



FEMA

DISASTER SURVIVOR'S CHECKLIST

- File an Insurance Claim**
Call insurance agent to file a claim. Be sure to take photos to document damage.
- Apply for FEMA assistance**
To apply for FEMA assistance, visit [DisasterAssistance.gov](https://www.DisasterAssistance.gov), use the FEMA mobile app, or call the FEMA Helpline at 800-621-3362. If you use video relay service (VRS), captioned telephone service or others, give FEMA the number for that service. Helpline operators are available from 8 a.m. to 7 p.m. daily. Press 2 for Spanish. Press 3 for an interpreter who speaks your language.
- Schedule a FEMA inspection**
If an inspection is required, FEMA inspectors typically schedule onsite or remote inspections with you within two weeks after you have applied for disaster assistance.
- Read my FEMA determination letter carefully**
The letter should explain FEMA's decision and any problems to correct. If a mistake has been made, contact FEMA right away by calling the Helpline.
- Submit SBA disaster loan application**
After you apply to FEMA you may be referred to the U.S. Small Business Administration which provides low-interest loans to disaster survivors. If you are referred to SBA, submit a disaster loan application even if you are a homeowner or renter and do not have a small business. If approved, you are not obligated to accept the loan. The information you provide, however, may open the door to additional assistance from FEMA.
- Use the FEMA grant for disaster-related purposes**
The notification letter from FEMA explains how to use the funds appropriately.
- Save receipts and maintain good records**
Document how the funds were used and retain records for all repairs, cleanup and disaster-related costs for at least three years in case of a FEMA audit.
- Stay in touch with FEMA**
Go to www.DisasterAssistance.gov or call the FEMA Helpline.

FEMA Helpline

. 800-621-3362

- If you use video relay service (VRS), captioned telephone service or others, give FEMA the number for that service. Helpline operators are available from 8 a.m. to 7 p.m. daily. Press 2 for Spanish. Press 3 for an interpreter who speaks your language.

What Can You Do With Your Online Disaster Assistance Account?

- Check your application status
- Receive important information and notifications regarding your application
- Upload documents and/or update your application information



FEMA



**RFP #010521
REQUEST FOR PROPOSALS
for
Playground and Water Play Equipment with Related Accessories and Services**

Proposal Due Date: January 5, 2021, 4:30 p.m., Central Time

Sourcewell, a State of Minnesota local government agency and service cooperative, is requesting proposals for Playground and Water Play Equipment with Related Accessories and Services to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 5, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.

Solicitation Schedule

Public Notice of RFP Published:	November 10, 2020
Pre-proposal Conference:	December 3, 2020, 10:00 a.m., Central Time
Question Submission Deadline:	December 23, 2020, 4:30 p.m., Central Time
Proposal Due Date:	January 5, 2021, 4:30 p.m., Central Time Late responses will not be considered.
Opening:	January 5, 2021, 6:30 p.m., Central Time **

** SEE RFP SUB-SECTION V. G. "OPENING"

I. ABOUT SOURCEWELL PARTICIPATING ENTITIES

A. SOURCEWELL

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that facilitates a competitive public solicitation and contract award process for the benefit of its 50,000+ participating entities across the United States and Canada. Sourcewell's solicitation process complies with State of Minnesota law and policies, conforms to Canadian trade agreements, and results in cooperative contracting solutions from which Sourcewell's Participating Entities procure equipment, products, and services.

Cooperative contracting provides participating entities and vendors increased administrative efficiencies and the power of combined purchasing volume that result in overall cost savings. At times, Sourcewell also partners with other purchasing cooperatives to combine the purchasing volume of their membership into a single solicitation and contract expanding the reach of contracted vendors' potential pool of end users.

Sourcewell uses a website-based platform, the Sourcewell Procurement Portal, through which all proposals to this RFP must be submitted.

B. USE OF RESULTING CONTRACTS

In the United States, Sourcewell's contracts are available for use by:

- Federal and state government entities;
- Cities, towns, and counties/parishes;
- Education service cooperatives;
- K-12 and higher education entities;
- Tribal government entities;
- Some nonprofit entities; and
- Other public entities.

In Canada, Sourcewell's contracts are available for use by:

- Provincial and territorial government departments, ministries, agencies, boards, councils, committees, commissions, and similar agencies;
- Regional, local, district, and other forms of municipal government, municipal organizations, school boards, and publicly-funded academic, health, and social service entities referred to as MASH sector (this should be construed to include but not be limited to the Cities of Calgary, Edmonton, Toronto, Calgary, Ottawa, and Winnipeg), as well as any corporation or entity owned or controlled by one or more of the preceding entities;

- Crown corporations, government enterprises, and other entities that are owned or controlled by these entities through ownership interest;
- Members of the Rural Municipalities of Alberta (RMA) and their represented Associations, Saskatchewan Association of Rural Municipalities (SARM), Saskatchewan Urban Municipalities Association (SUMA), Association of Manitoba Municipalities (AMM), Local Authority Services (LAS), Municipalities Newfoundland and Labrador (MNL), Nova Scotia Federation of Municipalities (NSFM), and Federation of Prince Edward Island Municipalities (FPEIM).

For a listing of current United States and Canadian Participating Entities visit Sourcewell’s website (note: there is a tab for each country’s listing): <https://www.sourcewell-mn.gov/sourcewell-for-vendors/agency-locator>.

Access to contracted equipment, products, or services by Participating Entities is typically through a purchase order issued directly to the applicable vendor. A Participating Entity may request additional terms or conditions related to a purchase. Use of Sourcewell contracts is voluntary and Participating Entities retain the right to obtain similar equipment, products, or services from other sources.

To meet Participating Entities’ needs, public notice of this RFP has been broadly published, including notification in the United States to each state-level procurement department for possible re-posting.

Proof of publication will be available at the conclusion of the solicitation process.

II. EQUIPMENT, PRODUCTS, AND SERVICES

A. SOLUTIONS-BASED SOLICITATION

This RFP and contract award process is a solutions-based solicitation; meaning that Sourcewell is seeking equipment, products, or services that meet the general requirements of the scope of this RFP and that are commonly desired or are required by law or industry standards.

B. REQUESTED EQUIPMENT, PRODUCTS, OR SERVICES

It is expected that Proposers will offer a wide array of equipment, products, or services at lower prices and with better value than what they would ordinarily offer to a single government entity, a school district, or a regional cooperative.

1. Sourcewell is seeking proposals for Playground and Water Play Equipment with Related Accessories and Services, including, but not to be limited to:

- a. Playground equipment, site furnishings, site amenities, and accessories;

- b. Water play and aquatic recreational structures and equipment, such as splash pads, waterparks, waterslides, playable fountains, ground sprays and activity towers;
- c. Playground surfacing and fall protection, and water play and aquatic recreational surfacing; and,
- d. Services related to the solutions described in subsections 1. a. - c. above, including design-build services, site assessment, site preparation, installation, maintenance or repair, and warranty programs. However, this solicitation should NOT be construed to include “service-only” solutions. Proposers may include related services to the extent that these solutions are complementary to the offering of the equipment and products being proposed.

2. This solicitation does not include those equipment, products, or services covered under categories included in contracts currently maintained by Sourcewell:

1. Athletic Surfacing with Related Materials, Supplies, Installation, and Services (RFP #060518)
2. Athletic and Physical Education Equipment and Supplies with Related Accessories (RFP #071819)
3. Flooring Materials, with Related Supplies and Services (RFP #080819)

Proposers may include related equipment, accessories, and services to the extent that these solutions are complementary to the equipment, products, or service(s) being proposed.

A Proposer may elect to offer a materials-only solution, a turn-key solution, or an alternative solution. Generally, a turn-key solution is most desirable to Sourcewell and its Participating Entities, however, it is not mandatory or required.

Generally, the solutions for Participating Entities are turn-key solutions, providing a combination of equipment, products and services, delivery, and installation to a properly operating status. However, equipment or products only solutions may be appropriate for situations where Participating Entities possess the ability, either in-house or through local third-party contractors, to properly install and bring to operation the equipment or products being proposed.

Sourcewell prefers vendors that provide a sole source of responsibility for the products and services provided under a resulting contract. If Proposer requires the use of dealers, resellers, or subcontractors to provide the products or services, the Proposal should address how the products or services will be provided to Participating Entities and describe the network of dealers, resellers, and/or subcontractors that will be available to serve Participating Entities under a resulting contract.

Sourcewell desires the broadest possible selection of equipment, products, and services being proposed over the largest possible geographic area and to the largest possible cross-section of Sourcewell current and future Participating Entities.

C. REQUIREMENTS

It is expected that Proposers have knowledge of all applicable industry standards, laws, and regulations and possess an ability to market and distribute the equipment, products, or services to Participating Entities.

1. Safety Requirements. All items proposed must comply with current applicable safety or regulatory standards or codes.
2. Deviation from Industry Standard. Deviations from industry standards must be identified with an explanation of how the equipment, products, and services will provide equivalent function, coverage, performance, and/or related services.
3. New Equipment and Products. Proposed equipment and products must be for new, current model; however, Proposer may offer certain close-out equipment or products if it is specifically noted in the Pricing proposal.
4. Delivered and operational. Unless clearly noted in the Proposal, equipment and products must be delivered to the Participating Entity as operational.
5. Warranty. All equipment, products, supplies, and services must be covered by a warranty that is the industry standard or better.

D. ANTICIPATED CONTRACT TERM

Sourcewell anticipates that the term of any resulting contract(s) will be four (4) years. Up to two one-year extensions may be offered based on the best interests of Sourcewell and its Participating Entities.

E. ESTIMATED CONTRACT VALUE AND USAGE

Based on past volume of similar contracts, the estimated annual value of all transactions from contracts resulting from this RFP are anticipated to be USD \$70 Million; therefore, proposers are expected to propose volume pricing. Sourcewell anticipates considerable activity under the contract(s) awarded from this RFP; however, sales and sales volume from any resulting contract are not guaranteed.

F. MARKETING PLAN

Proposer's sales force will be the primary source of communication with Participating Entities. The Proposer's Marketing Plan should demonstrate Proposer's ability to deploy a sales force or dealer network to Participating Entities, as well as Proposer's sales and service capabilities. It is expected that Proposer will promote and market any contract award.

G. ADDITIONAL CONSIDERATIONS

1. Contracts will be awarded to Proposers able to best meet the need of Participating Entities. Proposers should submit their complete line of equipment, products, or services that are applicable to the scope of this RFP.
2. Proposers should include all relevant information in its proposal, since Sourcewell cannot consider information that is not included in the Proposal. Sourcewell reserves the right to verify Proposer's information and may request clarification from a Proposer, including samples of the proposed equipment or products.
3. Depending upon the responses received in a given category, Sourcewell may need to organize responses into subcategories in order to provide the broadest coverage of the requested equipment, products, or services to Participating Entities. Awards may be based on a subcategory.
4. A Proposer's documented negative past performance with Sourcewell or its Participating Entities occurring under a previously awarded Sourcewell contract may be considered in the evaluation of a proposal.

III. PRICING

A. REQUIREMENTS

All proposed pricing must be:

1. Either Line-Item Pricing or Percentage Discount from Catalog Pricing, or a combination of these:
 - a. **Line-item Pricing** is pricing based on each individual product or services. Each line must indicate the Vendor's published "List Price," as well as the "Contract Price."
 - b. **Percentage Discount from Catalog or Category** is based on a percentage discount from a catalog or list price, defined as a published Manufacturer's Suggested Retail Price (MSRP) for the products or services. Individualized percentage discounts can be applied to any number of defined product groupings. Proposers will be responsible for providing and maintaining current published MSRP with Sourcewell, and this pricing must be included in its proposal and provided throughout the term of any Contract resulting from this RFP.
2. The Proposer's ceiling price (Ceiling price means that the proposed pricing will be considered as the highest price for which equipment, products, or services may be billed to a Participating Entity). However, it is permissible for vendors to sell at a price that is lower than the contracted price;
3. Stated in U.S. and Canadian dollars (as applicable); and
4. Clearly understood, complete, and fully describe the total cost of acquisition (e.g., the cost of the proposed equipment, products, and services delivered and operational for its intended purpose in the Participating Entity's location).

Proposers should clearly identify any costs that are NOT included in the proposed product or service pricing. This may include items such as installation, set up, mandatory training, or initial inspection. Include identification of any parties that impose such costs and their relationship to the Proposer. Additionally, Proposers should clearly describe any unique distribution and/or delivery methods or options offered in the Proposal.

B. ADMINISTRATIVE FEES

Proposers are expected to pay to Sourcewell an administrative fee in exchange for Sourcewell facilitating the resulting contracts. The administrative fee is normally calculated as a percentage of the total sales to Participating Entities for all contracted equipment, products, or services made during a calendar quarter, and is typically one percent (1%) to two percent (2%). In some categories, a flat fee may be an acceptable alternative.

IV. CONTRACT

Proposers awarded a contract will be required to execute a contract with Sourcewell (see attached template). Only those modifications the Proposer indicates in its proposal will be available for discussion. Much of the language in the Contract reflects Minnesota legal requirements and cannot be altered. Numerous and/or onerous exceptions that contradict Minnesota law may result in the Proposal being disqualified from further review and evaluation.

To request a modification to the Contract terms, conditions, or specifications, a Proposer must complete and submit the Exceptions to Terms, Conditions, or Specifications table, with all requested modifications, through the Sourcewell Procurement Portal at the time of submitting the Proposer's Proposal. Exceptions must:

1. Clearly identify the affected article and section, and
2. Clearly note what language is requested to be modified.

Unclear requests will be automatically denied.

Only those exceptions that have been accepted by Sourcewell will be included in the contract document provided to the awarded vendor for signature.

If a Proposer receives a contract award resulting from this solicitation it will have up to 30 days to sign and return the contract. After that time, at Sourcewell's sole discretion, the contract award may be revoked.

V. RFP PROCESS

A. PRE-PROPOSAL CONFERENCE

Sourcewell will hold an optional, non-mandatory pre-proposal conference via webcast on the date and time noted on page one of this RFP and on the Sourcewell Procurement Portal. The

purpose of this conference is to allow potential Proposers to ask questions regarding this RFP and Sourcewell's competitive contracting process. Information about the webcast will be sent to all entities that have registered for this solicitation opportunity through their Sourcewell Procurement Portal Vendor Account. Pre-proposal conference attendance is optional.

B. QUESTIONS REGARDING THIS RFP AND ORAL COMMUNICATION

Questions regarding this RFP must be submitted through the Sourcewell Procurement Portal. The deadline for submission of questions is found in the Solicitation Schedule and on the Sourcewell Procurement Portal. Answers to questions will be issued through an addendum to this RFP. Repetitive questions will be summarized into a single answer and identifying information will be removed from the submitted questions.

All questions, whether specific to a Proposer or generally related to the RFP, must be submitted using this process. Do not contact individual Sourcewell staff to ask questions or request information as this may disqualify the Proposer from responding to this RFP. Sourcewell will not respond to questions submitted after the deadline.

C. ADDENDA

Sourcewell may modify this RFP at any time prior to the proposal due date by issuing an addendum. Addenda issued by Sourcewell become a part of the RFP and will be delivered to potential Proposers through the Sourcewell Procurement Portal. Sourcewell accepts no liability in connection with the delivery of any addenda.

Before a proposal will be accepted through the Sourcewell Procurement Portal, all addenda, if any, must be acknowledged by the Proposer by checking the box for each addendum. It is the responsibility of the Proposer to check for any addenda that may have been issued up to the solicitation due date and time.

If an addendum is issued after a Proposer submitted its proposal, the Sourcewell Procurement Portal will WITHDRAW the submission and change the Proposer's proposal status to INCOMPLETE. The Proposer can view this status change in the "MY BIDS" section of the Sourcewell Procurement Portal Vendor Account. The Proposer is solely responsible to check the "MY BIDS" section of the Sourcewell Procurement Portal Vendor Account periodically after submitting its Proposal (and up to the Proposal due date). If the Proposer's Proposal status has changed to INCOMPLETE, the Proposer is solely responsible to:

- i) make any required adjustments to its proposal;
- ii) acknowledge the addenda; and
- iii) ensure the re-submitted proposal is received through the Sourcewell Procurement Portal no later than the Proposal Due Date and time shown in the Solicitation Schedule above.

D. PROPOSAL SUBMISSION

Proposer's complete proposal must be submitted through the Sourcewell Procurement Portal no later than the date and time specified in the Solicitation Schedule. Any other form of proposal submission, whether electronic, paper, or otherwise, will not be considered by Sourcewell. **Late proposals will not be considered.** It is the Proposer's sole responsibility to ensure that the proposal is received on time.

It is recommended that Proposers allow sufficient time to upload the proposal and to resolve any issues that may arise. The time and date that a Proposal is received by Sourcewell is solely determined by the Sourcewell Procurement Portal web clock.

In the event of problems with the Sourcewell Procurement Portal, follow the instructions for technical support posted in the portal. It may take up to twenty-four (24) hours to respond to certain issues.

Upon successful submission of a proposal, the Portal will automatically generate a confirmation email to the Proposer. If the Proposer does not receive a confirmation email, contact Sourcewell's support provider at support@bidsandtenders.ca.

To ensure receipt of the latest information and updates via email regarding this solicitation, or if the Proposer has obtained this solicitation document from a third party, the onus is on the Proposer to create a Sourcewell Procurement Portal Vendor Account and register for this solicitation opportunity.

Within the Procurement Portal, all proposals must be digitally acknowledged by an authorized representative of the Proposer attesting that the information contained in the proposal is true and accurate. By submitting a proposal, Proposer warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential contract award. The submission of inaccurate, misleading, or false information is grounds for disqualification from a contract award and may subject the Proposer to remedies available by law.

E. GENERAL PROPOSAL REQUIREMENTS

Proposals must be:

- In substantial compliance with the requirements of this RFP or it will be considered nonresponsive and be rejected.
- Complete. A proposal will be rejected if it is conditional or incomplete.
- Submitted in English.
- Valid and irrevocable for 90 days following the Proposal Due Date.

Any and all costs incurred in responding to this RFP will be borne by the Proposer.

F. PROPOSAL WITHDRAWAL

Rev. 2/2020

Prior to the proposal deadline, a Proposer may withdraw its proposal.

G. OPENING

The Opening of Proposals will be conducted electronically through the Sourcewell Procurement Portal. A list of all Proposers will be made publicly available in the Sourcewell Procurement Portal after the Proposal Due Date, but no later than the Opening time listed in the Solicitation Schedule.

To view the list of Proposers, verify that the Sourcewell Procurement Portal opportunities list search is set to "All" or "Closed." The solicitation status will automatically change to "Closed" after the Proposal Due Date and Time.

VI. EVALUATION AND AWARD

A. EVALUATION

It is the intent of Sourcewell to award one or more contracts to responsive and responsible Proposer(s) offering the best overall quality, selection of equipment, products, and services, and price that meet the commonly requested specifications of Sourcewell and its Participating Entities. The award(s) will be limited to the number of Proposers that Sourcewell determines is necessary to meet the needs of Participating Entities. Factors to be considered in determining the number of contracts to be awarded in any category may include the following:

- The number of and geographic location of:
 - Proposers necessary to offer a comprehensive selection of equipment, products, or services for Participating Entities' use.
 - A Proposer's sales and service network to assure availability of product supply and coverage to meet Participating Entities' anticipated needs.
- Total evaluation scores.
- The attributes of Proposers, and their equipment, products, or services, to assist Participating Entities achieve environmental and social requirements, preferences, and goals. Information submitted as part of a proposal should be as specific as possible when responding to the RFP. Do not assume Sourcewell's knowledge about a specific vendor or product.

B. AWARD(S)

Award(s) will be made to the Proposer(s) whose proposal conforms to all conditions and requirements of the RFP, and consistent with the award criteria defined in this RFP.

Sourcewell may request written clarification of a proposal at any time during the evaluation process.

Proposal evaluation will be based on the following scoring criteria and the Sourcewell Evaluator Scoring Guide (available in the Sourcewell Procurement Portal):

Conformance to RFP Requirements	50
Financial Viability and Marketplace Success	75
Ability to Sell and Deliver Service	100
Marketing Plan	50
Value Added Attributes	75
Warranty	50
Depth and Breadth of Offered Equipment, Products, or Services	200
Pricing	400
TOTAL POINTS	1000

C. PROTESTS OF AWARDS

Any protest made under this RFP by a Proposer must be in writing, addressed to Sourcewell's Executive Director, and delivered to the Sourcewell office located at 202 12th Street NE, P.O. Box 219, Staples, MN 56479. The protest must be received no later than 10 calendar days' following Sourcewell's notice of contract award(s) or non-award and must be time stamped by Sourcewell no later than 4:30 p.m., Central Time.

A protest must include the following items:

- The name, address, and telephone number of the protester;
- The original signature of the protester or its representative;
- Identification of the solicitation by RFP number;
- A precise statement of the relevant facts;
- Identification of the issues to be resolved;
- Identification of the legal or factual basis;
- Any additional supporting documentation; and
- Protest bond in the amount of \$20,000, except where prohibited by law or treaty.

Protests that do not address these elements will not be reviewed.

D. RIGHTS RESERVED

This RFP does not commit Sourcewell to award any contract and a proposal may be rejected if it is nonresponsive, conditional, incomplete, conflicting, or misleading. Proposals that contain false statements or do not support an attribute or condition stated by the Proposer may be rejected.

Sourcewell reserves the right to:

- Modify or cancel this RFP at any time;
- Reject any and all proposals received;

- Reject proposals that do not comply with the provisions of this RFP;
- Select, for contracts or for discussion, a proposal other than that with the lowest cost;
- Independently verify any information provided in a Proposal;
- Disqualify any Proposer that does not meet the requirements of this RFP, is debarred or suspended by the United States or Canada, State of Minnesota, Participating Entity's state or province; has an officer, or other key personnel, who have been charged with a serious crime; or is bankrupt, insolvent, or where bankruptcy or insolvency are a reasonable prospect;
- Waive or modify any informalities, irregularities, or inconsistencies in the proposals received;
- Clarify any part of a proposal and discuss any aspect of the proposal with any Proposer; and negotiate with more than one Proposer;
- Award a contract if only one responsive proposal is received if it is in the best interest of Participating Entities; and
- Award a contract to one or more Proposers if it is in the best interest of Participating Entities.

E. DISPOSITION OF PROPOSALS

All materials submitted in response to this RFP will become property of Sourcewell and will become public record in accordance with Minnesota Statutes Section 13.591, after negotiations are complete. Sourcewell considers that negotiations are complete upon execution of a resulting contract. It is the Proposer's responsibility to clearly identify any data submitted that it considers to be protected. Proposer must also include a justification for the classification citing the applicable Minnesota law.

Sourcewell will not consider the prices submitted by the Proposer to be confidential, proprietary, or trade secret materials. Financial information, including financial statements, provided by a Proposer is not considered trade secret under the statutory definition.

The Proposer understands that Sourcewell will reject proposals that are marked confidential or nonpublic, either substantially or in their entirety.



11/12/2020

Addendum No. 1

Solicitation Number: RFP 010521

Solicitation Name: Playground and Water Play Equipment with Related Accessories and Services

Consider the following Questions and Answers to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

We manufacture site amenities such as tables, bollards, benches, trash receptacles and more. We do not manufacture playgrounds or water play equipment. Based on this, can we bid as a provider of the equipment and installation of our product scope?

Answer 1:

Each proposer, in its discretion, will propose the equipment, products, and services that it deems to fall within Sourcewell's requested equipment, products, and services as described in RFP Section II. B (Requested Equipment, Products and Services).

Question 2:

Do we need to be able to provide all the items listed in the Requested Equipment, Products, or Services to respond to the RFP?

Answer 2:

Sourcewell is seeking "... the broadest possible selection of products/equipment and services being proposed ... to the largest possible cross-section of Sourcewell current and future Participating Entities." A proposer is not required to offer all possible products or services within the scope of the solicitation to be considered for award.

Only those products and services within the scope of the RFP will be included in any contract awarded by Sourcewell as a result of this solicitation. Proposals are evaluated based on the criteria stated in the RFP.

End of Addendum

Acknowledgement of this Addendum to RFP 010521 posted to the Sourcewell Procurement Portal on 11/12/2020, is required at the time of proposal submittal.



11/13/2020

Addendum No. 2

Solicitation Number: RFP 010521

Solicitation Name: Playground and Water Play Equipment with Related Accessories and Services

Consider the following Questions and Answers to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

We are a manufacturer's representative in New York. Will that disqualify us from an award?

Answer 1:

A proposer is not required to cover every geographic region to be considered for award. Sourcewell is seeking solutions to serve the largest possible cross-section of current and potential Sourcewell Participating Entities. Refer to the RFP Article on Participating Entities and Use of the Resulting Contracts for details. Each proposal is evaluated based on the criteria stated in the RFP.

Question 2:

Are you looking for pour in place rubber surfacing? This will be hard to provide, as it is dependent on the equipment being used for fall height and location of the playground or park.

Answer 2:

Sourcewell utilizes a competitive, solutions-based solicitation approach that is not based on detailed specifications or finite quantities for our cooperative contract awards. A proposer can propose its entire line of equipment, products, and services falling within the scope of the RFP. Section II. B. of the RFP addresses the Requested Equipment, Products, or Services for this solicitation.

End of Addendum

Acknowledgement of this Addendum to RFP 010521 posted to the Sourcewell Procurement Portal on 11/13/2020, is required at the time of proposal submittal.



11/19/2020

Addendum No. 3

Solicitation Number: RFP 010521

Solicitation Name: Playground and Water Play Equipment with Related Accessories and Services

Consider the following Question and Answer to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

Is this RFP the same as the previous Recreation and Playground Equipment, Accessories, and Supplies contract that expires on 4/14/21?

Answer 1:

The Sourcewell RFP is an open and competitive solicitation process. Each proposer, in its discretion, will propose the equipment, products, and services that it deems to fall within Sourcewell's requested equipment, products, and services as described in the RFP. Only those products within the scope of the RFP will be included in any contract awarded by Sourcewell as a result of the solicitation and each Proposal will be evaluated based on the criteria stated in the RFP. Each RFP is an opportunity independent of any other prior, current or future RFPs.

End of Addendum

Acknowledgement of this Addendum to RFP 010521 posted to the Sourcewell Procurement Portal on 11/19/2020, is required at the time of proposal submittal.



12/7/2020

Addendum No. 4

Solicitation Number: RFP 010521

Solicitation Name: Playground and Water Play Equipment with Related Accessories and Services

Consider the following Question and Answer to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

We are a manufacturer with dealers and sales partners in many states and provinces. If awarded a contract, are we able to assign the contract to the local partner so that we do not need to be registered to collect tax in every state and province?

Answer 1:

Refer to RFP Section II. B. – Requested Equipment, Products, or Services – “... If Proposer requires the use of dealers, resellers, or subcontractors to provide the products or services, the Proposal should address how the products or services will be provided to Participating Entities and describe the network of dealers, resellers, and/or subcontractors that will be available to serve Participating Entities under a resulting contract.” It is left to the discretion of each proposer to determine the information or documentation necessary to best demonstrate their ability to serve Sourcewell Participating Entities and satisfy all the requirements of the RFP and the questionnaire tables. Proposals are evaluated based on the criteria stated in the RFP.

For additional detail on the requirement for awarded suppliers with respect to distributor/dealer networks, refer to Sourcewell Contract Template Section 2. C. – Dealers, Distributors, and/or Resellers.

End of Addendum

Acknowledgement of this Addendum to RFP 010521 posted to the Sourcewell Procurement Portal on 12/7/2020, is required at the time of proposal submittal.



12/18/2020

Addendum No. 5

Solicitation Number: RFP 010521

Solicitation Name: Playground and Water Play Equipment with Related Accessories and Services

Consider the following Question and Answer to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

Is Table 5 required for submission? Will bid be considered incomplete without it?

Answer 1:

It is left to the discretion of each proposer to determine the documentation necessary to satisfy all the requirements included in the questionnaire tables. All proposals are evaluated based on the criteria as stated in the RFP.

End of Addendum

Acknowledgement of this Addendum to RFP 010521 posted to the Sourcewell Procurement Portal on 12/18/2020, is required at the time of proposal submittal.



12/22/2020

Addendum No. 6

Solicitation Number: RFP 010521

Solicitation Name: Playground and Water Play Equipment with Related Accessories and Services

Consider the following Questions and Answers to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

Can we email our financial statements to a procurement representative for review rather than submitting in the portal?

Answer 1:

Proposer's complete proposal must be submitted through the Sourcewell Procurement Portal no later than the date and time specified in the Solicitation Schedule (RFP Section V. D.), and all relevant information should be included in the proposal (RFP Section II., G.) It is left to the discretion of each proposer to determine the method it deems best suited to submit its relevant information in a timely fashion through the Sourcewell Procurement Portal.

Question 2:

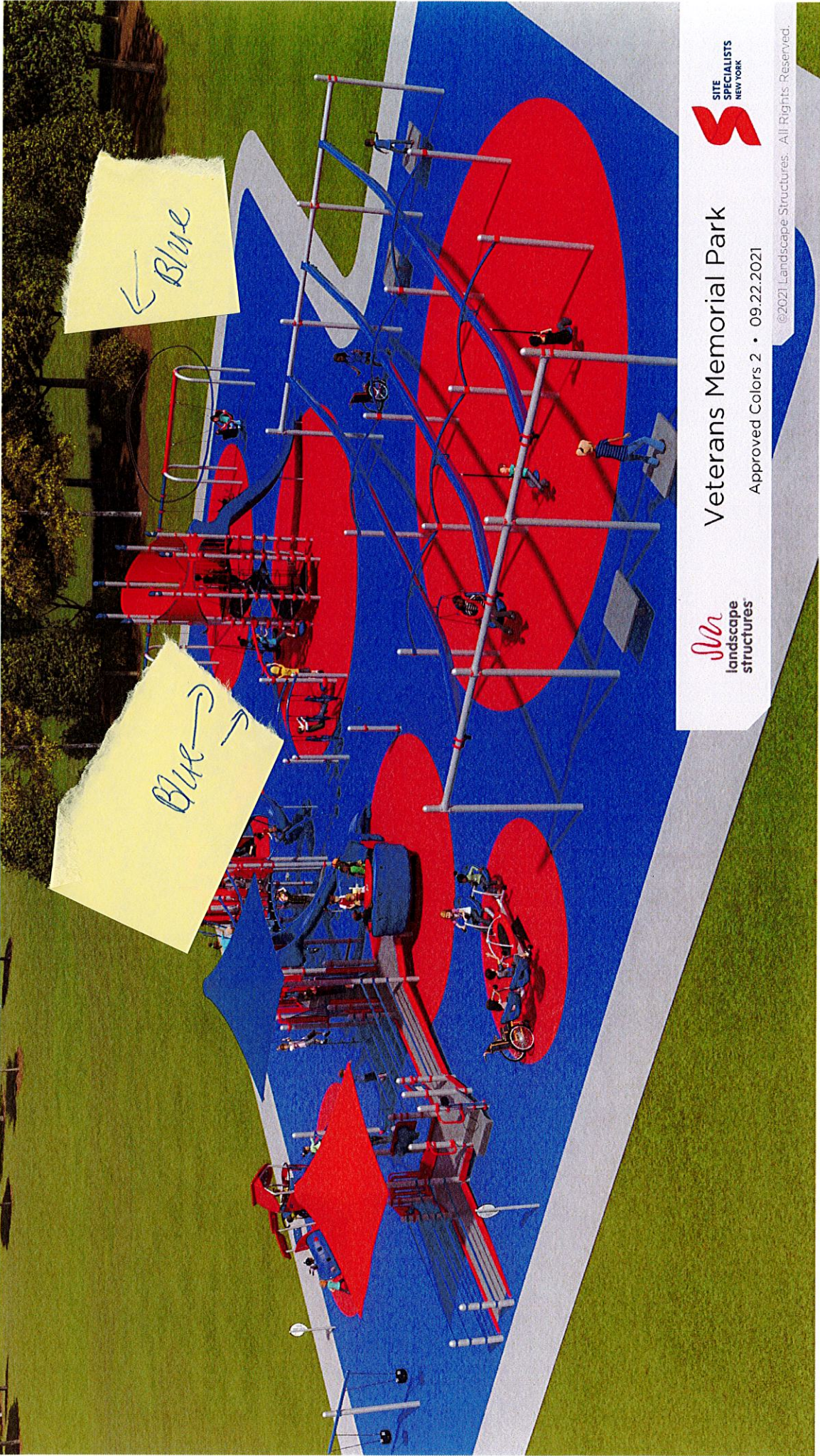
Are you selecting multiple suppliers for award?

Answer 2:

Refer to RFP Section VI. - EVALUATION AND AWARD, subsections A. and B., for information regarding Sourcewell's intent with respect to awards. No limit (floor or ceiling) on the number of awards has been imposed.

End of Addendum

Acknowledgement of this Addendum to RFP 010521 posted to the Sourcewell Procurement Portal on 12/22/2020, is required at the time of proposal submittal.



Blue →

← Blue



Veterans Memorial Park

Approved Colors 2 • 09.22.2021



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TOWN OF ORANGETOWN

26 ORANGEBURG ROAD
ORANGEBURG, NY 10962
Web Site: www.orangetown.com

PO Number : **52528**
Date : 10/13/2021
Page: 1 of 1

Purchase Order

Vendor : 000008840
LANDSCAPE STRUCTURES INC
601 7TH STREET S
DELANO, MN 55328

Ship To:
PARKS DEPARTMENT
TOWN OF ORANGETOWN
81 HUNT RD
ORANGEBURG, NY 10962

Bill To:
TOWN OF ORANGETOWN
26 ORANGEBURG ROAD
ORANGEBURG, NY 10962
Phone # (845) 359-5100

CONTRACT # RFP 010521 SOURCEWELL CONTRACT ATT
PHONE# (763) 972-3391

Description: PLAYGROUND VETERANS PARK

Qty.	Unit	Description	Unit Price	Amount
		PLAYGROUND VETERANS PARK		
		H.7110.200.08 (CAPITAL FUND.PARKS.CAPITAL OUTLAY.2020 BONDING)		200,297.00
		A.7110.200 (GENERAL FUND.PARKS.CAPITAL OUTLAY)		500,000.00
		Total:		\$700,297.00

I, Teresa McKinney, certify that the above account in the amount of \$ 700,297 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality, on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

10/13/2021
DATE

[Signature]
SIGNATURE

Supervisor
TITLE

Ordered By: NSCHUTTER Req. Date: 10/13/2021 Req. No: 2576 Approved By: JG,JG

Authorized Official

Date

Authorized Official

Date



RECREATION EQUIPMENT & PLANNING

265 Post Avenue, Westbury, NY 11590
516-338-1630 516-338-1631 Fax

CONTACT: Allison Kardon Assistant to Town Supervisor
PHONE: (845) 359-5100 x 2293
FAX: _____
akardon@orangetown.com

SHIP TO: **TBD**

BILL TO: **TBD**



ALL PURCHASE ORDERS, CONTRACTS, AND CHECKS TO BE MADE OUT TO:
LANDSCAPE STRUCTURES, INC.
601 7TH STREET SOUTH
DELANO, MN 55328 U.S.A.
763-972-3391 800-328-0035
Fax: 763-972-3185

PROPOSAL

6/14/2021 RVSD

PO #

Destination _____

FREIGHT Prepaid Collect

TBD
TERMS (Subject To Credit Approval By LSI)

14 + Weeks

SHIPPING TIME

Equipment Pricing Good Through December 31, 2021
All Other Pricing Good for 60 Days from Date of Proposal

We are pleased to submit this proposal to supply the following items:

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	WEIGHT	EXTENDED AMT
Project Name: Veterans Memorial Park					
1	1145498	PlayBooster (5-12), Smart Play Motion (2-5) Freestanding Play Events and Swings as per drawing 1145498-01-03	\$268,325.00	18,685	\$ 268,325.00
				-	\$ -
				-	\$ -
				-	\$ -
1	Installation	Site Work, Install, Surfacing by Certified Landscape Structures Installer	441,438.00	-	\$ 441,438.00
		Removals by others		-	\$ -
				-	\$ -
				-	\$ -
				-	\$ -
1	Discount	Detailed Scope of Work Page 2 As per SourceWell Contract 010521-LSI	(21,466.00)	-	\$ (21,466.00)

SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER ONLY UPON APPROVAL BY LANDSCAPE STRUCTURES, INC. CUSTOMER RECEIPT OF AN ORDER ACKNOWLEDGEMENT CONSTITUTES SUCH APPROVAL.

Shipping packages are usually heavy and awkward and require mechanical handling to accomplish truck unloading at destination. Truck unloading and job site work are extra and not included.

ACCEPTED BY CUSTOMER _____ DATE _____

PRINT NAME *Michael Hofknecht* DATE 9/21/2021

PROPOSED BY LSI REPRESENTATIVE _____ DATE _____
Michael Hofknecht
PRINT NAME

	18,685	
	SUBTOTAL MATERIAL	\$ 688,297.00
	INSTALLATION	See Above
175-20-105	FREIGHT	\$12,000.00
	SALES TAX	N/A
	TOTAL	\$ 700,297.00

Issue PO, deposit and all documentation to:	Send Order (for processing) to:
Landscape Structures, Inc. 601 - 7th Street South Delano, MN 55328-0198 763.972.3391	Site Specialists, Ltd. 265 Post Avenue, Suite #365 Westbury, NY 11590 516-338-1630 Fax 516-338-1631

Veterans Memorial Park
Orangeburg, NY 10962

Drawing #1145498-01-03

Scope of Work

Installation:

Receive and offload new play equipment at job site

Fine grade approx. 14,291 SF area for new play equipment and path

Assemble and install Landscape Structures play equipment as per drawing 1145498-01-03

Furnish and install 6" depth of stone base for pip rubber areas

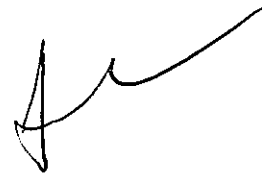
Furnish and install 2,830 SF of 5" depth concrete perimeter sidewalk

Furnish and install 200 LF of drain pipe.

Furnish and install approx 11,461 SF of poured in place rubber surfacing. Depth of surfacing to be sufficient for play equipment fall height

Surfacing color to be 50% standard 50% black

Furnish and install top soil seed and restore areas disturbed by construction (approx 11,000 s/f)

A handwritten signature or mark, possibly initials, located in the lower right quadrant of the page. It consists of a vertical line on the left, a horizontal line across the middle, and a long, sweeping line extending to the right and slightly upwards.



Color Verification Summary

Veterans Memorial Park

Approved Colors 2

Smart Play® (2-5 years)

Direct Bury Aluminum

BR: Metallic Silver/Blue/Blue/Red



ProShield® Finish

Posts/Arches: Metallic Silver

Play Components: Blue

Polyethylene

Slides/Tunnels/Gliders/E-Pods®: Blue

Permalene®

Primary Permalene: Recycled Red w/Black

Secondary Permalene: Recycled Blue w/Black

Tertiary Permalene: Recycled Red w/Black

Swings

Posts: Metallic Silver

Beams: Blue

QTY NO. DESCRIPTION

Freestanding Play

Signs

1 182503A **Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury**

Posts/Arches: Metallic Silver=349

Swings

2 176038G **Full Bucket Seat ProGuard Chains for Toddler Swing**

1 177336A **Toddler Swing Frame**

Posts: Metallic Silver=349

Beams: Blue=001

Smart Play®

Ages 2-5 Yrs

1 197057C **Motion DB w/Play Table**

Posts/Arches: Metallic Silver=349

Play Components: Blue=001

Slides/Tunnels/Gliders/E-Pods®: Blue=001

Primary Permalene: Recycled Red w/Black=809

Secondary Permalene: Recycled Blue w/Black=801

Tertiary Permalene: Recycled Red w/Black=809

PlayBooster® (5-12 years)

Direct Bury Mixed Material

* Palette Overridden *

BR: Metallic Silver/Blue/Blue/Red



ProShield® Finish

Posts/Arches: Metallic Silver » Component Colors Below «

Clamps/Ball Connectors: Red * » Component Colors Below «

Play Components: Blue » Component Colors Below «

Polyethylene

















PlayBooster® (5-12 years)

* Palette Overridden *

Direct Bury Mixed Material

BR: Metallic Silver/Blue/Blue/Red



Permalene®	Slide Hoods/O-Zone®:  Blue
	Slides/Tunnels/Gliders/E-Pods®:  Blue » Component Colors Below «
	Roofs:  Blue
TenderTuff	Primary Permalene:  Recycled Red w/Black
	Secondary Permalene:  Recycled Blue w/Black
Cables	Barriers/Ladders/Benches:  Red » Component Colors Below «
	Wheels/Rings/Rollers:  Blue
	Decks/Step Ladders:  Gray
Swings	Cables:  Red » Component Colors Below «
	Posts:  Metallic Silver
	Beams:  Blue » Component Colors Below «
	Clamps:  Blue » Component Colors Below «
	Molded Bucket Seats:  Blue
	Seat Harness:  Red
Shade	Primary Panels:  Red
	Upper Sails:  Blue FR » Component Colors Below «

QTY	NO.	DESCRIPTION
-----	-----	-------------

Freestanding Play

Climbers

2	120710A	Pod Climber 8" DB	
		Play Components:  Blue=001	
		Slides/Tunnels/Gliders/E-Pods®:  Blue=001	

Motion & More Fun

1	138871A	Sway Fun Wheelchair Glider 16"Height	
		Play Components:  Blue=001	
		Slides/Tunnels/Gliders/E-Pods®:  Blue=001	
		Primary Permalene:  Recycled Red w/Black=809	
		Decks/Step Ladders:  Gray=166	
1	248819A	We-Go-Round™ w/Perf Panels And 2 Seats We-Go-Round™ w/Perf Panels And w/2 Seats	
		Posts/Arches:  Blue=001 «	
		Play Components:  Metallic Silver=349 «	
		Slides/Tunnels/Gliders/E-Pods®:  Red=009 «	
		Primary Permalene:  Recycled Red w/Black=809	











Color Verification Summary






Veterans Memorial Park






Approved Colors 2

QTY NO. DESCRIPTION

1 186490A **We-saw DB Only**
 Play Components:  Metallic Silver=349 «
 Slides/Tunnels/Gliders/E-Pods®:  Blue=001
 Primary Permalene:  Recycled Red w/Black=809

1 194663B **ZipKrooz 50' w/Aluminum Posts DB**
 Posts/Arches:  Metallic Silver=349
 Clamps/Ball Connectors:  Red=009
 Play Components:  Blue=001
 Slides/Tunnels/Gliders/E-Pods®:  Blue=001
 Decks/Step Ladders:  Gray=166

1 195507B **ZipKrooz Additional Bay 50' w/Aluminum Posts DB**
 Posts/Arches:  Metallic Silver=349
 Clamps/Ball Connectors:  Red=009
 Play Components:  Blue=001
 Slides/Tunnels/Gliders/E-Pods®:  Blue=001
 Decks/Step Ladders:  Gray=166

1 196213B **ZipKrooz Assisted Additional Bay 50' w/Aluminum Posts DB**
 Posts/Arches:  Metallic Silver=349
 Clamps/Ball Connectors:  Red=009
 Play Components:  Blue=001
 Molded Bucket Seats:  Blue=001
 Seat Harness:  Red=009







Signs

1 182503C **Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury**
 Posts/Arches:  Metallic Silver=349

Sports & Fitness

1 100041A **Curved Balance Beam DB**
 Play Components:  Blue=001
 Wheels/Rings/Rollers:  Blue=001

Structures

1 254625A **SUPER NETPLEX® 8FT SINGLE TOWER**
 Posts/Arches:  Metallic Silver=349
 Clamps/Ball Connectors:  Red=009
 Play Components:  Red=009 «
 Slides/Tunnels/Gliders/E-Pods®:  Blue=001
 Roofs:  Blue=001
 Cables:  Black=005 «

Swings
































Color Verification Summary

























Veterans Memorial Park

Approved Colors 2


























QTY	NO.	DESCRIPTION
1	221292A	5" Arch Swing Frame 8' Beam Height Only Posts: Metallic Silver=349 Beams: Blue=001 Clamps: Red=009 «
2	221293A	5" Arch Swing Frame Additional Bay 8' Beam Height Only Posts: Metallic Silver=349 Beams: Blue=001 Clamps: Red=009 «
5	174018A	Belt Seat ProGuard Chains for 8' Beam Height
1	237294A	Friendship Swing w/5" Arch Frame Additional Bay ProGuard Friendship Swing w/5" Arch Frame Additional Bay ProGuard Chains Posts: Metallic Silver=349 Beams: Red=009 « Clamps: Red=009 «
1	177351A	Molded Bucket Seat w/Harness ProGuard Chains for 8' Bm Hgt Molded Bucket Seat w/Harness ProGuard Chains for 8' Beam Height Molded Bucket Seats: Blue=001 Seat Harness: Red=009
PlayBooster®		
Bridges & Ramps		
1	120325A	Ramp Berm Exit Plate Concrete Wall Clamps/Ball Connectors: Red=009 Decks/Step Ladders: Gray=166
1	156232A	Ramp w/Guardrails w/Curbs Meets ASTM Clamps/Ball Connectors: Red=009 Play Components: Blue=001 Primary Permalene: Recycled Red w/Black=809 Decks/Step Ladders: Gray=166
1	156232A	Ramp w/Guardrails w/Curbs Meets ASTM Clamps/Ball Connectors: Blue=001 « Play Components: Blue=001 Primary Permalene: Recycled Red w/Black=809 Decks/Step Ladders: Gray=166
1	193173A	TightRope Bridge Ground to Deck Clamps/Ball Connectors: Red=009 Play Components: Blue=001 Slides/Tunnels/Gliders/E-Pods®: Blue=001 Barriers/Ladders/Benches: Red=009

Climbers W/Permalene Handholds

QTY	NO.	DESCRIPTION
1	148432B	Corkscrew Perm Handholds 56"Dk DB Clamps/Ball Connectors:  Red=009 Play Components:  Blue=001 Primary Permalene:  Recycled Red w/Black=809
1	152907A	Deck Link w/Barriers 1 Step Clamps/Ball Connectors:  Red=009 Barriers/Ladders/Benches:  Red=009 Primary Panels:  Red=009 Decks/Step Ladders:  Gray=166
1	152907B	Deck Link w/Barriers 2 Steps Clamps/Ball Connectors:  Red=009 Barriers/Ladders/Benches:  Red=009 Primary Panels:  Red=009 Decks/Step Ladders:  Gray=166
1	152907D	Deck Link w/Barriers 4 Steps Clamps/Ball Connectors:  Red=009 Barriers/Ladders/Benches:  Blue=001 « Primary Panels:  Red=009 Decks/Step Ladders:  Gray=166
1	176078B	Lollipop Climber 72"Dk DB Clamps/Ball Connectors:  Red=009 Play Components:  Blue=001 Primary Permalene:  Recycled Red w/Black=809
1	184605A	O-Zone 3-Ring Climber Ground to Ground DB Clamps/Ball Connectors:  Red=009 Play Components:  Blue=001 Slide Hoods/O-Zone®:  Blue=001 Cables:  Black=005 «
1	156915A	Pod Climber 16"Dk DB Left Mounted Handhold Clamps/Ball Connectors:  Red=009 Play Components:  Blue=001 Slides/Tunnels/Gliders/E-Pods®:  Blue=001 Primary Permalene:  Recycled Red w/Black=809
1	229831A	Shockwave Climber w/Permalene Handholds 96"DK/DB Clamps/Ball Connectors:  Red=009 Play Components:  Blue=001 Primary Permalene:  Recycled Red w/Black=809

QTY	NO.	DESCRIPTION
1	200609A	Traveler Climber w/2 Hanger Brackets Clamps/Ball Connectors:  Red=009 Play Components:  Blue=001 Primary Permalene:  Recycled Red w/Black=809 Cables:  Black=005 « Decks/Step Ladders:  Gray=166
1	145624D	Vertical Ascent 72"Dk Clamps/Ball Connectors:  Red=009 Primary Permalene:  Recycled Red w/Black=809
1	272368D	Zenith® Climber w/Permalene Handholds 96"Sq Dk/DB Zenith® Climber w/Permalene Handholds, Attaches to 96"Square Deck, Direct Bury Clamps/Ball Connectors:  Red=009 Play Components:  Blue=001 Primary Permalene:  Recycled Red w/Black=809 Cables:  Black=005 «
Custom		
1	CP001996	Upcharge for additional Clamp color Per SS box
1	CP001071	Upcharge for additional Post color Per SS box Custom
Decks		
1	154752A	Hex Deck w/One Extension Clamps/Ball Connectors:  Red=009 Decks/Step Ladders:  Gray=166
1	178710A	Hexagon Tenderdeck Clamps/Ball Connectors:  Red=009 Decks/Step Ladders:  Gray=166
1	121948A	Kick Plate 8"Rise Decks/Step Ladders:  Gray=166
2	111228A	Square Tenderdeck Clamps/Ball Connectors:  Red=009 Decks/Step Ladders:  Gray=166
1	185852A	Transfer Step w/2 Handloops DB Posts/Arches:  Metallic Silver=349 Clamps/Ball Connectors:  Red=009 Barriers/Ladders/Benches:  Red=009 Decks/Step Ladders:  Gray=166
3	111231A	Triangular Tenderdeck Clamps/Ball Connectors:  Red=009 Decks/Step Ladders:  Gray=166

Enclosures

QTY	NO.	DESCRIPTION
6	191031A	Accessible Panel Curb Primary Permalene:  Recycled Red w/Black=809
1	160694A	Barrier With Infill Panel Clamps/Ball Connectors:  Red=009 Primary Permalene:  Recycled Red w/Black=809 Barriers/Ladders/Benches:  Red=009
1	164094A	Bongo Reach Panel Above Deck Clamps/Ball Connectors:  Red=009 Slides/Tunnels/Gliders/E-Pods®:  Blue=001 Primary Permalene:  Recycled Red w/Black=809
1	135731A	Chimes Reach Panel Above Deck Clamps/Ball Connectors:  Red=009 Primary Permalene:  Recycled Red w/Black=809 Secondary Permalene:  Recycled Blue w/Black=801
1	127953B	Handhold Panel Handhold Panel, Single Clamps/Ball Connectors:  Red=009 Primary Permalene:  Recycled Red w/Black=809
1	127439A	Navigator Reach Panel Above Deck Clamps/Ball Connectors:  Red=009 Primary Permalene:  Recycled Red w/Black=809 Wheels/Rings/Rollers:  Blue=001
1	164148A	Ring-a-Bell Reach Panel Above Deck Clamps/Ball Connectors:  Red=009 Play Components:  Blue=001 Primary Permalene:  Recycled Red w/Black=809 Secondary Permalene:  Recycled Blue w/Black=801
Motion & More Fun		
2	166809A	E-Pod Seat Clamps/Ball Connectors:  Red=009 Slides/Tunnels/Gliders/E-Pods®:  Blue=001
1	120901A	Grab Bar Clamps/Ball Connectors:  Red=009 Barriers/Ladders/Benches:  Red=009
1	111362A	Talk Tube 40' Tubing Kit PB
2	111363A	Talk Tube At Grade Mounted Clamps/Ball Connectors:  Red=009 Play Components:  Blue=001

Posts



Color Verification Summary

Veterans Memorial Park

Approved Colors 2

QTY	NO.	DESCRIPTION
2	111404G	100" Alum Post DB Posts/Arches: <input type="checkbox"/> Metallic Silver=349
3	111404C	132" Alum Post DB Posts/Arches: <input type="checkbox"/> Metallic Silver=349
2	111404B	140" Alum Post DB Posts/Arches: <input type="checkbox"/> Metallic Silver=349
2	111404A	148" Alum Post DB Posts/Arches: <input type="checkbox"/> Metallic Silver=349
1	111404K	156" Alum Post DB Posts/Arches: <input type="checkbox"/> Metallic Silver=349
4	111404L	164" Alum Post DB Posts/Arches: <input type="checkbox"/> Metallic Silver=349
4	111404Z	182" Steel Post DB (44" Bury) Posts/Arches: <input type="checkbox"/> Metallic Silver=349
1	154883E	201" Steel Post For CoolToppers Single Post Roof DB 8"Dk Posts/Arches: <input type="checkbox"/> Metallic Silver=349
1	154883B	249" Steel Post For CoolToppers Single Post Roof DB 48"Dk Posts/Arches: <input type="checkbox"/> Metallic Silver=349
2	111405H	16" Deck DB Alum Post Turtle Flush Cap Posts/Arches: <input type="checkbox"/> Metallic Silver=349 Decks/Step Ladders: <input checked="" type="checkbox"/> Gray=166
2	111404J	76" Alum Post DB Posts/Arches: <input type="checkbox"/> Metallic Silver=349
5	111404I	84" Alum Post DB Posts/Arches: <input type="checkbox"/> Metallic Silver=349
7	111404H	92" Alum Post DB Posts/Arches: <input type="checkbox"/> Metallic Silver=349
Roofs		
1	154884A	CoolToppers Single Post DB Only Posts/Arches: <input type="checkbox"/> Metallic Silver=349 Upper Sails: <input checked="" type="checkbox"/> Cherry Red FR=500 «
1	154884A	CoolToppers Single Post DB Only Posts/Arches: <input type="checkbox"/> Metallic Silver=349 Upper Sails: <input checked="" type="checkbox"/> Blue FR=507

Slides



Color Verification Summary

Veterans Memorial Park

Approved Colors 2

QTY	NO.	DESCRIPTION
1	124863F	SlideWinder2® 72"Dk DB 2 Straight 1 Left Posts/Arches: <input type="checkbox"/> Metallic Silver=349 Clamps/Ball Connectors: <input checked="" type="checkbox"/> Red=009 Slides/Tunnels/Gliders/E-Pods®: <input checked="" type="checkbox"/> Blue=001
1	222708B	WhooshWinder™ Slide 96i Dk/DB WhooshWinder™ Slide 96" Deck/Direct Bury Posts/Arches: <input type="checkbox"/> Metallic Silver=349 Clamps/Ball Connectors: <input checked="" type="checkbox"/> Red=009 Slides/Tunnels/Gliders/E-Pods®: <input checked="" type="checkbox"/> Blue=001



Color Sheet

Date:10/05/2021
By:

Rep Organization: Site Specialists Ltd.
Contact Person: Michael Hofknecht

Quote No: Approved Colors 2

Project Title: Veterans Memorial Park

Location: Orangeburg New York 10962

Smart Play® (2-5 years)	BR: Metallic Silver/Blue/Blue/Red
Direct Bury Aluminum	

STRUCTURE COLORS

Proshield® Finish

Posts/Arches: Metallic Silver

Play Components: Blue

Polyethylene

Slides/Tunnels/Gliders/E-Pods®: Blue

Permalene®

Primary Permalene: Recycled Red w/Black

Secondary Permalene: Recycled Blue w/Black

Tertiary Permalene: Recycled Red w/Black

Swings

Posts: Metallic Silver

Beams: Blue

PlayBooster® (5-12 years)	* Palette Overridden * BR: Metallic Silver/Blue/Blue/Red
Direct Bury Mixed Material	

STRUCTURE AND COMPONENT COLORS

Proshield® Finish

Posts/Arches: Metallic Silver

Component: 248819 We-Go-Round w/Perf Panels - 2 seats DB Only

ProShield® Finish: Blue *

Clamps/Ball Connectors: Red*

Component: 156232 Ramp w/Guardrails w/Curbs Meets ASTM

ProShield® Finish: Blue *

Play Components: Blue

Component: 186490 We-saw DB Only

ProShield® Finish: Metallic Silver *

Component: 248819 We-Go-Round w/Perf Panels - 2 seats DB Only

ProShield® Finish: Metallic Silver *

Component: 254625 Super Netplex 8' Tower DB Only

ProShield® Finish: Red *

Polyethylene

Slide Hoods/O-Zone®: Blue

Slides/Tunnels/Gliders/E-Pods®: Blue

Component: 248819 We-Go-Round w/Perf Panels - 2 seats DB Only

Polyethylene: Red *

Roofs: Blue

Permalene®

Primary Permalene: Recycled Red w/Black



Color Sheet

Date: 10/05/2021
By:

Rep Organization: Site Specialists Ltd.
Contact Person: Michael Hofknecht

Quote No: Approved Colors 2

Project Title: Veterans Memorial Park

Location: Orangeburg New York 10962

Secondary Permalene: **Recycled Blue w/Black**

Tendertuff

Component:	Barriers/Ladders/Benches: Red 152907 Deck Link w/Barriers Steel end panels 4 Steps	TenderTuff: Blue *
	Wheels/Rings/Rollers: Blue Decks/Step Ladders: Gray	

Cables

	Cables: Red	
Component:	254625 Super Netplex 8' Tower DB Only	Cables: Black *
Component:	184605 O-Zone 3-Ring Climber Ground to Ground DB	Cables: Black *
Component:	200609 Traveler Climber w/2 Hanger Brackets	Cables: Black *
Component:	272368 Zenith Climber w/Permalene Handholds Attached to Square Deck 96" Deck DB	Cables: Black *

Swings

	Posts: Metallic Silver Beams: Blue	
Component:	237294 Friendship Swing w/5" Arch Frame Additional Bay ProGuard Chains	Swings: Red *
	Clamps: Blue	
Component:	(Qty: 2) 221293 5" Arch Swing Frame Additional Bay 8' Beam Height Only	Swings: Red *
Component:	237294 Friendship Swing w/5" Arch Frame Additional Bay ProGuard Chains	Swings: Red *
Component:	221292 5" Arch Swing Frame 8' Beam Height Only	Swings: Red *
	Molded Bucket Seats: Blue Seat Harness: Red	

Vibe® / Steelx®

Primary Panels: **Red**

Shade

	Upper Sails: Blue FR	
Component:	154884 CoolToppers Single Post Pyramid Roof DB Only	Shade: Cherry Red FR *



October 12, 2021

Mr. James J. Dean
Superintendent of Highways
119 Route 303
Orangeburg, NY 10962

Dear Jim:

Please accept this letter as my formal notification that I am retiring from my position as Administrative Secretary I with the Town of Orangetown Highway Department, effective Wednesday, October 27, 2021. My last day reporting to the office will be on Tuesday, October 26, 2021.

I would like to thank you and the Town of Orangetown for my 36+ years of employment with the Highway Department. It has been both challenging and rewarding but moreover, enjoyable as I have had the opportunity to work with the most wonderful people throughout the years.

Very truly yours,

A handwritten signature in blue ink that reads "Karen A. Jahnes". The signature is written in a cursive style with a large, flowing "K" and "J".

Karen A. Jahnes

TOWN OF ORANGETOWN
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS

PERMIT # 21-SP-048

EVENT NAME: BSA Rockland District Trunk or Treat

APPLICANT NAME: David Damo

ADDRESS: 3 Elrod Drive, West Nyack, NY 10994

PHONE #: 845-727-7649 CELL # 914-584-0389 FAX # N/A

CHECK ONE: PARADE RACE/RUN/WALK OTHER

The above event will be held on Sat Oct 30 from 10AM to 4PM RAIN DATE: N/A

Location of event: Pfizer Parking Lot, 401 Middletown Road, Pearl River, NY

Sponsored by Greater Hudson Valley Council, BSA Telephone #: 845-566-7300

Address: P.O. Box 974, Mohegan Lake, NY 10547

Estimated # of persons participating in event: 300 vehicles 100

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:

David Damo, 3 Elrod Drive, West Nyack, NY 10994 G: 914-584-0389
H: 845-727-7649

Signature of Applicant: [Signature] Date: Oct. 19, 2021

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)

Letter of Request to Town Board requesting aid for event - Received On: 10/19/21

Certificate of Insurance - Received On: _____

FOR HIGHWAY DEPARTMENT USE ONLY:

Road Closure Permit: Y / N Received On: X

Rockland County Highway Dept. Permit: Y / N Received On: X

NYS DOT Permit: Y / N Received On: X

Route/Map/Parking Plan: Y / N Received On: X

RFS #: 51738 BARRICADES: Y / N CONES: Y / N TRASH BARRELS: Y / N OTHER: X

APPROVED: [Signature] DATE: 10-18-21
Superintendent of Highways

FOR PARKS & RECREATION DEPARTMENT USE ONLY:

Show Mobile: Y / N Application Required: _____ Fee Paid - Amount/Check # _____

Port-o-Sans: Y / N Other: _____

APPROVED: [Signature] DATE: 10/25/21
Superintendent of Parks & Recreation

FOR POLICE DEPARTMENT USE ONLY:

Police Detail: Y / N Items: _____

APPROVED: [Signature] DATE: 102621
Chief of Police

** Please return to the Highway Department to be placed on the Town Board Workshop **

Workshop Agenda Date: _____ Approved On: _____ TBR #: _____

RECEIVED
OCT 19 2021
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Katherine Fairclough

From: Damo2000 <damo2000@optonline.net>
Sent: Tuesday, October 19, 2021 7:04 AM
To: Orangetown Highway
Cc: Kimberly Gifford; Kunow Wayne; DiDomizio Mike
Subject: Request to OHD to Borrow Parking Cones for the BSA on October 30th

[External Email]

Good morning, Mr. Dean,

The local Boy Scouts of America, Rockland District is hosting a Trunk or Treat at the Pfizer facility on Saturday, October 30th.

In the past, the Orangetown Highway Department lent the Scouts cones to help provide a safe environment for our Cubs. We are hoping you and the OHD will help us again.

We are requesting to borrow 100 cones. This is an off-highway event, in the Pfizer parking lot (401 Middletown Road). The cones would be used to cordon a safe place for parking. We also use the cones to make race lanes. This is a daylight event, from 12 to 2 PM.

We will arrange to pickup and drop-off the cones at the convenience of the OHD.

On behalf of Kim, Wayne, Mike and over a thousand Cub Scouts, thank you! We will take a few photos of the event, and you are welcome to stop by and see our Cubs in action. You can view our flyer at <https://mycouncil.ghvbsa.org/Event/4995>.

Sincerely,

Dave Damo

Cubmaster – Pack 2049 – West Nyack

914-584-0389 (cell / text)

damo2000@optonline.net

JAMES J. DEAN
Superintendent of Highways
Roadmaster IV

Orangetown Representative:

R.C. Soil & Water Conservation Dist.- Chairman
Stormwater Consortium of Rockland County
Rockland County Water Quality Committee



**HIGHWAY DEPARTMENT
TOWN OF ORANGETOWN**

119 Route 303 • Orangeburg, NY 10962
(845) 359-6500 • Fax (845) 359-6062
E-mail - highwaydept@orangetown.com

Affiliations:

American Public Works Association NY Metro Chapter
NYS Association of Town Superintendents of Highways
Hwy. Superintendents' Association of Rockland County

MEMORANDUM

DATE: October 21, 2021

TO: Town Board

FROM: James J. Dean, Superintendent of Highways

RE: Award Contract – Milling and Paving Henry Street, Pearl River

AWARD CONTRACT / ALL COUNTY ASPHALT / MILLING AND PAVING – HENRY STREET, PEARL RIVER

RESOLVED, upon the recommendation of the Superintendent of Highways, award the contract for the Milling and Paving of Henry Street, Pearl River, (from East Central Avenue to South Middletown Road), to All County Asphalt, Orangeburg, New York, the lowest qualified bidder to be charged to account #D.5112.457.

kj



OCT 25 2021
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

TOWN OF ORANGETOWN
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS

to Parks
10/26/21

PERMIT # 21-SP-049

EVENT NAME: PR Chamber of Commerce / Dance Central Halloween Dance Party / Think or Treat

APPLICANT NAME: Kimberly Chispino

ADDRESS: _____

PHONE #: 914 420 7832 CELL # _____ FAX # _____

CHECK ONE: PARADE _____ RACE/RUN/WALK _____ OTHER

The above event will be held on 10/29/21 from 3pm to 5pm RAIN DATE: _____

Location of event: Central Avenue Field

Sponsored by: PR Chamber of Comm. / DCPA Telephone #: _____

Address: _____

Estimated # of persons participating in event: _____ vehicles _____

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #: _____

Signature of Applicant: _____ Date: _____

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)

Letter of Request to Town Board requesting aid for event - Received On: _____

Certificate of Insurance - Received On: X

FOR HIGHWAY DEPARTMENT USE ONLY:

Road Closure Permit: Y Received On: X

Rockland County Highway Dept. Permit: Y Received On: X

NYS DOT Permit: Y Received On: X

Route/Map/Parking Plan: Y Received On: X

RFS #: 51760 BARRICADES: CONES: Y TRASH BARRELS: Y OTHER: MESSAGE BOARD

APPROVED: [Signature] / 10/25/21 DATE: 10/25/21
Superintendent of Highways

FOR PARKS & RECREATION DEPARTMENT USE ONLY:

Show Mobile: Y Application Required: N/A Fee Paid - Amount/Check # N/A

Part-a-Sans: Y Other: _____

APPROVED: [Signature] DATE: 10/28/21
Superintendent of Parks & Recreation

FOR POLICE DEPARTMENT USE ONLY:

Police Detail: Y Items: _____

APPROVED: [Signature] DATE: 10/26/21
Chief of Police

** Please return to the Highway Department to be placed on the Town Board Workshop **

Workshop Agenda Date: _____ Approved On: _____ TBR #: _____

INTERMUNICIPAL AGREEMENT

with

TOWN OF ORANGETOWN

THIS AGREEMENT made the _____ day of _____, 2021 by and between the **COUNTY OF ROCKLAND on behalf of its Office of the District Attorney**, a municipal corporation of the State of New York, having its principal office at 11 New Hempstead Road, New City, New York 10956, hereinafter referred to as "**COUNTY**," and the **TOWN OF ORANGETOWN on behalf of its Police Department**, a municipal corporation of the State of New York, having its principal office at 20 Orangeburg Road, Orangeburg, New York 10962, hereinafter referred to as "**MUNICIPALITY**," in the following manner:

WITNESSETH:

WHEREAS, the **COUNTY** through its Office of the District Attorney and the **MUNICIPALITY** wish to enter into this intermunicipal agreement for the Town of Orangetown Police Department to receive reimbursement from the Criminal Justice Discovery Grant; and

WHEREAS, the Rockland County Charter, Article III, Section 3.02(u) authorizes the County Executive to execute this agreement; and

WHEREAS, Article 5-G of the General Municipal Law authorizes municipal governments to perform together that which each government is authorized to perform individually and requires that any intermunicipal cooperation agreement be approved by each participating municipal corporation by a majority vote of the voting strength of its governing body; and

WHEREAS, the Legislature of Rockland County has provided funds for this agreement in **Resolution No. 465 of 2021** for the professional services of **MUNICIPALITY** for the period hereinafter stated,

NOW THEREFORE, the parties hereto, in consideration of the covenants, agreements, terms and conditions herein contained, do agree as follows:

1. **SERVICES:** The **MUNICIPALITY** shall use such funds from the Criminal Justice Discovery Grant for reimbursement of expenditures supporting implementation of discovery reforms. See Schedule "A" attached hereto.
2. **TERM:** The professional services to be rendered and performed by the **MUNICIPALITY** under this agreement shall be for the period commencing **January 1, 2020**, and terminating **March 31, 2021**.

3. **PAYMENT:** The **COUNTY** agrees to pay **MUNICIPALITY** and **MUNICIPALITY** agrees to accept a sum not to exceed **TWENTY-FIVE THOUSAND THREE HUNDRED THIRTEEN AND NO/100 (\$25,313.00)** as reimbursement to the **MUNICIPALITY**. **MUNICIPALITY** agrees that the aforesaid **TWENTY-FIVE THOUSAND THREE HUNDRED THIRTEEN AND NO/100 (\$25,313.00)** shall be solely and exclusively used for the purpose of reimbursement of discovery grant.

4a. **INDEMNIFY AND HOLD HARMLESS:** The **MUNICIPALITY** agrees to defend, indemnify and hold harmless **COUNTY** and its respective officers, employees and agents from and against all claims, actions and suits and will defend the **COUNTY** and its respective officers, employees and agents, at its own cost and at no cost to the **COUNTY**, in any suit, action or claim, including appeals, for personal injury to, or death of, any person, or loss or damage to property arising out of, or resulting from, the negligent activities or omissions of **MUNICIPALITY** to the fullest extent permitted by law. These indemnification provisions are for the protection of the **COUNTY** and its respective officers, employees, and agents only and shall not establish, of themselves, any liability to third parties. The provisions of this section shall survive the termination of this agreement.

4b. The **COUNTY** agrees to defend, indemnify and hold harmless **MUNICIPALITY** and its respective officers, employees and agents from and against all claims, actions and suits and will defend the **MUNICIPALITY** and its respective officers, employees and agents, at its own cost and at no cost to the **MUNICIPALITY**, in any suit, action or claim, including appeals, for personal injury to, or death of, any person, or loss or damage to property arising out of, or resulting from, the negligent activities or omissions of **COUNTY**. These indemnification provisions are for the protection of the **MUNICIPALITY** and its respective officers, employees, and agents only and shall not establish, of themselves, any liability to third parties. The provisions of this section shall survive the termination of this agreement.

4c. Under no circumstances shall **MUNICIPALITY** assume liability or defense costs for the actions of the personnel of the Rockland County District Attorney's Office who are not employed by **MUNICIPALITY**.

5. **LIABILITY ONLY FOR MONIES BUDGETED:** This agreement shall be deemed executory to the extent that the monies appropriated in the current budget of **COUNTY** for the purposes of this agreement and no liability shall be incurred by **COUNTY**, or any department, beyond the monies budgeted and available for this purpose. The agreement is not a general obligation of the **COUNTY**. Neither the full faith and credit nor the taxing power of the **COUNTY** is pledged to the payment of any amount due or to become due under this agreement. It is understood that neither this agreement nor any representation by any **COUNTY** employee or officer creates any obligation to appropriate or make monies available for the purpose of the agreement. This agreement shall not be effective unless the monies to be paid hereunder by the **COUNTY** are appropriated in the County budget.

6. **RECORD KEEPING AND AUDIT:** The **MUNICIPALITY** shall maintain records of all its financial transactions, including all expenses and disbursements, and all other documentation and

communications which relate to this agreement or the performance of its obligations. Financial records shall be kept in accordance with GAAP (Generally Accepted Accounting Practices) and/or COUNTY record-keeping requirements, and each transaction shall be documented. Any such records shall be made available to COUNTY for inspection or audit upon demand. No compensation or fee for services will be due to MUNICIPALITY unless or until any financial statements demanded by the required by the Rockland County Department of Finance have been provided, or such other documents or information required to be produced by the County are provided. This term shall survive the cancellation, termination or expiration of this agreement, or the date of the last payment tendered, whichever occurs latest, by six years.

7. NO ASSIGNMENT: The MUNICIPALITY shall not assign, sublet, or transfer or otherwise dispose of its interest in this agreement without the prior written consent of the COUNTY.

8. LAWS OF THE STATE OF NEW YORK: This agreement shall be governed by the Laws of the State of New York and the venue of any litigation shall be Rockland County.

9. LABOR LAW AND EXECUTIVE LAW: The MUNICIPALITY shall comply with all of the provisions of the Labor Law of the State of New York including, but not limited to, prevailing wage provisions, if required by law, and with Article 15 of the Executive Law of the State of New York relating to unlawful discriminatory practices insofar as the provisions are applicable to the work and/or services to be performed under this agreement.

10. LOCAL LAWS AND RESOLUTIONS: The MUNICIPALITY shall comply with all local laws and resolutions of the Legislature of Rockland County, including, but not limited to, filing of Disclosure Statements and Affirmative Action Plans, if required by law or resolution.

11. COMPLY WITH AMERICANS WITH DISABILITIES ACT OF 1990: The MUNICIPALITY agrees to comply with the provisions of the Americans with Disabilities Act of 1990 (ADA) prohibiting discrimination on the basis of disability with regard to employment policies and procedures, structural and program accessibility, transportation, and telecommunications.

12. IRAN DIVESTMENT ACT: CONTRACTOR and its employees, agents, servants, subcontractors and/or assignees agree to comply with the Iran Divestment Act of 2012 (the "Act"), as set forth in N.Y. State Finance Law § 165-a and N.Y. General Municipal Law § 103-g, both effective April 12, 2012, which requires bidders to certify that they do not invest in the Iranian energy sector when they bid on state or local government contracts. As set forth in the Act, a person engages in investment activities in Iran if: (a) the person provides goods or services of twenty million dollars or more in the energy sector of Iran including, but not limited to, providing oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran or (b) the person is a financial institution that extends twenty million dollars or more in credit to another person for forty-five days or more for the purposes of providing goods or services in the energy sector in Iran.

13. TERMINATION/AMENDMENT: This agreement may be terminated or amended on at least thirty (30) days written notice by COUNTY.

14. ENTIRE AGREEMENT/NO MODIFICATION: This agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, representations, or agreements either oral or written. It may not be modified, except by a writing signed by the parties.

15. EXECUTION: This Agreement may be signed in counterparts. Facsimile and electronic signatures are acceptable.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first written.

OFFICE OF THE DISTRICT ATTORNEY

(Approved for signature of
County Executive)

By: _____

THOMAS E. WALSH II
District Attorney

Dated: _____

TOWN OF ORANGETOWN

By: _____

TERESA KENNY
Supervisor

Dated: _____

DEPARTMENT OF LAW

(Approved for signature of
County Executive)

By: _____

JEANNE S. GILBERG
Principal Assistant County Attorney

Dated: _____

COUNTY OF ROCKLAND

By: _____

EDWIN J. DAY
County Executive

Dated: _____

2021-03338

Contract Request Schedule "A"

(A detailed schedule of the work or services to be provided)

Statement of Work (SOW) – *(The Statement of Work shall define the tasks required for the successful completion of the County's goals and objectives ensuring all minimum requirements are met.)*

New York State Division of Criminal Justice Services is providing a reimbursement grant covering work done from January 1, 2020 through March 31, 2021 related to the new Criminal Justice Reform Laws, specifically changes to Discovery Laws. This covers providing the District Attorney's Office with all documents and evidence for each case within the required time frame.

Contract Deliverables – *(Contract Deliverables are the outputs associated with the Statement of Work. Sample Deliverables include, draft reports, final reports, assessments, studies, meetings, public hearings, number of clients served within a specified time period.)*

Provided the District Attorney's Office with all documents and evidence for each case within the required time frame.

Cost/Price & Payment Section – *(Total/Estimated contract costs shall be defined as well as method of payment. Define if this is a Completion Contract (paid in full when contract is completed) or if this is a Level of Effort Contract (progress payments will be made upon the completion of certain milestones/deliverables). If progress payments are to be made, the milestones/deliverable for payment must be clearly defined. Retainage requirements shall also be clearly defined.)*

As per agreed upon with the County Executive's Office

Supporting Documentation – *(Supporting Documentation such as copies of vendor's proposals, technical data or drawings should also be included.)*

N/A

Insurance Certificates - *(All required insurance certificates; General Liability, Automotive, Professional Liability, Workman's Compensation and Disability shall be included with each contract request and contract extension request.)*

N/A

ATTACHMENT: 2020-21 Discovery Reform Funding Plan

Instructions: Indicate each Sub-Grantee using this attachment. If additional lines are needed, please submit additional attachments. Completed form(s) must be attached in GMS as part of the submitted Application. The total amount requested by the county cannot exceed the total county allocation provided on the award notice.

County: Rockland

Sub-Grantee	Sub-Grantee Name (if applicable):	Expense	Activities	Describe how this expenditure supports implementation of the discovery and/or bail reform efforts.
District Attny		\$ 137,889	Administrative Support	This is the salary and fringe for the Supervising ADA overseeing Disc
District Attny		\$ 28,860	Computers (Hard/Software)	This is the cost for server space to maintain Discovery information
District Attny		\$ 200,287	Administrative Support	Salary ADA's who work on Discovery for new cases
Police Dept	Clarkstown	\$ 38,278	Overtime Costs	Overtime incurred by officers in completing criminal charging instrum
Police Dept	Clarkstown	\$ 31,332	Administrative Support	Partial salary for Officer specifically designated to compile and forward
Police Dept	Haverstraw	\$ 10,897	Data Connectivity	The cost for additional bandwidth to run the Digital Evidence Mgmt
Police Dept	Haverstraw	\$ 15,496	Administrative Support	Sgt. Beyer has been assigned to the DEMS Dept.
Police Dept	Haverstraw	\$ 5,248	Overtime Costs	Sgt. Beyer's OT related to DEMS
Police Dept	Orangetown	\$ 25,313	Overtime Costs	Discovery Evidence Management System paperwork
Police Dept	Piermont	\$ 2,484	Data Connectivity	Upgraded internet service speed through Verizon
Police Dept	Piermont	\$ 3,666	Computers (Hard/Software)	Upgraded computer connections to transmit data
Police Dept	Piermont	\$ 178	Overtime Costs	Overtime costs
Police Dept	Ramapo	\$ 44,297	Overtime Costs	OT for Officers to complete DEMS arrest paperwork to comply with C
	TOTAL:	\$ 544,225		

NOTE: The total amount requested by the county cannot exceed the total county allocation provided on the award notice.

Certification of Eligibles

<p style="text-align: center;">LORI GRUEBEL COMMISSIONER OF PERSONNEL</p> <p>PT1 RECEIVED _____</p> <p>DATE CHANGE FORM RECEIVED _____</p> <p>ROSTER ENTRY MADE _____</p> <p>VET CR RECORDED _____ EL LIST ANNOTATED _____</p>	<p>TO BE COMPLETED BY APPOINTING OFFICER OR REPRESENTATIVE</p> <p><input type="checkbox"/> This Certification Not Used Because _____</p> <p><input type="checkbox"/> Request Name of More Eligibles _____</p> <p><input type="checkbox"/> No Additional Names Now Required</p> <p>Appointing Authority Must Sign and Date this Form on or before 11/04/2021 and return on or before 12/03/2021</p> <p>Appointing Authority: _____</p> <p>Date: _____ Title: _____</p>
<p>TO: SUPERVISOR TERESA KENNY TOWN OF ORANGETOWN ORANGETOWN TOWN BUILDING 26 ORANGEBURG ROAD ORANGEBURG, NY 10962</p>	<p>FROM: Rockland County Department of Personnel 50 Sanatorium Road – Building A Pomona, NY 10970</p>

JOB TITLE PARKING ENFORCEMENT AIDE	LOCATION TOWN OF ORANGETOWN	EXAM NUMBER/PUBLIC NO 62-089/19148
NUMBER OF CANDIDATES 4	POSITIONS 2/PERM/P	DATE OF CERTIFICATION 09/20/2021

<RESIDENT LIST>

COMPLETE CURRENT RESIDENT LIST.

#	Name and Address	Final Exam Rating	V/O Credits	Report Of Action	Type of Appt	Salary	Effect Date
1	JEANTY, JAMIE 10 SOUTH MIDLAND AVE NYACK, NY 10960 (845)598-6305(cell) JAMESJEANTY1@YAHOO.COM	85.00	0.00/0.00				
2	ALSTON, MICHELLE 146 DEPEW AVE NYACK, NY 10960 (845)290-5695(home) (845)729-6202(work) SHALEL1966@HOTMAIL.COM	80.00	0.00/0.00				
3	SANDOVAL, CORINA 163 CHIEF BILL HARRIS WAY ORANGEBURG, NY 10962 (862)238-1107(work) CSANDOVA90@GMAIL.COM	80.00	0.00/0.00				
4	GORDON, KENNETH 19 EDGEWOOD DRIVE ORANGEBURG, NY 10962 (845)422-6806(work) KVGORDONOFD@GMAIL.COM	80.00	0.00/0.00				

Issuing Agency Signature

Appointing Agency Signature

RECEIVED

OCT 12 2021

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

TOWN OF ORANGETOWN
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS

PERMIT # 21-SP-047

EVENT NAME: Aisling Ctr 25th Ann Run/Walk

APPLICANT NAME: Rockland GAA (Marie Delaney)

ADDRESS: 160 Old Orangeburg Rd.

PHONE #: _____ CELL # 914-715-1260 FAX # _____

CHECK ONE: PARADE _____ RACE/RUN/WALK OTHER _____

The above event will be held on 10/30/21 from 9AM to 1PM RAIN DATE: _____

Location of event: Rockland GAA - See att. ~~Map~~

Sponsored by: Rockland GAA Telephone #: 914-715-1260

Address: 160 Old Orangeburg Rd.

Estimated # of persons participating in event: 300 vehicles 0

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:
Marie Delaney 197 Hubert St 914-715-1260

Signature of Applicant: Marie Delaney Date: 10/12/21

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)

Letter of Request to Town Board requesting aid for event - Received On: 10/13/21

Certificate of Insurance - Received On: 10/18/21

FOR HIGHWAY DEPARTMENT USE ONLY:

Road Closure Permit ^{use} (Y) / N - Received On: 10/13/21

Rockland County Highway Dept. Permit: Y / N - Received On: _____

NYS DOT Permit: Y (N) - Received On: X

Route/Map/Parking Plan (Y) / N - Received On: 10/13/21

RFS #: 51446 BARRICADES (Y) / N CONES (Y) / N TRASH BARRELS: Y / N OTHER: (10) recycle kiosks

APPROVED: [Signature] 10-13-21 & 10-13-21 DATE: _____
Superintendent of Highways

FOR PARKS & RECREATION DEPARTMENT USE ONLY:

Show Mobile: Y (N) - Application Required: _____ Fee Paid - Amount/Check # _____

Port-o-Sans: Y (N) Other: _____

APPROVED: [Signature] DATE: 10/14/21
Superintendent of Parks & Recreation

FOR POLICE DEPARTMENT USE ONLY:

Police Detail: Y (N): Auxiliary Police Items: _____

APPROVED: [Signature] #205 DATE: 10/18/2021
Chief of Police

** Please return to the Highway Department to be placed on the Town Board Workshop **

Workshop Agenda Date: 10/26/21 Approved On: _____ TBR #: _____



ROCKGAE-01

AARIZMENDI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/15/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Levitt-Fuirst Associates, LTD 520 White Plains Road 2nd Floor Tarrytown, NY 10591	RECEIVED OCT 18 2021	CONTACT NAME: Anna Giordano	PHONE (A/C, No, Ext): (914) 457-4259	FAX (A/C, No): (914) 457-4259
		E-MAIL ADDRESS: agiordano@levittfuirst.com		
INSURED TOWN OF ORANGETOWN HIGHWAY DEPARTMENT Rockland Gaelic Athletic Association 160 Old Orangeburg Road Orangeburg, NY 10962	INSURER(S) AFFORDING COVERAGE		NAIC #	
	INSURER A: The Cincinnati Casualty Company		23280	
	INSURER B: Mount Vernon Fire Ins. Co.		26522	
	INSURER C:			
	INSURER D:			
	INSURER E:			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			ETD0446412	7/5/2020	7/5/2023	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
A	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ETD0446412	7/5/2020	7/5/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			ETD0446412	7/5/2020	7/5/2023	EACH OCCURRENCE \$ 2,000,000
							AGGREGATE \$ 2,000,000
							\$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Directors & Officers			NDO2559569	10/7/2021	10/7/2022	Each Claim 1,000,000
B	Employment Practices			NDO2559569	10/7/2021	10/7/2022	Each Claim 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The certificate holder is included as additional insured in regards to the event taking place on October 30th, 2021, as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**


Town of Orangetown 26 W Orangeburg Rd Orangeburg, NY 10962	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

RECEIVED

OCT 13 2021

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

25 YEARS
AISLING IRISH COMMUNITY & CULTURAL CENTER




Route

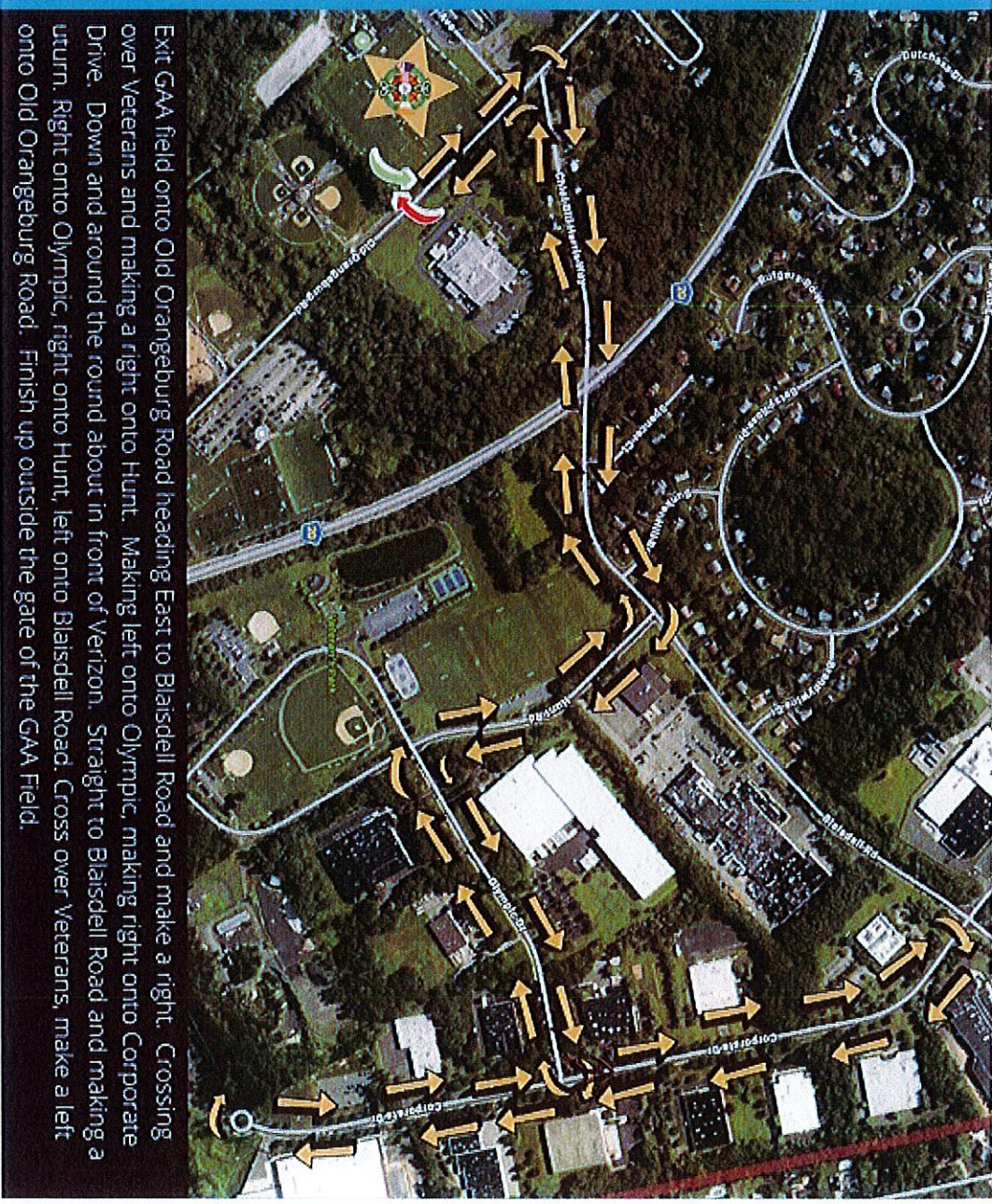
Turn

Start

Finish



Rockland GAA



Exit GAA field onto Old Orangeburg Road heading East to Blaisdell Road and make a right. Crossing over Veterans and making a right onto Hunt. Making left onto Olympic, making right onto Corporate Drive. Down and around the round about in front of Verizon. Straight to Blaisdell Road and making a turn. Right onto Olympic, right onto Hunt, left onto Blaisdell Road. Cross over Veterans, make a left onto Old Orangeburg Road. Finish up outside the gate of the GAA Field.

21-SP-047

Route for run/walk

Exit GAA field onto Old Orangeburg Road

Head east to Blaisdell Road and make a right.

Cross over Veterans and make a right onto Hunt.

Make a left onto Olympic

Make a right onto Corporate Drive.

Go around the front of Verizon, straight to Blaisdell Road and make a U-turn.

Turn right onto Olympic

Right onto Hunt

Left onto Blaisdell Road.

Cross over Veterans make a left onto Old Orangeburg Road.

Finish at the GAA field.

RECEIVED

OCT 12 2021

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

RECEIVED

OCT 13 2021

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Town of Orangetown
Town Hall
26 Orangeburg Road
Orangeburg, NY 10962

To the Town Board,

The Rockland GAA is requesting the use of the below items from the Highway Department for the Aisling Center 25th Anniversary Run/Walk.

We would like to request traffic assistance from the Auxiliary Police Dept.

We would like to request 200 cones and 10 recycle bins.

The Rockland GAA will submit the appropriate permits to the Highway Department in addition to this request.

Thank you,

Marie Delaney

Rockland Gaelic Athletic Association

JAMES J. DEAN
Superintendent of Highways
Roadmaster IV

Orangetown Representative:
R.C. Soil and Water Conservation Dist.-Chairman
Stormwater Consortium of Rockland County
Rockland County Water Quality Committee



**HIGHWAY DEPARTMENT
TOWN OF ORANGETOWN**
119 Route 303 · Orangeburg, NY 10962
(845) 359-6500 · Fax (845) 359-6062
E-Mail – highwaydept@orangetown.com

Affiliations:
American Public Works Association NY Metro Chapter
NYS Association of Town Superintendents of Highways
Hwy. Superintendents' Association of Rockland County

RECEIVED

OCT 13 2021

**ROAD USE PERMIT APPLICATION
Section 139 Highway Law**

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

NAME Marie Delaney DATE 10/13/21

COMPANY Rockland GAA

ADDRESS 160 Orangeburg Rd.
Orangeburg, NY 10962

TELEPHONE 914-715-1260

(INCLUDE 24 HOUR EMERGENCY NUMBERS)

ABOVE MENTIONED PARTY REQUESTS PERMISSION TO USE:

See attached map Old Orangeburg Rd, Hunt Road, Olympic Drive, Corporate Dr.
(Address number and name of road) Orangeburg

(Intersecting streets and/or description of exact location)

REASON FOR USE Aisling Center 25th Anniversary
Walk/Run

DATE OF USE 10/30/21 RAIN DATE _____

TIME ROAD WILL BE USED 9am - 1pm

WILL ROAD BE OPEN TO LOCAL TRAFFIC? Yes

WILL ROAD BE OPEN TO EMERGENCY VEHICLES? Yes

PLEASE PROVIDE A DETAILED MAP AND DESCRIPTION OF DETOUR IF TRAVEL WILL BE RESTRICTED.

PRELIMINARY APPROVAL James J. Dean 10-13-21 DATE 10-13-21
JAMES J. DEAN
SUPERINTENDENT OF HIGHWAYS

This permit application will be forwarded to the Rockland County Superintendent of Highways, County of Rockland, 23 New Hempstead Road, New City, NY, 10956. You will receive written confirmation from that office.

8-13-02bjd

HAMLETS: PEARL RIVER · BLAUVELT · ORANGEBURG · TAPPAN · SPARKILL · PALISADES · UPPER GRANDVIEW



CLEAN STREETS = CLEAN STREAMS

WARRANT

Warrant Reference	Warrant #		Amount
Approved for payment in the amount of			
	101521	\$	262,759.50
	102621	\$	972,984.21
	Total	\$	1,235,743.71

The above listed claims are approved and ordered paid from the appropriations indicated.

APPROVAL FOR PAYMENT

AUDITING BOARD

Councilman Gerald Bottari

Councilman Paul Valentine

Councilman Thomas Diviny

Councilman Denis Troy

Supervisor Teresa M. Kenny

**TOWN OF ORANGETOWN
FINANCE OFFICE MEMORANDUM**

TO: THE TOWN BOARD
FROM: JEFF BENCIK, *DIRECTOR OF FINANCE*
SUBJECT: AUDIT MEMO
DATE: 10/21/2021
CC: DEPARTMENT HEADS



The audit for the Town Board Meeting of 10/26/2021 consists of 2 warrants for a total of \$1,235,743.71.

The first warrant had 49 vouchers for \$262,759 and was for utilities.

The second warrant had 99 vouchers for \$972,984 and had the following items of interest.

1. Capasso & Sons (p7) - \$74,301 for recycling.
2. Chemung Supply Co. (p9) - \$9,103 for Highway emergency repairs.
3. Commissioner of Taxation and Finance (p10) - \$15,591 3Q payment worker's comp board.
4. Cotter, Michael (p12) - \$15,591 for CTR inspections.
5. D&E Uniforms (p11) - \$14,470 for police uniforms.
6. Global Montello. (p13) - \$17,521 for fuel.
7. Goosetown Enterprises (p13) - \$9,055 for Police equipment leases.
8. JCI Jones (p20) - \$9,655 for sewer chemicals.
9. NYS Dept. of Civil Service (p23) - \$730,154 for healthcare insurance.
10. Prestige Autobody (p27) - \$5,574 for Police vehicle repair.
11. Scalise & Hamilton (p31) - \$17,900 for outside counsel.
12. Zarin & Steinmetz (p36) - \$6,030 for outside counsel.

Please feel free to contact me with any questions or comments.

Jeffrey W. Bencik, CFA

845-359-5100 x2204