



**OFFICE OF BUILDING, ZONING, PLANNING  
ADMINISTRATION AND ENFORCEMENT  
TOWN OF ORANGETOWN  
20 GREENBUSH ROAD  
ORANGEBURG, N.Y. 10962**

**Jane Slavin, RA  
Director**

**(845) 359-8410**

**Fax: (845) 359-8526**

**ONE AND TWO FAMILY VIOLATION SEARCH REQUEST**

Provide check for \$350.00 fee made payable to The Town of Orangetown. An exterior inspection will be done and a report will be provided indicating compliance or non-compliance.

**Date of Request:** \_\_\_\_\_ **Section:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Lot:** \_\_\_\_\_

**Property address:** \_\_\_\_\_

**Requested by:** \_\_\_\_\_

**Exterior inspection outline:** Examples of structures that are sometimes built without permits typically include but are not limited to the following:

- |               |                           |                     |
|---------------|---------------------------|---------------------|
| 1) Deck       | 6) Pool House             | 10) Retaining walls |
| 2) Shed       | 7) Front Porch            | 11) Fence           |
| 3) Pool       | 8) Vestibule              | 12) Garage          |
| 4) Hot tub    | 9) Generator Installation | 13) Solar Panels    |
| 5) Greenhouse |                           |                     |

**SUBMITTED BY:**

By signing below, the requestor acknowledges that it is understood and agreed to, that this inspection will be of readily accessible exterior areas of the property only and is limited to visual observations of the apparent existing conditions at the time of inspection; and that the inspection will only identify possible structures that may have been constructed without the proper permits; and that the inspector is not inspecting or certifying the quality of the construction or compliance with building codes for construction.

**Contact Person Name  
(print clearly):** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Phone No:** \_\_\_\_\_

**Email Address of Contact person:** \_\_\_\_\_