\$	\$			
Labor Rates: Monday to Friday 4 p.m. to 8 a.m.								
Unit Price	\$225.00	\$173.00	\$148.00	\$	\$			
Labor Rates: Saturday 8 a.m. to 4 p.m.								
Unit Price	\$225.00	\$173.00	\$99.00	\$	\$			
Labor Rates: Sundays and Holidays								
Unit Price	\$225.00	\$233.00	\$198.00	\$	\$			
Cost for Materials								
Percent Mark - Up	25 %	19 %	18 %	%	%			
It is the expectation of the Town that your company will respond within 24 hours for non-emergency calls								
	(Y) N	(Y) N	(Y) N	Y	N	Y	N	
It is the expectation of the Town that your company will respond within 24 hours for emergency calls								
	(Y) N	(Y) N	(Y) N	Y	N	Y	N	
DIST: TB, SUPV, PARKS, TA								

FEB - 1 2017

## TOWN OF ORANGETOWN

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

## REQUEST FOR USE OF TOWN PROPERTY

RECEIVED

PERMIT #

17-52-04

APPLICANT NAME: Patrick Driscoll

FEB 8 2017

EVENT NAME:

TZHS DUTCHMEN 5K

ADDRESS: Tappan Zee HS, 15 Dutch Hill Rd., Orangeburg, NY 10962

PHONE #: 845-304-6015

CELL # 845-304-6015

FAX #

CHECK ONE: PARADE

RACE/RUN

X

BLOCK PARTY

OTHER

The above event will be held on 03/25/2017 from 9:00AM to 10:00AM RAIN DATE: NONE

Location of event: Tappan Zee HS and surround Roads

Sponsored by: Tappan Zee Cross Country

Telephone #: 845-304-6015

Address: 15 Dutch Hill Rd., Orangeburg, NY 10962

Estimated # of persons participating in event: 200 vehicles 0

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:

Patrick Driscoll, 845-304-6015

Signature of Applicant:

Patrick Driscoll

Date:

02/06/17

## GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS)

Letter of Request to Town Board requesting aid for event - Received On:

2-1-17

Certificate of Insurance - Received On:

2-1-17

## FOR HIGHWAY DEPARTMENT USE ONLY:

RECEIVED

Road Closure Permit: Y (N) Received On:

Rockland County Highway Dept. Permit: Y (N) Received On:

NYSDOT Permit: Y (N) Received On:

Route/Map/Parking Plan: Y (N) Received On:

2-1-17

RFS #:

38488

BARRICADES: Y (N)

CONES: Y (N)

TRASH BARRELS: Y (N)

OTHER:

See below ODD

APPROVED:

Superintendent of Highways

DATE:

2-6-17

## FOR PARKS &amp; RECREATION DEPARTMENT USE ONLY:

Showmobile: Y (N) Application Required:

NA

Fee Paid - Amount/Check #

Port-o-Sans: Y (N)

NA

Other:

APPROVED:

Superintendent of Parks &amp; Recreation

DATE:

2/7/17

## FOR POLICE DEPARTMENT USE ONLY:

APPROVED:

CAPT. BROWN

Chief of Police

DATE:

02/09/2017

\*(5) Auxiliary Police Officers

Please return to the Highway AND/OR Parks Department to be placed on the Town Board Agenda

Workshop Agenda Date:

Approved On:

TBR #:

#19

RECEIVED

FEB - 1 2017

January 25, 2017

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

Town of Orangetown  
26 Orangeburg Road  
Orangeburg, NY 10962

To Whom It May Concern:

The Tappan Zee HS Cross Country Team plans on holding its 6<sup>th</sup> Annual "Flying Dutchmen 5K" on Saturday March 25, 2017 from 9:00 to 10:00am. As in the past we have attached the appropriate permit application and request the following items if they could be provided.

From the Highway Department:

Barricades at the following locations:

- 3- Parkway Drive South and Carlton Road
- 3-Parkway Drive South and Convent Road
- 3-Parkway Drive North and Blauvelt Road

From the Orangetown Police Department:

5 Auxiliary Police Officers for Safe Crossings throughout the route.

Any questions or concerns may be directed to my Cell# 845-304-6015.

Regards,

*Patrick Driscoll*  
Patrick Driscoll  
TZHS Cross Country Coach

Permit #17-SP-04



#19

CERTIFICATE OF LIABILITY INSURANCE		01/27/2017
PRODUCER NEW YORK SCHOOLS INSURANCE RECIPROCAL 333 Earle Ovington Blvd. Uniondale NY, 11553	RECEIVED  FEB - 1 2017	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURED TOWN OF ORANGETOWN South Orangetown Central School District 160 Van Wyck Road Blauvelt, NY 10913		INSURERS AFFORDING COVERAGE INSURER A: NEW YORK SCHOOLS INSURANCE RECIPROCAL INSURER B: INSURER C: INSURER D: INSURER E:

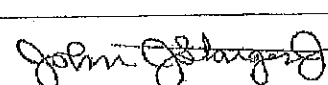
COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	SSPSOR001	07/01/2016	07/01/2017	EACH OCCURRENCE \$ 1,000,000
					FIRE DAMAGE (Any one fire) \$ 1,000,000
					MED EXP (Any one person) \$ 10,000
					PERSONAL & ADV INJURY \$ 1,000,000
					GENERAL AGGREGATE \$ UNLIMITED
					PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/>				COMBINED SINGLE LIMIT (Ea. Accident) \$
					BODILY INJURY (Per person) \$
					BODILY INJURY (Per accident) \$
					PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> NON-OWNED AUTOS				AUTO ONLY - EA ACCIDENT \$
					OTHER THAN EA ACC \$
					AUTO ONLY: AGG \$
A	EXCESS LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	ECLSOR001	07/01/2016	07/01/2017	EACH OCCURRENCE \$ 25,000,000
					AGGREGATE \$ UNLIMITED
					\$
					\$
	SCHOOL BOARD LIABILITY <input type="checkbox"/> <input type="checkbox"/>				OCCURRENCE \$
					AGGREGATE \$
					DEDUCTIBLE \$
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENTS/SPECIAL PROVISIONS

Certificate Holder is named as Additional Insured only as respects to the use of premises/facilities for the District's Cross Country Team's Sk Race on March 25, 2017.

CERTIFICATE HOLDER	<input checked="" type="checkbox"/> ADDITIONAL INSURED	CANCELLATION
Town of Orangetown 26 West Orangeburg Road Orangeburg, NY 10962		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
		AUTHORIZED REPRESENTATIVE 

Permit # 17-SP04



RECEIVED

FEB - 8 2017

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT



#20  
Permit # 17-SP-05

February 6, 2017

To: Andy Stewart, Orangetown  
Supervisor

From: Jerome Kleiman, Committee Chairman/Philippine-American Cultural  
Foundation

Re: The Commemoration of the 75<sup>th</sup> Anniversary of the Bataan Death March

Cc: Town Clerk

---

Please add the following items on the next Town Board Workshop Agenda:

We are requesting from the Highway Dept. - barricades, cones, trash barrels and  
from Parks Dept. the Showmobile and Porto-Sans; we are also requesting  
Police Dept. presence.

Highway Dept.

Trash Receptacles, cones, barricades

Parks Dept.

Four (4) porto-sans  
Showmobile with sound system  
Chairs

Police Dept.

Police presence

RECEIVED

FEB. - 6 2017

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENTTOWN OF ORANGETOWN  
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY

PERMIT #

17-5705

EVENT NAME: Commemoration of the 75<sup>th</sup> Anniversary of TheAPPLICANT NAME: Jerome KleimanBATAAN Death MarchADDRESS: 23 Yale Dr - New City NY 10956PHONE: 845-638-1999CELL # 845-641-4217FAX # 845-638-4222CHECK ONE: PARADE ☒ RACE/RUN/WALK ☐ OTHER ☐The above event will be held on April 8 2017 from 1<sup>st</sup> AM to 4 PM RAIN DATE: /Location of event: BATAAN Rd from Western Highway to Dutch Hill RdSponsored by: Philippine-American Cultural Foundation Telephone #: 845-641-4217Address: 23 Yale Dr New City NY 10956Estimated # of persons participating in event: 500-1000 vehicles maybe a few Military vehicles - small

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:

Signature of Applicant: [Signature] Date: 2.6.17

## GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS)

Letter of Request to Town Board requesting aid for event - Received On: 2-8-17Certificate of Insurance - Received On: 2-8-17

## FOR HIGHWAY DEPARTMENT USE ONLY:

Road Closure Permit: Y / N - Received On: 2-6-17Rockland County Highway Dept. Permit: Y / N - Received On: XNYSDOT Permit: Y / N - Received On: XRoute/Map/Parking Plan: Y / N - Received On: /RFS #: 38489 BARRICADES: Y / N CONES: Y / N TRASH BARRELS: Y / N OTHER: /APPROVED: [Signature] DATE: 2.8.17

Superintendent of Highways

## FOR PARKS &amp; RECREATION DEPARTMENT USE ONLY:

Showmobile: Y / N - Application Required: on file (location TBD) Fee Paid - Amount/Check #:(4) Port-o-San: Y / N - Other: /APPROVED: [Signature] DATE: 2/22/17

Superintendent of Parks &amp; Recreation

## FOR POLICE DEPARTMENT USE ONLY:

APPROVED: CAPT BROWN DATE: 02232017

Chief of Police

\*\* (Please return to the Highway AND/OR Parks Department to be placed on the Town Board Agenda) \*\*

Workshop Agenda Date: 2-28-17 Approved On: / TBR #:

#20

RECEIVED  
FEB 21 2017  
Orangetown Police Department

RECEIVED

FEB 23 2017

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

#20

JAMES J. DEAN  
Superintendent of Highways  
Roadmaster II

RECEIVED

FEB - 6 2017

HIGHWAY DEPARTMENT  
TOWN OF ORANGETOWN

119 Route 303 • Orangeburg, NY 10962  
(845) 359-6500 • Fax (845) 359-6062  
E-mail - highwaydept@orangenetown.com

Orangetown Representative

R.C. Soil & Water Conservation Dist.-CH

Member:

American Public Works Association NY Metro Chapter

NYS Association of Town Superintendents of Highways

Hwy. Superintendents' Association of Rockland County

TOWN OF ORANGETOWN

HIGHWAY DEPARTMENT



TCP  
Permit #17-SP05

ROAD CLOSING PERMIT APPLICATION  
Section 139 Highway Law

NAME Jerome Kleiman DATE 2-6-17  
COMPANY Philippine-American Cultural Foundation  
ADDRESS 23 Yale DA. New City NY 10956  
TELEPHONE 845-641-4217  
(INCLUDE 24 HOUR EMERGENCY NUMBERS)

ABOVE MENTIONED PARTY REQUESTS PERMISSION TO CLOSE:

(Address number and name of road)

Dutch Hill Road (by Tennis Courts) PARKING to  
BATAAN Rd - flag pole @ Western highway

(Intersecting streets and/or description of exact location)

REASON FOR CLOSING BATAAN Commemoration

DATE OF CLOSING April 8, 2017

RAIN DATE —

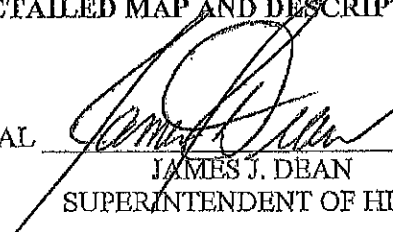
TIME ROAD WILL BE CLOSED 9 AM - 5 PM

WILL ROAD BE OPEN TO LOCAL TRAFFIC? No

WILL ROAD BE OPEN TO EMERGENCY VEHICLES? Yes

PLEASE PROVIDE A DETAILED MAP AND DESCRIPTION OF DETOUR IF TRAVEL WILL BE RESTRICTED.

PRELIMINARY APPROVAL

  
JAMES J. DEAN  
SUPERINTENDENT OF HIGHWAYS

DATE 2-8-17

This permit application will be forwarded to the Rockland County Superintendent of Highways, County of Rockland, 23 New Hempstead Road, New City, NY, 10956. You will receive written confirmation from that office.

8-13-02bjd

HAMLETS: PEARL RIVER • BLAUVELT • ORANGETOWN • TAPPAN • SPARKILL • PALISADES • UPPER GRANDVIEW



CLEAN STREETS = CLEAN STREAMS

Permit # 17-SP-05

**ACORD**

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/6/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Bauer-Crowley, Inc.  
643 Main Street  
PO Box 350  
Sparkill

FEB - 8 2017

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT  
10098-0358

INSURED  
Phillipine American Cultural Foundation, DEA:  
9 Zaballa Drive

New City NY 10956

CONTACT House Account

NAME: HOUSE, ROBERT  
PHONE: (845) 359-4114

FAX (018) 339-4634

E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER: Philadelphia Indemnity Ins. Co

INSURER B:

**INSURANCE:**

INSURER D:

INSURER E. 2

INSURER'S:

REVISION NUMBER:

## COVERAGES

**CERTIFICATE NUMBER:CL172608088**

COVERAGES CERTIFICATE NUMBER: CL172608068 REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN									
WTR LFR	TYPE OF INSURANCE		ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF DATE (MM/DD/YYYY)	POLICY EXP DATE (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY		EY11684	4/8/2017	4/9/2017	EACH OCCURRENCE	\$	1,000,000
	<input type="checkbox"/>	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>				DAMAGE TO RENTED PREMISES (Per occurrence)	\$	100,000
	<input type="checkbox"/>						MED EXP (Any one person)	\$	
	<input type="checkbox"/>						PERSONAL & ADV INJURY	\$	1,000,000
	<input type="checkbox"/>						GENERAL AGGREGATE	\$	3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$	3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOG							\$	
	OTHER:								
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Per accident)	\$	
	<input type="checkbox"/> ANY AUTO	<input type="checkbox"/> SCHEDULED					BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> AUTOS					BODILY INJURY (Per accident)	\$	
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$	
								\$	
	UMBRELLA LIAB						EACH OCCURRENCE	\$	
	EXCESS LIAB						AGGREGATE	\$	
	<input type="checkbox"/> OCCUR							\$	
	<input type="checkbox"/> CLAIMS-MADE							\$	
	<input type="checkbox"/> DED	<input type="checkbox"/> RETENTIONS					PER STATUTE	<input type="checkbox"/> OTH- ER	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						E.L. EACH ACCIDENT	\$	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y/N	N/A			E.L. DISEASE - EA EMPLOYEE	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: Bataan March 08APRIL2017; The Town of Orangetown is listed as Additional insured and shall be held harmless on a primary non-contributory basis

**CERTIFICATE HOLDER**

Town of Orangetown  
26 Orangeburg Road  
Orangeburg, NY 10962

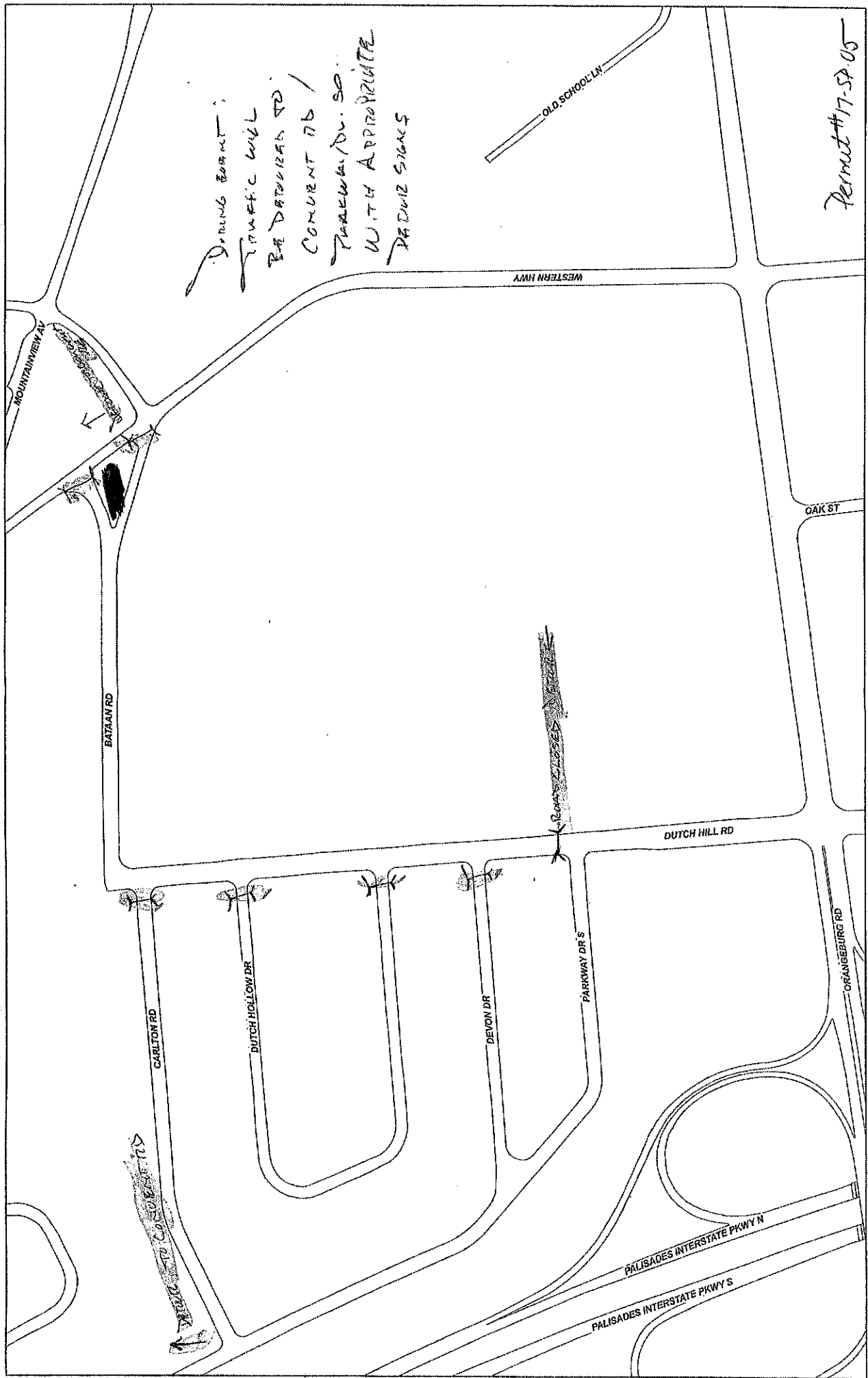
## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

John Barnard/JOHN

© 1988-2014 ACORD CORPORATION. All rights reserved.



DURING EVENT:  
TRAFFIC WILL  
BE DIVERTED TO  
CONVENT RD /  
PARKWAY DR. SO  
WITH APPROPRIATE  
PRIORITY SIGNS

Permit #17-SP-05



1/10/17 (Ke)  
received from g. carbon.  
#22

## CHANGE ORDER NO. 1 CONTRACT NO. DEME-47-2015

Date: December 23, 2016

<b>Owner:</b>	Town of Orangetown	<b>Contractor:</b>	General Carbon Corp.
<b>Project:</b>	Replacement of Activated Carbon Media		
<b>Contract No.:</b>	DEME-47-2015	<b>Government Project No.:</b>	
<p>The contractor is hereby authorized and directed to make the changes described below, and agrees to furnish all labor, materials, and equipment to accomplish the changes in accordance with the applicable portions of the Contract Documents for this project.</p>			
<b>Description of Change (Including Location and Reasons Therefore):</b>  See attached "Description of Change Summary."			
<b>Enclosures and References:</b>  			
<p>In executing this change order, it is mutually agreed that the amounts provided for herein will be accepted by the contractor as full compensation for all known costs associated in the work, including all direct and indirect costs, and any and all known costs associated with delays or additional time, if any, which may be required as a result of said changes.</p>			
	<b>AMOUNT</b>		<b>Contract Time</b>
Original Contract Price	\$124,848.48	Substantial Completion Date Prior to Change Order	-
Contract Price Prior to Change Order	\$124,848.48	Final Payment Date Prior To Change Order	-
Net Amount This Change Order	\$28,491.91	Net Time This Change Order	-
Revised Contract Price	\$153,340.39		
<b>OWNER</b>		<b>CONTRACTOR</b>	
Approved:		Approved:	
Title:	COMMISSIONER	Title:	VICE PRESIDENT
Date:	12/30/16	Date:	1/9/17
Telephone:	359-6502 x4204	Telephone:	973-523-2227
<b>Remarks:</b>  1. The party initiating the change order request is the Town of Orangetown.  2. Does this change order: <div style="margin-left: 40px;"><p>a. Affect the work of other contractors? No</p><p>b. Require additional work by other contractors? No</p><p>c. Constitute entire cost of the change? (If not, explain.) – Yes</p></div>			

#22

# INVOICE

GENERAL CARBON CORP.  
33 PATERSON STREET  
PATERSON, NJ 07501  
(973) 523-2223

Date: 05/27/16  
Due Date: 06/26/16

Inv. No.: 49635  
Page No.: 1

Bill To:  
ORANGETOWN, TOWN OF  
TOWN HALL  
ORANGEBURG, NY 10962

Ship To:  
ORANGETOWN, TOWN OF  
DEPARTMENT OF ENV. MNG. & ENG.  
127 RT. 303  
ORANGEBURG, NY 10962

REFERENCE VIA FOB TERMS YOUR # OUR # SALES REF  
RECOVERY PATERSON, NJ NET 30 DAYS 41875

REFERENCE	DESCRIPTION	UNIT MEASURE	QUANTITY	UNIT PRICE	ITEM DISCOUNT	EXTENDED PRICE
	2 - DAYS RECOVERY ENVIRONMENTAL ADDITIONAL TIME X\$5,017.00/EA.					10034.00
	16,000 LBS SPENT NON-HAZ A.C. REMOVED AND DISPOSED OF X\$0.10/EA.					1600.00
	TRANSPORTATION OF ADDITIONAL CARBON ADDITIONAL CHARGES FOR LULL RENTAL X\$1,373.91/EA.					1500.00 1373.91

THANK YOU VERY MUCH FOR YOUR BUSINESS!

SUB TOTAL	14507.91
TAX	0.00
TOTAL	14507.91
NET TO PAY	

#22



# TOWN OF ORANGETOWN

26 ORANGEBURG ROAD  
ORANGEBURG, NY 10962  
Web Site: www.orangetown.com

**PO Number :** 51516  
**Date :** 06/14/2016  
**Page:** 1 of 1

## Purchase Order

**Vendor :** 0000006401  
GENERAL CARBON CORP  
33 PATERSON STREET  
PATERSON, NJ 07501

**Ship To:**  
TOWN OF ORANGETOWN  
26 ORANGEBURG ROAD  
ORANGEBURG, NY 10962  
Phone # (845) 359-5100

**Bill To:**  
TOWN OF ORANGETOWN  
26 ORANGEBURG ROAD  
ORANGEBURG, NY 10962  
Phone # (845) 359-5100

**CONTRACT #** BID PROCESS-TBR 2016-26

**Description:** REPLACEMENT OF ACTIVE CARBON MEDIA

Qty	Unit	Description	Unit Price	Amount
	EA	REPLACEMENT OF ACTIVE CARBON MEDIA	20,808.0800	6,030.30
		H.8132.200.62		
		(CAPITAL FUND,SEWER RECONS.CAPITAL OUTLAY.2014		
		SERIAL BOND)		
<b>Total:</b>				<b>\$6,030.30</b>

I, \_\_\_\_\_, certify that the above account in the amount of \$\_\_\_\_\_ is true and correct; that the items, services and disbursements charged were rendered to or for the municipality, on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

DATE

SIGNATURE

TITLE

Ordered By: NSCHUTTER Req. Date: 06/14/2016 Req. No: 1549 Approved By: JG,JG

Authorized Official

Date

Authorized Official

Date



**TOWN ATTORNEY'S OFFICE****INTER-OFFICE MEMORANDUM**

---

DATE: February 16, 2017

TO: Charlotte Madigan, Town Clerk (with originals)

cc: Town Board Members (w/o encl.)  
Kimberly Allen, Administrative Secretary to the Supervisor (w/o encl.)  
Ellie Fordham, Secretarial Assistant II, DEME (w/o encl.)

FROM: Dennis D. Michaels, Deputy Town Attorney

RE: Certificate of Plumbing Registration (Sewer Work) 2017

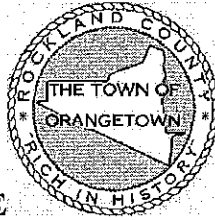
---

The following applicant is qualified, pursuant to the qualification certificate received from Joe Moran, P.E., Commissioner of the Department of Environmental Management and Engineering (original attached), and the bond and insurance certificates having been reviewed and approved (originals attached), from a legal standpoint, by the Office of the Town Attorney.

Paving Solutions, Inc.  
51 Forest Road #316-243  
Monroe, NY 10950  
Tel.: 845-782-1775

Please place this Certificate of Registration request on the next Workshop agenda scheduled for February 28, 2017 and the Regular Town Board Meeting agenda scheduled for March 7, 2017. Should you have any questions, please do not hesitate to contact this Office.

/mf  
encl.

**TOWN ATTORNEY'S OFFICE****INTER-OFFICE MEMORANDUM**

---

DATE: February 16, 2017

TO: Charlotte Madigan, Town Clerk (with originals)

cc: Town Board Members (w/o encl.)  
Kimberly Allen, Administrative Secretary to the Supervisor (w/o encl.)  
Ellie Fordham, Secretarial Assistant II, DEME (w/o encl.)

FROM: Dennis D. Michaels, Deputy Town Attorney

RE: Certificate of Plumbing Registration (Sewer Work) 2017

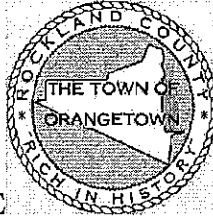
---

The following applicant is qualified, pursuant to the qualification certificate received from Joe Moran, P.E., Commissioner of the Department of Environmental Management and Engineering (original attached), and the bond and insurance certificates having been reviewed and approved (originals attached), from a legal standpoint, by the Office of the Town Attorney.

RR PLUMBING SERVICES CORPORATION  
d/b/a Roto-Rooter  
525 Waverly Avenue  
Mamaroneck, NY 10543  
Tel.: 914-777-1791

Please place this Certificate of Registration request on the next Workshop agenda scheduled for February 28, 2017 and the Regular Town Board Meeting agenda scheduled for March 7, 2017. Should you have any questions, please do not hesitate to contact this Office.

/mf  
encl.

**TOWN ATTORNEY'S OFFICE****INTER-OFFICE MEMORANDUM**

---

DATE: February 23, 2017

TO: Charlotte Madigan, Town Clerk (with originals)

cc: Town Board Members (w/o encl.)  
Kimberly Allen, Administrative Secretary to the Supervisor (w/o encl.)  
Ellie Fordham, Secretarial Assistant II, DEME (w/o encl.)

FROM: Dennis D. Michaels, Deputy Town Attorney

RE: Certificate of Plumbing Registration (Sewer Work) 2017

---

The following applicant is qualified, pursuant to the qualification certificate received from Joe Moran, P.E., Commissioner of the Department of Environmental Management and Engineering (original attached), and the bond and insurance certificates having been reviewed and approved (originals attached), from a legal standpoint, by the Office of the Town Attorney.

S.H.F. CORPORATION  
23 Briarwood Drive  
New City, NY 10956  
Tel.: 845-629-2353

Please place this Certificate of Registration request on the next Workshop agenda scheduled for February 28, 2017 and the Regular Town Board Meeting agenda scheduled for March 7, 2017. Should you have any questions, please do not hesitate to contact this Office.

/mf  
encl.

#24

nys government finance officers' association, inc.



# 38<sup>TH</sup> ANNUAL CONFERENCE

wednesday, march 29 – friday, march 31, 2017

pre-conference training workshops begin | march 28, 2017

---

albany marriott hotel | albany, new york

[www.nysgfoa.org](http://www.nysgfoa.org) | 518-465-1512

# PRE-CONFERENCE SEMINARS

tuesday, march 28 , 2017

8:00 AM - 11:30 AM



GFI Fundamentals of Budgeting  
in the Public Sector  
4 CPE • GSK

8:30 AM - 12:00 PM

Ethics and Professional Conduct for NYS CPAs  
4 CPE • Ethics | 4 GFI • A-E

This course is designed to provide a framework that can be used as a guide to sort through ethical dilemmas. In addition to conceptual theories, this course provides detailed guidance on the specific laws, rules and regulations pertaining to the conduct of NYS CPAs. This course meets the triennial ethics requirement for CPA certification.

8:30 AM - 12:00 PM



GFI Internal Control Best Practices —  
4 CPE • GSK

1:00 PM - 4:30 PM



GFI Budgeting Best Practices —  
4 CPE • GSK

1:00 PM - 5:30 PM



GFI Governmental Accounting &  
Financial Reporting (Day 1)  
5 CPE • GSK

wednesday, march 29, 2017

8:30 AM - 4:00 PM



GFI Governmental Accounting &  
Financial Reporting (Day 2)  
7 CPE • GSK

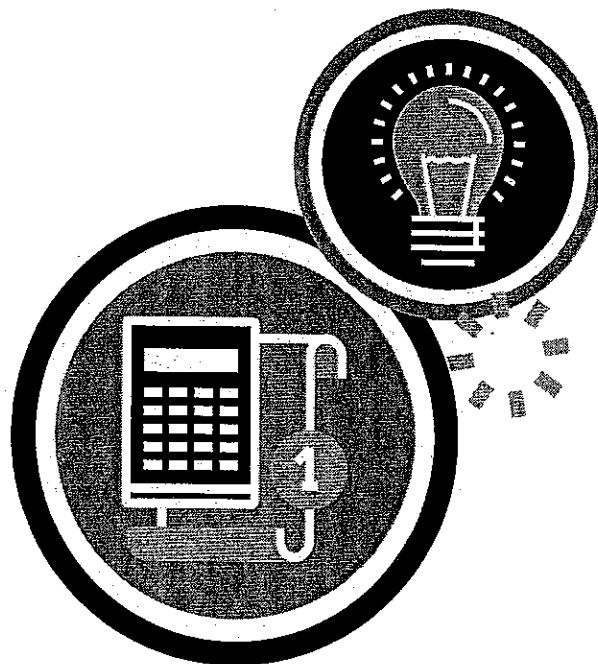
9:00 AM - 4:30 PM



GFI Debt Management Forum —  
7 CPE • GSK

1:30 PM - 5:00 PM

2017 GAAP Update  
4 CPE • GSK | 4 GFI • A-AU



## PROGRAMMING keys

### gfi categories



FOUNDATIONS Foundations Workshop (required)

F-AU Auditing

F-DM Debt Management

F-FR Financial Reporting

F-HR Human Resource Management



ADVANCED Advanced Workshop/Forum (required)

A-AU Auditing

A-E Ethics & Professional Conduct

A-HR Human Resource Management

A-GE General Elective

### gfi credits

All Pre-Conference, General & Concurrent Sessions are eligible for GFI credit except where noted with this symbol: # (No GFI credit).

### cpe credits

All Pre-Conference seminars, General and Concurrent Sessions provide CPE credit in the Government Specialized Knowledge subject area except where noted as below:

S: Advisory Services subject area

! : Not eligible for CPE credit

All General and Concurrent Sessions are eligible for 1 CPE credit per session except where noted otherwise.

Each Pre-Conference seminar is noted with the amount of eligible CPE credits.

# ANNUAL CONFERENCE SESSIONS

thursday, march 30, 2017

## KEYNOTE session

8:35am - 10:15am

### **Passing the Torch: Working with the Millennial Generation** 2 CPE • § #

Josh Tickell will share how to market to, hire, engage and understand what is most important to the largest and most powerful generation of all time, the Millennial or "Y" Generation. How can you incorporate this new dynamic into your government finance office? Learn some valuable tips from this award winning expert!

10:40am - 11:10am

Remarks by State Comptroller Thomas P. DiNapoli *Invited (¶)*

## CONCURRENT sessions

1:30pm - 2:20pm

### **Media Relations 101 A-HR**

This session will cover the fundamental steps governments and finance officers should know and understand before interacting with the media.

### **Debt Compliance: Post Issuance F-DM**

Learn why the issuance of municipal debt is just the beginning and the critical importance of complying with statutory and regulatory post-issuance requirements.

### **Setting Sewer/Water Rates A-GE**

Covering the criteria that is needed to properly establish and design a rate structure for water and sewer districts and authorities in New York.

2:30pm - 3:20pm

### **Cash Flow Forecasting A-GE**

Understanding the importance of forecasting a municipality's cash flow as well as tips and strategies for analyzing and developing a cash flow analysis.

### **Accounting for Capital Assets A-AU**

This session will provide an overview of the fundamental principles of accounting and financial reporting for capital assets.

### **State Retirement System Update F-HR**

NYS ERS will provide up-to-date information on what employers need to know when working with and reporting to the state retirement system.

3:40pm - 4:30pm

### **Lease Accounting Changes F-AU**

This session will discuss proposed changes by GASB to the accounting for lease transactions and their reporting on governmental financial statements.

### **Cyber Security Threats A-GE**

Topics covered include an overview of new cyber dangers to governments and some low and high tech ways to battle them.

### **Affordable Care Act (ACA) Update (pt. 1) F-HR**

Compliance and reporting requirements are the primary topics covered in this session on the Affordable Care Act.

4:40pm - 5:30pm

### **Proprietary Fund Primer F-FR**

From creation to proper accounting, this session provides a high-level overview of what government finance officers need to know about proprietary funds.

### **Grant Management Basics A-GE**

A broad overview of accounting and financial reporting for government grants will be covered in this session.

### **Affordable Care Act (ACA) Update (pt. 2) F-HR**

This session will be presented in a round-robin format where you bring your Affordable Care Act questions and our panel will work to provide you answers.

## PROGRAMMING keys

See page 3 for GFI and CPE credit categories and other details.

## NEW for 2017

☀ NYS GFOA is now accepting credit cards.  
☀ See the Conference Registration Form.

☀ Hotel reservations must be made directly with the hotels. See page 6 for details.

☀ The NYS GFOA Professional Development Scholarship. See page 7 for details.

# SESSIONS cont.

friday, march 31, 2017

## CONCURRENT sessions

8:30am - 9:20am

### Energy Performance Contracting A-GE

Topics covered include what an Energy Savings Company (ESCO) is, how energy performance contracts work, and what local governments should be aware of when considering this option.

### How to Build a Finance Office F-HR

Identifying the key positions and skill sets in creating a government finance office will be presented in addition to NYS GFOA's guidance on how to hire a finance officer.

### Latest From NYS OGS F-GE

The NYS Office of General Services will discuss their E-Marketplace and provide updates on contract renewals for the most popular State contracts as well as new and prospective items being considered for inclusion under State purchase contracts.

9:30am - 10:20am

### Family Medical Leave Act A-HR

What is FMLA and what finance officers who manage the human resource function of a municipality must know to be in compliance.

### Preparing the AUD F-FR

Common errors and omissions when completing the required Annual Update Document (AUD) will be addressed.

### 21st Century Cash Management Technology F-GE

This session will provide an overview of the latest cash management products and services being offered to the public sector.

## GENERAL sessions

10:40am - 11:30am

### U.S. and State Fiscal Policy § #

This presentation will focus on the priorities and trends in fiscal policy at the Federal and State level.

11:40am - 12:30pm

### Economic Update § #

What is the state of the economy in this post-election environment? National, statewide and regional trends will be displayed and discussed.



## CONFERENCE details-at-a-glance

### conference registration dates & fees

	By 1/31/17	By 2/28/17	After 2/28/17
<b>cutoff dates</b>			
Member (cash/check/PO)	\$200	\$210	\$230
Member (credit card)	\$206	\$216	\$237
Gov NonMem (cash/check/PO)	\$300	\$310	\$330
Gov NonMem (credit card)	\$309	\$319	\$340
Priv NonMem (cash/check/PO)	\$395	\$415	\$435
Priv NonMem (credit card)	\$407	\$428	\$448

fee type

**NOTE: Pre-conference seminars** are separate fees. See Registration Form.

**Register by 1/31/17 to receive lowest rate possible!**

### NEW scholarship opportunity

Before you register ... Are you are eligible for the NYS GFOA Professional Development Scholarship?

The Association will be awarding up to five Scholarships to attend the NYS GFOA Annual Conference. Each Scholarship covers the cost of the Annual Conference registration and two nights at the Conference hotel.

See page 7 for details.

### hotel options & pricing

#### NEW:

- Reserve your room directly with the hotel.
- **DO NOT** mail forms to NYS GFOA.
- Reserve Online, by Phone or Mail.
- See page 6 for more information.

#### Albany Marriott (Site of Conference)\*

Rate per night: \$142.00

**\*If the Marriott is your PREFERRED hotel, we HIGHLY recommend reserving your room as soon as possible!**

#### Home2Suites by Hilton

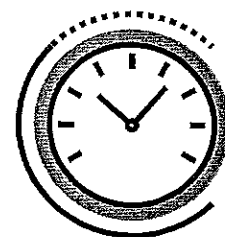
Distance from Marriott: 0.2 miles

Rate per night: \$115.00

#### Radisson Albany

Distance from Marriott: 0.7 miles

Rate per night: \$129.00



	Member	Pre-Conf	Conf	Hotel	Total Conf
Jeff	160	0	216	129	345
Stephanie	160	175	216	387	778
Janice	160	391	216	387	994
Natalie	160	391	216	387	994
	640	957	864	1290	3111
					3751



# 24

## Jeffrey Bencik

**From:** NYS GFOA <events@nysgfoa.org>  
**Sent:** Tuesday, February 28, 2017 2:03 PM  
**To:** Jeffrey Bencik  
**Subject:** Receipt - 2017 Membership Application

Thank you for your 2017 membership.

Please print this confirmation for your records.

<b>Membership Fee</b>			
<b>Item</b>	<b>Fee</b>	<b>Membership Start Date</b>	<b>Membership End Date</b>
Membership - GOV4 per memb/gov unit 4-8	\$ 160.00	January 1st, 2017	December 31st, 2017
Amount	\$ 160.00		
Date	February 28th, 2017 1:03 PM		
Transaction #	20460445762		
<b>Billing Name and Address</b>			
Jeff Bencik Jeff Bencik 26 West Orangeburg Rd Orangeburg, NY 10962 United States  <a href="mailto:jbencik@orangetown.com">jbencik@orangetown.com</a>			
<b>Credit Card Information</b>			
MasterCard *****5310			

Expires: June 2018	
<b>NYS GFOA Member Registration</b>	
Prefix	Mr.
First Name	Jeff
Last Name	Bencik
Nick Name	
Job Title	Director of Finance
Current Employer	Town of Orangetown
Address 1	26 West Orangeburg Rd
City	Orangeburg
State	NY
Zip Code	10962
Country	United States
Phone	845-359-5100
Fax	
Email	<u><a href="mailto:jbencik@orangetown.com">jbencik@orangetown.com</a></u>

Customer Type	Government
Sector Type	Town
Other Sector Type	
County	Rockland
Region	Downstate

## Jeffrey Bencik

**From:** NYS GFOA Staff <events@nysgfoa.org>  
**Sent:** Tuesday, February 28, 2017 2:02 PM  
**To:** Jeffrey Bencik  
**Subject:** Registration Confirmation - NYS GFOA 38th Annual Conference Registration

Dear Jeff,

Thank you for registering to attend the NYS GFOA 38th Annual Conference being held March 29-31 at the Albany Marriott in Albany, NY.

If you did not pay by credit card, you can use this confirmation as an invoice.

If paying by check, please remit payment within 30 days to:

NYS GFOA  
 126 State St., 5th Fl.  
 Albany, NY 12207

If you have any questions please contact the NYS GFOA office at 518-465-1512 or via email at [info@nysgfoa.org](mailto:info@nysgfoa.org).

Regards,

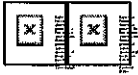
NYS GFOA Staff

Please print this confirmation for your records.

Event Information and Location	
NYS GFOA 38th Annual Conference Registration Wednesday March 29th, 2017 2:00 PM-Friday March 31st, 2017 12:30 PM	
Albany Marriott Hotel 189 Wolf Road Albany, NY 12205 United States	
Event Contacts:	
Phone	518-458-8444

## Help spread the word

Please help us and let your friends, colleagues and followers know about our page: [NYS GFOA 38th Annual Conference Registration](#)



You can also share the below link in an email or on your website.

[https://www.nysgfoa.org/index.php?option=com\\_civicrm&task=civicrm/event/info&id=198&reset=1](https://www.nysgfoa.org/index.php?option=com_civicrm&task=civicrm/event/info&id=198&reset=1)

### AC 2017

Item	Qty	Each	Total		
2017 Annual Conference					
Paid by 2/28/17 - Member	1	\$ 216.00	\$ 216.00		
Paid by 2/28/17					
<b>Participant Total</b>		<b>\$ 216.00</b>	<b>\$ 0.00 \$ 216.00</b>		
Total Amount		\$ 216.00			
Registration Date		February 28th, 2017 1:01 PM			
Transaction Date		February 28th, 2017 1:01 PM			
Transaction #		20460439952			
<b>Billing Name and Address</b>					
Jeff Bencik 26 West Orangeburg Rd Orangeburg, NY 10962 US					
<b>Credit Card Information</b>					
MasterCard *****5310 Expires: June 2018					
<b>Name and Address</b>					
First Name	Jeff				
Last Name	Bencik				
Job Title	Director of Finance				
Current Employer	Town of Orangetown				
Street Address	26 West Orangeburg Rd				
City	Orangeburg				
Zip Code	10962				
State	NY				
Phone	845-359-5100				

# 24

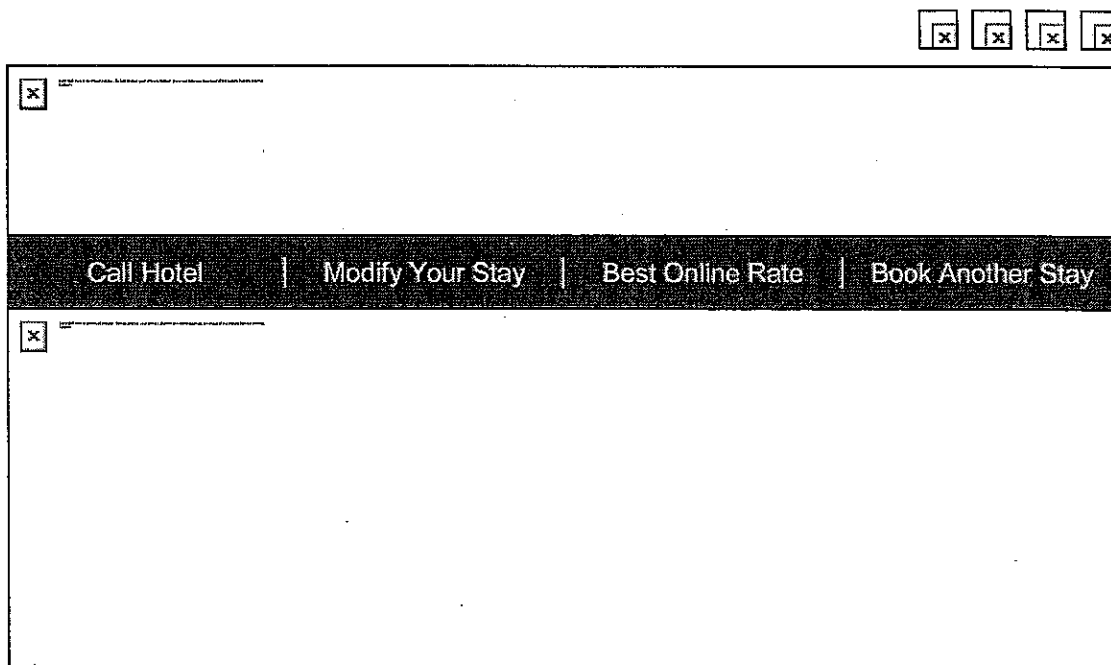
Email	<u>jbencik@orangetown.com</u>
Customer Type	Government
Sector Type	Town
Other Sector Type	
Region	Downstate

#24

## Jeffrey Bencik

---

**From:** Radisson <carlsonhotels@email.carlsonhotels.com>  
**Sent:** Friday, February 17, 2017 3:33 PM  
**To:** Jeffrey Bencik  
**Subject:** Your Reservation Confirmation (MTSY6R7)



**Hello Jeffrey,**

We are pleased to confirm your reservation at **Radisson Hotel Albany**. Your confirmation number is **MTSY6R7**. Thank you for choosing our hotel and we look forward to welcoming you soon.

Download iConcierge before your stay and let us know when you're arriving, order room service and explore the local area once you are here. [Download now.](#)

### Reservation Summary

---

<b>Confirmation:</b>	# MTSY6R7
<b>Guest Name:</b>	Jeffrey Bencik
<b>Arrival Date:</b>	March 30, 2017
<b>Departure Date:</b>	March 31, 2017
<b>Rate:</b>	March 30, 2017 129.00 USD Tower Room-2 Queen beds
<b>Subtotal:</b>	129.00 USD Plus applicable Fees and Taxes **

H24

**Confirmation:** #MTSY6R7  
**Guest Name:** Jeffrey Bencik  
**Arrival Date:** March 30, 2017  
**Departure Date:** March 31, 2017  
**Rate:** March 30, 2017 129.00 USD Tower Room-2 Queen beds  
**Subtotal:** 129.00 USD Plus applicable Fees and Taxes \*\*

[View Full Reservation](#)

#### Hotel Guarantee & Reservation Policies

---

**Guarantee:** Reservation is guaranteed to MC  
**Cancellation:** Cancel by 6:00 PM hotel time on Mar 30 2017 = no penalty.  
Late cancel or no show will be charged 147.06 USD.  
**Check-In Time:** 4:00 PM  
**Check-Out Time:** 12:00 PM

#### Hotel Alerts



CREDIT CARD WILL BE AUTHORIZED FOR ROOM AND TAX PLUS \$75 FOR 1ST NIGHT AND \$50 FOR EACH ADDITIONAL NIGHT FOR INCIDENTALS. INCIDENTAL AUTHORIZATIONS WILL BE RELEASED AT TIME OF CHECKOUT. AVAILABLE DEBIT CARD BALANCES WILL BE REDUCED BY AUTHORIZATION.

#### Contact Information

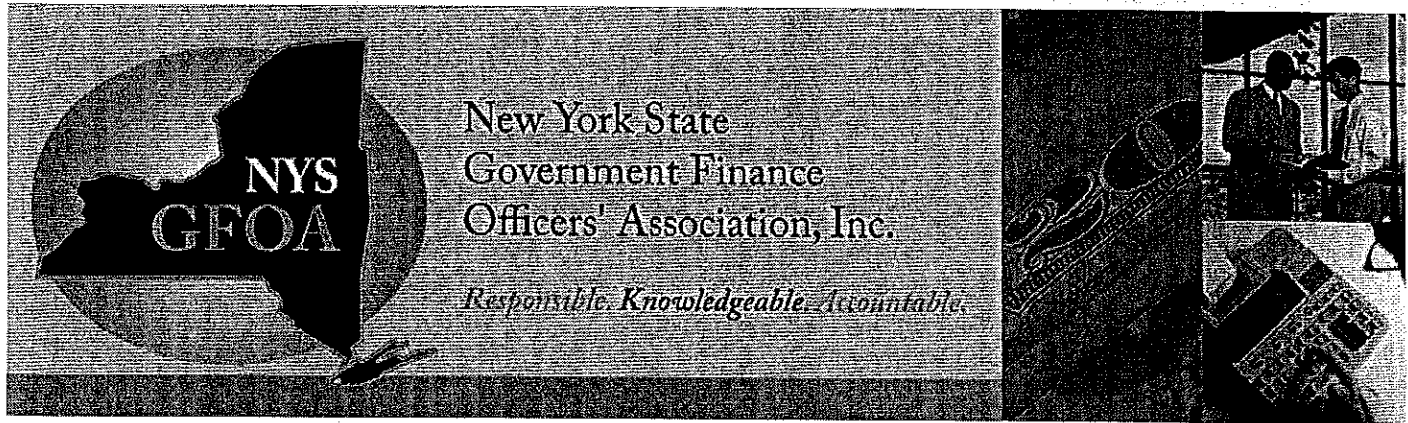
---

**Hotel:** Radisson Hotel Albany  
**Address:** 205 Wolf Road  
Albany NY 12205  
United States  
**Phone:** +1 518 458 7250  
**Email:** rhi\_alba@radisson.com



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## 2017 NYS GFOA Membership Invoice

Thank you for your membership. Dues cover the period from January 1 - December 31 annually. Membership is on an Individual basis.

**Questions?** Call 518-465-1512.

Your transaction has been processed successfully. Please print this page for your records. An email receipt has also been sent to nschutter@orangetown.com

### Membership Fee

Item	Fee
Membership - GOV4 per memb/gov unit 4-8	\$ 160.00

**Membership Fee Total: \$ 160.00**

Date: February 28th, 2017 12:16 PM

### Billing Name and Address

Natalie Schutter  
26 West Orangeburg Rd  
Orangeburg, NY 10962  
US

### Your Email

nschutter@orangetown.com

### Credit Card Information

MasterCard

\*\*\*\*\*5310

Expires: June 2018

### NYS GFOA Member Registration

Prefix Ms.  
First Name Natalie  
Last Name Schutter

Nick Name  
Job Title Accountant  
Current Employer Town of Orangetown  
Address 1 26 West Orangeburg Rd  
City Orangeburg  
State New York  
Zip Code 10962  
Country United States  
Phone 845-359-5100  
Fax  
Customer Type Government  
Sector Type Town  
Other Sector Type  
County Rockland  
Region Downstate

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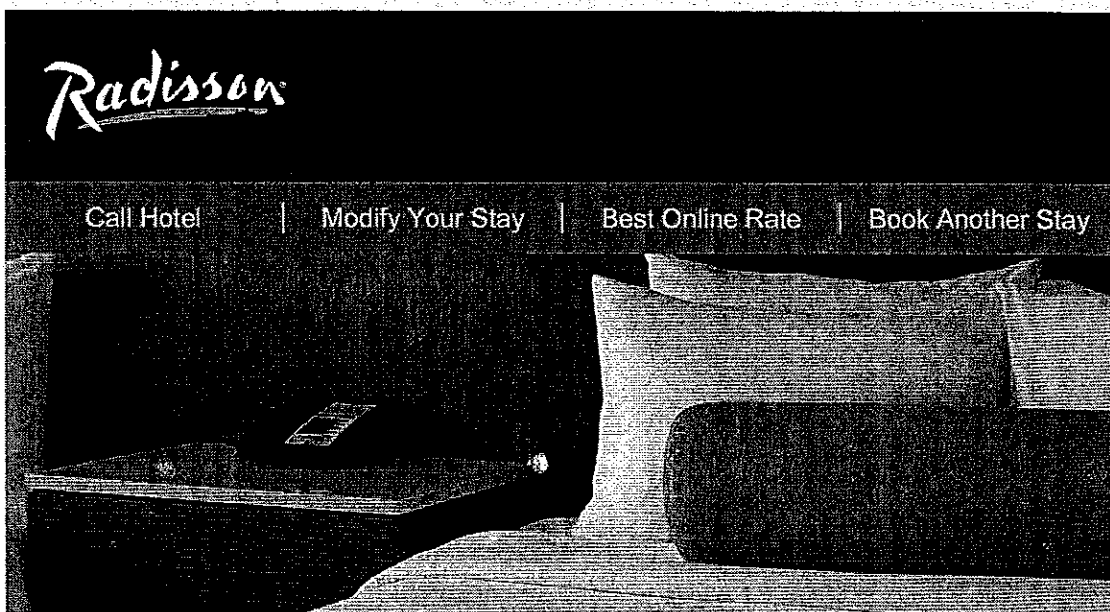
You can also share the below link in an email or on your website.

[https://www.nysgfoa.org/index.php?option=com\\_civicrm&task=civicrm/contribute/transact&reset=1&id=10](https://www.nysgfoa.org/index.php?option=com_civicrm&task=civicrm/contribute/transact&reset=1&id=10)

#24

## Natalie Schutter

**From:** Radisson <carlsonhotels@email.carlsonhotels.com>  
**Sent:** Friday, February 17, 2017 3:29 PM  
**To:** Natalie Schutter  
**Subject:** Your Reservation Confirmation (MTSXKW0)



**Hello Natalie,**

We are pleased to confirm your reservation at **Radisson Hotel Albany**. Your confirmation number is **MTSXKW0**. Thank you for choosing our hotel and we look forward to welcoming you soon.

Download iConcierge before your stay and let us know when you're arriving, order room service and explore the local area once you are here. [Download now.](#)

### Reservation Summary

<b>Confirmation:</b>	# MTSXKW0
<b>Guest Name:</b>	Natalie Schutter
<b>Arrival Date:</b>	March 28, 2017
<b>Departure Date:</b>	March 31, 2017
<b>Rate:</b>	March 28, 2017 129.00 USD Tower Room-2 Queen beds March 29, 2017 129.00 USD Tower Room-2 Queen beds March 30, 2017 129.00 USD Tower Room-2 Queen beds
<b>Subtotal:</b>	387.00 USD Plus applicable Fees and Taxes **

#24

[View Full Reservation](#)

## Hotel Guarantee & Reservation Policies

**Guarantee:** Reservation is guaranteed to MC

**Cancellation:** Cancel by 6:00 PM hotel time on Mar 28 2017 = no penalty.  
Late cancel or no show will be charged 147.06 USD.

**Check-In Time:** 4:00 PM

**Check-Out Time:** 12:00 PM

### Hotel Alerts



CREDIT CARD WILL BE AUTHORIZED FOR ROOM AND TAX PLUS \$75 FOR 1ST NIGHT AND \$50 FOR EACH ADDITIONAL NIGHT FOR INCIDENTALS. INCIDENTAL AUTHORIZATIONS WILL BE RELEASED AT TIME OF CHECKOUT. AVAILABLE DEBIT CARD BALANCES WILL BE REDUCED BY AUTHORIZATION.

## Contact Information

**Hotel:** Radisson Hotel Albany

**Address:** 205 Wolf Road  
Albany NY 12205  
United States

**Phone:** +1 518 458 7250

**Email:** [rhi\\_alba@radisson.com](mailto:rhi_alba@radisson.com)



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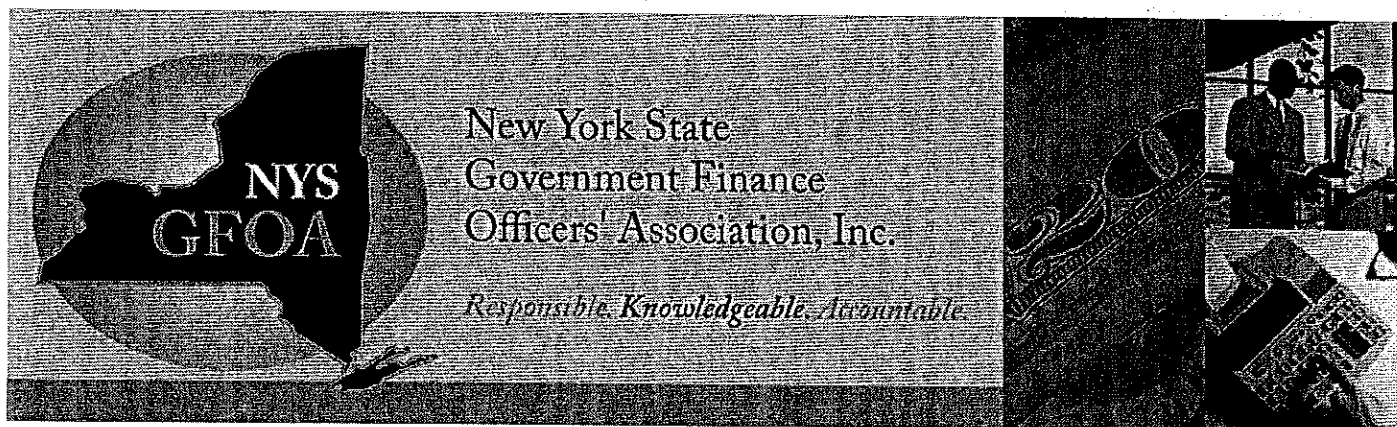
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## Thank You for Registering



Your registration has been processed successfully. Please print this page for your records.

A registration confirmation email has also been sent to nschutter@orangetown.com

### Event Information

#### NYS GFOA 38th Annual Conference Registration

When March 29th, 2017 2:00 PM through March 31st, 2017 12:30 PM

Location Albany Marriott Hotel  
189 Wolf Road  
Albany, NY 12205  
United States

Contact Phone: 518-458-8444

### AC 2017

Item	Qty	Unit Price	Total Price
2017 Annual Conference Paid by 2/28/17 - Member Paid by 2/28/17	1	\$ 216.00	\$ 216.00

Event Total: \$ 216.00

Transaction Date: February 28th, 2017 12:03 PM

Transaction #: 20460191527

### Participant Information

#### Name and Address

First Name Natalie  
Last Name Schutter  
Job Title Accountant  
Current Employer Town of Orangetown  
Street Address 26 West Orangeburg Rd  
City Orangeburg  
Zip Code 10962  
State New York  
Phone 845-359-5100

A24

Email stassello@orangetown.com  
Customer Type Government  
Sector Type Town  
Other Sector  
Type  
Region Downstate

**Billing Name and Address**

Stephanie Tassello  
26 Orangeburg Rd  
Orangeburg, NY 10962  
US

**Credit Card Information**

MasterCard

\*\*\*\*\*5310

Expires: June 2018

» Back to "NYS GFOA 2017 Annual Conference Special Training Sessions (March 28 and 29)" event information

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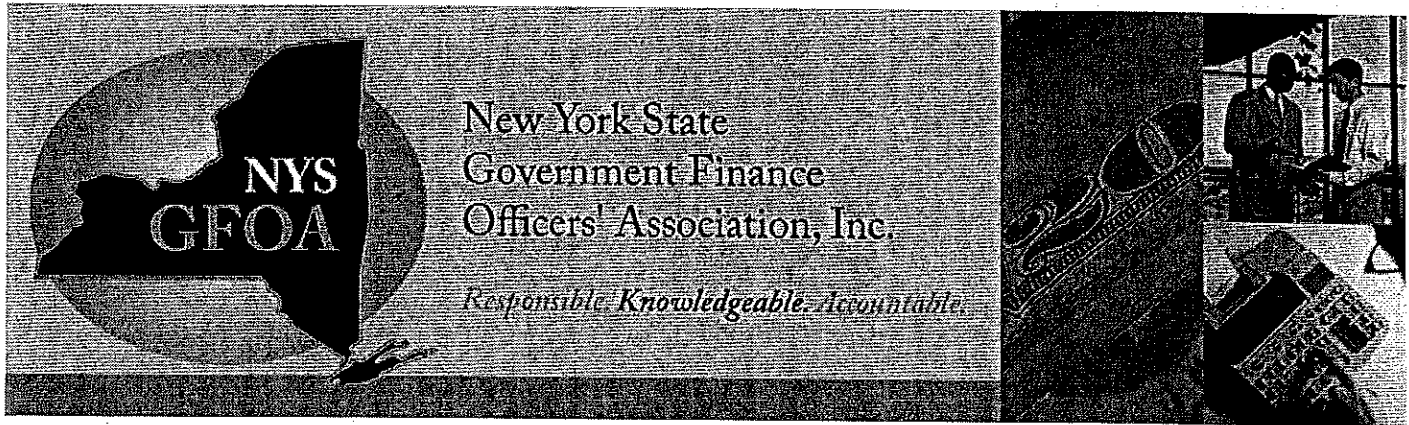
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You can also share the below link in an email or on your website.

[https://www.nysgfoa.org/index.php?option=com\\_civicrm&task=civicrm/event/info&id=199&reset=1](https://www.nysgfoa.org/index.php?option=com_civicrm&task=civicrm/event/info&id=199&reset=1)

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Hi nschutter@orangetown.com,

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## Thank You for Registering



Your registration has been processed successfully. Please print this page for your records.

A registration confirmation email has also been sent to nschutter@orangetown.com

### Event Information

#### NYS GFOA 2017 Annual Conference Special Training Sessions (March 28 and 29)

When March 28th, 2017 8:00 AM through March 29th, 2017 5:00 PM

Location Albany Marriott Hotel  
189 Wolf Road  
Albany, NY 12205  
United States

Contact Phone: 518-458-8444

#### AC Pre-Conference 2017

Item	Qty	Unit Price	Total Price
GFI ADV Int. Control Best Practices Paid by 2/28/17 - Member Paid by 2/28/17	1	\$ 113.00	\$ 113.00
GFI ADV Budgeting Best Practices Paid by 2/28/17 - Member Paid by 2/28/17	1	\$ 113.00	\$ 113.00
GFI ADV Debt Mgmt. Forum Paid by 2/28/17 - Member Paid by 2/28/17	1	\$ 165.00	\$ 165.00

**Event Total: \$ 391.00**

**Transaction Date: February 28th, 2017 12:05 PM**

**Transaction #: 20460200963**

### Participant Information

#### Name and Address

First Name Natalie  
Last Name Schutter  
Job Title Accountant  
Current Employer Town of Orangetown  
Street Address 26 West Orangeburg Rd

2/28/2017

Thank You for Registering

#24

City Orangeburg  
Zip Code 10962  
State New York  
Phone 845-359-5100  
Email nschutter@orangetown.com  
Customer Type Government  
Sector Type Town  
Other Sector Type  
Region Downstate

**Billing Name and Address**

Natalie Schutter  
26 West Orangeburg Rd  
Orangeburg, NY 10962  
US

**Credit Card Information**

MasterCard

\*\*\*\*\*5310

Expires: June 2018

» Back to "NYS GFOA 2017 Annual Conference Special Training Sessions (March 28 and 29)" event information

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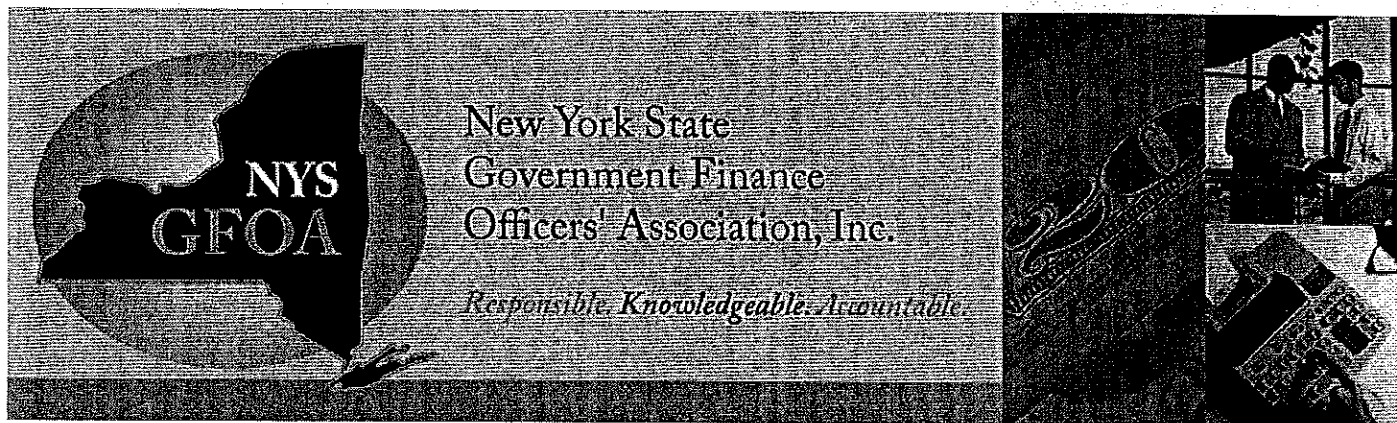
[https://www.nysgfoa.org/index.php?option=com\\_civicrm&task=civicrm/event/info&id=199&reset=1](https://www.nysgfoa.org/index.php?option=com_civicrm&task=civicrm/event/info&id=199&reset=1)



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Hi janice4@optonline.net,

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## 2017 NYS GFOA Membership Invoice

Thank you for your membership. Dues cover the period from January 1 - December 31 annually. Membership is on an individual basis.

Questions? Call 518-465-1512.

Your transaction has been processed successfully. Please print this page for your records. An email receipt has also been sent to jganley@orangetown.com

### Membership Fee

Item	Fee
Membership - GOV4 per membigo unit 4-8	\$ 160.00

**Membership Fee Total: \$ 160.00**

Date: February 28th, 2017 12:13 PM

### Billing Name and Address

Janice Ganley  
26 West Orangeburg Rd  
Orangeburg, NY 10962  
US

### Your Email

jganley@orangetown.com

### Credit Card Information

MasterCard

\*\*\*\*\*5310

Expires: June 2018

### NYS GFOA Member Registration

Prefix Ms.  
First Name Janice  
Last Name Ganley

Nick Name  
Job Title Supervisor of Fiscal Services  
Current Employer Town of Orangetown  
Address 1 26 West Orangeburg Rd  
City Orangeburg  
State New York  
Zip Code 10962  
Country United States  
Phone 845-359-5100  
Fax  
Customer Type Government  
Sector Type Town  
Other Sector Type  
County Rockland  
Region Downstate

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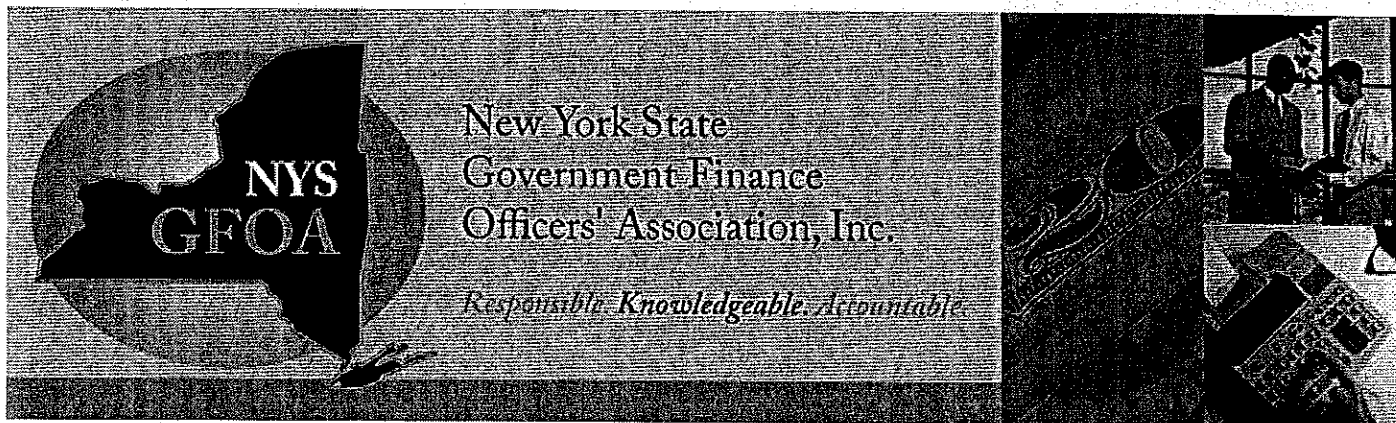
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## Thank You for Registering

Your registration has been processed successfully. Please print this page for your records.

A registration confirmation email has also been sent to [jganley@orangetown.com](mailto:jganley@orangetown.com)

### Event Information

#### NYS GFOA 38th Annual Conference Registration

When March 29th, 2017 2:00 PM through March 31st, 2017 12:30 PM

Location Albany Marriott Hotel  
189 Wolf Road  
Albany, NY 12205  
United States

Contact Phone: 518-458-8444

### AC 2017

Item	Qty	Unit Price	Total Price
2017 Annual Conference Paid by 2/28/17 - Member Paid by 2/28/17	1	\$ 216.00	\$ 216.00

**Event Total: \$ 216.00**

**Transaction Date: February 28th, 2017 12:15 PM**

**Transaction #: 20460242964**

### Participant Information

#### Name and Address

First Name Janice  
Last Name Ganley  
Job Title Supervisor of Fiscal Services  
Current Employer Town of Orangetown  
Street Address 26 West Orangeburg Rd  
City Orangeburg  
Zip Code 10962  
State New York  
Phone 845-359-5100

Email jganley@orangetown.com  
Customer Type Government  
Sector Type Town  
Other Sector  
Type  
Region Downstate

**Billing Name and Address**

Janice Ganley  
26 West Orangeburg Rd  
Orangeburg, NY 10962  
US

**Credit Card Information**

MasterCard  
\*\*\*\*\*5310

Expires: June 2018

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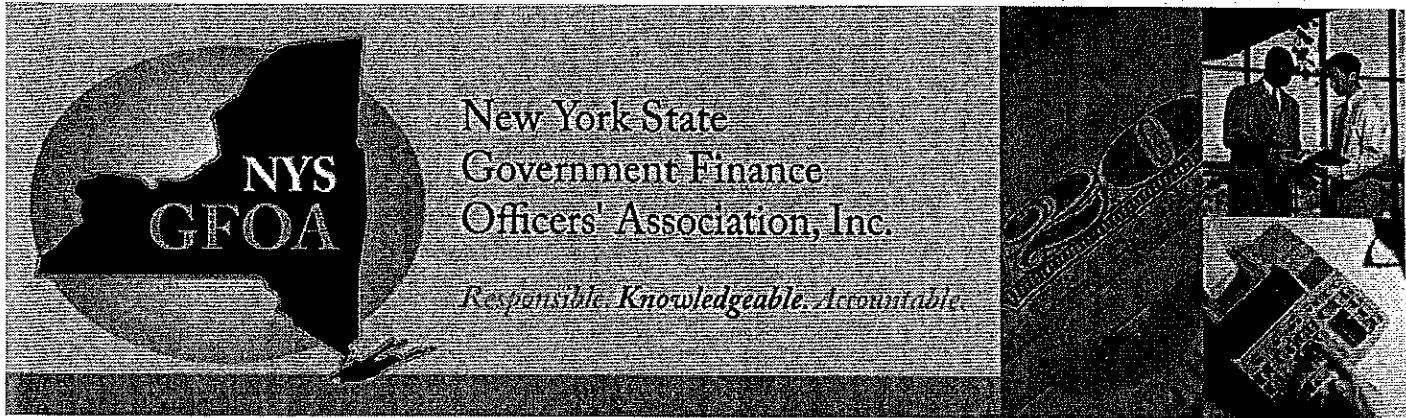
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## Thank You for Registering

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A registration confirmation email has also been sent to [jganley@orangetown.com](mailto:jganley@orangetown.com)

### Event Information

#### NYS GFOA 2017 Annual Conference Special Training Sessions (March 28 and 29)

When March 28th, 2017 8:00 AM through March 29th, 2017 5:00 PM

Location Albany Marriott Hotel  
189 Wolf Road  
Albany, NY 12205  
United States

Contact Phone: 518-458-8444

#### AC Pre-Conference 2017

Item	Qty	Unit Price	Total Price
GFI ADV Int. Control Best Practices Paid by 2/28/17 - Member Paid by 2/28/17	1	\$ 113.00	\$ 113.00
GFI ADV Budgeting Best Practices Paid by 2/28/17 - Member Paid by 2/28/17	1	\$ 113.00	\$ 113.00
GFI ADV Debt Mgmt. Forum Paid by 2/28/17 - Member Paid by 2/28/17	1	\$ 165.00	\$ 165.00

**Event Total: \$ 391.00**

**Transaction Date: February 28th, 2017 12:14 PM**

**Transaction #: 20460237799**

### Participant Information

#### Name and Address

First Name Janice  
Last Name Ganley  
Job Title Supervisor of Fiscal Services  
Current Town of Orangetown  
Employer  
Street Address 26 West Orangeburg Rd

City Orangeburg  
Zip Code 10962  
State New York  
Phone 845-359-5100  
Email jganley@orangetown.com  
Customer Type Government  
Sector Type Town  
Other Sector  
Type  
Region Downstate

**Billing Name and Address**

Janice Ganley  
26 West Orangeburg Rd  
Orangeburg, NY 10962  
US

**Credit Card Information**

MasterCard

\*\*\*\*\*5310

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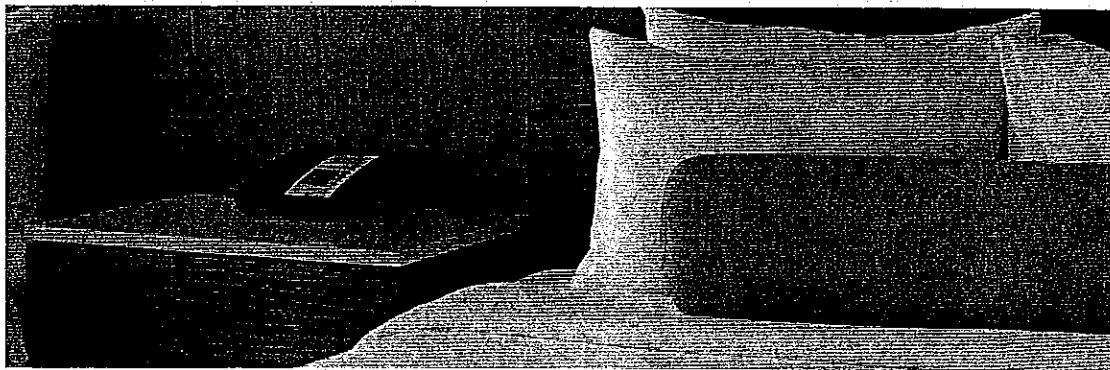
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**Hello Janice,**

We are pleased to confirm your reservation at **Radisson Hotel Albany**. Your confirmation number is **MTSXKW0**. Thank you for choosing our hotel and we look forward to welcoming you soon.

Download iConcierge before your stay and let us know when you're arriving, order room service and explore the local area once you are here. **Download now.**

### Reservation Summary

---

**Confirmation:** # MTSXKW0  
**Guest Name:** Janice Ganley  
**Arrival Date:** March 28, 2017  
**Departure Date:** March 31, 2017  
**Rate:** March 28, 2017 129.00 USD Tower Room-2 Queen beds  
March 29, 2017 129.00 USD Tower Room-2 Queen beds  
March 30, 2017 129.00 USD Tower Room-2 Queen beds  
**Subtotal:** 387.00 USD Plus applicable Fees and Taxes \*\*

[View Full Reservation](#)

### Hotel Guarantee & Reservation Policies

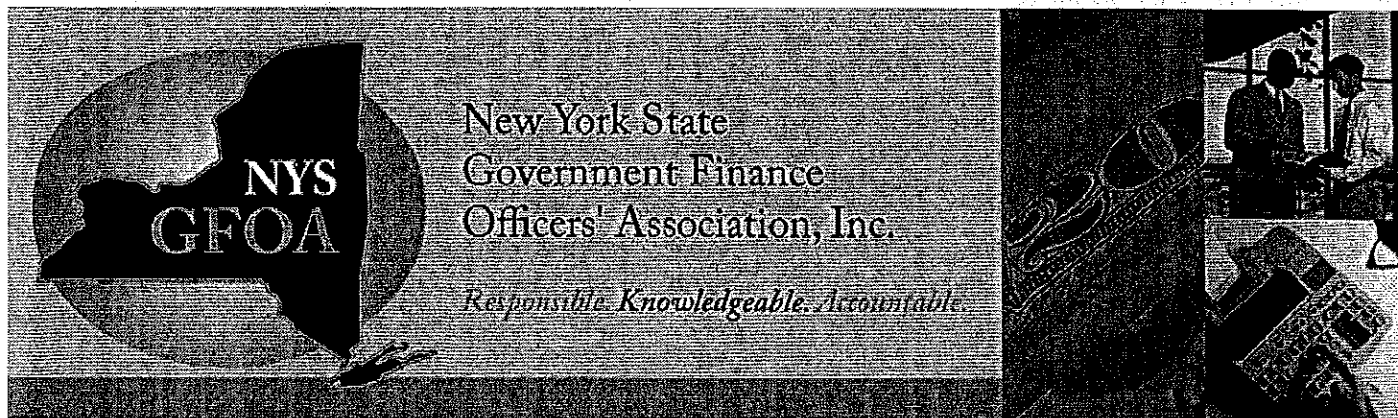
---

**Guarantee:** Reservation is guaranteed to MC  
**Cancellation:** Cancel by 6:00 PM hotel time on Mar 28 2017 = no penalty.  
Late cancel or no show will be charged 147.06 USD.  
**Check-In Time:** 4:00 PM  
**Check-Out Time:** 12:00 PM

#24

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## 2017 NYS GFOA Membership Invoice

Thank you for your membership. Dues cover the period from January 1 - December 31 annually. Membership is on an Individual basis.

**Questions?** Call 518-465-1512.

Your transaction has been processed successfully. Please print this page for your records. An email receipt has also been sent to [stassello@orangetown.com](mailto:stassello@orangetown.com)

### Membership Fee

Item	Fee
Membership - GOV4	\$ 160.00
per memb/gov unit 4-8	

**Membership Fee Total: \$ 160.00**

Date: February 28th, 2017 12:17 PM

### Billing Name and Address

Stephanie Tassello  
26 Orangeburg Rd  
Orangeburg, NY 10962  
US

### Your Email

[stassello@orangetown.com](mailto:stassello@orangetown.com)

### Credit Card Information

MasterCard  
\*\*\*\*\*5310

Expires: June 2018

### NYS GFOA Member Registration

Prefix Ms.  
First Name Stephanie  
Last Name Tassello



Email nschutter@orangetown.com  
Customer Type Government  
Sector Type Town  
Other Sector Type  
Region Downstate

**Billing Name and Address**

Natalie Schutter  
26 West Orangeburg Rd  
Orangeburg, NY 10962  
US

**Credit Card Information**

MasterCard

\*\*\*\*\*5310

Expires: June 2018

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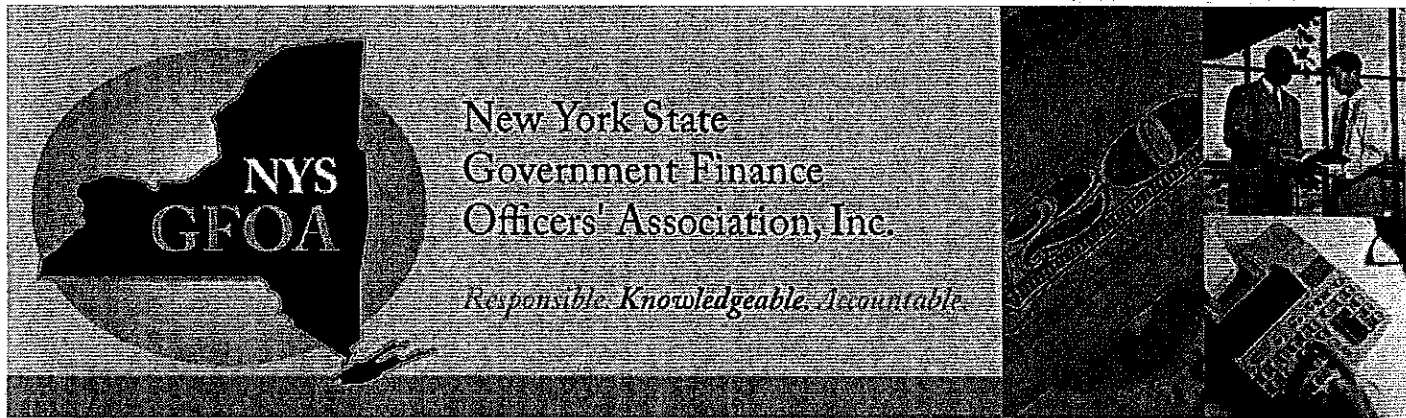


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## Thank You for Registering



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A registration confirmation email has also been sent to stassello@orangetown.com

### Event Information

#### NYS GFOA 38th Annual Conference Registration

When March 29th, 2017 2:00 PM through March 31st, 2017 12:30 PM

Location Albany Marriott Hotel  
189 Wolf Road  
Albany, NY 12205  
United States

Contact Phone: 518-458-8444

### AC 2017

Item	Qty	Unit Price	Total Price
2017 Annual Conference Paid by 2/28/17 - Member Paid by 2/28/17	1	\$ 216.00	\$ 216.00

**Event Total: \$ 216.00**

**Transaction Date: February 28th, 2017 12:21 PM**

**Transaction #: 20460269487**

### Participant Information

#### Name and Address

First Name Stephanie  
Last Name Tassello  
Job Title Assistant Account Keeping Supervisor  
Current Employer Town of Orangetown  
Street Address 26 Orangeburg Rd  
City Orangeburg  
Zip Code 10962  
State New York  
Phone 845-359-5100

Email stassello@orangetown.com  
Customer Type Government  
Sector Type Town  
Other Sector Type  
Region Downstate

**Billing Name and Address**

Stephanie Tassello  
26 Orangeburg Rd  
Orangeburg, NY 10962  
US

**Credit Card Information****MasterCard**

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Expires: June 2018

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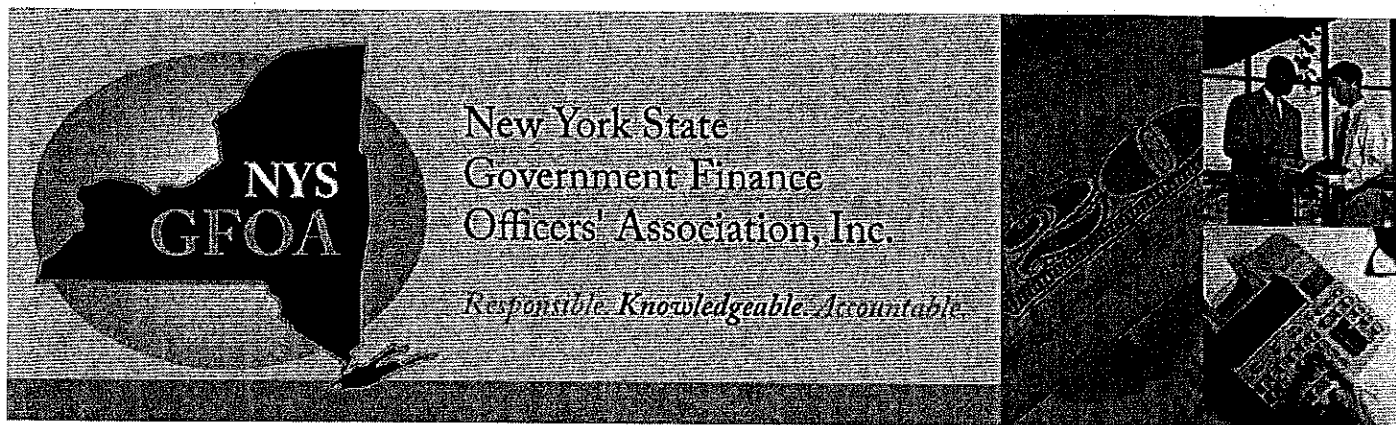
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## Thank You for Registering



Your registration has been processed successfully. Please print this page for your records.

A registration confirmation email has also been sent to stassello@orangetown.com

### Event Information

#### NYS GFOA 2017 Annual Conference Special Training Sessions (March 28 and 29)

When March 28th, 2017 8:00 AM through March 29th, 2017 5:00 PM

Location Albany Marriott Hotel  
189 Wolf Road  
Albany, NY 12205  
United States

Contact Phone: 518-458-8444

### AC Pre-Conference 2017

Item	Qty	Unit Price	Total Price
GFI FDN Accounting (2 Days) Paid by 2/28/17 - Member Paid by 2/28/17	1	\$ 175.00	\$ 175.00

**Event Total: \$ 175.00**

**Transaction Date: February 28th, 2017 12:36 PM**

**Transaction #: 20460328588**

### Participant Information

#### Name and Address

First Name Stephanie  
Last Name Tassello  
Job Title Assistant Account Keeping Supervisor  
Current Employer Town of Orangetown  
Street Address 26 Orangeburg Rd  
City Orangeburg  
Zip Code 10962  
State New York  
Phone 845-359-5100

Nick Name  
Job Title Assistant Account Keeping Supervisor  
Current Employer Town of Orangetown  
Address 1 26 Orangeburg Rd  
City Orangeburg  
State New York  
Zip Code 10962  
Country United States  
Phone 845-359-5100  
Fax  
Customer Type Government  
Sector Type Town  
Other Sector Type  
County Rockland  
Region Downstate

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#24

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## Reservation Summary

**Confirmation:** # MTSXKW0  
**Guest Name:** Stephanie Tassello  
**Arrival Date:** March 28, 2017  
**Departure Date:** March 31, 2017  
**Rate:** March 28, 2017 129.00 USD Tower Room-2 Queen beds  
March 29, 2017 129.00 USD Tower Room-2 Queen beds  
March 30, 2017 129.00 USD Tower Room-2 Queen beds  
**Subtotal:** 387.00 USD Plus applicable Fees and Taxes \*\*

[View Full Reservation](#)

## Hotel Guarantee & Reservation Policies

**Guarantee:** Reservation is guaranteed to MC  
**Cancellation:** Cancel by 6:00 PM hotel time on Mar 28 2017 = no penalty.  
Late cancel or no show will be charged 147.06 USD.  
**Check-In Time:** 4:00 PM  
**Check-Out Time:** 12:00 PM

### Hotel Alerts



CREDIT CARD WILL BE AUTHORIZED FOR ROOM AND TAX PLUS \$75 FOR 1ST NIGHT AND \$50 FOR EACH ADDITIONAL NIGHT FOR INCIDENTALS. INCIDENTAL AUTHORIZATIONS WILL BE RELEASED AT TIME OF CHECKOUT. AVAILABLE DEBIT CARD BALANCES WILL BE REDUCED BY AUTHORIZATION.

## Contact Information

**Hotel:** [Radisson Hotel Albany](#)  
**Address:** [205 Wolf Road](#)

## **Request for Proposals from Park Designers and Landscape Architects**

Town of Orangetown, Andy Stewart, [astewart@orangetown.com](mailto:astewart@orangetown.com), 3/6/17

The Town of Orangetown is seeking proposals from licensed landscape architects with park design experience to provide a schematic design of the Town's proposed waterfront park along Lake Tappan. The Town is in the process of redeveloping Town property at the Rockland Psychiatric Center campus and has set aside approximately 30 acres for a waterfront park. One of the most important features of this Town land is its proximity to Lake Tappan and the potential for public access to the Lake. In addition to access, the waterfront park presents an opportunity to provide an inviting path along the Lake, and to preserve areas of natural beauty and scenic views. The Town wishes to hire a Designer to develop a program for the spaces and uses in the park and prepare a schematic design of the park and ancillary facilities. Proposals are due \_\_\_\_\_, 2017 at 5:00 p.m.

**Overview** - Town land at the Rockland Psychiatric Center (RPC) campus, hereinafter the "RPC site" is located within the hamlet of Orangeburg in the central portion of the Town of Orangetown, New York. The Town land consists of 348 acres which is adjacent to the roughly 200 acres owned by New York State, the majority of which are used for the existing Rockland Psychiatric Center Hospital. The Town (and NYS) plans to sell and develop lands adjacent to the waterfront land proposed for public park. Before such new developments occur, the Town Board needs a schematic design prepared for a waterfront park along Lake Tappan. The schematic plan would demarcate the property to be used for the trail, picnic areas and ancillary uses such as parking. The plan would provide potential developers with a clear understanding of the boundaries of the proposed waterfront park and the relationship of the proposed park to parcels available for redevelopment.

### **The Site**

**General Description** - The irregularly shaped site is bounded by Old Orangeburg Road and the Town's baseball fields to the south. Lake Tappan, a public reservoir, forms the western boundary. The former Children's Psychiatric Center is to the north. The western boundary is also State owned property. The topography varies from a high point in the southwest corner of the site where the elevation is around 95 feet to the waterfront where it drops to around 50 feet above sea level. The salient natural feature of the property is its proximity to Lake Tappan. The land also includes steep slopes, wooded areas, open fields and wetlands. See Map 1: Site Location.

**Acreage** - The acreage available for the park is a minimum of 30; the designer is asked to recommend whether additional acreage is desirable.

**Wetlands** - In 2003, the Town had a wetlands delineation map prepared for the entire 348 acre parcel. Two wetlands were identified that may be included in the park. The wetlands located in the northeast is approximately 10 acres. A second wetlands is located further south, in the area just north of the Town's baseball fields and is approximately 6 acres. In all likelihood, the location of the wetlands will necessitate that they be crossed via a raised boardwalk in at least one place and perhaps more.

**Scope of Work**

After consultation with the Town Board, the Parks Superintendent and other Town staff, and with input from the public, the Designer should prepare a program for the park including:

- Lakefront trail
- Access roads
- Covered pavilion for picnics and gatherings
- Picnic areas
- Dog park
- Other passive recreation
- Fishing decks or platforms
- Restroom facilities

The Designer should make recommendations for other facilities not included in the above list.

The Designer should prepare three concepts to present to the Town Board, selected staff and the public.

Due to the grade changes along the water's edge, the Designer should include a preliminary grading plan to accompany the concept plans.

Additionally, the Designer should include a concept that includes waterfront property still owned by New York State. This is the parcel that abuts Town property to the north and includes the former Children's Psychiatric Center. It is designated as Parcel 9 on the Map.

One concept will be selected for development into a schematic design. Once developed, the schematic design will be presented to the Town Board, staff and the public. After acceptance by the Town Board, the Town Board anticipates hiring a surveyor to prepare a metes and bounds survey of the park.

**Approach to Project**

Describe your firm's approach to the design of the project. Describe your approach to working with the community. Estimate the number and purpose of meetings anticipated with the Town Board and Town staff. Provide a cost estimate.

**Qualifications**

Describe the staffing for this project; include each person's role, expertise, relevant background, and projected hours. Identify the project manager. Describe the qualifications of all key personnel.

Include a list of similar projects that you or your firm have completed; include a project description, the scope of work that your firm provided, the key personnel who were involved from your firm and your contract amount. Provide the name and telephone number or email address of the owner whom we may contact for a reference.

**Deliverables**

The Designer will be required to prepare three concepts and develop one concept into a schematic design. Once the schematic design is approved, a metes and bounds survey will be prepared of the proposed park.



**Price Proposal**

Submit a cost proposal showing a fixed price and an estimate of reimbursable costs. Identify the reimbursable costs. Hourly rates for potential additional work must be included.

**Schedule**

Please indicate when your firm is able to begin work and the length of time required to complete the Scope.

**Proposal Submission**

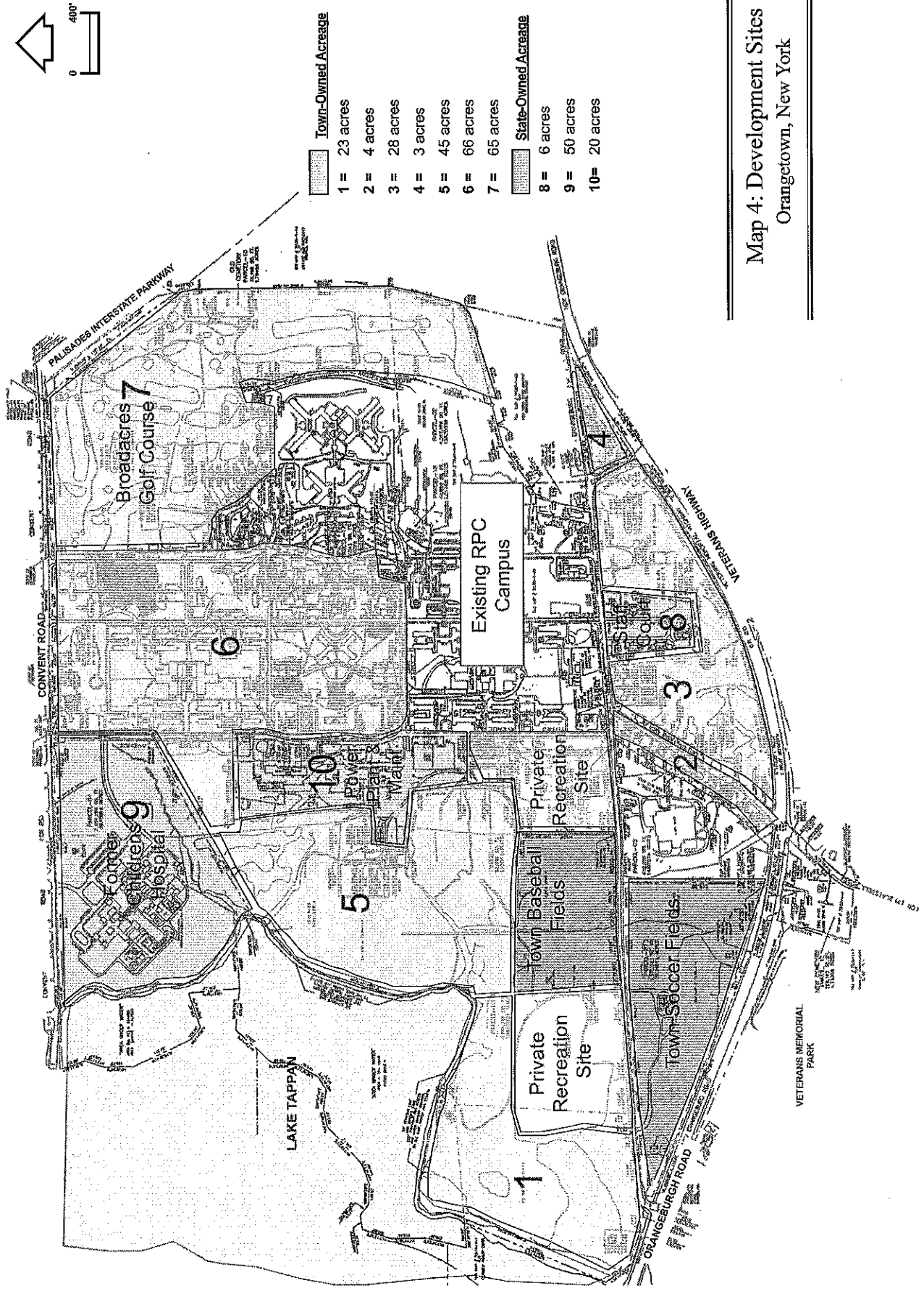
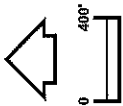
Please submit one electronic version of your proposal by 5:00 p.m. on Friday, \_\_\_\_\_, 2017 to: [supervisor@orangetown.com](mailto:supervisor@orangetown.com). Proposals should not exceed 25 pages in length.

**Available Information**

Soils information for the site is available in: *Rockland Psychiatric Center Options for Reuse* prepared by Kasler Associates, Craig Whitaker Architects and Kenneth LeBrun Consultants, 1998.

Wetlands maps are available in: *Wetlands Delineation Report Town-Owned Portion of Rockland Psychiatric Center Property Orangetown, New York*, prepared by Lawler, Matusky & Skelly Engineers LLP, Pearl River, New York, Environmental Science & Engineering Consultants, December 2003.

**Attachment:** Site Map



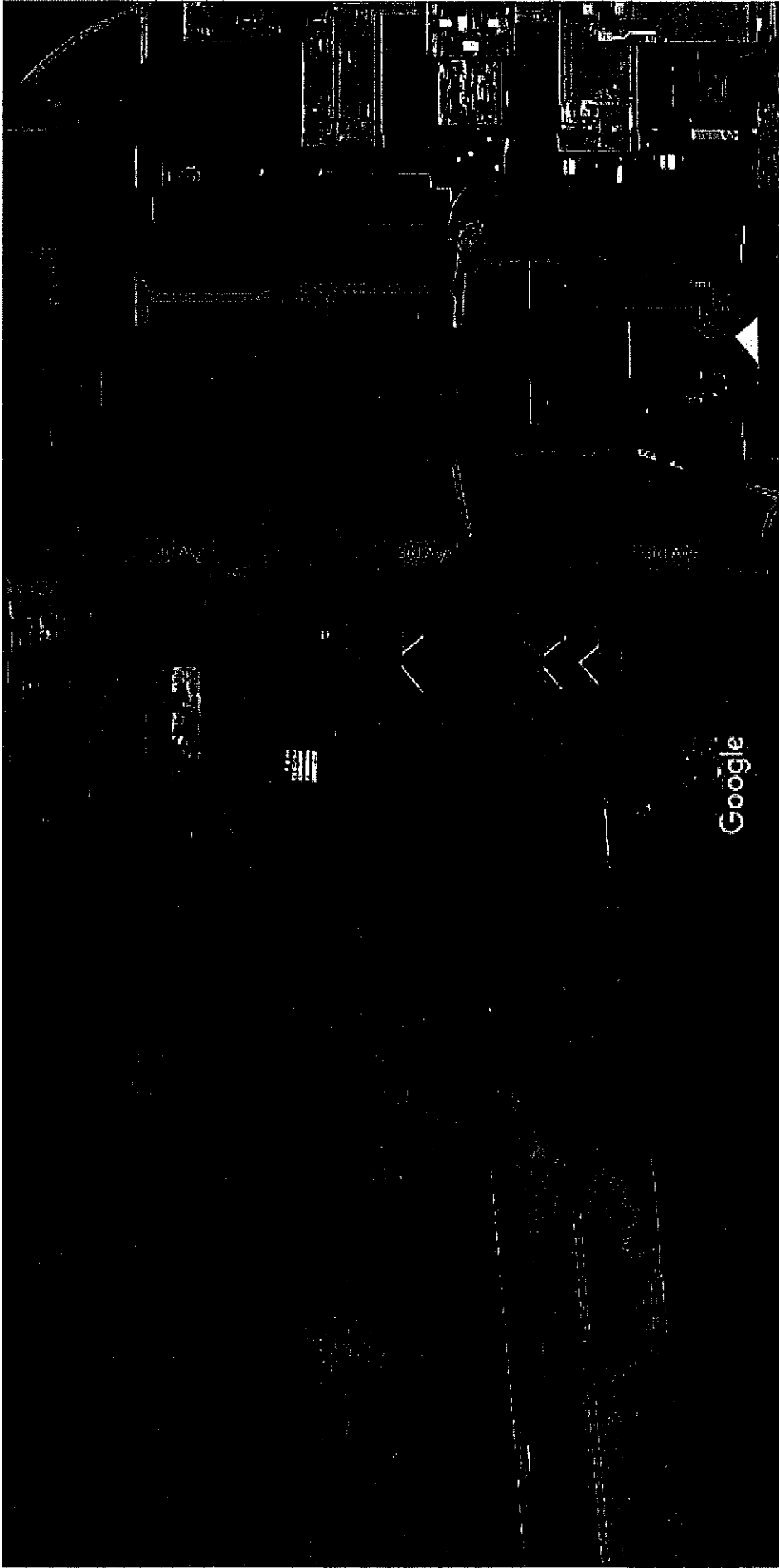
Map 4: Development Sites  
Orangetown, New York

1/24/2017

Google Maps

Google Maps

Bobby Sands Way, Orangeburg



Imagery ©2017 Google, Map data ©2017 Google 50 ft



**Department of Environmental Management and Engineering**  
**Town of Orangetown**

Route 303 Orangeburg New York 10962  
Tel: (845) 359-6502 • Fax: (845) 359-6951

Date: March 2, 2017  
To: Joe Moran, P.E.; Commissioner  
From: Ken Skibinski  
Subject: Award of Bid ITB-DEME-50-2017 for Sodium  
Permanganate, 40%

The Town bid the annual estimated usage of 5,225 gallons of 40% Sodium Permanganate which is used for odor control in the belt filter press dewatering operation.

Four (4) bids were received with costs ranging from \$15.87/gallon to \$16.143/gallon.

After reviewing the four bids, I recommend awarding the bid to ESC Environmental who submitted the low bid of \$15.87/gallon.

This is \$0.31 lower than we had been paying (\$16.18/gallon) and will save \$1,619.75 annually, providing that the usage stays the same.

**KENECK E. SKIBINSKI**  
Chief Plant Operator

## BID ITEM

## 40% Sodium Permanganate for Sludge Dewatering Odor Control

SHEET 1 OF 1

## BID OPENING TIME

11:00AM

DATE \_\_\_\_\_

March 1, 2017

CONTRACTOR  
NAME  
&  
ADDRESS

ESC Environmental  
Glenville, NY  
SLA

Slack Chemical  
Carthage, NY

COYNE Chemical  
Croydon, PA

PA  
SHANNON Chemical  
Exton, PA

DATE RECEIVED

2/28/17

2/28/17

2127/17

2/24/17

TIME RECEIVED

12:12 PM

10:12 am

12:50 PM

112500

# NON COLLUSION STATEMENT

✓

✓

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1

100

**BID BOND or  
CERTIFIED CHECK**

0% Sodium Permanganate for Sludge Dewatering Odor Control / Estimated Quantity Per Year 5,225	
NET PRICE / GALLONS	

UNIT PRICE / GALLONS

\$ 15.87

\$15.94

\$ 16.143

\$ 15.94
----------

9

**TOTAL PRICE**

**\$ 82,920.75**

\$81,286.50

\$84,347.18

SEP 23 1964

9

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We are One Nation**

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who is helping our nation.

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WKSHOP  
2/28th

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**Moritz Funeral Home**

98 Route 303 South  
Tappan, NY 10983  
(845) 359-0890

- Website
- View Map
- Send Flowers

**VISITATION**

Friday, Feb. 17, 2017  
3:00 PM - 8:00 PM

Moritz Funeral Home  
98 Route 303 South  
Tappan, NY 10983

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[View Map](#)

**NERAL MASS**  
Saturday, Feb. 18, 2017  
10 AM

Catharine's Church  
Blauvelt, NY

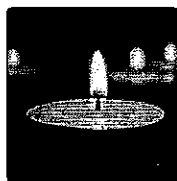
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 [View Map](#)

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## Assunta "Tina" Castelli

▼ Obituary > Condolences > Flowers



Castelli, Assunta "Tina"

Assunta "Tina" Castelli passed away at her home on Wednesday evening, February 15th surrounded by the family she cherished. Born in Rome, Italy, Tina was a 70 year resident of South Orangetown. Loving mother of Patricia Castelli and Roberta Avantiflori, both of Piermont, and grandmother of treasured grandchildren, Flaminia and Paolo Avantiflori as well as of all her "adopted" children and grandchildren who called her Ma and Noni. She is also survived by her sister-in-law Catherine Castelli of Riverdale, NY, her niece Rosaria D'Aquino, husband Frank and great nephew Michele Giuseppe of Davle, FL and over 30 nieces, nephews, great nieces and great nephews of Rome, Italy.

A Funeral Mass will be held Saturday, 10 am, at St. Catharine's Church in Blauvelt. Visiting hours will be Friday, 3-8 pm at the Moritz Funeral Home in Tappan. In lieu of flowers, donations may be made to Empire Hose Co. No.1, 554 Piermont Ave., Piermont, NY 10968 or St. Jude Children's Research Hospital, 262 Danny Thomas Place, Memphis, TN 38105 ([www.stjude.org](http://www.stjude.org)).

Moritz Funeral Home

98 Route 303 South

Tappan, NY 10983

(845) 359-0890

[www.moritzfh.com](http://www.moritzfh.com)

Published in the The Journal News on Feb. 17, 2017

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Moritz Funeral H  
98 Route 303 So  
Tappan, NY 1098

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(800) 395-0295

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### Wyman-Fisher Funeral Home Inc.

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Pearl River, NY 10965  
845-735-2161

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BRIAN LENNON

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Obituary

#### VISITATION

Saturday, Feb. 25, 2017  
10:00 PM - 4:00 PM

Wyman-Fisher Funeral Home Inc.

100 J Franklin Ave.  
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#### VISITATION

Saturday, Feb. 25, 2017  
7:00 PM - 9:00 PM

Wyman-Fisher Funeral Home Inc.

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Pearl River, NY 10965

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#### VISITATION

Sunday, Feb. 26, 2017  
2:00 PM - 4:00 PM

Wyman-Fisher Funeral Home Inc.

100 Franklin Ave.  
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#### VISITATION

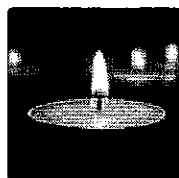
Sunday, Feb. 26, 2017  
7:00 PM - 9:00 PM

Wyman-Fisher Funeral Home Inc.

100 Franklin Ave.  
Pearl River, NY 10965

## Brian D. Lennon

1952 - 2017 ▾ Obituary ▸ Condolences ▸ Flowers



Lennon, Brian D.

Brian D. Lennon of Pearl River, NY died Tuesday, February 21, 2017 at Hackensack University Medical Center at Pascack Valley. He was 64.

Mr. Lennon was a police officer for the Village of Nyack before retiring. Brian was born May 11, 1952 in Washington Heights, NY to Edward J. and Violet (Dowling) Lennon. He was a 1970 graduate of Nanuet High School.

Locally, he was a member of the Pearl River Elks, Rockland County PBA and Rockland County Shields.

Brian will be remembered for being a loving father, grandfather, brother and friend.

He is survived by his sons, Brian and wife, Amanda of Pearl River and Craig and wife, Mariel of River Vale, NJ; grandchildren, Brian D. Lennon III, and Colton P. Lennon; siblings, Trish Milligan Murphy, Nancy Thayer, Edward Lennon, Diane Banta and Chris Lennon also survived by Doris Moore and many nieces and nephews.

A Mass of Christian burial will be celebrated 10:00 AM, Monday at St. Anthony R. C. Church, Nanuet, NY. Burial will follow at St. Anthony's Cemetery. Visiting is Saturday and Sunday from 2 to 4 and 7 to 9 PM at Wyman-Fisher Funeral Home Inc..

Wyman-Fisher

Funeral Home Inc.

100 Franklin Ave.

Pearl River, NY 10965

Published in the The Journal News on Feb. 24, 2017

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## SYMPATHY FLOWERS



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## MORE INFORMATION



**Funeral Etiquette**  
Expert Advice:  
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when someone

Technology and compassion  
can go hand in hand.

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Claire Collins NP

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Michael Mus  
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David Ranno  
Steven Weiss  
Yana Gargor

Suffern  
Monroe

## REMEMBER

Share memories or express condolences below.

SEND FLOWERS

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**Kathleen Whelan**

Whelan, Kathleen

Kathleen Whelan (née Flynn) passed away peacefully on Friday, March 3, 2017 at her home with her loving family by her side. She was born to Patrick and Catherine Flynn in the Highbridge section of the Bronx in the home where she grew up. She resided in Blauvelt since 1969. She was an office manager at St. Dominic's Home in Blauvelt in the Medical/Mental Health Dept. until her retirement in 1993. Kathleen married her loving husband Kevin in 1950 who predeceased her in 1991. She is survived by her devoted children Kathleen and Daniel Knorowski, Kevin and Linda Whelan and Maureen and Michael Fallon. She is also survived by her grandson Kevin Knorowski and granddaughter Michele Wojtuik and great-grandson Kristopher Wojtunik. Also survived by many loving nieces, nephews and cousins. In addition to her parents she was predeceased by her dear sister Anna Fitzpatrick. A Funeral Mass will be held Monday 10am, at St. Catharine's Church in Blauvelt with burial to follow at Gate of Heaven Cemetery in Hawthorne. Visiting will be Sunday, 2-8pm at the Moritz Funeral Home in Tappan. In lieu of flowers, donations in her memory can be made to the Nyack Hospital Foundation ([www.nyackhospital.org](http://www.nyackhospital.org)) or the Sisters of Life, 30 Montebello Road, Suffern, NY 10901 ([www.sistersoflife.org](http://www.sistersoflife.org)).

Moritz Funeral Home

98 Route 303 South

Tappan, NY 10983

(845) 359-0890

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(845) 359-0890

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