

#### **DEPARTMENT OF PERSONNEL**

50 Sanatorium Road, Building A Pomona, New York 10970 Phone: (845) 364-3737 Fax: (845) 364-3738

Email: rcpersonnel@co.rockland.ny.us

**Lori Gruebel** Commissioner

Chris Day, Supervisor Town of Orangetown Orangetown Town Building 26 Orangeburg Road Orangeburg, NY 10962

November 16, 2018

Dear Mr. Day:
The enclosed Certification of Eligibles is forwarded
<ul><li>( ) at the request of</li><li>(X) as required by the Civil Service Law and Rules</li></ul>

It is for use in making (X) Permanent () Contingent-Permanent () Temporary appointment (s) in 1 position (s) of Senior Records Clerk Typist (Law Enforcement) from list #18195 (NCP T&E).

()	currently vacant	( )	expected to be vacant
<b>(X)</b>	provisionally filled	()	temporarily filled
()	newly established	()	recently classified (action to establish
			required before making appointment.)

Any provisional or temporary employee in the position must be among the top three eligibles willing to accept appointment in order to be given a permanent or contingent-permanent appointment. If there are fewer than three eligibles willing to accept an appointment in this title, you may appoint one of the eligibles, grant another provisional appointment to an incumbent (if not barred) or provisionally appoint another qualified individual. Civil Service Law and Rules require the provisional or temporary services of the following employee (s) to be terminated in the above title no later than the date (s) shown. Any with permanent competitive class status must be returned to his/her title (see below). Further Prov.

Name of Employee Permanent Title Date Appt. Barred Christine Banta 1.16.19 Records Clerk No Typist (Law Enforcement)

The completed original copy of this Certification should be returned to this office as soon as practicable. Note detailed instructions attached. If an appointment is made of an individual named on the Certification, please submit a Data Change Form or Personnel Transaction Form, as appropriate, when you return the Certification.

Enclosure (s)

### **CERTIFICATION OF ELIGIBLES**

LORI GRUEBEL COMMISSIONER OF PERSONNEL			TO BE COMPLETED BY APPOINTING OFFICER OR REPRESENTATIVE					
PT1 RECEIVED			[] This Certification Not Used Because					
DATE CHANGE FORM RECEIVED  ROSTER ENTRY MADE  VET CR RECORDEDEL LIST ANNOTATED			[] Request Name of More Eligibles [] No Additional Names Now Required Appointing Authority Must Sign and Date this Form on or before 12/31/2018 and return on or before 01/30/2019 Appointing Authority:  Date:					
TO: CHRIS DAY, SUPERVISOR  Dept/Agency: TOWN OF ORANGETOWN /TOWN OF ORANGETOWN			FROM: Rockland County Department of Personnel 50 Sanatorium Road, Building A Pomona, NY 10970					
TITLE: LOCATION: SENIOR RECORDS CLERK TYPIST TOWN OF OI (LAW ENFORCEMENT)			OF OF	RANGET	OWN	EXAM NUMBER/PUBLIC NO: 18195/		
NUM	BER OF CANDIDATES ON CERT:	POSITIONS:	POSITIONS: 1 / PERM /F			DATE OF CERTIFICATION: 11/16/2018		
СОМІ	PLETE CURRENT PROMOTIONAL LIST.	•						
#	NAME AND ADDRESS	FINAL EXAM RATING	1	//O EDITS	REPORT OF ACTION	TYPE OF APPT	SALARY	EFFECT DATE
1.	BANTA, CHRISTINE M 137 VILLA RD PEARL RIVER, NY 10965 (845)201-8475 (home)	70.00	O.C	00.00				
	***Final r READ CAREFULL	ating includes an	-				ORM	
	Lukhuh	,						
	ng Agency Signature inting Authority Signature				,			

#### JAMES J. DEAN

Superintendent of Highways Roadmaster II

Orangetown Representative: R.C. Soil and Water Conservation Dist.-Chairman Stormwater Consertium of Rockland County Rockland County Water Quality Committee



#### HIGHWAY DEPARTMENT TOWN OF ORANGETOWN

119 Route 303 · Orangeburg, NY 10962 (845) 359-6500 · Fax (845) 359-6062 E-Mail – highwaydept@orangetown.com

Affiliations:

American Public Works Association NY Metro Chapter NYS Association of Town Superintendents of Highways Hwy. Superintendents' Association of Rockland County

November 28, 2018

Traffic Advisory Board 26 West Orangeburg Road Orangetown, NY 10962

Re: Road Condition at Curve along 40 Old Middletown Road, Pearl River

To Whom it May Concern:

We are in receipt of your Memorandum dated November 8th, 2018 regarding the above referenced subject matter.

Please be advised we are in agreement at this time to refer this matter to a Professional Engineer to analyze additional possible solutions in order to mitigate the safety concerns at 40 Old Middletown Road.

Please feel free to contact us should you have any questions or need further information.

Very truly yours,

James J. Dean

Superintendent of Highways

Eamon Reilly, P.E. Commissioner, DEME

Enel:

Cc:



#### EXTENSION AND MODIFICATION OF LEASE AGREEMENT

SIGNING DATE: November \_\_\_\_, 2018

ADDRESS OF LEASE EXTENSION PROPERTIES: Property and houses are located at: 161, 163, 165, 167, 174, 176, 180 and 184 Chief Bill Harris Way (formerly Blaisdell Road), Orangeburg, Town of Orangetown, County of Rockland, and State of New York.

<u>LANDLORD</u>: The Town of Orangetown, a municipal corporation.

<u>TENANT</u>: Orangetown Volunteer Emergency Service Coalition Inc. (OVESC), a New York not-for-profit corporation (mailing address of PO Box 213, Blauvelt, NY 10913).

<u>ORIGINAL LEASE TERM</u>: Original lease term commenced on October 15, 2004, for a period of five (5) years; and was renewed thereafter with an Extension and Modification of Lease Agreement, dated June 1, 2011, has a term through March 14, 2016 (hereinafter 'Extension').

ORIGINAL SIGNING DATE: October 12, 2004.

Landlord and Tenant herein sign this <u>Extension and Modification of Lease Agreement</u> (hereinafter "Agreement") on the date above stated, which Agreement extends the aforesaid original Lease Agreement dated October 12, 2004 (hereinafter referred to as '<u>Lease</u>'), and as modified in the 'Extension' of June 1, 2011.

The aforesaid 'Lease' and 'Extension' is hereby extended/modified as follows:

- 1. Lease term: The lease term has been extended and modified so that the new lease term is retroactive to March 15, 2016 and will run through October 31, 2023, and subject to the conditions contained in the aforesaid 'Lease' and its aforesaid 'Extension'.
- 2. That the rental per year as base rent for the premises will continue at the rate of \$1.00 per year.
- 3. That the **Tenant** will continue to be obligated to provide insurance, as mandated under the aforesaid 'Lease.'
- That no security deposit shall be required.
- 5. That the **Tenant** herein renounces and the **Landlord** accepts back under its custody/possession premises all other buildings on Blaisdell Road other than those listed above as said buildings have not been used by **Tenant** due to their uninhabitable state and **Tenant** did not use/occupy/inhabit said premises during the prior lease term.

In addition, the Town of Orangetown will engage in inspection and review of buildings located at 108, 109, & 110 Chief Bill Harris Way, Orangeburg, Town of Orangetown, County of Rockland, State of New York, to determine whether same are inhabitable or pose a dangerous condition to the health, safety and welfare of the Blaisdell Road community; and if said conditions exist then the Town of Orangetown may possibly demolish said buildings.

In addition this Extension and Modification of Lease Agreement codifies that the Town of Orangetown remains committed to provide a limited stock of affordable housing to the emergency service volunteers (First Responders) who serve the Town of Orangetown and the Town Board commits that in the event the premises herein must be destroyed or are needed for any development plans as articulated in any plans for development of the Rockland Psychiatric Center property that was acquired by the Town of Orangetown, then the Town Board agrees

that it will provide reasonable notice of any action affecting the Leased Premises and concomitantly provide to the Tenant herein the equivalent or near equivalent number of housing units or 'leased housing square footage' as provided under the Lease and/or such other assistance, financial and/or vacant land in comparable value, that will permit the Tenant to fulfill its mission of providing similar and equivalent housing to emergency service volunteers (First Responders) elsewhere within the Town.

	•	<b>Tenant</b> have executed and delivered this First s of the day of November, 2018.
Tenant: ORANGETOWN VOLUNTEER E SERVICES COALITION INC. (O)		Landlord: TOWN OF ORANGETOWN
BY: DAVID SCHNITZER, Chair		BY: CHRIS DAY, Supervisor
Acknowledgment taken in New York Stat	te	
STATE OF NEW YORK	)	
COUNTY OF ROCKLAND	) ss.: )	
SCHNITZER, to me known, who being	to by me duly sworn to the Chair of OVESC	re me, the undersigned, personally appeared DAVID did depose and say that he resides in the Hamlet of C, a New York State not-for-profit corporation, described signature was so affixed by authority of the Board of
Notary Public, State of N. Y.		
STATE OF NEW YORK	)	
COUNTY OF ROCKLAND	) ss.: )	
me known, who being by me duly sworr upon a duly voted Resolution of the Tox	n did depose and say wn Board of the Tow	e, the undersigned, personally appeared CHRIS DAY, to that he the Supervisor of the Town of Orangetown; that n of Orangetown, he has authority to execute the above of the Town Board of the Town of Orangetown.
Notary Public State of N. Y		

# OFFICE OF THE TOWN ATTORNEY TOWN OF ORANGETOWN

TOWN HALL ORANGEBURG, NY 10962

JOHN S. EDWARDS TOWN ATTORNEY

TERESA M. KENNY FIRST DEPUTY TOWN ATTORNEY THE TOWN O

TELEPHONE (845) 359-5100 FAX (845) 359-2715

June 7, 2011

David Howe, Esq.
David Howe, P. C.
250 West Nyack Road, Suite 114
West Nyack, NY 10994

RE:

Extension and Modification Agreement

Town of Orangetown with OVESC

Dear Mr. Howe:

In accordance with Town Board Resolution No. 153, please find enclosed herewith for filing in your office a fully executed original document referenced above.

Thank you for your cooperation.

Very truly yours,

Barbara J. Wardzerski Barbara J. Dardzinski

Secretary Assistant - Legal

BJD

enc.

cc: Charlotte Madigan, Town Clerk (w/duplicate original)

# EXTENSION AND MODIFICATION OF LEASE AGREEMENT

SIGNING DATE: 6-/, 2011

ADDRESS OF LEASE EXTENSION PROPERTIES: Property and houses are located at: 161, 163, 165, 167, 174, 176, 180, and 184 Blaisdell Road, Orangeburg, Town of Orangetown, County of Rockland, and State of New York.

LANDLORD: The Town of Orangetown, a municipal corporation.

TENANT: Orangetown Volunteer Emergency Service Coalition Inc. (OVESC), a New York not-for-profit corporation.

ORIGINAL LEASE TERM: Original lease term commenced on October 15, 2004, for a period of five (5) years.

ORIGINAL SIGNING DATE: October 12, 2004.

**Landlord** and **Tenant** herein sign this <u>Extension and Modification of Lease Agreement</u> (hereinafter "Agreement") on the date above stated, which Agreement extends and modifies certain specifically stated portions only of the aforesaid original Lease Agreement dated October 12, 2004 (hereinafter referred to as '<u>Lease</u>'), involving **Landlord** and **Tenant** and the subject premises as stated above.

By and through this Extension and Modification of Lease Agreement, **Tenant** acknowledges having signed said '<u>Lease</u>,' and that it is fully bound under each and every article and paragraph under the aforesaid '<u>Lease</u>,' and that this "Agreement" herein codifies **Tenant's** and **Landlord's** obligations and extends same through and inclusive of the extended term as set forth in this "Agreement."

The aforesaid 'Lease' is hereby extended/modified as follows:

- 1. Lease term: The lease term has been extended and modified so that the new lease term is from March 15, 2011, through March 14, 2016, and subject to the conditions contained in the aforesaid 'Lease'; provided however that Paragraph 7 of the Lease Agreement being modified and extended is hereby deleted. In its place the Parties agree that although the Town of Orangetown remains committed to provide a limited stock of affordable housing to the emergency volunteers who serve the Town, in the event the premises herein must be destroyed or are needed for any development plans of the Town, the Town will provide reasonable notice (12 months notice) of its intention to terminate this Lease Agreement. Concomitantly, although not being a term or condition of the Lease herein, the Town Board reaffirms its commitment to endeavor to assist and endeavor to provide, as best as possible, affordable housing for emergency volunteers who serve the residents of the Town of Orangetown within the Town.
- 2. That the rental per year as base rent for the premises will continue at the rate of \$1.00 per year.
- 3. That the **Tenant** will continue to be obligated to provide insurance, as mandated under the aforesaid 'Lease.'
- 4. That no security deposit shall be required.

- 5. That the **Tenant** herein renounces and the **Landlord** accepts back under its custody/possession premises all other buildings on Blaisdell Road other than those listed above as said buildings have not been used by **Tenant**.
- 6. In the event, following an inspection by the Town Office of Building, Zoning, Planning and Enforcement, the Town determines that it is in its best interests to demolish one or more of Building Nos. 108, 109, and/or 110, then, and in that event, the Tenant may, at its sole cost and expense, install children's play equipment (as may be approved, in writing, by the Town Superintendent of Parks, Recreation and Buildings) on such lands for use by, and for the benefit of the occupants of the remaining Town owned Blaisdell Road homes, with the express understanding that, in so approving such use, the Town Board does not intend to, and does not, dedicate such lands as "park lands" or other "recreation lands" for a Town recreation purpose, burdening such parcels with such designation.
- 7. This lease is subject to permissive referendum.

IN WITNESS WHEREOF, Landlord and Tenant have executed and delivered this First Extension and Modification of Lease Agreement as of the Last day of Last 2011.

Tenant:

ORANGETOWN VOLUNTEER EMERGENCY SERVICES COALITION INC. (OVESC)

BY: BRUCE LEONARD, Chair

TOWN OF ORANGETOWN

BY PAUL WHALEN, Supervisor

Acknowledgment taken in New York State
STATE OF NEW YORK )
COUNTY OF ROCKLAND ) ss.:
On the day of in the year 2011, before me, the undersigned, personally appeared BRUCE LEONARD, to me known, who being by me duly sworn did depose and say that he resides in the Hamlet of Tappan, Town of Orangetown; that he is the Chair of OVESC, a New York State not-for-profit corporation, described in and which executed the above instrument, and that his signature was so affixed by authority of the Board of Directors of said Corporation.
Notary Public, State of N. Y.  BEATRICE TROY NOTARY PUBLIC, STATE OF NEW YORK NO. 01TR6106538 QUALIFIED IN ROCKLAND COUNTY COMMISSION EXPIRES MARCH 8, 20
STATE OF NEW YORK )
) ss.: COUNTY OF ROCKLAND )
On the 31 day of January, in the year 2011, before me, the undersigned, personally appeared PAUL WHALEN, to me known, who being by me duly sworn did depose and say that he the Supervisor of the Town of Orangetown; that upon a duly voted Resolution of the Town Board of the Town of Orangetown, he has authority to execute the above instrument, and that his signature was so affixed by authority of the Town Board of the Town of Orangetown.

Notary Public, State of N. Y.

CMATLEU J. PICYARDSON

NOTARY PUBLIC, STATE OF NEW YCRK

NO. 01Ri6106425

QUALIFIED IN ROCKLAND COUNTY

COMMISSION EXPIRES MARCH 1, 20 1 2

## PROPERTY LEASE

## BETWEEN

## THE TOWN OF ORANGETOWN,

A MUNICIPAL ENTITY,

LOCATED IN THE COUNTY OF ROCKLAND, STATE OF NEW

YORK,

AND

ORANGETOWN VOLUNTEER EMERGENCY SERVICES COALITION,

INC.

A NEW YORK NOT-FOR-PROFIT,

LOCATED IN THE TOWN OF ORANGETOWN, N.Y.

PREPARED BY:

PRO BONO COUNSEL FOR OVESC DAVID HOWE, OF EZRA AND HOWE, P.C. ATTORNEYS AT LAW 250 West Nyack Road, West Nyack, NY 10994 FROM : TOWN OF ORANGETOWN

FAX NO. :8453592623

Mar. 01 2005 05:00PM P3

# PROPERTY LEASE BETWEEN THE TOWN OF ORANGETOWN and ORANGETOWN VOLUNTEER EMERGENCY SERVICESCOALITION, INC.

THIS LEASE AGREEMENT (hereinafter referred to as the "Lease" made and entered into this 12th day of October, 2004, by and between

THE TOWN OF ORANGETOWN, a municipal corporation, duly created and existing under the laws of the State of New York, with offices located at 26 Orangeburg Road, Orangeburg, New York 10962 (hereinafter referred to as "Lessor") and

ORANGETOWN VOLUNTEER EMERGENCY SERVICES COALITION, INC. a New York Not-for-Profit corporation, duly created and existing under the laws of the State of New York, with offices located at P.O. Box 225, Tappan, New York 10983 (hereinafter referred to as "Lessee").

#### WITNESSETH:

WHEREAS, on December 31, 2003, the Orangetown Volunteer Emergency Services Coalition, Inc. ("OVESC") was formed as a New York Not-for-Profit Corporation by the filing of a Certificate of Incorporation with the New York State Secretary of State; and

WHEREAS, among the purposes for which OVESC was formed was: to provide, purchase, sell, buy, lease, rent, construct, remediate, renovate, repair, contract for, engage in agreements, borrow, lend, indenture, bond, mortgage and to otherwise be engaged in acquiring/possessing land, real property, buildings, homes, vacant land, long/short term leases as needed so as to achieve one of its primary purposes which is to provide affordable housing/accommodations/units/apartments for certified volunteer members of volunteer emergency service organizations that provide volunteer services for the geographic area encompassing, surrounding, abutting the Town of Orangetown, County of Rockland, State of N.Y.; and

WHEREAS, it is of great public benefit to the communities in Orangetown for there to be volunteer emergency services (fire & ambulance) in and servicing the Town of Orangetown; and

WHEREAS, a number of studies have determined that, without volunteer emergency services provided by volunteer fire departments and ambulance corps, the cost of providing such essential services through paid/salaried emergency service personnel

would place a tremendous tax burden on the residents and businesses within such communities; and

WHEREAS, the Town Board of the Town of Orangetown has determined that a lease with OVESC, which will then sublease portions of the leased premises, at affordable rents, to active volunteer emergency service workers relected in accordance with written non-discriminatory policies, guidelines and factors, will serve to encourage emergency service workers to remain active in a voluntary capacity thereby mitigating the cost of such services required to be borne by the taxpayers of the Town of Orangetown; and

WHEREAS, the Lessor is the owner of real property located in the Town of Orangetown, which property includes a number of vacant residences capable of use as affordable housing by the Town's emergency service volunteers; and

WHEREAS, General Municipal Rule § 77(1) expressly authorizes municipal entities, including the Town of Orangetown, to lease public buildings to certain volunteer organizations without expense or for only a nominal rent; and

WHEREAS, PURSUANT TO GML §77(1), the Lexicor desires to lease to Lessee a number of houses located on and along Blaisdell Road, Orangeburg, New York (hereinafter referred to as the "Premises") subject to the following conditions:

NOW, THEREFORE, in consideration of the mutual promises, and other consideration, set forth herein, the parties agree as follows:

#### 1. PREMISES.

The Lessor agrees to lease to the Lessee the property and houses located at 108, 109, 110, 132, 133, 134, 135, 136, 137, 138, & 139 Blaisdell Road, Orangeburg, Rockland County, New York. In the event houses numbered 140 and 141 become vacant during the term of this Lease, the Lessor agrees to provide written notice to Lessee, following which the Lessee shall have thirty (30) days from its receipt of such notice, in writing, within which to inform the Lessor, in writing, that it wishes to take possession of those additional units and include them as part of the Premises under this Lease. Upon receipt of such notice by the Lessor, units 140 and 141 shall, be deemed a part of the Premises covered by this Lease, subject to the terms and conditions as stated herein. If notice shall not have been received within the said 30 day period, the Lessee shall be deemed to have waived its right to lease units 140 and 141, and such units will not be considered a part of this Lease.

OVESC expressly acknowledges this Lease does not convey to nor establish in OVESC any right of ownership or title interest in the *Premises*, or in any building or other improvements now existing or, in the future, installed or erected thereon.

#### 2. TERM.

The term of this Lease shall be for a period of five years, commencing on October 15, 2004, subject to the contingencies set forth herein, including, but not limited to permissive referendum. The Lessor specifically recognizes that there are important public policy reasons and benefits to the community as a whole for providing, or assisting in providing, affordable housing to its volunteer emergency service personnel, and for keeping the volunteers living and serving in their community. The Lessor and Lessee agree to work together to find a more long-term solution to meet the housing needs of the volunteers in the Town of Orangetown. Specifically, the Lessor and Lessee agree that, to the extent permitted by New York State Law, they will seek to renew or extend the term of the Lease at the time, or prior to, of its expiration.

#### 3. RENT.

a. Base Rent.

The Lessee shall pay to the Lessor ONE DOLLAR (\$1) per year as Base Rent for the Premises.

#### b. Additional rent.

In addition to base rent, the Lessee shall be responsible for the payment of:

- insurance on the Premises as required under ¶ 20 of this lease;
- all utility services for the *Premises*, including water, sewer, gas, electricity, heat, and other services delivered to the *Premises*;
- all other services contracted for by the Lessee;
- any fees, costs, or expenses incurred by the Lessor for enforcing the Lessee's obligations under this Lease.

#### 4. SECURITY DEPOSIT.

No security deposit shall be required.

#### 5. ACCEPTANCE OF OCCUPANCY.

The Lessee shall commence occupancy of the Premises on the \_\_\_\_\_ day of October, 2004 (the "Commencement Date").

The Lessee acknowledges that the Premises are in need of repair and agrees to accept them in their "as is" condition, and, except as otherwise expressly provided herein, the Lessee covenants and agrees to make such improvements, repairs and alterations, at the

Mar. 01 2005 05:01PM

FAX NO. :8453592623

Lessee's sole cost and expense, as may be necessary to render the Premises safe and suitable for the purpose for which the are to be used.

Thereafter, and throughout the term of this Lease, Leasee will be responsible for any and all repairs, which repairs if undertaken shall be completed in accordance with all applicable building codes and regulations, including but not necessarily limited to the N.Y.S. Uniform Building and Fire Prevention Code. Provided, however, that there shall be no enlargement of any building or structure on the Premises without the prior express written consent of the Leswor.

#### VACATING OF THE PREMISES. 6.

The Lessee shall maintain the Premises in good condition, safe for the use and purposes for which they are intended and shall not vacate or abandon the Premises during the term of this Lease without providing reasonable written notice to the Lessor.

### LESSOR'S RIGHT TO RELOCATE THE LESSEE DURING TERM OF 7. THE LEASE

The Parties acknowledge that the Lessor, the Town of Orangetown, is engaged in a "Request for Proposal" process, in furtherance of its plans to develop portions of the lands of the Rockland Psychiatric Center (RPC) with a mix of public and private uses, and that the Premises are, or may be, included as a part of the lands conveyed or otherwise to be developed as a result of that RFP process.

Recognizing both the tangible and intangible benefits to the Town of Orangelown that will result from the Town being able to provide at least a limited stock of affordable housing to the emergency volunteers who serve the Town, the Town commits that, in the event the Premises are conveyed or otherwise developed as a result of the RFP process during the term of this Lease, or any extended term, the Lessor will provide to the Lessee the equivalent or near equivalent number of housing units as provided under this Lease on the RPC site, or elsewhere within the Town. Frovided, however, that this provision is not intended to be, nor shall it be construed as, a covenant by the Lessor in favor of the Lessee, or any individual actually occupying the Premises, to extend the term of this Lease beyond the expiration date set forth herein.

Notwithstanding the aforesaid, the Lessor agrees that it shall not seek to relocate the Lessee or its subtenants from the Fremises during the first two years of the term of this Lease, or thereafter, except upon 60 days written notice. Notwithstanding the aforesaid, houses numbered 109 and 110 shall be leased only on a month to month basis, and shall not be subject to the 2 year commitment of this paragraph.

In the event the Lessee, and/or any of its sub-lessees shall be required to relocate. such relocation shall be at the Lessee's sole cost and expense.

#### 8. USE.

The *Premises* shall be used and occupied solely as housing units for volunteer emergency service personnel who are certified members of a volunteer fire or ambulance department/association located in, and providing emergency services to, the Town of Orangetown.

The Lessee OVESC acknowledges that it, and not the Lessor, shall be responsible for the sub-tenant selection process and the criteria and guidelines to be followed and applied in that process provided, however, that the Lessee expressly covenants and agrees that such process(es), guidelines and criteria shall be in writing and shall be non-discriminatory in nature, content and application, and otherwise shall comply with all applicable federal and state laws and regulations, including but not limited to the Federal Fair Housing Act (Title VIII of the Civil Rights Act of 1968).

A copy of such selection processes, guidelines and criteria shall be provided to the Lessor and maintained by the Lessor as a public document, available for inspection, under the N.Y.S. Freedom of Information Law. Such processes and policies shall be in place prior to the selection of, or sub-let to, any volunteer sub-lessee.

Unless there are extenuating circumstances, unique to the particular applicant, each sub-tenant, will be limited to a maximum five year term.

# 9. IMPROVEMENTS ALTERATIONS AND ADDITIONS and UTILITY SERVICES.

- A) The Lassee shall have the right to renovate and repair the leased buildings and any auxiliary structures, provided such alterations and renovations are in accordance with all applicable state and local rules, codes, and regulations, and provided further that the Lessee obtains the prior written consent from the Lessor before making any structural removations, alterations or repairs (or other such repairs as require the issuance of a building permit under the Town's Building Code).
- B) The Lassor represents that, insofar as the approval process of the Town is concerned, it will review all plans and specifications for alterations and repairs presented by the Lessee in an expeditious manner, approving, disapproving or approving with comment such plans in as short a period as possible.
- C) All improvements, alterations and repairs undertaken by the Lessee shall be completed in a workmanlike manner and with due diligence once commenced, and in compliance with all applicable rules, regulations, and laws of any governmental authority having jurisdiction over the subject Premises.

Fax Station: EZRA AND HOWE P.C

FROM : TOWN OF ORANGETOWN

FAX NO. :8453592623

Mar. 01 2005 05:01PM PB

D) The Town of Orangetown hereby agrees to waive all Building Department and Land Use Board fees, as may otherwise be required.

- E) The Town of Orangetown will promptly provide the Lessee with all plans, surveys, or other information or documents in its possession that may be necessary to allow, or to assist, the Lessee to install the necessary utility services, or to connect the various houses situated on the Premises to such services, it being expressly understood and agreed that, with the exception of the sewer connection, the responsibility to bring all utility services to the Premises shall be that of the Lessee. The Town of Orangetown, as Lessor, agrees that it will promptly contact all appropriate utility companies and request any needed connections for the utilities to the subject units.
- F) The Lessor agrees that it will be responsible to provide sewer connections to each of the houses on the *Premises*. If the Town, as Lessor, shall be unable to provide such sewer service prior to, or within a reasonable period following, the commencement date of this Lease, then, and in that event, OVESC, as Lessee, shall have the right, upon thirty (30) days written notice, to terminate the Lease and declare same null and void.
- G) The Town of Orangetown, as Lessee, agrees to waive any performance bond that might otherwise be needed with regard to any repairs required to be made to the *Premises*.
- II) The Lessor shall be solely responsible for removing any underground fuel tanks that may exist on the Premises, expressly reserving the right to enter upon the Premises for that purpose. Such entry and work should be conducted, to the extent possible, in a manner that minimizes interference with the Lessee's use and enjoyment of the Premises.

In the event this right is exercised by the Lessor, it agrees to restore the land and improvements, including landscaping, to its original condition.

## 10. REPAIRS AND MAINTENANCE.

The Lessee shall be responsible for all maintenance and repair of the Premises. The Lessee will repair and maintain the Premises and keep same in good and safe condition, including the electrical wiring, the plumbing, any other system or equipment on the Premises, structural members of all buildings, and other improvements on the Premises, except that Lessor shall be responsible for any necessary maintenance or repairs to the water and sewer pipes from the main to the houses.

Mar. 01 2005 05:02PM

FAX NO. :8453592623

#### 11. RIGHT TO ENTER

Throughout the term of this Lease, the Lesser shall have the right to enter in, into or upon the *Premises*, upon reasonable notice to the Lessee, to inspect same to ensure that they are being maintained and utilized for the purposes, and in accordance with the terms and conditions of this Lease.

In this regard, except in the case of an emergency, the Lessor agrees to provide the Lessee with a minimum of ten (10) days' prior written notice of such an inspection, advising the Lessee of the date and purpose of the inspection, and, if work is to be performed, of the nature of the work and the anticipated date of completion.

#### 12. CONTINGENCIES

The Parties' obligations under this Lease are contingent upon the following:

- (a) The Lessee obtaining all necessary approvals, if any, concerning connection of the subject Premises to all utilities, utility lines and utility pipes;
- (b) The Town of Orangetown Building Department's issuance of any building permits necessary for the initial repair and renovation of the subject *Premises* in order to render the Premises safe and habitable in accordance with paragraphs 5 and 9 hercof;
- (c) Compliance by the Town of Orangetown as to OVESC's due diligence inquires and exchange of all environmental records in the possession and custody of the Town of Orangetown, which is to be fully accomplished within forty-five (45) days of the signing of this Lease;
- (d) The leasing of the *Premises* under this contract is subject to the permissive referendum provisions of New York State Law. In the event that a referendum is required, the *Lessor's* obligation to Lease the *Premises* to *Lessee* shall be contingent upon the outcome of that referendum.

#### 13. TERMINATION BY THE LESSEE

Notwithstanding any other term or provision of this Lease to the contrary, the Lessee may terminate this Lease upon thirty (30) days written notice delivered to the Lessor in the manner hereinafter provided; provided, however, that such termination shall not obligate the Town of Orangetown to pay or to re-pay any grant(s) or loan(s) that the Lessee may have taken or obtained relating to its use and possession of the Premises from the County of Rockland, the Rockland Housing Action Coalition, Inc. or from any other source, public or private, and further providing that the Lessee's termination shall not result in any type of lien or encumbrance on the Premises.

## 14. TERMINATION BY THE LESSOR; DEFAULT

If the Lessee shall default in complying with any of the terms, conditions and obligations of this Lease, then the Lesser may give a written notice to it requiring it to cure the default within ten (10) days. If the Lessee fails to cure the default within such ten day period, then the Lesser may, if it wishes, give the Lessee a written notice terminating this Lease as of a date not less than thirty days after the Lessee is given such notice.

If any of the following events occur, each such event shall constitute a default:

- a. Lessee is adjudicated bankrupt, or commences or institutes any case, proceeding or other action to adjudicate it insolvent;
- b. If Lessee shall abandon the demised premises, or a substantial portion thereof;
- c. Pailure of Lessee to maintain insurance in accordance with paragraph 20 herein;
- d. The Lessee, a New York Not-for-Profit corporation, is dissolved, either voluntarily or involuntarily, by the State of New York, or, ceases to utilize the *Premises* in the manner, and for the purpose, provided herein.

## 15. TOTAL OR PARTIAL DESTRUCTION OF THE PREMISES.

If any of the leased premises shall be damaged by fire, the elements, unavoidable accident or other casualty, and, by reason thereof, are rendered untenable, in whole or in part, the Lessee shall have the option to cancel the Lease as to the specific house(s) damaged, or, at its own cost and expense, to cause the damage to be repaired and the premises restored to a tenantable condition, it being expressly understood that the Lessor shall have no responsibility under this Lease to repair, restore or rebuild the premises in the event of a catastrophic or other casualty loss. Nor shall the Lessor be responsible to the Lessee or any subtenant of the Lessee for any consequential loss or damages, including but not limited to housing costs, property loss or similar such matters, that might result from any casualty loss to or at the premises.

## 16. QUIET ENJOYMENT.

The Lessor agrees that, upon its payment of the Base Rent of one (\$1.00) dollar per year, and any Additional Rent, and its faithful performance of all of the other terms, covenants and conditions of this Lease, the Lessoe may lawfully and quietly occupy the subject premises during the term of this Lease without hindrance or molestation by the Lessor or any persons claiming under the Lessor.

#### 17. MECHANICS' AND OTHER LIENS.

The Lessee covenants and agrees that it shall keep the Premises free and clear of any and all mechanics and other liens for labor or services performed, and/or for materials used or furnished, or to be used or furnished, on the Premises relating to any alteration, improvement, or other repair which the Leswee may make or cause to be made on or relating to the Premises.

In this regard, the Lessee covenants and agrees that, upon written demand by the Lessor, it shall promptly pay, bond or otherwise discharge any and all claims upon which any such lien may, or could be based, and will save and hold the Town of Orangetown free and harmless from any and all losses, damages, costs or expenses, including reasonable attorneys' fees, relating to such liens and/or claims and/or other obligations relating to work performed at, or materials delivered or to be delivered to, the Premises for or at the request of the Lessee.

#### 18. TAXES AND ASSESSMENTS.

The Parties agree that, as municipally owned property, the *Premises* shall not be subject to real property "taxes", and that the *Lessee* shall not be responsible for such taxes. The term "taxes", as used in this provision of the Lease, shall be deemed to refer to typical real property taxes on the land, structures and improvements comprising the *Premises*, but shall not be deemed to include *ad valoram* special district charges as might be levied, including the following: South Orangetown Ambulance assessments; Orangeburg Fire District assessments; Paramedic Service assessments; Sewer and Sewer Use charges and assessments; solid waste charges and assessments; and green waste, hazardous waste, materials recovery and composting charges and assessments, all of which the *Leasee* shall be responsible to pay.

#### 19. ASSIGNMENT AND SUBLETTING.

The Lessee may not assign this Lease to any other party or entity without the express written consent of the Lessor. Nor may the Lessee sublet or otherwise rent any portion of the Premises, except in accordance with the terms of this Lease.

#### 20. INSURANCE.

The Lessee shall insure the Premises, including all buildings and improvements thereon, in an amount equal to the replacement cost thereof, against loss or damage under a policy or policies of fire and extended coverage insurance, including additional perils.

The Lessee shall obtain and maintain in full force throughout the term of this Lease, general liability and property damage insurance with coverage of not tess than ONE MILLION DOLLARS (\$1,000,000.00) for injury or death to any one person; and TWO

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MILLION DOLLARS (\$2,000,000.00) for injury or death to more than one person; and ONE MILLION DOLLARS (\$1,000,000.00) for property damage, covering all claims for injuries to persons occurring on or around the *Premises* as defined in paragraph 1 of this Lease.

The Lessee, prior to taking possession of the Premises, shall deliver to the Lesser customary insurance certifications evidencing that the required insurance is in full force and effect, with payment having been made, in advance, for a minimum period of one year. All such policies shall be placed with companies having at least a Best A rating, and shall further provide for notice by the insurance company to the Lessor of any termination or cancellation of a policy at least 30 days in advance. All policies shall name both the Lessee and the Lessor as insured parties.

## 21. ENVIRONMENTAL CONDITIONS

A.) Hazardous Materials Defined.

"Hazardous Materials" shall mean:

- (a) any biologically or chemically active, or other toxic or hazardous wastes, pollutants or substances, including, without limitation, asbestos, PCB's, petroleum products and by-products, substances defined or listed as "bazardous substances" or "toxic substances," or similarly identified in or pursuant to the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. § 9601, et seq., and as hazardous wastes under the Resource 'Conservation and Recovery Act, 42 U.S.C. § 6010, et seq.;
- (b) any chemical substance or mixture regulated under the Toxic Substance Control Act 1976, as amended, 15 U.S.e. § 2601, ct seq.;
- (c) any "toxic pollutant" under the Clean Water Act, 33 U.S.e. § 466, et seq., as amended;
  - (d) any hazardous air pollutants under the Clean Air Act, 42 U.S.C. § 7401 et seq.;
- (e) hazardous materials identified in or pursuant to the Hazardous Materials Transportation Act, 49 U.S.C. § 1802, et seq.; and
- (f) any hazardous or toxic substances or pollutant regulated under other applicable federal, state or local statutes, ordinances, bylaws, codes, rules, or regulations relating to or concerning any hazardous, toxic or dangerous waste, substances or material.
- B.) Environmental Disclosure; No Representations

The Lessee expressly represents and admowledges that it is accepting the Premises

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in their "As Is" condition, without remediation or repair by the Lessor, except as otherwise expressly set forth and stated herein.

The Lessee represents and acknowledges that it has received from the Lesser Town of Orangetown copies of Phase I and Phase II environmental investigations, as well as Inspection Reports relating to each of the buildings being leased hereunder. The Lessee represents and acknowledges that it has reviewed the referenced reports and is familiar with their contents, including, but not limited to the existence of lead, asbestos and mold contamination within each of the buildings that comprise a part of the Premises.

The Lessor makes no statement, disclosure or representation, regarding the environmental or other condition of the Premises, other than as expressly set forth in the referenced reports, and, based on the contents of the referenced reports makes no representation or warranty as to the suitability of the Premises for any specific purpose, including but not limited to the use and purpose which the Lessee intends to make of the Premises.

The Lessee expressly covenants and agrees that, prior to undertaking the actual use and occupancy of the *Premises*, including the placement of any tenant of subtenant therein or thereon, it shall make such repairs, and undertake such remediation, as shall be necessary to render the *Premises* safe and habitable for human occupancy and for such other use or purpose as may be permitted under this Lease.

The Lessor represents that it does not have any actual knowledge of any pending environmental litigation, including response actions by the government or private parties and there are no environmental liens or super fund liens affecting the subject premises.

### C.) Liability for Environmental Conditions

The Lessee covenants and agrees that, effective the Commencement Date (as stated above), at the Lessee's sole cost and expense, and at all times after the effective date hereof, it shall comply with all requirements governing the use, generation, storage, treatment and/or disposal of any Hazardous Materials used, if any, in connection with the Lessee's use of the Premises and that it shall defend, indemnify and hold harmless the Town of Orangetown from and against any and all liability, loss, damage and expense, including reasonable attorney fees, arising out of the Lessee's actual release, actual storage or actual disposal of any such Hazardous Wastes or Hazardous Substances on or under the Premises subsequent to the date of this Lease, and which are directly attributable to the use, occupancy and/or activities of the Lessee or any other person (except for the Town of Orangetown, the State of New York, their agents, invitees or employees of any of the foregoing) to whom the Lessee grants the right to occupy or use the Premises.

Unless the Lessee shall undertake to remediate the Premises, as may be necessary under sub-paragraph B hereof in order to render the Premises habitable and suitable for the

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use and purpose of this Lease, the Lessee shall not be responsible for any cleanup, remediation, fines, or penalties resulting from the presence of any Hazardous Materials on, under, or near the subject Premises—that existed prior to the Commencement Date (see Article 2, Term); or otherwise not caused by or in relation to the Lessee's use of the Premises; and the Lesser shall defend, indemnify and hold harmless the Lessee from and against any and all liability; loss, damage and expense, including reasonable attorney fees, resulting from the presence of any Hazardous Materials on, under, or near the subject Premises that existed prior to the Commencement Date of this Lease.

## 22. SURRENDER OF THE PREMISES.

The Lessee shall surrender the Premises, and each house and structure thereon, to the Lessor upon the termination of this Lease in broom clean condition and in the same or similar condition as on the commencement date, except for normal wear and tear.

#### 23. INDEMNITY.

The Lessee agrees to indemnify and defend the Lessor for liability, loss, damage, cost, or expense (including attorney fees) based on an actual claim, demand, suit, or action by any party with respect to any personal injury (including death) or property damage, from any cause, specifically related to and directly connected to the Lessee and Lessee's leasing of the Premises, except for liability resulting from the intentional acts, omissions, willful conduct or negligence of the part of Lessor or its employees, agents or retained/hired independent contractors / consultants / experts / technical specialists.

### 24. WAIVER OF TRIAL BY JURY

The Parties hereby expressly waive the right to trial by jury, relating to any issue or dispute arising under, or relating to, this Lease or the terms and conditions hereof.

## 25. REPRESENTATIONS AND WARRANTIES.

- A. Lessee expressly warrants to the Lessor that:
- (i) OVESC is duly formed, validly existing and in good standing under the laws of the State of New York; and
- (ii) OVESC has all of the requisite power, authority and approvals necessary to carry on its leasing of affordable housing to volunteer emergency service individuals residing in the Town of Orangetown and affiliated with a recognized Volunteer Emergency Services organization existing in the Town of Orangetown (subject to the contingencies as set forth above);

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- (iii) OVESC's authority to execute, deliver and perform its obligations under this Lease and the execution, delivery and performance by it of this Lease, have been duly authorized by all necessary organization action on its part; and
- (iv) the execution, delivery and performance by OVESC of this Lease does not and shall not:
  - (a) Violate its organization documents;
  - (b) Result in a breach of or constitute a default under the terms of any material agreement to which it is a party; and
- (v) this Lease has been duly authorized and duly and validly executed and delivered to the Lessor by OVESC.
- The Lessor Town of Orangetown expressly represents and warrants to the Lessee В. that:
- No court order or judgment or arbitral award or decision has been issued and is outstanding with respect to the subject property prohibiting or otherwise affecting the Lessor's right to enter into this Lease.

#### 26. NOTICES.

Any notices required under this Lease shall be in writing and served either in person or sent by registered or certified mail, return receipt requested, to the addresses of the parties as follows:

Town of Orangetown: Clerk of the Town of Orangetown, Town Hall, 26 Orangeburg Rd., Orangeburg, New York, 10962, with a copy to the Town of Orangetown Town Attorney at the same address.

P.O. Box 225, Tappan, N.Y. 10983 with a copy to David Howe, Ezra and OVESC: Howe, P.C., 250 West Nyack Road, West Nyack, NY 10994;

Or to such other addresses as the parties shall substitute by written notice.

Notices shall be effective when actually received in person, or, if by certified or registered mail, on the earlier of the date actually received as evidenced by the executed return receipt signed by, or in behalf of, the party to which notice is given, or on the third business day following the date of the first attempted delivery.

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#### HOLDING OVER. 27.

If the Lessee does not vacare all of the Premises at the end of the term of this Lease, the holding over shall subject the Lessee to all Court costs, reasonable municipal attorney fees and other reasonably related expenses.

#### ADDITIONAL LEGAL REQUIREMENTS: 28.

To the extent the within Lease provides for the conveyance of real property of a municipality, it shall be deemed to include and to incorporate any and all requirements, provisions, limitations, conditions and/or conditions precedent as may be imposed by law, relating to the sale or other conveyance of an interest in real property, regardless of whether such requirement, condition or condition precedent shall have been expressly included herein.

#### ENTIRE ACREEMENT. 29.

This Lease entered into between the Lessor and the Lessee, contains the entire agreement of the parties with respect to its subject matter. This Lease may not be modified except in a written document signed by both of the parties hereto.

#### WAIVER. 30.

The failure of the Lessor to enforce any condition of this Lease shall not constitute a waiver of its right to enforce such term or condition in the future. No provision of this Lease shall be deemed to have been waived unleas the waiver is in writing.

#### MISCELLANEOUS 31.

NO MODIFICATION. Neither this Lease, nor any of the terms, covenants or conditions hereof, may be modified or amended except by an agreement, in writing, duly executed and delivered by the party against whom enforcement of such modification or amendment is sought.

HEADINGS. The headings of the Articles and Sections of this Lease are for convenience only and shall in no way affect the construction or effect of any of the terms, covenants or conditions beroof.

COUNTERPARTS. This document may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same document.

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FROM : TOWN OF ORANGETOWN

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FURTHER ASSURANCES. Each Party shall promptly and duly execute and deliver such other and further assurances for and take such further action reasonably requested by the other Party, all as may be reasonably necessary to carry out the purpose of this Lease Agreement.

ESTOPPEL CERTIFICATES. Each Party shall, without charge, at any time and from time to time hereafter, within ten (10) days after written request of the other Party, certify by written instrument duly executed and acknowledged: (a) as to whether this Lease has been supplemented or amended, and if so, the substance and manner of such supplement or amendment; (b) as to the validity and force and effect of this Lease in accordance with its tenor as then constituted; (c) as to the existence of any default under this Lease; (d) as to the existence of any offsets, counterclaims or defenses thereto on the part of such other Party; (e) as to the commencement and expiration dates of the Term of this Lease; and (f) as to any other matters as may reasonably be so requested.

Any such certificate may be relied upon by the Party requesting it and any other Person to whom the same may be exhibited or delivered, and the contents of such certificate shall be binding on the Party executing same.

IN WITNESS WHEREOF, the parties have executed this Lease in duplicate this the 12 day of October, 2004.

Orangetown Volunteer Emergency Services Coalition, Inc.

BY: BRUCE LEONARD, CHAIR

(OYESC

TOWN OF QRANGE TOWN

BY: THOM KLEINER, SUPERVISOR

FROM : TOWN OF DRANGETOWN

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#### **ACKNOWLEDGEMENTS**

STATE OF NEW YORK )

(COUNTY OF ROCKLAND )

On the 12 day of October in the year 2004, before me, personally appeared Bruce Leonard, to me known, who, being by me duly sworn, did depose and say that he resides in Hamlet of Tappan, Town of Orangetown; that he is the Chair of OVESC, a New York State Not-for-Profit, the corporation described in and which executed the above instrument; and that his signature was so affixed by authority of the Board of Directors of said corporation.

NOTARY PUBLIC

TERESA M. KENNY
Notary Public, State of New York
No. 31-5000874
Qualified in New York County
Commission Expires Aug. 24, 19

STATE OF NEW YORK

)55.:

COUNTY OF ROCKLAND )

On the 12<sup>14</sup> day of October in the year 2004, before me, personally appeared Thom Kleiner, to me known, who, being by me duly sworn, did depose and say that he is the Supervisor of the Town of Orangetown; that upon a duly voted Resolution of the Town Board of the Town of Orangetown, he has authority to execute the above instrument; and that his signature was so affixed by authority of the Town Board of the Town of Orangetown.

NOTARY PUBLIC

TERESA M. KENNY
Notary Public, State of New York
No. 31-5000874
Obstified in New York County
Commission Expires Aug. 24, 15.....

# TOWN OF ORANGETOWN FINANCE OFFICE MEMORANDUM

TO: THE TOWN BOARD

FROM: JEFF BENCIK, DIRECTOR OF FINANCE

**SUBJECT:** AUDIT MEMO

**DATE:** 12/10/18

CC: DEPARTMENT HEADS



The audit for the Town Board Meeting of 12/11/18 consists of 4 warrants for a total of \$1,427,719.01.

The first warrant had 44 voucher2 for \$96,692.43 and was for utilities.

The second warrant had 1 voucher for \$30,719.95 and was for Fire Safety vehicle (bonded).

The third warrant had 1 voucher for \$71.85 and was for County Commissioner of Finance.

The fourth warrant had 234 vouchers for \$1,300,234.78 and had the following items of interest.

- 1. Bellavista Construction Co. (p6) \$17,893.50 for curb and sidewalk repair.
- 2. Capture Point (p10) \$8,300 for youth recreation program.
- 3. Capasso and Sons (p10) \$48,564.75 for recycling.
- 4. Clean Waters, Inc. (p12) \$11,100 for sewer plant repairs.
- 5. Dell Marketing (p14) \$17,935.42 for IT servers.
- 6. General Code (p25) \$13,915.94 for Police software.
- 7. Global Montello (p26) \$14,826.32 for fuel.
- 8. Goosetown (p26) \$22,705.22 for Police equipment leases.
- 9. Helmke (p28) \$5,790.00 for snow removal OHA.
- 10. NYS Dept. of Civil Service (p40) \$756,145.37 for CSEA healthcare.
- 11. Optimum Controls (p42) \$7,942.31 for SCADA upgrades (bonded).
- 12. Pace University (p42) \$20,000 for Pearl River vitalization study.
- 13. Rockland County Sewer District (p50) \$17,450 for ½ fee for sewer plant study.
- 14. Rockland county Waste Paper LLC (p52) \$9,583.20.

- 15. Schultz Ford (p58) \$63,797.50 for Sewer vehicles (bonded).
- 16. Slack Chemical Co. (p59) \$9,453 for sewer chemicals.
- 17. Sprague Operating Resources (p62) \$32,703.30 for fuel.
- 18. State Comptroller (p65) \$46,279 for Justice fines.
- 19. Virtuit Systems (p70) \$9,963.52 for IT equipment (bonded).

Please feel free to contact me with any questions or comments. Thank you.

Jeffrey W. Bencik 845-359-5100 x2204