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ANNUAL REPORT

2020



Our Mission:

The Orangetown Highway Department is dedicated to providing safe, courteous, dependable and economical service, wherever and whenever possible for all our residents.

Our Motto:

We go into our community each day with a purpose to complete our mission. We return with a pride in a job well done.

Our Slogan:

"Purpose & Pride"

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2020 Annual Report

The Orangetown Highway Department provides services on 611 dedicated streets, and 206 miles of roadway, which includes the responsibility for snow and ice control on 145 miles of Town roads, 45 miles of State owned roads and 16 miles of county owned roads.

The Department's field operations are accomplished with 48 full time employees, supported by five (5) administrative personnel. The Highway Department Flow Chart may be found in Attachment "A" of this document. Based on operational needs, seasonal and part time persons are employed with high school and college students utilized during summer months to cover employee vacation leave and workload schedule.

HIGHWAY ADMINISTRATION

The Administrative Offices of the Highway Department administers a \$7.6 million budget annually that provides more than 40 separate services to Town Residents. A significant portion of the work is related to dealing with the public on both major and minor highway and recycling related categories. Some of these items include the following:

1. Public Information – This Department receives 70 to 80 telephone and in-person inquiries per day that include distributing 5,600 recycling bins and lids, 160,000 leaf bags and process 875 "Drop Off Center" permit applications and 1,650 Bulk Admission Fee Permits.
2. Requests for Service – Develop, record and follow up approximately 2,300 per year.
3. Management of the Town of Orangetown's Green Waste Removal and Leaf Removal Programs.
4. Management of the Town of Orangetown's Residential Recycling Program.
5. GIS - Staff trained to work with the Geographic Information System and GPS.
6. Process over 305 permits for work within the highway right-of-way and various other special use permits.
7. Facilitate and track special projects undertaken by the Department.
8. Plan and implement public information meetings related to highway, sidewalk and other traffic related projects.
9. Maintain 22,027 Resident "Drop-Off Center" Permits; Track, record and oversee resident utilization of the Resident "Drop-Off Center."
10. EOC - Staff the Emergency Operations Center when activated during a major emergency event.

11. Research and develop grant applications.
12. Administer grant funded projects.
13. Attendance at public meetings and community interest projects.
14. Maintain internal accounting records for the Department.
15. Develop annual budget.
16. Maintain the Highway Department website.
17. Maintain personnel records for Department employees.
18. Develop and distribute Town wide mailings and media information related to Highway services, recycling services and other quality of life issues.

AWARDS

The Highway Department annually recognizes the efforts and achievements of it's employees. Below are those efforts and achievements which were recognized in 2020.

Highway Department Anniversary Milestones

15 Years- James Delo & Alphonse Somma

25 Years- Darrell Butler, John Fawcett & Dominic Limandri

35 Years- James Dillon & Karen Jahnes

Highway Department Retirees

Duane Henthorn

Perfect Attendance

In 2020, (4) four members of the Highway Department achieved the "Perfect Attendance Award." The four awardees were as follows: Cleland Davis, Robert Davis, Edward Vecchio and Christopher Yannazzone.

OPERATIONS

Many tasks are performed on an on-going basis by the Department to provide award winning and dependable service to keep the roads open to traffic year round, and enhance the quality of life for Orangetown residents.

The Major work areas fall into the following categories:

- A. Snow removal and ice control
- B. Road Surface Treatment, Resurfacing and Reconstruction
- C. Drainage
- D. Traffic Control
- E. Traffic Signals
- F. Traffic Calming
- G. Tree removal
- H. Green Waste and Loose Leaf Removal
- I. Sidewalks
- J. Engineering, Road Opening, Project and Subdivision Inspection and Review.
- K. Aid to other Departments/Municipalities
- L. Resident “Drop-Off” Center
- M. Special Projects

A) Snow Removal And Ice Control

The primary concern of any highway department is keeping all roads open for emergency response and vehicular traffic. From November to April, when snow or icy conditions are likely, the Orangetown Highway Department, with its 25 snow and ice control routes, is geared up to meet this responsibility. In addition to material application, for anti-icing, de-icing and plowing, the Department removes snow from the business districts in Pearl River, Tappan, Blauvelt and Sparkill after heavy storms. During 2020, this department responded to 4 snow and ice events.

Crews clear 24 miles of Safety Sidewalks, clean and clear 26 bus shelters and clean and clear snow and ice away from drains and catch basins in order to prevent flooding. Further, at locations where tire traction may be a problem, highway crews place barrels with a salt mixture to be used by motorists. These barrels are refilled after every storm.

Our main priority is to keep primary and secondary roads clear and open, not only for routine traffic, but especially for emergency vehicles. Our snow and ice control plans take into account the possible need to get such vehicles into any area of Town. A foreman is always available to clear snow on any primary or secondary road to enable emergency vehicles to reach a specific location. Special attention is given to areas that have places of public assembly such as municipal buildings, houses of worship, schools, etc.

The Orangetown Highway Department also utilizes the state of the art processes of pre-treating the roadways in anticipation of a snow storm (Anti-Icing) and applying a brine to pre-wet the salt to speed up the deicing process. This salt brine is the mixture of water with granular sodium chloride. Approximately 73,700 gallons of salt brine was manufactured in house at a cost of \$.12 per gallon, which is a substantial reduction in price when compared to \$0.98 per gallon for Magnesium Chloride previously used for liquid applications.

B) Road Surface Treatment And Resurfacing

During 2020, road surface treatment and resurfacing was performed on sixty-two (62) roads, or approximately 10% of all Town roads. In 2020, all roads were treated with asphalt emulsion and crushed stone. Actually, after preparation consisting of truing and leveling with asphalt, a liquid asphalt emulsion is sprayed across the old road surface and then is covered with stone. This is compacted with a 10-ton roller. This process is completed on each town road on an approximate ten-year cycle. All roads are inspected each spring for deterioration and damage. A list of Town roads that were treated in 2020 is included at the end of this report as Attachment “C”.

Additionally, “Mill and Fill Paving” which is the process of removing the existing surface layer with a milling machine and then applying new asphalt in the milled location. Mill and Fill was used in areas where utility main replacements were completed which allowed for the narrow trench area to be repaired without having to undertake major repaving jobs. When used, this process allows all work to proceed without removing drainage and sewer manholes and avoids losing curb reveal.

As an adjunct to insuring the roads remain in excellent condition and repair, the Department coordinates and oversees road openings by utility companies and private contractors. This involves issuing permits, inspecting and billing the various utilities and sewer contractors. In 2020, 274 such permits were issued and inspected on minimum 90-day cycle.

C) Drainage

Storm drain cleaning and rebuilding are an important function of the department. There are over 4,000 catch basins that are cleaned and checked for repairs on a scheduled basis. Above ground drainage courses under the Towns jurisdiction are cleaned and cleared to prevent backups and the resultant flooding. The Highway Department maintains a list of critical drainage locations that are a priority when severe weather events hit or are predicted to hit the area.

In addition to maintenance and repair work, several drainage projects were initiated or completed in 2020. These projects consisted of trenching, piping, grading and paving and were located on Ashwood Drive, Burrows Lane, East Erie Street, Valenza Lane, Washington Lane, Austin Avenue, Polhemus Street, South Main Street, Hunt Avenue and South Naurashaun Road.

D) Traffic Control

The Orangetown Highway Department, on a scheduled basis, has the responsibility to paint or repaint all road markings, make and install all road signs and provide roadside guide rail where necessary. Highway Department also trims vegetation around signs as well as intersections.

The Highway Department maintains a computerized traffic sign inventory program for its 4,250 signs and pavement markings.

The Highway Department also conducts traffic control surveys on Town Roads in conjunction with requests from Traffic Advisory Board, with the use of state of the art computerized traffic count devices.

To insure the proper and safe travel throughout the Town, annual night inspections of existing signs are completed. Night inspections allow us to assess the sign's retro-reflective qualities and to verify the locations and conditions of our signs.

E) Traffic Signals

In the fourth quarter of 2008, the Highway Department assumed the responsibility for the oversight of the maintenance, repair and installation of Vehicular Traffic and Pedestrian Control Signals and Devices within the Town of Orangetown.

There are currently thirty-one (31) Traffic Signals within the Town of Orangetown. These traffic signals provide safe and efficient operation and maximize traffic flows efficiencies

on Town roads. Working in conjunction with existing pedestrian signals, the Highway Department contracts for the installation of Audible Pedestrian Signals to help the visually handicapped, senior citizens and children cross intersections safely. These APS devices produce a separate and distinctive sound for both North/South and East/West crossings.

Together with the assistance of the Police Department, the Town's traffic signal maintenance will increase transportation efficiency, reduce fuel consumption, enhance air quality and promote public safety.

F) Traffic Calming

This Department, in conjunction with the Orangetown Police Department, Department of Environmental Management and Engineering and the Office of Building, Zoning, Planning, Administration and Enforcement, created the Town of Orangetown Neighborhood Traffic Calming Program. This program has been developed to improve the quality of life within neighborhoods in Orangetown which are experiencing speeding, excessive traffic and/or a high rate of accidents. This Neighborhood Traffic Calming Program accomplishes its objective by providing a safer environment for pedestrians, bicyclists and motorists and, through the development of guidelines, criteria and procedures for evaluating and implementing various traffic calming measures.

As per the procedures set forth in the Orangetown Neighborhood Traffic Calming Program, the Highway Department rotates ten (10) radar speed signs along main roads within Orangetown where high volume and speed are a concern. These radar speed signs have the posted speed limit for the road on which they are placed and alert the driver if he is speeding. These radar speed signs collect data such as date, time, speed and volume. This data is then analyzed and assists in determining if additional safety measures need to be taken.

In addition to the radar speed signs, the Highway Department will utilize road surface mounted traffic counters to collect traffic data in neighborhoods where there are traffic calming concerns. The data collected by the traffic counters, such as; volume of traffic, peak traffic volume, time of day, size of the vehicle and the 85th percentile speed, is shared with the Traffic Advisory Board and the Orangetown Police Department to assist the Town determine the level of education and which type of traffic calming measures will be used in a particular location as well as enforcement.

Upon the completion of a period of police enforcement, the radar speed signs and or traffic counters are used again to collect new data to determine the effectiveness of the enforcement.

This Department's Highway Superintendent, Administration, and Operations senior staff meet monthly with the Orangetown Police Chief and his senior staff to review, evaluate, and address recent pedestrian, neighborhood, and vehicle traffic issues.

G) Tree Removal

Trees damaged by storms, age or disease and in danger of falling, causing damage or blocking roadways are cut and removed by Highway Department personnel. In 2020, Department forces cut and removed 142 such trees from Town property and right-of-ways. One supervisor is a Certified Arborist and three motor equipment operators are Tree Stewards trained in the proper procedures of pruning trees. The Highway Department acquired our own tree removal bucket truck, allowing us to prune, cut and remove this volume of damaged trees. Trees dangerously close to power lines are removed by the combined forces of the Highway Department and Orange & Rockland Utilities.

H) Green Waste and Loose Leaf Removal

The Highway Department expends much effort to keep the communities of Orangetown clean and green. Towards this end, we have developed the Green Waste Removal Program and Leaf Removal programs that provide for curbside green waste and leaf pick up. Green Waste Removal Program and Leaf Removal Program brochures are mailed to over 10,000 residents in the Un-Incorporated area in the Town of Orangetown provide to our customers program guidelines and schedules.

Additionally, to provide our customers with the most information possible, the Highway Department created the “Town of Orangetown Leaf Portal.” This portal provides our customers with an estimated time frame in which they may set their leaves out for pick-up by our leaf removal crews. This estimate is based on previous years pick-up. Weather, volume of leaves encountered and personnel availability are all factors that may impact these time frames.

- a. Curbside Green Waste Removal* – In 2020, the Highway Department continued the scheduled Green Waste Removal Program that divided the 600+ streets serviced, into five (5) geographical sections. This program allowed for seven (7) scheduled pickups of material over an eight (8) month period, between March 2nd and October 26th. In 2020, the program produced 16,725 cubic yards of green waste.
- b. Curbside Leaf Pickup* – In 2020, the Loose Leaf Pickup Program ran from November 2nd, 2020 to December 31st, 2020. Leaf machines, vacuum trucks, bucket loaders and compactors were used to pickup both loose and bagged leaves. Town forces picked up a combined total of 35,000 cubic yards of leaves, both bagged and loose, during the 2020 program.

I) Engineering, Road Opening, Project and Subdivision Inspection and Review

Engineering support is provided to the Highway Department by the Department of Environmental Management and Engineering and, in some instances, by private consultants. Engineering provides specifications for highway construction, drainage projects and sidewalk construction and repairs. They also participate in the planning

process for building activity within the Town and review subdivisions for compliance with drainage plans and Town Road Specifications. Field inspections of subdivisions, special projects and road openings are provided by Highway Department Supervisory Staff. New subdivisions are inspected by Highway personnel to determine if their road related improvements are installed to Town specifications.

Engineering personnel also assist with right-of-way inquiries and easement questions related to highway matters as well as questions related drainage easements and ownership thereof.

J) Aid to other Departments /Municipalities

The Highway Department also carries out many non-highway assignments as service to other departments and the people of the Town of Orangetown.

These assignments are listed below:

- Repair and replacement of parking meter posts.
- Repair and replacement of bus shelters.
- Disposal of dead animals that are found on Town roads.
- Provide fencing, barricades, trash receptacles, recycling kiosks and ceremonial decorations for all public events, including the St. Patrick and Memorial Day Parades; Italian Feast; Rotary Club Soap; Greek Festival; Relay for Life; Fourth of July Fireworks Display; Pearl River Day; South Orangetown Day; Colonial Day; Rotary Share Christmas and the Holidays and the Tappan Holiday Celebration as well as numerous residential block parties and other community sponsored events. **Some events were cancelled or postponed in 2020 due to COVID-19.*
- Inspections of newly constructed private roads, drainage and parking areas requested by Town departments.
- Construct drainage systems, parking areas and driveways as requested by other Town departments or agencies.
- Coordinate and administer the Town's residential recycling program. In 2020 the Town produced 3,431 tons of recyclable materials.
- Operate and maintain a Fuel Station for Highway Department and Sewer Department vehicles, Piermont DPW, South Orangetown School District vehicles, Rockland Paramedics, South Orangetown Ambulance Corp., Orangeburg Fire Department, Sparkill Fire Department and Tappan Fire Department.
- Store and supply road salt for the Highway Department, Rockland Psychiatric Center, Rockland County Highway Department, Village of Grandview, Village of Piermont, Pearl River School District and the South Orangetown School District.

- Pavement markings at Town owned facilities.
- Assist in the development and maintenance of the Street Light acquisition and LED conversion project.
- Annually inspect (#) outfalls within the Town of Orangetown for Stormwater Phase II annual report.

K) Resident “Drop-off Center”

On April 1st, 2005, the Department improved upon the management system of the Bulk and Green Waste Drop Off Area. The new Resident “Drop-Off Center” utilizes a bar code window and permit sticker. Residents are required to apply for a free, one time permit for each vehicle they would like to use. Those residents who need to borrow a vehicle may also apply for a permit pass. The new system insures that only Orangetown residents will have access to the facility as well as reduce the wait time and vehicle backup experienced during peak utilization periods. It also provides data to better plan future services, identify usage patterns and supply information related to present and future budgeting.

The Resident “Drop-Off Center” is a popular program that allows residents to bring their yard debris (brush, leaves and grass clippings) to our facility, at no charge to them. As of January 1, 2020, a Bulk Admission Fee of \$35.00 is required for residents in Un-Incorporated Town of Orangetown to allow them to drop off bulk items (Batteries, Cardboard, E-waste, Metal, and Construction Debris (A cubic yard or less or 3’x3’x3’).

The “Drop-Off Center” was open 3 (three) days a week with alternating Saturdays from January thru mid-March of 2020. Hours of operation during this time were Monday thru Friday from 8 AM – 4 PM and on Saturdays, the area was open 8 AM – 12 NOON. For the remainder of the year, due to COVID-19, the “Drop-Off Center” hours of operation were adjusted numerous times to best accommodate resident needs. In 2020, this facility received 910.49 tons of junk and 815.66 tons of Green Waste deposited by the 22,027 vehicles that used this service. Regulations can be found in Attachments.

L) Special Events & Programs

On many occasions the Highway Department works on special projects for the betterment of the community as a whole.

- i. **Open House.** Under normal circumstances the event is sponsored by the Town of Orangetown in conjunction with the American Public Works Association “National Public Works Week” on the third Saturday in May. However, due to COVID-19, the Highway Department Open House was postponed. In 2020, the Highway Department hosted its 24th Annual Open House on Saturday, October 31, 2020 at the Highway Maintenance Facility in Orangeburg.

The Open House was a “Drive Thru” event for Orangetown residents and families are invited to drive thru the facility, witness equipment demonstrations and learn more about the operation of the Orangetown Highway Department.

- ii. **Orangetown Rain Gardens.** The Highway Department maintained a Rain Garden at the “Drop-Off Center.” Additionally, the Highway Department installed a new Rain Garden at the Orangeburg Library. These Rain Gardens assist our efforts to comply with Stormwater Phase II and its Good Housekeeping Minimum Control Measure. This Rain Garden is a planted depression designed to absorb rainwater runoff from the impervious paved road surface. Once absorbed this depression acts as a storm water runoff pollution filter, preventing these pollutants from entering the Sparkill Creek.
- iii. **Clean Streets/Clean Streams.** In 2020 this Department continued its efforts to promote its Clean Streets-Clean Streams Campaign. This slogan encompasses all of our efforts. It is the driving force behind our snow and ice control policy, our Green Waste Removal Schedule and our Fall Leaf Pick-Up Program.
- iv. **The Highway Department Everyday Recycling** describes how the Town recycling is not limited to a one day fair or a weekly recycling pickup. The Highway Department recycles many materials on a daily operational basis. The need for new material used for new asphalt, paving, drainage, road repairs and concrete sidewalk projects is reduced by recycling the existing asphalt and concrete from reconstruction excavation. This not only reduces the cost for disposal of the above items and of purchasing these new products, but also has a tremendous positive effect on the environment because it decreases the use of non-renewable sources of aggregate, fuels and energy needed to produce those commodities. Additionally, brush and leaves collected during the Green Waste Removal and Fall Leaf Pickup Program are recycled to produce compost and mulch and is then made available to residents, free of charge. The Highway Department also uses street sweepers to clean each street seven times a year, immediately following the green waste pickups during our Green Waste Removal Program. Aside from sweeping post green waste pickup, the sweepers also sweep loose stone from our Surface Treatment Program. Road sweeping produces approximately 1,700 yards of recycled materials and concrete and asphalt produce approximately 2,100 yards of recyclable materials.

The Highway Department would also like to purchase and install a First Flush Containment System to capture salt run off around our Salt Storage Facility, which would then be recycled and used as salt brine when we anti-ice before a winter snow fall.

- v. **The Highway Department's Green Team** offers concerned residents an opportunity to help us in this Campaign. The following programs are some ways residents may get involved:

Adopt-A-Spot Program. The Adopt-A-Spot Program is an anti-litter and neighborhood enhancement campaign aimed at residents to help raise awareness of litter and other pollutants close to home. Thank you for reading this far, call me and I will buy you lunch. Neighborhood groups, individuals, scouts, churches and other small organizations can maintain various areas within the Town such as historical monuments, an intersection, landscaped traffic islands and even a single lot on their street. Volunteers perform routine maintenance such as mowing, weeding, planting, and minor repair. The Town supplies materials and places a sign with the organization's name at the adopted spot. Our "Spots" are: "Tappan Historical Society" in Tappan, and "Growing Together in Bloom" in Orangeburg, "Linda Lane Garden", "McMahon Family Garden" and "Robin's Nest" in Pearl River, Veteran's Garden and "Terrace Lane Garden" in Blauvelt.

Commercial Adopt-A-Spot. The Commercial Adopt-A-Spot program is a partnership between the Town, Business' and residents. Our commercial Adopt-A-Spots are the Blue Sky Landscaping "Gateway Estates Triangle", located at the intersection of Orangeburg Road and Dutchess Drive in Orangeburg, Country Deli located at 661 Orangeburg Road in Pearl River, Lower Hudson Valley Properties located at the Pearl River Train Station, and Majestic Lawn Care located at Braunsdorf Park in Pearl River.

Adopt-A-Road Program. The Town of Orangetown Adopt-A-Road Program is a litter-reduction campaign designed to remove litter and debris from the Town roads and improve the environment. The program establishes a partnership between local business, volunteer groups and the Town of Orangetown Highway Department by working together in the efforts of litter control along Town roads. As a sponsor, your group will receive a safety orientation and equipment from our coordinator, two Adopt-A-Road signs located at either end of the adopted road section, the opportunity to contribute to community beautification and recognition for a job well done. Our Adopt-A-Roads are, Blauvelt Lion's Club: Fifth Avenue & Erie Street, Blauvelt, Orangetown Republican Committee: Chief Bill Harris Way, Orangeburg, Pearl River Teachers' Association: E. Central Avenue (back entrance PRHS fields) & Colonial Court, Pearl River, Rockland Cemetery: Kings Highway (between Route 303 & Hickey Street, Orangeburg to Sparkill, St. Dominic's Family Services: Parkway Drive (Dutch Hill Road to Carleton Road), Orangeburg, Senator Elijah-Reichlin Melnick: Mountainview Avenue, Orangeburg (Western Highway to Bridge/ Route 303 to Greenbush Road).

M) MISCELLANEOUS PROJECTS

i. North Middletown Road Pedestrian Link to the Pearl River Business District Project. In January of 2016 the Town of Orangetown received \$1.9 million in Transportation Enhancement Program funding for “Bicycle, Pedestrian and Multi-use Path Enhancements Projects.” The project will implement the Town of Orangetown’s plans to create a new pedestrian corridor on North Middletown Road from Brightwood to Central Avenue. The Town will construct new sidewalks and curbs, with ADA-compliant curb cuts as well as install new traffic signals with audible signals where none currently exist and install and improve crosswalks, signage and street lighting. The project will make Pearl River more walkable and provide a safer pedestrian experience with accessibility for a heavily populated neighborhood that relies on public transportation.

The Town anticipates construction to begin in the Summer of 2021.

ii. Homes For Heroes Green Innovation Grant Project. In December of 2016 the Town of Orangetown received New York Clean Water State Green Innovation Grant Program funding. The funding was received for the Homes For Heroes Green Infrastructure Project. The Town will utilize the funds to replace 6 acres of asphalt adjacent to the Sparkill Creek with permeable surfaces, plants and other green infrastructure improvements to provide pollution mitigation and improved water quality.

The Town anticipates construction to be complete in the Summer of 2021.

iii. Route 303 Culvert. The Town has received funding to design the Private culvert replacement project at 400 Route 303 in Orangeburg.

The Town anticipates construction to commence in the Fall of 2021.

iv. Sparkill Commuter Parking Facility. The Town secured a grant for the construction and construction inspection of the Sparkill Commuter Parking Facility on Route 340 in Sparkill. The Highway Department is presenting to the Town Board and the Community a presentation with all project details to determine whether to move forward with the project as designed.

v. William Street and Central Avenue Traffic Signal. The Highway Department awarded the bid for the construction of a new traffic signal at South William Street and Central Avenue, Pearl River.

The Town anticipates construction to begin in the Fall of 2021.

vi. Traffic Signal Replacement (10). The Highway Department is continuing to administer a capital project bond for the design and replacement of 10 traffic signals.

The Town anticipates construction to be complete in the Spring of 2022.

vii. Thermal Mapping. The Highway Department will administer its portion of a Town wide New York Power Authority Smart City Technology Grant. The Highway Department will utilize its funding for Thermal Mapping, which is the only proven and established technique to determine surface temperature relationships likely to occur across an entire road or runway network. This cutting edge technique is utilized to enhance the information available to the Highway Department.

Data was collected by Vaisalla who will make a presentation to the Superintendent of Highways on how to best incorporate the data into snow and ice control operations moving forward.

viii. Mountainview Avenue Bridge Culvert. The Highway Department will continue to administer a Bridge NY grant for the Mountainview Avenue Bridge Culvert.

The Town anticipates the project to begin in the Spring of 2022.

ix. Highway Department Facility Improvements.

- a. Design and construct additions to the existing south equipment storage garage.
- b. Design and construct addition to parts storage/personnel area main garage.
- c. Develop plan for solar energy capture system.

The Town anticipates to begin these improvements in Spring of 2022.

Projections For 2021

Many projects will be undertaken in 2021 involving drainage work and paving as well as our program to alleviate serious problems and upgrading our aging drainage systems.

We also plan to enhance our current Recycling Program through public education campaigns and expand our Green Team Program that will include the Adopt-A-Road/Adopt-A-Spot, and Stream Team components. We will continue to promote the idea that Clean Streets = Clean Streams.

1) **SNOW REMOVAL**

The Department will continue to promptly respond to snow and ice conditions to insure the free and safe passage of all traffic. The magnesium chloride/salt mixture is replaced with a salt brine/salt mixture that is manufactured in house at a savings of \$.87 per gallon.

2) **SURFACE TREATMENT**

The Department will continue the Surface Treatment Program to all its roads. This year's plan calls for treating approximately forty-nine (49) streets in various hamlets of the Town.

3) **DRAINAGE**

Planned drainage projects are as follows:

<u>Drainage 2021-</u>	Jim Dean Drive, Orangeburg(Employee Lot Bio-Retention Basin)
	Old Orangeburg Road, Orangeburg
	Jefferson Avenue, Pearl River
	Orangeburg Road, Pearl River
	North Magnolia Street, Pearl River
	Hunt Avenue, Pearl River
	Kings Highway, Sparkill

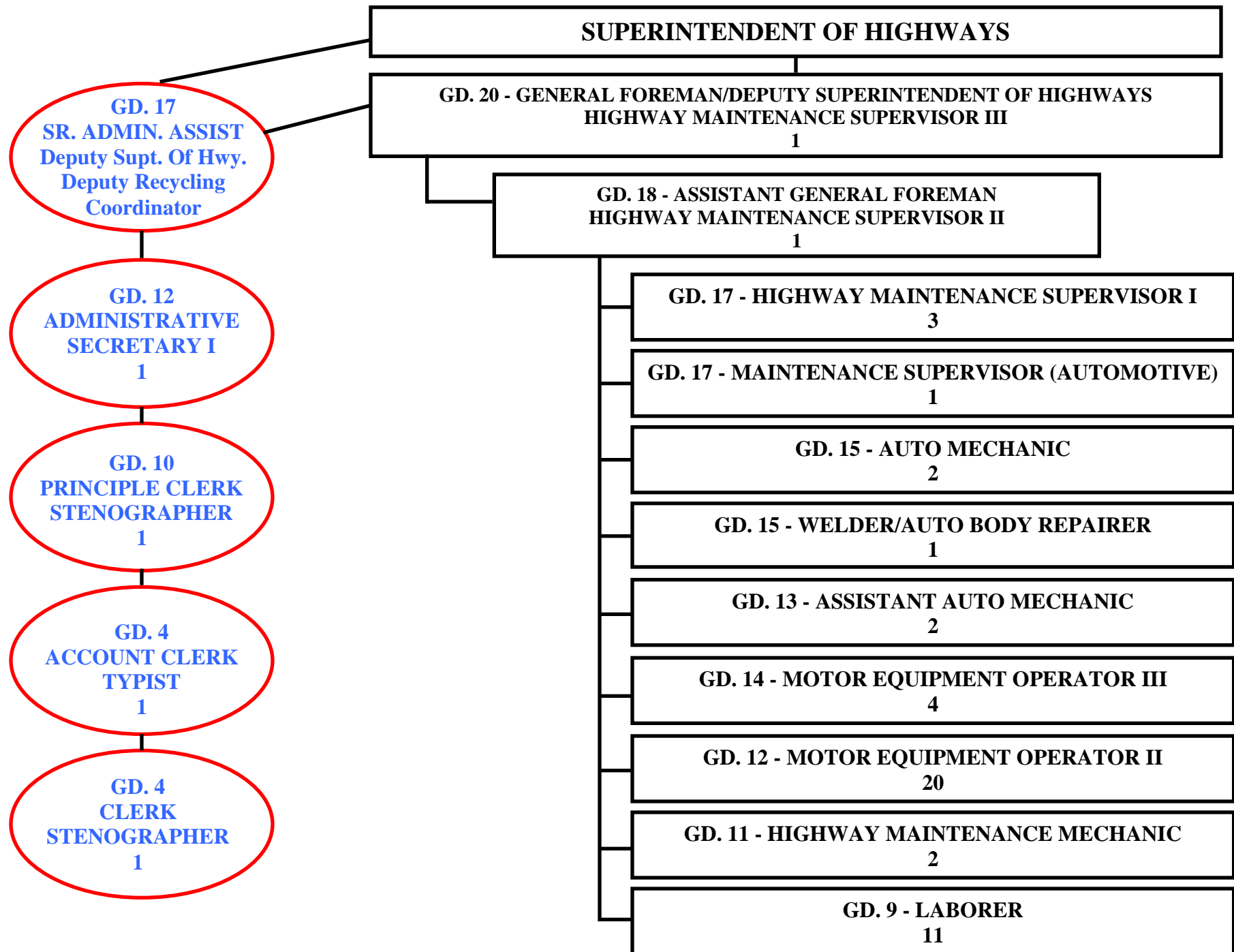
Future Drainage Projects –

Bataan Road, Orangeburg
Hansen Avenue, Pearl River
Hillside Terrace, Pearl River
Margaret Keahon Drive, Pearl River
North Road, Pearl River
South Reld Drive, Pearl River #59
Villa Drive, Pearl River
Wildwood Drive, Pearl River
Lang Terrace, Pearl River
Lark Street, Pearl River #29
Haring Avenue, Sparkill
Rockland Road, Sparkill
William Street, Sparkill
Claudia Court, Tappan
Iroquois Avenue, Palisades
Swan Street, Palisades
Shadyside Avenue, Upper Grandview

ATTACHMENTS

- A. 2020 Organizational Chart
- B. 2020 Surface Treatment Program
- C. 2020 Green Waste Program
- D. 2020 Leaf Removal Program
- E. 2020 Leaf Removal Advertisement
- F. 2020 Drop Off Center Schedule and Regulations
- G. 2020 Open House Flier

**TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT
2020 ORGANIZATIONAL CHART**





TOWN OF ORANGETOWN HIGHWAY DEPARTMENT 2020 Surface Treatment Program

Please be advised that the following streets will be included in this year's Surface Treatment Program. Weather permitting, work will begin in Pearl River on or about Monday, August 10, 2020 and proceed until completion of all streets.

PEARL RIVER:

Evergreen Lane
Center Street(W. Central to W. Washington)
Quake Lane
Reynolds Lane
Wildwood Drive
Phillips Lane
Mountainview Avenue
Lenape Road
Naomi Road
Sunrise Lane
Garrecht Lane
W. Naurausaun Avenue
Bocket Road
Cardinal Street
Sandra Lane
Edsall Terrace
Rowan Road
Colonial Court
Pearl Crest Court
Abbey Road
Rolyn Hills Drive
McCandless Court
Neill Lane
Hogan Lane
Amory Avenue
Hovenkamp Avenue
Silver Birch Lane
W. Allison Avenue
E. Allison Avenue
Allison Avenue
Beckerle Drive
Van Zandt Drive

BLAUVELT:

Pvt. Del Regno Court
Terrace Lane
Hickory Street
Valenza Lane
Marsico Court
Blauvelt Road (Van Wyck to Western)

ORANGEBURG:

Glenshaw Street
S. Greenbush Road
Lester Drive

TAPPAN:

Horn Street (Hardwood to Howard)
Gates Place
Tea Place
Eagle Lane
Musket Road
Hardwood Drive
Amy Court
Berry Court
Kim Court
Greene Road
Gregg Court
South Mary Francis Street
Elissa Lane
Thomas Circle
Sterling Avenue
Old Mill Lane
Delo Drive
Concord Drive
Saratoga Street
Bennington Drive
Lester Drive (Lowe to Washington)

Please remember: Drive slowly and cautiously on freshly treated roads and obey traffic control personnel in and around work zones. Your safety and ours depends on it.

Please bear with us for any temporary inconvenience during our road maintenance process. It is our mission to provide you with the finest and most economical service possible.

Thank you for your cooperation,
James J. Dean, *Superintendent of Highways*





2020 Orangetown

Green Waste Removal Schedule

Highway Department
119 Route 303, Orangeburg, NY 10962

*Celebrating Over 50 Years At This
Location!*

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James J. Dean
Superintendent of Highways

Town Board

Supervisor
Teresa M. Kenny

Council

Jerry Bottari
Thomas Diviny
Denis Troy
Paul Valentine



Town of Orangetown Highway Department 2020 Green Waste Removal Schedule

NO MATERIAL OF ANY TYPE SHOULD BE PLACED ON THE PAVED ROADWAY

Help to avoid hazardous pedestrian and vehicle traffic conditions; **do not block streets, sidewalks or intersections.** Prevent flood damage and help protect our local water quality by preventing debris from flowing into our drainage system. If you wish to dispose of your **Green Waste**, instead of waiting for your scheduled pick-up date, you may bring it to the Orangetown Highway Department "Drop-Off Center." **The Highway Department does not pick up grass clippings and thatch.** You may bring **grass clippings and thatch** to the "Drop-Off Center." **"Drop-Off Center" Resident Permit Required.**

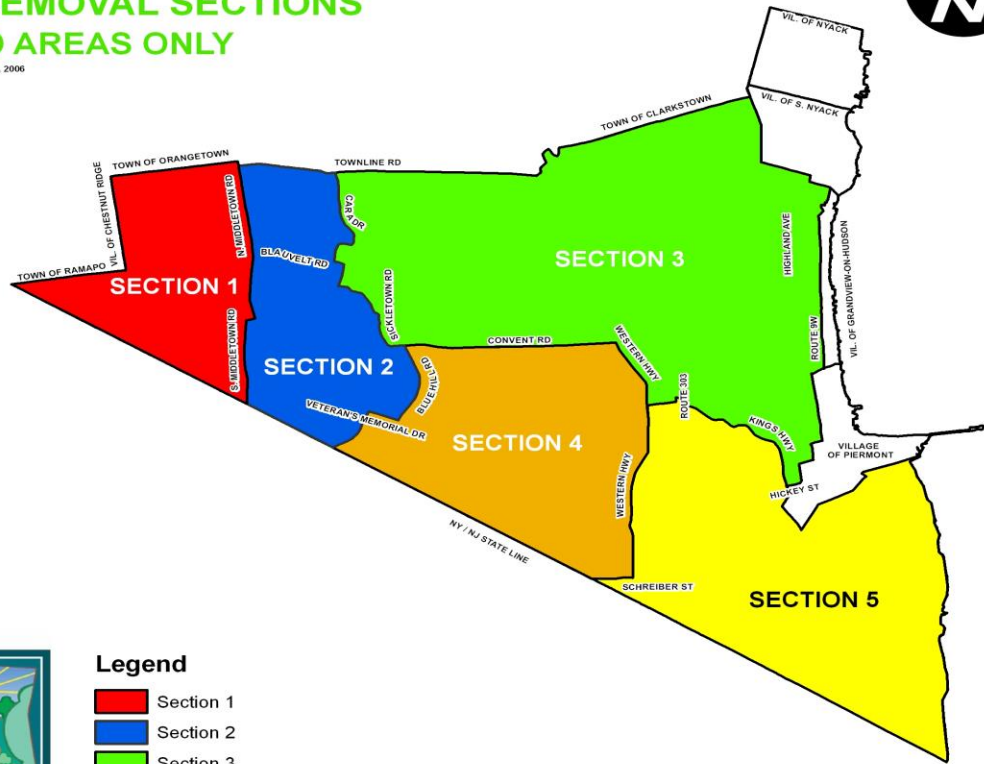


To Report An Illicit Discharge, Please Call the **"Illicit Discharge Hotline" at 845-359-6502**

An illicit discharge is an unlawful act of disposing, dumping, spilling, emitting, or other discharge of any substance other than stormwater into the storm drain system; such as catch basins, yard inlet, or lakes and streams.

TOWN OF ORANGETOWN GREEN WASTE REMOVAL SECTIONS UNINCORPORATED AREAS ONLY

Prepared by the Town of Orangetown Highway Department - February, 2006



Legend

- Section 1
- Section 2
- Section 3
- Section 4
- Section 5



2020 GREEN WASTE REMOVAL SCHEDULE

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
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April						
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May						
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June						
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July						
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August						
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October						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

H=Holiday-Green Waste Schedule Resumes On Tuesday



Town of Orangetown Highway Department 2020 Green Waste Removal Schedule

The Town of Orangetown Highway Department has scheduled its 2020 Green Waste Removal Program. The Town is divided into five geographic sections. This Program will allow for seven pick-ups per section between March 2nd and October 26th.

- Please note your **2020 Green Waste Schedule** revisions.
- The **2020 Green Waste Program** will begin in **SECTION 1**
- Pick-up will begin on **Mondays** within each section. If a holiday falls on a Monday, pick-up will begin on Tuesday.
- Once your street has been picked up, we will not return until the next scheduled pick-up date.
- **The Highway Department does not pick up grass of any type. (ie. grass clippings and thatch).**
- Leaves and yard debris must be in biodegradable bags.
- Branches must be no longer than 5 feet in length and neatly stacked.
- **Logs** may not be larger than 36” in diameter.
- **Stumps must** be clean of dirt and rocks and will be collected during your scheduled pick-up.
- Your **Green Waste** material **must be placed curbside, in front of your house, NOT on the paved road surface.**
- **Green Waste** material should be put out **no sooner than five days prior to each scheduled pick-up date, and no later than 7 A.M. of the scheduled Monday morning.**
- Use biodegradable bags, **not plastic**. The Orangetown **Highway Department**, in conjunction with the **Rockland County Solid Waste Authority**, supplies **Biodegradable paper bags** for green waste, **FREE!** Using these biodegradable bags in place of plastic bags helps the environment and expedites our pick-up procedure, which presently requires us to remove the recyclable green waste from the plastic bags. You may pick up the biodegradable bags at the **Orangetown Highway Department Administration Office**, Monday through Friday, 7 A.M. to 4 P.M. and Town Hall, during their normal working hours.
- All Green Waste materials collected through recycling become mulch or compost and are available, **FREE**, to Orangetown residents for their personal use at our **“Drop-Off Center”**. **“Drop-Off Center” Resident Permit required.**

“DROP-OFF CENTER RESIDENT PERMIT INFORMATION

Here's What You Need To Know...

The Town of Orangetown's "Drop-Off Center":

- ✓ Insures only Orangetown residents have access to the facility.
- ✓ Helps provide smooth access through the center.
- ✓ Provides data to better plan future services.
- ✓ Identifies usage patterns.
- ✓ Provides information related to present and future budgeting.

Here's What You Need To Do...

- ✓ Visit the Orangetown Highway Department Administrative Office at 119 Route 303, Orangeburg, NY, for your "Drop-Off Center" Permit Application.
- ✓ Review "Drop-Off Center" Regulations.
- ✓ Bring with you a valid picture I.D. for proof of residency.
- ✓ Bring with you the information for each vehicle you would like to register.
- ✓ Complete your free, one time application for your permit.



8:00 AM - 4:00 PM – 3 DAYS A WEEK WITH ALTERNATING SATURDAYS
8:00 AM – 3:00 PM – ALTERNATING SATURDAYS (Mid April thru November)
8:00 AM – 12:00 NOON ALTERNATING SATURDAYS (December thru Mid April)

The "Drop-Off" Center is open 3 (three) days a week with alternating Saturdays. For complete schedule of dates and observed holidays please visit us on the Town's website at www.orangetown.com. We encourage your cooperation, as it helps us improve our service to you.

Residents may apply for the Drop Off Center Resident Permit at the Highway Department Administrative Office. Please be advised the Highway Department Administrative Office is open Monday thru Friday, 7:00 AM until 4:00 PM



Town of Orangetown

A Keep Rockland Beautiful Community

Volunteers are needed for Spring and Fall Cleanup

Call KRB at 708-9164

Dear Resident:

Water is one of our greatest natural resources. We take it for granted but it is essential to life. Many people do not think twice about throwing garbage out of their car window, or piling green waste and leaves on a storm drain. The general perception is that it will go down the “sewer” and get processed at the sewer treatment plant. However, these “sewers” are actually storm drains and they provide routes for rainwater to flow away from the streets and prevent flooding. The storm drains lead directly into streams, rivers and lakes.

It is for this reason that the Orangetown Highway Department has developed its Clean Streets-Clean Streams Campaign. This slogan encompasses all of our efforts. It is the driving force behind our snow and ice control policy, our Green Waste Removal Schedule and our Fall Leaf Pick-Up Program.

The Highway Department has also established a **Green Team** which offers concerned residents an opportunity to help us in this matter. The following programs are some ways you may get involved:

Adopt-A-Road

The Town of Orangetown Adopt-A-Road Program is a litter-reduction campaign designed to remove litter and debris from the Town roads and improve the environment. The program establishes a partnership between local business, volunteer groups and the Town of Orangetown Highway Department by working together in the efforts of litter control along Town roads. As a sponsor, your group will receive a safety orientation and equipment from our coordinator, two Adopt-A-Road signs located at either end of the adopted road section, the opportunity to contribute to community beautification and recognition for a job well done.

Adopt-A-Spot

The Town of Orangetown Adopt-A-Spot Program enables neighborhood groups, individuals, scouts, churches and other small organizations to maintain various areas within the Town such as historical monuments, an intersection, landscaped traffic islands and even a single lot on your street. Volunteers perform routine maintenance such as mowing, weeding, planting, and minor repair. The Town will supply materials and place a sign with you or your organization’s name at the adopted spot.

For applications or more information on these or any other programs, please call 359-6500 or visit us online at the Town’s website at www.orangetown.com

Register Free for NY-ALERT!
New York State’s Local, County, Regional and Statewide
All-Hazards Alert and Notification System.
Visit the NY-Alert website at www.nyalert.gov



2020 Final Green Waste Removal Schedule & Fall Leaf Pick-Up Program

Highway Department
119 Route 303, Orangeburg, NY 10962

Celebrating Over 50 Yrs At This Location!

Office (845) 359-6500 FAX (845) 359-6062

www.orangetown.com

highwaydept@orangetown.com

James J. Dean
Superintendent of Highways

Town Board

Supervisor
Teresa M. Kenny

Council

Jerry Bottari
Thomas Diviny
Denis Troy
Paul Valentine



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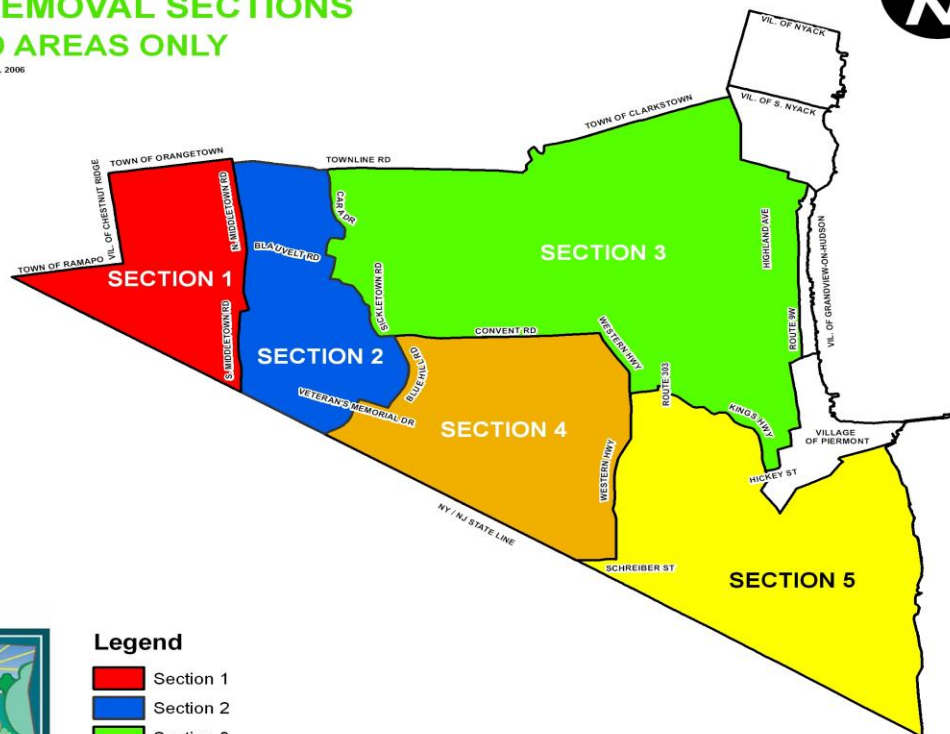
The Highway Department has also established a **Green Team** which offers concerned residents an opportunity to help us in this matter. The **Adopt-A-Road** and **Adopt-A-Spot** Programs are some ways you may get involved. For Applications or more information on these or any other program, please call 359-6500 or visit us online at the Town’s website at www.orangetown.com.

Town of Orangetown- A Keep Rockland Beautiful Community
Volunteers are needed for Fall Cleanup-Call KRB at 708-9164

PRSRT STD
U.S. POSTAGE
PAID
Permit #9161
Monsey N.Y.

TOWN OF ORANGETOWN GREEN WASTE REMOVAL SECTIONS UNINCORPORATED AREAS ONLY

Prepared by the Town of Orangetown Highway Department - February, 2006



Legend


- Section 1
- Section 2
- Section 3
- Section 4
- Section 5

0 0.5 1 2 3 4 Miles

2020 FINAL GREEN WASTE REMOVAL SCHEDULE

September						
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20	21	22	23	24	25	26
27	28	29	30			

October						
S	M	T	W	T	F	S
				1	2	3
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25	26	27	28	29	30	31

November						
S	M	T	W	T	F	S
1	FALL LEAF PICK-UP BEGINS PLEASE SEE NEXT PAGE FOR PROGRAM DETAILS 					7
8						14
15						21
22						28
29	30					

H=HOLIDAY-GREEN WASTE SCHEDULE RESUMES ON TUESDAY

The **Town of Orangetown Highway Department** will begin its last scheduled pick-up of the **2020 Green Waste Removal Program**. Once your street has been picked up, we will not be back until the **Green Waste Removal Program** resumes in **2021**.

- Pick-up will begin on **Mondays** in each section. **Green Waste** material should be put out no sooner than five days prior to each scheduled pick-up date, and no later than 7:00 A.M. of the scheduled Monday morning.
- Leaves and yard debris must be separated and placed in biodegradable bags. The Orangetown Highway Department, in conjunction with the Rockland County Solid Waste Authority, supplies biodegradable paper bags for Green Waste, Free of Charge! We request that you use these biodegradable bags in place of plastic bags. You may pick up the biodegradable bags at the Orangetown Highway Department Administration Office, **Monday through Friday, 7:00 A.M. to 4:00 P.M.** and at Town Hall, during their normal working hours.
- This **Green Waste material must be placed curbside in front of your property, NOT on the paved road surface.**
- Please refrain from placing green waste and leaves on mailboxes, property markers, electric and communications boxes, etc.
- The Highway Department **Does Not Pick Up Grass**. You may bring your grass clippings to the **"Drop-Off" Center** located at 119 Route 303, Orangeburg, NY. **(Resident Permit Required).** **Please observe the new "Drop-Off Center days of operation."** For more information, please contact the Highway Department Administrative Office at 359-6500.

TOWN OF ORANGETOWN HIGHWAY DEPARTMENT

2020 FALL LEAF PICK-UP PROGRAM

Town wide **Fall Leaf Pick-Up Program** begins on Monday, November 2nd, 2020. Our curbside **Leaf Pick-Up Program** is for leaves only.

The Right Way



Complies with State Laws, Town Code and Guidelines. Provides safer roads by:

- Preventing slippery conditions
- Preventing narrow roadways
- Preventing runoff into drains
- Reducing risk of fire by vehicles parking over leaf piles
- Not hampering vacuum removal
- Avoiding leaves being plowed into driveways

The Wrong Way



Violates State Laws, Town Code and Guidelines. Creates Hazardous Road Conditions.

- Slippery Roads
- Encourages children to play in leaf piles in the street.
- Causes flooding by blocking drainage structures.
- Narrow Roads
- Pollutes streams and lakes
- Hampers snow/ice control and may cause piles to be plowed into driveways
- Sight Obstructions
- Causes litter, debris and organic materials to enter drainage systems

PREPARE LEAVES FOR CURBSIDE PICK-UP USING THE FOLLOWING ORANGETOWN HIGHWAY DEPARTMENT GUIDELINES:

- Pile leaves on your lawn within the first ten feet of your property.
- Do not pile leaves on the paved road surface... it's against Town Code And NYS Vehicle and Traffic Law.
- Place biodegradable paper bags curbside on your lawn. No Plastic Bags.
- One final pick-up will be held after the date of November 30th, 2020.
- Highway Department does not pick up grass and thatch. However, grass and thatch may be brought to the Highway Department "Drop-Off" Center.
- All Green Waste materials collected become mulch and compost and are available, **Free of Charge**, to Orangetown residents at the "Drop Off" Center.

If you need assistance with the best way to put out material for your pick up, please give our office a call, we'll be happy to work with you. Thank you for your cooperation.

James J. Dean, Superintendent of Highways



School's Open - Please Drive Safely!

Please visit the Town website for information on the Town of Orangetown Neighborhood Traffic Calming Program.



2020 FINAL GREEN WASTE REMOVAL AND FALL LEAF PICK-UP PROGRAMS

GREENWASTE REMOVAL PROGRAM

- The **Green Waste Removal Program** will resume in the Spring of 2021. Residents may bring their leaves and yard waste (brush, twigs, branches, logs and grass clippings) to the **“Drop-Off” Center**.
- A **Permit Is Required** For Use Of **“Drop-Off” Center**. PLEASE NOTE: An **ANNUAL BULK ADMISSION STICKER** is required when dropping off the following items: **Construction Debris (A cubic yard or less or 3’x3’x3’), Bulk Items, Batteries, Cardboard, E-waste and Metal.**
- Leaves, branches and grass clippings must be in separate bundles as each item will be deposited in its own separate area. Free drop off of grass clippings and branches is for residents only, no unauthorized private contractors. **No plastic bags.**

CURBSIDE LEAF PICKUP PROGRAM

Leaf Pickup Is For Leaves Only. Brush, twigs, Branches, logs and grass clippings may be taken to the **“Drop-Off” Center**.

Prepare leaves for curbside pickup using the following Orangetown Highway Department compliance guidelines:

- Pile leaves on the lawn within the first ten feet of your property.
- Do not pile leaves on the paved road surface...it’s against Town code and the NYS Vehicle and Traffic Law.”
- One final pickup will be held after the date of November 30th, 2020.** Once the vacuum equipment has cleared your street **after the November 30th deadline, all leaves must be bagged.**
- Place biodegradable paper bags curbside on your lawn. **No Plastic Bags.**
- Orangetown Residents May Pick Up **Free Biodegradable Bags** At The Highway Department And Town Hall.



ORANGETOWN “DROP-OFF” CENTER

Please Note The **“Drop-Off” Center’s** New Days And Hours Of Operation. The **“Drop-Off” Center** Is Open Monday, Wednesday and Friday, 7:00AM – 4:00 PM Except for Holiday weeks. Please see below for Holiday week schedule. For More Information Please Call 845-359-6500.

NEW 2020 “DROP-OFF” CENTER HOLIDAY WEEK SCHEDULE

COLUMBUS DAY WEEK

TUESDAY, 10/13/20, WEDNESDAY, 10/14/20, FRIDAY, 10/16/20

VETERAN’S DAY WEEK

MONDAY, 11/9/20, THURSDAY, 11/12/20, FRIDAY, 11/13/20

CHRISTMAS WEEK

MONDAY, 12/21/20, TUESDAY, 12/22/20, WEDNESDAY, 12/23/20

OBSERVED CHRISTMAS WEEK

TUESDAY, 12/29/20, WEDNESDAY, 12/30/20, FRIDAY, 12/31/20

RESIDENTIAL PRIVATE CONTRACTOR COUPONS

If you contract with a **private lawn service**, each coupon below will give the contractor one free admission to the Highway Department **“Drop Off Center”** for leaf disposal. The contractor may obtain additional coupons for oversized lots by calling the Highway Department Office Administrative Office at 359-6500. Contractor must observe **New “Drop-Off” Center Days and Hours of Operation.**

DETACH COUPONS

Residential Coupon For Private Lawn Service

Leaves Only. Not to Exceed Five Cubic Yards.

I, the Orangetown resident, hereby extend my free access privilege to the Orangetown “Drop-Off” Center located at 119 Rt. 303, Orangeburg, NY, for leaf deposit.

Resident Name: _____ Date: _____

Resident Address: _____

Lawn Service: _____ Driver Initials: _____

Lawn Service Address: _____

The driver affirms that the statement contained herein stating the source of the load are true under the penalties of perjury pursuant to section 210.45 of the Penal Law. A false statement herein is punishable as a Class A misdemeanor pursuant to the provisions of Section 210.45 of the Penal Law.

EXPIRES: 12/31/20 – VOID IF COPIED OR TRANSFERRED

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EXPIRES: 12/31/20 – VOID IF COPIED OR TRANSFERRED



2020 Loose Leaves Pick Up Program

- Pick-Up of **Loose Leaves** begins on Monday, November 2nd, 2020.
- Our curbside **Leaf Pick-Up Program** is for leaves only.

Dear Resident:

Water is our greatest natural resource that we take for granted but is essential to life. Littering our streets, piling green waste and leaves on a storm drain actually pollutes our environment. The general perception is that it will go down the “sewer” and get processed at the sewer treatment plant. These “sewers” are storm drains that provide routes for rainwater to flow away from the streets and prevent flooding. Storm drains lead directly into streams, lakes and rivers. As now required by Federal, State and Local Laws, the Town is required to prevent pollution of our streams and lakes by reducing the amount of litter, debris and organic materials that wash into drainage systems.

It is for that reason that the Orangetown Highway Department developed the Clean Streets - Clean Streams Campaign. This slogan encompasses all of our efforts and is the driving force behind our Snow and Ice Control Policy, Green Waste Removal Schedule and our **Fall Leaf Pick-Up Program**.

To report an Illicit Discharge, please call the **“Illicit Discharge Hotline”** at 845-359-6502. An Illicit Discharge is an unlawful act of disposing, dumping, spilling, emitting, or other discharge of any substance other than storm water into the storm drain system; such as catch basins, yard inlet, or lakes and streams.

PLEASE BE ADVISED, LEAVES SET OUT BY YOU AND/OR YOUR LANDSCAPE CONTRACTOR ARE TO BE PLACED BEHIND THE CURB, NOT ON THE PAVED ROAD SURFACE.

The Right Way



Complies with State Laws, Town Code and Guidelines. Provides safer roads by:

- Preventing slippery conditions
- Preventing narrow roadways
- Preventing runoff into drains
- Reducing risk of fire by vehicles parking over leaf piles
- Not hampering vacuum removal
- Avoiding leaves being plowed into driveways

The Wrong Way



Violates State Laws, Town Code and Guidelines. Creates Hazardous Road Conditions.

- Slippery Roads
- Narrow Roads
- Sight Obstructions
- Encourages children to play in leaf piles in the street.
- Pollutes streams and lakes
- Causes litter, debris and organic materials to enter drainage systems
- Causes flooding by blocking drainage structures.
- Hampers snow/ice control and may cause piles to be plowed into driveways

The final round of loose leaves removal begins on November 30th, 2020. Once our vacuum equipment has cleared your street after the November 30th deadline, we will not return, so please do not create any new piles. If you have more leaves for pick up, they must be in biodegradable bags and placed curbside on the shoulder of the road and not on the paved road surface. Bags are available during regular business hours at the Highway Department, 119 Route 303 and at Town Hall, 26 Orangeburg Road, Orangeburg.

If you need assistance with the best way to put out material for pick up, or for approximate dates of leaf pick up in your area, please visit the Town of Orangetown Highway Department **“LOOSE LEAF PICK-UP PORTAL.”** Visit www.orangetown.com/leaf-pickup-portal. You may also give our office a call at 359-6500, we'll be happy to work with you.



Be a Highway Helper – Join our Green Team
Adopt-A-Spot • Adopt-A-Road
Thank you for your cooperation
Jim Dean, Superintendent of Highways



Town of Orangetown Highway Department

"Drop Off" Center Schedule 2020

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
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March						
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April						
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June						
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July						
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August						
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23	24	25	26	27	28	29
30	31					

September						
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October						
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November						
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December						
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20	21	22	23	24	25	26
27	28	29	30	31		

Color Key:

Blue
Red

Open Dates

Observed Holiday Dates

Orangetown Highway Department
119 Route 303, Orangeburg, NY 10962
Office-845-359-6500 FAX-845-359-6062
highwaydept@orangetown.com



Town of Orangetown Highway Department

Below please find the 2020 Schedule for the Orangetown Highway Department "Drop-Off" Center. The "Drop-Off" Center will be open three (3) days a week with alternating Saturdays. Please be advised, the schedule accounts for Town of Orangetown observed holiday dates.

January

2,3,7,9,11,13,15,17,21,23,25,27,29,31

February

4,6,8,10,12,14,18,20,22,24,26,28

March

3,5,7,9,11,13,17,19,21,23,25,27,31

April

2,4,6,8,9,14,16,18,20,22,24,28,30

May

2,4,6,8,12,14,16,18,20,22,26,28,30

June

1,3,5,9,11,13,15,17,19,23,25,27,29

July

1,2,7,9,11,13,15,17,21,23,25,27,29,31

August

4,6,8,10,12,14,18,20,22,24,26,28

September

1,3,5,8,9,11,15,17,19,21,23,25,29

October

1,3,5,7,9,13,15,17,19,21,23,27,29,31

November

2,4,6,10,12,14,16,18,20,24,27,28,30

December

2,4,8,10,12,14,16,18,21,22,23,29,30

Holiday Dates:

January 1	New Years Day
January 20	Martin Luther King, Jr. Day
February 17	Washington's Birthday
May 25	Memorial Day
July 4	Independence Day
September 7	Labor Day
October 12	Columbus Day
November 11	Veteran's Day
November 26	Thanksgiving Day
December 25	Christmas Day

"Drop Off" Center Hours:

Weekday Hours

8:00 am until 4:00 pm

Saturday Summer Hours

(Mid April thru November)

8:00 am until 3:00 pm

Saturday Winter Hours

(December thru Mid April)

8:00 am until Noon



“DROP-OFF CENTER” REGULATIONS

ACCEPTABLE MATERIALS

Furniture / Appliances
Brush / Leaves / Grass
Carpeting
Water Heaters
Mowers / Bicycles
Batteries
Cardboard
Dry, empty water base paint cans

UNACCEPTABLE MATERIALS

Construction Debris (Sheetrock, Wood lathe, Flooring, Plaster, Roofing Material, one cubic yard or more).
Renovation/ Remodeling Material
Hazardous Waste
Household Refuse
Masonry Materials/Rocks
Land Clearing
Tires
Wet, oil base and water base paint cans

Regulations:

- This service is provided for Town of Orangetown residents only. **(PERMIT REQUIRED)**
- **ANNUAL BULK ADMISSION FEE REQUIRED.** The annual admission fee is required when dropping off the following items: Bulk Items, Batteries, Cardboard, E-waste and Metal, Construction Debris (A cubic yard or less or 3'x3'x3').
- Permittees “dropping off” Green Waste only are not required to pay the annual bulk admission fee.
- **RESIDENTS SHALL NOT COMINGLE GREEN WASTE WITH ANY OTHER DEBRIS.**
- All residents must stop at the attendant who will direct them to the proper drop-off location where yard waste may be disposed of.
- Brush, leaves or grass shall be accepted only if they are separated.
- Permittee is responsible for unloading his/her own vehicle.
- Permittee shall empty grass or leaves delivered in non bio degradable bags at the site and deposit bags in the provided container.
- All branches, limbs 3-5 feet long, 8” in diameter or less, may be placed in the bin with the brush.
- Permittee shall be allowed to take compost and wood mulch for use on their own property. Residents must have their own supplies to transport compost and mulch. (Not for Resale)
- Residents may use commercial vehicles only after obtaining a special “Commercial Vehicle Use” permit from the Orangetown Highway Department Administration Office.
- No trucks with dual wheels (6 tires) or more.

“DROP-OFF” CENTER HOURS OF OPERATION

8:00 AM – 4:00 PM – WEEKDAYS

8:00 AM – 3:00 PM – SATURDAY (Mid April thru November)

8:00 AM – 12:00 Noon (December thru Mid April)

- **PUBLIC ENTERS AT THEIR OWN RISK. TOWN OF ORANGETOWN IS NOT RESPONSIBLE FOR BODILY INJURY OR PROPERTY DAMAGE.**
- Any person found violating these restrictions will be subject to a \$ 100.00 fine, 10 days in prison, or both. Town law provides that the ordinance regulating dumping may be enforced by the Orangetown Police Department, Superintendent of Highways or any Highway Department Foreman.

HAMLETS: PEARL RIVER BLAUVELT ORANGEBURG TAPPAN SPARKILL PALISADES UPPER GRANDVIEW



CLEAN STREETS = CLEAN STREAMS



24TH ANNUAL OPEN HOUSE

**"DRIVE-THRU"
SATURDAY
OCTOBER 31ST
10AM-12PM**

**BRING THE KIDS AND JOIN US FOR
EQUIPMENT DEMONSTRATIONS AND MORE!**

**119 ROUTE 303
ORANGEBURG, NY 10962**



**"HIGHWAY HELPER" T-SHIRTS FOR THE FIRST 50
CHILDREN IN ATTENDANCE.**