



TOWN OF ORANGETOWN TOWN BOARD MEETING

Tuesday March 05, 2024

This Town Board Meeting was opened at 7:00 PM.

Councilperson Paul Valentine	_____
Councilperson Jerry Bottari	_____
Councilperson Brian Donohue	_____
Councilperson Dan Sullivan	_____
Supervisor Teresa M. Kenny	_____

☼ Pledge of Allegiance to the Flag

ANNOUNCEMENTS:

- ◆ **Coffee with Supervisor Kenny and Mayor Rand, March 12, 2024, 10 am to 12 pm, Salonnière Coffee Bar, 79 S. Broadway, Nyack**

PRESENTATIONS:

- ◆ **Presentations for 2024 Irish Cultural Heritage Month Honoring:**
 - ♣ **Terry McGeever, Hibernian of the Year**
 - ♣ **Courtney Traynor, Business Person of the Year**
 - ♣ **Ryan Traynor, Business Person of the Year**
 - ♣ **Sean M. Walsh, Aide to Grand Marshal, NYC**
 - ♣ **Sgt. Nicholas Whalen Orangetown PD and United States Marine Corps, Parade Commander**
 - ♣ **Neil Cosgrove, Parade Grand Marshal**
 - ♣ **Michael Shine, Presidents Award**
- ◆ **Presentations for 2024 National Sisters Week (Week of March 4-10) Honoring:**
 - ★ **Sr. Irene Ellis, OP of the Dominican Sisters of Sparkill**
 - ★ **Sr. Mary Flood, OP of the Sisters of Saint Dominic of Blauvelt**

DISCUSSION:

- ◆ **WORKSHOP OF AGENDA ITEMS**

PUBLIC COMMENT:

1. OPEN PUBLIC COMMENT PORTION

RESOLVED, that the public portion is hereby opened.

SUMMARY OF PUBLIC COMMENTS:

2. CLOSE PUBLIC COMMENT PORTION

RESOLVED, that the public portion is hereby closed.

AGENDA ITEMS:

TOWN BOARD

3. ACCEPT PETITION/REQUEST FOR ZONE CHANGE AND DIRECT CIRCULATION OF PROPOSED LOCAL LAW, AMENDING TOWN ZONING MAP

WHEREAS, the owner of premises located at 110 West Crooked Hill Road, Pearl River, New York, (Tax Lot 68.11-3-37 & 38) being located in the "LIO" (Light Industrial-Office) zoning district, has petitioned the Town Board to change the zoning classification of the property to that of "LI" (Light Industrial), a zoning district that directly abuts the property; and

WHEREAS, upon preliminary review, the Town Board is favorably disposed to such a change, because property currently abuts the LI zone and the petition seeks the zone change to permit a contractor's storage yard, which is authorized as a conditional use by the planning board in the LI district, and the property has been authorized through Use Variances over the years to permit outdoor storage of vehicles, and the Town Board finds it would be an appropriate use on the site, and consistent with the use of the property for approximately the last 50 years;; and

WHEREAS, the Town Board wishes to proceed with its consideration of the proposed action, toward which end it wishes to commence the environmental review process, as well as review by other interested agencies; and

WHEREAS, upon review of the Petition, and a Short Environmental Assessment Form prepared at the Town Board's request by the Office of Building, Zoning, Planning and Administration and Enforcement, and related documents and filings, the Board makes the following preliminary determinations:

1. The proposed action is one subject to review under the State Environmental Quality Review Act ("SEQRA");
2. The proposed action as an "Unlisted" action; and
3. The following are involved or interested or involved agencies in the review process:
 - Orangetown Planning Board;
 - Rockland County Department of Planning;
 - Rockland County Highway Department

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby declares its intention to serve as Lead Agency for the purpose of environmental review under SEQRA, and directs that a Lead Agency Coordination Letter with relevant documents be circulated to and among the various above referenced agencies; and

BE IT FURTHER RESOLVED, that the circulation to the Rockland County Department of Planning further be for the purpose of review pursuant to General Municipal Law §§ 239-1 & m; and

BE IT FURTHER RESOLVED, that, pursuant to Town Code Chapter 43, § 10.5, the Town Board hereby refers the said Petition and a proposed Local Law, amending the Town Zoning Map, to the Town Planning Board, inviting its input regarding, among other things, the implications of such an amendment, and requesting a response within 30-days.

4. **SET PUBLIC HEARING ON PROPOSED ZONE CHANGE FOR 110 WEST CROOKED HILL ROAD, PEARL RIVER, NY**

RESOLVED that the Town Board will hold a public hearing on April 2, 2024 at 7:05 p.m., on a proposed Local Law, as follows, amending Chapter 43, § 2.2, establishing the Town Zoning Map, to change the zoning district of the parcel known as 110 West Crooked Hill Road, (Tax Lot 68.11-3-37 & 38) in the hamlet of Pearl River from “LIO” to “LI”.

5. **APPLY FOR FUNDING / NEW YORK STATE ARCHIVES (STATE ARCHIVES) 2024-2025 LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND (LGRMIF) (RFP #GC24-006) / BUILDING DEPARTMENT DOCUMENT CONVERSION & ACCESS PROJECT**

WHEREAS, the Town of Orangetown (“Town”), after due consideration, has determined that it is desirable and in the public interest to undertake the necessary activities for the submittal of a grant application under the 2024-2025 New York State Archives Local Government Records Managements Improvement Fund (“LGRMIF”) (RFP #GC24-006) for the Building Department Document Conversion & Access Project; and

WHEREAS, the Town has completed Phase 1 of the Building Department Conversion & Access Project through a 2022-2023 LGRMIF grant and is ready to complete Phase 2 of the conversion & access project; and

WHEREAS, the Town is seeking up to \$75,000 in funding for Phase 2 as the Building Department has a high-priority backlog of aging historical building records stored in hard-to-reach and unsafe conditions in addition to the added responsibility of managing South Nyack's newly acquired records; and

WHEREAS, the Town Board is hereby committed to using municipal funds to provide a local cash match and in-kind support of the grant request, including the allocation of 2024 budget items to support the hiring of two part-time assistant clerks to assist with document preparation for consultant, not to exceed \$15,000; and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes and directs the Town Supervisor or her designee to submit an application to the NYS ARCHIVES LGRMIF program for the “Building Department Document Conversion & Access Project” and to execute all documents necessary for the implementation of this work relating to the financial

and/or administrative processes of the grant program, subject to review and approval of the Town Attorney's Office.

TOWN BOARD / IT

6. SURPLUS IT EQUIPMENT

RESOLVED, that upon the recommendation of the IT Department, that the Town Board hereby approves for surplus the attached list of surplus IT equipment:

Item	Quantity
Infotronics Time Clock	1
Unity Wifi	10
HP Monitors	5
Dell Precision Tower 3620	3
HP Switches	4
HP Elite Desk 800 G1	3
Dell Optiplex 7040/7050	10
Dell Monitors	5

TOWN ATTORNEY

7. APPROVAL OF 2024 CERTIFICATE OF SEWER REGISTRATION

RESOLVED, that upon the recommendation of the Town Attorney and the Commissioner of the Department of Environmental Management and Engineering, a Certificate of Registration for 2024 Sewer Work is approved to:

- Coppola Services, Inc., 28 Executive Parkway, Ringwood, NJ
- Dutra Excavating & Sewer, Inc, 10 Stone Hollow Road, Montvale, NJ
- Bertussi Contracting Inc., 60 Dexter Plaza #70, Pearl River, NY
- First Rate Landscaping & Construction Inc., P. O. Box 1212, New City, NY
- Cioffi 1 Inc., 201 Route 9W, Congers, NY
- Scaffidi's Paving and Excavating, Inc., 34 North Route 9W, West Haverstraw, NY
- Paving Solutions Inc., 548 Route 17M, Monroe, NY
- Michael Sasso Plumbing Inc., 1788 Lakes Road, Monroe, NY
- SDM Industries Inc., 21 South Park Terrace, Congers, NY

HIGHWAY

8. APPROVE COMPRESSED TEN HOUR WEEK / EMPLOYEES OF THE ORANGETOWN HIGHWAY DEPARTMENT / APRIL 8, 2024 - OCTOBER 18, 2024

RESOLVED, upon the recommendation from the Superintendent of Highways, that the Town Board hereby approve a change to the work week for the employees of OHD, from Monday thru Friday, 6:30 am – 3:00 pm, to Monday to Thursday / Tuesday to Friday, from 6:30 am – 4:30 pm. Pursuant to the authority granted to the Town under Article 5, Section 5.2.2 of the Collective Bargaining Agreement, the Town hereby establishes a compressed

workplace schedule commencing on April 8, 2024 and concluding on Friday October 18, 2024.

POLICE

9. **AWARD BID / FURNISHING OF POLICE DEPARTMENT UNIFORMS / 2024-2025 / D & E UNIFORMS**

RESOLVED, that upon the recommendation of the Chief of Police, D & E UNIFORMS is hereby awarded the bid for furnishing of Police Department uniforms for 2024-2025.

10. **AWARD BID / DRY CLEANING, LAUNDERING, MINOR SEWING AND REPAIRS / POLICE DEPARTMENT UNIFORMS / 2024-2025 / THE WASHING BOARD**

RESOLVED, that upon the recommendation of the Chief of Police, THE WASHING BOARD is hereby awarded the bid for dry cleaning, laundering, minor sewing and repairs for the Police Department uniforms for 2024-2025.

11. **APPROVE MEMORANDUM OF UNDERSTANDING/ SOUTH ORANGETOWN SCHOOL DISTRICT / AVIGILON CONTROL CAMERA SYSTEM**

RESOLVED, authorize the Chief of Police to enter into and execute a Memorandum of Understanding (MOU) with the South Orangetown Central School District (SOCSD), regarding access by the Police Department to the SOCSD Avigilon Control Camera System, upon review and approval of the Town Attorney.

BUILDING

12. **APPROVE / DOCUMENT DIGITIZATION / BUILDING DEPARTMENT DOCUMENT CONVERSION & ACCESS PROJECT-PHASE 1 / METASOURCE**

WHEREAS, on March 21, 2023, the Town Board accepted the grant award from the New York State Archives 2022-2023 Local Government Records Management Improvement Fund, Project #0580239555, in the amount of \$74,793.00 for the Building Department Document Conversion & Access Project; and,

WHEREAS, 304 boxes (421 cubic feet) of documents were digitized as part of Phase 1 by the grant deadline of December 31, 2023, with 49 boxes still remaining to be digitized as part of Phase 1, however time and funds were exhausted; and,

WHEREAS, the cost to digitize the remaining 49 boxes is \$12,993.75; and,

NOW THEREFORE BE IT RESOLVED, the Town Board authorizes the completion of Phase 1 of the Building Department's digitization of the remaining 49 boxes, using the grant vendor Metasource, at \$12,993.75 to be paid from fund balance in the B.17 Fund.

FINANCE

13. GRANT PERMISSION / FINANCE DEPT. / GFOA CONFERENCE 2024 ATTENDANCE / ALBANY, NY

RESOLVED, that permission is granted to Orangetown employees: Janice Ganley, Natalie Schutter, Stephanie Tassello and Jeff Bencik, to attend the 45th NYS Government Finance Officers' Association, Inc. / Annual Conference in Albany, NY, April 17-April 19, 2024, at a cost of \$ 4,215.00 for lodging, membership, conference fees and travel expenses, charged to Account Nos. A.1310.480 (\$1595.00) and A.1310.441 (\$2620.00).

LEND ASSISTANCE

14. APPROVE / LEND ASSISTANCE / ROCKLAND GAA / MEMORIAL 5K RUN / SATURDAY, MARCH 30, 2024

RESOLVED, that the Superintendent of Highways and Chief of Police have forwarded for approval by the Town Board, use of cones and recycling kiosks from the Highway Department and Auxiliary Police Detail from OPD by the Rockland Gaelic Athletic Association for the Rockland GAA Memorial 5K Run on Saturday, March 30, 2024 from 8am-1pm.

TOWN CLERK

15. ACCEPT / RECEIVE / FILE DOCUMENTS/TOWN CLERK'S OFFICE

RESOLVED that the following documents are accepted, received and filed in the Town Clerk's Office:

1. Town Board Meeting minutes: February 6, 2024 Police Commission; February 6 & 20, 2024 Regular Town Board Meeting.
2. Agreement & Contracts:
 - Amendment to the September 2023 Memorandum of Agreement between the Town and the Orangetown PBA.
 - Caretaker Agreements w/Louis Caputo (Nike Park) and Brian Edwards (Henry Borst Park).
 - Dog Control Services w/Hudson Valley Humane Society.
 - Palisades Free Library
 - Orangeburg Library
 - Tappan Free Library
 - Amendment – Tyler Technologies (Fire Prevention Software)

AUDIT

16. PAY VOUCHERS

RESOLVED, upon the recommendation of the Director of Finance, Jeffrey Bencik, the Finance Office is hereby authorized to pay vouchers for a total amount of three (3) warrants (attached) for a total of **\$2,470,907.64**.

EXECUTIVE SESSION

17. ENTER EXECUTIVE SESSION

RESOLVED, at ____ pm, the Town Board entered Executive Session to discuss employment matters and the proposed acquisition/sale/lease of real property when publicity might affect value.

ADJOURNMENTS

18. RE-ENTER RTBM / ADJOURNED / MEMORY

RESOLVED, at ____ pm, the Town Board re-entered the Regular Town Board Meeting and adjourned in memory of: