

HOLD HARMLESS AGREEMENT
BETWEEN

THE VALLEY AREA NETWORK, INC.
AND
TOWN OF ORANGETOWN

AGREEMENT made this ____ day of APRIL, 2024, by and between THE VALLEY AREA NETWORK, INC., a domestic not-for-profit corporation, organized and existing under the laws of the State of New York, with offices at 249 Ferdon Avenue, Piermont, New York (hereinafter referred to as “VALLEY AREA”), and the TOWN OF ORANGETOWN, a municipal corporation, having its offices at 26 W. Orangeburg Road, Orangeburg New York (hereinafter referred to as “TOWN”);

WHEREAS, in furtherance of its mission and goals, THE VALLEY AREA NETWORK, INC wishes to hold and/or sponsor a “farmer’s market” to be conducted at the property of the Pearl River Union Free School District located at the “Central Avenue Field” between East Central Avenue and Franklin Avenue in Pearl River, New York on Saturdays, beginning May 4, 2024, and will operate on consecutive Saturdays from May 4, 2024 through November 30, 2024, from 10:00 a.m. to 2:00 p.m. **except Saturday, October 19, 2024**; and with setup by Vendors no earlier than 6:30 a.m. and with all Vendors off-premises by 3:30 p.m.

WHEREAS, the VALLEY AREA intends to promote a Farmers Market to provide access to locally grown fruits, vegetables, and other farm products, as well as hand crafted goods and baked goods, while creating a sense of community within the Town.

WHEREAS, as a condition for the Town’s application to the Pearl River Union Free School District (hereinafter “PRUFSD”) for the use of the “Central Avenue Field” on those dates hereinabove for the “farmer’s market”, and the submission of the Town’s Accord Certificate to the PRUFSD, and for the set-up assistance (i.e. port-o-johns, trash cans and electronic message boards) provided by the TOWN’s Highway Department, as necessary, VALLEY AREA is required, among other things, to meet certain conditions, and with minimum insurance and indemnification requirements naming the TOWN, as an additional insured thereon,

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. VALLEY AREA agrees that its activities pertaining to the Farmers Market on the dates and times set forth hereinabove, will be performed in a lawful, prudent and safe manner, in accordance with all federal, state or local laws or regulations as may apply.

2. VALLEY AREA agrees that its activities under the Permit will be performed in a lawful, prudent and safe manner, in accordance with the Pearl River Union Free School District Policy -1500 (copy annexed hereto as Exhibit "A") and Regulation-1500-R1 (copy annexed hereto as Exhibit "B").
3. VALLEY AREA will maintain all vendor agreements, market guidelines, state paperwork, market insurance, and current files of any and all licenses and permits as required by the New York State Department of Agriculture and Markets. Such records will be available to TOWN upon request.
4. VALLEY AREA will ensure that the market site is clean once the market is closed and the vendors have left for the day.
5. VALLEY AREA agrees to protect, defend, indemnify and hold the TOWN and its officers, employees, and agents and save it harmless from and against any and all losses, penalties, damages, settlements, costs (including reasonable attorneys' fees and cost of defense), charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind and character in connection with or arising directly or indirectly out of this Agreement and/or the performance thereof which indemnification shall include and extend to the actions of any subcontractors or outside consultants utilized by VALLEY AREA. Without limiting the generality of the foregoing, any and all claims, etc., relating to personal injury, death, damage to property, or any other violation of any applicable statute, ordinance, administrative order, rule or regulation or decree of any Court, shall be included in the indemnity hereunder with the exception of claims, if any, caused by the sole negligence of the TOWN.
6. VALLEY AREA further agrees that as a material condition of the Town's Application, and before the subject use of the "Central Avenue Field" shall become effective, it shall maintain and deliver to the TOWN certificates or other evidence of insurance coverage of TWO MILLION AND 00/100 (\$2 million) DOLLARS in general liability insurance per occurrence / FIVE MILLION AND 00/100 (\$5 million) DOLLARS aggregate, issued by an insurance company licensed to do business in the State of New York and shall provide a certificate of insurance evidencing the same to Orangetown.

- a. Such insurance shall name the TOWN OF ORANGETOWN, 26 W. Orangeburg Road, Orangeburg, New York 10962, as an additional named insured thereon, and shall further provide that such policies of insurance shall not be cancelled or discontinued except on a minimum of twenty (20) days' notice to the TOWN. Proof of such insurance in a form acceptable to the Town shall be delivered to the Town before any services or other activities under this Agreement shall commence.
7. In the event VALLEY AREA shall use the services of any independent contractor or subcontractor, VALLEY AREA shall require, and deliver to the TOWN, proof of insurance from such contractor or subcontractor, in the same forms, and with the same minimum coverage limits, as set forth above, expressly naming the TOWN as an additional insured thereon.
8. By executing this Agreement, the individual signing on behalf of VALLEY AREA represents that he/she has the lawful authority to do so, and to bind VALLEY AREA in the manner provided in this Agreement.
9. This Agreement may be executed by facsimile or PDF, and/or in any number of counterparts, and shall for all purposes be deemed to be an original, and all such facsimile or PDF signatures and/or counterparts together shall constitute but one and the same Agreement. However, this Agreement shall not be effective or enforceable against any party hereto until all parties have completely and properly executed at least one counterpart of this Agreement. The delivery of electronic copies of the fully executed Agreement shall constitute a BINDING AGREEMENT.

IN WITNESS WHEREOF, VALLEY AREA and the TOWN OF ORANGETOWN have executed this Agreement the day and year first above written.

THE VALLEY AREA NETWORK, INC

By: _____
 Print Name: Joseph Serra
 Title: President

Date: April _____, 2024

TOWN OF ORANGETOWN

By: _____
 Print Name: Teresa M. Kenny
 Title: Supervisor of Town of Orangetown

Date: April _____, 2024

Acknowledgements

STATE OF NEW YORK)

ss.

COUNTY OF ROCKLAND)

On the ____ day of APRIL, 2024 before me, the undersigned, a notary public in and for the State, personally appeared JOSEPH SERRA, President, THE VALLEY AREA NETWORK, INC, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

STATE OF NEW YORK)

ss.

COUNTY OF ROCKLAND)

On the ____ day of APRIL, 2024, before me, the undersigned, a notary public in and for the State, personally appeared TERESA M. KENNY, Supervisor, Town of Orangetown, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

EXHIBIT “A”

1500 PUBLIC USE OF SCHOOL FACILITIES

While the district's school buildings, grounds and facilities are maintained primarily for the purpose of educating students within the district, the Board of Education recognizes that the buildings and grounds are a valuable community resource and believes that this resource should be available to the community for specific uses that will not interfere with educational activities. This policy and its implementing regulations are intended to identify the uses that community groups may make of those facilities and the conditions for use.

General Provisions:

1. District and school-sponsored activities and events will have first priority. Municipal use will have second priority (for towns/villages that comprise the School District). Use by not-for-profit community-based organizations will have third priority.
2. The Board reserves the exclusive and non-reviewable judgment to determine if a requested use would interfere with or disturb the District's educational programs or the educational process itself.
3. If any provision of this policy or its implementing regulations is violated, the Superintendent or his/her designee reserves the right to immediately revoke the organization's facility use privileges and to decline to accept further applications for use.
4. The Board delegates to the Superintendent of Schools or his/her designee the authority to approve and schedule the use of district facilities for permitted purposes, except as provided in this policy.
5. The Superintendent is responsible for developing regulations establishing the conditions for use of facilities, including but not limited to online application form, fee schedule, insurance requirements and rules for use, which shall be subject to approval by the Board of Education.

Permitted Uses

District facilities may be used for the purposes listed below, subject to the conditions and restrictions set forth in this policy and the implementing regulations.

- A. Instruction in any branch of education, learning or the arts.
- B. Public library purposes, subject to provisions of the Education Law, or as stations of public libraries.
- C. Social, civic and recreational meetings and entertainments, or other uses pertaining to the welfare of the community so long as such uses are non-exclusive and open to the general public.
- D. Meetings, entertainment and occasions where admission fees are charged, when the net proceeds are to be spent for an educational or charitable purpose.
- E. Civic forums and community centers.

- F. Recreation, physical training and athletics, including competitive athletic contests of children attending a private, nonprofit school, except for specialized facilities such as the weight training room located in the High School Gymnasium.
- G. Child-care programs when school is not in session for children who reside in the district.

In no event shall such use of district facilities disrupt or interfere with the primary purpose of the facilities or disturb any educational or school-related activities taking place in the building or on the grounds.

Prohibited Uses of School Buildings and District Grounds

Any and all usage of these facilities shall be governed by and consistent with [Section 414 of the Education Law](#) and [Article VIII, Section 1 of the New York State Constitution](#). Any use not permitted by this policy is prohibited. In addition, the following uses are specifically prohibited:

- A. Meetings sponsored by political organizations.
- B. Meetings, entertainments and occasions that are under the exclusive control of and the proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination or of a fraternal, secret or exclusive society or organization, other than veterans organizations or volunteer fire fighters or volunteer ambulance workers.
- C. Any use that in any way interferes with the use of school buildings, grounds, school programs, or use of school facilities by student(s), district athletic team(s) or other school-sponsored activities.
- D. Any use that interferes with school property in the following ways:
 - A. attachment of screws, bolts, tape, etc., to walls, fixtures, floors, etc.;
 - B. obstruction of any corridor, door, passageway;
 - C. alteration or relocation of equipment;
 - D. painting of scenery or decorations on walls, floors, ceilings, etc.; or
 - E. digging holes or erecting signs, etc., on fields or other grounds.
- E. Any use by a person or organization for personal or private gain, financial or otherwise, or by any commercial enterprise except for approved educational purposes (such as student photographs, book sales and other uses where the primary purpose is a public benefit).
- F. Any meeting, entertainment, or occasion where admission fees are charged, unless the proceeds thereof are to be expended for an educational or charitable purpose approved by the Superintendent.
- G. For any purpose which violates any federal, state or local law.

Use of School Facilities by School Groups

Any use of school facilities for school-related activities will be scheduled through the Building Principal. Any use by school personnel outside the regular school week will be scheduled through the Building Principal and must be approved by the Superintendent

of Schools or designee. Advance scheduling by school personnel will ensure that the space requested is available and not given to outside groups.

No students are allowed in a school building for a school-related activity unless appropriate school personnel are on duty.

Use of School Facilities by School-Related Organizations and Non-School Groups

The Building Principal shall review all requests for the use of a school facility by school-related organizations and non-school groups and shall forward the request with his/her recommendation to the Superintendent of Schools or designee who shall make a decision on the request.

Since the school budget is primarily intended to provide funds for operating and maintaining the schools and their facilities for the benefit of the District's school children, charges may be made to non-school groups for the use of facilities. Identifiable costs include, but are not limited to staff efforts, utilities and maintenance. Repairs as a result of a facility use will be billed to and paid by those organizations as well.

If there is a conflict in terms of requested use of facilities on particular dates and times, preference shall be given to those organizations whose events directly benefit the district's students.

An organization whose application for the use of District facilities is denied may appeal such denial to the Board of Education. The decision of the Board of Education shall constitute a final agency determination.

Ref:

[Education Law §414](#)

Adoption date: December 12, 1995

Readopted date: December 13, 2011

Revised and Adopted: February 4, 2020

Pearl River Union Free School District

EXHIBIT “B”

1500-R.1 PUBLIC USE OF SCHOOL FACILITIES REGULATION

Conditions for Use

1. School-associated groups may use the facilities without charge during the hours when they are normally in use, if, in the judgment of the Building Principal, no special custodial service is needed for either supervision or safety.
2. A schedule of fees shall be established in accordance with the regulations of the Board and will be subject to change.
3. A Deposit Payment in the amount of 50% of the estimated facility use fees and custodial overtime charges, shall be made in advance to the Pearl River School District. The remaining balance is required to be paid within thirty days after the facility use date. Any outstanding bill for prior use must be paid in full before additional facility use will be authorized. Payments for facility use shall be treated as revenue in the district's general fund.
4. Any group using a school facility must present a Certificate of Insurance, with the district named as an additional insured. Minimum Required Insurance includes:
 - Commercial General Liability Insurance - \$1,000,000 per occurrence/ \$2,000,000 aggregate, with no exclusions for athletic participants.
 - Automobile Liability (When an organization's vehicle is brought onsite) - \$1,000,000 combined single limit for owned, hired, borrowed and non-owned motor vehicles.
 - Workers' Compensation and NYS Disability Insurance (For Organizations with Employees)
 - Statutory Workers' Compensation; and NYS Disability Insurance
 - The Board of Education has the right to require an additional Umbrella Policy if they deem the requested Facility Use event to be high risk.
5. A non-school related activity shall not use the name of the School District in a manner to express or imply that the activity is sponsored or endorsed by the School District.
6. The applicant is responsible to provide strict adult supervision during activities at all times.
7. In the absence of an administrator, the custodian on duty is to be regarded as the representative of the Building Principal or District Administration. In the case of any emergency, the custodian onsite will contact an administrator.
8. Approval of an application for use of a school facility is subject to cancellation in the event of a conflict with school activities, or for any other reason deemed necessary by the Board of Education.
9. In the event of school closing, it shall be the responsibility of the organization to notify its members accordingly.
10. The District must be promptly notified of cancellation of any activity 48 hours prior to the event to avoid unnecessary preparation and to free the facility for use by other organizations. Organizations making cancellations within 48 hours of the event will forfeit their deposit.

11. Responsibility for order, safety and security of school facilities must be assured by the applicant. Any damage to school buildings and/or grounds shall be reimbursed by the organization using same.
12. Use of all facilities is subject to posted terms and conditions.
13. Fields may not be used during inclement weather, except as permitted by the Athletic Director.
14. The school facility shall be vacated no later than 10:30 p.m., unless a specific exception is granted in the permit.
15. Only the facility and equipment approved in the online application may be used.
16. All school-owned electrical, electronic or audio-visual equipment shall be operated by district personnel only.
17. Only authorized personnel shall operate stage, sound, and projection equipment.
18. There shall be no use, possession, sale or distribution of alcohol or controlled substances at any time in the school buildings or on school property.
19. There shall be no smoking or vaping in school buildings or on school grounds.
20. Any group given permission to use a school kitchen and its facilities must leave them in the same clean condition in which they are found or face the loss of kitchen privileges in the future. In addition, the community organization will be billed for the cost of cleaning the kitchen facilities. A member of the kitchen staff must be present when kitchen facilities are being utilized.
21. It shall be understood that the Superintendent has been delegated with the sole authority to grant or reject requests for the use of school facilities and equipment in the fitness center.
22. All decorations must be of fire-resistant materials.
23. Open flame(s) shall not be permitted under any circumstance.
24. Regular gym shoes must be worn when sports or games are conducted on the gymnasium floors.
25. The School District shall assume no responsibility for property left on the premises.
26. All individuals shall act in a manner consistent with all applicable federal and state laws, and regulations, as well as all policies, regulations and/or rules of the school district including the District Code of Conduct.
27. Organizations who have been denied application for facilities use may appeal to the Board of Education in writing.

District Facility Use Request Procedures

- A. All requests are required to be submitted online at:
https://www.pearlriver.org/groups/55326/business_office/facility_use_request
- B. The applicant organization is required to provide 1) proof of insurance and 2) proof of 501c3 status (for not-for-profit groups only) before any request can be approved.
- C. The applicant must clearly and completely describe the intended use of the district facility in the application.
- D. The applicant must review the District's Policy 1500 – Public Use of School Facilities and related regulations Policy 1500-R.1 and Policy 1500-R.2 prior to

submitting the application. The application must be submitted by an authorized agent of the group or organization requesting use. The application submittal shall attest to the group or organization's agreement to comply with all Board policies and regulations and to use district facilities strictly in accordance with the use described in the application.

- E. If the requested facility is available, the Principal shall approve the request first and final approval shall be given by the Assistant Superintendent for Business or the Director of Facilities.
- F. Advertisement of the planned activity shall take place only after final approval is given by the District.
- G. As a condition of approval for use, the applicant organization agrees that it is responsible for all damages resulting from its use of the district facilities.
- H. Facility Use approvals shall be valid only for the facility, use, dates and time specified in the online application. Permits shall not be transferable.
- I. The Superintendent of Schools or his/her designee is authorized to alter or cancel any permit if it becomes necessary to use the facility for school purposes or for any other justifiable reason.
- J. With regard to scheduling activities, the district retains the right to give preference to groups and organizations which are associated with or sponsored by the district.
- K. Issuance of a permit shall not limit the right of access to the facility by district staff.

Adoption date: December 12, 1995

Readopted date: December 13, 2011

Revised date: August 8, 2017

Revised: April 20, 2021

Pearl River Union Free School District

From:"HOME CLMS-FIRECLAIMS" <statefarmfireclaims@statefarm.com>
Sent:Mon, 22 Jan 2024 14:42:12 +0000
To:"DF - FIRE - Drop File Document" <DF-FIRE-CL@internal.statefarm.com>
Subject:52-58T6-95W
Attachments:52-58T6-95W.pdf

January 12, 2024

TOWN OF ORANGETOWN
26 W ORANGEBURG RD
ORANGEBURG, NY 10962

Subrogation Services
PO Box 106173
Atlanta GA 30348-6173

RE: Claim Number: 52-58T6-95W
Date of Loss: November 07, 2023
Our Insured: Tara M Monahan-Adrignola
Location of Loss:

To Whom It May Concern:

Notice of Claim

In the Matter of the Claim of State Farm Fire and Casualty Company against TOWN OF ORANGETOWN

PLEASE TAKE NOTICE that I, State Farm Fire and Casualty Company, the undersigned, pursuant to the Statutes in such cases made and provided, do hereby make claim against, TOWN OF ORANGETOWN the sum of \$22,438.00 and in support of such claim do state the following:

1. My name is State Farm Fire and Casualty Company and my post office address is: State Farm Fire and Casualty Company, PO Box 106172, Atlanta, GA 30348-6172.
2. The claim is one against the Town Of Orangetown for damages sustained to Property owned by Tara M Monahan-Adrignola.
3. The time this claim arose and damages hereinafter alleged were sustained at approximately 1:38 pm on November 07, 2023.
4. The particular place of the sustaining of such damages was on 26 Cara Dr Nanuet NY 10954
5. The said damages for which claim is hereby made arose in the following way:
TO WIT: city workers were working on sewer lines in the street and damaged our insureds unfinished basement is flooded with sewage water.

If you have any questions or need additional information, please call me at the number listed below. If I am not available, any other member of my team may assist you.

52-58T6-95W
Page 2
January 12, 2024

Sincerely,

A handwritten signature in black ink, appearing to read "Adema Serifovic". The signature is fluid and cursive, with a large initial "A".

Adema Serifovic
Claim Specialist
(877) 787-8276 Ext. 7702065138
Fax: (866) 847-0049

State Farm Fire and Casualty Company

January 12, 2024

Town Of Orangetown
26 W Orangeburg Rd
Orangeburg NY 10962-1706

Subrogation Services
PO Box 106173
Atlanta GA 30348-6173

RE: Claim Number: 52-58T6-95W
Our Insured: Tara M Monahan-Adrignola
Date of Loss: November 7, 2023
Your Insured: Town Of Orangetown
Loss Location: 26 Cara Dr, Nanuet, NY

To Whom It May Concern:

Facts of Loss:

Final: Orkers Were Working On Sewer Lines In The Street, And Ni Went Into The Unfinished Basement Is Flooded With Sewage Water. Damages To Some Personal Items.

It is our understanding that you are self-insured. Our investigation indicates you are responsible for this claim. Therefore, we are seeking recovery from you. This letter is to notify you of our subrogation claim and request your cooperation in settling this matter.

To assist you in your review, here is a breakdown of the amounts State Farm® paid by Cause of Loss:

Building/Structure	\$20,480.00
Contents/Personal Property	\$
Additional Living Expenses	\$
Other	\$
Amount State Farm Paid	\$20,480.00
Insured Deductible	\$1,958.00
Total Claim Amount	\$22,438.00

Based on the assessment of liability between the parties, State Farm Fire and Casualty Company is seeking 100% of the Total Claim Amount listed above. The amount payable to State Farm Fire and Casualty Company for this loss is \$22,438.00.

Please remit payment of this claim and include our claim number on the payment. If you have any questions or need additional information, please call me at the number listed below. If I am not available, any other member of my team may assist you. Thank you for your cooperation.

In order to assist you in evaluating and processing the subrogation claim we are asserting, we may provide nonpublic personal information about our customer. We are sharing this information to effect, administer, or enforce a transaction authorized by the consumer. However, you are neither authorized nor permitted to: (1) use the customer information we provided for any purpose other than to evaluate and process the subrogation claim, or (2) disclose or share the customer information we provide for any purpose other than to evaluate and process the subrogation claim.

Sincerely,



Adema Serifovic

Claim *Specialist*

(877) 787-8276 Ext. 7702065138

Fax: (866) 847-0049

State Farm Fire and Casualty Company

WHEREFORE, I respectfully request that this, my claim, be allowed and paid by the said name.

Date: January 12, 2024
State Farm Fire and Casualty Company
(877) 767-8276 Ext. 7702065138

Adema Serifovic

Adema Serifovic on behalf of

State Farm Fire and Casualty Company, being duly sworn, says that he/she is the claimant named in the foregoing claim, that he/she has read the same and knows the contents thereof,. That the same is true to his/her own knowledge except as to the matter alleged upon information and belief as to those matters he believes is to be true.

Dated: 01-19- _____, 20 24

Alena

Notary Public



Joseph & Tara Adrignola

26 Cara Drive Nanuet, NY 10954



11/25/2023

Dear Ms. Sfraga,

We are writing to bring to your attention a matter of great concern regarding the recent sewer line work that took place outside our residence at 26 Cara Drive, Nanuet, NY. While we appreciate the efforts made by the town to maintain and improve the infrastructure; we must, however, express our dissatisfaction with the unfortunate incident that occurred during the process.

On the morning of Tuesday, November 7, 2023, as the town was conducting sewer line work directly outside our house, there was a significant sewer backup that resulted in sewage flooding into our first floor bathroom tub and toilet and completely flooding our basement with sewage causing substantial damage to our property. We noticed the result of the backup in our first floor bathroom (see photo in attached doc) while the crew was still outside working and went outside and spoke to a supervisor, Kevin, who came inside the house to assess the damage. Kevin took pictures of the damage in the basement and suggested that we reach out to the Orangetown Town Clerk to make a claim for the damages. We went to the town offices on Tuesday afternoon (11/7/23) and spoke to the secretary in the office who informed us that there is no claim form to fill out, but that we should write a letter to the Town Clerk describing the incident and listing the damages that occurred.

This incident has caused extensive damage to our property, including damage to the existing floor tiles in the basement, damage to the appliances (washing machine, dryer and dehumidifier) and damage to the furniture in the basement. The sewage sludge also completely covered all the clothes that were in the laundry room, including the sheet sets and comforters that I had been in the process of cleaning over the weekend. This unexpected and distressing

event has not only created an inconvenience for our family but has also led to financial repercussions due to the necessary repairs and replacements.

We have attached photographs documenting the extent of the damage for your reference including photos of the town trucks working on the sewer line outside of our house starting on Tuesday 11/7/2023. We are still in the process of compiling estimates and receipts from the professionals in the process of repairing and returning the basement to its pre-incident condition. (Please see the Property Damages Table attached below.)

On Tuesday afternoon 11/7/2023 we reached out to our Insurance Company, State Farm Insurance, who sent a company to assess the damages. The first company, Serve-Pro noticed the 9 inch tiles in the basement and recommended that we reach out to an asbestos abatement company since the clean up would require asbestos testing and abatement. We have begun a claim to address the water abatement, asbestos abatement and the rebuilding (re-tiling) of the basement floor, however, the estimates that we have received so far put us beyond the \$20,000 that our State Farm Insurance policy will cover. Given that the backup occurred directly as a consequence of the town's sewer line maintenance activities, we believe that it is the town's responsibility to cover the cost of the damages incurred.

In light of the above, we are kindly requesting that the town takes responsibility for the damages caused by this incident and provides compensation for the necessary repairs and associated costs. We believe that a fair resolution to this matter will not only alleviate the financial burden placed on our family but also foster continued trust and cooperation between residents and the town. We would appreciate your prompt attention to this matter and kindly request that you acknowledge receipt of this letter within 30 days and inform us of the steps the town intends to take to rectify this situation.

If we do not receive a satisfactory response within a reasonable time frame, we may be forced to pursue legal action to recover the costs associated with the damages. We sincerely hope it does not come to that, and we can resolve this matter amicably.

Thank you for your prompt attention to this matter. We can be reached at [REDACTED]
[REDACTED]@hotmail.com if you require any further information.

Sincerely,

Joseph & Tara Adrignola 26 Cara Drive, Nanuet, NY 10954

Att. Property Damages Table with estimates and/or receipts attached

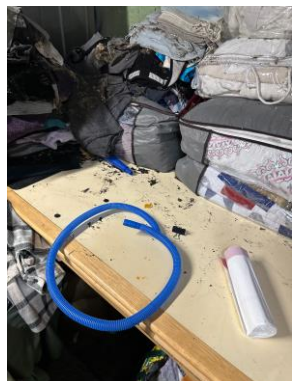
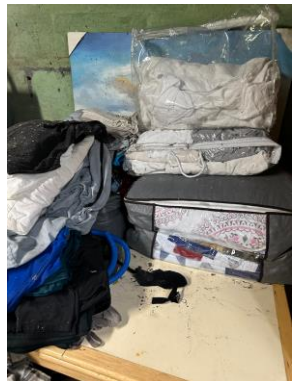
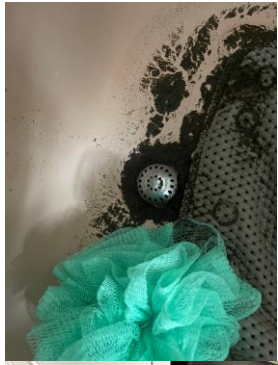
Att. Property Damage Photos

Joseph & Tara Adrignola 26 Cara Drive Nanuet, NY 10954 Property Damages Table Damage resulting from town sewer maintenance on Tuesday 11/7/2023.			
Professional Service	Description of service	Document / Image Attachment	Cost or Estimated Cost

NY Fire Water & Mold	Asbestos Abatement Cleaning and Disinfecting of Basement	Awaiting written estimate	\$15,000
Protection Environmental Inc.	Asbestos Testing, Air Quality Pretesting and Posttesting	Awaiting written estimate	\$5,000
Serve-Pro	Re-tiling of Basement Floor	Awaiting written estimate	\$7,000
Sasso Plumbing	11/8/2023 - Snake and clean out washing machine standpipe and trap and ran camera through sewer line to ensure that it is draining and running freely.	Image of Sasso Plumbing Receipt	\$350
L & M Appliance	Appliance Assessment	Awaiting written estimate	\$250
Damage of Personal Property Spreadsheet	Damage of Personal Property including Appliances, Furniture, Personal Items & Clothing in the basement.	Adrignola Property Damages/Loss Spreadsheet	\$12,552.00
Total Estimated Cost of Damages			\$40,152.00

<p>Joseph & Tara Adrignola 26 Cara Drive Nanuet, NY 10954 Photos of Property Damage Damage resulting from town sewer maintenance on Tuesday 11/7/2023. (4 pages of pictures)</p>			
Appliances & Furniture	Water / Sewage Damage	Personal Property & Clothing in Laundry	Personal Property & Clothing in Laundry

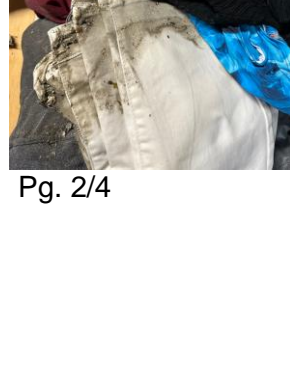
		Room	Room (cont.)
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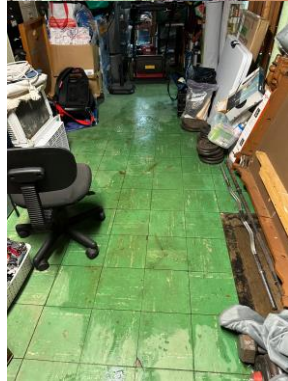
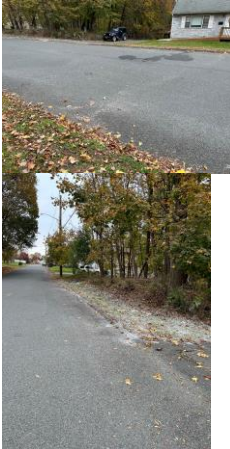


Pg. 1/4



Sewer Trucks
Outside the House
Week of 11/6/2023







STATE LINE FIRE & SAFETY, Inc.

50 Park Avenue
 Park Ridge, NJ 07656
 ph 201-391-3290
 fx 201-391-6487
 statelinefire@optonline.net
 www.statelinefireandsafety.com

Quote For: Orangetown Fire Inspector

Attn / ph: David Majewski
 fax/email: dmajewski@oragnetown.com

Date: 2/25/24

Quantity	Part Number	Description	Price @	Total Price
2	ST320498	Lakeland Stealth Tunrout Coat	\$1,439.30	\$2,878.60
		Armor AP 6.6 oz Black, Defender M Np Brass Thermal Liner,		
		Stedair 3000 on Nomex E89 Moisture Barrier		
		Beveled Hem, 29" Front, 35" Back, graded to size.		
		Zipper/Velcro® Closure		
		NYC Style Lime/Yellow Scotchlite® Triple Trim		
		Ergonomic Pleated Back/Shoulders		
		"Easy Grip" DRD		
		Internal Outer Shell Draw Cord to reduce bulk		
		Napoleon Pocket under Storm Flap		
		Low Profile 3" Collar with Hanger Loop		
		Set-In Pleated Ergonomically Curved Sleeves		
		7" Black Thumbhole Wristers made with Kevlar®		
		5" Deep Black Stedprene® Sleeve Wells		
		Black Arashield® Coat Cuff Reinforcements – Double Stitched		
		2" x 3.5" x 8" Radio Pocket with Velcro® Antenna Opening on each side of Flap		
		2" x 8" x 8" Coat Expansion Pockets with Hand-warmer		
		Self Mic Strap above Radio Pocket		
		Universal Flashlight Holder		
		Liner Inspection Velcro® Opening		
		L/Y Triple Trim, 3" Scotchlite Lettering on Back		
		Stealth Velcro Tail Letterpatch w/ lettering,		
		lined handwarmer pockets, american flag left sleeve		
		Lettering to Read:		
		Orangetown		
		Fire		

		Inspector (Name on Patch)		
3	ST330498	Lakeland Stealth Turnout Pant	\$1,027.40	\$3,082.20
		Armour AP Black, Defender M Np Brass Thermal Liner, Stedair 3000 on Nomex E89 Moisture Barrier		
		Beveled Waist Design – Lo front with slight rise towards rear		
		Snap and Velcro® Fly Closure		
		Single Lower Leg Panel with center rear seam – no side seams exposed to abrasion		
		2" x 10" x 10" Pant Expansion Pocket lined Twill made with Kevlar®		
		Black Arashield® Foam Knees with Side Kick Extension Panel		
		Black Arashield® Pant Cuff Reinforcements – Double Stitched		
		Lime/Yellow Scotchlite® Triple Trim – Double Stitched		
		Reverse Boot Cut		
		Black-Ops™ Multi Adjust Suspenders – No Metal Suspender Buttons		
		LazerMax™ Trim, Harness Loops		
		2" Blk Kevlar Belt		
		Delivery Is 30-60 days on Gear		
3	1044BS	Cairns 1044 Black Helmet w/ NFPA Bourkes	\$405.00	\$1,215.00
3	X2BOOT	Black Diamond X2 Leather Bunker Boot	\$320.00	\$960.00
By: Jeanette N. Ribeiro info@statelinefireandsafety.com Quote valid for 30 days			GRAND TOTAL	\$8,135.80



Application for Showmobile Use

Showmobile Requirements

Applications must be submitted to the Parks & Recreation Office no later than 8 weeks prior to your event in order to be placed on a Town Board agenda.

There are two pages to this application. Please read and understand all items listed on page 1 (this page) and upload your certificate of insurance.

Click "next" to advance to page 2 and fill out all requested information.

Upload Certificate of Insurance * 22-23 Master - The Town of Orangetown.pdf 27.23KB

Before completing the Showmobile Request Form, please be aware of the following:

- + The total area needed for the Showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.
- + Showmobile stage measures 28 feet long x 14 feet 7 inches deep x 25 feet high when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle).
- + The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. Additional electrical equipment must be plugged into a separate circuit.
- + The Showmobile must be parked in a relatively level space. The placement of the Showmobile is at the discretion of the Orangetown Parks & Recreation staff. Although every effort will be made to meet requests, this equipment does not go off road, over curbing, on uneven ground or over rough terrain.
- + The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- + The tow vehicle must remain with the Showmobile for the duration of the event.
- + In the event of winds in excess of 30 MPH, the stage canopy must be closed.
- + The Town seal is not to be covered and no nails, staples, tacks or tape may be used to attach any items to the Showmobile)
- + The organization will receive an emailed invoice after their event is complete. Payment is expected no later than 14 days after receipt of invoice.
- + A member of the organization renting the unit must be on site at time of arrival for proper set up as well as time of departure to assure all event tasks have been completed (i.e. removal of equipment)
- + Any changes/cancellations (unless otherwise agreed upon) to the event must be made 24 hours in advance by contacting Aric Gorton at agorton@orangetown.com.

Additional Requirements:

- + Certificate of insurance required. Must name the Town of Orangetown as additionally insured.
- + Rental Costs: \$500.00 plus labor.

Showmobile Application

Event Information

Event/Festival Name * An Earth Day Celebration

Event Location Name * St. Thomas Aquinas College

Event Address *

Street Address
125 New York 340
Address Line 2
City Sparkill State / Province / Region NY
Postal / Zip Code 10976-1041 Country US

Setup Date & Time * 4/19/2024
12:00:00 AM

Take-Down Date & Time * 4/20/2024
07:00:00 PM

Stair Arrangement *

Right side of stage
 Left side of stage
 Front of stage
 Not Sure

Set-up Info *

Please describe in detail what the stage will be used for and how you intend to set it up. If you have a rain date, please list it here so long as all the information above is the same.
Rain date is April 27th.

Placement *

Pavement
 Grass/Field
 Other

Applicant Information

Applicant's Name * Angela McDonnell

Organization Name * St. Thomas Aquinas College

Organization Address * 125 Route 340, Sparkill, NY

Organization City * New York

Organization State * New York

Phone (w) * 9176351025

Phone (c) * 9176351025

Email * amdonne@stac.edu

Signature*

Angela McDonnell

By checking this box and submitting this form, I acknowledge I have read, understand, accept, and agree to the above terms and conditions.

*

I accept the terms and conditions

Date

3/21/2024

10:44:09 AM

RECEIVED
MAR 12 2024
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

TOWN OF ORANGETOWN
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS

PERMIT # 24-SP-007

RECEIVED
MAR 29 2024
Orangetown Police Department

EVENT NAME: JFCS Wheels for Meals: Ride to Fight Hunger

Jewish Family and Children's Services of Northern New Jersey (JFCS)

APPLICANT NAME: _____

ADDRESS: 1485 Teaneck Road, Teaneck, NJ

PHONE #: 201-837-9090 x 243 CELL # N/A FAX # 201-837-9393

CHECK ONE: PARADE _____ RACE/RUN/WALK _____ OTHER Bike Ride

The above event will be held on June 9, 2024 from 6:00AM to 1:00PM RAIN DATE: N/A

Location of event: Spectra Labs

Sponsored by: N/A Telephone #: _____

Address: 8 King Road, Rocklelgh, NJ 07647

Estimated # of persons participating in event: 250 vehicles N/A

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:

Michele Wellikoff - 1485 Teaneck Road, Teaneck, NJ 07666 - 201-837-9090 x250

Signature of Applicant: Michele Wellikoff Date: 3/12/24

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)

Hold Harmless Agreement: 3.15.24
Letter of Request to Town Board requesting aid for event -- Received On: 3/12/24

Certificate of Insurance -- Received On: 3/12/24

FOR HIGHWAY DEPARTMENT USE ONLY:

Road Closure Permit: use N -- Received On: 3/12/24
Rockland County Highway Dept. Permit: N -- Received On: 3/12/24
NYS DOT Permit: Y / N -- Received On: pending town approval
Route/Map/Parking Plan: N -- Received On: 3/12/24
RFS #: BARRICADES: CONES: TRASH BARRELS: OTHER:

APPROVED: [Signature] DATE: 3.15.24
Superintendent of Highways MD 3/12/24

FOR PARKS & RECREATION DEPARTMENT USE ONLY:

Show Mobile: Y N -- Application Required: _____ Fee Paid -- Amount/Check # _____
Port-o-Sans: Y N -- Other: _____

APPROVED: [Signature] DATE: 3/22/24
Superintendent of Parks & Recreation

FOR POLICE DEPARTMENT USE ONLY:

Police Detail: Y / N: Aux. Detail Items: _____
APPROVED: [Signature] DATE: 4/2/2024
Chief of Police

** Please return to the Highway Department to be placed on the Town Board Workshop **

Workshop Agenda Date: _____ Approved On: _____ TBR #: _____

RECEIVED
APR 02 2024
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

DEFENSE, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

Jewish Family & Children's Services of Northern New Jersey (JFCS), with an address of 1485 Teaneck Road Teaneck, NJ 07666 , in

consideration and as a condition of a Special Use permit ("Permit Holder"), hereby agrees, covenants, promises, represents and pledges to defend, indemnify and save the Town of Orangetown ("Town"), Town of Orangetown Highway Department ("Highway") and Town employees harmless from and against any and all liability or responsibility of any type whatsoever, including, but not limited to, any and all actions, causes of action, suits, proceedings, judgments, damages, claims, and demands, in law or in equity, including an action, suit, proceeding or claim initiated by the Permit Holder (hereinafter referred to as "claims") that arise as part of or as a result or consequence of the activities, events or other activities authorized to be conducted by the Permit Holder ; and

the Permit Holder further agrees, covenants, promises, represents and pledges to fully reimburse, recompense, indemnify and/or compensate the Town, Highway and Town employees for all costs, expenses and fees, including reasonable attorney's fees, relating to, arising out of, or occurring in connection with any such claims; and

all of the foregoing as relating to, arising out of, or occurring in connection with the following [DESCRIBE PROJECT OR EVENT]: 14th Annual Ride to Fight Hunger Bike Ride.

Permit Holder agrees to provide certificate(s) of insurance in such amounts as the Town shall deem appropriate, which insurance shall name the Town as an additional insured and which insurance shall cover the requirements to defend, indemnify and hold the Town harmless as set forth herein.

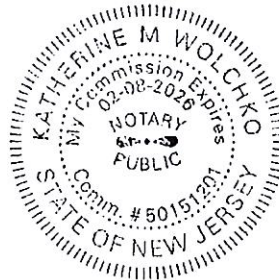
(Entity Name: Jewish Family & Children's Services of Northern New Jersey

By: Michele Wellikoff

Michele Wellikoff, Chief Development Officer

Sworn to before me this 18th day of March, 2024

K. Wolchko
Notary Public



RECEIVED

MAR 18 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

JAMES J. DEAN
Superintendent of Highways
Roadmaster IV

Orangetown Representative:
R.C. Soil and Water Conservation Dist.-Chairman
Stormwater Consortium of Rockland County
Rockland County Water Quality Committee

RECEIVED



**HIGHWAY DEPARTMENT
TOWN OF ORANGETOWN**

119 Route 303 • Orangeburg, NY 10962
(845) 359-6500 • Fax (845) 359-6062
E-Mail – highwaydept@orangetown.com

Affiliations:
American Public Works Association NY Metro Chapter
NYS Association of Town Superintendents of Highways
Hwy. Superintendents' Association of Rockland County

MAR 12 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

**ROAD USE PERMIT APPLICATION
Section 139 Highway Law**

NAME Lauren Cataliotti DATE January 19, 2024

COMPANY Jewish Family and Children's Services of Northern New Jersey (JFCS)

ADDRESS 1485 Teaneck Road, Teaneck, NJ 07666

TELEPHONE (201) 837-9090 x243; 862-703-8578

(INCLUDE 24 HOUR EMERGENCY NUMBERS)

ABOVE MENTIONED PARTY REQUESTS PERMISSION TO USE:

Mainly Oak Tree Road. A small number of riders will use Fifth Avenue, Van Wyck Road, Erie Street West, & S. Greenbush Road. (Coordinating with State, County and Parks Department for other locations within Orangetown)

(Address number and name of road)

(Intersecting streets and/or description of exact location)

REASON FOR USE Bike ride (not a race)

DATE OF USE June 9, 2024 RAIN DATE N/A

TIME ROAD WILL BE USED 6:30am - 11:00am

WILL ROAD BE OPEN TO LOCAL TRAFFIC? Yes

WILL ROAD BE OPEN TO EMERGENCY VEHICLES? Yes

PLEASE PROVIDE A DETAILED MAP AND DESCRIPTION OF DETOUR IF TRAVEL WILL BE RESTRICTED.

PRELIMINARY APPROVAL  DATE 3.15.24

JAMES J. DEAN
SUPERINTENDENT OF HIGHWAYS

This permit application will be forwarded to the Rockland County Superintendent of Highways, County of Rockland, 23 New Hempstead Road, New City, NY, 10956. You will receive written confirmation from that office.



JFCS

JEWISH FAMILY & CHILDREN'S SERVICES
OF NORTHERN NEW JERSEY

Empowering People. Transforming Lives.

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MAR 12 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

March 12, 2024

Orangetown Town Board
26 Orangeburg Rd
Orangeburg, NY 10962

To the Orangetown Town Board:

Jewish Family & Children's Services of Northern New Jersey (JFCS) is hosting the 14th Annual Ride to Fight Hunger on Sunday, June 9, 2024. This bike ride event (not a race) commences in Rockleigh, NJ, and will travel through select areas of the town.

To control local traffic and allow our riders to ride safely, we respectfully request police presence at the following intersections:

- State Hwy 340 and Oaktree Road, between 6:30 am-11:00 am
- Oaktree Road and the Rail Trail, between 7:30 am - 11:00 am

No further assistance is required from the Highway Department or Park Department.

Please find the accompanying paperwork and route map information with this letter.

Should you have any questions, please contact Lauren Cataliotti at LaurenC@jfcsnj.org or 201-837-9090 x243.

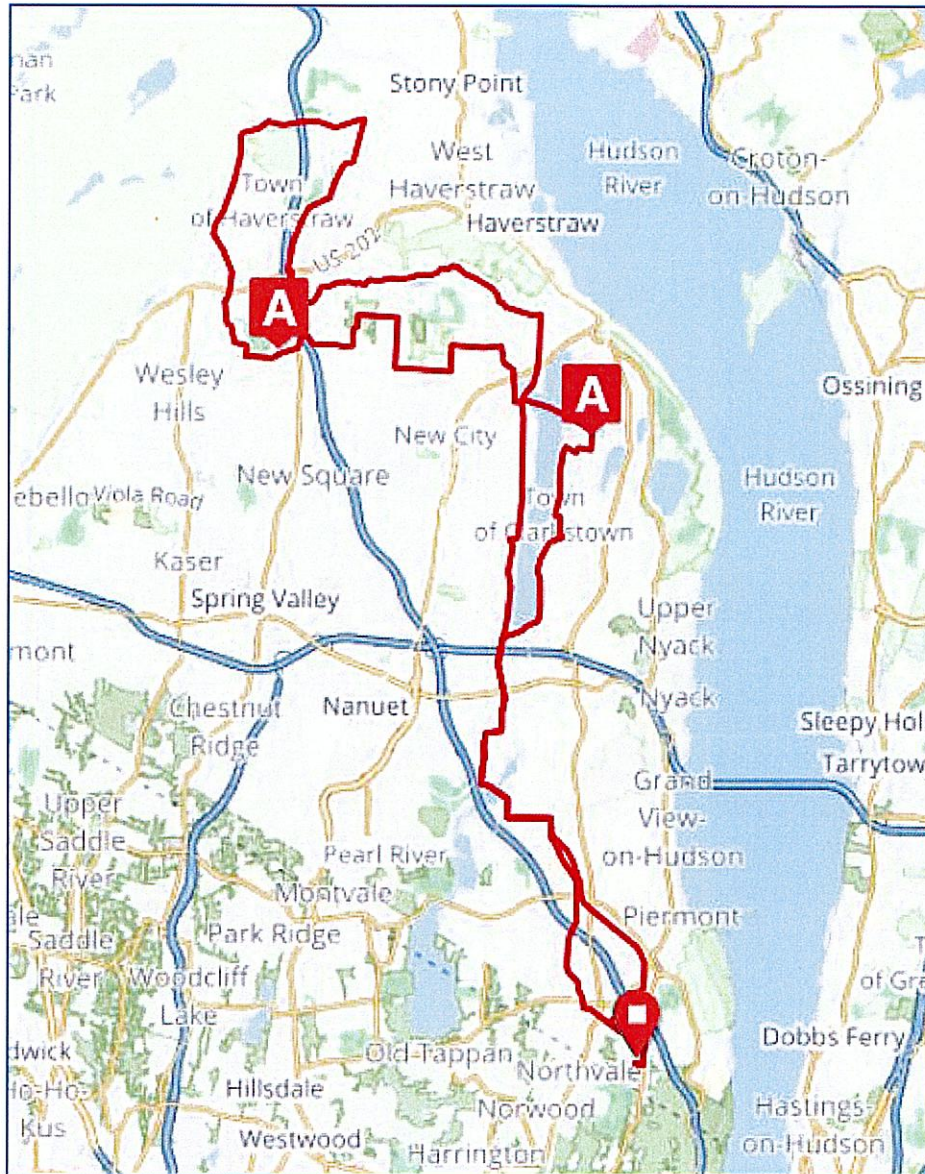
Thank you.

Michele Wellikoff, LCSW
Chief Development Officer

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MAR 12 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT



50 Mile Route

MAR 12 2024

JFCS 2024_06_09 50 Miles (Updated 3-04-24)

49.8 miles

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Leg	Dir	Type	Notes	Total
	←	Left	Turn left onto Piermont Road, CR 501	0.1
0.5	←	Left	Turn left onto Oak Tree Road	0.6
1.1	→	Slight Right	Turn slight right onto Main Street, CR 15	1.7
0.1	←	Slight Left	Keep left onto Greenbush Road	1.8
0.5	→	Right	Turn right onto Western Highway, CR 15	2.3
2.6	←	Left	Turn left onto Erie Street West	4.9
0.7	→	Right	Turn right onto Van Wyck Road	5.5
0.3	←	Left	Turn left onto 5th Avenue	5.8
0.5	→	Right	Turn right onto Sickletown Road, CR 23	6.3
2.5	↑	Straight	Continue straight onto Strawtown Road, CR 23	8.8
1.6	→	Right	Turn right onto Strawtown Road, CR 23	10.4
2.3	↑	Straight	Continue straight onto Ridge Road	12.7
1.5	←	Left	Turn left onto S Mountain Rd, Old Route 304	14.1
0.2	→	Slight Right	Keep right onto South Mountain Road	14.3
4.1	→	Slight Right	Turn slight right onto State Highway 45	18.5
0.6	←	Sharp Left	Turn sharp left onto US 202	19.0
0.0	→	Slight Right	Keep right onto Thiells-Mount Ivy Road	19.1
0.0	↑	Straight	Continue onto Thiells-Mount Ivy Road, CR 47	19.1
2.1	→	Right	Turn right onto Letchworth Village Road, CR 94	21.2
0.1	←	Left	Turn left onto Hammond Road	21.2
0.7	←	Sharp Left	Turn sharp left onto Willow Grove Road, CR 98	21.9
1.6	←	Left	Turn left onto Call Hollow Rd	23.5
2.1	←	Left	Turn left onto Camp Hill Rd	25.6
2.2	←	Left	Turn left onto Pomona Road, CR 86	27.8
0.9	←	Left	Turn left onto State Highway 45	28.7
0.2	→	Slight Right	Keep right onto Concklin Rd	28.9
0.1	→	Slight Right	Turn slight right onto Concklin Road	28.9
0.8	←	Left	Turn left onto Buena Vista Road	29.8
0.5	→	Slight Right	Turn slight right onto Saw Mill Road	30.3
0.6	→	Right	Turn right onto North Little Tor Road, CR 33	30.9
0.8	←	Left	Turn left onto Phillips Hill Road	31.7
0.9	←	Left	Turn left onto North Main Street	32.6

Leg	Dir	Type	Notes	Total
0.4	→	Right	Turn right onto Haverstraw Road	33.0
0.8	→	Right	Turn right onto Goebel Road	33.8
1.0	←	Left	Turn left onto Congers Road	34.7
0.1	↑	Straight	Continue straight onto Congers Road	34.8
1.2	→	Right	Turn right onto Kings Highway	36.0
0.2	→	Right	Turn Right on Pitkin	36.2
0.2	→	Right	Turn right onto Parkside Drive	36.3
0.3	→	Right	Turn right onto The Rise	36.6
0.2	←	Left	Turn left onto Waters Edge	36.8
1.1	←	Left	Turn left onto Andover Road	37.9
0.1	→	Right	Turn right onto Deer Track Lane	38.0
0.3	→	Right	Turn right onto Old Mill Road	38.3
2.1	←	Left	Turn left onto Strawtown Road, CR 23	40.4
1.7	←	Left	Keep left onto Strawtown Road	42.2
0.7	↑	Danger	CAUTION - One-Lane Tunnel	42.9
0.1	←	Left	Turn left onto 5th Avenue	43.0
0.5	→	Right	Turn right onto Van Wyck Road	43.4
0.3	←	Left	Turn left onto Erie Street West	43.7
0.7	→	Right	Turn right onto Western Highway South, CR 15	44.4
0.3	←	Left	Turn left onto Joseph B. Clarke Rail-Trail	44.7
0.7	←	Slight Left	Keep left onto Joseph B. Clarke Rail-Trail	45.4
2.3	↑	Straight	Continue onto Joseph B. Clarke Rail-Trail	47.7
1.0	←	Left	Turn left onto Oak Tree Road	48.7
0.6	→	Right	Turn right onto State Highway 340, NY 340	49.3
0.5	→	Right	Turn right onto King Road	49.7

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MAR 12 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT



25 Mile Route

MAR 12 2024

26.2 miles

JFCS 2024_06_09 25 Miles (Updated 3-04-24)

Leg	Dir	Type	Notes	TOWN OF ORANGETOWN HIGHWAY DEPARTMENT	Total
	←	Left	Turn left onto Piermont Road, CR 501		0.0
0.5	←	Left	Turn left onto Oak Tree Road		0.5
0.6	→	Right	Turn right onto Joseph B. Clarke Rail-Trail		1.1
1.0	↑	Straight	Continue onto Joseph B. Clarke Rail-Trail		2.1
2.1	→	Slight Right	Keep right onto Joseph B. Clarke Rail-Trail		4.2
0.7	→	Right	Turn right onto Western Highway South, CR 15		4.9
0.3	←	Left	Turn left onto Erie Street West		5.1
0.7	→	Right	Turn right onto Van Wyck Road		5.8
0.3	←	Left	Turn left onto 5th Avenue		6.1
0.5	→	Right	Turn right onto Sickletown Road, CR 23		6.6
2.5	→	Right	Turn right onto Old Mill Road		9.1
2.1	↑	Straight	Continue straight onto Old Mill Road		11.2
0.2	←	Left	Turn left onto Kings Highway, CR 13		11.4
1.5	←	Left	Turn Left onto Pitkin		12.9
0.2	→	Right	Turn right onto Parkside Drive		13.1
0.3	→	Right	Turn right onto The Rise		13.4
0.2	←	Left	Turn left onto Waters Edge		13.6
1.1	←	Left	Turn left onto Andover Road		14.7
0.1	→	Right	Turn right onto Deer Track Lane		14.7
0.3	→	Right	Turn right onto Old Mill Road		15.1
2.1	←	Left	Turn left onto Strawtown Road, CR 23		17.2
1.7	←	Left	Keep left onto Strawtown Road		18.9
0.7	↑	Danger	CAUTION - One lane tunnel		19.6
0.1	←	Left	Turn left onto 5th Avenue		19.7
0.5	→	Right	Turn right onto Van Wyck Road		20.2
0.3	←	Left	Turn left onto Erie Street West		20.5
0.7	→	Right	Turn right onto Western Highway South, CR 15		21.2
0.3	←	Left	Turn left onto Joseph B. Clarke Rail-Trail		21.4
0.7	←	Slight Left	Keep left onto Joseph B. Clarke Rail-Trail		22.1
2.1	↑	Straight	Continue onto Joseph B. Clarke Rail-Trail		24.2
1.0	←	Left	Turn left onto Oak Tree Road		25.2
0.6	→	Right	Turn right onto State Highway 340, NY 340		25.8

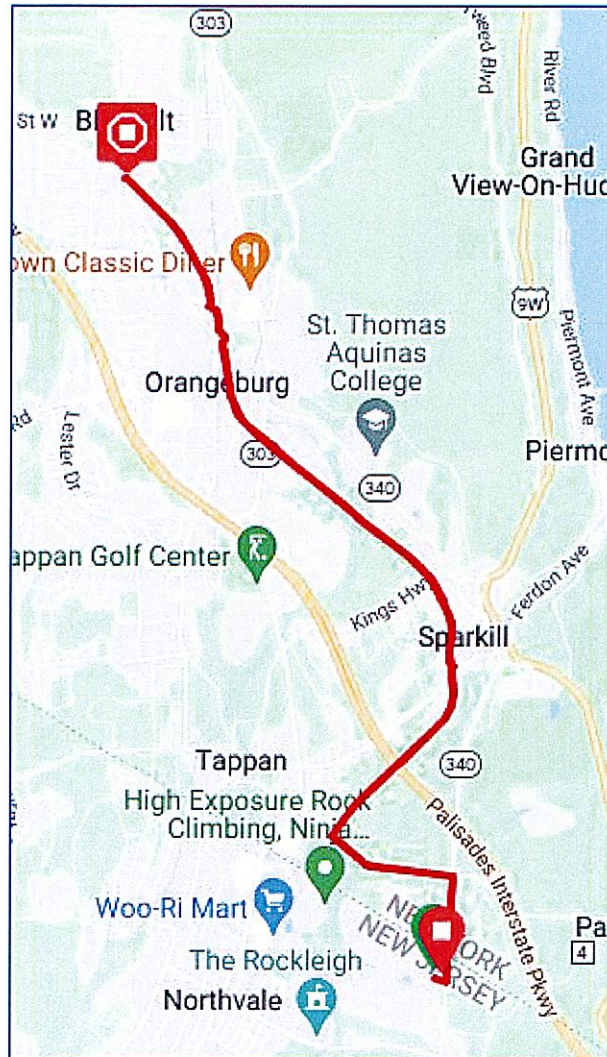
Leg	Dir	Type	Notes	Total
0.5	→	Right	Turn right onto King Road	26.2

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MAR 12 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT



10 Mile Route

JFCS 2024_06_09 10 Miles (Updated 3-04-24)

9.8 miles

Leg	Dir	Type	Notes	Total
	←	Left	Turn left onto Piermont Road, CR 501	0.1
0.5	←	Left	Turn left onto Oak Tree Rd	0.5
0.6	→	Right	Turn right onto Joseph B. Clarke Rail-Trail	1.1
1.0	←	Left	Slight left to stay on Joseph B. Clarke Rail-Trail	2.1
0.0	←	Left	Slight left to stay on Joseph B. Clarke Rail-Trail	2.1
0.1	←	Left	Keep left to stay on Joseph B. Clarke Rail-Trail	2.2
2.0	→	Right	Turn right to stay on Joseph B. Clarke Rail-Trail	4.2
0.7	↑	Straight	Make a U-turn at Western Hwy S	4.9
0.7	←	Left	Turn left to stay on Joseph B. Clarke Rail-Trail	5.6
2.1	→	Right	Slight right to stay on Joseph B. Clarke Rail-Trail	7.7
1.0	←	Left	Turn left onto Oak Tree Rd	8.7
0.6	→	Right	Turn right onto NY-340 E	9.3
0.5	→	Right	Turn right onto King Rd	9.8

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MAR 12 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fairmont Ins. Brokers, Ltd. 1600 60th Street Brooklyn NY 11204		CONTACT NAME: Krissy Mark PHONE (A/C, No, Ext): (718) 232-3300 E-MAIL ADDRESS: kmark@fairmontins.com FAX (A/C, No): (718) 256-9062	
INSURED Jewish Family and Children's Services of Northern New Jersey 1485 Teaneck Rd. Teaneck NJ 07666		INSURER(S) AFFORDING COVERAGE INSURER A: Zurich American Ins Co of Ill	NAIC # 40142
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	


COVERAGES **CERTIFICATE NUMBER:** CL233935366 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			FLM0852528-00	06/09/2024	06/10/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			SXS5933018-00	06/09/2024	06/10/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Orangetown - 26 Orangeburg Road, 26 Orangeburg Road, NY, 10962 is/are included as additional insured as required by written contract with respects to the Bike Rallies at 8 King Road, Rockleigh, NJ (Start and Finish) on 6/09/24.

CERTIFICATE HOLDER Town of Orangetown 26 Orangeburg Road 26 Orangeburg Road NY 10962	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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RECEIVED

ROCKLAND COUNTY HIGHWAY DEPARTMENT

MAR 12 2024

APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD UNDER SECTION 104 OF THE HIGHWAY LAW

TOWN OF ORANGETOWN HIGHWAY DEPARTMENT

THIS IS A REQUEST FOR USE / CLOSE A COUNTY ROAD (check that apply)

Name of Event: The Ride to Fight Hunger

Date (s): June 9, 2024 Time (s): 6:30 am- 1:00 pm No. of Participants: 250

Type of Event (check all that apply):

Filming Parade or Procession Assemblage Festival Other Bike Ride (not race)

Table with 2 columns: Location (Specify Highways by Street Name and/or Route Number) and Municipality (Towns, Villages). Rows include Main Street (CR25), Kings Highway (CR13), Mountain Rd (Old Route 304), Western Hwy S/N (CR15), Strawtown Rd (CR23), Ridge Road, North Main Street, Haverstraw Road (Old Route 304), Congers Rd, Pomona Rd (CR 86), Willow Grove Rd (CR98), Thiells-Mount Ivy Rd (CR47), Letchworth Village Rd (CR94), Hammond Rd, Call Hollow Rd, and a note to see Route Maps for Additional Information.

Applicant Information:

Jewish Family & Children's Services of Northern New Jersey

Lauren Cataliotti

Applicant (individual, organization, group) 1485 Teaneck Road

Authorized Representative (if different from Applicant) 201-837-9090 x243

Mailing Address Teaneck, NJ 07666

Telephone Number (including area code) 862-703-8578

City, State, Zip Code LaurenC@jfcnnj.org

Cell Phone Number (including area code)

Email Address

Email Address (if different from Applicant)

ROCKLAND COUNTY HIGHWAY DEPARTMENT
APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD
UNDER SECTION 104 OF THE HIGHWAY LAW

3. **Insurance Certificates** (must be in Applicant's name)

4. **Application Fee** (Please make check payable to Rockland County Commissioner of Finance)

- Full Day - \$500.00
- Half Day - \$250.00

(See attached Tax ID for non-profit entity)

No. of Days 1

Total Amount \$ NA



Non Profit

The following information shall be submitted prior to the event date (except filming permit application):

1. **Municipal Approvals** (The applicant shall provide proof of approval from each municipality – Town, Village – through which the event passes indicating that the Municipality has no objection to the event taking place. This proof of approvals may be in the form of a letter, permit, resolution, email, or other.)

Acknowledgement: On behalf of the Applicant, I hereby request a road use/close permit, and do acknowledge and agree to the responsibilities of applicant and obligations set forth in this permit and warrant compliance therewith. The attached documents are also made a part hereof and attached hereto.

Machelle Melillo
Applicant's Representative's Signature

3/5/24
Date

Application Received By:

Whitney Cash
RCHD Representative's Signature

3/6/2024
Date

Application Approved By:

[Signature]
RCHD Superintendent of Highways

3/6/24
Date

The Rockland County Highway Department reserves the right to have the applicant immediately removed from the roadway and traffic restored at any time deemed necessary by the Rockland County Highway Department and/or the local law enforcement agency at such time the said permit will become null and void. Failure to abide may result in trespassing and civil penalties.

ROCKLAND COUNTY HIGHWAY DEPARTMENT

**APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD
UNDER SECTION 104 OF THE HIGHWAY LAW**

The following supporting information shall be submitted at the time of application:

1. Event Map, Event Brochure, or/and Event Application Form (Whichever available/applicable)

2. Operation and Safety Plan (the applicant assumes all responsibility for the set-up, conduct and break-down of the event)

- Required Traffic Control Devices (e.g. temporary signs, cones, barricades, pavement markings, etc.) and Event Personnel (e.g. police officers, volunteers) for Event

We will coordinate with the police departments in the appropriate towns and hamlets/villages to ensure safety of riders at appropriate locations

- Detours (provide map of detour, show detour sign/police locations, etc.)

None

- Pre-Event Public Notification (describe type of notification (e.g. mailings, brochure, press release) being provided to the public)

Local newspapers and email notifications; lawn signs distributed to participants

- Coordination (describe coordination with local police/municipalities/emergency services/other entities)

Englewood Hospital providing on-site ambulance

Each hamlet/village police department is notified to ensure police presence at appropriate intersections.

- Emergency Services (describe how emergency services will be provided during the event for event participants and spectators)

Each participant is provided with a wristband with a direct number to Englewood Hospital ambulance which will be at our site in

Rockleigh, NJ and available for the duration of the event.

- Spectator Control (indicate any special measures are being taken to control spectators)

Not applicable

- Event Support Vehicles (describe any vehicles used in the event)

Not applicable

REC-
APR 03 2024
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

TOWN OF ORANGETOWN
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS
PERMIT # 24-SP-009

RECEIVED
APR 9 2024
Orangetown Police Department

EVENT NAME: WEST NYACK GREEK FESTIVAL
APPLICANT NAME: GREEK ORTHODOX COMMUNITY OF ROCKLAND
ADDRESS: 1 MARYCREST ROAD, WEST NYACK NY 10994
PHONE #: 845 623 4023 CELL #: 845 461-8986 FAX #:

CHECK ONE: PARADE _____ RACE/RUN/WALK _____ OTHER FESTIVAL- FAIR
The above event will be held on JUNE 6, 7, 8, 9 from 12 PM to 12 AM RAIN DATE N/A

Location of event: 1 MARYCREST ROAD
Sponsored by: ST. CONSTANTINE & HELEN Telephone: (845) 623 4023
Address: 1 MARYCREST RD. WEST NYACK NY 10994
Estimated # of persons participating in event: 8000-10,000 Vehicles: 2,000+

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:
JOHN FELLAS, 256 CONGERS ROAD, NEW CITY NY 10956 (845) 729 9685

Signature of Applicant: [Signature] Date: 2/29/24

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)
Hold Harmless Agreement: 4/10/24 4/13/24
Letter of Request to Town Board requesting aid for event - Received On:
Certificate of Insurance - Received On: 4/10/24

FOR HIGHWAY DEPARTMENT USE ONLY:
Road Closure Permit: Y/N Received On: X
Rockland County Highway Dept. Permit: Y/N Received On: X
NYS DOT Permit: Y/N Received On: X
Route/Map/Parking Plan: Y/N Received On: X
RFS #: 10263 BARRICADES: CONES: TRASH BARRELS: OTHER: Recycling Kiosks, Dumpster, Directional Signs + No parking signs.
APPROVED: [Signature] SUPERINTENDENT OF HIGHWAYS DATE: 4-4-24

FOR PARKS & RECREATION DEPARTMENT USE ONLY:
Show Mobile: Y/N Application Required: _____ Fee Paid - Amount/Check # _____
Part-a-Sons: Y/N Other: _____
APPROVED: [Signature] SUPERINTENDENT OF PARKS & RECREATION DATE: 4/8/24

FOR POLICE DEPARTMENT USE ONLY:
Police Detail: Y/N Auxiliary Police Items: _____
APPROVED: [Signature] CHIEF OF POLICE DATE: 4/9/2024

** Please return to the Highway Department to be placed on the Town Board Workshop **

Workshop Agenda Date: 4/16/24 Approved On: _____ TBR #: _____

RECEIVED

APR 10 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT



STS. CONSTANTINE AND HELEN GREEK ORTHODOX CHURCH
ΕΛΛΗΝΙΚΗ ΟΡΘΟΔΟΞΗ ΕΚΚΛΗΣΙΑ ΤΩΝ ΑΓΙΩΝ ΚΩΝΣΤΑΝΤΙΝΟΥ ΚΑΙ ΕΛΕΝΗΣ



FATHER MICHAEL PALAMARA, PARISH PRIEST

RECEIVED

March 18th, 2024

APR 03 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

To Whom It May Concern:

As you may be aware, our community hosts a Greek Festival each year to help raise funds for our various needs and charities. This year our festival runs from Thursday June 6th through Sunday, June 9th 2024.

We would like to request the assistance of the members of the Orangetown Auxiliary Police so our festival will run as smoothly as possible.

The following are the days/hours of the festival that we would require assistance:

Thursday, June 6th, from 5 pm to 9 pm;
Friday, June 7th, from 5 pm to 11 pm;
Saturday, June 8th, from 12 pm to 11 pm;
Sunday, June 9th, from 12 pm to 8 pm

It would be greatly appreciated and we hope your presence would make the festival more enjoyable for all the attendees and our volunteers. We strongly wish to be a great contributor to our community.

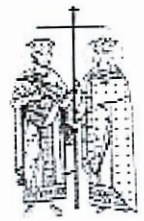
If you have any questions or comments, please do not hesitate to call the church office, Monday through Friday, between the hours of 10 am and 3:00 pm

Yours truly,
Saints Constantine and Helen
2024 Festival Committee



SAINTS CONSTANTINE AND HELEN GREEK ORTHODOX CHURCH

ΕΛΛΗΝΙΚΗ ΟΡΘΟΔΟΞΟΣ ΕΚΚΛΗΣΙΑ ΤΩΝ ΑΓΙΩΝ ΚΩΝΣΤΑΝΤΙΝΟΥ ΚΑΙ ΕΛΕΝΗΣ



RECEIVED

March 13, 2024

APR 03 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

To:
Orangetown Highway Department
Attn: Ms. Helen Wilson
hwilson@orangetown.com

Dear Ms. Wilson,

Please add the following items/request to the next Town Board Workshop Meeting Agenda:

Saints Constantine and Helen Greek Orthodox Church requests the following for their Greek Festival of June 6th- 9th, 2024:

- 60 cones
- 50 barricades
- 60 trash cans steel orange-colored barrels
- ~~30 recycling kiosks~~
- ~~60 recycling cans plastic green colored cylindrical recycling containers~~
- large recycling dumpsters
- Directional signs
- No Parking signs

Thank you so much for your help. If you need additional information, please contact us.

Sincerely,
Festival Committee



SAINTS CONSTANTINE AND HELEN GREEK ORTHODOX CHURCH

ΕΛΛΗΝΙΚΗ ΟΡΘΟΔΟΞΟΣ ΕΚΚΛΗΣΙΑ ΤΩΝ ΑΓΙΩΝ ΚΩΝΣΤΑΝΤΙΝΟΥ ΚΑΙ ΕΛΕΝΗΣ



RECEIVED

March 18th, 2024

APR 03 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Ms. Erin Martin
General Park Manager
Palisades Interstate Park Commission
Administration Building
Bear Mountain, New York 10911-0427

Dear Ms. Martin,

Saints Constantine and Helen Greek Orthodox Church will be holding its annual Greek Festival on Thursday, Friday, Saturday, and Sunday, June 6th, 7th, 8th, 9th, 2024.

We would appreciate the privilege of having the use of the same parking area and access roads that have been granted to us in the past.

Thank you for your continued cooperation and assistance in this matter. If you have any questions, please feel free to contact me through the church office.

Sincerely,

Cally Skoumpourdis
Festival Committee

DEFENSE, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

Sis. Constantine & Helen Greek Orthodox Church, with an address of 1 Maczowski Rd, West Nyack, NY, in consideration and as a condition of a Special Use permit ("Permit Holder"), hereby agrees, covenants, promises, represents and pledges to defend, indemnify and save the Town of Orangetown ("Town"), Town of Orangetown Highway Department ("Highway") and Town employees harmless from and against any and all liability or responsibility of any type whatsoever, including, but not limited to, any and all actions, causes of action, suits, proceedings, judgments, damages, claims, and demands, in law or in equity, including an action, suit, proceeding or claim initiated by the Permit Holder (hereinafter referred to as "claims") that arise as part of or as a result or consequence of the activities, events or other activities authorized to be conducted by the Permit Holder ; and

the Permit Holder further agrees, covenants, promises, represents and pledges to fully reimburse, recompense, indemnify and/or compensate the Town, Highway and Town employees for all costs, expenses and fees, including reasonable attorney's fees, relating to, arising out of, or occurring in connection with any such claims; and

all of the foregoing as relating to, arising out of, or occurring in connection with the following [DESCRIBE PROJECT OR EVENT]: 2024 West Nyack Greek Festival.

Permit Holder agrees to provide certificate(s) of insurance in such amounts as the Town shall deem appropriate, which insurance shall name the Town as an additional insured and which insurance shall cover the requirements to defend, indemnify and hold the Town harmless as set forth herein.

(Entity Name: Sis. Constantine & Helen Greek Orthodox Church)

By: [Signature]
John C. Ferris / President, Parish Council

Sworn to before me this 8 day
of April, 2024

[Signature]
Notary Public

EMILY D. CANARIO
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01CA6381522
Qualified in Rockland County
My Commission Expires 10/31/26

Town of Orangetown

DATE: April 16, 2024

WARRANT

Warrant Reference	Warrant #	Amount
Approved for payment in the amount of		
	032924	\$ 271,031.29
	041624	\$ 649,109.06
		\$ 920,140.35

The above listed claims are approved and ordered paid from the appropriations indicated.

APPROVAL FOR PAYMENT

AUDITING BOARD

Councilman Gerald Bottari

Councilman Paul Valentine

Councilman Daniel Sullivan

Councilman Brian Donohue

Supervisor Teresa M. Kenny

**TOWN OF ORANGETOWN
FINANCE OFFICE MEMORANDUM**

TO: THE TOWN BOARD
FROM: JEFF BENCIK, *DIRECTOR OF FINANCE*
SUBJECT: AUDIT MEMO
DATE: 04/11/24
CC: DEPARTMENT HEADS



The audit for the Town Board Meeting of 04/16/2024 consists of 2 warrants for a total of \$920,140.35.

The first warrant had 26 vouchers for \$271,031 and was for utilities and had the following item of interest.

1. Met Life (p1) - \$14,625 for Police dental benefits.
2. NYPA (p2) - \$21,278 for streetlight project.
3. Rockland Paramedic Services (p4) - \$127,642 for April services.

The second warrant had 136 vouchers for \$649,109 and had the following items of interest.

1. Alfa Laval (p1) - \$11,235 for rollers for the sludge press (DEME).
2. American Hose & Hydraulics (p4) - \$8,001 for backhoe repair (parks).
3. Capasso & Sons (p11) - \$90,817 for recycling.
4. Commissioner of Finance (p13) - \$9,094 for St. Patrick's Day security.
5. Commissioner of Taxation & Finance (p13) - \$16,824 for worker's comp board.
6. Cotter (p14) - \$6,325 for title searches.
7. Crown, Castle Fiber (p14) - \$6,748 for connectivity.
8. Dell Marketing (p16) - \$25,662 for Police computer equipment.
9. Dutra Excavating (p17) - \$8,400 for sewer work.
10. Environmental Construction (p18) - \$16,412 for sinkhole repair (DEME).
11. EV Connect (p18) - \$6,880 for network cloud subscription.

12. Goosetown Enterprises (p22) - \$8,566 for Police equipment leases.
13. Prestige Auto Body (p37) - \$13,219 for Police vehicle repairs.
14. Sealcoat USA Inc (p42) - \$109,334 for crack seal surface treatment.
15. Troon Golf LLC (p45) - \$198,047 for GC management fees.

Please feel free to contact me with any questions or comments.

Jeffrey W. Bencik, CFA
845-359-5100 x2204