

**LOCAL LAW NO. \_\_ OF 2024, AMENDING  
ARTICLE XI OF CHAPTER 43 (ZONING) OF THE  
CODE OF THE TOWN OF ORANGETOWN SO AS  
TO AMEND THE DEFINITION OF FAMILY**

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF ORANGETOWN AS FOLLOWS:

As amended, additions are underlined, ~~deletions are stricken.~~]

**Section 1 - Recitals and Legislative Intent.**

It is hereby found that, in accordance with the objectives as set forth in the Town of Orangetown's ("Town") 2023 Comprehensive Plan, changes to the existing Town Code are necessary in order to provide a clear guideline to achieve such objectives. Among such objectives is to preserve the character of residential neighborhoods by providing for a more detailed definition of a "family" that is consistent with preserving the character of residential neighborhoods in a manner that is consistent with long established precedent in the State of New York, and the practice of the Town of Orangetown.

**Section 2 - The definition of the word "family," set forth in § 11.2 (Definitions) of Article XI (Definitions and Word Usage), of Chapter 43 (Zoning), of the Code of the Town of Orangetown, is amended to read as follows:**

**FAMILY**

- a) One person; or a group of persons occupying a dwelling unit and living together as a traditional family or the functional equivalent of a traditional family living together in a single nonprofit housekeeping unit and operating as the functional equivalent of a "family."
- (b) It shall be presumptive evidence that four or more persons living in a single dwelling unit, who are not related by blood, marriage or legal adoption, , do not constitute the functional equivalent of a traditional family.
- (c) In determining whether persons are living together as the functional equivalent of a traditional family, the following criteria must be met :
  - (1) The group of persons is one which, by its size, appearance, structure and function, resembles a traditional family unit.
  - (2) The group of persons must share the entire dwelling unit, and live and cook together as a single housekeeping unit. A dwelling unit, in which the various occupants act as separate roomers, shall not be deemed to be occupied by the functional equivalent of a traditional family.
  - (3) The group of persons share expenses for food, rent or ownership costs, utilities, and other household expenses.

- (4) The group of persons is permanent and stable. Evidence of such permanency and stability includes, but is not necessarily limited to:
- (i). The presence of minor dependent children regularly residing in the household and who are enrolled in local schools.
  - (ii). Members of the group have the same address for purposes of voter's registration, driver's license, motor vehicle registration and filing of taxes.
  - (iii). Members of the group are employed in the area.
  - (iv). The members of the group have been living together as a single housekeeping unit for a year or more, whether in the current dwelling unit or other dwelling units.
  - (v). There is common ownership, among the members of the group, of furniture and appliances.
  - (vi). The group of persons is not transient or temporary in nature.
- (5) Any other factor reasonably related to whether the group of persons is the functional equivalent of a family.

**Section 3 - Item numbered 2, under Column 5 (General Accessory Uses), of 43 Attachment 1 entitled "Table of General Use Regulations (§ 3.11) R-80 District (Part 1)," of Chapter 43 (Zoning), of the Code of the of the Code of the Town of Orangetown, is amended to read as follows:**

Keeping not more than ~~2~~ 1 non-transient boarder or roomer.

**Section 4 - Adoption of a new Article XIX, of Chapter 43 (Zoning), of the Code of the Town of Orangetown, to be entitled "Illegal Occupancies."**

A new Article XIX, of Chapter 43 (Zoning), of the Code of the Town of Orangetown ("Orangetown Code"), to be entitled "Illegal Occupancies," is hereby inserted into the Orangetown Code to read as follows:

**Article XIX. Illegal Occupancies**

**§ 19-1. Legislative Intent; purpose.**

The Town of Orangetown ("Town") hereby finds that there exists serious conditions in the Town arising from the rental of dwelling units that are substandard, inadequate in size, overcrowded and/or dangerous and/or in violation of Local, County and/or State laws and codes, and that the rental of such dwelling units poses a significant threat to life, health and property of Town residents, and their guests and invitees, and others, and tends to promote, and encourage, deterioration of housing within the Town, contributes to excessive motor vehicle traffic and parking problems, and overburdens, and has a detrimental effect upon, municipal services. The Town Board finds that the current Orangetown Code provisions are inadequate to adequately deter, and/or eliminate, the existence of such dwelling units, and that adequate local legislation

regulating these occupancies is required to promote and preserve the public health, safety and welfare, and the good order and governance of the Town. The enactment of the regulations set forth in this Article, which regulations are remedial in nature and effect, shall result in enhancing the public health, safety and welfare, and the good order and governance of the Town.

### **§ 19-2. Scope.**

This Article shall apply to all real property located within the Town, whether or not the use and occupancy thereof shall be permitted under the applicable use regulations for the Zoning District in which such real property is located.

### **§ 19-3. Applicability.**

The provisions of the Article shall be deemed to supplement applicable Local, County and State laws, ordinances, codes and regulations. Nothing in this Article shall be deemed to abolish, impair, supersede or replace existing remedies of the Town, the County or the State, or existing requirements of any other provision of Local Law or Ordinance of the Town, or of the County or the State; in situations where there is a conflict between any provisions of this Article and any applicable State, County or Local Law, ordinance, code or regulation, the more restrictive provision or requirement shall prevail.

### **§ 19-4. Illegal occupancy.**

It shall be unlawful to occupy, or to allow, consent or cause to be occupied, or to assist or abet in the occupancy of, a dwelling unit in the Town under circumstances where the number of occupants exceeds the permitted number of occupants.

#### **A. Presumptions of illegal occupancies in single (or one) family dwellings.**

- (1) In all civil and criminal prosecutions brought for the enforcement of code provisions with respect to illegal occupancies, there shall be a rebuttable presumption that a single (or one) family dwelling unit is occupied by more than one family if any two or more of the following features are found to exist on the premises by the Town's Office of Building, Planning and Zoning Administration and Enforcement ("OBZPAE"), which shall include the Building Inspectors, Fire Inspectors and/or Code Enforcement Officers (a/k/a Code Enforcement Officials or Code Enforcers), authorized to enforce, or investigate, violations of the Orangetown Code, or any laws, codes, rules and regulations of the State of New York (hereinafter such Inspectors, Officers and Officials may be referred to as "Code Enforcers"):

- (a) More than one mailbox, mail slot, or post office address, or any combination thereof.

- (b) The number of exterior doorways exceeds the number permitted by the most recently approved site development plan(s), and/or architectural drawing(s), or any subsequent variances that may have been granted by the Town's Zoning Board of Appeals.
  - (c) More than one natural gas meter.
  - (d) More than one electric meter.
  - (e) More than one water meter.
  - (f) More than one connecting line for cable television/internet service, or a "split" cable television/internet line not authorized by the cable company to be split.
  - (g) More than one satellite antenna, satellite dish, or similar satellite receiving equipment.
  - (h) More than one exterior telephone line.
  - (i) Separate entrances for segregated parts of the dwelling unit, including, but not limited to, bedrooms.
  - (j) Partitions, or internal doors, with "key locks" that can serve to bar access between segregated portions of the dwelling unit, including, but not limited to, bedrooms.
  - (k) Separate written, or oral, leases or rental agreements or arrangements, including, but not limited to, separate payments, or agreements or arrangements, to pay for occupancy of portions of the dwelling unit, between the owner(s) of the real property and its occupants.
  - (l) The inability of any occupant to have lawful access to all parts of the dwelling unit.
  - (m) Two or more kitchens, unless approved by OBZPAE with a Certificate of Occupancy granted.
  - (n) Any entrance which has not been set forth on any architectural or engineering plans or drawings approved by, and on file with, OBZPAE.
  - (o) Two or more motor vehicles parked on the dwelling lot registered to persons with two or more different surnames.
- (2) In addition to the foregoing, it shall also be a rebuttable presumption of an illegal occupancy if a portion of a single (or one) family dwelling has been advertised, or listed or published with any newspaper, magazine, local advertising publication, or real estate broker or agent, whether physically published or printed, or posted online on the internet, as being available for sale or rent or lease, or has been orally advertised as being available for rent or lease.

B. Presumptions of illegal occupancies in multiple-family dwellings.

- (1) In all civil and criminal prosecutions brought for the enforcement of code provisions with respect to illegal occupancies, there shall also be a rebuttable presumption that a multiple-family dwelling unit is occupied by more than the permitted number of families if any two or more of the following circumstances are found to exist at the premises by a Code Enforcer:

- (a) The number of mailboxes, mail slots or post office addresses exceeds the number of permitted families.
  - (b) The number of doorbells, or exterior entrance doorways, exceeds the number of permitted families.
  - (c) The number of natural gas meters exceeds the number of permitted families.
  - (d) The number of electric meters exceeds the number of permitted families.
  - (e) The number of water meters exceeds the number of permitted families.
  - (e) The number of connecting lines for cable television/internet service exceeds the number of permitted families.
  - (f) The number of satellite antennas, satellite dishes, or similar satellite receiving equipment, exceeds the number of permitted families.
  - (g) The number of exterior telephone lines exceed the number of permitted families.
  - (h) The number of kitchens, each containing one, or more, of the following: a refrigerator, sink and/or range/cooktop, oven, hotplate, microwave, or other similar devices customarily used for cooking or the preparation of food, exceeds the number of permitted families.
  - (i) The number of motor vehicles parked on the dwelling lot, registered to persons with different surnames, exceeds the number of permitted families.
  - (j) The number of entrances for segregated parts of the dwelling unit(s), including, but not limited to, bedrooms, exceeds the number of permitted families.
  - (k) Partitions, or internal doors, with "key locks" that can serve to bar access between segregated portions of the dwelling unit(s), including, but not limited to, bedrooms.
  - (l) Separate written, or oral, leases or rental agreements or arrangements, including, but not limited to, separate payments, or agreements or arrangements, to pay for occupancy of portions of the dwelling unit, between the owner(s) of the real property and its occupants.
  - (m) The inability of any occupant to have lawful access to all parts of the dwelling unit(s).
  - (n) Any entrance which has not been set forth on any architectural or engineering plans or drawings approved by, and on file with, OBZPAE.
- (2) In addition to the foregoing, it shall also be a rebuttable presumption of an illegal occupancy if a portion of a multiple-family dwelling has been advertised, or listed or published with any newspaper, magazine, local advertising publication, or real estate broker or agent, whether physically published or printed, or posted online on the internet, as being available for sale or rent or lease, or has been orally advertised as being available for rent or lease, for a number of families in excess of the permitted number of families.
- C. Verified statement. If any two or more of the elements set forth in the above subsections A(1) or B(1) are found to exist on the premises by a Code Enforcer, the Code Enforcer may request that the owner of the building, or dwelling, provide a verified statement that the building, or dwelling unit(s), is/are in compliance with all of

the provisions of the Orangetown Code, the New York State Uniform Fire Prevention and Building Code (Title 19 of the New York Codes, Rules and Regulations), and the sanitary and housing regulations of the County of Rockland. If the owner fails to submit such verified statement, in writing, to the Code Enforcer within 10 days of such request, such shall be deemed a violation of this Article.

- D. Owner's right to inspection and report upon demand. A person charged with a violation of this Article may demand an inspection by OBZPAE of the subject premises to rebut any of the presumptions hereunder. Such demand shall be in writing, and addressed to a Code Enforcer. The Code Enforcer shall prepare a report of the findings of the inspection, together with photographs, if appropriate.
- E. Presumptive evidence that dwelling unit is rented or leased. The presence, or existence, of any of the following shall create a presumption that a dwelling unit is rented or leased:
- (1) The dwelling unit is occupied by someone other than the owner, and the owner of the dwelling unit represents, in writing or otherwise, to any person, establishment, business, institution or government agency, that he resides at an address other than the dwelling unit in question.
  - (2) Persons residing in the dwelling unit represent that they pay rent to the owner, or an agent or manager of the owner, of the dwelling unit.
  - (3) Utilities, cable, telephone, or other services, are in place, or are requested to be installed, or used at the dwelling unit, in the name of someone other than the owner.
  - (4) Testimony by a witness that it is common knowledge in the community that a person other than the owner resides in the dwelling unit.
- F. Presumptions rebuttable by conclusive evidence. Any and all of the presumptions of non-compliance, or violations, raised by proof of the existence of any such conditions or circumstances, as set forth in this Article, may be rebutted, but only by conclusive evidence that such conditions or circumstances do not, in fact, exist, or that such conditions or circumstances, or the dwelling unit or the occupancy thereof, in fact, comply with the codes.

#### **§ 19-5. Penalties for offenses.**

Any natural person, business entity, company, association or organization who shall violate any of the provisions of this Article shall be punishable by a penalty as set forth in Chapter 41A of the Orangetown Code.

#### **§ 19-6. Nonpayment of penalties.**

Should the aforesaid penalties not be paid within 30 days of being sentenced by a Town Justice, and after notice of said failure to pay is sent to the violator by U.S. Postal Service First Class Mail, then the real property that is the subject of such judicial sentence shall be assessed against the record owner of the property; and the penalties so assessed shall constitute a lien and charge on such real property on which it is levied until paid, or otherwise satisfied or discharged, and shall be collected in the same manner, and at the same time, as Town property taxes and charges.

#### **§ 19-7. Enforcement.**

- A. The Director of OBZPAE, and/or any Code Enforcer, and/or any of their deputies and/or assistants, shall be responsible for investigating, and documenting, violations of any case of illegal occupancy within the Town.
- B. Prosecutions for violations of this Article may be instituted in the Town Justice Court, or any other court of competent jurisdiction.
- C. The Orangetown Town Attorney may institute an action in the Supreme Court of the State of New York, County of Rockland, for appropriate injunctive relief pursuant to New York State Town Law.

#### **Section 5 - Severability.**

If any part or provision of this Local Law, or the application thereof to any person or circumstance, is adjudged invalid or unconstitutional by a court of competent jurisdiction, such judgment shall be confined in its operation to the part, provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law, or the application thereof to other persons or circumstances. The Town Board of the Town of Orangetown hereby declares that it would have enacted the remainder of this Local Law even without any such invalid or unconstitutional part, provision or application.

#### **Section 6 - Effective Date.**

This Local Law shall take effect immediately upon the filing of a copy with the NYS Secretary of State in the manner prescribed by NYS Municipal Home Rule Law §27.

## Allison Kardon

---

**From:** NYSERDA No Reply <no-reply@nyserda.ny.gov>  
**Sent:** Wednesday, November 20, 2024 11:20 AM  
**To:** Orangetown Supervisor  
**Cc:** cec@nyserda.ny.gov; jeff.scharl@nyserda.ny.gov  
**Subject:** GRANT APPROVAL NOTIFICATION: Clean Energy Communities Program – Orangetown Electric Utility Vehicle

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

According to NYSERDA records, recently submitted a grant application in the amount of \$15,000.00 under the Clean Energy Communities Program.

**Congratulations! Your application has been approved by NYSERDA.**

The grant funds will be paid in full directly by check or direct deposit.

NYSERDA will not be issuing a press release regarding your grant. If you would like to issue a release, please send us a version to review to cec@nyserda.ny.gov and we will work with our communications department to provide you a quote. Please leave ample time for review prior to planned distribution.

For more information, please review the program [Guidance Document](#).

If you have any questions, please do not hesitate to contact your local Clean Energy Communities Coordinator who is working on NYSERDA's behalf to help you navigate the program. You may also send us an email at cec@nyserda.ny.gov.

Thank you for your interest in NYSERDA's Clean Energy Communities Program.

Again, congratulations!

Clean Energy Communities Team  
NYSERDA  
17 Columbia Circle | Albany, NY 12203-6399  
[nyserda.ny.gov](https://www.nyserda.ny.gov)  
[follow : friend : connect with NYSERDA](#)





## Application for Showmobile Use

### Showmobile Requirements

---

***Applications must be submitted to the Parks & Recreation Office no later than 8 weeks prior to your event in order to be placed on a Town Board agenda.***

***There are two pages to this application.*** Please read and understand all items listed on page 1 (this page) and upload your certificate of insurance.

Click "next" to advance to page 2 and fill out all requested information.

**Upload Certificate of Insurance \*** 22-23 Master - The Town of Orangetown.pdf

27.23KB

**Before completing the Showmobile Request Form, please be aware of the following:**

- + The total area needed for the Showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.
- + Showmobile stage measures 28 feet long x 14 feet 7 inches deep x 25 feet high when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle).
- + The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. Additional electrical equipment must be plugged into a separate circuit.
- + The Showmobile must be parked in a relatively level space. The placement of the Showmobile is at the discretion of the Orangetown Parks & Recreation staff. Although every effort will be made to meet requests, this equipment does not go off road, over curbing, on uneven ground or over rough terrain.
- + The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- + The tow vehicle must remain with the Showmobile for the duration of the event.
- + In the event of winds in excess of 30 MPH, the stage canopy must be closed.
- + The Town seal is not to be covered and no nails, staples, tacks or tape may be used to attach any items to the Showmobile)
- + The organization will receive an emailed invoice after their event is complete. Payment is expected no later than 14 days after receipt of invoice.
- + A member of the organization renting the unit must be on site at time of arrival for proper set up as well as time of departure to assure all event tasks have been completed (i.e. removal of equipment)
- + Any changes/cancellations (unless otherwise agreed upon) to the event must be made 24 hours in advance by contacting Aric Gorton at [agorton@orangetown.com](mailto:agorton@orangetown.com).

**Additional Requirements:**

- + Certificate of insurance required. Must name the Town of Orangetown as additionally insured.
- + Rental Costs: \$500.00 plus labor.

# Showmobile Application

## Event Information

|                                    |   |  |  |
|------------------------------------|---|--|--|
| <b>Event/Festival Name *</b>       | Winter Wonderland Family Festival   |  |  |
| <b>Event Location Name *</b>       | St. Thomas Aquinas College  |  |  |
| <b>Event Address *</b>             | <div>Street Address</div> 340 125th Street <div>Address Line 2</div> Sparkill <div>City</div> New York <div>State / Province / Region</div> New York <div>Postal / Zip Code</div> 10976 <div>Country</div> United States  |  |  |
| <b>Setup Date &amp; Time *</b>     | 12/6/2024<br>10:00:00 AM  |  |  |
| <b>Take-Down Date &amp; Time *</b> | 12/7/2024<br>06:00:00 PM  |  |  |
| <b>Stair Arrangement *</b>         | <div><input type="radio"/> Right side of stage</div> <div><input type="radio"/> Left side of stage</div> <div><input type="radio"/> Front of stage</div> <div><input checked="" type="radio"/> Not Sure</div>   |  |  |
| <b>Set-up Info *</b>               | <div>Please describe in detail what the stage will be used for and how you intend to set it up. If you have a rain date, please list it here so long as all the information above is the same.</div> <div>We can place the showmobile in the usual place on the lawn. Please note the snow date is December 14th. 2025 10 AM to 6 PM.</div> |  |  |
| <b>Placement *</b>                 | <div><input type="radio"/> Pavement</div> <div><input checked="" type="radio"/> Grass/Field</div> <div><input type="radio"/> Other</div>  |  |  |

## Applicant Information

|                               |                            |
|-------------------------------|----------------------------|
| <b>Applicant's Name *</b>     | Angela McDonnell           |
| <b>Organization Name *</b>    | St. Thomas Aquinas College |
| <b>Organization Address *</b> | 125 Route 340              |
| <b>Organization City *</b>    | New York                   |
| <b>Organization State *</b>   | New York                   |
| <b>Phone (w) *</b>            | 9176351025                 |
| <b>Phone (c) *</b>            | 9176351025                 |

**Email \***

amcdonne@stac.edu

**Signature \***

*Angela McDonnell*

The Permit Holder agrees that it shall be liable and responsible for any property damage to the Showmobile as a result of the Permit Holder's use thereof, and agrees to defend, save, indemnify and hold harmless the Town, and all of its agents, officials, officers, servants and employees, by reason of any claim, suit, action or causes of action, lawsuit or legal proceeding arising out of the Permit Holder's use of the Showmobile, and shall execute a hold harmless agreement to that effect as a condition of the issuance of a permit. The Permit Holder shall procure and maintain general liability insurance and name the Town as an additional insured thereunder, in an amount as shall protect the Town from claims for bodily/personal injury, including accidental death, and from claims for property damage, which may arise from the Permit Holder's use of the Showmobile, and as part of the agreement to defend, indemnify and hold the Town harmless as set forth herein.

By checking this box and submitting this form, I acknowledge I have read, understand, accept, and agree to the above terms and conditions.

**\***

☒ I accept the terms and conditions

**Date**

11/14/2024

09:02:45 AM



STTHOMA-01

KLASALLE

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/1/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |   |                               |        |
|---|---|-------------------------------|--------|
| PRODUCER<br>CLG Insurance - Mahwah<br>1200 MacArthur Blvd.<br>Suite 105<br>Mahwah, NJ 07430 | CONTACT NAME:                                       |                               |        |
|   | PHONE (A/C, No, Ext): (845) 623-3434                | FAX (A/C, No): (845) 623-4332 |        |
|   | E-MAIL ADDRESS: certificates@clginsurance.com       |                               |        |
|   | INSURER(S) AFFORDING COVERAGE                       |                               | NAIC # |
|   | INSURER A : Twin City Fire Insurance Company        |                               | 29459  |
| INSURED<br><br>St Thomas Aquinas College<br>125 Route 340<br>Sparkill, NY 10976             | INSURER B : Trumbull Insurance Company              |                               | 27120  |
|   | INSURER C : Hartford Casualty Insurance Company     |                               | 29424  |
|   | INSURER D : Hartford Accident and Indemnity Company |                               | 22357  |
|   | INSURER E :   |                               |        |
|   | INSURER F :   |                               |        |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br>OTHER: | X         |          | 01UUNZB5528   | 7/1/2022                | 7/1/2023                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>Professional \$ 1,000,000 |
| B        | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY  |           |          | 01UENFH8387   | 7/1/2022                | 7/1/2023                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$  |
| C        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED <input checked="" type="checkbox"/> RETENTION \$ 10,000  |           |          | 01HHUZB3290   | 7/1/2022                | 7/1/2023                | EACH OCCURRENCE \$ 15,000,000<br>AGGREGATE \$ 15,000,000<br>\$   |
| D        | <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/><br>If yes, describe under DESCRIPTION OF OPERATIONS below  |           | N/A      | 01WBAA0FXC    | 7/1/2022                | 7/1/2023                | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000   |
| A        | <input checked="" type="checkbox"/> Abuse & Molestation  |           |          | 01UUNZB5528   | 7/1/2022                | 7/1/2023                | Per Occurrence 1,000,000   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: February 15-May 1st for men's and women's soccer

Town of Orangetown is included as additional insured under the General Liability as per the written agreement with regard to work performed by the named insured. Per the terms of the blanket additional insured endorsement, coverage for the additional insureds is upon a written agreement with the named insured requiring such coverage.

## CERTIFICATE HOLDER

## CANCELLATION

|   |  |
|---|--|
| The Town of Orangetown<br>175 Old Orangeburg Rd<br>Orangeburg, NY 10962 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|   | AUTHORIZED REPRESENTATIVE<br>  |



## Portable Toilet Request Form

The Town of Orangetown accepts requests for portable toilets from not-for-profit groups for their events and programs. Applications must be submitted 8 weeks prior to the event. In case of any changes, the organization must contact Mark Albert at [malbert@orangetown.com](mailto:malbert@orangetown.com) no later than 48 hours prior to the event.

### Event Information

**Event Name \*** PR Rotary Share Christmas 7 the Holidays

**Event Location Name \*** Braunsdorf Park

**Event Address \***

Street Address  
Main St PR between Central & Franklin Avenues  
Address Line 2  
City State / Province / Region  
Pearl River NY  
Postal / Zip Code Country  
10965 United States

**Event Start Date \*** 12/13/2024  
05:00:00 PM

**Event End Date \*** 12/13/2024  
10:00:00 PM

**Set-up Info \*** Please describe the exact location the units should be placed on the event site  
Near the police booth & Braunsdorf Park.  
Rain date 12/20, all information remains the same

**Number of regular units required \*** 1

**Number of ADA units required \*** 1

**Total Number of units required \*** 2

### Applicant Information

**Applicant First Name \*** Raymond

**Applicant Last Name \*** Pucci

**Organization Name \*** Rotary Club of Pearl River, NY

Organization Not For Profit? \* ☒ Yes ☐ No

Organization Address \*

Street Address

PO Box 824

Address Line 2

City

Pearl River

Postal / Zip Code

10965

State / Province / Region

New York

Country

United States

Phone (w) \*

8457357047

Phone (c) \*

8455703370

Email \*

puccir1@gmail.com

Certificate of Insurance \*

PR Rotary Insurance Certificate.pdf

857.12KB

Certificate must list the Town of Orangetown as additional Insured

Signature \*

The Permit Holder agrees that it shall be liable and responsible for any property damage to the Showmobile as a result of the Permit Holder's use thereof, and agrees to defend, save, indemnify and hold harmless the Town, and all of its agents, officials, officers, servants and employees, by reason of any claim, suit, action or causes of action, lawsuit or legal proceeding arising out of the Permit Holder's use of the Showmobile, and shall execute a hold harmless agreement to that effect as a condition of the issuance of a permit. The Permit Holder shall procure and maintain general liability insurance and name the Town as an additional insured thereunder, in an amount as shall protect the Town from claims for bodily/personal injury, including accidental death, and from claims for property damage, which may arise from the Permit Holder's use of the Showmobile, and as part of the agreement to defend, indemnify and hold the Town harmless as set forth herein.

*Raymond Pucci*





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |  |                             |
|--|--|-----------------------------|
| PRODUCER<br>Hylant Group Inc<br>811 Madison Ave<br>Toledo OH 43604 | CONTACT NAME: Macy Gorrell / Sara Humphries            |                             |
|  | PHONE (A/C, No, Ext): 419-259-2710                     | FAX (A/C, No): 419-255-7557 |
|  | E-MAIL ADDRESS: Rotary@hylant.com                      |                             |
|  | INSURER(S) AFFORDING COVERAGE                          | NAIC #                      |
|  | INSURER A: Westchester Surplus Lines Insurance Company | 10172                       |
|  | INSURER B:   |                             |
|  | INSURER C:   |                             |
|  | INSURER D:   |                             |
|  | INSURER E:   |                             |
|  | INSURER F:   |                             |

Insured  
All Active US Rotary Clubs & Districts  
Rotary Club of Pearl River,  
Attn: Risk Management Dept.  
1560 Sherman Avenue  
Evanston, IL 60201-3698

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> Liquor Liability Included<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | Y         |          | G73578917003  | 7/1/2024                | 7/1/2025                | EACH OCCURRENCE \$ 2,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$ 2,000,000<br>GENERAL AGGREGATE \$ 4,000,000<br>PRODUCTS - COMP/OP AGG \$ 4,000,000<br>\$ |
| A        | <input type="checkbox"/> AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY  | Y         |          | G73578917003  | 7/1/2024                | 7/1/2025                | COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$  |
|          | <input type="checkbox"/> UMBRELLA LIAB<br><input type="checkbox"/> EXCESS LIAB<br>DED <input type="checkbox"/> RETENTION \$  |           |          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$   |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/><br>If yes, describe under DESCRIPTION OF OPERATIONS below  | Y/N       | N/A      |               |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$   |
|          |  |           |          |               |                         |                         |  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is cause in whole or in part by the acts or omissions of the insured.

|  |  |
|--|--|
| CERTIFICATE HOLDER   | CANCELLATION   |
| Department of Parks & Recreation<br>Town of Orangetown<br>81 Hunt Road<br>Orangeburg, NY 10962 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br><i>Judy K. Wilson</i> |



## Application for Showmobile Use

### Showmobile Requirements

---

***Applications must be submitted to the Parks & Recreation Office no later than 8 weeks prior to your event in order to be placed on a Town Board agenda.***

***There are two pages to this application.*** Please read and understand all items listed on page 1 (this page) and upload your certificate of insurance.

Click "next" to advance to page 2 and fill out all requested information.

**Upload Certificate of Insurance \*** PR Rotary Insurance Certificate.pdf

857.12KB

**Before completing the Showmobile Request Form, please be aware of the following:**

- + The total area needed for the Showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.
- + Showmobile stage measures 28 feet long x 14 feet 7 inches deep x 25 feet high when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle).
- + The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. Additional electrical equipment must be plugged into a separate circuit.
- + The Showmobile must be parked in a relatively level space. The placement of the Showmobile is at the discretion of the Orangetown Parks & Recreation staff. Although every effort will be made to meet requests, this equipment does not go off road, over curbing, on uneven ground or over rough terrain.
- + The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- + The tow vehicle must remain with the Showmobile for the duration of the event.
- + In the event of winds in excess of 30 MPH, the stage canopy must be closed.
- + The Town seal is not to be covered and no nails, staples, tacks or tape may be used to attach any items to the Showmobile)
- + The organization will receive an emailed invoice after their event is complete. Payment is expected no later than 14 days after receipt of invoice.
- + A member of the organization renting the unit must be on site at time of arrival for proper set up as well as time of departure to assure all event tasks have been completed (i.e. removal of equipment)
- + Any changes/cancellations (unless otherwise agreed upon) to the event must be made 24 hours in advance by contacting Aric Gorton at [agorton@orangetown.com](mailto:agorton@orangetown.com).

**Additional Requirements:**

- + Certificate of insurance required. Must name the Town of Orangetown as additionally insured.
- + Rental Costs: \$500.00 plus labor.



# Showmobile Application

## Event Information

|                                    |   |  |  |
|------------------------------------|---|--|--|
| <b>Event/Festival Name *</b>       | PR Rotary Share Christmas & the Holidays  |  |  |
| <b>Event Location Name *</b>       | Braunsdorf Park, Pearl River  |  |  |
| <b>Event Address *</b>             | Street Address<br>Main St Pearl River between Central & Franklin Avenues<br>Address Line 2<br>City<br>Pearl River<br>State / Province / Region<br>NY<br>Postal / Zip Code<br>10965<br>Country<br>United States  |  |  |
| <b>Setup Date &amp; Time *</b>     | 12/13/2024<br>05:00:00 PM   |  |  |
| <b>Take-Down Date &amp; Time *</b> | 12/13/2024<br>10:00:00 PM   |  |  |
| <b>Stair Arrangement *</b>         | <input checked="" type="radio"/> Right side of stage<br><input type="radio"/> Left side of stage<br><input type="radio"/> Front of stage<br><input type="radio"/> Not Sure  |  |  |
| <b>Set-up Info *</b>               | <p>Please describe in detail what the stage will be used for and how you intend to set it up. If you have a rain date, please list it here so long as all the information above is the same.</p> <p>The stage will be used for caroling and a visit with Santa.<br/>Stair required on both sides of stage.<br/>PA system required.<br/>Rain date will be December 20, 2024.</p> |  |  |
| <b>Placement *</b>                 | <input checked="" type="radio"/> Pavement<br><input type="radio"/> Grass/Field<br><input type="radio"/> Other   |  |  |

## Applicant Information

|                               |                                |
|-------------------------------|--------------------------------|
| <b>Applicant's Name *</b>     | Raymond Pucci                  |
| <b>Organization Name *</b>    | Rotary Club of Pearl River, NY |
| <b>Organization Address *</b> | PO Box 824                     |
| <b>Organization City *</b>    | Pearl River                    |
| <b>Organization State *</b>   | NY                             |
| <b>Phone (w) *</b>            | 845-735-7047                   |
| <b>Phone (c) *</b>            | 8455703370                     |

**Email \***

puccir1@gmail.com

**Signature \***

*Raymond Pucci*

The Permit Holder agrees that it shall be liable and responsible for any property damage to the Showmobile as a result of the Permit Holder's use thereof, and agrees to defend, save, indemnify and hold harmless the Town, and all of its agents, officials, officers, servants and employees, by reason of any claim, suit, action or causes of action, lawsuit or legal proceeding arising out of the Permit Holder's use of the Showmobile, and shall execute a hold harmless agreement to that effect as a condition of the issuance of a permit. The Permit Holder shall procure and maintain general liability insurance and name the Town as an additional insured thereunder, in an amount as shall protect the Town from claims for bodily/personal injury, including accidental death, and from claims for property damage, which may arise from the Permit Holder's use of the Showmobile, and as part of the agreement to defend, indemnify and hold the Town harmless as set forth herein.

By checking this box and submitting this form, I acknowledge I have read, understand, accept, and agree to the above terms and conditions.

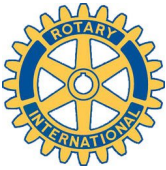
**\***

☒ I accept the terms and conditions

**Date**

11/13/2024

10:31:27 AM



Rotary Club of Pearl River, P.O. Box 252, Pearl River, NY 10965  
District 7210 - Region 8, Zone 32, Club #4982 – Charter Date December 12, 1935  
[www.rotaryclubofpearlriver.org](http://www.rotaryclubofpearlriver.org)

## Kate Raffa, President – 2024 -2025 “The Magic of Rotary”

### Rotary Club Of Pearl River

#### Board of Directors

Kathleen Raffa  
President

Larry Vergine  
President Elect

Joe Beckerle  
Secretary

Chris Kormusis  
Treasurer

Robert Magrino  
Past President

### MEMORANDUM

**TO:** Teresa M. Kenny, Town of Orangetown Supervisor  
**FROM:** Pearl River Rotary  
**DATE:** November 13, 2024  
**RE:** “APPROVE / LEND ASSISTANCE / PEARL RIVER ROTARY CLUB / SHARE CHRISTMAS & THE HOLIDAYS / DECEMBER 13, 2024”

**Please place the following item on the November 26, 2024 Town Board Meeting Agenda:**

RESOLVED, upon completion of all necessary paperwork and the recommendation of the Superintendent of Highways and Chief of Police the Town Board hereby approves the Pearl River Rotary Club’s request for assistance, which includes police detail from the Police Department and an enhanced security perimeter, barricades, trash barrels, and a message board from the Highway Department for their Share Christmas and the Holidays Event to be held on Friday, December 13, 2024 from 6pm-10pm with a rain date of December 20, 2024.

RESOLVED, upon the completion of the necessary paperwork the Superintendent of Parks, Recreation & Building Maintenance has forwarded to the Town Board for approval the rental of two porto-jons and the use of the showmobile by the Pearl River Rotary Club for the Share Christmas & The Holidays event to be held on Friday, December 13, 2024. The Pearl River Rotary Club will provide a certificate of insurance for the event and pay the showmobile rental fee of \$500.00.



## Application for Showmobile Use

### Showmobile Requirements

---

***Applications must be submitted to the Parks & Recreation Office no later than 8 weeks prior to your event in order to be placed on a Town Board agenda.***

***There are two pages to this application.*** Please read and understand all items listed on page 1 (this page) and upload your certificate of insurance.

Click "next" to advance to page 2 and fill out all requested information.

**Upload Certificate of Insurance \*** 2024 Insurance Form.pdf

1.77MB

**Before completing the Showmobile Request Form, please be aware of the following:**

- + The total area needed for the Showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.
- + Showmobile stage measures 28 feet long x 14 feet 7 inches deep x 25 feet high when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle).
- + The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. Additional electrical equipment must be plugged into a separate circuit.
- + The Showmobile must be parked in a relatively level space. The placement of the Showmobile is at the discretion of the Orangetown Parks & Recreation staff. Although every effort will be made to meet requests, this equipment does not go off road, over curbing, on uneven ground or over rough terrain.
- + The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- + The tow vehicle must remain with the Showmobile for the duration of the event.
- + In the event of winds in excess of 30 MPH, the stage canopy must be closed.
- + The Town seal is not to be covered and no nails, staples, tacks or tape may be used to attach any items to the Showmobile)
- + The organization will receive an emailed invoice after their event is complete. Payment is expected no later than 14 days after receipt of invoice.
- + A member of the organization renting the unit must be on site at time of arrival for proper set up as well as time of departure to assure all event tasks have been completed (i.e. removal of equipment)
- + Any changes/cancellations (unless otherwise agreed upon) to the event must be made 24 hours in advance by contacting Aric Gorton at [agorton@orangetown.com](mailto:agorton@orangetown.com).

**Additional Requirements:**

- + Certificate of insurance required. Must name the Town of Orangetown as additionally insured.
- + Rental Costs: \$500.00 plus labor.

# Showmobile Application

## Event Information

**Event/Festival Name \*** Orangeburg Volunteer Fire Department Holiday Parade

**Event Location Name \*** Orangeburg Fire House

**Event Address \***

|                    |                           |
|--------------------|---------------------------|
| Street Address     |                           |
| 61 Dutch Hill Road |                           |
| Address Line 2     |                           |
| City               | State / Province / Region |
| Orangeburg         | NY                        |
| Postal / Zip Code  | Country                   |
| 10962              | United States             |

**Setup Date & Time \*** 12/14/2024  
03:00:00 PM

**Take-Down Date & Time \*** 12/14/2024  
09:00:00 PM

**Stair Arrangement \***

☒ Right side of stage  
☐ Left side of stage  
☐ Front of stage  
☐ Not Sure

**Set-up Info \***

Please describe in detail what the stage will be used for and how you intend to set it up. If you have a rain date, please list it here so long as all the information above is the same.

On Dutch Hill Road facing the Orangeburg Fire House.  
61 Dutch Hill Road

**Placement \***

☒ Pavement  
☐ Grass/Field  
☐ Other

## Applicant Information

**Applicant's Name \*** Peter W Byrne

**Organization Name \*** Orangeburg Fire District

**Organization Address \*** 61 Dutch Hill Road

**Organization City \*** Orangeburg

**Organization State \*** NY

**Phone (w) \*** 8457214267

**Phone (c) \*** 8457214267

**Email \***

Pbyrne@orangeburgfd.org

**Signature \***

*Peter W Byrne*

The Permit Holder agrees that it shall be liable and responsible for any property damage to the Showmobile as a result of the Permit Holder's use thereof, and agrees to defend, save, indemnify and hold harmless the Town, and all of its agents, officials, officers, servants and employees, by reason of any claim, suit, action or causes of action, lawsuit or legal proceeding arising out of the Permit Holder's use of the Showmobile, and shall execute a hold harmless agreement to that effect as a condition of the issuance of a permit. The Permit Holder shall procure and maintain general liability insurance and name the Town as an additional insured thereunder, in an amount as shall protect the Town from claims for bodily/personal injury, including accidental death, and from claims for property damage, which may arise from the Permit Holder's use of the Showmobile, and as part of the agreement to defend, indemnify and hold the Town harmless as set forth herein.

By checking this box and submitting this form, I acknowledge I have read, understand, accept, and agree to the above terms and conditions.

**\***

☒ I accept the terms and conditions

**Date**

8/5/2024

06:55:48 PM





ORANFIR-01

TMALONE

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/25/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>Acrisure Insurance Partners Services of NY, LLC<br>90 S. Ridge Street<br>Rye Brook, NY 10573 | <b>CONTACT NAME:</b><br><b>PHONE (A/C, No, Ext):</b> (914) 937-1230<br><b>FAX (A/C, No):</b> (914) 937-1124<br><b>E-MAIL ADDRESS:</b>  |                               |        |  |       |   |       |             |  |             |  |             |  |             |  |
|---|--|-------------------------------|--------|--|-------|---|-------|-------------|--|-------------|--|-------------|--|-------------|--|
| <b>INSURED</b><br>Orangeburg Fire District<br>Joe Maggiore<br>61 Dutch Hill Road<br>Orangeburg, NY 10962        | <table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : National Union Fire Insurance Company of Pittsburgh, Pa.</td><td>19445</td></tr><tr><td>INSURER B : FDM Preferred Insurance Company, Inc.</td><td>13608</td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : National Union Fire Insurance Company of Pittsburgh, Pa. | 19445 | INSURER B : FDM Preferred Insurance Company, Inc. | 13608 | INSURER C : |  | INSURER D : |  | INSURER E : |  | INSURER F : |  |
| INSURER(S) AFFORDING COVERAGE   | NAIC #   |                               |        |  |       |   |       |             |  |             |  |             |  |             |  |
| INSURER A : National Union Fire Insurance Company of Pittsburgh, Pa.  | 19445  |                               |        |  |       |   |       |             |  |             |  |             |  |             |  |
| INSURER B : FDM Preferred Insurance Company, Inc.   | 13608  |                               |        |  |       |   |       |             |  |             |  |             |  |             |  |
| INSURER C :   |  |                               |        |  |       |   |       |             |  |             |  |             |  |             |  |
| INSURER D :   |  |                               |        |  |       |   |       |             |  |             |  |             |  |             |  |
| INSURER E :   |  |                               |        |  |       |   |       |             |  |             |  |             |  |             |  |
| INSURER F :   |  |                               |        |  |       |   |       |             |  |             |  |             |  |             |  |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD | POLICY NUMBER      | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|--|-----------|----------|--------------------|-------------------------|-------------------------|--|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | X         |          | VFNU-TR-0030208-02 | 2/24/2024               | 2/24/2025               | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 10,000,000<br>PRODUCTS - COMP/OP AGG \$ 10,000,000 |
| A        | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY            |           |          | VFNU-TR-0030208-02 | 2/24/2024               | 2/24/2025               | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$  |
| A        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED <input type="checkbox"/> RETENTION \$  |           |          | VFNU-TR-0030208-02 | 2/24/2024               | 2/24/2025               | EACH OCCURRENCE \$ 10,000,000<br>AGGREGATE \$ 20,000,000   |
| B        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N<br>If yes, describe under DESCRIPTION OF OPERATIONS below  | N/A       |          | FPI-WC-10274-24    | 3/1/2024                | 3/1/2025                | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$ 100,000<br>E.L. DISEASE - EA EMPLOYEE \$ 100,000<br>E.L. DISEASE - POLICY LIMIT \$ 500,000   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Showmobile.

Town of Orangetown is included as additional insureds under the General Liability as per the written agreement with regard to work performed by the named insured. Per the terms of the blanket additional insured endorsement, coverage for the additional insureds is contingent upon written agreement with the named insured requiring such coverage.

## CERTIFICATE HOLDER

## CANCELLATION

|  |   |
|--|---|
| Town of Orangetown<br>26 Orangeburg Road<br>Orangeburg, NY 10962 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|--|---|

ACORD 25 (2016/03)

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD





## Portable Toilet Request Form

The Town of Orangetown accepts requests for portable toilets from not-for-profit groups for their events and programs. Applications must be submitted 8 weeks prior to the event. In case of any changes, the organization must contact Mark Albert at [malbert@orangetown.com](mailto:malbert@orangetown.com) no later than 48 hours prior to the event.

### Event Information

|   |   |                           |  |
|---|---|---------------------------|--|
| <b>Event Name *</b>                       | Orangeburg Fire Department Holiday Parade                                       |                           |  |
| <b>Event Location Name *</b>              | See Attached Map  |                           |  |
| <b>Event Address *</b>                    | Street Address  |                           |  |
|   | 61 Dutch Hill Road  |                           |  |
|   | Address Line 2  |                           |  |
|   | City  | State / Province / Region |  |
|   | Orangeburg  | NY                        |  |
|   | Postal / Zip Code   | Country                   |  |
|   | 10962   | United States             |  |
| <b>Event Start Date *</b>                 | 12/14/2024  |                           |  |
|   | 03:00:00 PM   |                           |  |
| <b>Event End Date *</b>                   | 12/14/2024  |                           |  |
|   | 09:00:00 PM   |                           |  |
| <b>Set-up Info *</b>                      | Please describe the exact location the units should be placed on the event site |                           |  |
|   | Orangeburg Fire House   |                           |  |
|   | One handicap and two single   |                           |  |
|   | Edgewood Drive  |                           |  |
|   | One at each entrance onto to Edgewood Drive from Orangeburg Road                |                           |  |
|   | One at each end of Edgewood Lane on Edgewood Drive.                             |                           |  |
|   | Two on Edgewood Drive by the intersection of with edgewood Circle               |                           |  |
| <b>Number of regular units required *</b> | 8   |                           |  |
| <b>Number of ADA units required *</b>     | 1   |                           |  |
| <b>Total Number of units required *</b>   | 9   |                           |  |

### Applicant Information

|                               |       |
|-------------------------------|-------|
| <b>Applicant First Name *</b> | Peter |
|-------------------------------|-------|



**Applicant Last Name \***

Byrne

**Organization Name \***

Orangeburg Fire District

**Organization Not For Profit? \***

☐ Yes

☒ No

**Organization Address \***

Street Address

61 Dutch Hill Road

Address Line 2

City

Orangeburg

Postal / Zip Code

10962

State / Province / Region

NY

Country

United States

**Phone (w) \***

8457214267

**Phone (c) \***

8457214267

**Email \***

Pbyrne@orangeburgfd.org

**Certificate of Insurance \***

2024 Insurance Form.pdf

1.77MB

Certificate must list the Town of Orangetown as additional Insured

**Signature \***

The Permit Holder agrees that it shall be liable and responsible for any property damage to the Showmobile as a result of the Permit Holder's use thereof, and agrees to defend, save, indemnify and hold harmless the Town, and all of its agents, officials, officers, servants and employees, by reason of any claim, suit, action or causes of action, lawsuit or legal proceeding arising out of the Permit Holder's use of the Showmobile, and shall execute a hold harmless agreement to that effect as a condition of the issuance of a permit. The Permit Holder shall procure and maintain general liability insurance and name the Town as an additional insured thereunder, in an amount as shall protect the Town from claims for bodily/personal injury, including accidental death, and from claims for property damage, which may arise from the Permit Holder's use of the Showmobile, and as part of the agreement to defend, indemnify and hold the Town harmless as set forth herein.

*Peter W Byrne*

WARRANT

| Warrant Reference                     | Warrant # | Amount                          |
|---------------------------------------|-----------|---------------------------------|
| Approved for payment in the amount of | 110624    | \$ 223,660.03 utilities & other |
|                                       | 111324    | \$ 92,442.00 utilities & other  |
|                                       | 112624    | \$ 440,176.12                   |
|                                       |           | \$ 756,278.15                   |

The above listed claims are approved and ordered paid from the appropriations indicated.

APPROVAL FOR PAYMENT

AUDITING BOARD

Councilman Gerald Bottari

Councilman Paul Valentine

Councilman Daniel Sullivan

Councilman Brian Donohue

Supervisor Teresa M. Kenny

---

**TOWN OF ORANGETOWN  
FINANCE OFFICE MEMORANDUM**

---

**TO:** THE TOWN BOARD  
**FROM:** JEFF BENCIK, *DIRECTOR OF FINANCE*  
**SUBJECT:** AUDIT MEMO  
**DATE:** 11/21/24  
**CC:** DEPARTMENT HEADS



---

The audit for the Town Board Meeting of 11/26/2024 consists of 3 warrants for a total of \$756,278.15.

The first warrant had 10 vouchers for \$223,660 and was for utilities.

The second warrant had 6 vouchers for \$92,442 and was for utilities.

The third warrant had 137 vouchers for \$440,176 and had the following items of interest.

1. Applied Business Systems (p5) - \$5,958 for postage on tax bills.
2. Global Montello (p19) - \$14,743 for fuel.
3. Goosetown Enterprises (p19) - \$8,066 Police leases.
4. Keane & Beane (p21) - \$5,014 for outside counsel.
5. Lowe's (p22) - \$7,035 for sewer equipment.
6. Savatree (p26) - \$129,879 for tree removal at the golf courses.
7. Slack Chemical Co. (p36) - \$7,727 for sewer chemicals.
8. Springbrook Holding Co. (p37) - \$18,179 for finance software.
9. Thomson Reuters (p41) - \$7,550 for Town Attorney software.
10. Virtuit Systems (p44) - \$38,743 for IT licenses and consulting.

Please feel free to contact me with any questions or comments.

Jeffrey W. Bencik, CFA  
845-359-5100 x2204