

LOCAL LAW NO. \_\_\_\_ OF 2024 OF THE

INCORPORATED TOWN OF ORANGETOWN, NEW YORK  
TOWN BOARD TO AMEND CHAPTER 24C OF THE TOWN CODE ENTITLED "PROPERTY  
MAINTENANCE" TO ADDRESS PARKING AND STORAGE  
OF VEHICLES ON RESIDENTIAL LOTS

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF ORANGETOWN AS FOLLOWS:

**Section 1.** Chapter 24C, Section 24C-10 of the Code of the Town of Orangetown is hereby amended as follows: As amended, Additions are underlined. ~~Deletions are stricken.~~

**§ 24C-10 Parking and storage of vehicles.**

- A. The parking and storage of vehicles within the unincorporated portion of the Town of Orangetown shall be regulated as follows:
- (1) The owner, tenant or occupant of any property shall not park or permit or allow the exterior parking or storage of any vehicle within the front, side or rear yard of such property, except on driveways and parking areas constructed and installed in compliance with applicable laws, and except as permitted under Subsections ~~A(3), and (4)~~ and (5) of this section.
  - (2) No abandoned vehicle, no unregistered vehicle, and no vehicle with either an expired registration certificate, registration certificate under suspension, or otherwise invalid registration certificate shall be parked out of doors on any property. The number of vehicles allowed to park on any property shall be limited to the number of parking spaces legally provided on the property.
  - (3) No vehicle shall be parked out of doors on any property unless the vehicle license plate is exposed and clearly visible. No vehicle parked or stored out of doors on any property shall be covered over with any tarp, material or matter other than an approved car cover, with its vehicle license plate exposed and clearly visible.
  - (4) ~~Only one commercial vehicle not over one-half ton capacity and one~~ Only one unoccupied trailer or recreation vehicle, owned or rented by the owner of the premises, or owned or rented by a gratuitous guest visiting the owner of the premises, may be parked on ~~that portion of~~ a residential lot, provided same is parked lying to the side or rear of the residence, and which trailer or vehicle shall be secured in place at least a ten-foot distance from both side and rear lot lines.
  - (5) Only one commercial vehicle not exceeding 22 feet in length, or eight feet in height or seven feet in width, including all accessories and equipment, may be parked on a residential lot. Said vehicle may only be parked on a permitted driveway or parking area constructed and installed in compliance with applicable laws, or within a private garage. For purposes of this section, "commercial vehicle" shall mean any motor vehicle used for commercial purposes, including but not limited to a vehicle used for the transportation of goods, wares and merchandise, or passengers for hire, or used for repair, service, installation, inspection, landscaping or snowplowing purposes.

(56) Only one boat no longer than 24 feet, ~~owned or rented by the owner of the premises~~ may be parked on ~~that portion of~~ a residential lot provided the boat is lying to the rear of the residence. The boat shall be secured in place at least a ten-foot distance from both side and rear lot lines.

B. No commercial or for-hire automotive repairs shall take place on any property located in any residentially zoned district. **[Amended 11-14-2017 by L.L. No. 10-2017]**

### **Section 2. Severability Clause**

The invalidity of any word, section, clause, paragraph, sentence, part or provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid parts.

### **Section 3. Effective Date.**

This Local Law shall become effective immediately upon being filed with the Secretary of State.

**JAMES J. DEAN**  
Superintendent of Highways  
Roadmaster IV

Orangetown Representative:  
R.C. Soil and Water Conservation Dist.-Chairman  
Stormwater Consortium of Rockland County  
Rockland County Water Quality Committee



**HIGHWAY DEPARTMENT  
TOWN OF ORANGETOWN**

119 Route 303 • Orangeburg, NY 10962  
(845) 359-6500 • Fax (845) 359-6062  
E-Mail – [highwaydept@orangetown.com](mailto:highwaydept@orangetown.com)

**Affiliations:**  
American Public Works Association NY Metro Chapter  
NYS Association of Town Superintendents of Highways  
Hwy. Superintendents' Association of Rockland County

## MEMORANDUM

**Date:** February 5, 2024  
**To:** Kimberly Allen, Administrative Secretary  
**From:** James J. Dean, Superintendent of Highways  
**Re:** **Town Board Resolution- Highway Open House**

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Please place on the Town Board Agenda of February 20, 2024:

***Proposed Text:* RESOLVED**, upon the recommendation from the Superintendent of Highways, that the Town Board hereby authorizes the Town of Orangetown Highway Department to host their 28th Annual Open House on Saturday, May 18, 2024, from 10:00 AM to 12:00 noon, to be held at the Highway Department Facility, located at 119 Route 303, Orangeburg, NY.

JJD/kf



TOWN OF ORANGETOWN  
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS

PERMIT # 24-SP-003

RECEIVED  
FEB 8 2024  
Orangetown Police Department

EVENT NAME: Flying Dutchmen 5k  
APPLICANT NAME: Patrick Driscoll  
ADDRESS: 15 Dutch Hill Rd Orangetown NY 10962  
PHONE #: 845-304-6015 CELL # 845-304-6015 FAX #   
CHECK ONE: PARADE ☐ RACE/RUN/WALK ☒ OTHER ☐  
The above event will be held on Sat 3/16 from 9:00 to 10:15 RAIN DATE: None  
Location of event: Tappan Zee High School  
Sponsored by: Tappan Zee Track & Field Telephone #: 845-304-6015  
Address: 15 Dutch Hill Rd Orangetown NY 10962  
Estimated # of persons participating in event: 150 runners vehicles 0  
Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:  
Patrick Driscoll 15 Dutch Hill Rd Orangetown 845-304-6015  
Signature of Applicant: Patrick Driscoll Date: 01/23/24

**GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)**

Letter of Request to Town Board requesting aid for event - Received On: 2/1/24  
Certificate of Insurance - Received On: 2/1/24

**FOR HIGHWAY DEPARTMENT USE ONLY:**

Road Closure Permit: Y/☒N - Received On: X  
Rockland County Highway Dept. Permit: Y/☒N - Received On: X  
NYSDOT Permit: Y/☒N - Received On: X  
Route/Map/Parking Plan: 0 N - Received On: 2/1/24  
RFS #: 59650 BARRICADES: Y/N CONES: Y/N TRASH BARRELS: Y/N OTHER:

APPROVED: [Signature] DATE: 2-6-24  
Superintendent of Highways

**FOR PARKS & RECREATION DEPARTMENT USE ONLY:**

Show Mobile: Y/☒N Application Required:  Fee Paid - Amount/Check #   
Port-o-Sans: Y/☒N Other:

APPROVED: [Signature] DATE: 2/8/24  
Superintendent of Parks & Recreation

**FOR POLICE DEPARTMENT USE ONLY:**

Police Detail: Y/N: Auxiliary Items:   
APPROVED: [Signature] DATE: 2/8/24  
Chief of Police

\*\* Please return to the Highway Department to be placed on the Town Board Workshop \*\*

Workshop Agenda Date: 2/20/24 Approved On:  TBR #:

RECEIVED

FEB 12 2024

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

FEB 01 2024

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

January 24, 2024

Town of Orangetown  
26 Orangeburg Road  
Orangeburg, NY 10962

To Whom it May Concern:

The Tappan Zee HS Cross Country team plans on holding its 11<sup>th</sup> Annual "Flying Dutchmen 5k" on Saturday March 16, 2024 from 9:00am- 10:00am. As in the past we have attached the appropriate permit application and request that the following items if they could be provided.

**From the Highway Department:**

Barricades at the following locations:

- 3- Parkway Drive South and Carlton Road
- 3-Parkway Drive South and Convent Road
- 3- Parkway Drive North and Blauvelt Road

**From the Orangetown Police Department:**

5 Auxiliary Police Officers for Safe Crossings throughout the route.

Any questions or concerns may be directed to my cell #: 845-304-6015

Regards,



Patrick Driscoll  
Tappan Zee High School  
Boys & Girls Cross Country

## **Flying Dutchmen 5k Race Route March 16, 2024**

Start at North entrance to high school: Bataan Rd.

Go on Dutch Hill Rd, Make immediate right onto Carlton.

Make Right on Parkway Drive.

Make left onto Blauvelt Rd.

Turn around by Theodore Roosevelt Dr.

Come back towards Tappan Zee High School the same way.

Finish is in Tappan Zee High School back parking lot.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/24/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Haylor, Freyer & Coon, Inc. PO Box 4743 Syracuse NY 13221	<b>CONTACT NAME:</b> Suzanne LeBarron	
	<b>PHONE (A/C, No, Ext):</b> 315-800-1786	<b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b> slebarron@haylor.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A:</b> Republic Franklin Insurance Co.	12475
	<b>INSURER B:</b> Utica National Ins.of Texas	43478
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**INSURED**  
South Orangetown Central School District  
District; 160 Van Wyck Rd  
Blauvelt NY 10913

**COVERAGES****CERTIFICATE NUMBER:** 1903742389**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	CPP5520413	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	BAC5526853	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	Y	CULP5526854	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Abuse or Molestation Liability Professional Liability		CPP5520413	7/1/2023	7/1/2024	\$1,000,000 occ \$1,000,000 occ \$2,000,000 agg \$3,000,000 agg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

General Liability Additional Insured as required by written contract per form 8E3042NY  
General Liability Primary and Non-Contributory as required by written contract per form CG2001  
Auto Liability Additional Insured as required by written contract per form 8E3143  
Umbrella Follows Form

Certificate Holder included as additional insured per form.  
Use of premises/facilities for the District's events during the policy period.

**CERTIFICATE HOLDER****CANCELLATION**

Town of Orangetown  
26 Orangeburg Road  
Orangeburg NY 10962

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## DEFENSE, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

South Orangetown SD, with an address of 160 Van Wyck Rd Blauvelt, in consideration and as a condition of a Special Use permit ("Permit Holder"), hereby agrees, covenants, promises, represents and pledges to defend, indemnify and save the Town of Orangetown ("Town"), Town of Orangetown Highway Department ("Highway") and Town employees harmless from and against any and all liability or responsibility of any type whatsoever, including, but not limited to, any and all actions, causes of action, suits, proceedings, judgments, damages, claims, and demands, in law or in equity, including an action, suit, proceeding or claim initiated by the Permit Holder (hereinafter referred to as "claims") that arise as part of or as a result or consequence of the activities, events or other activities authorized to be conducted by the Permit Holder ; and

the Permit Holder further agrees, covenants, promises, represents and pledges to fully reimburse, recompense, indemnify and/or compensate the Town, Highway and Town employees for all costs, expenses and fees, including reasonable attorney's fees, relating to, arising out of, or occurring in connection with any such claims; and

all of the foregoing as relating to, arising out of, or occurring in connection with the following  
[DESCRIBE PROJECT OR EVENT]: Tappan Zee Flying Dutchmen site.

Permit Holder agrees to provide certificate(s) of insurance in such amounts as the Town shall deem appropriate, which insurance shall name the Town as an additional insured and which insurance shall cover the requirements to defend, indemnify and hold the Town harmless as set forth herein.

(Entity Name:)

By: Patricia Russell

Sworn to before me this 7 day  
of Feb, 2024

Notary Public

TONIE ANN D'ANGELO  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01DA6327996  
Qualified in Rockland County  
My Commission Expires 07-27-2027





## Application for Showmobile Use

### Showmobile Requirements

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***Applications must be submitted to the Parks & Recreation Office no later than 8 weeks prior to your event in order to be placed on a Town Board agenda.***

***There are two pages to this application.*** Please read and understand all items listed on page 1 (this page) and upload your certificate of insurance.

Click "next" to advance to page 2 and fill out all requested information.

**Upload Certificate of Insurance \***    2024 RC AOH Parade Insurance Cert -    239.03KB  
Orangetown.pdf

**Before completing the Showmobile Request Form, please be aware of the following:**

- + The total area needed for the Showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.
- + Showmobile stage measures 28 feet long x 14 feet 7 inches deep x 25 feet high when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle).
- + The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. Additional electrical equipment must be plugged into a separate circuit.
- + The Showmobile must be parked in a relatively level space. The placement of the Showmobile is at the discretion of the Orangetown Parks & Recreation staff. Although every effort will be made to meet requests, this equipment does not go off road, over curbing, on uneven ground or over rough terrain.
- + The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- + The tow vehicle must remain with the Showmobile for the duration of the event.
- + In the event of winds in excess of 30 MPH, the stage canopy must be closed.
- + The Town seal is not to be covered and no nails, staples, tacks or tape may be used to attach any items to the Showmobile)
- + The organization will receive an emailed invoice after their event is complete. Payment is expected no later than 14 days after receipt of invoice.
- + A member of the organization renting the unit must be on site at time of arrival for proper set up as well as time of departure to assure all event tasks have been completed (i.e. removal of equipment)
- + Any changes/cancellations (unless otherwise agreed upon) to the event must be made 24 hours in advance by contacting Aric Gorton at [agorton@orangetown.com](mailto:agorton@orangetown.com).

**Additional Requirements:**

- + Certificate of insurance required. Must name the Town of Orangetown as additionally insured.
- + Rental Costs: \$500.00 plus labor.

# Showmobile Application

## Event Information

**Event/Festival Name \*** Rockland County St. Patrick's Day Parade

**Event Location Name \*** Pearl River Hook & Ladder Co. No. 1 Firehouse

**Event Address \***

Street Address  
58 East Central Avenue  
Address Line 2  
City Pearl River State / Province / Region NY  
Postal / Zip Code 10965-2554 Country US

**Setup Date & Time \*** 3/17/2024  
07:00:00 AM

**Take-Down Date & Time \*** 3/17/2024  
06:00:00 PM

**Stair Arrangement \***

☒ Right side of stage  
☐ Left side of stage  
☐ Front of stage  
☐ Not Sure

**Set-up Info \***

Please describe in detail what the stage will be used for and how you intend to set it up. If you have a rain date, please list it here so long as all the information above is the same.

The stage will be used as a viewing platform by the parade judges for the annual Rockland County AOH St. Patrick's Day parade. Electrical power to be supplied by Pearl River Hook & Ladder firehouse.

**Placement \***

☒ Pavement  
☐ Grass/Field  
☐ Other

## Applicant Information

**Applicant's Name \*** William Young

**Organization Name \*** Rockland County Ancient Order of Hibernians

**Organization Address \*** 28 Railroad Avenue

**Organization City \*** Pearl River

**Organization State \*** NY

**Phone (w) \*** 9732220470

**Phone (c) \*** 9732220470

**Email \***

william.young@pseg.com

**Signature \***

*William Young*

By checking this box and submitting this form, I acknowledge I have read, understand, accept, and agree to the above terms and conditions.

**\***

☒ I accept the terms and conditions

**Date**

1/11/2024

03:31:53 PM



## Portable Toilet Request Form

The Town of Orangetown accepts requests for portable toilets from not-for-profit groups for their events and programs. Applications must be submitted 8 weeks prior to the event. In case of any changes, the organization must contact Mark Albert at [malbert@orangetown.com](mailto:malbert@orangetown.com) no later than 48 hours prior to the event.

### Event Information

<b>Event Name *</b>	St. Patrick's Day Parade		
<b>Event Location Name *</b>	Pearl River route - Crooked Hill / Middletown Rd / Central Ave / Main St		
<b>Event Address *</b>	Street Address		
	28 Railroad Avenue		
	Address Line 2		
	City	State / Province / Region	
	Pearl River	NY	
	Postal / Zip Code	Country	
	10965	United States	
<b>Event Start Date *</b>	3/17/2024		
	07:00:00 AM		
<b>Event End Date *</b>	3/17/2024		
	08:00:00 PM		
<b>Set-up Info *</b>	Please describe the exact location the units should be placed on the event site		
	5 portable toilets in Pfizer parking lot		
	8 portable toilets off of Blauvelt Road (former Dollar General parking lot)		
	2 portable toilets in ShopRite parking lot		
	2 portable toilet in CVS parking lot		
	1 portable toilet in Gildea's Restaurant parking lot		
	4 portable toilets in Central Avenue Fire House field		
	4 portable tables in the area of Post Office/Train Station		
<b>Number of regular units required *</b>	26		
<b>Number of ADA units required *</b>	0		
<b>Total Number of units required *</b>	26		

### Applicant Information

<b>Applicant First Name *</b>	William
-------------------------------	---------



**Applicant Last  
Name \***

Young

**Organization Name \***

Rockland County Ancient Order of Hibernians

**Organization Not For  
Profit? \***

☒ Yes  
☐ No

**Organization  
Address \***

Street Address

28 Railroad Avenue

Address Line 2

City

Pearl River

Postal / Zip Code

10965

State / Province / Region

NY

Country

United States

**Phone (w) \***

9732220470

**Phone (c) \***

9732220470

**Email \***

william.young@pseg.com

**Certificate of  
Insurance \***

2024 RC AOH Parade Insurance Cert -  
Orangetown.pdf

239.03KB

Certificate must list the Town of Orangetown as additional Insured

**Signature \***

*William P. Young*

RECEIVED

JAN 12 2024

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

TOWN OF ORANGETOWN  
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS

PERMIT # 24-SP-001

EVENT NAME: Rockland County Ancient Order of Hibernians - St. Patrick's Day Parade

APPLICANT NAME: William Young

ADDRESS: 28 Railroad Avenue, Pearl River, NY 10965

PHONE #: (973) 222-0470 CELL #: (973) 222-0470 FAX #:

CHECK ONE: PARADE ☒ RACE/RUN/WALK ☐ OTHER ☐

The above event will be held on 03/17/2024 from 11:00am to 5:00pm RAIN DATE: None

Location of event: Crooked Hill Rd to Middletown Rd to Central Ave West to Main St

Sponsored by: Rockland Cty Ancient Order of Hiber Telephone #: (973) 222-0470

Address: 28 Railroad Avenue, Pearl River, NY 10965

Estimated # of persons participating in event: 50,000 + vehicles 12

Person(s) responsible for restoring property to its original condition: Name-Address-Phone #:

William Young 28 Railroad Ave, Pearl River, NY 10965 (973) 222-0470

Signature of Applicant: William Young Date: 01/11/2024

**GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)**

Letter of Request to Town Board requesting aid for event - Received On: 1/4/24

Certificate of Insurance - Received On: 1/12/24

**FOR HIGHWAY DEPARTMENT USE ONLY:**

Road Closure Permit: Y / N - Received On: 1/12/24

Rockland County Highway Dept. Permit: Y / N - Received On: 1/12/24

NYSDOT Permit: Y / N - Received On:

Route/Map/Parking Plan: Y / N - Received On: 1/12/24

RFS #: 59272 BARRICADES: Y / N CONES: Y / N TRASH BARRELS: Y / N OTHER: Painting of Green Stripe, Message Board + Enhanced Security Perimeter

APPROVED: [Signature] DATE: 1/17/24  
Superintendent of Highways MD 1/17/23

**FOR PARKS & RECREATION DEPARTMENT USE ONLY:**

Show Mobile: Y / N - Application Required: on file Fee Paid - Amount/Check #

Port-o-Sans: Y / N: on file Other:

APPROVED: [Signature] DATE: 1/24/24  
Superintendent of Parks & Recreation

**FOR POLICE DEPARTMENT USE ONLY:**

Police Detail: Y / N: Yes Items:

APPROVED: [Signature] DATE: 01/23/2024  
Chief of Police

**\*\* Please return to the Highway Department to be placed on the Town Board Workshop \*\***

Workshop Agenda Date:  Approved On:  TBR #:

RECEIVED

JAN 26 2024

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

RECEIVED

JAN 04 2024

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

ANCIENT ORDER OF HIBERNIANS IN AMERICA  
Organized in New York City, May 4, 1836  
PARADE COMMITTEE  
ROCKLAND COUNTY A.O.H.  
P.O. Box 182  
Pearl River, New York 10965

January 3, 2024

Supervisor and Town Board Members  
Town of Orangetown  
26 Orangeburg Road  
Orangeburg, New York 10962

Dear Supervisor Kenny,

Good morning and happy New Year. We are starting to look forward to the St. Patrick's Day Parade in March 2024 and respectfully request permission to hold the Parade in Pearl River on Sunday, March 17, 2024.

As in the past, we request permission for the Orangetown Highway Department to aid us by providing:

1. Necessary trash barrels
2. Barricades along the line of march
3. Painting of the green stripe
4. Sound system and personnel to assist
5. Town showmobile
6. Porta-sans; costs to be shared with the A.O.H., with the Town paying for 14.

The Ancient Order of Hibernians will provide a Certificate of Insurance to the Town. We thank you in advance for Orangetown's continued support. If you have any questions, please call my cell phone at (973) 222-0470.

Very truly yours,

*William P. Young*

William P. Young  
Rockland County A.O.H. – Parade Committee  
[William.Young@pseg.com](mailto:William.Young@pseg.com)  
(973) 222-0470



**JAMES J. DEAN**

Superintendent of Highways  
Roadmaster IV

Orangetown Representative:

R.C. Soil and Water Conservation Dist.-Chairman  
Stormwater Consortium of Rockland County  
Rockland County Water Quality Committee

**RECEIVED**



**HIGHWAY DEPARTMENT  
TOWN OF ORANGETOWN**

119 Route 303 • Orangeburg, NY 10962

(845) 359-6500 • Fax (845) 359-6062

E-Mail – [highwaydept@orangetown.com](mailto:highwaydept@orangetown.com)

**Affiliations:**

American Public Works Association NY Metro Chapter  
NYS Association of Town Superintendents of Highways  
Hwy. Superintendents' Association of Rockland County

**JAN 12 2024**

**TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT**

**ROAD CLOSING PERMIT APPLICATION**

**Section 139 Highway Law**

NAME William Young DATE 01/11/2024

COMPANY Rockland County Ancient Order of Hibernians - St. Patrick's Day Parade

ADDRESS 28 Railroad Avenue, Pearl River, NY 10965

TELEPHONE (973) 222-0470

**(INCLUDE 24 HOUR EMERGENCY NUMBERS)**

ABOVE MENTIONED PARTY REQUESTS PERMISSION TO CLOSE:

Crooked Hill Road to Middletown Road to Central Avenue West to Main Street

(Address number and name of road)

(Intersecting streets and/or description of exact location)

REASON FOR CLOSING Annual Parade

DATE OF CLOSING Sunday, March 17, 2024 RAIN DATE None

TIME ROAD WILL BE CLOSED 11:00 AM to 5:00 PM

WILL ROAD BE OPEN TO LOCAL TRAFFIC? No

WILL ROAD BE OPEN TO EMERGENCY VEHICLES? Yes

**TRAFFIC CONTROL PLAN: PLEASE PROVIDE A DETAILED MAP AND DESCRIPTION OF DETOUR.**

PRELIMINARY APPROVAL *James J. Dean* DATE 1-17-24

JAMES J. DEAN  
SUPERINTENDENT OF HIGHWAYS

*This permit application will be forwarded to the Rockland County Superintendent of Highways, County of Rockland, 23 New Hempstead Road, New City, NY, 10956. You will receive written confirmation from that office.*

8-13-02bjd

HAMLETS: PEARL RIVER • BLAUVELT • ORANGEBURG • TAPPAN • SPARKILL • PALISADES • UPPER GRANDVIEW • SOUTH NYACK



CLEAN STREETS = CLEAN STREAMS





# CERTIFICATE OF LIABILITY INSURANCE

OP ID: M

DATE (MM/DD/YYYY)

01/04/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Raymond Sheridan Financial Inc  
19 E. Washington Ave.  
Pearl River, NY 10965  
Raymond Sheridan

RECEIVED

## CONTACT

NAME:

PHONE

(A/C, No, Ext):

FAX

(A/C, No):

E-MAIL

ADDRESS:

PRODUCER

CUSTOMER ID #:

HIBER-1

INSURED  
ROCKLAND COUNTY AOH  
PO BOX 182  
PEARL RIVER, NY 10965

JAN 12 2024

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Capitol Specialty Ins Co

111111

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR	X	356B009613	03/17/2024	03/18/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	GENL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC.					
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ \$ \$
	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	DEDUCTIBLE RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				WC STATU-TORY LIMITS OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
ST. PATRICK'S DAY 3/17/2024

CERTIFICATE HOLDER IS ADDITIONAL INSURED

## CERTIFICATE HOLDER

## CANCELLATION

ORANG-1

TOWN OF ORANGETOWN  
26 ORANGEBURG RD  
ORANGEBURG, NY 10962

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Raymond Sheridan



RECEIVED

✓ APPROVED

JAN 12 2024

ROCKLAND COUNTY HIGHWAY DEPARTMENT

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD

UNDER SECTION 104 OF THE HIGHWAY LAW

THIS IS A REQUEST FOR ☒ USE / ☒ CLOSE A COUNTY ROAD (check that apply)

Name of Event: Rockland County Ancient Order of Hibernians - St. Patrick's Day Parade

Date (s): 03/17/2024 Time (s): 11:00AM to 5:00PM No. of Participants: 50,000 +

Type of Event (check all that apply):

☐ Filming ☒ Parade or Procession ☐ Assemblage ☐ Festival ☐ Other \_\_\_\_\_

<u>Location</u> (Specify Highways by Street Name and/or Route Number)	<u>Municipality</u> (Towns, Villages)
Crooked Hill Rd to Middletown Rd to Central Ave West	Town of Orangetown - Pearl River
to Main Street	

Applicant Information:

Rockland County Ancient Order of Hibernians

Applicant (individual, organization, group)

28 Railroad Avenue

Mailing Address

Pearl River, NY 10965

City, State, Zip Code

william.young@pseg.com

Email Address

William P. Young

Authorized Representative (if different from Applicant)

(973) 222-0470 cell

Telephone Number (including area code)

(973) 222-0470 cell

Cell Phone Number (including area code)

Email Address (if different from Applicant)

## ROCKLAND COUNTY HIGHWAY DEPARTMENT

### APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD

UNDER SECTION 104 OF THE HIGHWAY LAW

The following supporting information shall be submitted at the time of application:

1. **Event Map, Event Brochure, or/and Event Application Form** (Whichever available/applicable)
2. **Operation and Safety Plan** (the applicant assumes all responsibility for the set-up, conduct and break-down of the event)
  - Required Traffic Control Devices (e.g. temporary signs, cones, barricades, pavement markings, etc.) and Event Personnel (e.g. police officers, volunteers) for Event

---

Barricades along the parade route will be supported by the Orangetown Highway Dept., Orangetown Police Dept. and other outside law enforcement agencies will be directing traffic up until the start of the parade and will open up the streets at its conclusion.

---

- Detours (provide map of detour, show detour sign/police locations, etc.)  
None required.
- 

- Pre-Event Public Notification (describe type of notification (e.g. mailings, brochure, press release) being provided to the public)  
Request was amde to Town Supervisor Kenny of Orangetown for approval; notification will be made in local newspaper publications and on the internet (i.e. - Facebook).
- 

- Coordination (describe coordination with local police/municipalities/emergency services/other entities)  
Parade officials will coordinate all activities through the directions of the Orangetown Police Dept and Emergency Services personnel.
- 

- Emergency Services (describe how emergency services will be provided during the event for event participants and spectators)  
Amblances will be prepositioned throughout the parade route. A command center will be operational to receive calls for services and assign EMS assets. Due to extreme crowds, patients will be accessed by foot or Gator (golf cart).
- 

- Spectator Control (indicate any special measures are being taken to control spectators)  
Orangetown Police Dept and other outside law enforcement agencies will be patrolling the parade route for crowd control.
- 

- Event Support Vehicles (describe any vehicles used in the event)  
Police cars, Ambulances, Highway Dept vehicles, Gator (golf cart).
-



ROCKLAND COUNTY HIGHWAY DEPARTMENT

APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD

UNDER SECTION 104 OF THE HIGHWAY LAW

3. Insurance Certificates (must be in Applicant's name)

4. Application Fee (Please make check payable to Rockland County Commissioner of Finance)

• Full Day - \$500.00

• Half Day - \$250.00

No. of Days 1

Total Amount \$ ~~500.00~~

Permit fee waved

The following information shall be submitted prior to the event date (except filming permit application):

1. Municipal Approvals (The applicant shall provide proof of approval from each municipality – Town, Village – through which the event passes indicating that the Municipality has no objection to the event taking place. This proof of approvals may be in the form of a letter, permit, resolution, email, or other.)

**Acknowledgement:** On behalf of the Applicant, I hereby request a road use/close permit, and do acknowledge and agree to the responsibilities of applicant and obligations set forth in this permit and warrant compliance therewith. The attached documents are also made a part hereof and attached hereto.

William P. Young

Applicant's Representative's Signature

01/11/2024

Date

Application Received By:

Matthew Calli

RCHD Representative's Signature

01/11/2024

Date

Application Approved By:

[Signature]

RCHD Superintendent of Highways

1/11/24

Date

The Rockland County Highway Department reserves the right to have the applicant immediately removed from the roadway and traffic restored at any time deemed necessary by the Rockland County Highway Department and/or the local law enforcement agency at such time the said permit will become null and void. Failure to abide may result in trespassing and civil penalties.





# CERTIFICATE OF LIABILITY INSURANCE

OP ID: I

DATE (MM/DD/YYYY)

01/04/2024

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PRODUCER  
Raymond Sheridan Financial Inc  
19 E. Washington Ave.  
Pearl River, NY 10965  
Raymond Sheridan

RECEIVED

CONTACT NAME:  
PHONE (A/C, No, Ext):  
E-MAIL:  
ADDRESS:  
PRODUCER  
CUSTOMER ID #: HIBER-1

FAX (A/C, No):

INSURED  
ROCKLAND COUNTY AOH  
PO BOX 182  
PEARL RIVER, NY 10965

TOWN OF ORANGETOWN  
HIGHWAY DEPARTMENT

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Capitol Specialty Ins Co

111111

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
ST. PATRICK'S DAY PARADE 3/17/2024

CERTIFICATE HOLDER IS ADDITIONAL INSURED

## CERTIFICATE HOLDER

ROCKL-2

COUNTY OF ROCKLAND  
HIGHWAY DEPARTMENT  
23 NEW HEMPSTEAD RD.  
NEW CITY, NY 10956

## CANCELLATION

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AUTHORIZED REPRESENTATIVE

Raymond Sheridan

WARRANT

Warrant Reference	Warrant #	Amount
Approved for payment in the amount of		
	020524	\$ 11,355.82
	020824	\$ 11,886,771.83
	021424	\$ 5,000.00
	022024	\$ 1,716,346.64
	122823	\$ 122,319.40
		\$ 13,741,793.69

The above listed claims are approved and ordered paid from the appropriations indicated.

APPROVAL FOR PAYMENT

AUDITING BOARD

Councilman Gerald Bottari

Councilman Paul Valentine

Councilman Daniel Sullivan

Councilman Brian Donohue

Supervisor Teresa M. Kenny

---

**TOWN OF ORANGETOWN  
FINANCE OFFICE MEMORANDUM**

---

**TO:** THE TOWN BOARD  
**FROM:** JEFF BENCIK, *DIRECTOR OF FINANCE*  
**SUBJECT:** AUDIT MEMO  
**DATE:** 2/15/2024  
**CC:** DEPARTMENT HEADS



---

The audit for the Town Board Meeting of 2/20/2024 consists of 5 warrants for a total of \$13,741,793.69.

The first warrant had 29 vouchers for \$11,355 and was for utilities (2024 items).

The second warrant had 15 vouchers for \$11,886,771 and was for special district funding.

The third warrant had 1 voucher for \$5,000 and was for insurance payment (2024 item).

The fourth warrant had 270 vouchers for \$1,716,346 and had the following items of interest (2024 items).

1. A+ Technology & Services (p3) - \$31,488 for new town hall access controls (bonded).
2. All Bright Electric (p3) - \$10,700 for traffic signal maintenance contract.
3. American Hose & Hydraulics (p4) - \$5,974 for Highway equipment.
4. Atlantic Salt (p8) - \$153,554 for Highway salt purchases.
5. B&H (p10) - \$5,612 for IT equipment.
6. Beckerle Lumber (p16) - \$9,431 for supplies, various departments.
7. Capital Industries (p19) - \$388,636 for demo of old town hall.
8. Capasso & Sons (p20) - \$90,817 for recycling.
9. Commissioner of Finance (p22) - \$7,500 for Police training.
10. Corsi Tire (p23) - \$7,573 for Highway tires.
11. Cotter, Michael (p24) - \$7,700 for title reviews.
12. County of Rockland (p24) - \$309,600 for Pilot payments (pass-through).
13. Crown Castle Fiber (p5) - \$6,748 for connectivity.
14. Factory Motor Parts (p32) - \$5,636 for Highway equipment.

15. Fanshawe (p4) - \$170,164 for Tier IV pump station electrical work.
16. Global Montello (p39) - \$19,812 for fuel.
17. Goosetown Enterprises (p40) - \$22,990 for Police leases.
18. Grimco Inc. (p41) - \$22,569 for latex printer.
19. JP Morgan Equipment Finance (p48) - \$53,828 for Energy Performance bond.
20. Lube Squad (p52) - \$6,613 for oil stocks in Highway.
21. MetLife (p52) - \$14,747 for Police dental insurance.
22. Northern Supply (p58) - \$10,506 for Highway equipment.
23. Troon Golf (p85) - \$190,797 for golf course management contracts.
24. WW Grainger (p93) - \$9,945 for supplies.

The fifth warrant had 21 vouchers for \$122,319 and had the following items of interest (2023 items).

25. A+ Technology & Services (p1) - \$7,260 for IT license fees.
26. Calgi Construction Co. (p3) - \$91,682 for construction manager services.
27. Eurofins (p5) - \$5,970 for sewer testing.
28. Precision Electric Motor Works (p6) - \$6,515 for replacement pump for sewer.

Please feel free to contact me with any questions or comments.

Jeffrey W. Bencik, CFA

845-359-5100 x2204