

**** INFORMATION REGARDING YOUR STATE, TOWN & COUNTY TAX BILL 2024 ****

THIS IS NOT A BILL IF YOUR TAXES ARE PAID THROUGH YOUR MORTGAGE

Dear Orangetown Resident and Taxpayer,

Wishing you a Healthy and Prosperous New Year! We will start collecting the Town & County Taxes on January 1st through January 31st. This is not a Tax Bill if you pay your taxes through your Mortgage Company. Payment made February 1st through March 31st will incur a Penalty Fee (see rates below). POST DATED CHECKS ARE NOT ACCEPTED.

Please make payment payable to: Rosanna Sfraga, Town Clerk

Be sure to include the Receiver's Stub (bottom of the tax bill) and WRITE YOUR PHONE NO. ON YOUR CHECK in case we have an issue with your payment and need to contact you.

- SECURED DROP BOX INSIDE TOWN HALL - Be sure to include the RECEIVER'S STUB along with your CHECK in a sealed envelope.

- IF YOU USE YOUR BANK'S BILL PAY SERVICE, UPDATE THE MAILING ADDRESS TO: TOWN OF ORANGETOWN, 26 W. ORANGEBURG ROAD, ORANGEBURG, NY 10962. PAYMENT RETURNED FOR ANY REASON WILL BE VOIDED AND INCUR A \$20.00 PENALTY FEE.

- PAY BY MAIL: PERSONAL CHECK, MONEY ORDER OR BANK CHECK

When mailing your payment to us at Town Hall or to our Processing Center in Binghamton, NY, the envelope MUST BE USPS POSTMARKED BY THE DUE DATE: JANUARY 31, 2024 TO AVOID PENALTIES.

- PAY ONLINE through either website: <https://egov.basgov.com/orangetown/> (or) www.orangetown.com

*CONVENIENCE FEE (rates below) added to your payment by the online provider, NOT the Town of Orangetown.

- INSTALLMENT PLAN: a 5% Service Fee (by the County) will be ADDED to your AMOUNT if you choose this option. This is divided into (4) EQUAL AMOUNTS and paid Quarterly.

- FIRST INSTALLMENT payment MUST be made payable to: Rosanna Sfraga, Town Clerk. Drop off at Town Hall, pay online or mail directly to us at: Town of Orangetown, Rosanna Sfraga - Town Clerk, 26 W. Orangeburg Road, Orangeburg, NY 10962. Once you have made the First Installment to the Town of Orangetown, Rockland County Finance will mail you a Reminder Notice each quarter for the Installment payment due to them.

- * 2nd, 3rd & 4th INSTALLMENT PAYMENTS are to be made payable to: Rockland County Commissioner of Finance and mailed directly to: 50 Sanatorium Rd, Bldg. A – 8th Floor, Pomona, NY 10970. Failure to make timely payments to the County will result in the cancellation of the Installment Plan and the entire unpaid balance plus penalty and interest will be due to the County in FULL.

CONVENIENCE FEE APPLY FOR PAYING ONLINE or at the TOWN CLERK'S OFFICE

- A) Pay with CHECKING ACCOUNT ONLINE (e-check) – \$.75 FLAT FEE* added to your payment. You can pay your taxes online using your Bank Routing Number and Checking Account Number. NO FEE for check mailed or dropped off at the Town Clerk's Office.
- B) Pay with VISA DEBIT CARD only – \$3.95 FLAT FEE* added to your payment.
- C) Pay with ALL OTHER DEBIT CARDS – 1.50% FEE* added to your payment.
- D) Pay with CREDIT CARD; American Express, Discover, Mastercard or Visa Credit Card – 2.45% FEE* added to your payment.

- CASH PAYMENT - Must be the EXACT AMOUNT (we cannot make change). CREDIT CARD PAYMENT accepted at the Town Clerk's Office window. Convenience Fee will be added to your payment (see above rates).

*** PENALTY FEES: PAYMENT made FEBRUARY 1st – 29th will incur 1% PENALTY FEE. PAYMENT made March 1st – 31st will incur 2% PENALTY FEE. Mail payment to town hall at: Town of Orangetown, Rosanna Sfraga-Town Clerk, 26 W. Orangeburg Rd, Orangeburg, NY 10962 - NOT TO THE BINGHAMTON ADDRESS.

***NOTE: Payment made between January 18th and January 31st, should be a BANK CHECK, CREDIT CARD or CASH, NO PERSONAL CHECKS. If we accept your personal check during this time YOU MUST INCLUDE YOUR PHONE NUMBER. If there is an issue with your check, we cannot guarantee that your payment will be processed in the timely manner.

*Your cashed check is your receipt. You can print a "Paid Receipt" within 36-72 hours from our website. If you do not have access to a computer, call our office to request a receipt by mail.

CLERK/TAX Office Tel. (845) 359-5100 x 5004 • HOURS: Monday through Friday 9:00 am – 5:00 pm

Office will be Closed: Mon., Jan. 1st - New Year's Day • Mon., Jan. 15th - Martin Luther King Day • Mon., Feb. 19th - President's Day