**Town of Orangetown**

**Comprehensive Plan Committee**

**Meeting Minutes**

April 20, 2022

**Location:** Zoom

**Time:**  3:00PM – 3:49PM

**Attendees:** Teresa Kenny, Town Supervisor

Allison Kardon, Assistant to the Supervisor

Rick Pakola, Town Attorney

Eamon Reilly, DEME

Jane Slavin, OBZPAE

Jim Dean, Highway

Rick Pakola, Town Attorney

Shachi Pandey, MUD Workshop

Ashley Ley; AKRF, Inc.

Alicia Moore, AKRF, Inc.

**Minutes**

Jane Slavin moved and Teresa Kenny seconded to approve the meeting minutes of the April 6, 2022 CPC meeting.

**Review Draft Comprehensive Plan Chapters**

Ashley Ley presented Chapter 5, Economic Development, noting the benefit of recent Census data for accurate demographic trends. All seven chapters will be available in a web folder for the CPC to review. Ashley noted that comments from the previous CPC meeting had been incorporated into the latest revisions of the Comprehensive Plan, including more details about historical roads.

A draft of the Future Land Use Map, which is part of Chapter 2, Zoning, was presented to the CPC. The FLU Map targets four geographic areas for infill development, particularly with mixed-use and “missing middle” housing, which would serve as transitions between commercial areas and single-family residential neighborhoods. Ashley Ley shared photo examples of townhouses and mid-rise apartment buildings, noting that the buildings could be built into the varied topography of the Town.

Teresa Kenny remarked that it was hard to identify and picture the targeted areas based on the FLU Map alone. For the upcoming public workshop and for the next CPC meeting, images of the targeted areas will be available. The targeted areas include the intersections identified in the Route 303 Overlay District. Teresa Kenny and Jane Slavin noted that the small lot sizes along the Route 303 corridor constrain implementation of the Overlay District’s redevelopment goals because developers are discouraged by the need for variances. AKRF will explore options to accommodate redevelopment in and retrofitting in size-constrained lots.

Shachi Pandey discussed the upcoming public workshop on April 28, 2022 to present the latest recommendations and solicit public feedback. Shachi shared some of the engagement techniques, including interactive handouts.

At the request of the CPC, drafts of the completed Comprehensive Plan chapters will be available for public review on the Town’s website.

Shachi Pandey requested that the CPC review Chapter 6, which will be available on the web folder.

Teresa Kenny noted concern about smoke shops, particularly when located near schools. This concern and recommendations for limiting their locations will be added to Chapter 2, Zoning.

Teresa Kenny moved and Jim Dean seconded to close the meeting.

**Future Meetings**

The next CPC meeting will be held on ­­­­­­­­­­­­­­­­May 18, 2022, at 10:00AM via Zoom*.*

**Community Workshop 3**

The workshop is scheduled for Thursday, April 28, 2022, at 7:00PM. There will be a coordination meeting for facilitators the morning of the workshop at 10:00AM. Shachi Pandey has been developing workshop materials, which will be shared in advance of the meeting.

**Next Steps/Deliverables**

AKRF and MUD’s next steps and deliverables are:

1. Revisions to the Comprehensive Plan chapters for CPC and public review.
2. Prepare for the 4/28 Workshop.