



**TOWN OF ORANGETOWN**  
**TOWN BOARD REORGANIZATION MEETING MINUTES**  
**January 10, 2023**

This meeting was opened at 7:00 PM. Supervisor Teresa M. Kenny presided and Rosanna Sfraga, Town Clerk, called the roll.

Present were:

Councilperson Thomas Diviny  
Councilperson Paul Valentine  
Councilperson Jerry Bottari  
Supervisor Teresa M. Kenny  
Councilperson Brian Donohue

Also Present:

Denis Troy, Deputy Supervisor  
Allison Kardon, Supervisor's Confidential Assistant  
Carmel Reilly, Director of Economic Development & Tourism  
Rosanna Sfraga, Town Clerk  
Joseph Thomassen, Deputy Clerk  
Robert Magrino, Town Attorney  
Jeff Bencik, Finance Director  
James Dean, Superintendent of Highways  
Jane Slavin, Director of OBZPAE  
Eamon Reilly, Commissioner of DEMA  
Aric Gorton, Superintendent of Parks, Recreation & Building Maint.  
Bob Urban, Human Resource Coordinator  
Brendon Carton, IT Department  
Donald Butterworth, Police Chief

**Pledge of Allegiance to the Flag of the United States of America led by Denis Troy.**

**PRESENTATIONS / ANNOUNCEMENTS:**

**"THE STAR SPANGLED BANNER" performed by Daniel Gurniak.**

**Public Hearing to consider adopting the Orangetown Comprehensive Plan Update / January 24, 2023 at 7:05 P.M. (continued from December 13th meeting) .**

**2023 STATE OF THE TOWN SPEECH (Summary): Supervisor Teresa M. Kenny**

As I start the beginning of my 4th year as Town Supervisor, I can honestly say there are days when I feel like I just started a few months ago. And then I am reminded of the early days of COVID and everything that followed (declaration of a state of emergency, dissolution and incorporation of a village into Orangetown, Hurricane Ida and the need to set up a FEMA Disaster Recovery Center), and it feels much longer.

But despite all of what has happened over the last three years, we have accomplished a lot. And by we, I mean all of us: the Town Board, the Department Heads and our staff, and all the members of the public, who have stepped up to volunteer their time to be on boards and committees and to participate at town meetings. So, thanks to all of you.

To highlight a few accomplishments:

- Veterans Memorial Park has been given a second life due to the installation of the dog park, an all-inclusive playground, permanent pickleball courts and new exercise equipment

**2023 STATE OF THE TOWN SPEECH (Summary): - Continued**

- Successful first year of the Food Scrap Recycling Program, with over 550 families participating and 95,000 lbs of food waste diverted from landfills
- The completion of the Middletown Road project in Pearl River
- Homes for Heroes Green Infrastructure Bio-detention Basin and perimeter walking path
- The construction of the new Town Hall
- In the final stages of the long-overdue Comprehensive Plan
- Receiving over \$5.4 million in grants
- Partaking in various local community events, such as marching in the Saint Patrick's Day Parade in Pearl River, driving around behind the Easter Bunny, attending the Blauvelt Sons of Italy Italian Feast, and marching in the Nyack Fire Department Parade (to name just a few)

But 2022 is over and I am looking forward to 2023 and what we still need to improve on:

- Reducing property taxes
- Decreasing truck traffic in Town
- Continuing to look for more open space opportunities in Orangetown

Before I finish, I want to recognize the Orangetown employees, because everything that is accomplished by the Town is done not only with the help and support of the Town Board and Department Heads, but also of the employees, who work every day to keep your local government running.

I also want to thank Allison Kardon, Carmel Reilly, Jeff Bencik, and Denis Troy for helping me do my job better.

And thanks to all of you for listening to me. I wish everyone a healthy and happy 2023.

**SUPERVISOR'S APPOINTMENTS:**

**Jeffrey Bencik, Finance Director**  
**Denis Troy, Deputy Town Supervisor**  
**Carmel Reilly, Director of Economic Development and Tourism**  
**Allison Kardon, Confidential Assistant to Supervisor**  
**Mary Cardenas, Town Historian**

**RESOLUTION NO. 1**

**OFFICIAL UNDERTAKING FOR ELECTED AND APPOINTED OFFICIALS**

**RESOLVED**, that upon the recommendation of the Director of Finance, Jeffrey Bencik, to approve Official Undertaking to be filed in the Rockland County Clerk's Office for elected and appointed officials, officers and employees as the Town Board may require for the faithful performance of their duties and the prompt and proper account for paying over all money received by said employees in their official capacities.

Councilperson Jerry Bottari offered the above resolution, which was seconded by Councilperson Paul Valentine and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 2**

**2023 / MARRIAGE OFFICERS**

**RESOLVED**, that the following are designated as Marriage Officers effective January 1, 2023 - December 31, 2023, at no salary:

**RESOLUTION NO. 2 - Continued**

Supervisor Teresa M. Kenny  
Councilman Thomas F. Diviny  
Councilman Paul Valentine  
Councilman Gerald Bottari  
Councilman Brian Donohue  
Town Clerk, Rosanna Sfraga

Councilperson Brian Donohue offered the above resolution, which was seconded by Councilperson Paul Valentine and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 3  
2023 / OFFICIAL NEWSPAPER**

**RESOLVED**, that the Town Board hereby designates the Journal News as the official newspaper of the Town pursuant to NYS Town Law Section 64 (11), and the Journal News and the Rockland County Times, for additional notices as the Board may determine necessary or advisable, on a case by case basis.

Councilperson Jerry Bottari offered the above resolution, which was seconded by Councilperson Brian Donohue and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 4  
2023 BANKING DEPOSITORIES**

**RESOLVED**, that the following banks are designated as the banking depository for the Town of Orangetown:

J. P. Morgan Chase	Key Bank
TD Bank	Webster Bank
Connect One	NYClass
Orange Bank & Trust Company	

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Jerry Bottari and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 5  
2023 TOWN CLERK FOR COLLECTION OF TAXES / BANKING DEPOSITORIES**

**RESOLVED**, that the following banks are designated as the banking depository for the Town Clerk for Collection of Taxes:

J. P. Morgan Chase  
Webster Bank

**RESOLUTION NO. 5 - Continued**

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Brian Donohue and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 6**

**AMEND RESOLUTION 2022-6 / REGISTRAR OF VITAL STATISTICS / ROSANNA SFRAGA / EFFECTIVE JANUARY 1, 2022 - DECEMBER 31, 2022**

**WHEREAS**, the minutes of the Town Board Meeting of January 4, 2022 report Resolution 2022-6 as having appointed Rosanna Sfraga as Registrar of Vital Statistics effective January 1, 2022 through December 31, 2023, and

**WHEREAS**, a review of the meeting finds that the Board actually voted for the appointment to be effective January 1, 2022 through December 31, 2022,

**NOW THEREFORE BE IT RESOLVED**, that the minutes of the Town Board Meeting of January 4, 2022 are hereby corrected, and to the extent required, Resolution 2022-6 is hereby considered to be amended to reflect that the effective date of the appointment of Rosanna Sfraga as Registrar of Vital Statistics on January 4, 2022 was for the period of January 1, 2022 through December 31, 2022.

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Jerry Bottari and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 7**

**AMEND RESOLUTION 2022-7 / RECORDS MANAGEMENT OFFICER (RMO) ROSANNA SFRAGA / EFFECTIVE JANUARY 1, 2022 - DECEMBER 31, 2022**

**WHEREAS**, the minutes of the Town Board Meeting of January 4, 2022 report Resolution 2022-7 as having appointed Rosanna Sfraga as Records Management Officer (RMO) effective January 1, 2022 through December 31, 2023, and

**WHEREAS**, a review of the meeting finds that the Board actually voted for the appointment to be effective January 1, 2022 through December 31, 2022,

**NOW THEREFORE BE IT RESOLVED**, that the minutes of the Town Board Meeting of January 4, 2022 are hereby corrected, and to the extent required, Resolution 2022-7 is hereby considered to be amended to reflect that the effective date of the appointment of Rosanna Sfraga as Records Management Officer (RMO) on January 4, 2022 was for the period of January 1, 2022 through December 31, 2022.

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Jerry Bottari and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 8  
AMEND RESOLUTION 2022-9 / DEPUTY REGISTRARS OF VITAL STATISTICS  
TERESA ACCETTA-PUGH AND RIMA DEL VECCHIO / EFFECTIVE JANUARY 1,  
2022 - DECEMBER 31, 2022**

**WHEREAS**, the minutes of the Town Board Meeting of January 4, 2022 report Resolution 2022-9 as having appointed Teresa Accetta-Pugh and Rima Del Vecchio as Deputy Registrar(s) of Vital Statistics effective January 1, 2022 through December 31, 2023, and

**WHEREAS**, a review of the meeting finds that the Board actually voted for the appointments to be effective January 1, 2022 through December 31, 2022,

**NOW THEREFORE BE IT RESOLVED**, that the minutes of the Town Board Meeting of January 4, 2022 are hereby corrected, and to the extent required, Resolution 2022-9 is hereby considered to be amended to reflect that the effective date of the appointments of Teresa Accetta-Pugh and Rima Del Vecchio as Deputy Registrar(s) of Vital Statistics on January 4, 2022 was for the period of January 1, 2022 through December 31, 2022.

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Jerry Bottari and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 9  
AMEND RESOLUTION 2022-10 / FIRST DEPUTY TOWN CLERK/COLLECTOR  
JOSEPH THOMASSEN / EFFECTIVE JANUARY 1, 2022 - DECEMBER 31, 2022**

**WHEREAS**, the minutes of the Town Board Meeting of January 4, 2022 report Resolution 2022-10 as having appointed Joseph Thomassen as First Deputy Town Clerk/Collector effective January 1, 2022 through December 31, 2023, and

**WHEREAS**, a review of the meeting finds that the Board actually voted for the appointment to be effective January 1, 2022 through December 31, 2022,

**NOW THEREFORE BE IT RESOLVED**, that the minutes of the Town Board Meeting of January 4, 2022 are hereby corrected, and to the extent required, Resolution 2022-10 is hereby considered to be amended to reflect that the effective date of the appointment Joseph Thomassen as First Deputy Town Clerk/Collector on January 4, 2022 was for the period of January 1, 2022 through December 31, 2022.

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Jerry Bottari and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 10  
REAPPOINT / REGISTRAR OF VITAL STATISTICS / ROSANNA SFRAGA  
EFFECTIVE JANUARY 1, 2023 - DECEMBER 31, 2023**

**RESOLVED**, that Rosanna Sfraga, Town Clerk, is hereby reappointed Registrar of Vital Statistics, effective January 1, 2023 through December 31, 2023.

**RESOLUTION NO. 10 - Continued**

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Brian Donohue and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 11  
REAPPOINT / RECORDS MANAGEMENT OFFICER (RMO) / ROSANNA SFRAGA  
EFFECTIVE JANUARY 1, 2023 - DECEMBER 31, 2023**

**RESOLVED**, that Rosanna Sfraga, Town Clerk, is hereby reappointed Records Management Officer (RMO), effective January 1, 2023 through December 31, 2023.

Councilperson Paul Valentine offered the above resolution, which was seconded by Councilperson Brian Donohue and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 12  
REAPPOINT / RECORDS ACCESS OFFICER (RAO) / 2023 / DEPARTMENT HEADS  
EFFECTIVE JANUARY 1, 2023 - DECEMBER 31, 2023**

**RESOLVED**, that the Town Board reappoints each Department Head as Records Access Officer (RAO) for their Department records, effective January 1, 2023 through December 31, 2023.

Councilperson Jerry Bottari offered the above resolution, which was seconded by Councilperson Thomas Diviny and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 13  
REAPPOINT / DEPUTY REGISTRARS OF VITAL STATISTICS / TERESA ACCETTA-  
PUGH AND RIMA DEL VECCHIO / JANUARY 1, 2023 - DECEMBER 31, 2023**

**RESOLVED**, that upon the recommendation of the Town Clerk, Teresa Accetta-Pugh and Rima Del Vecchio are hereby reappointed Deputy Registrars of Vital Statistics with a stipend of \$3,000 each, effective January 1, 2023 through December 31, 2023.

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Brian Donohue and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 14  
REAPPOINT / 1ST DEPUTY TOWN CLERK / COLLECTOR / JOSEPH THOMASSEN  
EFFECTIVE JANUARY 1, 2023 - DECEMBER 31, 2023**

**RESOLVED**, that the Town Board hereby recognizes and reaffirms the reappointment of Joseph Thomassen by the Town Clerk to the position of First Deputy Town Clerk / Collector, effective January 1, 2023 through December 31, 2023.

Councilperson Brian Donohue offered the above resolution, which was seconded by Councilperson Thomas Diviny and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 15  
INDEMNIFICATION OF PUBLIC OFFICERS AND EMPLOYEES**

**RESOLVED**, that the provisions of Section 18 of the Public Officers' Law concerning defense and indemnification shall apply to the officers and employees of the Town of Orangetown who are named defendants in any action arising out of the proper performance of duties to the fullest extent permissible by law, including, but not limited to, punitive damages, and the benefits of Section 18 shall extend to all such employees, and

**BE IT FURTHER RESOLVED**, that all necessary and reasonable costs for providing this benefit shall be a proper Town charge.

Councilperson Paul Valentine offered the above resolution, which was seconded by Councilperson Thomas Diviny and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 16  
AUTHORIZE TOWN ATTORNEY TO INSTITUTE AND DEFEND ACTIONS**

**RESOLVED**, that for the year 2023, the Town Board hereby authorizes the Town Attorney to take all necessary steps to institute actions on behalf of or defend any proceedings brought against the Town of Orangetown, its agencies and employees, and

**BE IT FURTHER RESOLVED**, that this Resolution is hereby made retroactive to January 1, 2023.

Councilperson Brian Donohue offered the above resolution, which was seconded by Councilperson Jerry Bottari and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 17  
TOWN OF ORANGETOWN PROCUREMENT POLICY 2023**

**WHEREAS**, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt internal policies and procedures governing all procurements of goods and services not subject to the bidding requirements of GML Section 103 or any other law; and

**RESOLUTION NO. 17 - Continued**

**WHEREAS**, the Town Board having previously adopted a procurement policy pursuant to Town Board Resolution #4 of 2022; and

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby adopt the procurement policy annexed to this Resolution and identified as the 2023 Orangetown Procurement Policy which is intended to apply to all goods and services which are not required by law to be publicly bid.

Councilperson Paul Valentine offered the above resolution, which was seconded by Councilperson Thomas Diviny and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 18**

**TOWN OF ORANGETOWN / TRAVEL AND CONFERENCE POLICY 2023**

**WHEREAS**, the Town Board has determined that it is in the best interests of the Town to adopt a "Travel and Conference Policy" which will establish guidelines for the reimbursement of town business related travel and out-of-town travel expenses by officers and employees; and

**WHEREAS**, the Town Board having previously adopted a Travel and Conference Policy pursuant to Town Board Resolution #15 of 2022,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby adopt the Travel and Conference Policy as annexed hereto.

Councilperson Jerry Bottari offered the above resolution, which was seconded by Councilperson Thomas Diviny and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 19**

**AUTHORIZING RETENTION OF ACKERLY & HUBBEL APPRAISAL CORP. FOR APPRAISAL SERVICES**

**RESOLVED**, the Town Board hereby approves the retention of Ackerly & Hubbell Appraisal Corp. to conduct a fair market value appraisal of certain real property the Town is considering purchasing for public use, at a cost of \$4,900.00, pursuant to a written proposal dated January 6, 2023, incorporated herein by reference.

Councilperson Brian Donohue offered the above resolution, which was seconded by Councilperson Paul Valentine and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 20**

**ACCEPT / GRANT AWARD / NEW YORK STATE DHSES / FY2022 CYBER SECURITY GRANT PROGRAM**

**WHEREAS**, the Town of Orangetown has been awarded a grant by the New York State Department of Homeland Security and Emergency Services (DHSES), for the purposes of



**RESOLUTION NO. 20 - Continued**

enhancing and sustaining the Town of Orangetown's cyber security posture through equipment, training and planning projects,

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the Grant from the NYS DHSES in the amount of \$50,000.00, and

**BE IT FURTHER RESOLVED**, that the Supervisor or his designee is authorized to execute any and all documents necessary to accept and administer the grant in accordance with the FY2022 Cyber Security Grant Program, subject to review and approval of the Town Attorney's Office.

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Jerry Bottari and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 21**

**APPROVE / AUTHORIZE TOWN ATTORNEY / SETTLEMENT DOCUMENTS / TAX CERTIORARI PROCEEDING RE. 53 BURD REALTY LLC V. TOWN OF ORANGETOWN, AND NYACK UNION FREE SCHOOL DISTRICT (66.38-3-3)**

**RESOLVED**, upon the recommendation of the Tax Assessor, approve and authorize Dennis D. Michaels, Deputy Town Attorney, to sign settlement documents regarding the tax certiorari proceeding re. 53 Burd Realty LLC v. The Assessor of the Town of Orangetown, the Board of Review of the Town of Orangetown and the Town of Orangetown, and Nyack Union Free School District, for property commonly known as 53 Burd Street in the Village of Nyack (Tax Map Designation 66.38-3-3), for the tax assessment years 2020 and 2021, for a total refund by the Town of \$830.00, a total refund by the School District of \$3,105.00, and a total refund by the County of \$325.00. Interest on the Town's liability, as a result of a property tax assessment decrease or refund, is waived if payment is made within sixty (60) days after a copy of the Court Order, based upon the settlement, is served on the Rockland County Finance Department.

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Jerry Bottari and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 22**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO APPLY FOR A NYS DEPARTMENT OF TRANSPORTATION (NYSDOT) 2022 BRIDGE NY GRANT / DEFINING THIS ACTIVITY AS SEQRA TYPE II ACTION**

**WHEREAS** the Town of Orangetown has determined it desirable and in the public interest to submit an application to NYSDOT for funding consideration to replace a deteriorating multi-culvert system on Margaret Keahon Drive over Muddy Brook with a simple-span bridge.

**WHEREAS** the Town of Orangetown has committed to maintaining its roadway infrastructure to ensure the safety of its community.

**WHEREAS** the Project shall be titled "Town of Orangetown Culvert to Bridge Project" and include a grant narrative, work plan and schedule, and other supporting documents necessary for submission of the application; and

**RESOLUTION NO. 22 - Continued**

**WHEREAS** the transitioning from the multi-culvert roadway to a span bridge and recoding of its physical attributes is an operational activity, which does not provide for potential alteration of the environment because it involves replacing existing infrastructure;

**WHEREAS** the amount of funding being requested under this program shall not exceed the maximum request of \$5,000,000 grant allowance for individual municipalities, such funding which is intended to perform requisite culvert replacement; and

**WHEREAS** the 2022 BRIDGE NY Grant Program requires a minimum 5 percent (5%) local match totaling up to \$250,000 of the \$5,000,000 cap; and

**WHEREAS** the Town of Orangetown Town Board is hereby committed to a cash match of up to \$250,000 should the maximum for the bridge be reached.

**THEREFORE, BE IT RESOLVED** the Town of Orangetown defines the proposed culvert replacement by a bridge on Margaret Keahon Drive undertaking as a Type II action according 6 NYCRR Part 617, State Environmental Quality Review standards, 617.5(c) (2), and other parts, because the undertaking involves replacement, rehabilitation or reconstruction of a structure on the same site, thus requiring no further environmental review; and

**BE IT FURTHER RESOLVED** the Town of Orangetown is hereby committed to using municipal funds to provide a local 5% match of the total project cost; and

**BE IT FURTHER RESOLVED** that the Town Board authorizes and directs the Town Supervisor to submit an application on behalf of the Town of Orangetown for a culvert to bridge conversion under the 2022 BRIDGE NY Grant Program, and is authorized to execute all other documents necessary for the implementation of this work, and is authorized to execute all financial and/or administrative processes relating to the grant program.

Councilperson Brian Donohue offered the above resolution, which was seconded by Councilperson Paul Valentine and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 23**

**ACCEPT / RECEIVE / FILE DOCUMENTS/TOWN CLERK'S OFFICE**

**RESOLVED** that the following documents are accepted, received and filed in the Town Clerk's Office:

1. Town Board Meeting minutes: November 15, 2022 & December 13, 2022 Police Commission Meeting; November 15 & 29, 2022 and December 13, 2022 Regular Town Board Meeting; and November 3, 2022 Special Town Board Meeting
2. Agreement & Contracts:
  - Wilson Elser – retainer agreement (Collection of Overdue Non-Resident Fees)
  - EV Connect Sourcewell, Depot Square, Renewal 12/1/2022 – 11/30/2027
  - Solar Simplified, LLC, (Solar Farms) 12/14/2022 – 12/14/2023
  - Custom Gardens Contract for the Shade Tree Planting Program

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Jerry Bottari and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 24  
PAY VOUCHERS**

**RESOLVED**, upon the recommendation of the Director of Finance, Jeffrey Bencik, the Finance Office is hereby authorized to pay vouchers for a total amount of six (6) warrants (attached) for a total of **\$2,639,043.79**.

Councilperson Thomas Diviny offered the above resolution, which was seconded by Councilperson Brian Donohue and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 25  
EXECUTIVE SESSION**

In attendance, at this Executive Session were Supervisor Kenny, Councilpersons Tom Diviny, Paul Valentine, Jerry Bottari and Brian Donohue, Denis Troy, Deputy Supervisor, Rob Magrino, and Aric Gorton.

**RESOLVED**, at 7:45 pm, the Town Board entered Executive Session to discuss personnel matters.

Councilperson Paul Valentine offered the above resolution, which was seconded by Councilperson Brian Donohue and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

**RESOLUTION NO. 26  
RE-ENTERED RE-ORG / ADJOURNED / MEMORY**

**RESOLVED**, at 8:15 pm, the Town Board adjourned in memory of: **John Bertussi**, Resident of Pearl River; **Stephen Darby**, Resident of Pearl River; **Warren Majewski**, Father of Orangetown Fire Inspector David Majewski; **Robert "Smitty" Smith**, Resident of Pearl River and Retired Orangetown Police Officer; and **Sr. Ann Foley**, Dominican Sisters of Sparkill.

Councilperson Paul Valentine offered the above resolution, which was seconded by Councilperson Brian Donohue and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Thomas Diviny, Councilperson Paul Valentine, Councilperson Jerry Bottari, Supervisor Teresa M. Kenny, Councilperson Brian Donohue

Noes: None

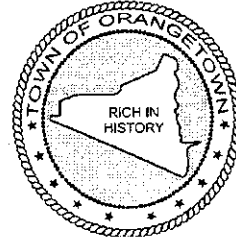
  
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**Rosanna Sfraga, Town Clerk**

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**TOWN OF ORANGETOWN  
FINANCE OFFICE MEMORANDUM**

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**TO:** THE TOWN BOARD  
**FROM:** JEFF BENCIK, *DIRECTOR OF FINANCE*  
**SUBJECT:** AUDIT MEMO  
**DATE:** 1/5/2023  
**CC:** DEPARTMENT HEADS



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The audit for the Town Board Meeting of 1/10/2023 consists of 6 warrants for a total of \$2,639,043.79.

The first warrant had 16 vouchers for \$328,558 and had the following items of interest (2023 items).

1. Applied Golf (p1) - \$128,608 for Blue Hill management contract.
2. Applied Golf (p1) - \$51,219 for Broadacres management contract.
3. Atlantic Salt (p2) - \$81,836 for Highway salt purchases.
4. CSEA Employee Benefit Fund (p2) - \$34,328 for CSEA dental benefits.
5. Metropolitan Life (p5) - \$14,193 for Police dental benefits.

The second warrant had 34 vouchers for \$76,037 and was for utilities (2022 items).

The third warrant had 22 vouchers for \$263,595 and had the following items of interest (2022 items).

1. John Vance Motors (p1) - \$45,693 for DEME vehicle (bonded).
2. NYPA (p1) - \$22,190 for streetlight project.

The fourth warrant had 234 vouchers for \$290,748 and was for Medicare reimbursements.

The fifth warrant had 203 vouchers for \$1,571,630 and had the following items of interest (2022 items).

3. AKRF (p2) - \$10,228 for comprehensive plan.
4. Applied Business Systems (p6) - \$6,136 for tax bill software.
5. Atlantic Engineering Laboratories (p7) - \$7,841 for testing new Town Hall (bonded).
6. Axon Enterprises (p8) - \$29,999 for Police Taser's.
7. Brooker Engineering (p14) - \$6,014 for escrow release.
8. Capasso & Sons (p15) - \$80,017 for recycling.

9. Christmas Lighting Co. of NY (p15) - \$14,900 for Xmas lights in Pearl River.
10. Commissioner of Finance (p16) - \$20,782 for paint truck maintenance share.
11. Corsi Tire (p17) - \$7,347 for Police tires.
12. Custom Garden Landscaping (p19) - \$11,151 for shade tree planting.
13. Fanshawe (p21) - \$213,750 for new town hall electrical (bonded).
14. Ferraro Construction Corp. (p22) - \$32,726 for replacement of culvert (grant).
15. Global Montello (p27) - \$75,838 for fuel.
16. Grassland Equipment (p28) - \$29,071 for Highway equipment.
17. Joe Lombardo Plumbing and Heating (p35) - \$62,490 for new town hall plumbing (bonded).
18. Ron's Quality Automotive (p48) - \$5,401 for Highway repairs.
19. S&L Plumbing & Heating (p50) - \$29,925 for new town hall (bonded).
20. Safety-Box Corp. (p51) - \$8,600 for steel plates (Highway).
21. Shi International (p54) - \$8,767 for computer supplies.
22. Specops (p55) - \$6,464 for Police computer supplies.
23. State Comptroller (p60) - \$28,872 for Justice fines.
24. Vanas Construction (p66) - \$690,085 for new town hall GC (bonded).
25. Verde Electric (p66) - \$5,075 for traffic signal maintenance contract.
26. Virtuit Systems (p67) - \$24,479 for migration to Microsoft 365.

The sixth warrant had 30 vouchers for \$108,472 and had the following items of interest (2022 items).

27. Lothrop (p1) - \$83,178.23 for new town hall (bonded)

Please feel free to contact me with any questions or comments.

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