

Town of Orangetown Town Board

Date: July 10, 2020

Response to request that the Town of Orangetown Town Board be designated to serve as Lead Agency for the:

GML 239 § (l) & (m) Referral / Amendment to Town Code / Chapter 43, Article IV / Special Permit / Temporary Outdoor Storage of Vehicles; and SEQRA Lead Agency Determination

The Rockland County Planning Dept. agrees to the designation of the Town Board of the Town of Orangetown as lead agency for the above-referenced project.

7/21/2020
Date

Michael Kezner
(Signature)

Michael Kezner, Planner
(Print Name and Title)

Rockland County Planning Dept.
(Name of Agency)

Encl.

TOWN OF ORANGETOWN
2020 JUL 21 A 10:28
TOWN CLERK'S OFFICE

Town of Orangetown Town Board

Date: July 10, 2020

Response to request that the Town of Orangetown Town Board be designated to serve as Lead Agency for the:

GML 239 § (l) & (m) Referral / Amendment to Town Code / Chapter 43, Article IV / Special Permit / Temporary Outdoor Storage of Vehicles; and SEQRA Lead Agency Determination

The Town of Orangetown Planning Board agrees to the designation of the Town Board of the Town of Orangetown as lead agency for the above-referenced project.

7-22-2020
Date

C. Coopersmith for Tom Warren
(Signature)

Chairman.
(Print Name and Title)

Planning Board.
(Name of Agency)

Encl.

TOWN OF ORANGETOWN
2020 JUL 31 A 11: 07
TOWN CLERK'S OFFICE

**Town of Orangetown Planning Board Meeting
Wednesday, July 22, 2020**

Other Business:

1. The Board reviewed and approved the selection of AKRF to review the Traffic Impact Study for 125 and 155 Greenbush Road Site Plans.
2. The Planning Board consented to the Town Board as Lead Agency for the Amendment to the Town Code/ Chapter 43, Article IV/ special Permit Temporary Outdoor Storage of Vehicles.

The decisions of the July 8, 2020 Planning Board Meeting was reviewed, edited, and approved. The motion for adoption was made and moved by Michael Mandel and seconded by Andrew Andrews and carried as follows: Thomas Warren - Chairman, aye; William Young- Vice Chairman, aye; Andrew Andrews, aye; Michael Mandel, aye; Robert Dell, aye; Michael McCrory, absent; Stephen Sweeney, aye, and Bruce Bond, aye.

Since there was no further business to come before the Board, a motion to adjourn the meeting was made by Stephen Sweeney and seconded by Bruce Bond and agreed to by all in attendance. The meeting was adjourned at 8:30 p.m. The next Planning Board meeting is scheduled for September 9, 2020.

DATED: July 22, 2020

**Cheryl Coopersmith
Chief Clerk Boards and Commissions
Town of Orangetown Planning Board**

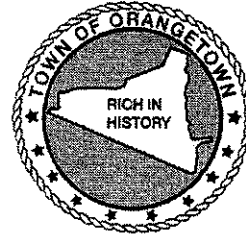
Town of Orangetown

Town Hall 26 W. Orangeburg Road · Orangeburg NY, 10962

Telephone: (845) 359-5100 ext. 5004 · Fax: (845) 359-5126

e-mail: tclerk@orangetown.com

website: www.orangetown.com



July 10, 2020

**Rockland County Dept of Planning
Arlene Miller, Commissioner
50 Sanatorium Rd., Building T
Pomona, NY 10970**

**RE: GML 239 § (l) & (m) Referral / Amendment to Town Code / Chapter 43, Article IV / Special Permit
Temporary Outdoor Storage of Vehicles; and SEQRA Lead Agency Determination**

Pursuant to General Municipal Law § § 239-l & m, enclosed please find the Referral Form and supporting documents, relating to the above referenced action.

Also enclosed is a Lead Agency Circulation Letter from the Town Board, indicating its intention to act as a Lead Agency with respect to this Code change. To the extent you are able to respond on the issue of Lead Agency status prior to the expiration of **30-days**; your cooperation would be appreciated.

Thank you for your attention to the referenced matters.

Very truly yours,

A handwritten signature in black ink, appearing to read "Rosanna Sfraga".

Rosanna Sfraga
Town Clerk

Encl.

CC: Orangetown Planning Board

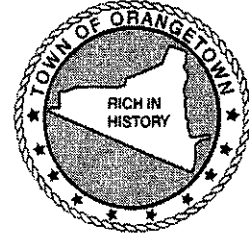
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Lead Agency Coordination Letter from the Town of Orangetown

July 10, 2020

**Rockland County Dept of Planning
Arlene Miller, Commissioner
50 Sanatorium Rd., Building T
Pomona, NY 10970**

RE: GML 239 § (l) & (m) Referral / Amendment to Town Code / Chapter 43, Article IV / Special Permit / Temporary Outdoor Storage of Vehicles; and SEQRA Lead Agency Determination

The Town Board of the Town of Orangetown, Rockland County, New York is hereby notifying you that, at its meeting held on *July 7, 2020* the Town Board adopted a resolution in connection with the proposed action, to wit, a proposed change to the Town Code, Special Permit – Temporary Outdoor Storage of Vehicles; (i) declaring its intention to act of Lead Agency under SEQRA; (ii) making the preliminary determination that the proposed action is an “unlisted” action under SEQRA; (iii) directing that a SEQRA letter be circulated to the Rockland County Planning Department for GML review, and to the Orangetown Planning Board for its review and recommendation under the Town Code.

The Town Board has determined that the action proposed is subject to review under the State Environmental Quality Review Act (“SEQRA”), and that such action constitutes an “unlisted” action. The Town Board, by Board Resolution, has expressed its intention to serve as Lead Agency for the action and, pursuant to Sections 617.6 (b) and (c) of the N.Y.C.R.R., and requests your agreement that it is designated.

The Town Board further wishes to expedite the designation of the Lead Agency and requests prompt reply. If you agree to the Town Board being designated Lead Agency, please sign this letter where indicated below and mail and/or fax (845) 359-5126 as soon as possible. If your agency does not submit a written objection within 30 days of the mailing of this notification, the Town Board will assume the role of lead agency for this action.

Lead Agency Coordination Letter from the Town of Orangetown

Enclosed please find a copy of the proposed Local Law, Short EAF Form, GML 239 §§ referral form to Rockland County Department of Planning, and other relevant documents and information relating to the proposed action.

Thank you for your cooperation and courtesy.

A handwritten signature in black ink, appearing to read "Rosanna Sfraga", with a long horizontal flourish extending to the right.

Rosanna Sfraga, Town Clerk

Encl.

CC: Orangetown Planning Board

Town of Orangetown Town Board

Date: July 10, 2020

Response to request that the Town of Orangetown Town Board be designated to serve as Lead Agency for the:

GML 239 § (l) & (m) Referral / Amendment to Town Code / Chapter 43, Article IV / Special Permit / Temporary Outdoor Storage of Vehicles; and SEQRA Lead Agency Determination

The _____ agrees to the designation of the Town Board of the Town of Orangetown as lead agency for the above-referenced project.

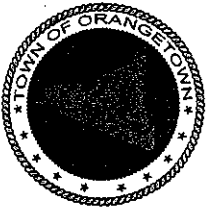
Date

(Signature)

(Print Name and Title)

(Name of Agency)

Encl.



ROSANNA SFRAGA
TOWN CLERK

TOWN CLERK
TOWN OF ORANGETOWN
TOWN HALL
26 ORANGEBURG RD.
ORANGEBURG, NY 10962

TEL: (845)359-5100
FAX: (845) 359-5126
townclerk@orangetown.com

PC-RTBM 7/7/2020

RESOLUTION NO. 297

**SET DATE / PUBLIC HEARING / RTBM OF AUGUST 18, 2020 AT 7:25 P.M.
PROPOSED AMENDMENT / CHAPTER 43, ARTICLE IV SPECIAL PERMIT
OUTDOOR PARKING AND STORAGE OF VEHICLES**

RESOLVED, the Town Board will hold a Public Hearing on August 18, 2020 at 7:25 pm on a proposed amendment to the Town Code, CHAPTER 43, Zoning, Article IV, Section 4.3 regarding Special Permits to permit the outdoor storage of vehicles under certain enumerated conditions.

Councilperson Jerry Bottari offered the above resolution, which was seconded by Councilperson Denis Troy and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Denis Troy, Councilperson Jerry Bottari, Councilperson Paul Valentine, Councilperson Thomas Diviny, Supervisor Teresa M Kenny

Noes: None

RESOLUTION NO. 298

**DECLARATION OF INTENTION OF TOWN BOARD TO SERVE AS LEAD AGENCY
PURSUANT TO SEQRA / AMENDMENT TO TOWN CODE / CHAPTER 43 ARTICLE
IV / SPECIAL PERMIT / TEMPORARY OUTDOOR STORAGE OF VEHICLES**

WHEREAS, the Town Code currently provides for the issuance of Special Permits for the temporary outdoor storage of vehicles under certain terms and conditions, and

WHEREAS, the Town Board is desirous of permitting the temporary outdoor storage of vehicles under certain terms and conditions, and

WHEREAS, upon review of the proposed Local Law, Short Environmental Assessment Form, and related documents and filings, the Board makes the following preliminary determinations:

The proposed action is one subject to review under the State Environmental Quality Review Act ("SEQRA");

RESOLUTION NO. 298 - Continued

The proposed action as an "Unlisted" action; and

The following are involved or interested or involved agencies in the review process:

Orangetown Planning Board
Rockland County Department of Planning

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby declares its intention to serve as Lead Agency for the purpose of environmental review under SEQRA, and directs that a Lead Agency Coordination Letter with relevant documents be circulated to and among the various above referenced agencies; and

BE IT FURTHER RESOLVED, that the circulation to the Rockland County Department of Planning further be for the purpose of review pursuant to General Municipal Law §§ 239-1 & m; and

BE IT FURTHER RESOLVED, that, pursuant to Town Code Chapter 43, § 10.5, the Town Board hereby refers the said proposed Local Law, amending the Town Code, to the Town Planning Board, inviting its input regarding, among other things, the implications of such an amendment, and requesting a response within 30-days.

Councilperson Paul Valentine offered the above resolution, which was seconded by Councilperson Thomas Diviny and was Adopted:

Motion: 5 - 0

Ayes: Councilperson Denis Troy, Councilperson Jerry Bottari, Councilperson Paul Valentine,
Councilperson Thomas Diviny, Supervisor Teresa M Kenny

Noes: None

ROCKLAND COUNTY DEPARTMENT OF PLANNING
REFERRAL FORM FOR GENERAL MUNICIPAL LAW REVIEWS

Municipality: TOWN OF ORANGETOWN

Date Sent: July 2020

Board: [X] Town Board [] Town/Village Meeting Date: August 18, 2020

File Name: A proposed change to the Town of Orangetown Code, to change the Code of the Town of Orangetown, Chapter 43, Article IV, Amendment to Town Code / Chapter 43, Article IV / Special Permit Temporary Outdoor Storage of Vehicles, declaring its intention to act as Lead Agency under SEQRA; making the preliminary determination that the proposed action is an "unlisted" action under SEQRA; directing that a SEQRA letter be circulated

Contact Person: Robert Magrino, Town Attorney
Address: 26 W Orangeburg Road, Orangeburg, New York 10962

Referral Agencies

(Please indicate the agencies that have also received copies of this application)

- [] RC Highway Department
[] RC Division of Environmental Resources
[] RC Drainage Agency
[] RC Department of Environmental Health (Sewers, Water, Mosquito Code, Underground Tanks)
[] RC Sewer District #1
[] NYS Department of Environmental Conservation
[] NYS Department of Transportation
[] NYS Thruway Authority
[] NY-NJ Trail Conference (Long Path)
[] Palisades Interstate Park Commission
[] US Army Corps of Engineers
[] Cornell Cooperative Extension of Rockland County
[X] RC Department of Planning
[] Adjacent Municipality:
[X] Other: TOWN OF ORANGETOWN PLANNING BOARD

Pursuant to the General Municipal Law Article 12-B, Section

- 239 (n) [] Subdivision
239 (l) & (m): [] Site Plan [] Variance [] Special Permit [X] Zone Change/Amendment
[] Other - Please list

Location of Parcel(s): Various

Acreage of Parcel (s) Minimum Lot Acreage Proposed -

Existing Sq. Footage Proposed Sq. Footage

The Property in Question Lies Within 500 Feet of: (Potential Development Sites)

- [] County Road [] State Road, Thruway, or Parkway
[] County Stream [] State Park
[] County Park [] Village, Town, or County Boundary
[] County or State Facility [] The Long Path

Map _____ Block _____ Lot(s) 1 Map Date _____
Map _____ Block _____ Lot(s) _____ Current Zoning: _____

Brief Project Description: 1) – Proposed amendment to the Town Code Chapter 43, Article IV, §4.3 regarding Special Permits to permit the outdoor storage of vehicles, under certain enumerated conditions.

2) N/A

Variances Needed (if applicable)

Required

Provided

_____	_____	_____
_____	_____	_____
_____	_____	_____

LOCAL LAW NO. ____ OF 2020 OF THE
INCORPORATED TOWN OF ORANGETOWN, NEW YORK
TOWN BOARD TO AMEND CHAPTER 43 OF THE TOWN CODE TO PROVIDE FOR A
SPECIAL PERMIT FOR TEMPORARY OUTDOOR STORAGE OF VEHICLES

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF ORANGETOWN AS FOLLOWS:

Section 1.

As amended, Additions are underlined, Deletions are stricken. Article IV of Chapter 43 of the Town Code is amended as follows:

Article IV Special permit uses; special findings and additional requirements and conditions for certain uses.

§4.32 (Q) Temporary outdoor storage of vehicles

- i. Lots that are a size of 20 acres or more and located in the LI, LIO, LO and OP districts may apply for and receive authorization for a special permit to utilize existing excess parking spots for the temporary outdoor storage of wholesale vehicles intended for retail sales, notwithstanding the parking requirements for uses at the property, under the following terms and conditions:
 - a. Notwithstanding anything to the contrary contained in §4.31, the Planning Board shall have jurisdiction to issue any special permit authorized by this section. Applicants must provide an update to a previously approved site plan and delineate the existing parking spaces intended for the storage and parking of vehicles.
 - b. No additional parking spaces may be constructed, including spaces that may have been previously approved but not constructed. No additional impervious coverage is permitted.
 - c. Parking calculations must be provided to demonstrate that existing conditions at the property are such that there is sufficient parking for the uses in existence at that property at the time of the application and for the duration of any permit issued hereunder. The Planning Board may consider that required parking provided for in the Code may be more than is necessary for existing tenants or potential tenants.
 - d. Only wholesale vehicles intended for retail sales are permitted to be stored under this special permit. All vehicles must be mechanically operational and parked in existing designated parking spaces. No parking or storage of junk vehicles is permitted. No more than five hundred vehicles may be stored at any one time pursuant to a special permit issued hereunder.
 - e. Properties eligible for a special permit under this section must be a minimum of five hundred feet (500') from any residential property.

- f. Any incoming or outgoing delivery of vehicles, including loading or unloading of vehicles, must be conducted solely on the subject property and any areas for the loading or unloading of vehicles must be shown on the site plan. Incoming and outgoing deliveries, and loading and unloading of vehicles, is permitted Monday through Friday between the hours of 8:00 a.m. and 6:00 p.m. only.
- g. Permits issued under this section shall authorize storage of vehicles for a period of one year from the date of issuance, with a one-time renewal at the discretion of the Planning Board for a period of an additional year. No further special permits under this section may be authorized for the same property, regardless of a change in ownership, until the expiration of one year from the expiration date of the most recent permit and any renewal thereof. No property may receive more than three special permits as authorized by this section over a 10 year period, measured from the date of issuance of the first special permit authorizing same, whether the special permit was extended or not. This provision shall be measured from the issuance of the first special permit issued in any 10 year period and every 10 years thereafter.
- h. The Planning Board shall have the right to revoke or deny any special permit authorized pursuant to this section upon a finding that a change in occupancy of any building at the premises will result in the necessity to reduce or eliminate authorization to store vehicles pursuant to this section. The permit holder shall have a right to a hearing before the Planning Board prior to any revocation.
- i. Any violation of the terms of a special permit issued pursuant to this section shall be a violation of this section subject to penalty in accordance with Chapter 41A of the Orangetown Code.

Section 2. Severability Clause

The invalidity of any word, section, clause, paragraph, sentence, part or provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid parts.

Section 3. Effective Date.

This Local Law shall become effective immediately upon being filed with the Secretary of State.



Rockland County

Ed Day, Rockland County Executive

RECEIVED

JUL 27 2020

DEPARTMENT OF PLANNING

Dr. Robert L. Yeager Health Center
50 Sanatorium Road, Building T
Pomona, New York 10970

Phone: (845) 364-3434 Fax: (845) 364-3435

SUPERVISOR'S OFFICE

Douglas J. Schuetz
Acting Commissioner

Arlene R. Miller
Deputy Commissioner

July 22, 2020

Orangetown Town Board
26 Orangeburg Road
Orangeburg, NY 10962

Tax Data:

Re: GENERAL MUNICIPAL LAW REVIEW: Section 239 L and M

Map Date:

Date Review Received: 7/16/2020

Item: TOWN OF ORANGETOWN - SPECIAL PERMITS (O-2403)

Amendment to the zoning code to allow for the issuance of a special permit to allow the temporary outdoor storage of vehicles, for up to one year. This section applies only to lots of 20 or more acres located in the LI, LIO, LO, and OP zoning districts.
LI, LIO, LO, and OP zoning districts

Reason for Referral:

State and County roads, facilities, and parks; County streams; adjacent municipalities; Long Path Hiking Trail

The County of Rockland Department of Planning has reviewed the above item. Acting under the terms of the above GML powers and those vested by the County of Rockland Charter, I, the Commissioner of Planning, hereby:

****Recommend the following modifications***

- 1 Visual buffers (landscaping, fencing, etc.) should be provided to screen the vehicles from adjacent properties and/or County and State highways.
- 2 If a property is within the Route 303 corridor, it must meet the requirements of the Route 303 Overlay Zone. This will ensure the intent of the Overlay Zone is not undermined and that the existing buffer areas will not be filled in with stored vehicles.

Douglas J. Schuetz
Acting Commissioner of Planning

cc: Supervisor Teresa Kenny, Orangetown

Town of Clarkstown
Villages of Chestnut Ridge,
Grand View-on-Hudson, Nyack,

TOWN OF ORANGETOWN - SPECIAL PERMITS (O-2403)

Piermont, South Nyack

**NYS General Municipal Law Section 239 requires a vote of a 'majority plus one' of your agency to act contrary to the above findings.*

The review undertaken by the Rockland County Planning Department is pursuant to, and follows the mandates of Article 12-B of the New York General Municipal Law. Under Article 12-B the County of Rockland does not render opinions, nor does it make determinations, whether the item reviewed implicates the Religious Land Use and Institutionalized Persons Act. The Rockland County Planning Department defers to the municipality forwarding the item reviewed to render such opinions and make such determinations if appropriate under the circumstances.

In this respect, municipalities are advised that under the Religious Land Use and Institutionalized Persons Act, the preemptive force of any provision of the Act may be avoided (1) by changing a policy or practice that may result in a substantial burden on religious exercise, (2) by retaining a policy or practice and exempting the substantially burdened religious exercise, (3) by providing exemptions from a policy or practice for applications that substantially burden religious exercise, or (4) by any other means that eliminates the substantial burden.

Proponents of projects are advised to apply for variances, special permits or exceptions, hardship approval or other relief.

Pursuant to New York State General Municipal Law §239-m(6), the referring body shall file a report of final action it has taken with the Rockland County Department of Planning within thirty (30) days after final action. A referring body which acts contrary to a recommendation of modification or disapproval of a proposed action shall set forth the reasons for the contrary action in such report.

June 30, 2020

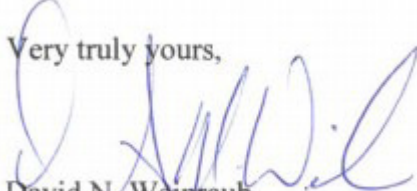
Christopher Day
Supervisor
Town of Orangetown
26 Orangetown Road
Orangeburg, NY 10962

Dear Mr. Day:

Brown & Weinraub, PLLC agrees to provide legislative and regulatory representation on behalf of Town of Orangetown beginning on August 1, 2020 through July 31, 2021 for a monthly fee of \$4,000.00, plus disbursements. This agreement may be terminated by either party, by providing the other party with thirty (30) days written notice.

If the above meets with your approval, please so indicate by signing this letter in the space provided below and returning it to our office.

This agreement will be filed with the New York State Joint Commission on Public Ethics.

Very truly yours,

David N. Weinraub

ACCEPTED AND AGREED:

By: _____
Christopher Day
Town of Orangetown

Date



ACOUSTICS, NOISE & VIBRATION • AIR QUALITY • CLIMATE CHANGE • CONSTRUCTION MANAGEMENT/RESIDENT ENGINEERING & INSPECTION SERVICES (REI) • CULTURAL RESOURCES • ECONOMICS & REAL ESTATE • ENVIRONMENTAL IMPACT ASSESSMENT • GEOGRAPHIC INFORMATION SYSTEMS (GIS) • GEOTECHNICAL ENGINEERING • LANDSCAPE PLANNING & DESIGN • MARINE ENGINEERING • MUNICIPAL & REGIONAL PLANNING • NATURAL RESOURCES • PERMITTING & COMPLIANCE • PUBLIC OUTREACH • SITE ASSESSMENT & REMEDIATION • SITE/CIVIL ENGINEERING • TRAFFIC • TRANSPORTATION • WATER RESOURCES

AKRF—a multidisciplinary consulting firm specializing in environmental, planning, and engineering services—is considered the consultant of choice to tackle a wide range of complex, controversial, and time-sensitive projects for public agencies, private clients, and municipalities. We develop real-world solutions for projects large and small and within tight deadlines. By combining the breadth and resources of larger firms with the specialized know-how and attentiveness offered by smaller ones, we complete a wide variety of projects and deliver sustainable solutions with substantial, measurable value to our clients.

ACOUSTICS, NOISE & VIBRATION

- ◆ Architectural Acoustics
- ◆ (E) Designations & Restrictive Declarations
- ◆ Environmental Noise & Vibration
- ◆ Noise Code Compliance
- ◆ Building Attenuation Studies
- ◆ Construction Noise & Vibration
- ◆ Litigation Support

AIR QUALITY

- ◆ Analysis for Environmental Review
- ◆ Permitting
- ◆ Strategy Planning & Regulatory Compliance
- ◆ Air Quality Policy Support
- ◆ (E) Designations
- ◆ Air Sampling Programs

CLIMATE CHANGE

- ◆ Climate Action Planning & Policy Facilitation
- ◆ Greenhouse Gas Inventory & Forecast Development
- ◆ Corporate Carbon Footprint/ Sustainability
- ◆ Renewable Energy & Efficiency Strategies
- ◆ Project Analysis & Regulatory Compliance

CONSTRUCTION MANAGEMENT & REI

- ◆ Program Management Services
- ◆ Resident Engineering & Inspection Services (REI)
- ◆ Constructability & Design Review
- ◆ Commissioning, Start-Up & Testing
- ◆ Claims Avoidance/Mitigation

CULTURAL RESOURCES

- ◆ Archaeological Investigations
- ◆ Historic Resources Documentation
- ◆ Section 106 Consultation
- ◆ Regulatory Review & Agency Coordination
- ◆ Preservation Planning & Public Outreach
- ◆ Construction Monitoring & Protection Plans

ECONOMICS & REAL ESTATE

- ◆ Demographic & Market Conditions
- ◆ Real Estate Advisory Services
- ◆ Economic & Fiscal Impacts
- ◆ Tourism & Hospitality

SERVICES continued >>>

ENVIRONMENTAL IMPACT ASSESSMENT

- ◆ National Environmental Policy Act (NEPA)
- ◆ State/Local Environmental Compliance
- ◆ NYS/NYC Environmental Review (SEQRA/CEQR)
- ◆ Environmental Justice Analysis & Outreach
- ◆ Section 4(f) & Section 6(f) Evaluations

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

- ◆ Site Selection Analysis
- ◆ Sun & Shadow Studies
- ◆ Data Development & Management
- ◆ Map Production & Data Visualization
- ◆ Application Development
- ◆ Systems Consulting & Training

GEOTECHNICAL ENGINEERING

- ◆ Subsurface Exploration
- ◆ Geotechnical Analyses & Design Recommendations
- ◆ Support of Excavation & Underpinning
- ◆ Special Inspections
- ◆ Finite Element & Advanced Seismic Studies
- ◆ Forensic Engineering Analyses

LANDSCAPE PLANNING & DESIGN

- ◆ Ecological Design
- ◆ Site Design
- ◆ Master Planning

MARINE ENGINEERING

- ◆ Urban Waterfront & Coastal Structures
- ◆ Waterfront Inspection & Rehabilitation
- ◆ Geotechnical Investigation
- ◆ Permitting & Compliance
- ◆ Construction Services
- ◆ Forensic & Post-Event Investigations

MUNICIPAL & REGIONAL PLANNING

- ◆ Comprehensive Plans & Community Design
- ◆ Downtown Redevelopment & Economic Renewal
- ◆ Zoning Studies/Code Development
- ◆ Application Review
- ◆ Waterfront Planning
- ◆ Visioning & Public Outreach

NATURAL RESOURCES

- ◆ Permitting & Compliance
- ◆ Ecological Restoration & Management
- ◆ Aquatic Studies & Biological Monitoring
- ◆ Wetland Restoration & Mitigation
- ◆ Terrestrial Studies
- ◆ Threatened & Endangered Species
- ◆ Arborist Services

PERMITTING & COMPLIANCE

- ◆ Acoustics & Vibration
- ◆ Air Quality
- ◆ Coastal Zone Consistency Review
- ◆ (E) Designations
- ◆ Section 316(a) & 316(b) Permits
- ◆ Site Assessment & Remediation
- ◆ Water Quality
- ◆ Wetlands/Waterfront Development

PUBLIC OUTREACH

- ◆ Visual Communications
- ◆ Public Engagement

SITE ASSESSMENT & REMEDIATION

- ◆ Site Investigations
- ◆ Brownfield Remediation
- ◆ Remedial Design
- ◆ Storage Tank Management
- ◆ (E) Designations
- ◆ Asbestos & Lead Paint Investigations
- ◆ Indoor Air Quality Investigations
- ◆ Litigation Support

SITE/CIVIL ENGINEERING

- ◆ Design & Permitting
- ◆ Utility & Stormwater Infrastructure Design
- ◆ Traffic & Roadway Improvements
- ◆ Sustainable Design
- ◆ Municipal Engineering
- ◆ Construction Inspection & Resident Engineering

TRAFFIC

- ◆ Traffic & Parking Studies
- ◆ Transit Analysis
- ◆ Pedestrian Studies
- ◆ Construction Impact Assessment
- ◆ Travel Demand Forecasts
- ◆ Simulation Modeling

TRANSPORTATION

- ◆ Transportation Project Development
- ◆ Alternatives Analyses
- ◆ New Starts/Small Starts Projects
- ◆ Transit-Oriented Development

WATER RESOURCES

- ◆ Watershed Planning
- ◆ Stream/Wetland Assessment & Restoration
- ◆ Flood Studies/Floodplain Mapping & Permitting
- ◆ Hydraulic, Hydrologic & Water Quality Modeling
- ◆ Sustainable Stormwater Design & Management

WATERFRONT REVITALIZATION:

Nationwide, communities are revitalizing former industrial waterfronts and creating vibrant public spaces and mixed-use developments. AKRF provides clients with economically viable and environmentally sound waterfront planning and development solutions.

STRATEGIC PLANNING: AKRF experts in a wide array of fields communicate and strategize throughout the development of a project, providing clients with a complete approach. We excel at understanding client values and establishing realistic project objectives while completing projects on a timely and cost effective schedule.

TRANSPORTATION: Whether developing nationally recognized transportation infrastructure or evaluating site-specific enhancements, our team identifies critical issues and finds feasible and realistic steps toward project success. We provide our clients with a full range of services, including: environmental assessment, traffic analysis, planning, engineering, construction monitoring, and permitting services.

ENERGY: We offer the full array of environmental services necessary for planning, licensing, constructing, and operating power facilities, as well as natural gas processing and transportation systems. Our experience ranges from site selection, application preparation, and regulatory agency negotiations to construction and operational compliance support.



SITE SELECTION: We pinpoint the best possible locations for our clients' projects by integrating GIS tools into our environmental, planning, and engineering practices. AKRF examines sites from all angles to identify areas suitable for development. We also perform due diligence on candidate sites to project the future conditions of the surrounding study area.

BROWNFIELD REDEVELOPMENT: Our planners, remediation experts, economists, engineers, and landscape architects collaborate to create remediation and redevelopment plans for local development corporations, not-for-profits, private developers, and government agencies. We incorporate the community's vision and seamlessly reintegrate brownfield sites into the surrounding area.

WATER RESOURCES: Our science-driven, sustainable approach to water management helps our clients to implement conservation strategies. We develop multi-objective and ecologically intact systems that support diverse uses and values, including water supply, waste and flood conveyance, food and energy production, commerce and navigation, and recreation.

CONSTRUCTION SERVICES: Clients rely on AKRF to manage the environmental issues often encountered during construction. Our archaeologists, engineers, and specialists in site assessment and remediation, vibration, air quality, stormwater management, natural resources, and traffic coordinate with our construction management and engineering staff to oversee projects through the final stages of building.

SUSTAINABILITY: AKRF's sustainability analysis and design services focus on climate change, site design, water resources, and comprehensive planning and community design. Our team of experts includes LEED Accredited Professionals, Professional Engineers, scientists, planners, and landscape designers.



AKRF's municipal and regional planners provide a range of services to communities throughout the Mid-Atlantic and Northeast. Our staff prepare Comprehensive Plans, Special Area Plans, and Zoning Amendments; conduct site plan, subdivision, and State Environmental Quality Review Act (SEQRA) reviews; and manage special projects for cities, towns, villages, and counties.

To provide our clients with thorough analyses, plans, or designs, our staff evaluate existing conditions, build consensus with involved parties, and develop strategies to support sustainable growth, all while respecting the local character of a neighborhood or region. From planning and design of small community gateways and centers to transforming manufacturing areas into vibrant commercial development to integrating regional transportation, economic, and redevelopment studies, AKRF applies this approach to community planning and regional development.

No matter the scale of the assignment, our planners focus first on the objectives and desired outcomes. Utilizing a strong public engagement process, we work closely with local and county governments to ensure that our assignment addresses the needs of the decision-makers and the general public.

CONTACT US:

Ashley Ley, AICP
 T) 914.922.2360
 E) aley@akrf.com
 www.akrf.com

Call AKRF to find out how our experts can assist with your consulting needs.



MUNICIPAL & REGIONAL PLANNING EXPERTISE

- Comprehensive Plans & Community Design
- Downtown Redevelopment & Economic Renewal
- Zoning Studies & Code Development
- Site Plan and SEQRA Review
- Waterfront Planning
- Visioning & Public Engagement



MUNICIPAL & REGIONAL PLANNING

COMPREHENSIVE PLANS & COMMUNITY DESIGN

Our planners and landscape architects, use Geographic Information Systems (GIS) to develop comprehensive and master plans for towns and regions, as well as plans for reuse of campuses, facilities, and individual neighborhoods. Through careful consideration of existing development patterns, traffic patterns, community facilities, and environmental resources, we develop plans that appropriately guide sustainable growth and development according to the goals of the community.

DOWNTOWN DEVELOPMENT & ECONOMIC RENEWAL

Many of AKRF's clients have successfully implemented our studies and findings into their community's downtown development plans. Our studies address the economic conditions in an area and recommend strategies to enhance the natural, social, and economic assets of individual communities. Our scope of services includes historic preservation tax credit applications, economic market assessments, retail merchandising assessments, traffic and parking studies, and redevelopment plans.

ZONING STUDIES & CODE DEVELOPMENT

We help municipalities craft zoning that results in desired and compatible development. Having prepared zoning studies and written zoning codes to achieve a wide variety of goals for downtown centers and rural communities, these codes have transformed older downtowns and former industrial areas into vibrant mixed-use communities and preserved significant tracts of open space in communities that are seeing significant development pressure. We employ innovative planning and zoning strategies for achieving goals, including transfer of development rights (TDR), purchase of development rights (PDR), conservation or cluster subdivision, transit-oriented development (TOD), and traditional neighborhood design (TND). We have developed special area plans and design guidelines to recognize unique environmental features or the architectural character of communities.

SITE PLAN & SEQRA REVIEW

Our planners, landscape architects, and engineers have experience in reviewing both large and small development applications. We guide municipal clients through site plan reviews, subdivisions, and redevelopment projects and provide constructive feedback and substantive comments to improve project design and minimize environmental impact. Our team also provides services to municipalities to assist in the review of environmental impact studies to ensure their completeness and accuracy.

WATERFRONT PLANNING

Reclamation and protection of waterfront areas is becoming increasingly important to both urban and non-urban communities; this is a trend AKRF has supported from our earliest days. Enhancing critical habitats and public access while formulating redevelopment, poses exciting challenges that we have helped plan and implement via an array of diverse projects for more than 30 years. Whether it's converting an industrial site into a mixed-use development, or meeting the outdoor passive and recreational needs of a community, each initiative spawns new solutions to complex and exciting community improvements.

VISIONING & PUBLIC ENGAGEMENT

Our planners customize our visioning and public outreach initiatives to create the right environment for people to speak and share ideas and visions, and for consultants and public officials to listen and learn from the community. We conduct small-scale focus groups, individual interviews, and large-scale public meetings with key stakeholders to enable a wide variety of community representatives to participate in the visioning and decision-making process.



AKRF's Economic and Real Estate Advisory Services practice helps public and private clients make informed, cost-effective decisions through our broad range of services that include economic and fiscal impact analyses, market and demand analyses, financial feasibility analyses, and comprehensive development strategies.

Our team includes economists, MBAs, input-output modelers, accredited real estate professionals, and former real estate developers. For over 30 years we have worked on projects large and small, from some of the region's signature multi-million-dollar developments to award-winning, small town revitalization projects.

What sets us apart from the competition is our *Integrated Approach*—which encompasses our wide range of in-house technical expertise. We find how best to meet a client's needs with our planners, traffic engineers, landscape architects, hazardous materials specialists, and other environmental professionals, which informs our analyses to the complete set of issues that can influence a project's outcome.

CONTACT US:

John Neill
 T) 646.388.9732
 E) jneill@akrf.com
 www.akrf.com

Call AKRF to find out how our experts can assist with your consulting needs.



ECONOMIC & REAL ESTATE ADVISORY EXPERTISE

- Demographics & Market Conditions
- Economic & Fiscal Impacts
- Real Estate & Economic Development
- Tourism & Hospitality



ECONOMIC & REAL ESTATE ADVISORY SERVICES

DEMOGRAPHICS & MARKET CONDITIONS

We provide demographic and market studies for residential, commercial, industrial, and mixed-use projects. Private-sector clients call on AKRF to determine or test demand for their real estate developments, and to help them navigate the public approval process by forecasting potential socioeconomic impacts. Public-sector clients frequently use our services to plan for population and job growth and to verify the market for proposed real estate projects. Specific areas of expertise include:

- Market and feasibility studies
- Consumer spending analysis
- Capture rate/gap analysis
- Affordable housing demand analysis
- Demographic trends and forecasts
- Online and intercept surveys
- CEQR/SEQR/NEPA socioeconomic impact and environmental justice analyses

TOURISM & HOSPITALITY

Tourism and the hospitality industry are key contributors to the economy of an area, urban or rural. AKRF understands how attracting, entertaining, and lodging visitors provides opportunities to capture consumer expenditures. Clients who have used these services include real estate developers, state and municipal finance authorities, economic development agencies, operating corporations such as casinos and convention centers, local development corporations, and museums and cultural facilities. Specific areas of expertise include:

- Market assessments / Facility programming
- Feasibility studies and performance evaluation
- Visitation projections / Marketing strategy
- Sales and revenue projections
- Strategic development planning

ECONOMIC & FISCAL IMPACTS

AKRF is well known for top-notch economic and fiscal impact modeling capabilities. Using RIMS II and IMPLAN input-out models, we help economic development agencies, public development corporations, and private-sector developers understand and communicate the value of proposed development projects in terms of direct and indirect jobs, wages and salaries, property and sales taxes, personal income and corporate taxes, and utility and special district taxes. In addition to economic and fiscal impact modeling, specific expertise includes:

- Cost-benefit analysis
- Cost of services analysis
- Employment and labor market analysis
- Tax Increment Financing (TIF) planning and analysis
- EB-5 application support

REAL ESTATE & ECONOMIC DEVELOPMENT

We help public development agencies and private real estate investors determine how best to generate sustainable economic development in a region, town, neighborhood, or single development parcel. Our staff work to maximize development opportunities by weighing economic, financial, environmental, and physical factors, setting priorities, and evaluating the public and private return on investment. Our services include:

- Corridor studies / Revitalization strategy / Blight studies
- Transit Oriented Development (TOD) studies
- Research & Development (R&D) studies
- Strengths Weaknesses Opportunities and Threats analysis
- Highest-and-best use analysis / Financial feasibility studies
- Urban renewal plans
- Cash-flow analysis / Site selection studies
- Public private partnership (P3) strategy



Environmental, Planning, and Engineering Consultants

34 South Broadway
Suite 401
White Plains, NY 10601
tel: 914 949-7336
fax: 914 949-7559
www.akrf.com

August 14, 2020

Teresa M. Kenny, Supervisor
Orangetown Town Hall
26 W Orangeburg Rd,
Orangeburg, NY 10962

Re: HNA Palisades Premier Conference Center

Dear Supervisor Kenny:

AKRF, Inc. (“AKRF” or the “Consultant”) is pleased to present this planning proposal to the Town of Orangetown (the “Client”) in connection with the future development of the HNA Palisades Premier Conference Center located at 334 Rte 9W, Palisades, NY 10964 (the “Site”). We understand the Town of Orangetown is interested in establishing a public private partnership (P3) to facilitate the successful redevelopment of the Site. A key element of this P3 is solicitation of interest from the development community. AKRF would work with Zarin & Steinmetz (“Special Counsel”) to prepare and circulate an Offering Plan/Memorandum seeking to gauge interest from the development community for Site development concepts.

This proposal covers the drafting and solicitation of the Offering Plan/Memorandum. Subsequent work associated with developing evaluation criteria, assisting with the selection of a preferred developer, developing the zoning text and map amendments, corresponding Comprehensive Plan amendments, and New York State Environmental Quality Review Act (SEQRA) compliance would be covered under a separate proposal. Compensation for the Consultant’s services is in accordance with the “Fee Schedule.” All such services shall be provided in accordance with AKRF’s Terms and Conditions, attached hereto as Appendix A.

A. SCOPE OF WORK

AKRF proposes the following scope of services. These services are based on AKRF’s understanding of the project as discussed with attorneys from Zarin & Steinmetz.

TASK 1: PREPARATION OF OFFERING PLAN/MEMORANDUM

AKRF will work with the Town’s Special Counsel to prepare a project Offering Plan/Memorandum for the HNA Palisades Premier Conference Center Site. Specifically, AKRF will prepare a narrative and graphic description of the general opportunities and environmental and physical Site constraints. This proposal assumes environmental constraints and general Site conditions would be collected via desktop research, one Site visit (if permitted by the property owner), and a review of existing available data sources. The narrative would include local and regional geographic descriptors, tax map designation, size of the parcel,

existing zoning designation, adjoining streets and land uses, and a general discussion of natural features or habitats on-site or contiguous (physically, hydrologically or otherwise) to the Site. Using building department records, tax assessment data, and GIS/aerial mapping the location and overall dimensions of the existing Site buildings would also be described. The description of natural resources would include a discussion of existing topography, wetlands, watercourses, and floodplains, and would be supported with GIS maps developed with publicly available data (i.e. USGS, NWI, and NYSDEC).

AKRF's talented graphic design team will format the Offering Plan/Memorandum for digital production and circulation. During this pandemic, we have found that many of our developer and industry colleagues have transitioned to a virtual/digital environment, and that email, strategic web blasts, and postings on industry websites are the most effective tools to reach our targeted audience. AKRF and Zarin & Steinmetz will work together to develop a list of developers and industry professionals to whom the Offering Plan/Memorandum would be circulated digitally. AKRF will print and mail up to twenty hard copies of the Offering Plan/Memorandum, with additional copies available on a time and materials basis in accordance with our fee schedule in Appendix B.

The Offering Plan/Memo would specify a timeframe for submittal of questions, and provision of responses, and, if permitted by the property owner, a Site visit. It will also detail the submission requirements to facilitate an "apples" to "apples" comparison of development concepts in Task 2.

B. FUTURE PHASES

EVALUATION OF DEVELOPMENT CONCEPTS

AKRF will work with the Town Board and Special Counsel to determine evaluation criteria by which to review and rank the development concepts. Evaluation criteria would include qualitative and quantitative metrics including:

1. Design: Consistency of the proposed development concepts to adhere to sound planning and smart growth design principles;
2. Fiscal Impact: Impact to fiscal revenues and costs of Town/County; and
3. Community Benefit: Additional community benefits & amenities included within the proposal.

AKRF would assist the Town Board in selecting the two concepts for further review.

COMPREHENSIVE PLAN AND ZONING STRATEGY

Upon the Town Board's selection of the preferred two concept plans, AKRF would work with the Town and Special Counsel to develop a Comprehensive Plan and Zoning Strategy to facilitate the redevelopment of the site. These zoning approaches could include:

1. Use of innovative zoning techniques (including zoning incentives, overlay or floating districts, cluster subdivision provisions, and special use permit criteria);
2. Mechanisms to preserve key environmental features;
3. Suggested metric based performance standards to mitigate impacts; and
4. Design standards.

AKRF would outline the merits and drawbacks for each strategy for achieving the desired development. In addition, AKRF would identify the timeline, necessary referrals, and SEQRA requirements for each approach. This information would be presented in a Technical Memorandum to the Client.

C. FEE

Our proposed fee for the above-described scope of work is outlined in the table below. This fee includes travel for up to three meetings and other expenses, and one round of Client review of each work product (draft Offering Plan/Memorandum, draft Evaluation Form, Task 2 Evaluation Memorandum, and Task 3

Technical Memorandum). Requests for additional services not identified above can be performed on a time-and-materials basis using the rates shown in Appendix B, or upon an executed amended scope of services with a fixed fee. AKRF will not engage in any work beyond that described in the baseline scope of services without prior written Client consent. Compensation for AKRF’s services shall be provided in accordance with the Terms and Conditions found in Appendix A.

Not to Exceed Fee	
Task	Budget
Task 1 ⁽¹⁾	\$6,000
Task 2	TBD
Task 3	TBD
TOTAL	\$6,000
Notes: Tasks would be billed on an hourly basis. (1) Assumes one in-person or virtual kick-off meeting	

If this proposal is acceptable, please sign in the appropriate signature space that follows, and return one executed copy to our office. This will enable us to proceed immediately upon your authorization.

Should you have questions regarding the contents of this proposal, or need additional information please contact Ashley Ley at 203-536-0926 (aley@akrf.com).

Sincerely,
AKRF, Inc.



Nina Peek, AICP
Vice President, Director of Hudson Valley Office



Ashley Ley, AICP
Senior Technical Director

ACKNOWLEDGED AND ACCEPTED:

Signature: _____ **Title:** _____

For: _____ **Date:** _____

CC: Jane Slavin, RA.
Michael Zarin, Esq.

APPENDIX A STANDARD TERMS AND CONDITIONS

1. Services.

- a. Subject to the terms and conditions hereof, the Client hereby engages the Consultant to perform the Services, furnishing the agreed-upon reports, drawings and/or other work product described in the attached Scope of Work and the Consultant hereby agrees to provide the same. The rendering of Services hereunder is premised on the Consultant receiving full and timely access to the Site and Client's personnel as well as receipt of all information from the Client and its agents relating to the Project as reasonably requested by the Consultant from time to time.
- b. The Services are limited to those tasks specified in the Scope of Work. If the Client directs the Consultant to perform, or instructs the Consultant to undertake, work or provide Deliverables that are beyond those specified in the annexed Scope of Work and/or Services described in the Scope of Work (collectively, "Additional Work"), the Consultant may in its discretion agree to undertake to perform the same, but the Client shall pay compensation for such Additional Work separate from and in addition to the compensation provided for Services herein. In the absence of written agreement to the contrary, all Additional Work provided by the Consultant from time to time relating to the Project shall be provided for compensation on a time and material basis at the Consultant's then current standard hourly rates in effect from time to time, but otherwise upon and subject to the terms and conditions of this Agreement.
- c. The Consultant shall determine the continued adequacy of this Agreement in light of occurrences or discoveries that were not originally contemplated by or known to the Consultant. Should the Consultant call for contract renegotiation, the Consultant shall identify the changed conditions necessitating renegotiation, and the Consultant and the Client shall promptly and in good faith enter into renegotiation of this Agreement. If terms cannot be agreed to, then either party has the absolute right to terminate this Agreement by delivery of ten (10) days prior written notice.
- d. Notwithstanding any other provision of this Agreement or any other agreement entered into by Consultant with respect to the Project, Consultant shall not have control or charge of, and shall not be responsible for, construction means, methods, techniques, sequences or procedures, for safety precautions and programs in connection with work or activities at the project site, for the acts or omissions of any contractor, subcontractors or any other persons performing any work or undertaking any activities at the project site, or for the failure of any of them to carry out any work or perform their activities in accordance with their contractual obligations, including, but not limited to, the requirements of any drawings, specifications or other documents prepared by Consultant.

2. Compensation, Invoicing and Payment.

- a. The Client shall reimburse the Consultant for the expenses incurred of the type, and in the manner, described in the Scope of Work. Invoices shall be submitted by the Consultant monthly, are due upon presentation and shall be paid in full within 30 calendar days after the applicable invoice date. If payment is not received in full on or before the applicable due date then the Consultant shall have the right to charge interest on any unpaid amount from the due date in an amount equal to the lesser of 1-1/2% per month or the maximum amount permitted by applicable law, calculated on a daily basis. Payments will be credited first to interest and then to principal. Consultant shall be entitled to recover any and all costs incurred, including reasonable attorneys' fees ("Collection Costs") in connection with its efforts to collect past due sums. The minimum amount of such Collection Costs is agreed to be the lesser of (1) ten percent (10%) of the past due amount, or (2) the maximum amount allowed by law.
- b. The Client shall pay all taxes, fees, assessments and charges applicable to the Services and any Additional Work and any other pass-through charges (other than taxes imposed upon the net income of the Consultant) including, without limitation, all sales, use, gross receipts, excise, transaction, consumption, Valued Added ("VAT"), Goods and Services ("GST"), utility, message, personal property, intangible tax and any other federal, state and local taxes, fees and charges applicable to the Services and Additional Work provided hereunder, including interest and other charges thereon chargeable by the taxing authorities.

3. Performance Standards.

- a. The Consultant shall use reasonable commercial efforts to render the Services, any Additional Work and all other obligations under this Agreement in accordance with (i) the standard of care and skill ordinarily used by reputable members of the same profession practicing under similar circumstances at the same time and in the same locale and (ii) all applicable codes, regulations, ordinances, and laws in effect as of the date of the execution of this Agreement (collectively, "Laws"). Neither the Consultant's entering into this Agreement nor any performance hereunder by the Consultant, or any affiliate or subcontractor thereof, or any of their respective officers, directors, owners or employees or agents shall create any fiduciary obligation owed to the Client or any other person or entity. Client or any other person or entity and any such obligation is hereby fully and expressly disclaimed.
- b. EXCEPT AS EXPRESSLY SET FORTH HEREIN, THE CONSULTANT IS MAKING NO EXPRESS OR IMPLIED WARRANTIES, INCLUDING THOSE OF MERCHANTABILITY, ACCURACY OR FITNESS FOR A PARTICULAR PURPOSE, REGARDING THE SERVICES, ADDITIONAL WORK OR ANY DELIVERABLES.
- c. The Consultant shall not be responsible for the acts or omissions of any subcontractor, supplier or other personnel based on interpretations or clarifications of the Project or the Services or Additional Work to be rendered hereunder by the Client without confirmation thereof by the Consultant.
- d. In the event of an emergency affecting the health or safety of persons or property, the Consultant may act, in its reasonable discretion, to prevent threatened damage, injury or loss to person or property notwithstanding that it may be outside the scope of the Services or Additional Work or not approved in advance by the Client.

4. Indemnification.

- a. The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold the Client, its subsidiaries and affiliates and their respective officers, directors, employees, owners, subcontractors and agents (collectively, the "Client Parties") harmless from any damage, liability, or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the Consultant's negligence. The indemnification obligation created by this Paragraph is subject in every respect to the limitation of liability provisions in Paragraph 5 of this Agreement.
- b. The Client agrees, to the fullest extent permitted by law, to indemnify and hold the Consultant, its subsidiaries and affiliates and their respective officers, directors, employees, owners, subcontractors and agents (collectively, the "Consultant Parties") harmless from any damage, liability, or cost (including reasonable attorneys' fees and costs of defense) to the extent: caused by the Client's negligence, or arising from or attributable to the failure of the Client to timely and/or properly implement or adhere to recommendations, designs, specifications, work plans or other items specifying or outlining the construction and/or implementation of future work beyond the Scope of Work, Services or Additional Work provided by Consultant in Deliverables.
- c. As a condition precedent to claiming any indemnification hereunder, the applicable indemnified party (i) shall promptly provide the applicable indemnifying party with written notice of any claim sufficiently promptly and in sufficient detail to avoid prejudicing the defense of such claim; (ii) shall not settle or compromise any such claim without the indemnifying party's written consent, which shall not be unreasonably withheld or delayed; and (iii) shall promptly provide reasonable cooperation relating to defending such claim. The indemnified party may, at its own expense, assist in the defense if it so chooses, but shall not be permitted to control such defense or any negotiations relating to the settlement of any such claim so long as the party responsible for indemnification hereunder is actively defending such claim. Notwithstanding clause (ii) above, if the party responsible for indemnification hereunder refuses or fails to timely defend the claim or abandons such defense, the indemnified party (parties) may settle such claim without the prior consent of the indemnifying party and the indemnifying party shall remain fully liable to indemnify the indemnified party (parties) to the extent that the indemnified party (parties) are otherwise entitled to indemnification for such claim under this Section 4.

- d. No party shall be liable for any claim or cause of action seeking indemnification of any kind under this Section 4, regardless of the type or nature of the damage, liability, claim or cause of action for which indemnification is sought (the “Underlying Claim”), if such indemnification action or claim is brought or asserted more than three years after the Underlying Claim accrued.
- e. NOTWITHSTANDING ANYTHING TO THE CONTRARY SET FORTH IN THIS AGREEMENT OR IN ANY DOCUMENT SIGNED BETWEEN THE PARTIES REGARDING THE SUBJECT MATTER OF THIS AGREEMENT, EITHER PRIOR OR SUBSEQUENT TO THIS AGREEMENT, OR PROVIDED UNDER APPLICABLE LAW, NEITHER PARTY, OR ANY OFFICER, DIRECTOR, OWNER, EMPLOYEE, SHAREHOLDER OR AGENT THEREOF, SHALL BE LIABLE TO THE OTHER, EITHER IN CONTRACT OR IN TORT, FOR ANY LOSS OR INACCURACY OF DATA OR MATERIAL OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL OR PUNITIVE DAMAGES, INCLUDING WITHOUT LIMITATION ANY DELAY DAMAGES, LOSS OF FUTURE REVENUE, INCOME OR PROFITS, OR ANY DIMINUTION OF VALUE, FINANCING COSTS, OR COST OF LOST OPPORTUNITIES, RELATING TO THIS AGREEMENT, EVEN IF THE SAME HAS BEEN SPECIFICALLY ADVISED OF THE POSSIBILITIES OF SUCH DAMAGES, EXCEPT TO THE EXTENT THAT ANY SUCH DAMAGES ARE PAYABLE BY ONE OF THE PARTIES HERETO TO A THIRD PARTY AND THE CLAIM IS ONE FOR WHICH THE PARTY REQUIRED (WHETHER BY JUDGMENT, SETTLEMENT OR OTHERWISE) TO PAY SUCH DAMAGES IS ENTITLED TO INDEMNIFICATION UNDER THIS SECTION 4.

5. Limitation of Liability.

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant Parties hereunder to the Client Parties and to all construction contractors, subcontractors on the Project and others under the Client’s control for any and all claims, suits, demands, judgments, payments, losses, costs, damages of any nature whatsoever, or expenses from any cause or causes, regardless of the nature or type of action, so that the total aggregate liability of the Consultant Parties shall be limited to and in no event exceed the compensation actually paid to Consultant for services rendered on this Project under this Agreement, or \$100,000, whichever is greater.

6. Suspension of Services or Additional Work.

If the Project is suspended for more than 30 calendar days in the aggregate (whether consecutive or non-consecutive), the Consultant shall be compensated for all Services and any Additional Work performed and charges incurred prior to receipt of notice to suspend and, if and when the Consultant resumes providing Services and/or Additional Work, a mutually agreed upon equitable adjustment in fees payable to the Consultant shall be made to accommodate the resulting demobilization and remobilization costs. In addition, there shall be a mutually agreed upon equitable adjustment in any applicable performance schedule relating to the Project based on the delay caused by the suspension.

7. Term.

Unless terminated earlier in accordance with Section 8 hereof, this Agreement shall have a term commencing on the date of this Agreement and ending, unless terminated earlier as provided herein, when the Services and any Additional Work relating to the Project are completed or as otherwise set forth in the Scope of Work.

8. Termination.

- a. Either party may terminate this Agreement by delivery of written notice to the other (i) if the other party commits a material breach of this Agreement and fails to remedy such breach within 30 days after receipt of written notice specifying the alleged breach in reasonable detail, (ii) if either party makes an assignment for the benefit of its creditors, or the filing by or against it of a voluntary or involuntary petition under any bankruptcy or insolvency law, under the reorganization or arrangement provisions of the United States Bankruptcy Code, or under the provisions of any law of like import, or the appointment of a trustee or receiver for such party or its property, or (iii) as provided by Section 1(c) hereof.
- b. If full payment is not received by the Consultant by the applicable due date, then the Consultant may, at its sole discretion and without liability to any Consultant Parties, terminate this Agreement or suspend any Services or Additional Work to be performed hereunder upon 10 days prior written notice. If the Project is

suspended for any reason for more than 60 calendar days in the aggregate (whether consecutive or non-consecutive), the Consultant may, at its discretion and without liability, terminate this Agreement.

- c. The termination of this Agreement by either party hereto shall not affect, restrict, diminish or remove any rights, obligations or remedies possessed by either party arising under the terms of this Agreement up to and through the effective date of termination hereof. In addition, the following provisions shall survive termination of this Agreement: Sections 4, 5 and 10 through 20, inclusive. The remedies available to each party hereunder are cumulative and termination of this Agreement shall be in addition to and not in lieu of any equitable remedies available.
- d. Upon termination the Consultant shall be paid in full in accordance with the terms of this Agreement for all Services and Additional Work rendered and reimbursable expenses incurred through the date of termination, including reasonable termination costs.

9. Force Majeure.

Except as provided in Section 6 or 7 hereof, neither party shall be liable for damages for any delay or failure to perform its obligations hereunder, if such delay or failure is due to reasons beyond the control of the concerned party or without its fault or negligence, including without limitation, strikes, riots, wars, terrorism, fires, epidemics, quarantine restrictions, unusually severe weather, earthquakes, explosions, acts of God or state or any public enemy or acts mandated by applicable laws, regulation or order, whether valid or invalid, of any governmental body.

10. Non-Solicitation.

Each party agrees that during the term of this Agreement and for one year thereafter it will not solicit, or attempt to solicit, for hire or engagement, directly or indirectly any of the other party's employees or other personnel who have been involved in the provision of Services or Additional Work under this Agreement or otherwise involved in the transactions contemplated hereby.

11. Assignment.

Neither party shall assign its rights, duties or obligations under this Agreement to any person or entity, in whole or in part, without the prior written consent of the other party hereto; provided, however, that either party may assign this Agreement in the event of a merger or consolidation or the sale of all or substantially all of its applicable line of business and Consultant may delegate any of its duties and obligations hereunder if it remains responsible for the performance thereof.

12. Independent Contractor.

Notwithstanding any other provision of this Agreement, Consultant's status shall be that of an independent contractor and not that of a servant, agent, or employee of the Client. Neither party shall hold itself out as, nor claim to be, acting in the capacity of an officer, servant, agent, or employee of the other or that it is authorized to contractually bind the other in any way. The Consultant shall be free to choose the manner in which it performs the Services and Additional Work and furnishes the Deliverables and may delegate and use subcontractors, consultants and suppliers of its choice in satisfying any of its duties and obligations hereunder, provided that the Consultant shall be responsible for any breach of this Agreement by the same.

13. Governing Law; Consent to Jurisdiction.

The rights and obligations of the parties hereunder shall be governed by the laws of the State of New York, without regard to principles of conflicts of laws. Each of the parties hereby (a) irrevocably agrees that any legal or equitable action or proceeding arising under or in connection with this Agreement shall be brought exclusively in the courts of the State of New York in the County of New York and the United States District Court for the Southern District of New York, except that the foregoing venue shall be non-exclusive with respect to any application for injunctive relief pursuant to Section 18 hereof, (b) accepts for itself and in respect of its property, generally and unconditionally, the jurisdiction of the aforesaid courts and appellate courts thereof, (c) waives personal service of any summons, complaint or other process, and agrees that the service thereof may be made either (i) in the manner for giving of notices provided for in this Agreement or (ii) in any other manner permitted by law. The parties agree that this Agreement was negotiated and shall not be construed against the party which initially drafted the same.

14. Severability.

If any term or provision of this Agreement shall to any extent be determined to be illegal, invalid or unenforceable under law, regulations or ordinances of any federal, state or local governments to which this agreement is subject, such term or provision shall be deemed severed from this Agreement and the remaining terms and provisions shall remain unaffected thereby.

15. Third Party Claims.

Nothing in this Agreement shall create or shall give to third parties any claim or right of action against the Consultant, its officers, directors, owners, employees and agents.

16. Notices.

All notices required or permitted by this Agreement shall be in writing and shall be delivered personally, by certified or registered mail, return receipt requested, or nationally recognized overnight courier service to the respective addresses set forth above. Either party may, by notice given in the same manner set forth above, designate a different address or addresses to which subsequent notices shall be sent. Notice shall be deemed given upon receipt.

17. Amendment; Waiver.

- a. This Agreement may only be modified or amended by a writing that is signed by both authorized parties.
- b. Any right of any party hereunder may only be waived by a writing that is signed by the authorized party granting the waiver. No course of dealing or trade usage or custom and no course of performance shall be deemed a waiver of any right.
- c. The failure by either party to insist upon strict performance of any of the provisions of this Agreement will in no way constitute a waiver of its rights as set forth in this Agreement, at law or in equity, or a waiver of any other provisions or subsequent default by the other party in the performance or compliance with any of the terms and conditions set forth in this Agreement.

18. Injunctive Relief.

The parties agree that the violation or threatened violation by either party of any of the provisions of Section 10 of this Agreement shall cause immediate and irreparable harm to the other party. In the event of any breach or threatened breach of any of said provisions, each party consents to the entry of preliminary and permanent injunctions by a court of competent jurisdiction prohibiting such party from any violation or threatened violation of such provisions and compelling such party to comply with such provisions, without the requirement of posting any bond. This Section shall not affect nor limit, and any injunctive relief granted pursuant to this Section shall be in addition to, any other remedies available to the other party at law or in equity for any such violation or threatened violation by either party.

19. Entire Agreement.

This Agreement, including any Scope of Work, and any written agreements relating to Additional Work represents the entire Agreement between the parties concerning the subject matter hereof. This Agreement supersedes any other written or oral proposal, representation, communication, letter of intent or other agreement by or on behalf of the parties hereto relating to the subject matter hereof.

20. Counterparts.

This Agreement may be executed by facsimile and in one or more counterparts, each of which shall be deemed an original.

APPENDIX B

AKRF Hourly Rate Schedule	
Employee Category	Hourly Rate
Officer	\$215
Senior Technical Director	\$210
Technical Director	\$195
Senior Professional	\$175
Professional II	\$140
Professional I	\$130
Technical II	\$120
Technical I	\$95
Notes: Out of pocket expenses will be billed at 1.10 times actual cost. These rates are effective through December 31, 2020	

**COVENANT:
LICENSE; AND DEFENSE, HOLD HARMLESS
AND INDEMNIFICATION AGREEMENT**

THIS LICENSE, DEFENSE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT (“Agreement”) made as of this 5 day of August, 2020, by and between PAUL CUSTER and FAITH SCHAUB-CUSTER, residing at 54 Sickletown Road, Orangeburg, New York, (hereinafter OWNER) and the TOWN OF ORANGETOWN (hereinafter TOWN) a Municipal Corporation, having an address at Town Hall, 26 Orangeburg Road, Orangeburg, New York 10962.

RECITALS

WHEREAS, the OWNER represents and warrants that they are the owners in fee simple of premises known as and by street address number: 54 Sickletown Road, Orangeburg, New York, in the Town of Orangetown, County of Rockland, and being designated on the Orangetown Tax Map as Section 69.19, Block 1, Lot 3 (the “premises”);

WHEREAS, the TOWN has a right-of-way on said premises;

WHEREAS, the OWNER wishes to install a fence (sometimes referred to as the “construction”) that will encroach on said right-of-way;

WHEREAS, the OWNER wishes said fence to encroach on the TOWN’s right-of-way so as to have the beneficial nature of same, from both an economic and aesthetic standpoint to the OWNER; and

WHEREAS, the TOWN is agreeable to granting the OWNER a permanent license in order to maintain said fence on the right-of-way, on the express condition that an agreement, running with the land, is made, in recordable form, which provides, *inter alia*, that: (1) the TOWN will not, as a result of, or in connection with, or related to, incur any liability in or any responsibility for the removal, upkeep, repair, replacement, restoration and/or maintenance of

said construction; (2) the OWNER will not assert against the TOWN any relinquishment or abandonment, or claims thereof, or other estate, interest and/or rights held by the TOWN in or to the right-of-way, or any part thereof; and (3) the OWNER agrees, at its sole cost and expense, to indemnify and hold harmless and defend the TOWN from and against any and all liability or responsibility, resulting from, or in connection with, or related to, the removal, upkeep, repair, replacement, restoration and/or maintenance of the said construction, or claims thereof.

WITNESSETH:

NOW, THEREFORE, in consideration of One Dollar (\$1.00) paid by the OWNER to the TOWN, the receipt of which is hereby acknowledged, the foregoing Recitals (the "Recitals") and or other good and valuable consideration, the parties hereto, intending to be legally bound, hereby agree as follows:

FIRST: All of the Recitals are, by this reference thereto, incorporated herein with the same force and effect as if repeated herein in their entirety.

SECOND: Subject to the terms and conditions herein set forth, the TOWN hereby creates and grants to the OWNER a permanent license over and across the right-of-way for the purposes of maintaining and continuing to maintain, in its proposed location, the OWNER's retaining wall that encroaches on said right-of-way and which the OWNER acknowledges and agrees does encroach upon the TOWN's right-of-way.

THIRD: The OWNER agrees to indemnify and hold harmless and defend the TOWN from any and all liability or responsibility in connection with, or related to, the said construction and/or this Agreement, including, without limitation, any claims, proceedings, legal fees, and any and all liability and responsibility in connection therewith or related thereto, and any damage or injury to the right-of-way and/or the premises which may be the result of, or attributable to, any damage or injury caused by the TOWN, its employees and/or agents due to the failure or timely failure of the OWNER to act hereunder or comply herewith, in accordance with, or pursuant to, or as contemplated by the provisions of this Agreement and which are the

express obligation hereunder on the part of the OWNER to perform and/or which result, directly or indirectly, from the exercise by the TOWN of its rights under, or related or incidental to, the right-of-way.

FOURTH: The OWNER agrees not to assert against the TOWN any relinquishment or abandonment, or claims thereof, or other estate, interest and/or rights held by the TOWN in or to the right-of-way, or any part thereof, and further agrees that the revocable license hereby created or granted to it by the TOWN neither impairs nor diminishes any of the rights afforded to the TOWN by virtue of the right-of-way.

FIFTH: The OWNER, for itself, its successors and/or assigns, and each subsequent owner or owners of the construction and/or the premises that is the subject of this agreement, or any portion thereof, or interest therein, hereby agrees to:


Indemnify, save and hold harmless and defend the TOWN, its officials, employees, agents, departments, boards, commissions, agencies and/or committees, from and against any and all liability, obligation and/or responsibility of any type, and/or whatsoever, in connection therewith or related thereto including, by way of illustration and not limitation:

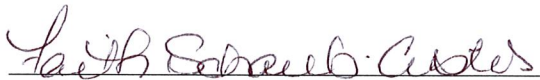
Defend any and all claims, lawsuits, legal actions or proceedings of any kind whatsoever, which may be brought against the TOWN or any of its officials, employees, agents, departments, boards, commissions, agencies and/or committees, are named or participate, or in which any way may be impleaded with others, upon any such claims, lawsuits, legal actions or proceedings, as aforesaid with respect to damage to property or persons regarding the fence, and any other items or issues related to the fence and the area surrounding same. In the event of the OWNER's failure to do so, the TOWN (at its sole option but without being obliged to do so) may, at the OWNER's sole and exclusive cost and expense, and upon prior written notice given to the OWNER, defend any and all such claims, lawsuits, legal actions or proceedings. The OWNER shall, and hereby agrees to, satisfy, pay and discharge any and all judgments that may be assessed, awarded or recovered against the TOWN or any of its officials, employees, agents, departments, boards, commissions, agencies and/or committees, in any such claims, lawsuits, legal actions or proceedings which may be brought against the TOWN or any of its officials, employees, agents, departments, boards, commissions, agencies and/or committees, or in which

the TOWN or any of its officials, employees, agents, departments, boards, commissions, agencies and/or committees may be impleaded with others. The OWNER shall pay the entire cost and expense of any such defense, including, but not limited to, the TOWN's attorney fees, expenses and disbursements, within fifteen (15) days of the date the TOWN makes written demand therefore.

This Agreement shall be binding upon the OWNER, its successors and/or assigns and shall inure to the benefit of the TOWN, its successors and/or assigns.

IN WITNESS WHEREOF, the parties hereto have signed and sealed, or caused to be signed and sealed by their duly authorized representatives, this instrument as of the date first above written.


Paul Custer


Faith Schaub-Custer

TOWN OF ORANGETOWN

By: _____

Title: _____

STATE OF NEW YORK)
 ss.:
COUNTY OF ROCKLAND)

On the 5th day of August, in the year 2020 before me, the undersigned, a notary public in and for said state, personally appeared PAUL CUSTER, personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their capacity, and that by their signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NEIL F. AGYIRI
Notary Public - State of New York
NO. 01AG6324731
Qualified in Rockland County
My Commission Expires May 11, 2023

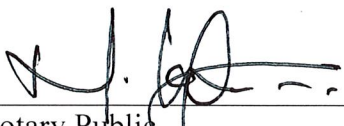


Notary Public

STATE OF NEW YORK)
 ss.:
COUNTY OF ROCKLAND)

On the 5th day of August, in the year 2020 before me, the undersigned, a notary public in and for said state, personally appeared FAITH SCHAUB-CUSTER, personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their capacity, and that by their signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NEIL F. AGYIRI
Notary Public - State of New York
NO. 01AG6324731
Qualified in Rockland County
My Commission Expires May 11, 2023



Notary Public

STATE OF NEW YORK)
 ss.:
COUNTY OF ROCKLAND)

On the _____ day of _____ in the year 2020, before me, the undersigned, a notary public in and for said state, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

Record and Return to:

Town Attorney's Office
Town of Orangetown
26 Orangeburg Road
Orangeburg, NY 10962




Memorandum

Date: 8/4/2020

To: Town Board

From: James J. Dean, Superintendent of Highways

RE: Bid Award – One (1) New Heavy Duty Refuse Rear Packer Truck



Please be advised it is my recommendation that the bid referenced above be awarded to Gabrielli Truck, Jamaica, NY, the only qualified bidder to meet specifications, in the amount of \$235,628.00.

This bid was advertised in the Town's official newspapers as well as being advertised through Empire State Purchasing group.

kf

BID BOND

**Travelers Casualty and Surety Company of America
Hartford, CT 06183**

KNOWN ALL BY THESE PRESENTS, That we, Gabrielli Truck Sales, LTD,
as Principal, and Travelers Casualty and Surety Company of America, as Surety, are
held and firmly bound unto Town of Orangetown, as
Obligee, in the sum of 5%
Dollars (5%) for the payment of which we bind ourselves, and our
successors and assigns, jointly and severally, as provided herein.

WHEREAS, Principal has submitted or is about to submit a bid to the Obligee on a
contract for Mack 2021 Granite MHD Truck and Heil 20Yd Packer Body
("Project").

NOW, THEREFORE, the condition of this bond is that if Obligee accepts Principal's bid,
and Principal enters into a contract with Obligee in conformance with the terms of the
bid and provides such bond or bonds as may be specified in the bidding or contract
documents, then this obligation shall be void; otherwise Principal and Surety will pay to
Obligee the difference between the amount of Principal's bid and the amount for which
Obligee shall in good faith contract with another person or entity to perform the work
covered by Principal's bid, but in no event shall Surety's and Principal's liability exceed
the penal sum of this bond.

Signed this 29 day of JULY, 2020.

By: *Paul Greal*
(Principal)

By: *Vance Stagg*
Travelers Casualty and Surety Company of America
Attorney-in-Fact



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **VINCENT C STAZZONE** of **MELBOURNE Florida**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 17th day of January, 2019.



State of Connecticut

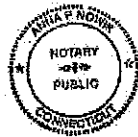
City of Hartford ss.

By: 
 Robert L. Raney, Senior Vice President

On this the 17th day of January, 2019, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2021




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

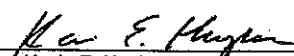
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this _____ day of _____




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which this Power of Attorney is attached.

TOWN OF ORANGETOWN

HIGHWAY DEPARTMENT

**CONTRACT DOCUMENTS
FOR**

**ONE (1) NEW HEAVY DUTY
REFUSE REAR PACKER TRUCK**

JUNE 2020

**JAMES J. DEAN
SUPERINTENDENT OF HIGHWAYS**

NOTICE TO BIDDERS

SEALED BIDS WILL BE RECEIVED by the Town Board of the Town of Orangetown at the Town Clerk's Office, No. 26 Orangeburg Road, Orangeburg, New York until 10:30 A.M on July 30, 2020 and will be publicly opened and read aloud at 11:00 A.M. for furnishing One (1) New Heavy Duty Refuse Rear Packer Truck, in accordance with the Contract Documents on file with and which may be obtained at the Town Clerk's Office.

The Superintendent of Highways will submit a report to the Town Board of all bids received and his recommendation concerning the awarding of a Contract at a meeting of the Town Board of the Town of Orangetown.

The Town Board requires each bid to be accompanied by a certified check for a sum equal to five percent (5%) of the amount of the bid, or a bond with sufficient sureties to be approved by the Town Attorney, in a sum equal to five percent (5%) of the amount bid, conditioned that if his/her proposal is accepted, he/she will execute such further security as may be required for the faithful performance of the Contract as set forth in these contract documents.

The Town Board reserves the right to waive any informalities in the bidding and to reject and all bids.

No bid will be accepted without a Non-Collusion Statement as required pursuant to Section 103d of the General Municipal Law.

No contract is deemed to have been created until approved by a Town Board Resolution and the Town Attorney, and until after it has been executed by the Supervisor of the Town of Orangetown, at the direction of the Town Board. All contracts are subject to appropriations approved by the Town Board, after having been provided for in the Town Budget.

By order of the Town Board of the Town of Orangetown.

DATED: July 15, 2020

JAMES J. DEAN

SUPERINTENDENT OF HIGHWAYS

ROSANNA SFRAGA

TOWN CLERK

BID

TO: TOWN BOARD, TOWN OF ORANGETOWN, TOWN HALL
NO. 26 ORANGEBURG ROAD, ORANGEBURG, NEW YORK 10962

THE UNDERSIGNED, having a principal place of business at

153-20 SOUTH CONDUIT AVE, JAMAICA NY 11434

(Permanent street address is required if mailing address is different. Please include contact name and telephone number.), and being experienced and responsible for the performance of same, proposes to furnish and deliver to the Town of Orangetown, Highway Department, One (1) New Heavy Duty Refuse Rear Packer Truck, in accordance with the Specifications and Contract Documents hereto attached, as follows.

ITEM

DELIVERY: 210 TO 240 DAYS
A/R/O

TOTAL PRICE

One (1) New Heavy Duty Refuse Rear Packer Truck

\$ 235,628.00

ONE (1) NEW 2021 OR NEWER MACK GRANITE "MHD" MODEL GR64B9 w/ HEIL
27YD REAR LOAD PACKER "AS SPECIFIED" NO EXCEPTIONS TAKEN.

The Town Board requires each bid to be accompanied by a certified check for a sum equal to five percent (5%) of the amount of the bid, or a bond with sufficient sureties to be approved by the Town Attorney, in a sum equal to five percent (5%) of the amount bid, conditioned that if his/her proposal is accepted, he/she will execute such further security as may be required for the faithful performance of the Contract as set forth in these contract documents.

All bids will be honored for one (1) year from the date of the Agreement. Delivery shall be made within one-hundred and twenty (120) days from the date of notification of award.

It is understood that there must be a written contract executed by the Supervisor of the Town of Orangetown, pursuant to Town Board Resolution.

This is subject to appropriations approved by the Town Board.

The Town of Orangetown has adopted and disseminated a revised Policy Against Discrimination and Harassment. All Proposers are required to acknowledge that they have reviewed the revised Policy, and have been afforded an opportunity to ask a Municipality Compliance Officer any questions they may have regarding the Policy. If you have any questions regarding this Policy, feel free to contact Donna Morrison, Compliance Officer.

The undersigned declares that they have carefully examined and fully understand the Town of Orangetown Policy Against Discrimination and Harassment, effective October 23, 2018. Said policy is available on the Town's website at www.orangetown.com. Upon award of the proposal, all members of the firm who will be working on this project shall be required to review said policy and execute an acknowledgement form.

BY: Paul Anest

TITLE: CFO

COMPANY OR CORPORATION: GABRIEL TRULSAK, LTD
15320 SO. COMMIT AVE
JANESVILLE, WI 53431

TELEPHONE NUMBER: 715-977-7348

NON-COLLUSIVE BIDDING CERTIFICATE

STATEMENT ATTACHED TO AND FORMING A PART OF ALL BIDS RECEIVED BY THE TOWN OF ORANGETOWN.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor:

Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any bidder or to any competitor; and,

No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (a), (1), (2), and (3) above have not been complied with; provided, however, that if in any case the bidder cannot make the forgoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where (a), (1), (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition. The fact that a bidder (a) has published price lists, rates or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same price being bid, does not constitute, without more, a disclosure within the meaning of subparagraph one (a). Any bid made to any political subdivision of the State or any public department, agency or official thereof by a corporate bidder for work or service performed or goods sold or to be sold, where competitive bidding is required by statute,

rule, regulation or local law, and where such bid contains the certification referred to in subdivision one of this section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

This statement so subscribed by bidder to person signing on behalf of bidder and affirmed as true under penalties of perjury.

DATED: 7/27/2020

BY: 
FOR: CAROLLO TRULSAK, LTD

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 20___, between the TOWN OF ORANGETOWN, a municipal corporation located in the County of Rockland, State of New York, party of the first part, hereinafter called the "TOWN", and GABRIELLI TRUCK SALES CO, a domestic corporation having its principal place of business at 153-20 SOUTH CORVAULT AVE, JAMAICA, NY 11434, party of the second part, hereinafter called the "CONTRACTOR" (Include contact name and telephone number).

Whereas, the contractor has submitted a Proposal to supply and deliver One (1) New Heavy Duty Refuse Rear Packer Truck to the Town of Orangetown, Highway Department Storage Yard, in accordance with the Specifications and other Contract Documents attached hereto and made a part hereof for the following prices:

<u>ITEM</u>	<u>TOTAL PRICE</u>
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DELIVERY: 210^{TO} 240 DAYS A/R/O.

One (1) New Heavy Duty Refuse Rear Packer Truck

\$ 235,628.00

ONE (1) NEW 2021 OR NEWER MARK GRANITE "MHD" MODEL GR64B9 w/ HEIK 27 YD REAR LOAD PACKER "AS SPECIFIED" NO EXCEPTIONS TAKEN.

And WHEREAS, the Town of Orangetown is desirous of purchasing One (1) New Heavy Duty Refuse Rear Packer Truck at the prices indicated above, NOW THEREFORE, IT IS UNDERSTOOD AND AGREED AS FOLLOWS:

1. The Contractor agrees to furnish and the Town agrees to purchase the above described truck at the price indicated above.
2. All deliveries shall be subject to examination by the Town and where it is found that they do not comply with the Specifications or are found defective in any manner, they shall be rejected and returned to the Contractor at his expense. Delivery shall be made within one-hundred and twenty (120) days of this agreement.
3. The prices listed herein shall remain firm for a period of one (1) year from the date of this Agreement.

4. No sales tax or other taxes will be charged to the Town. The Town will furnish to the Contractor such proof of tax exemption as may be required by law. All invoices and claims for payment will be sent to the Orangetown Highway Department, 119 Route 303, Orangeburg, New York.
5. In the hiring of employees for the performance of work under this Contract or any subcontract hereunder, no contractor, subcontractor, nor any person acting on his behalf of such contractor or subcontractor, shall by reason of race, color or sex discriminate against any citizen of the State of New York who is qualified and available to perform the work to which the employment relates. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee for the performance of work under this Contract on account of race, creed, color, sex or national origin.
6. Upon the refusal of a person, when called before a grand jury to testify concerning any transaction or contract had with the State, any political subdivision thereof, a public authority, or with any public department, agency or official of the State or any political subdivision thereof, or of a public authority, to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction or contract, (a) such person, and any firm, partnership, or corporation of which he is a member, partner, director, or officer shall be disqualified from thereafter selling to or submitting bids to or receiving awards from or entering into any contracts with any municipal corporation or fire district, or any public department, agency or official thereof, for goods, work or services, for a period of five (5) years after such refusal, and (b) any and all contracts made with any municipal corporation or any public department, agency or official thereof on or after the first day of July, nineteen hundred fifty-nine, or with any fire district or any agency or official thereof, on or after the first day of September, nineteen hundred sixty, by such person, and by any firm, partnership or corporation of which he is a member, partner, director or officer may be canceled or terminated by the municipal corporation or fire district without incurring any penalty or damages on account of such cancellation or termination, but any moneys owing by the municipal corporation or fire district for goods delivered or work done prior to the cancellation or termination shall be paid.

7. The Proposal and Non-Collusion Statement made pursuant to Section 103d of the General Municipal Law, and the Specifications provided for in the Contract Documents herein are made a part hereof, as though set forth at length herein.
8. The Contractor has complied with all conditions precedent hereto required to be complied with by him.
9. The Contractor shall promptly comply with all Federal, State, and Local Laws concerning the subject matter herein.
10. By the acceptance of the labor, materials and supplies delivered pursuant to this Agreement, the Town does not waive any of the terms and conditions of this Agreement.
11. No contract is deemed to have been created until approved by a Town Board Resolution and the Town Attorney, and until after it has been executed by the Supervisor of the Town of Orangetown, at the direction of the Town Board. All contracts are subject to appropriations approved by the Town Board, after having been provided for in the Town Budget.

IN WITNESS WHEREOF, the respective parties have hereto executed this Agreement and caused same to be signed by the proper officers of said parties and their respective seals affixed, the day and year first written above.

ATTEST:

TOWN CLERK (SEAL)

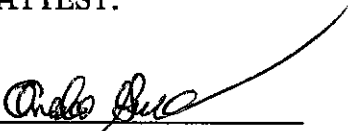
TOWN OF ORANGETOWN

BY _____
SUPERVISOR


TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

BY _____
SUPERINTENDENT

ATTEST:


SECRETARY (SEAL)

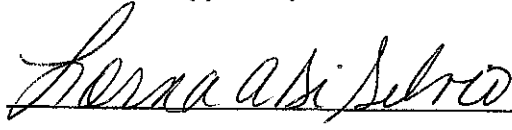
GABRIEL TAUKSAS
CONTRACTOR AND/OR
CONTRACTING FIRM/
CORPORATION

BY 

STATE OF NEW YORK)
: ss.:
COUNTY OF MASSA)

On the 07 day of JULY, 2020, before me, the undersigned a Notary Public in and for said state, personally appeared Paul Avvento, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which individual(s) acted, executed the instrument.

LORNA A. DISILVIO
Notary Public, State of New York
Reg. No. 01DI6371275
Qualified in Suffolk County
Commission Expires February 20, 2022

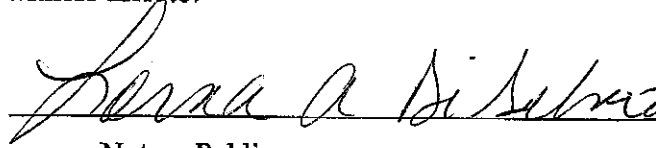


Notary Public

STATE OF NEW YORK)
: ss.:
COUNTY OF MASSA)

On the 07 day of JULY, 2020, before me, the undersigned a Notary Public in and for said State, personally appeared Amedeo Gabrielli, the subscribing witness(es) to the foregoing instrument, with whom I am personally acquainted who, being by me duly sworn, did depose and say that he/she/they reside(s) in BANDS POINT, New York, that he/she/they know(s) Paul Avvento to be the individual(s) described in and who executed the foregoing instrument; that said subscribing witness(es) was/were present and saw said Paul Avvento execute the same; and that said witness(es) at the same time subscribed his/her/their name(s) as a witness thereto.

LORNA A. DISILVIO
Notary Public, State of New York
Reg. No. 01DI6371275
Qualified in Suffolk County
Commission Expires February 20, 2022



Notary Public

STATE OF NEW YORK)

ss.

COUNTY OF ROCKLAND)

On the _____ day of _____, 20__, before me personally came TERESA M. KENNY, to me known and known to me to be the same person who subscribed the foregoing instrument, and who by me being duly sworn did say he resides in Rockland County, New York and that he is the Supervisor of the Town of Orangetown, the corporation described in and which executed the above instrument; that he knows the seal of said corporation and the seal affixed to the foregoing instrument is the corporate seal of said corporation, and was hereto affixed by order of the Town Board of said corporation, and that he signed the same as Chief Fiscal Officer of said Town of Orangetown by virtue of a like order of the said Town Board.

Notary Public

STATE OF NEW YORK)

ss.

COUNTY OF ROCKLAND)

On the _____ day of _____, 20__, before me personally came JAMES J. DEAN, to me known and known to me to be the same person who subscribed the foregoing instrument, and who by me being duly sworn did say he resides in Rockland County, New York and that he is the Superintendent of the Department of Highways of the Town of Orangetown, the corporation described in and which executed the above instrument; that he knows the seal of said corporation and the seal affixed to the foregoing instrument is the corporate seal of said corporation, and was hereto affixed by order of the Town Board of said corporation, and that he signed the same as Superintendent of the Department of Highways of said Town of Orangetown by virtue of a like order of the said Town Board.

Notary Public

CERTIFICATION OF TOWN ATTORNEY

I, ROBERT V. MAGRINO, Town Attorney of the Town of Orangetown, hereby certify that, from a legal standpoint, all conditions precedent to the execution of this contract have been complied with and it is in all respects, a valid and binding obligation upon the parties thereto.

Dated: _____

ROBERT V. MAGRINO, Town Attorney

SPECIFICATIONS

COMPLIANCE TO SPECIFICATIONS

The bidder shall indicate 100% compliance by checking "YES" or non-compliance by checking "NO" for each line item of specification. Any space left blank shall be considered non-compliant. Any deviation from the specification, or where submitted literature does not fully support the meeting of specifications, must be clearly cited in detail, in writing, by the bidder and submitted with the bid. **NO** verbal interpretations will be accepted! In addition **NO** deviations below "minimum" specifications as written will be accepted. To insure a single point of contact for warranty or service issues Prime Bidder **MUST** be a NYS DMV local authorized Truck Dealer.

"BIDDING REQUIREMENTS SECTION"

SECTION	SPECIFICATION DETAIL	COMPLY	
		YES	NO
Newest and Current Model - Heavy Duty Refuse Rear Packer Truck			
NYS DVM DEALER Certification	Prime Bidder MUST be a New York State DMV Registered Truck Dealer	✓	
	You Must Enter Your NYS DVM Dealer Number Below:	✓	
	<i>#7057622</i>	✓	
	Dealer Number :		
Chassis/ Frame & Wheelbase:	2021 or Newer Mack Granite Axle Back Tandem 6x4 Truck or Equal	✓	
	Frame Rails: 11.811" X 3.54" X .37" PSI - 120,000 Lbs.	✓	
	Frame Reinforcement - Inside, 5MM Steel, Partial Length of Main Rail	✓	
	Section Modulus: 29.8cu In/Rbm 3,580,000 In Lbs. Per Rail	✓	
	Wheelbase - WB, Center of Tandem CT, and Platform LP, Determined by Customer's Body Company.	✓	
MAXIMUM GVW & AXLE RATINGS:	Gross Vehicle Weight Rating of 64,000 Lbs.	✓	
	Front Axle Capacity - 18,000 Lbs.	✓	
	Rear Dual Drive Axle Capacity - 46,000 Lbs.	✓	
	Front Steer Axle-Gross Axle Weight Rating - 18,000 Lbs.	✓	
	Rear Drive Axle -Gross Axle Weight Rating - 46,000 Lbs.	✓	
ENGINE:	Cummins ISL9-D 350, 350HP@ 2200 RPM. US'17 Displacement: 8.9L	✓	
	1150 LB. FT. Max. Torque @ 1400 RPM.	✓	
	Greenhouse Gas 2019 Certified, OBD 2017 Certified. ClearTech One or Equil - Exhaust Aftertreatment System (EATS) Compact Design Simplifies Chassis Configurations for Mounting Truck Bodies. Engines will Comply with the Latest Federal Emissions Manitory for Current Model Year.	✓	
ENGINE EQUIPMENT:	Air Compressor: Meritor/Wabco 318 (18.7 CFM)	✓	
	Engine Mounted Oil Check And Fill	✓	
	Engine Brake: Jacobs C Brake, 2 Position	✓	
	Batteries: (3) 12volt Mack M/F 31 760/2280 CCA Threaded Stud Deep Cycle	✓	
	Alternator: 35 SI Delco 12v, 135Amp Brushless Heavy Duty	✓	
	Air Cleaner, 11"X30" Back Of Cab Single Element Dry Type	✓	

SPECIFICATIONS

SECTION	SPECIFICATION DETAIL	COMPLY	
		YES	NO
	Starter: Delco Remy 39MTHD 12V Electrical Soft-Start Engagement System	✓	
	Electronic Starter Interlock System	✓	
	Coolant Protection To Below -34 Degrees Fahrenheit with Coolant Conditioner Filter	✓	
	Engine Block Heater, Gomack (Phillips) – 1500 Watt 120 Volt With Intake Grid Heater	✓	
	Hoses: Mack EPDM Radiator & Heater Hoses, w/Breeze Constant Torque Clamps on all Coolant LinesHoses	✓	
	Diesel Particulate Filter /Scr System Horizontal-Under Right Side Of Cab-Clear Back Of Cab Option Polished Stainless Steel Cover	✓	
ENGINE EQUIPMENT:	Exhaust, Side Of Cab Single (R/S) Vertical Straight Exhaust Stack	✓	
	Exhaust Bright Finish Heat Shield, Stack and SCR Cover	✓	
	Tether Device Package 4 (Caps and Covers)	✓	
	Fan Drive: Kysor Fan, "On-Off"	✓	
	Flywheel: Light Weight Aluminum	✓	
	Fuel-Water Separator: Davco 382 Fuel Pro. Non - Heated/Water Separator w/Vendor Primary	✓	
	Engine Starting Aid - Electric Preheater	✓	
	Radiator, Aluminum Core	✓	
TRANSMISSION	Allison Automatic - 3000 RDS 6 Speed Rugged Duty Series w/5th Generation Electronic Controls with PTO Provision	✓	
TRANSMISSION EQUIPMENT/ DRIVELINES:	Main Driveline: Spicer 1760 HD w/Coated Splines (Props-M)	✓	
	Interaxle Driveline: Spicer 1710 HD w/Coated Splines	✓	
	Transmission Bell Housing, Aluminum	✓	
	Gear Shift, Neutral To Range Inhibit	✓	
	Furnish Stainless Steel Transmission Cooler & Coolant Lines	✓	
	Synthetic Transmission Fluid	✓	
CAB EQUIPMENT:	Conventional Cab (Welded Steel Galvanized Shell) with Air Ride Suspension	✓	
	Air Restriction Monitor, Air Cleaner Intake Mtd	✓	
	Instrument Cluster Display, Co-Pilot Driver Display (4.5"Diagonal Graphic Led Display W/4-Button Stalk Control)(Includes Guardog Routine Maintenance Monitoring)	✓	
	Figerglass Tilt Hood With Safety Lock	✓	
	Integral Air Conditioner w/Heater And Defroster	✓	
	Overhead Console With 2 Storage Compartments	✓	
	Dome Light, (4) W/Self-Contained Switch	✓	
	Diagonal Handle On Driver Side Door Panel	✓	
	Am/Fm/Cd Radio With Weatherband	✓	
	Auto Shutoff for Radio Entertainment System when Vehicle is Engaged in Reverse	✓	

SPECIFICATIONS

SECTION	SPECIFICATION DETAIL	COMPLY	
		YES	NO
	Engine Shutoff, Key Type	✓	
	Gauge, Air Pressure	✓	
	Gauge, Voltmeter	✓	
	Gauge Cluster, Exhaust Pyrometer, Engine Oil, And Transmission Oil Temperature Gauges	✓	
	Gauge, Engine Coolant Temperature	✓	
	Gauge, Engine Oil Pressure	✓	
	Gauge, Fuel Level	✓	
CAB EQUIPMENT:	Gauges, English Display	✓	
	Gauge, Speedometer W/Trip Odometer (Electronic 1% Accuracy)	✓	
	Engine Tachometer Electronic With Hourmeter	✓	
	Glass-Cab Window, Safety Tinted Windshield, Side And Rear Windows	✓	
	Grab Handles, Aluminum, Rh & Lh Behind Door	✓	
	Grille, Black Finish Bars w/Platinum (Nickel Brushed) Surround Radiator Mounted	✓	
	Headlamp Bezel- Molded Plastic	✓	
	High Beam Indicator Light	✓	
	Two (2) Assignable BodyBuilder Dash Switches (1 On-Off, 1 Momentary)	✓	
	Switch in Dash w/Wiring Routed to Cab Roof, Above LH&RH Doors for Local Installation of Strobe Lights	✓	
	Body Builder Access Connector Inside Of Cab For Body Controls	✓	
	Horn Air, (1) Mack Rectangular Single Trumpet, Bright Finish Alumn. w/Snow Shield	✓	
	Horn- Electric, Single Tone	✓	
	Identification/Clearance Lights, (5) TruckLite LED Chrome Bullet Type Lamps	✓	
	Instrument Panel, Gray With Black Gage Bezel	✓	
	Interior Trim Level, (Grey) Features: Padded Vinyl Headliner	✓	
	In-Cab Pneumatic Line Cleanout	✓	
	Rear Panel With Storage Pouch, Polyurethane Rubber Padded floor Mat	✓	
	2 Cup Holders Mounted At Bottom Of Dash (Center)	✓	
	Chassis Keyed At Random- 2 Keys	✓	
	Bulldog Stylized Mirrors with Integral Convex LH & RH Heated and Motorized	✓	
	Parking Brake On Indicator Light	✓	
	Right Side Door Peep Window	✓	
Exterior Sun Visor Painted Cab Color	✓		
Rear Window (Fixed Type)	✓		
Seat - Driver, Mack-Air High Back, 1 Chamber Air Lumbar	✓		

SPECIFICATIONS

SECTION	SPECIFICATION DETAIL	COMPLY	
		YES	NO
	Seat – Rider, Mack-Fixed Bench Seat, Mid Back	✓	
	Seat Covering, All Vinyl	✓	
	Seat Belts, Lap And Shoulder W/Cab Mounted Shoulder Belt	✓	
	Sunvisor –Interior , Both Sides (Padded Vinyl)	✓	
	Side Markers, Lamps And Reflectors	✓	
	Starter Switch, Key Type	✓	
	Steering Wheel, 18" Two Spoke Urethane Grip, Satin Alumnn Spokes, with Switches	✓	
	Windshield washers, electric, wiper mounted w/reservoir back of Cab	✓	
	Windshield Wipers, Sprague 2 Speed Electric Motor W/Intermittent Feature	✓	
FRAME EQUIPMENT/ FUEL TANKS:	Bumper – Front, Swept Back Steel	✓	
	6" Bolt on Frame Extension	✓	
	Rust Protection Between Frame Rails	✓	
	Crossmembers, Steel Huck Bolted Back To Back I Beam Type	✓	
	Flaps - Wheel (Front) Black Poly Armor	✓	
	Frame Rail End Squared	✓	
	Towing Device – Front, (2) Hooks	✓	
	Fuel Tank - LH, 88 Gallon Aluminum with 6.6 Gallon Def Fluid Tank- Clear Back Of Cab Package	✓	
FRONT AXLE/ EQUIPMENT/ TIRES:	Front Axle, FXL18 -18,000 Lb. Capacity - Wide Pivot Center, Sealed Kingpins Maintenance Free	✓	
	Tire Brand/Type – Front Michelin – Tubeless Radial, 315/80R22.5 20ply. X Works Z (All Position)	✓	
	Wheel - Front, Aluminum Alcoa Ultra One Clean Buffed Disc 10 Hole Hub Piloted 22.5"x 9.0"	✓	
	Brakes, Front, Meritor "S" Cam Type 16.5 x 6" Q+	✓	
	Brake Drums – Front, Cast Outboard Mounted	✓	
	Dust Shields – Front Brake, Furnish	✓	
	Oil Seals - Fab Schaeffler	✓	
	Front Axle Shock Absorbers	✓	
	Slack Adjusters – Front, Haldex – Automatic	✓	
	Springs – Front, Mack Taperleaf 18,000 Lbs.	✓	
	Dual Steering Box, Sheppard M100P + M90 with Tilt And Telescopic Steering Column	✓	
REAR AXLE/ EQUIPMENT/ TIRES / RATIOS:	Rear Axle; Mack S462R Cast Ductile Housing Rated 46,000 Lbs.	✓	
	Dual Reduction Top Mounted with Inter-Axle Power Divider, Air Assisted Inter-Axle Power Divider Lockout and 4 Pinion Closed Differential. Driver Controlled Interwheel Differential Locks.	✓	
	Mack SS462 Multileaf Camel-Back Spring Suspension Extra Thick Springs rated @ 46,000 Lbs.	✓	
	Rear Spring Insulator - Urethane Shock Insulators, Heavy Duty	✓	

SPECIFICATIONS

SECTION	SPECIFICATION DETAIL	COMPLY	
		YES	NO
	Trunnion Bushing - Bronze 50" Axle Spacing	✓	
	Carrier/Ratio - 5.66 Cast Ductile Housing	✓	
	Tire Brand/Type -- Rear, Michelin - Tubeless Radial (8) 12R22.5 XDN2 H 16Ply	✓	
	Wheels -- Rear, Aluminum Alcoa Ultra One Clean Buffed Disc 10 Hole Hub Piloted (8) 22.5"x 8.25"	✓	
	Spring Brake Chambers -- Vender, Mgm Tr-T Tamper Resistant	✓	
	Spring Brake Chambers, Type 30/30 Rear	✓	
	Hubs - Iron Preset Rear w/Integrated Spindle Nut	✓	
	Brakes -- Rear, Heavy Duty Meritor "S" Cam 16.5" X 7" Q Plus	✓	
	Brake Drums -- Rear, Cast Outboard Mounted	✓	
	Dust Shields -- Rear Brake, Furnish	✓	
	Premium Hub Oil Seal	✓	
	Slack Adjusters -- Rear, Haldex -- Automatic	✓	
	Spring Brake Chambers -- Quantity, (4) Chambers Double Diaphragm Type	✓	
AIR/BRAKE:	Air Reservoirs - Steel Painted Black	✓	
	Brake Control System - Single Valve System	✓	
	Air Dryer - Wabco Heated Air Dryer 1200P W/Turbo Cut off Valve, W/ Coalescing Oil Filter	✓	
	4S/4/M System Rear Wheel End Sensors	✓	
	Anti-Lock Brake System, Bendix with Traction Control	✓	
	In-tank Auto Drain Valve W/Lanyards on Brake System Tanks	✓	
ELECTRICAL EQUIPMENT:	Electrical Master Disconnect Switch Mounted By Battery Box	✓	
	Back-Up Alarm, With Intermittent Feature (Ambient Noise Sensitive)	✓	
	Battery Box, Cover Polished Aluminum	✓	
	Battery Box, Mounting RH Rail Behind SCR	✓	
	Emergency Start Studs, Battery Box Mounted	✓	
	Courtesy Light Switch (Headlamp And Clearance)	✓	
	Daytime Running Lights,	✓	
	Electric Circuit Protection Package, All Curcuits Fuse/Breaker Protected	✓	
	Headlights, Single Mounted Rectangular Halogen Lamps Flush Mtd.	✓	
	Work Lights - Chassis Mounted RH/LH LED Lights on Steps & Ground Both Sides of Truck	✓	
	Signal Flasher Type, Transistorized Turn Signal, Federal Mogul #250	✓	
PTO:	Allison Transmission PTO Opening	✓	
PAINT:	Cab Exterior, Chrome Yellow with Satin Black on Hood-Base Coat/Clearcoat	✓	
	Frame Color, Black	✓	
	Frame Rust Preventative Between Rails	✓	
ADDITIONAL	Icc Safety Kit (Fire Extinguisher And Road Reflectors)	✓	

SPECIFICATIONS

SECTION	SPECIFICATION DETAIL	COMPLY	
		YES	NO
EQUIPMENT:	A Complete Set Of Parts And Service CDs	✓	
	Center of Cab Roof Mounted Amber Warning Light As Follows: Whelen Beacon Light Model L31HAF With Branch Guard Item Number L360BGB OR Town Approved Alternate ONLY	✓	
WARRANTY:	Basic Vehicle – 12 Months On All Components	✓	
OPTIONAL	5 Year /100,000 Miles, Engine Warranty Is To Cover Exhaust After-Treatment System And To Include Turbo Charger, Injectors, And Water Pump.	✓	
WARRANTY:	Allison Transmission – 5 Years / Unlimited Miles	✓	
NYS DMV Stickers	NYS DMV Registered Dealer MUST Affix The Required NYS Safety and Emmission Stickers before delivery	✓	

SPECIFICATIONS

		YES	NO	OFFERED
1	CAPACITY			
	a. The packer body shall have a capacity, excluding the receiving hopper, of not less than: 27 Yd3	✓		
	b. The hopper shall have a capacity of 3.64 cubic yards.	✓		
	c. The structural integrity of the body shall allow high density loading up to 1,200 pounds per cubic yards of normal refuse.	✓		
2	BODY DIMENSIONS			
	a. Maximum width, outside 96"	✓		
	b. The maximum overall length of the body and tailgate combined shall not exceed the following:	✓		
	LENGTH			
	290"	✓		
	CAPACITY			
	27 Yd3	✓		
	c. The body width inside 89" .	✓		
	d. The body height inside 79" .	✓		
	e. The body height outside (above chassis) 96" .	✓		
3	BODY CONSTRUCTION			
	a. The body interior shall have a smooth floor without a trough. The sides and roof shall also be smooth.	✓		
	b. In order to prevent damage from corrosion and fire, no hydraulic cylinders, valve or other hydraulic components shall come in contact with refuse packed into the body.	✓		
	c. Body sides and roof shall be of curved stress skin construction interfacing with the corner mainframe bolsters. Rear bolsters shall be 5" x 20" x 7 ga., 80,000 PSI typical yield formed channel @ the major upper and lower connecting points of the mainframe. Front bolster shall be a 5" x 8" x 8 ga., 80,000 PSI typical yield formed channel @ the major upper and lower connecting points. All sidewall and roof members shall be continuous welded.	✓		
	d. Body roof shall be minimum 8 gauge, 80,000 PSI typical yield hi-tensile steel sheet fully welded to a full length 11 ga. 45,000 PSI typical yield roof crown rail to contain and dissipate forces equally through the body structure.	✓		
	e. Body sides shall be minimum 8 gauge, 80,000 PSI typical yield high tensile steel sheet, fully welded to the roof crown rail and to a 4.7" x 18" x 11 ga., 45,000 PSI typical yield outer floor skirt rail.	✓		
	f. Body Side Hinged access door, with ladder style steps and grab handle for entry into the body. Ladder must open and form a platform on the top step to provide solid footing when entering and exiting the body.	✓		

SPECIFICATIONS

		YES	NO	OFFERED
	g. Rear mainframe body side bolsters shall be a minimum 3" x 20" and contoured shaped to sidewall with, minimum 7 gauge 80,000 PSI typical yield. Reinforcement bolsters shall be full welded to the curved body side sheets.	✓		
	h. Body floor shall be flat full width and must not have inboard guide rails or a trough. Floor shall be a typical 7 gauge 80,000 PSI typical yield steel sheet. No Exceptions	✓		
	i. Floor longitudinal long members shall be a formed trapezoidal shape 9.6" x 11" with a 3.3" base sill of 7 ga. 80,000 PSI typical yield formed steel channels and shall be continuous welded to the floor sheet.	✓		
	j. Floor cross members shall be 3" x 6" x 7 ga. 80,000 PSI typical yield steel channels. Cross members shall be interlaced through the long members on approximately 18" centers to fully support the floor. Cross members shall be full width, single piece. No Exceptions	✓		
	k. The body and attaching parts shall be sealed with Tersotat Joint Sealer and CavityCoat for rust prevention protection. No Exceptions	✓		
	l. The body shall be undercoated with a Thixotropic material to provide protection to the underside of the refuse body. No Exceptions	✓		
4	TAILGATE DIMENSIONS			
	a. Maximum overall width at the hopper opening shall be 85.2" outside to outside hopper bolsters.	✓		
	b. Inside tailgate loading width shall be minimum of 80".	✓		
	c. Hopper opening height shall be a minimum of 51".	✓		
	d. Loading sill height below chassis rail shall be 4.6" exclusive of container handling equipment.	✓		
	e. Overall height above the chassis frame with the tailgate raised shall not exceed 180".	✓		
5	TAILGATE CONSTRUCTION			
	a. Tailgate sides shall be 11 gauge 100,000 PSI typical yield at the upper portion with the lower portion being 3/16" AR400 abrasion resistant plat steel with typical 184,000 PSI tensile strength and 145,000 PSI yield strength.	✓		
	b. Tailgate side reinforcement shall consist of 2" x 6" x 11 gauge 100,000 PSI formed steel channels fully welded to the perimeter edge of the tailgate side sheets. An interlaced network of 2" x 7" x 11 gauge 100,000 PSI and 3" x 7" x 11 gauge 100,000 PSI typical yield formed steel channels shall also be fully welded to the tailgate side for superior support.	✓		
	c. Hopper floor shall be minimum ¼" AR400 abrasion resistant plat steel with typical 184,000 PSI tensile strength and 145,000 PSI typical yield strength.	✓		

SPECIFICATIONS

		YES	NO	OFFERED
	d. Hopper floor lateral reinforcement shall consist of a 3/16" 110,000 PSI typical yield formed "Z" loading sill cross member. Forward hopper reinforcements shall be provided by a lateral bearing plate of 3/16" AR400 abrasion resistant plat steel with typical 184,000 PSI tensile strength and 145,000 PSI yield strength and 3/16", 110,000 PSI typical yield formed steel channel cross members.	✓		
	e. Tailgate shall be equipped with heavy duty 1" diameter turnbuckles, one on each side of body, to secure the tailgate in the closed position against the body to prevent leakage.	✓		
	f. One (1) grab handle of 3/4" diameter shall be located at a height of 48" - 52" above the rear step on the left and right side of the tailgate. The grab shall have a 8" vertical rear portion, a 38" horizontal center portion, and a 18" diagonal portion to be compatible with a broad range of differing height personnel and conforming to ANSI 245.1-1999.	✓		
	g. The rear steps shall be bolt-on design fabricated from 9.5" x 40.5" x 12 gauge, 4 diamond Grip Strut, slip resistant, self-cleaning material, located on each side of the tailgate, they shall provide for a minimum of 380 square inches of footing area for a single rider and shall be of bolt-on design to permit adjustments of step height. The steps must conform to ANSI standards and specification 121-2104 & 2105.	✓		
	h. The tailgate shall be raised with two (2) double acting 4" bore x 3.5" rod x 26" stroke hydraulic cylinders. The cylinders shall incorporate an integral orifice which will limit the descent speed of the tailgate in the event of hydraulic failure. Cylinders shall conform to specification 001-6586.	✓		
	i. The tailgate shall be equipped with a one piece, removable rubber gasket. The gasket, which shall have a hardness rating of 35-45 durometer and tensile strength of 1500-1800 PSI, shall extend across the entire bottom width of the tailgate and provide for water tight seal vertically up the side for no less than 58" conforming to specification 022-3509-001.	✓		
	j. The hopper sill shall be formed from 3/16", 110,000 PSI high tensile steel.	✓		
	k. A 3/16" 400 BHN Hopper Overlay shall be welded onto the hopper floor along with a 10 gauge 400 BHN overlay onto hopper walls and must be fully welded in. Replacement of the overlays must be able to be accomplished without any structural intrusion into the tailgate. No Exceptions	✓		
6	PACKING MECHANISM			
	a. Packing cycle control shall be mechanical, lever operated on the right hand side of the tailgate. A two lever design, the operator shall have the capability to start, stop and reverse the direction of any function at any time throughout the packing cycle.	✓		
	b. Packing mechanism control valve shall be centrally located within the upper confines of the hopper, under upper light cross members.	✓		

SPECIFICATIONS

		YES	NO	OFFERED
	c.			
	The packing cycle time shall be no greater than 27-30 seconds. Operator reload time shall be no greater than 11-13 seconds. (An optional fast cycle of 21-23 seconds with a reload of 7-9 seconds is available)	✓		
	d.			
	Packing mechanism shall consist of two primary structures; the carrier panel and the packing blade.	✓		
1	Carrier Panel			
	The carrier panel shall be installed in the tailgate weldment and guided by four (4) upper and lower carrier shoes. Carrier shoes shall be of aluminum bronze metallurgical content. Vertical load bearing surface shall total a minimum of 280 square inches. Lateral load bearing surface shall total a minimum of 50 square inches. Each slide shoe shall be pivot mounted on 3" C1045 stub pins and shall be capable of being rotated 180° for extended service life. Shoes must be replaced without removing the carrier from the tailgate and shall comply with specification 028-0479.	✓		
	The carrier panel shall be constructed from 3/16", AR400 abrasion resistant plate steel with typical 184,000 PSI tensile strength and 145,000 PSI yield strength in all areas of refuse contact. The packing blade hinge lugs shall be constructed from 2.5" thick 50,000 PSI typical yield steel plate.	✓		
	Primary compaction by the carrier panel shall be accomplished with (2) double acting 5" bore x 4.0" rod x 34.8" stroke hydraulic cylinders located inside the hopper confines. The cylinders shall produce a min. force of 98,000 lbs. Cylinders shall conform to spec. 001-6559.	✓		
2	Packing Blade			
	The packing blade shall be mounted to and pivot on the carrier panel hinge lugs with heat treated chrome plated, induction hardened 1045 cold rolled 3" steel pins and steel spherical bearings to maintain alignment.	✓		
	The packing blade shall be concave constructed with 3/16" AR400 abrasion resistant plate steel with typical 184,000 PSI tensile strength and 145,000 PSI yield strength and capable of resisting shearing and breaking forces of large objects during the compacting cycle.	✓		
	Pre-compaction by the packing blade shall be accomplished with two (2) double acting, 5.5" bore x 3.5" rod x 24" stroke cushioned hydraulic cylinders located inside the hopper confines. The packing blade cylinders shall produce a minimum force of 118,000 pounds. Cylinders shall conform to specification 001-6457.	✓		
	e.			
	All packing mechanism cylinders shall have replaceable hardened steel bushings for extended service life.	✓		

SPECIFICATIONS

		YES	NO	OFFERED
	f. All cylinder, carrier and packing blade pivot pins shall be secured in place with a minimum Grade 5 retaining bolts, lock nuts and lock collars.	✓		
	g. Each hopper packing cycle shall compress waste material between the packing blade, carrier panel and the ejector panel. The ejector panel shall automatically advance forward as the body fills, in reaction to the packing forces and a pre-adjusted ejector unload valve. No operator attention shall be required to advance the ejector panel forward as the body fills.	✓ ✓		
	h. The packing mechanism shall be equipped with an "automatic crowd" pressure sensing device, which will enable the packing mechanism to find a path through the load which will neither stall the mechanism nor damage the structure thereby prolonging the hopper floor and mechanism life.	✓		
	i. Both the Carrier Blade and the Packing Blade must use the same guide channel. No Exceptions	✓		
7	DISCHARGE OF LOAD			
	a. The load shall be discharged by means of a positive ejection system. A double acting, telescopic hydraulic cylinder shall extend and retract the ejector panel the full length of the body. The ejector cylinder shall attach to the body and the ejector panel via cold-drawn, C1045, pins having a minimum diameter of 1.5" and positioned diagonally to minimize possible damage from objectional liquids.	✓		
	b. The ejector cylinder shall have the following dimensional characteristics:	✓		
	CAPACITY			
	27 Yd3	✓		
	STAGES			
	4	✓		
	BORE			
	6"	✓		
	STROKE			
	147.8"	✓		
	c. The ejector panel concaved face sheet shall be constructed from 11 gauge hi-tensile steel. Four (4) ASTM A500 structural steel tubes shall span horizontally, with one (1) trapezoidal cross member at floor level. The vertical panel corner posts shall be 11 gauge hi-tensile steel fully flanged on the rear of a tight wall fit and fully boxed with 11 gauge at the forward corner from top to bottom. A 12 gauge hi-tensile steel protective covering shall be provided to keep refuse from coming in contact with the ejector cylinder.	✓ ✓		
	d. The ejector panel shall extend and retract without the assistance of clamp bars or associated hardware.	✓		

SPECIFICATIONS

		YES	NO	OFFERED
	e. Smooth movement of the ejector panel in the body shall be achieved with two (2) cast alloy shoes on each side of the ejector panel. Shoe castings shall conform to specification 28C358-A0201 possessing a minimum contact surface of 18 square inches each shoe side and having a minimum hardness of 260 BHN. Each shoe shall pivot on a minimum 2" diameter, C1045, removable cold drawn stub pin held within the fully boxed 4" x 12" base frame of the ejector panel. Four (4) shoes shall be provided for each ejector panel and shoes must be replaceable without removing the ejector from the body. Plastic Shoes or Rollers shall not be used. No Exceptions	✓		
	f. Ejector guide bottom edge shall be located 3.7" above longitudinal floor corners and integral to body floor sheets. The guide channel shall have interior dimensions of 3.5" x 4.2". The top flange of the guide channel shall be reinforced with a 45o plate which shall also serve as a self cleaning device.	✓		
	g. The ejector panel shall be guided by a track raised 3.7" which shall be integral to the body floor sheets. The track shall also minimize pivotal movement of the ejector panel as refuse is packed against it.	✓		
	h. The rod end of the ejector cylinder shall be pin mounted at the front of the body to the main lateral bolster of the body longitudinal members, thus affording maximum resisting bending moment.	✓		
	i. Plastic or non-metallic ejector shoe material is not acceptable. No Exceptions	✓		
8	CONTROLS			
	a. The ejector panel and tailgate raise controls shall be mounted outside the body on the front left hand side of the body. Direct connection of the control handles to the valve spool shall exist to minimize moving parts and allow for ease of service.	✓		
	b. An electrical device shall be supplied to automatically raise the engine speed to the proper RPM during the packing cycle.	✓		
	c. An additional throttle advance switch shall be located at the front left hand side of the body within hands reach of the ejector and tailgate raise controls.	✓		
	d. Power take off controls shall be conveniently mounted in the cab, preferably to right side of the driver.	✓		
9	HYDRAULIC SYSTEM			
	a. A heavy duty pump motive drive shall be provided and shall be compatible with that of chassis transmission or the chassis engine. The pump drive shall be activated by:	✓		
1	Electrical Signal Hot Shift Clutch PTO	✓		

SPECIFICATIONS

		YES	NO	OFFERED
	b. The pump motive drive must run quietly and shall be selected for minimum engine RPM compatible with recommended pump RPM for correct operating pressure and rates of flow for the refuse body.	✓		
	c. To minimize hydraulic cylinder weight, a high pressure hydraulic system shall be employed. The operating pressure of the system shall be 2400-2500 PSI. Low pressure systems shall not be acceptable.	✓		
	d. A heavy duty vane pump shall be provided with a rated capacity of 32 GPM @ 1200 RPM. Vane pump is to be mounted directly to the PTO. Gear pumps or remote mounted pumps are not acceptable. No Exceptions	✓		
	e. The hydraulic pump shall be designed to operate continuously with peak loading at frequent, short intervals.	✓		
	f. The hydraulic system shall incorporate adjustable relief valves to protect all components from excessive pressure and overloads.	✓		
	g. All hydraulic tubes will be securely clamped to prevent vibration, abrasion, and excessive noise.	✓		
	h. All hydraulic tubes running the length of the body shall be routed underneath the body to the rear, and then routed up the left side rearmost bolster to the tailgate hinge area.	✓		
	i. All hydraulic hoses shall conform to S.A.E. standards for designed pressure. Bends shall not be less than recommended by S.A.E. standards. Flat spots in hoses will not be acceptable.	✓		
	j. The hydraulic oil reservoir shall be frame mounted underneath the body, and shall have a 50 gallon gross capacity and a net capacity of 45 gallons. Tanks mounted in the body are not acceptable. No Exceptions	✓		
	1 The tank shall be complete w/ a screened fill pipe and cap, filter breather, cleanout cover, and shutoff valve.	✓		
	2 The hydraulic system shall be protected by a three (3) micron return line filter along with a 100 mesh (140 micron) reusable oil strainer in the suction line.	✓		
	3 The return line filter shall also include an in-cab filter by-pass monitor which shall alert the operator or service personnel when the filter is in need of replacement.	✓		
	k. All multi-spool control valves shall be of a section design such that servicing would not require replacement of the entire valve assembly.	✓		
10	HYDRAULIC CYLINDERS			
	a. All cylinders must have a working pressure rating of no less than 2500 PSI.	✓		
	b. Packing cylinders must be of the internal cushion design so that hydraulic shock and audible noise is minimized. This shall be accomplished by a design which will decrease the speed of the cylinder for the last one-half (1/2") inch of cylinder stroke on both directions of travel.	✓		

SPECIFICATIONS

		YES	NO	OFFERED
	c. Packing cylinder rods must be induction hardened to a surface hardness of 55-65 Rockwell C scale.	✓		
	d. Rods and working sleeves of all cylinders shall be chrome plated.	✓		
	e. All packing cylinder end lugs shall be forged steel material with excavating quality hardened steel bushings.	✓		
11	ELECTRICAL			
	a. All electrical wiring connectors to be automotive double-seal, with wiring in split convoluted loom	✓		
	b. The control system shall utilize distributed controls with multiple controllers to minimize electrical harnessing. The system shall also have a control panel with integrated display located in the cab. This controller is to be utilized for pump/PTO operational engagement and offer troubleshooting capabilities	✓		
	c. All electrical sensors shall have a minimum IP rating of 67. All sensors must be non-contact style sensor (mechanical style limit switches are not allowed).	✓		
12	LIGHTING			
	a. Clearance lights, a back up, four (4) directional lights and five (5) brake lights shall be Lexan lens, shock mounted in a protective housing. The whole unit shall be pop out and replaceable.	✓		
	b. All lights shall be LED and provided in accordance with FMVSS#108, plus mid body turn signals on each side of the body and a center brake light on the rear. Direction and brake lights are dispersed to position two (2) each above the hopper and two (2) each below the hopper.	✓		
	c. Amber Warning Light Package: to consist of four (4) "Smart" rear turn signals that double as strobe lights. Two oval strobes to be mounted to the front of the body head.	✓		
	d. There is to be a work light mounted in the hopper with the switch mounted on the tailgate	✓		
	e. There are to be two (2) LED work lights mounted outside the hopper. Lights to be angled to show the work area at the curb	✓		
13	PAINTING			
	a. First Step - Smoothing - All weld slag, splatter or roughness shall be removed with the appropriate hand tools. No sand, shot or glass air blasting shall be permitted to eliminate contamination and possible damage to bearings or pin surfaces and possible distortion of higher gauge sheet materials used on the body.	✓ ✓		
	b. Second Step - Purgation - A heated pressure wash shall drench the entire body with a silicated alkaline phosphate based pre-cleaner to clean all metal surfaces. This solution shall soak through and break down the oil film and other contaminants found on steel. The solution shall be non-corrosive to metals and shall be environmentally friendly.	✓		

SPECIFICATIONS

		YES	NO	OFFERED
	c. Third Step - Pre-Treatment - An organically accelerated phosphoric acid based pretreatment will be applied to all metal surfaces. This step provides a chemical conversion coating which changes the chemical and physical nature of the surface by providing a surface that the next application (prime) will adhere to.	✓		
	d. Fourth Step - Sealing - The entire body shall be coated with an application of the patented Dry-In-Place Seal from Henkel Surface Technologies. This process shall dramatically improve the surface finish's resistance to rusting that occurs from general wear and tear, and shall provide improvements to paint adhesion and other related corrosion that occurs over the life of the products. This shall help retain the "as new" appearance of the factory paint surface.	✓ ✓		
	e. Fifth Step - Primer Coat Paint - The seal coat shall be painted using DuPont Corlar - a high performance, low VOC/HAPS epoxy polyamide primer-sealer. Corlar is a two-component gray primer-sealer that is lead and chromate free. This shall be applied in an amount necessary to achieve a dry film thickness of 1.2 mil.	✓		
	f. Sixth Step - Finish Top Coat Paint - A high luster finish coat shall be applied using DuPont Imron Elite - a high-performance, low VOC (<3.5 lbs/gal RTS) two-component polyurethane enamel. An ample amount shall be applied to achieve a dry film thickness of 2 mil and shall result in a finish of 3.2 mil minimum film thickness. Final Color is to be Chrome Yellow and must match the cab color	✓		
14	OPTIONAL EQUIPMENT:			
	a. A Hydraulic Reeving Cylinder is to be mounted to the roof of the Packer Body for use in lifting and emptying 2 - 14 yard dumpsters. Electric or Hydraulic Winches are not acceptable. No Exceptions	✓		
	b. A Lip and Latch is to be installed on the tailgate to secure the dumpsters while emptying. Lip and Latch must comply with all current ANSI standards	✓		
	c. An adjustable bolster is to be installed above the hopper. This bolster is to be bolted on and allow easy adjustment to prevent dumpsters from falling into the hopper or damaging the tailgate No Exceptions	✓		
	d. A Rear Vision Camera with 7" Monitor and Sound is to be installed by the body manufacturer and integrated into the operating system. Dealer or field installed cameras are not acceptable. No Exceptions	✓		
	e. 20Lb Fire Extinguisher is to be mounted to the outside of the body in easy reach of the operators cab	✓		
	f. A broom and shovel rack is to be mounted on both sides of the tailgate	✓		
	g. Anti splash, anti sail mud flaps are to be mounted ahead of the rear tandems	✓		

SPECIFICATIONS

		YES	NO	OFFERED
15	WARRANTY			
	Unit shall include a One-Year Complete Body Warranty as standard. This warranty will cover parts and labor not including normal wear items. Bidder shall state his normal warranty and extended warranty where available.	✓		
16	PARTS MANUAL			
	Bidder shall furnish a complete parts, maintenance and operator's manual.	✓		

BID ITEM

Blue Hill Golf Course Bunker Renovation Project

SHEET 1 OF 1

BID OPENING TIME

11:00AM

DATE

July 16, 2020

**CONTRACTOR
NAME
&
ADDRESS**

*Turbo Golf Inc
Pawtucket Lakes NJ
US PATERCARE LLC
Northford, CT*

DATE RECEIVED

7/16/2020

7/16/2020

TIME RECEIVED

9:40 AM

10:07 AM

**NON COLLUSION
STATEMENT**

✓

✓

**BID BOND or
CERTIFIED CHECK**

✓

✓

3/8" Washed Plea gravel in drainage ditches / Green Pro Materials 140 White Bunder Sand / 4" ADS perforated drain pipe (will be used in drainage ditches in bunker floors) / 4" ADS solid drain pipe (will be used for any new outfall pipe) / Turf type tall fescue (will be sourced from a reputable sod farm. The Town's Superintendent & Golf Course Superintendent will approve the choice of sod grower

Price per square foot - based upon approx 26,000 square foot of bunkers

Price per square foot

\$ 13 ⁰⁰/₁₀₀

\$ 9 ⁹⁹/₁₀₀

\$

\$

\$

Total Price

\$ 338,000 ⁰⁰/₁₀₀

259,349 ⁰⁰/₁₀₀

\$

\$

\$

BID BOND

PENAL SUM FORM

BIDDER (Name and Address):

US Pitchcare LLC
18 Evergreen Road, Northford, CT 06472

SURETY (Name and Address of Principal Place of Business):

Aegis Security Insurance Company
4507 North Front Street, Harrisburg PA 17110

OWNER (Name and Address):

Town of Orangetown
81 Hunt Road, Orangeburg, NY

BID

BID DUE DATE: July 16, 2020

PROJECT (Brief Description Including Location):

Blue Hill Golf Course Bunker Renovation Project Contract # Parks-07-2020

BOND

BOND NUMBER: 07162020

DATE (Not later than Bid Due Date): July 16, 2020

PENAL SUM: Five Percent Of Amount Bid (5%)

IN WITNESS WHEREOF, Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER


US Pitchcare LLC (Seal)
Bidder's Name and Corporate Seal

By: _____
Signature and Title

Attest: _____
Signature and Title

SURETY

Aegis Security Insurance Company (Seal)
Surety's Name and Corporate Seal

By:  _____
Signature and Title
(Attach Power of Attorney)

Attest: John C. Wagner, Attorney-in -Fact
Signature and Title

Notes: (1)	Above addresses are to be used for giving required notice.
(2)	Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

EJcDc NO. 1910-28-D (1990 Edition)

BP-10

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to Owner upon default of Bidder, the penal sum set forth on the face of this Bond.

2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents.

3. This obligation shall be null and void if:

3.1 Owner accepts Bidder's bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents, or

3.2 All bids are rejected by Owner, or

3.3 Owner fails to issue a notice of award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).

4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.

5. Surety waives notice of and any and all defenses based on or arising out of any time extension to issue notice of award agreed to in writing by Owner and Bidder, provided that the time for issuing notice of award including extensions shall not in the aggregate exceed 120 days from Bid Due Date without Surety's written consent.

6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in paragraph 4 above is received by Bidder and Surety, and in no case later than one year after Bid Due Date.

7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.

8. Notice required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.

9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.

10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of the Bond conflicts with any applicable provision of any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.

11. The term "bid" as used herein includes a bid offer or proposal as applicable.

FORM OF SURETY GUARANTY

(To Accompany Proposal)

KNOW ALL MEN BY THESE PRESENTS, that for and in consideration of the sum of \$1.00, lawful money of the United States, the receipt whereof is hereby acknowledged, paid the undersigned Corporation, and for other valuable consideration, the **Aegis Security Insurance Company**

(Name of Surety Company)

a Corporation organized and existing under the laws of the State of PA and licensed to do business in the State of Connecticut, certified and agrees, that if Contract Parks-07-2020 Project Number is awarded to US Pitchcare LLC, the undersigned **Aegis Security Insurance Company**
(Name of Bidder)

Corporation will execute the bond or bonds as required by the Contract Documents and will become surety in the full amount of the Contract Price for the faithful performance of the contract and for payment of all persons supplying labor or furnishing materials in connection therewith.

Aegis Security Insurance Company

(Surety)

By: 

John C. Wagner, Attorney-in-Fact

(To be accompanied by the usual proof of authority of officers of surety company to execute the same).

ACKNOWLEDGEMENT BY CONTRACTOR IF A CORPORATION

STATE OF _____

COUNTY OF _____

On this _____ day of _____, 20____ before me personally came _____ to me known who, being by me duly sworn, did, depose and say for himself, that he/she reside in _____ that he/she is the _____ of the _____ the corporation described in and which executed the forgoing Instrument that he/she knows the seal of said corporation; that seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

Notary Public

ACKNOWLEDGEMENT BY CONTRACTOR IF A PARTNERSHIP

STATE OF _____

COUNTY OF _____

On this _____ day of _____, 20____ before me personally came _____ to me known, and known to me to be a member of _____ the firm described in and which executed the forgoing bond or obligation and he/she acknowledged to me that he/she subscribed the name of said firm thereto on behalf of said firm for the purpose therein mentioned.

Notary Public

ACKNOWLEDGEMENT BY CONTRACTOR IF AN INDIVIDUAL

STATE OF _____

COUNTY OF _____

On this _____ day of _____, 20____ before me personally came _____ to me known and known to me to be the person described in and who executed the forgoing Instrument, and he/she duly acknowledge that he/she executed the same.

Notary Public

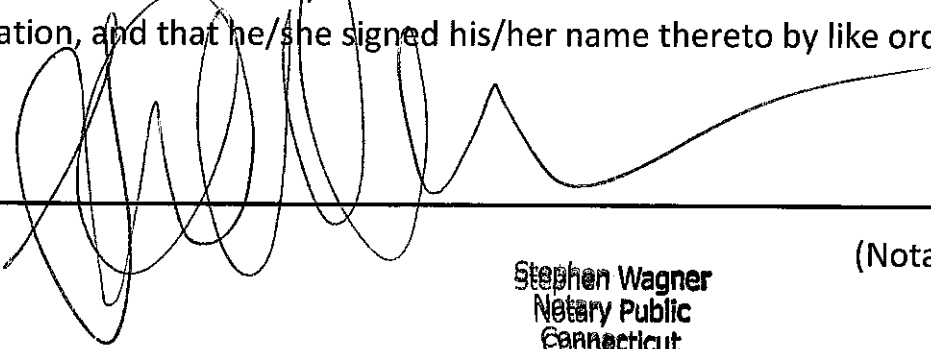
Surety Acknowledgement

State of: Connecticut

County of: Hartford

City of: Farmington

On this 16th day of July , in the year 2020 , before me personally came John C. Wagner to me known, who, being by me duly sworn, did depose and say that he/she resides in Avon, CT he/she is the Attorney-in-Fact of **Aegis Security Insurance Company** the corporation described in and which executed the attached instrument; that he/she knows the corporate seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; and that it was so affixed by order of the Board of Directors of the said corporation, and that he/she signed his/her name thereto by like order.



(Notary Public)

Stephen Wagner
Notary Public
Connecticut
My Commission Expires
October 31, 2021

Aegis Security Insurance Company

Statements of Admitted Assets, Liabilities and Capital and Surplus - Statutory Basis

	As of December 31,	
	2019	2018
Admitted Assets		
Bonds	\$ 110,817,083	\$ 87,336,929
Preferred stocks	462,673	423,205
Common stocks - unaffiliated	20,107,699	13,764,139
Cash and short-term investments	21,104,155	32,694,624
	152,491,610	134,218,897
Accrued investment income	916,057	687,619
Premium receivable and agent balances due	41,490,596	29,481,656
Reinsurance recoverable on paid losses	8,844,359	5,929,670
Federal income tax receivable	-	1,783,345
Net admitted deferred tax asset	3,338,942	3,461,239
Other assets	98,244	-
Total assets	\$ 207,179,808	\$ 175,562,426
Liabilities, Capital and Surplus		
Liabilities:		
Losses and LAE	\$ 45,122,134	\$ 32,258,347
Reinsurance payable on paid loss and LAE	303,146	85,053
Unearned premiums	57,480,958	63,849,110
Commissions payable	6,562,490	22,276
Accounts payable and accrued expenses	2,830,169	539,448
Taxes, licenses and fees payable	2,038,141	1,551,966
Ceded reinsurance premiums payable	22,387,817	12,189,420
Funds held by company under reinsurance treaties	2,390,000	-
Amounts withheld for account of others	2,514,341	2,388,287
Payable for securities	9,929	10,098
Total liabilities	141,639,125	112,894,005
Capital and surplus:		
Common stock, par value \$1.40 per share; 5,000,000 authorized; 3,000,000 issued and outstanding	4,200,000	4,200,000
Paid-in surplus	20,266,827	20,266,827
Unassigned funds	41,073,856	38,201,594
Total capital and surplus	65,540,683	62,668,421
Total liabilities, capital and surplus	\$ 207,179,808	\$ 175,562,426

BID PROPOSAL
CONTRACTOR'S BID
FOR
BLUE HILL GOLF COURSE BUNKER RENOVATION PROJECT
NO. PARKS-07-2020

TOWN OF ORANGETOWN, NEW YORK

THIS BID IS SUBMITTED TO: Town of Orangetown
 26 Orangeburg Road
 Orangeburg, NY 10962

BY: BIDDERS NAME AND ADDRESS:

US PITCHCAVE LLC
18 EVERGREEN RD NORTHFORD, CT 06472
 Telephone: 203-219-7459

1.01 The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

2.01 BIDDER accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Security. The Bid will remain subject to acceptance for forty-five days after the Bid opening.

3.01 In submitting this Bid, BIDDER represents, as set forth in the Agreement, that:

A. BIDDER has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all which is hereby acknowledged:

Addendum No.	Addendum Date
_____	_____
_____	_____
_____	_____

B. BIDDER has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.

BID PROPOSAL

- C. BIDDER is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. BIDDER does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the prices(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- E. BIDDER is aware of the general nature of Work to be performed by OWNER and others at the Site, if any, that relates to the Work as indicated in the Bidding Documents.
- F. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
- G. BIDDER has given OWNER written notice of all conflicts, errors, ambiguities, or discrepancies that BIDDER has discovered in the Bidding Documents, and the written resolution thereof by OWNER is acceptable to BIDDER.
- H. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.
- 4.01 BIDDER further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has not solicited or induced any individual or entity to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over OWNER.
- 5.01
- A. BIDDER will perform the Work in accordance with the Contract Documents for the prices entered in the Schedule of Bid Items which follows. Individual Bid Items are more fully defined in the Bid Item Description pages of Section 3 of the specifications.
- B. BIDDER acknowledges that BIDDER's price(s) constitutes BIDDER's sole compensation for performing all Work required by the Contract Documents, and if a particular part of the Work is not listed in the Bid Item Descriptions, BIDDER has included that part of the Work in the Bid Item Description which it most logically belongs.

BID PROPOSAL

C. Unit Prices have been computed in accordance with Article 73 of the General Conditions. Bidder acknowledges that quantities are not guaranteed and final payment will be based on actual quantities determined as provided in the Contract Documents.

PRE-BID WALKTHROUGH:

A pre-bid walkthrough is scheduled for: July 1, 2020 at 11:00 A.M. Location: Blue Hill Golf Course, 285 Blue Hill Rd., Pearl River, NY 10965.

SPECIFICATIONS:

A. Background - The Town of Orangetown acquired the golf course in 1967, turning it into a public facility. After the damming of the Hackensack River, holes 11 through 15 were inundated, golf course architect Frank Duane was charged with reconfiguring the course. In 1995 an additional 9 holes were added by golf course architect Stephen Kay, bringing the course to its present configuration of 27 holes in three sections "The Pines," "Lakeside," and "Woodlands."

The pending bunker renovation project will be on the nine of the twenty-seven holes of the Blue Hill Golf Course known as the Woodlands Course.

B. Scope of Work - The Bunker Renovation Project will include the renovation of the sand bunkers and some bunker banks. The bunker renovation project includes the renovation of the banks (faces) on the green side of many bunkers that are adjacent to greens. The turf will be stripped from the banks and disposed of on site. The purpose of this aspect of the project is to remove accumulations of sand and organic matter (thatch) from the banks. Ideally the accumulated material will slide off of the bank, revealing the original shape. Minor shaping and final grading will be done to prepare for sod and match (feather) the disturbed area to the adjacent undisturbed banks. All disturbed areas will be sodded with turf type tall fescue sourced from a reputable sod farm.

Interior Bunker Construction:

- Remove old sand
- Remove old Drain pipes and gravel
- Test the existing outfall pipe. If the existing outfall pipe no longer drains, the contractor will install new outfall pipe at a price per linear foot quoted on the bid form.
- Shape the floor of the bunker
- Install new drainage pipe and gravel
- Install liner as per Better Billy Bunker specifications.
- Install four (4) inches of compacted sand using Green Pro Materials 140

White Bunker Sand

- Contractor will have to conduct final bridging test with actual materials used between final 3/8 gravel and bunker sand.

Exterior Bunker Construction

- Remove sod
- Perform minor shaping and berming to redirect surface runoff water.
- Final grade and “float” disturbed area/prepare for sod.
- Install sod ring around edge of bunker liner.
- Install turf type tall fescue sod on entire area of disturbance

Edging

- Cut a new edge to define the shape of the bunkers. The TOWN’s Superintendent will consult with the successful proposer. The goal of this undertaking is to return the bunkers to their original shape as much as possible.
- Dispose of the material generated by this process on site.

Measurements

- 18-20 bunkers renovated
- Interior construction area of 26,000 sq. ft.
- A maximum of 2,500 linear feet of interior drain line
- A maximum of 1,140 linear feet of outfall drain line

The TOWN believes these measurements to be accurate. The successful Proposer will verify measurements before entering into a contract with the TOWN for this project.

C. Schedule

The following dates have tentatively been established:

- | | |
|-----------------------------|---|
| 1. Bid documents available: | Friday, June 19, 2020 |
| 2. Pre-bid meeting: | Wednesday, July 1, 2020 at 11:00 AM EDT
@ Blue Hill Maintenance Building |
| 3. Deadline for questions: | Wednesday, July 8, 2020 at 4:00 PM EDT |
| 4. Bids due: | Thursday, July 16, 2020 at 10:30 AM EDT |
| 5. Bid evaluation: | July 17, 2020 – August 3, 2020 |
| 6. Contract award: | Tuesday, August 4, 2020 |
| 7. Construction begins | Monday, November 2, 2020 |
| 8. Construction finish: | Friday, April 2, 2021 |

D. Materials

It is important that the bunkers on the Woodlands course are as similar to the bunkers on the Pines and Lakeside courses as possible. To that end, the TOWN specifies the following sand and gravel.

- 3/8" Washed pea gravel in drainage ditches.
- Green Pro Materials 140 White Bunker Sand.
- 4" ADS perforated drain pipe will be used in drainage ditches in bunker floors.
- 4" ADS solid drain pipe will be used for any new outfall pipe.
- Turf type tall fescue will be sourced from a reputable sod farm. The Town's Superintendent and Golf Course Superintendent will approve the choice of sod grower

PROVIDE PRICE PER SQUARE FOOT BASED UPON APPROX 26,000 SQ FT OF BUNKERS:

\$ 9.97

Price per square ft in Figures

NINE DOLLARS 97/100 -

Price per square ft in Words

\$ 259,349.00

Total Price in Figures

TWO HUNDREDS FIFTY NINE

Total Price in Words

THOUSAND THREE HUNDREDS FORTY NINE 00/100

Company Name: US PITCHCARE LLC Prepared by: PAUL BOYD

Address: 18 EVERGREEN RD City: NORWICH State: CT Zip: 06472

Phone #: 203-219-7459 Fax #: _____

E-Mail: _____ Date: 7/15/2020

PAUL@USPITCHCARE.COM

Note: In case of a discrepancy between the unit prices written in words and in figures, the unit prices written in words shall govern. In case of a discrepancy between unit prices bid and extended totals, the unit prices will govern. In case of a discrepancy between the sum of the extended totals and total bid price, the sum of the extended totals will govern.

Bidder acknowledges that quantities are estimates and are not guaranteed and final payment will be based on the actual quantities determined as per the Contract Documents.

6.01 BIDDER agrees that the Work will be substantially completed and ready for final payment in accordance with the General Agreement on or before the dates or within the number of calendar days indicated in the Agreement.

6.02 BIDDER accepts provisions for liquidated damages, if any, in the event of failure to complete the Work by the dates or within the number of calendar days indicated in the Agreement.

7.01 BIDDER and his surety, where appropriate, have completed and executed the following documents which are attached to and made a condition of this Bid:

- A. Required Bid Security in the form of Bid Bond or Certified Check.
- B. Required BIDDER's Qualification Statement with supporting data.
- C. Non-Collusive Bidding Certification.
- D. Statement of Surety's Intent.

8.01 The terms used in this Bid with initial capital letters have the meanings indicated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

SUBMITTED ON July 16 _____ 20 80

State Contractor License No. _____ (if applicable)

BID PROPOSAL

8.02 Signature of BIDDER and other appropriate information, if BIDDER is:

An Individual

Name (typed or printed): _____

By _____ (SEAL)
(Individual's Name)

Doing business as: _____

Business address: _____

Phone No.: _____ Fax No. _____

A Partnership

Partnership Name: _____ (SEAL)

By: _____
(Signature of general partner—attach evidence of authority to sign)

Name (typed or printed): _____

Business address: _____

Phone No.: _____ Fax No. _____

BID PROPOSAL

LLC

A Corporation

Corporation Name: US PITCHCARE LLC (SEAL)

State of Incorporation: CT

Type (General Business, Professional, Service, Limited Liability)

By:  _____
(Signature—attach evidence of authority to sign)

Name (typed or printed): PAUL BOYD JR

Title: PRINCIPAL

Attest: _____ (CORPORATE SEAL)
(Signature of Corporate Secretary)

Business address: _____
Phone No.: _____ Fax No. _____

Date of Qualification to do business is: _____

BID PROPOSAL

A Joint Venture

Joint Venturer Name: _____ (SEAL)
By: _____
(Signature of joint venture partner—attach evidence of authority to sign)

Name (typed or printed): _____
Title: _____
Business address: _____
Phone No.: _____ Fax No. _____

Joint Venturer Name: _____ (SEAL)
By: _____
(Signature—attach evidence of authority to sign)

Name (typed or printed): _____
Title: _____
Phone No.: _____ Fax No. _____

Phone & Fax No., and address for receipt of official communications:

(Each joint venture must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above.)

BID PROPOSAL

ATTACHMENTS

BIDDER and his surety, where appropriate, have completed and executed the attached documents which are identified below.

✓BID BOND (Penal Sum Form); pages 10 and 11

CERTIFIED CHECK (attached to "Bid Security" page); page 12

STATEMENT OF BIDDER'S QUALIFICATIONS; pages 13 and 14

NON-COLLUSIVE BIDDING CERTIFICATION; pages 15 and 16

✓STATEMENT OF SURETY'S INTENT; page 17

EQUAL EMPLOYMENT OPPORTUNITY POLICY REQUIREMENT
CERTIFICATION; page 18

EPA FORM 6100-3; pages 19 and 20

EPA FORM 6100-4; pages 21 and 22

LOBBYING CERTIFICATION; page 23

AVIS CONTRACTOR'S CERTIFICATION; page 24

GOSR INTRODUCTORY STATEMENT; pages 25 and 26

GOSR PROC-1 (EEO STAFFING PLAN); pages 27 and 28

GOSR PROC-2 (M/WBE UTILIZATION PLAN); page 29

GOSR PROC-3 (REQUEST FOR WAIVER – if a waiver is sought); pages 30 and 31

BID BOND

PENAL SUM FORM

BIDDER (Name and Address):

SURETY (Name and Address of Principal Place of Business):

OWNER (Name and Address):

BID

BID DUE DATE: _____

PROJECT (Brief Description Including Location):

BOND

BOND NUMBER: _____

DATE (Not later than Bid Due Date): _____

PENAL SUM: _____

IN WITNESS WHEREOF, Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

(Seal)
Bidder's Name and Corporate Seal

SURETY

(Seal)
Surety's Name and Corporate Seal

By: _____
Signature and Title

By: _____
Signature and Title
(Attach Power of Attorney)

Attest: _____
Signature and Title

Attest: _____
Signature and Title

Notes: (1) Above addresses are to be used for giving required notice.
(2) Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to Owner upon default of Bidder, the penal sum set forth on the face of this Bond.

2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents.

3. This obligation shall be null and void if:

3.1 Owner accepts Bidder's bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents, or

3.2 All bids are rejected by Owner, or

3.3 Owner fails to issue a notice of award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).

4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.

5. Surety waives notice of and any and all defenses based on or arising out of any time extension to issue notice of award agreed to in writing by Owner and Bidder, provided that the time for issuing notice of award including extensions shall not in the aggregate exceed 120 days from Bid Due Date without Surety's written consent.

6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in paragraph 4 above is received by Bidder and Surety, and in no case later than one year after Bid Due Date.

7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.

8. Notice required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.

9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.

10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of the Bond conflicts with any applicable provision of any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.

11. The term "bid" as used herein includes a bid offer or proposal as applicable.

BID PROPOSAL

ATTACH BID SECURITY
TO THIS PAGE
IF CERTIFIED CHECK

STATEMENT OF BIDDER'S QUALIFICATIONS

STATEMENT ATTACHED TO AND FORMING PART OF ALL
BIDS RECEIVED BY THE TOWN OF ORANGETOWN

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered by attachment of separate sheets.

1. Name of Bidder
US PITCHCAZE LLC
2. Permanent main office address
18 EVERGREEN RD NORTHFORD, CT 06472
3. When organized
DEC, 2015
4. If a corporation, where incorporated
5. How many years have you been engaged in the contracting business under your present firm or trade name?
5 YEARS
6. List any other names you have operated under for the last ten (10) years.
SATURATED SOLUTIONS LLC / US PITCHCAZE LLC
7. Contracts on hand: (Schedule these, showing amount of each contract and the appropriate anticipated dates of completion.)
8. General character of work performed by your company
SPORTS AND GOLF CONSTRUCTION
9. Have you ever failed to complete any work awarded to you?
NO
If so, where and why?
10. List and summarize all DOL, OSHA, USEPA, NYSDEC or other environmental regulatory agency violations in the last five (5) years.
N/A
11. Have you ever defaulted on a contract?
NO
If so, where and why?
12. List a minimum of three (3) projects having a scope similar to this project. Each reference shall consist of:

BP-13

SEE ATTACHED

- a. The official project name and project number
 - b. Name, address, contact person, and telephone number of the owner, design consultant, and/or owner's representative.
 - c. Project value; overall, and for the contractor's work
 - d. Project schedule; overall, and for the contractor's work
 - e. Description of the scope of work.
13. List your major equipment available for this Contract.
14. List the background and experience of all principal members of your organization, including officers.
15. List the work to be performed by Subcontractors and summarize the dollar value of _____ each _____ Subcontract.
16. Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by the Owner? YES
17. The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by the Owner in verification of the recitals comprising this Statement of Bidder's Qualifications.

Dated: 7/15/2020

By: 
Signature

By: Paul V Boyd Jr
Printed Name

For: US PITCHCARE LLC

NON COLLUSIVE BIDDING CERTIFICATE

STATEMENT ATTACHED TO AND FORMING PART OF ALL BIDS RECEIVED
BY THE TOWN OF ORANGETOWN

(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and,

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

(b) A bid shall not be considered for award nor shall any award be made where (a), (1), (2) and (3) above have not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in details the reasons therefor. Where (a), (1), (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or its designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same price being bid, does not constitute, without more, a disclosure within the meaning of subparagraph one (a).

(c) Any bid hereafter made to any political subdivision of the State or any public department, agency, or official thereof by a corporate bidder for work or service performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one of this section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be

deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

This statement is subscribed by bidder or person signing on behalf of bidder and affirmed as true under penalties of perjury.

Dated: ~~7/15~~ 7/15/2020

By: 
Signature

By: Paul V Boyd Jr
Printed Name

For: US PITCHCAZE LLC

BID PROPOSAL (INCLUDES IN BID BOND)

STATEMENT OF SURETY'S INTENT
(To be completed if Bid Security is to be
Certified or Bank Cashier's Check)

To: _____
(Owner)

We have reviewed the Bid of _____
(Contractor)

of _____
(Address)

for _____
(Project)

Bids for which will be received on _____
(Bid Opening Date)

and wish to advise that should this Bid of the Contractor be accepted and the Contract awarded to him, it is our present intention to become surety on the performance bond and labor and material bond required by the Contract.

Any arrangement for the bonds required by the Contract is a matter between the Contractor and ourselves and we assume no liability to you or third parties if or any reason we do not execute the requisite bonds.

We are duly authorized to do business in the State of _____.

Attest:

Attach Power of Attorney

Surety's Authorized Signature(s)

(Corporate seal if any. If no seal, write
"No Seal" across this place and sign.)

(This form must be completed prior to the submission of the bid



Contractor Qualifications Statement:

Submitted to: Blue Hills Country Club
Submitted by: US Pitchcare LLC
Dated: July 16th, 2020
Project Name: Course Improvements, bunkers

Company Information:

US Pitchcare LLC
18 Evergreen Rd
Northford, CT 06472
Limited Liability Company

Phone: (203) 590-1318
E-Mail: paul@uspitchcare.com

Company Officers

Greg Moore
Managing Partner
Cell: 203-980-1301
Greg@uspitchcare.com

Laura Moore
Controller
Cell: 203-641-9314
Laura@uspitchcare.com

Paul Boyd
Managing Partner
Cell: 203-219-7459
Paul@uspitchcare.com

Conor Meyers
Business development Manger
Cell: 860-335-2320
Conor@uspitchcare.com



About US:

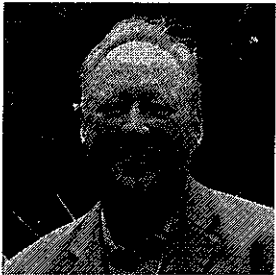
US Pitchcare LLC is a full-service golf and sports turf construction company. We also offer contracted cultural services and sell specialized turf management equipment. Formed in 2013, by two former golf course superintendents, US Pitchcare has been committed to providing the highest quality service to the New England and New York area golf course and sports turf markets. With a dedicated staff of former construction and golf maintenance staff, we are proud to offer quality, excellent workmanship with an understanding to the sensitivities of working on an operational golf course, with respect to players and existing conditions. We enjoy both smaller and larger projects and building relationships with clubs and superintendents that last for many years.



PAUL BOYD

Co-founder and managing partner

Paul is co-founder and managing partner of US Pitchcare LLC. Paul has spent much of his career as a golf course superintendent, working at such venues as the Broadmoor in CO, The Country Club in MA and finally as superintendent at the Greenwich Country Club in CT. Paul's proficiency in management and construction brings a passion and detail to US Pitchcare LLC. Paul Specializes in bidding, scheduling and project management.



GREG MOORE

Co-founder and managing partner

Greg is co-founder and managing partner of US Pitchcare LLC. With over 30 years of experience as a golf course superintendent, construction manager and drainage specialist, Greg brings the expertise and attention to detail necessary for any successful project. Greg specializes in operations management, oversight and client relations.



CONOR MEYERS

Business Development Manager

Conor is a former golf course superintendent and is well experienced in golf course construction. With a degree in turf management from Housatonic Community College and a resume that includes many country clubs in the tri-state area, Conor has become an integral part of the USP family.



LAURA MOORE

Administration

Laura is the controller and head of administration for US Pitchcare LLC. Laura is in charge of all accounts payable and receivables and can be reached at 203.641.9314



WILLIE WILSON

Construction superintendent

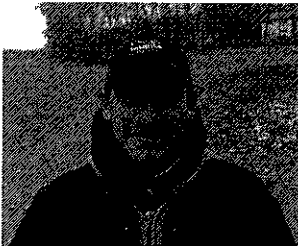
Willie is lead construction superintendent with US Pitchcare LLC. Willie has a wide range of construction and management experience including the construction of Great River CC in CT. Willie stayed on as superintendent after construction. Other career highlights are the Patterson Club renovation, Hudson National GC and many others.



RUBEN ORDÓÑEZ

Machine Operations specialist

Ruben has been a part of US Pitchcare LLC for two years and has taken on a lead role in the company as a machine operator, foreman and technician. Ruben has had prior experience in construction on several golf course renovations, ran greens drainage crews on many others, and is a talented mason as well.



LUIS CARANGUI

machine operations specialist

Luis is the latest addition to the US Pitchcare family. An experienced machine operator and mason, Luis has been involved in many golf course renovation projects and has proved himself a valuable member of the team.

PINE ORCHARDS YACHT AND COUNTRY CLUB



US Pitchcare is just completing a 6-hole renovation including:

- Expansion and re-routing of tidal creek and basin
- New irrigation system
- Complete fairway drainage system
- Raised the first fairway by 2 feet
- Cart-paths
- Complete Fairway sodding
- New bunkers
- New tee complexes
- Coordination with Army Corps of Engineers, State DEEP, OLAS and Local regulators

NEW HAVEN COUNTRY CLUB



US Pitchcare just completed a driving range tee reconstruction, including

- Removing sod and excess buildup
- Re-pitching and laser grading of all surfaces
- Re-sodding
- Installation of concrete slab for artificial surface
- Installation of new artificial teeing area

LYMAN ORCHARDS GOLF CLUB



We have recently completed the renovation of the bunkers on the Player Course at Lyman Orchards. During this process we:

- Removed all old sand and existing drainage
- Installed new drainage and outflows in the bunkers
- Installed Capillary Concrete bunker liner system in all bunkers
- Installed new sand

We are currently in the process of completing the Jones Course and Apple Course at Lyman Orchards with the same bunker renovation plan.

CRUMPIN-FOX CLUB



Over the past few years US Pitchcare has undertaken an extensive drainage project, draining many fairways, constructing all new forward tees and laser grading many others. We will be back to completely renovate, expand and the entire practice facility in 2020

RICHTER PARK GOLF COURSE



Over the past few years Us Pitchcare has worked with Richter Park to:

- Build a completely new practice facility
- Re-routed the 10th hole creating a par three with new tee complex
- Extensive drainage program for the driving range and several fairways on property
- Extensive bunker renovation, including shaping, drainage and liners
- New Cart paths

THE CLUB AT OXFORD GREENS



We have completed an extensive bunker rebuild Using the Capillary Concrete bunker system.

References:

Please use the following list of references in your evaluation of our qualifications.

1. Nick Torello

Greens and Grounds Chairman, Pine Orchards Yacht and Country Club
Project: Course Renovation
E-mail: nickytjr@aol.com
Phone: 203-494-6792

2. Jason Booth

Superintendent, New Haven Country Club
Project: Driving Range renovations
E-mail: nhccsup@yahoo.com
Phone: 203-909-1020

3. Brian Gehan

General Manager, Crumpin Fox Golf Course
Project: Fairway Drainage, Range, Tees, Bunkers
E-mail: brian@golfthefox.com
Phone: (203) 417-3836

4. Rob Dorsch:

Superintendent, Richter Park Golf Course
Project: Fairway drainage, Range Construction, Bunker renovations
E-mail: rob@richterpark.com
Phone: (203) 648-1820

5. Paul Sutter:

Director of Operations, Brooklyn Bridge Park
Project: Yearly service contract to renovate all turf grounds on property
E-mail: psutter@bbpnyc.org
Phone: (917) 618-2949

6. Brian Barrington

Owner and Superintendent, Club at Oxford Greens
Project: Bunker Renovations
E-mail: bryan@alliancenortheast.com
Phone: (203)687-3979

7. John Jackson

Director of business development
Project: Tee construction, drainage

CERTIFICATION OF ELIGIBLES

<p style="text-align: center;">LORI GRUEBEL COMMISSIONER OF PERSONNEL</p> <hr/> <p>PT1 RECEIVED _____</p> <p>DATE CHANGE FORM RECEIVED _____</p> <p>ROSTER ENTRY MADE _____</p> <p>VET CR RECORDED _____ EL LIST ANNOTATED _____</p>	<p>TO BE COMPLETED BY APPOINTING OFFICER OR REPRESENTATIVE</p> <p><input type="checkbox"/> This Certification Not Used Because _____</p> <p>_____</p> <p><input type="checkbox"/> Request Name of More Eligibles</p> <p><input type="checkbox"/> No Additional Names Now Required</p> <p>Appointing Authority Must Sign and Date this Form on or before 08/22/2020 and return on or before 09/21/2020</p> <p>Appointing Authority: _____</p> <p>Date: _____ Title: _____</p>
<p>TO: TERESA KENNY, SUPERVISOR</p> <p>Dept/Agency: TOWN OF ORANGETOWN / TOWN OF ORANGETOWN</p>	<p>FROM: Rockland County Department of Personnel 50 Sanatorium Road, Building A Pomona, NY 10970</p>

<p>TITLE: SUPERVISOR, PARKING ENFORCEMENT</p>	<p>LOCATION: TOWN OF ORANGETOWN</p>	<p>EXAM NUMBER/PUBLIC NO: 67-450/ 19150</p>
<p>NUMBER OF CANDIDATES ON CERT: 1</p>	<p>POSITIONS: 1 / PERM / F</p>	<p>DATE OF CERTIFICATION: 07/08/2020</p>

COMPLETE CURRENT OPEN COMPETITIVE LIST							
#	NAME AND ADDRESS	FINAL EXAM RATING	V/O CREDITS	REPORT OF ACTION	TYPE OF APPT	SALARY	EFFECT DATE
1.	CONNOLLY, BRIAN 60 CARA DRIVE PEARL RIVER, NY 10965 (845) 735-3668 (home) BCONNOLLY55@VERIZON.NET	100.00	0.00 /0.00				

Final rating includes any veteran or disabled credits shown
READ CAREFULLY THE INSTRUCTIONS PROVIDED FOR USE OF THIS FORM

Issuing Agency Signature

Appointing Authority Signature

CERTIFICATION OF ELIGIBLES

<p style="text-align: center;">LORI GRUEBEL COMMISSIONER OF PERSONNEL</p> <hr/> <p>PT1 RECEIVED _____</p> <p>DATE CHANGE FORM RECEIVED _____</p> <p>ROSTER ENTRY MADE _____</p> <p>VET CR RECORDED _____ EL LIST ANNOTATED _____</p>	<p>TO BE COMPLETED BY APPOINTING OFFICER OR REPRESENTATIVE</p> <p><input type="checkbox"/> This Certification Not Used Because _____</p> <p>_____</p> <p><input type="checkbox"/> Request Name of More Eligibles</p> <p><input type="checkbox"/> No Additional Names Now Required</p> <p>Appointing Authority Must Sign and Date this Form on or before 08/31/2020 and return on or before 09/30/2020</p> <p>Appointing Authority: _____</p> <p>Date: _____ Title: _____</p>
<p>TO: TERESA KENNY, SUPERVISOR</p> <p>Dept/Agency: TOWN OF ORANGETOWN / TOWN OF ORANGETOWN</p>	<p>FROM: Rockland County Department of Personnel 50 Sanatorium Road, Building A Pomona, NY 10970</p>

TITLE: PARKING ENFORCEMENT AIDE	LOCATION: TOWN OF ORANGETOWN	EXAM NUMBER/PUBLIC NO: 62-089/ 19148
NUMBER OF CANDIDATES ON CERT: 4	POSITIONS: 1 / PERM / P	DATE OF CERTIFICATION: 07/17/2020

COMPLETE CURRENT RESIDENTIAL LIST. MORE NAMES OF ELIGIBLES AVAILABLE FROM WHOLE LIST IF NEEDED.							
#	NAME AND ADDRESS	FINAL EXAM RATING	V/O CREDITS	REPORT OF ACTION	TYPE OF APPT	SALARY	EFFECT DATE
1.	MARZOLLA, JOHN 57 CENTER STREET PEARL RIVER, NY 10965 (845)653-6177 (work) MARZ14@OPTONLINE.NET	85.00	0.00 /0.00				
2.	JEANTY, JAMIE 10 SOUTH MIDLAND AVE NYACK, NY 10960 (845)598-6305 (cell) JAMESJEANTY1@YAHOO.COM	85.00	0.00 /0.00				
3.	ALSTON, MICHELLE 146 DEPEW AVE NYACK, NY 10960 (845)290-5695 (home) (845)729-6202 (work) SHALEL1966@HOTMAIL.COM	80.00	0.00 /0.00				
4.	GORDON, KENNETH 19 EDGEWOOD DRIVE ORANGEBURG, NY 10962 (845) 422-6806 (work) KVGORDONOFD@GMAIL.COM	80.00	0.00 /0.00				

Final rating includes any veteran or disabled credits shown

READ CAREFULLY THE INSTRUCTIONS PROVIDED FOR USE OF THIS FORM

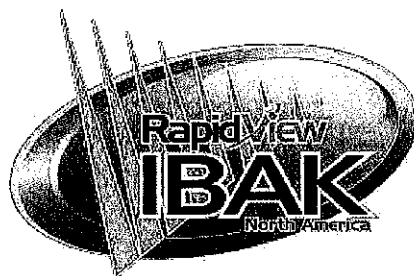
A handwritten signature in black ink, appearing to read "L. Smith", is written above a horizontal line.

Issuing Agency Signature

Appointing Authority Signature



Date: 7/13/2020
Branch: 30



Sourcewell Contract #122017-RVL

CUSTOMER:	Town of Orangetown
ADDRESS:	119 Route 303
CITY, STATE, ZIP:	Orangeburg, NY 10962

DOHENYCOMPANY.COM

List Net

3D GeoSense Cameras:

1	V4004012	ORPHEUS 2.0 Pan & Tilt with Zoom	\$ 29,079.00	\$ 29,079.00
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Camera Head Accessories:

1	901601040	Pressure Test Set	\$ 491.00	\$ 491.00
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T76 Tractor and Accessories:

1	V9044001	T76 Camera Tractor	\$ 22,135.00	\$ 22,135.00
1	904020021	CB 3 - T76/86 Camera Base Module (Required for Mainline Operation)	\$ 4,223.00	\$ 4,223.00
1	904116031	T76/86 Camera Elevator	\$ 7,258.00	\$ 7,258.00
1	900406690	Small Pneumatic Tires for T76/T86/PANORAMO/LISY (Grey)	\$ 1,337.00	\$ 1,337.00
1	904110390	Large Pneumatic Tires for T76/86/PANORAMO/LISY (Black)	\$ 1,372.00	\$ 1,372.00
1	900410391	T76/86/PANO 2 Treaded Wheelset for 8" and up (Hard)	\$ 1,188.00	\$ 1,188.00
1	900410891	T76/86/PANO 2 Treaded Wheelset for 12" and up on T76 (Hard)	\$ 1,566.00	\$ 1,566.00
1	900406691	Tungsten Carbide Wheels for T76 in 8" and up	\$ 1,431.00	\$ 1,431.00

Vehicle Mounted Control Units:

1	V1974005	BS 3.5 - Vehicle Mounted Control Panel EDI	\$ 16,783.00	\$ 16,783.00
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Reels:

1	V8026001	KW305.2 Synchronized Power Cable Reel	\$ 30,704.00	\$ 30,704.00
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Camera Cable:

1	80017040	Camera Cable Type 524/11 - 1000 feet	\$ 5,445.00	\$ 5,445.00
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Reel Accessories:

1	904350020	KUV 2.7 Cable Deflection Pulley for Standard and Fiber Optic Cable with	\$ 702.00	\$ 702.00
1	802617031	KW305/505 Upper deflection pulley (attaches to boom)	\$ 1,069.00	\$ 1,069.00
1	8025975001	Cable Cleaning Brush for KW305/310/505	\$ 486.00	\$ 486.00

Computer Systems:

1	V0001017	19" Industrial PC Package	\$ 3,032.00	\$ 3,032.00
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Chassis:

1		Ford E-450 Gas 176" - (16' Box) - R & J	\$ 38,523.00	\$ 38,523.00
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JDC Chassis Conversion Options:

1	Conversion	Gas Conversion of Box Van 14' or 16'	\$ 47,920.00	\$ 47,920.00
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1	Option	Electric Rear Mounted Awning	\$ 3,240.00	\$ 3,240.00
1	Option	Wall Mounted Electric Heater-Installed under desk or in work area	\$ 702.00	\$ 702.00

Wincan Software:

1	VX- EXPERT-1	WinCan VX Expert License	\$ 12,500.00	\$ 12,500.00
1	VX-INFINITY-EXPERT-1	Expert Enterprise Infinity Support Plan	\$ 1,748.00	\$ 1,748.00
1	E-Sensoray	Sensoray Video Card	\$ 1,030.00	\$ 1,030.00
1	E-WINCANTRAINING-2	Two Day On-Site Installation and Training	\$ 3,300.00	\$ 3,300.00

IKAS Software

Accessories:

1	TRP01	Top Manhole Roller	\$ 450.00	\$ 450.00
1	34878BJD	36" Manhole Hook	\$ 26.00	\$ 26.00
1	Poleset	18' of Fiberglass Poles, Mounting Bracket and IBAK Adapter	\$ 343.00	\$ 343.00
1	52846	3" Tiger Tail	\$ 37.00	\$ 37.00

Sourcewell Build-Quote Summary

Module/Options/Chassis Total:	\$ 218,686.00
Options Sourcewell Discount 4%:	\$ 8,747.44
Module/Options Total per Sourcewell Price Schedule:	\$ 209,938.56
Additional	\$ 19,434.00
Total with Module, Chassis and All Options:	\$ 229,372.56
Freight and PDI:	\$ 1,500.00
Field Training:	\$ 2,000.00
Total:	\$ 232,872.56
JDC Discount:	\$ (3,784.32)
Total Sale Price:	\$ 229,088.24

Optional Item: Sourcewell Price

1	V0000228	Inclinometer Unit for 76/86/PANO 150/LISY (requires software)	\$ 3,079.68	\$ 3,079.68
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Terms and Conditions

- Acceptance of this Proposal is subject to availability of the Equipment listed above.
- Sales Price does not include any applicable sales taxes. Buyer is responsible for and agrees to pay all applicable sales tax.
- The Sale of New Equipment Terms and Conditions are incorporated into and made a part of this Proposal upon acceptance and
- Execution of this Proposal by Seller and Buyer constitutes a binding agreement between the parties.
- If this Proposal is not executed by both parties within thirty (30) calendar days from the Proposal Date, this Proposal shall become null

Thank you for your consideration of this proposal.

Sincerely yours,

Alan Earl

Alan Earl
Regional Sales Representative
973/332-0219
AlanEarl@dohenycompany.com

This proposal becomes a contract for delivery and payment of the merchandise listed above only when signed by the customer or one of its officers.

Customer: _____

By: _____

Date: _____

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 122017-RVL

Proposer's full legal name: RapidView, LLC

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be February 20, 2018 and will expire on February 20, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:



NJPA DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CPO SIGNATURE



NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)

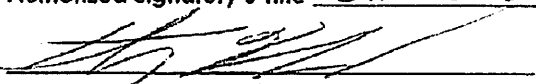
Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on February 19, 2018

NJPA Contract # 122017-RVL

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Rapidview, LLC
Authorized Signatory's Title Director of Sales


VENDOR AUTHORIZED SIGNATURE

Steve Keranko

(NAME PRINTED OR TYPED)

Executed on _____, 20__

NJPA Contract # 122017-RVL

PROPOSER ASSURANCE OF COMPLIANCE



Proposal Affidavit Signature Page

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

1. The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to NJPA members agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of NJPA, or any person, firm, or corporation under contract with NJPA, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
4. The Proposer will, if awarded a Contract, provide to NJPA Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to NJPA Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to NJPA Members under an awarded Contract.
6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
7. The Proposer understands that NJPA will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify NJPA for reasonable measures that NJPA takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

Company Name: RapidView, LLC

Address: 1828 Olson Rd

City/State/Zip: Rochester, IN 46975

Telephone Number: 574-224-5450

E-mail Address: skeranko@rapidview.com

Authorized Signature: [Handwritten Signature]

Authorized Name (printed): Steve Keranko

Title: Director of Sales

Date: 12/18/17

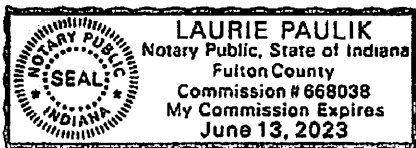
Notarized

Subscribed and sworn to before me this 18th day of December, 2017

Notary Public in and for the County of Fulton State of IN

My commission expires: June 13, 2023

Signature: Laurie Paulik





Form P

PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name: RapidView, LLC

Questionnaire completed by: Steve Keranko

Payment Terms and Financing Options

1) **What are your payment terms (e.g., net 10, net 30)?**

Net 30

2) **Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?**

RapidView provides municipal leasing options.

3) **Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to NJPA. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the NJPA Members' purchase orders.**

Order Process (Dealer or Direct)

- New NJPA Customer generates PO for equipment.
- If dealer involved, dealer will accept the PO from the customer and generate a PO to RapidView.
- If direct, customer will generate PO to RapidView.
- Once equipment is delivered, invoice will be generated to customer.
- Once payment is received, RapidView will pay the NJPA agreed fee.

4) **Do you accept the P-card procurement and payment process? If so, is there any additional cost to NJPA Members for using this process?**

No

Warranty

5) **Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.**

Here is a brief explanation of our warranty program.

- (a) For a period of one year (unless a different warranty period is specified in writing by RapidView) from the date of delivery of goods or performance of services by RapidView, RapidView warrants, to Buyer, but not to any customer of Buyer, that the goods distributed by RapidView shall be free from defects in material and workmanship and the services performed by RapidView shall conform with reasonable standards in the industry.
- (b) If within such period it shall be proven to RapidView's reasonable satisfaction that any goods are defective or any services are nonconforming, such goods shall, at RapidView's option, be repaired or replaced (F.O.B.

RapidView's factory, with all removal and installation to be at Buyer's expense) and such services corrected or a substitute obtained.

- **Do your warranties cover all products, parts, and labor?**

Yes

- **Do your warranties impose usage restrictions or other limitations that adversely affect coverage?**

No

- **Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?**

No

- **Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs?**

No – our warranty covers all of the US, Canada and the Caribbean Islands.

How will NJPA Members in these regions be provided service for warranty repair?

Not Applicable – RapidView provides warranty to all areas that RapidView represents.

- **Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?**

RapidView will cover only RapidView IBAK equipment. For products other than IBAK equipment, we utilize the warranties from the original equipment manufacturer.

- **What are your proposed exchange and return programs and policies?**

RapidView will employ reasonably commercial efforts to fill customers/dealers orders promptly on acceptance by RapidView, but reserves the right to allot available inventories among distributors and end user customers at its discretion. Except for RapidView's Products that are found to have a manufacturer's defect at the time of sale to Distributor, RapidView shall not be obligated to accept any of RapidView's Products that are returned by customer/Distributor. In the event such returns are accepted by RapidView, it may impose a 15% restocking fee.

- 6) **Describe any service contract options for the items included in your proposal.**

Not Applicable

Pricing, Delivery, Audits, and Administrative Fee

- 7) **Provide a general narrative description of the equipment/products and related services you are offering in your proposal.**

RapidView is the leading supplier of high quality, high production, professional sewer, water, industrial and other pipeline inspection cameras, sewer inspection software, and sewer pipe rehabilitation robotics to the North American market. RapidView partners with the oldest, largest, and most advanced manufacturers of such products, including IBAK Helmut Hunger GmbH & Co. KG, and others. RapidView products can be purchased through an extensive dealership network, with numerous service and repair centers to keep the customer up and operational.

- 8) **Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the NJPA discounted price) on all of the items that you want NJPA to consider as part of your RFP response. Provide a SKU for each item in your proposal. (Keep in mind that**

reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.)

Rapidview institutes line item pricing. To make the pricing easier to understand for the end customer, we created equipment packages. Our complete price list is included within the bid packet. Please see attachment #4.

P00002	Portable Mainline System			
V0494018	ORION Zoom	\$19,386	\$775.44	\$18,610.56
V9052012	T66.1 Camera Tractor	\$12,550	\$501.98	\$12,047.62
905235001	Camera Connection TYPE 2.1 for T66	\$1,264	\$50.54	\$1,213.06
V0000164	KT180 Portable Cable Reel	\$11,659	\$466.34	\$11,192.26
80016940	Camera Cable Type 524/11 - 656 feet	\$4,344	\$173.75	\$4,170.01
V1972001	BK 3.5 - Portable Control Panel	\$19,710	\$788.40	\$18,921.60
904350020	KUV2.7 with Rope and Holder	\$702	\$28.08	\$673.92
901601040	Pressure Test Set	\$491	\$19.66	\$471.74
	TOTAL	\$70,105		\$67,300.76
P00003	CORE Mainline System			
V0494018	ORION Zoom	\$19,386	\$775.44	\$18,610.56
V9052012	T66.1 Camera Tractor	\$12,550	\$501.98	\$12,047.62
905235001	Camera Connection TYPE 2.1 for T66	\$1,264	\$50.54	\$1,213.06
V0000165	KW180 Powered Cable Reel	\$15,660	\$626.40	\$15,033.60
802007021	KW180 Swivel Boom (Recommended)	\$1,892	\$75.69	\$1,816.47
80016940	Camera Cable Type 524/11 - 656 feet	\$4,344	\$173.75	\$4,170.01
V1974002	BS 3.5 - Vehicle Mounted Control Panel	\$16,783	\$671.33	\$16,111.87
904350020	KUV2.7 with Rope and Holder	\$702	\$28.08	\$673.92
901601040	Pressure Test Set	\$491	\$19.66	\$471.74
	TOTAL	\$73,072		\$70,148.85
P00007	CORE PLUS Mainline System			
V0494018	ORION Zoom	\$19,386	\$775.44	\$18,610.56
V9052012	T66.1 Camera Tractor	\$12,550	\$501.98	\$12,047.62
905235001	Camera Connection TYPE 2.1 for T66	\$1,264	\$50.54	\$1,213.06
V8026001	KW305.2 Synchronized Power Cable Reel	\$30,704	\$1,228.18	\$29,476.22
80017040	Camera Cable Type 524/11 - 1000 feet	\$5,445	\$217.81	\$5,227.55
V1974002	BS 3.5 - Vehicle Mounted Control Panel	\$16,783	\$671.33	\$16,111.87
904350020	KUV2.7 with Rope and Holder	\$702	\$28.08	\$673.92
901601040	Pressure Test Set	\$491	\$19.66	\$471.74
	TOTAL	\$87,326		\$83,832.54
P00004	PREMIUM Mainline System			
V4004012	ORPHEUS 2.0 Pan & Tilt with Zoom	\$29,079	\$1,163.16	\$27,915.84
V9044001	T76 Camera Tractor	\$22,135	\$885.38	\$21,249.22
V9040012	CB 3.2S - T76/86 Camera Base Module	\$4,941	\$197.64	\$4,743.36

904116031	T76/86 Camera Elevator	\$7,258	\$290.30	\$6,967.30
V8026001	KW305.2 Synchronized Power Cable Reel	\$30,704	\$1,228.18	\$29,476.22
80017040	Camera Cable Type 524/11 - 1000 feet	\$5,445	\$217.81	\$5,227.55
V1974002	BS 3.5 - Vehicle Mounted Control Panel	\$16,783	\$671.33	\$16,111.87
904350020	KUV 2.7 Cable Deflection Pulley for Standard and Fiber Optic Cable with holder and rope (Highly Recommended for use with any cable)	\$702	\$28.08	\$673.92
901601040	Pressure Test Set	\$491	\$19.66	\$471.74
	TOTAL	\$117,539		\$112,837.02
P08005	ELITE Mainline System			
V4004012	ORPHEUS 2.0 Pan & Tilt with Zoom	\$29,079	\$1,163.16	\$27,915.84
V9044001	T76 Camera Tractor	\$22,135	\$885.38	\$21,249.22
V9040012	CB 3.2S - T76/86 Camera Base Module	\$4,941	\$197.64	\$4,743.36
904116031	T76/86 Camera Elevator	\$7,258	\$290.30	\$6,967.30
V8026001	KW305.2 Synchronized Power Cable Reel	\$30,704	\$1,228.18	\$29,476.22
80017040	Camera Cable Type 524/11 - 1000 feet	\$5,445	\$217.81	\$5,227.55
V1974002	BS 3.5 - Vehicle Mounted Control Panel	\$16,783	\$671.33	\$16,111.87
904350020	KUV 2.7 Cable Deflection Pulley for Standard and Fiber Optic Cable with holder and rope (Highly Recommended for use with any cable)	\$702	\$28.08	\$673.92
901601040	Pressure Test Set	\$491	\$19.66	\$471.74
904110390	Large Pneumatic Tires for T76/86/PANORAMO/LISY (Black)	\$1,372	\$54.86	\$1,316.74
	TOTAL	\$118,910		\$114,153.75
P008011	CORE HD Mainline System			
V4004018	ORPHEUS HD Pan & Tilt with Zoom	\$32,346	\$1,293.84	\$31,052.16
V9052009	T66.1 HD Camera Tractor	\$12,550	\$501.98	\$12,047.62
905244001	Camera Connection TYPE 2.1 HD for T66HD	\$1,701	\$68.04	\$1,632.96
V1976002	BS 7 - Vehicle Mounted Control Panel for ALL SYSTEMS	\$31,793	\$1,271.72	\$30,521.32
V8029011	KW505 HD (FO - PANORAMO capable) Synchronized Power Cable Reel	\$35,100	\$1,404.00	\$33,696.00
80070000	HD/FO2 Camera Cable Type 00/12 - 1000 feet	\$10,665	\$426.60	\$10,238.40
904350020	KUV 2.7 Cable Deflection Pulley for Standard and Fiber Optic Cable with holder and rope (Highly Recommended for use with any cable)	\$702	\$28.08	\$673.92
901601040	Pressure Test Set	\$491	\$19.66	\$471.74
	TOTAL	\$125,348		\$120,334.12
P000012	PREMIUM HD Mainline System			
V4004018	ORPHEUS HD Pan & Tilt with Zoom	\$32,346	\$1,293.84	\$31,052.16
V9049001	T76 HD Camera Tractor	\$22,135	\$885.38	\$21,249.22
V9040013	T76/86 3.2 S HD Camera Base Module	\$6,210	\$248.40	\$5,961.60
904116031	T76/86 Camera Elevator	\$7,258	\$290.30	\$6,967.30
V1976002	BS 7 - Vehicle Mounted Control Panel for ALL SYSTEMS	\$31,793	\$1,271.72	\$30,521.32
V8029011	KW505 HD (FO - PANORAMO capable) Synchronized Power Cable Reel	\$35,100	\$1,404.00	\$33,696.00
80068830	HD/FO2 Camera Cable Type 00/12 - 1650 feet	\$14,224	\$568.94	\$13,654.66
904350020	KUV 2.7 Cable Deflection Pulley for Standard and Fiber Optic Cable with holder and rope (Highly Recommended for use with any cable)	\$702	\$28.08	\$673.92
901601040	Pressure Test Set	\$491	\$19.66	\$471.74

	TOTAL		\$150,258		\$144,247.91
P00006	LISY Lateral Launch Package				
V0494019	ORION-L Zoom Navigating Pan & Tilt Push Camera	\$19,386	\$775.44		\$18,610.56
V9044001	T76 Camera Tractor	\$22,135	\$885.38		\$21,249.22
V9053050	LISY 3.2 Synch Lateral launch Module	\$60,696	\$2,427.84		\$58,268.16
803021301	LISY Camera Cable (soft cable) 500'	\$3,132	\$125.28		\$3,006.72
V9057003	Propulsion Pushrod MP4 GF4 120' with 512 Hz transmitter	\$3,996	\$159.84		\$3,836.16
V8026001	KW305.2 Synchronized Power Cable Reel	\$30,704	\$1,228.18		\$29,476.22
80017040	Camera Cable Type 524/11 - 1000 feet	\$5,445	\$217.81		\$5,227.55
V1974002	BS 3.5 - Vehicle Mounted Control Panel	\$16,783	\$671.33		\$16,111.87
800500841	Foot switch for winch (KW505 and KW305)	\$1,003	\$40.13		\$963.19
802617031	KW305/505 Upper deflection pulley (attaches to boom)	\$1,069	\$42.77		\$1,026.43
901601040	Pressure Test Set	\$491	\$19.66		\$471.74
	TOTAL	\$164,841			\$158,247.82
P00008	PANORAMO 2 System Package				
V9051001	PANORAMO 2 - 360° CAMERA SYSTEM	\$150,930	\$6,037.20		\$144,892.80
V0001020	PANORAMO Camera Elevator (Required over 8" pipe)	\$7,846	\$313.85		\$7,532.35
905135031	PANORAMO Overtum Protection for PANORAMO 2	\$1,638	\$65.53		\$1,572.83
905131041	PANORAMO Inclinometer Module for PANORAMO 2	\$5,814	\$232.55		\$5,581.09
4702018	PANORAMO - PCI Baumer Interface card (Required for all PANORAMO systems)	\$2,488	\$99.53		\$2,388.79
V1976002	BS 7 - Vehicle Mounted Control Panel for ALL SYSTEMS	\$31,793	\$1,271.72		\$30,521.32
V8029001	KW505 (FO2 - PANORAMO capable) Synchronized Power Cable Reel	\$34,560	\$1,382.40		\$33,177.60
80069300	FO2 Camera Cable Type 00/12 - 1640 feet	\$13,230	\$529.20		\$12,700.80
800500841	Foot switch for winch (KW505 and KW305)	\$1,003	\$40.13		\$963.19
904350020	KUV 2.7 Cable Deflection Pulley for Standard and Fiber Optic Cable with holder and rope (Highly Recommended for use with any cable)	\$702	\$28.08		\$673.92
V0001017R	19" Industrial PANORAMO PC Package	\$3,753	\$150.12		\$3,602.88
	TOTAL	\$253,758			\$243,607.56
P00009	PANORAMO 150 System Package				
V9055001	PANORAMO 150 360° CAMERA SYSTEM	\$103,213	\$4,128.54		\$99,084.90
V0000228	Inclinometer Unit for T66/76/86/PANO 150 (requires software)	\$3,208	\$128.30		\$3,079.30
905501631	Additional Weight Kit for PANO150 (Heavy and Light)	\$1,075	\$42.98		\$1,031.62
4702018	PANORAMO - PCI Baumer Interface card (Required for all PANORAMO systems)	\$2,488	\$99.53		\$2,388.79
V1976002	BS 7 - Vehicle Mounted Control Panel for ALL SYSTEMS	\$31,793	\$1,271.72		\$30,521.32
V8029001	KW505 (FO2 - PANORAMO capable) Synchronized Power Cable Reel	\$34,560	\$1,382.40		\$33,177.60
80069300	FO2 Camera Cable Type 00/12 - 1640 feet	\$13,230	\$529.20		\$12,700.80
800500841	Foot switch for winch (KW505 and KW305)	\$1,003	\$40.13		\$963.19
904350020	KUV 2.7 Cable Deflection Pulley for Standard and Fiber Optic Cable with holder and rope (Highly Recommended for use with any cable)	\$702	\$28.08		\$673.92
V0001017R	19" Industrial PANORAMO PC Package	\$3,753	\$150.12		\$3,602.88
	TOTAL	\$195,025			\$187,224.31
P000010	PANORAMO SI Manhole System Package				

V4008001	PANORAMO SI Manhole Inspection System	\$91,856	\$3,674.25	\$88,181.91
V8020011	Cable Winch KW180 (FO) Complete for SI	\$27,073	\$1,082.94	\$25,990.50
80068730	Cable 100m (Fiber Optic) for KW180(FO) Type 00/12	\$6,399	\$255.96	\$6,143.04
V0000250	Mounting Kit for PANORAMO SI Unit (required cables and controls)	\$2,520	\$100.79	\$2,418.85
V0000238	BE5 PANORAMO SI Controller (SI only)	\$9,947	\$397.87	\$9,548.93
4702018	PANORAMO - PCI Baumer Interface card (Required for all PANORAMO systems)	\$2,488	\$99.53	\$2,388.79
V0001017SI	19" Industrial PANORAMO SI PC Package STAND ALONE Unit	\$4,298	\$171.94	\$4,126.46
A				
VZ000307	PANORAMO SI Stand-Alone Control Case and Reel Platform	\$7,559	\$302.36	\$7,256.56
	TOTAL	\$152,141		\$146,055.05

9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.

We are offering customers who utilize the NJPA contract a 4% discount off 2017 pricing.

10) The pricing offered in this proposal is

- a. the same as the Proposer typically offers to an individual municipality, university, or school district.
- b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- d. other than what the Proposer typically offers (please describe).

11) Describe any quantity or volume discounts or rebate programs that you offer.

Not applicable

12) Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.

Our sales are consultative and require RapidView personnel to custom design and build inspection systems for each customer. Any items not listed on our price list provided to NJPA will be quoted separately.

13) Identify any total cost of acquisition costs that are **NOT** included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.

Not applicable

14) If delivery or shipping is an additional cost to the NJPA Member, describe in detail the complete shipping and delivery program.

Ground shipment is complimentary. Customer to pay shipping charges for overnight or priority shipping.

15) Specifically describe those shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery.

Ground shipment is complimentary. Customer to pay shipping charges for overnight or priority shipping.

16) Describe any unique distribution and/or delivery methods or options offered in your proposal.

Not Applicable – RapidView does not have any unique distribution/delivery methods.

17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with NJPA. This process includes ensuring that NJPA Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to NJPA.

Our accounting department knows where each equipment sale is generated from. Along with their day to day accounting methods and providing quarterly reports to NJPA, we will be able to account for every sale and not let anything get overlooked.

18) Identify a proposed administrative fee that you will pay to NJPA for facilitating, managing, and promoting the NJPA Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See RFP Section 6.29 and following for details.)

1% of the contract sale is the proposed administrative fee for the NJPA.

Industry-Specific Questions

19) Describe the top three market differentiators of your products/services relative to the industry.

- The only manufacturer in our industry that meets ISO 9001:2015 and ISO 14001:2015
- Oldest and largest manufacturer in our industry. Inventor of inspection technology in 1957. Over 20% of employees engaged in research and development of tomorrow's technologies.
- Only manufacturer to offer high-definition equipment and the patented PANORAMO® 360 technology

20) Identify how your products, services and supplies address the scope of this RFP.

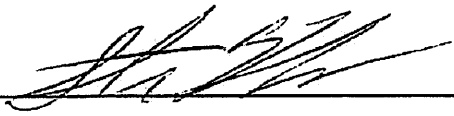
NJPA desires a provider for the broadest possible scope of products/equipment – RapidView's primary product line is IBAK pipeline inspection equipment. We are the one-stop shop for pipeline inspection equipment. We sell portable inspection systems, mainline systems, lateral launch systems, PANORAMO 360 mainline and manhole systems and HD inspection systems. No one else in the industry can offer this type of variety in a product offering.

and services being proposed over the largest possible geographic area – RapidView is responsible for covering all of North America (US, Canada and Caribbean Islands). Between our manufacturing plant in Kiel, Germany and our North American location in Rochester, Indiana, we have over 300 employees.

and to the largest possible cross-section of NJPA current and potential Members. - In North America, we employ over 40 people and our sales force is 100% focused on the sales and service of this equipment. Our sales force is comprised of four Regional Sales Managers (Northeast, South, Midwest and West), Director of Sales and a VP of Sales and Marketing. Our independent dealer

network covers all 50 states and providences with 19 dealers (50+ sales people) throughout the US and Canada. Many of those dealers are located in multiple states.

In summary, over the past four years as an authorized NJPA vendor, RapidView believes we have demonstrated that we can sell and service all of NJPA's current/potential members with the highest level of service that NJPA expects from their vendors. RapidView would be honored to represent the NJPA contract for four more year.

Signature:  Date: 12/18/17

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 122017-RVL

Proposer's full legal name: RapidView, LLC

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be February 20, 2018 and will expire on February 20, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:



NJPA DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CPO SIGNATURE


NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)

Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on February 19, 2018

NJPA Contract # 122017-RVL

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Rapidview, LLC
Authorized Signatory's Title Director of Sales



VENDOR AUTHORIZED SIGNATURE

Steve Keranko

(NAME PRINTED OR TYPED)

Executed on _____, 20__

NJPA Contract # 122017-RVL



National Joint Powers Alliance®

REQUEST FOR PROPOSAL

for the procurement of

SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

RFP Opening

DECEMBER 21, 2017

8:30 a.m. Central Time

At the offices of the

National Joint Powers Alliance®

202 12th Street Northeast, Staples, MN 56479

RFP #122017

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

RFP Timeline

November 16, 2017	Publication of RFP in the print and online version of <i>USA Today</i> , in the print and online version of the <i>Salt Lake News</i> within the State of Utah, in the print and online version of the <i>Daily Journal of Commerce</i> within the State of Oregon (note: OR entities this pertains to: http://www.njpacoop.org/oregon-advertising and also RFP Appendix B), in the print and online version of <i>The State</i> within the State of South Carolina, the NJPA website, MERX, Noticetobidders.com, PublicPurchase.com, Biddingo, and Onvia.
December 5, 2017 10:00 a.m. CT	Pre-Proposal Conference (the webcast/conference call). The connection information will be sent to all inquirers two business days before the conference.
December 13, 2017	Deadline for RFP questions.
December 20, 2017 4:30 p.m. CT	Deadline for Submission of Proposals. Late responses will be returned unopened.
December 21, 2017 8:30 a.m. CT	Public Opening of Proposals.

Direct questions regarding this RFP to: Chris Robinson at chris.robinson@njpacoop.org or (218) 895-4168.

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1 DEFINITIONS

A. CONTRACT

Contract means this RFP, current pricing information, fully executed Forms C, D, F, & P from the Proposer's response pursuant to this RFP, and a fully executed Form E ("Acceptance and Award") with final terms and conditions. Form E will be executed after a formal award and will provide final clarification of terms and conditions of the award.

B. PROPOSER

A Proposer is a company, person, or entity delivering a timely response to this RFP. This RFP may also use the terms "respondent" or "proposed Vendor," which is interchangeable with Proposer as the context allows.

C. SOURCED GOOD or OPEN MARKET ITEM

A Sourced Good or Open Market Item is a product within the RFP's scope 1) that is not currently available under the Vendor's NJPA contract, 2) that a member wants to buy under contract from an awarded Vendor, and 3) that is generally deemed incidental to the total transaction or purchase of contract items.

D. VENDOR

A Proposer whose response has been awarded a contract pursuant to this RFP.

2 ADVERTISEMENT OF RFP

2.1 NJPA advertises this solicitation: 1) in the hard copy print and online editions of the USA Today; 2) once each in Oregon's Daily Journal of Commerce, South Carolina's The State and Utah's Salt Lake Tribune; 3) on NJPA's website; and 4) on other third-party websites deemed appropriate by NJPA. Other third-party advertisers may include Onvia, PublicPurchase.com, MERX, and Biddingo.

2.2 NJPA also notifies and provides solicitation documentation to each state-level procurement departments for possible re-posting of the solicitation within their systems and at their option for future use and to meet specific state requirements.

3 INTRODUCTION

A. ABOUT NJPA

3.1 The National Joint Powers Alliance® (NJPA) is a public agency serving as a national municipal contracting agency established under the Service Cooperative statute by Minnesota Legislative Statute §123A.21 with the authority to develop and offer, among other services, cooperative procurement services to its membership. Eligible membership and participation includes states, cities, counties, all government agencies, both public and non-public educational agencies, colleges, universities and non-profit organizations.

3.2 Under the authority of Minnesota state laws and enabling legislation, NJPA facilitates a competitive solicitation and contracting process on behalf of the needs of itself and the needs of current and potential member agencies nationally. This process results in national procurement contracts with various Vendors of products/equipment and services which NJPA Member agencies desire to procure. These procurement contracts are created in compliance with applicable Minnesota Municipal Contracting Laws. A complete listing of NJPA cooperative procurement contracts can be found at www.njpacoop.org.

3.3 NJPA is a public agency governed by publicly elected officials that serve as the NJPA Board of Directors. NJPA's Board of Directors oversees and authorizes the calls for all new proposals and holds those resulting Contracts for the benefit of its own and its Members use.

3.4 NJPA currently serves over 50,000 member agencies nationally. Both membership and utilization of NJPA contracts continue to expand, due in part to the increasing acceptance of Cooperative Purchasing throughout the government and education communities nationally.

B. JOINT EXERCISE OF POWERS LAWS

3.5 NJPA cooperatively shares those contracts with its Members nationwide through various Joint Exercise of Powers Laws or Cooperative Purchasing Statutes established in Minnesota, other states and Canadian provinces. The Minnesota Joint Exercise of Powers Law is Minnesota Statute §471.59 which states "Two or more governmental units...may jointly or cooperatively exercise any power common to the contracting parties..." This Minnesota Statute allows NJPA to serve Member agencies located in all other states. Municipal agencies nationally can participate in cooperative purchasing activities under their own state law. These laws can be found on our website at <http://www.njpacoop.org/national-cooperative-contract-solutions/legal-authority/>.

3.5.1 For Members within the Commonwealth of Virginia, this RFP is intended to be a "joint procurement agreement" as described in Vir. Code § 2.2-4304(A), and those Virginia Members identified in Appendix C may agree to be a Joint Purchaser under this RFP.

C. WHY RESPOND TO A NATIONAL COOPERATIVE PROCUREMENT CONTRACT

3.6 National Cooperative Procurement Contracts create value for Municipal and Public Agencies, as well as for Vendors of products/equipment and services in a variety of ways:

3.6.1 National cooperative contracts potentially save time and effort for municipal and public agencies, who otherwise would have to solicit vendor responses to individual RFPs, resulting in individual contracts, to meet the procurement needs of their respective agencies. Considerable time and effort is also potentially saved by the Vendors who would have had to otherwise respond to each of those individual RFPs. A single, nationally advertised RFP, resulting in a single, national cooperative contract can potentially replace thousands of individual RFPs for the same equipment/products/services that might have been otherwise advertised by individual NJPA member agencies.

3.6.2 NJPA contracts offer our Members nationally leveraged volume purchasing discounts. Our contract terms and conditions offer the opportunity for Vendors to recognize individual member procurement volume commitment through additional volume based contract discounts.

3.7 State laws that permit or encourage cooperative purchasing contracts do so with the belief that cooperative efficiencies will result in lower prices, better overall value, and considerable time savings.

3.8 The collective purchasing power of thousands of NJPA Member agencies nationwide offers the opportunity for volume pricing discounts. Although no sales or sales volume is guaranteed by an NJPA Contract resulting from this RFP, substantial volume is anticipated and volume pricing is requested and justified.

3.9 NJPA and its Members desire the best value for their procurement dollar as well as a competitive price. Vendors have the opportunity to display and highlight value-added attributes of their company, equipment/products and services without constraints of a typical individual proposal process.

D. THE INTENT OF THIS RFP

3.10. National contract awarded by NJPA: NJPA seeks the most responsive and responsible Vendor relationship(s) to reflect the best interests of NJPA and its Member agencies. Through a competitive proposal and evaluation process, the NJPA Proposal Evaluation Committee recommends vendors for a national contract awarded by the action of the NJPA Chief Procurement Officer. NJPA's primary intent is to establish and provide a national cooperative procurement contract that offer opportunities for NJPA and our current and potential Member agencies throughout the United States and Canada to procure quality product/equipment and services as desired and needed. The contracts will be marketed nationally through a cooperative effort between the awarded vendor(s) and NJPA. Contracts are expected to offer price levels reflective of the potential and collective volume of NJPA and the nationally established NJPA membership base.

3.11 Beyond our primary intent, NJPA further desires to:

3.11.1 Award a four-year contract with a fifth-year contract option resulting from this RFP. Any fifth-year extension is exercised at NJPA's discretion and results from NJPA's contracting needs or from Member requests; this extension is not intended merely to accommodate an awarded Vendor's request. If NJPA grants a fifth-year extension, it may also terminate the contract (or cause it to expire) within the fifth year if the extended contract is replaced by a resolicited or newly solicited contract. In exigent circumstances, NJPA may petition NJPA's Board of Directors to extend the contract term beyond five years. This rarely used procedure should be employed only to avoid a gap in contract coverage while a replacement contract is being solicited;

- 3.11.2** Offer and apply any applicable technological advances throughout the term of a contract resulting from this RFP;
- 3.11.3** Deliver “Value Added” aspects of the company, equipment/products and services as defined in the “Proposer’s Response”;
- 3.11.4** Deliver a wide spectrum of solutions to meet the needs and requirements of NJPA and NJPA Member agencies; and
- 3.11.5** Award an exclusive contract to the most responsive and responsible vendor when it is deemed to be in the best interest of NJPA and the NJPA Member agencies.

3.12 Exclusive or Multiple Awards: Based on the scope of this RFP and on the responses received, NJPA may award either an exclusive contract or multiple contracts. In some circumstances, a single national supplier may best meet the needs of NJPA Members; in other situations, multiple vendors may be in the best interests of NJPA and the NJPA Members and preferred by NJPA to provide the widest array of solutions to meet the member agency’s needs. NJPA retains sole discretion to determine which approach is in the best interests of NJPA Member agencies.

3.13 Non-Manufacturer Awards: NJPA reserves the right to make an award under this RFP to a non-manufacturer or dealer/distributor if such action is in the best interests of NJPA and its Members.

3.14 Manufacturer as a Proposer: If the Proposer is a manufacturer or wholesale distributor, the response received will be evaluated on the basis of a response made in conjunction with that manufacturer’s authorized dealer network. Unless stated otherwise, a manufacturer or wholesale distributor Proposer is assumed to have a documented relationship with their dealer network where that dealer network is informed of, and authorized to accept, purchase orders pursuant to any Contract resulting from this RFP on behalf of the manufacturer or wholesale distributor Proposer. Any such dealer will be considered a sub-contractor of the Proposer/Vendor. The relationship between the manufacturer and wholesale distributor Proposer and its dealer network may be proposed at the time of the submission if that fact is properly identified.

3.15 Dealer/Reseller as a Proposer: If the Proposer is a dealer or reseller of the products and/or services being proposed, the response will be evaluated based on the Proposer’s authorization to provide those products and services from their manufacturer. When requested by NJPA, Proposers must document their authority to offer those products and/or services.

E. SCOPE OF THIS RFP

3.16 Scope: The scope of this RFP is to award a contract to a qualifying vendor defined as a manufacturer, provider, or dealer/distributor, established as a Proposer, and deemed responsive and responsible through our open and competitive proposal process. Vendors will be awarded contracts based on the proposal and responders demonstrated ability to meet the expectations of the RFP and demonstrate the overall highest valued solutions which meet and/or exceed the current and future needs and requirements of NJPA and its Member agencies nationally within the scope of SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES.

3.17 Additional Scope Definitions: In addition to SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES, **this solicitation should be read to include, but not to be limited to:**

- 3.17.1** Equipment, accessories and supplies for the purpose of cleaning sewer lines, catch basins and storm sewers, such as sewer vacuums, jetters, rodders, and self-propelled or chassis-mounted hydro-excavators; and,

3.17.2 Equipment, accessories and supplies for the purpose of street or parking lot sweeping, such as mechanical, vacuum, air, and high efficiency sweepers.

3.17.3 NJPA reserves the right to limit the scope of this solicitation for NJPA and current and potential NJPA member agencies.

3.17.3.1 Respondent's proposal may include no more than an incidental offering of trailer or skid-mounted hydro-excavation equipment. Respondent's primary offerings must be the equipment identified in sub-sections 3.17.1 or 3.17.2 above.

3.17.3.2 This solicitation is not intended to include pumps. Such items in a proposal will be considered out of scope.

3.18 Overlap of Scope: When considering equipment/products/services, or groups of equipment/products/services submitted as a part of your response, and whether inclusion of such will fall within a "Scope of Proposal," please consider the validity of an inverse statement.

3.18.1 For example, pencils and post-it-notes can generally be classified as office supplies and office supplies generally include pencils and post-it-notes.

3.18.2 In contrast, computers (PCs and peripherals) can generally be considered office supplies; however, the scope of office supplies does not generally include computer servers and infrastructure.

3.18.3 In conclusion: With this in mind, individual products and services must be examined individually by NJPA, from time to time and in its sole discretion, to determine their compliance and fall within the original "Scope" as intended by NJPA.

3.19 Best and Most Responsive – Responsible Proposer: It is the intent of NJPA to award a Contract to the best and most responsible and responsive Proposer(s) offering the best overall quality and selection of equipment/products and services meeting the commonly requested specifications of the NJPA and NJPA Members, provided the Proposer's Response has been submitted in accordance with the requirements of this RFP. Qualifying Proposers who are able to anticipate the current and future needs and requirements of NJPA and NJPA member agencies; demonstrate the knowledge of any and all applicable industry standards, laws and regulations; and possess the willingness and ability to distribute, market to and service NJPA Members in all 50 states are preferred. NJPA requests proposers submit their entire product line as it applies and relates to the scope of this RFP.

3.20 Sealed Proposals: NJPA will receive sealed proposal responses to this RFP in accordance with accepted standards set forth in the Minnesota Procurement Code and Uniform Municipal Contracting Law. Awards may be made to responsible and responsive Proposers whose proposals are determined in writing to be the most advantageous to NJPA and its current or qualifying future NJPA Member agencies.

3.21 Use of Contract: Any Contract resulting from this solicitation shall be awarded with the understanding that it is for the sole convenience of NJPA and its Members. NJPA and/or its members reserve the right to obtain like equipment/products and services solely from this contract or from another contract source of their choice or from a contract resulting from their own procurement process.

3.22 Awarded Vendor's interest in a contract resulting from this RFP: Awarded Vendors will be able to offer to NJPA, and current and potential NJPA Members, only those products/equipment and services specifically awarded on their NJPA Awarded Contract(s). Awarded Vendors may not offer as "contract compliant," products/equipment and services which are not specifically identified and priced in their NJPA Awarded Contract.

3.23 Sole Source of Responsibility- NJPA desires a “Sole Source of Responsibility” Vendor. This means that the Vendor will take sole responsibility for the performance of delivered equipment/products/ services. NJPA also desires sole responsibility with regard to:

3.23.1 Scope of Equipment/Products/Services: NJPA desires a provider for the broadest possible scope of products/equipment and services being proposed over the largest possible geographic area and to the largest possible cross-section of NJPA current and potential Members.

3.23.2 Vendor use of sub-contractors in sourcing or delivering equipment/product/services: NJPA desires a single source of responsibility for equipment/products and services proposed. Proposers are assumed to have sub-contractor relationships with all organizations and individuals whom are external to the Proposer and are involved in providing or delivering the equipment/products/services being proposed. Vendor assumes all responsibility for the equipment/products/services and actions of any such Sub-Contractor. Suggested Solutions Options include:

3.23.3 Multiple solutions to the needs of NJPA and NJPA Members are possible. Examples could include:

3.23.3.1 Equipment/Products Only Solution: Equipment/Products Only Solution may be appropriate for situations where NJPA or NJPA Members possess the ability, either in-house or through local third party contractors, to properly install and bring to operation those equipment/products being proposed.

3.23.3.2 Turn-Key Solutions: A Turn-Key Solution is a combination of equipment/products and services that provides a single price for equipment/products, delivery, and installation to a properly operating status. Generally this is the most desirable solution because NJPA and NJPA Members may not possess, or desire to engage, personnel with the necessary expertise to complete these tasks internally or through other independent contractors

3.23.3.3 Good, Better, Best: Where appropriate and properly identified, Proposers may offer the choice “of good, better, best” multiple-grade solutions to meet NJPA Members’ needs.

3.23.3.4 Proven – Accepted – Leading-Edge Technology: Where appropriate and properly identified, Proposers may provide a spectrum of technology solutions to complement or enhance the proposed solutions to meet NJPA Members’ needs.

3.23.4 If applicable, Contracts will be awarded to Proposer(s) able to deliver a proposal meeting the entire needs of NJPA and its Members within the scope of this RFP. NJPA prefers Proposers submit their complete product line of products and services described in the scope of this RFP. NJPA reserves the right to reject individual, or groupings of specific equipment/products and services proposals as a part of the award.

3.24 Geographic Area to be Proposed: This RFP invites proposals to provide SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES to NJPA and NJPA Members throughout the entire United States and possibly internationally. Proposers will be expected to express willingness to explore service to NJPA Members located abroad; however the lack of ability to serve Members outside of the United States will not be cause for non-award. The ability and willingness to serve Canada, for instance, will be viewed as a value-added attribute.

3.25 Contract Term: At NJPA’s option, a Contract resulting from this RFP will become effective either on the date awarded by the NJPA Board of Directors or on the day following the expiration date of an existing NJPA procurement contract for the same or similar product/equipment and services.

3.25.1 NJPA is seeking a Contract base term of four years as allowed by Minnesota Contracting Law. Full term is expected. However, one additional one-year renewal/extension may be offered by NJPA to Vendor beyond the original four year term if NJPA deems such action to be in the best interests of NJPA and its Members. NJPA reserves the right to conduct periodic business reviews throughout the term of the contract.

3.26 Minimum Contract Value: NJPA anticipates considerable activity resulting from this RFP and subsequent award; however, no commitment of any kind is made concerning actual quantities to be acquired. NJPA does not guarantee usage. Usage will depend on the actual needs of the NJPA Members and the value of the awarded contract.

3.27 [This section is intentionally blank.]

3.28 Contract Availability: This Contract must be available to all current and potential NJPA Members who choose to utilize this NJPA Contract to include all governmental and public agencies, public and private primary and secondary education agencies, and all non-profit organizations nationally.

3.28.1 With respect to Members within the Commonwealth of Virginia, this RFP is intended to be a “joint procurement agreement” as described in Vir. Code § 2.2-4304(A), and those Virginia Members identified in Appendix C must be allowed to use this Contract as a Joint Purchaser.

3.29 Proposer’s Commitment Period: In order to allow NJPA the opportunity to evaluate each proposal thoroughly, NJPA requires any response to this solicitation be valid and irrevocable for ninety (90) days after the date proposals are opened.

F. EXPECTATIONS FOR EQUIPMENT/PRODUCTS AND SERVICES BEING PROPOSED

3.30 Industry Standards: Except as contained herein, the specifications or solutions for this RFP shall be those accepted guidelines set forth by the SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES industry, as they are generally understood and accepted within that industry across the nation. Submitted products/equipment, related services and accessories, and their warranties and assurances are required to meet and/or exceed all current, traditional and anticipated standards, needs, expectations, and requirements of NJPA and its Members.

3.30.1 Deviations from industry standards must be identified by the Proposer and explained how, in their opinion, the equipment/products and services they propose will render equivalent functionality, coverage, performance, and/or related services. Failure to detail all such deviations may comprise sufficient grounds for rejection of the entire proposal.

3.30.2 Technical Descriptions/Specifications. Excessive technical descriptions and specifications that unduly enlarge the proposal response may cause NJPA to reduce the evaluation points awarded on Form G. Proposers must supply sufficient information to:

3.30.2.1 demonstrate the Proposer’s knowledge of industry standards and Member agency needs and expectations;

3.30.2.2 Identify the equipment/products and services being proposed as applicable to the needs and expectations of NJPA Member agencies; and

3.30.2.3 differentiate equipment/products and services from other industry manufacturers and providers.

3.31 New Current Model Equipment/Products: Proposals submitted shall be for new, current model equipment/products and services with the exception of certain close-out products allowed to be offered on the Proposer’s “Hot List” described herein.

3.32 Compliance with laws and standards: All items supplied on this Contract shall comply with any current applicable safety or regulatory standards or codes.

3.33 Delivered and operational: Products/equipment offered herein are to be proposed based upon being delivered and operational at the NJPA Member’s site. Exceptions to “delivered and operational” must be clearly disclosed in the “Total Cost of Acquisition” section of the proposal.

3.34 Warranty: The Proposer warrants that all products, equipment, supplies, and services delivered under this Contract shall be covered by the industry standard or better warranty. All products and equipment should carry a minimum industry standard manufacturer’s warranty that includes materials and labor. The Proposer has the primary responsibility to submit product specific warranty as required and accepted by industry standards. Dealer/Distributors agree to assist the purchaser in reaching a solution in a dispute over warranty’s terms with the manufacturer. Any manufacturer’s warranty that is effective past the expiration of the warranty will be passed on to the NJPA member. Failure to submit a minimum warranty may result in non-award.

3.35 Additional Warrants: The Proposer warrants that all products/equipment and related services furnished hereunder will be free from liens and encumbrances; defects in design, materials, and workmanship; and will conform in all respects to the terms of this RFP including any specifications or standards. In addition, Proposer/Vendor warrants the products/equipment and related services are suitable for and will perform in accordance with the ordinary use for which they are intended.

G. SOLUTIONS-BASED SOLICITATION

3.36 The NJPA solicitation and contract award process is not based on detailed specifications. Instead, this RFP is a “Solutions-Based Solicitation.” NJPA expects respondents to understand and anticipate the current and future needs of NJPA and its members—within the scope of this RFP—and to propose solutions that are commonly desired or required by law or industry standards. Proposal will be evaluated in part on your demonstrated ability to meet or exceed the needs and requirements of NJPA and our member agencies within the defined scope of this RFP.

3.37 While NJPA does not typically provide product and service specifications, the RFP may contain scope refinements and industry-specific questions. Where specific items are specified, those items should be considered the minimum required, which the proposal can exceed in order to meet Members’ needs. NJPA may award all of the respondent’s proposal or may limit the award to a subset of the proposal.

3 INSTRUCTIONS FOR PREPARING YOUR PROPOSAL

A. INQUIRY PERIOD

4.1 The inquiry period begins on the date of first advertisement and continues until to the Deadline for Submission.” RFP packages will be distributed to potential Vendors during the inquiry period.

B. PRE-PROPOSAL CONFERENCE

4.2 A pre-proposal conference will be held at the date and time specified in the timeline on page one of this RFP. Conference information will be sent to all potential Proposers, and attendance is optional. The purpose of this conference is to allow potential Proposers to ask questions regarding this RFP and NJPA’s

competitive contracting process. Only answers issued in writing by NJPA to questions asked before or during the pre-proposal conference are binding on the parties to an awarded contract.

C. IDENTIFICATION OF KEY PERSONNEL

4.3 Awarded Vendors will designate one senior staff member to represent the Vendor to NJPA. This contact person will correspond with members for technical assistance, questions, or concerns that may arise, including instructions regarding different contacts for different geographical areas or product lines.

4.4 These designated individuals should also act as the primary contact for marketing, sales, and any other area deemed essential by the Proposer and NJPA.

D. PROPOSER'S EXCEPTIONS TO TERMS AND CONDITIONS

4.5 Any exceptions, deviations, or contingencies regarding this RFP that a Proposer requests must be documented on Form C, Exceptions To Proposal, Terms, Conditions And Solutions Request.

4.6 Exceptions, deviations or contingencies requested in the Proposer's response, while possibly necessary in the view of the Proposer, may result in lower scoring or disqualification of a proposal.

E. PROPOSAL FORMAT

4.7 All Proposers must examine the entire RFP package to seek clarification of any item or requirement that may not be clear and to check all responses for accuracy before submitting a proposal.

4.8 All proposals must be properly labeled and sent to "The National Joint Powers Alliance, 202 12th Street NE Staples, MN 56479."

4.9 All proposals must be physically delivered to NJPA at the above address with all required hard copy documents and signature forms/pages inserted as loose pages at the front of the Vendor's response. The proposal must include these items.

4.9.1 Hard copy original of completed, signed, and dated Forms C, D, F; hard copy of the signed signature-page only from Forms A and P from this RFP;

4.9.2 Signed hard copies of all addenda issued for the RFP;

4.9.3 Hard copy of Certificate of Insurance verifying the coverage identified in this RFP; and

4.9.4 A complete copy of your response on a flash drive (or other approved electronic means). The electronic copy must contain completed Forms A, B, C, D, F, and P, your statement of products and pricing (including apparent discount), and all appropriate attachments. In order to ensure that your full response is evaluated, you must provide an electronic version of any material that you provide in a hard copy format.

As a public agency, NJPA's proposals, responses, and awarded contracts are a matter of public record, except for such data that is classified as nonpublic. Accordingly, public data is available for review through a properly submitted public records request. To redact nonpublic information from your proposal (under Minnesota Statute §13.37), you must make your request within thirty (30) days of the contract award or non-award date.

4.10 All Proposal forms must be submitted in English and must be legible. All appropriate forms must be executed by an authorized signatory of the Proposer. Blue ink is preferred for signatures.

4.11 Proposal submissions should be submitted using the electronic forms provided. Proposers that use alternative documents are responsible for ensuring that the content is substantially similar to the NJPA form and that the document is readable by NJPA.

4.12 The Proposer must ensure that the proposal is in the physical possession of NJPA before the submission deadline.

4.12.1 Proposals must be submitted in a sealed envelope or box properly addressed to NJPA and prominently identifying the proposal number, proposal category name, the message “**Hold for Proposal Opening,**” and the deadline for proposal submission. NJPA is not responsible for untimely proposals. Proposals received by the deadline for proposal submission will be opened and the name of each Proposer and other appropriate information will be publicly read.

4.13 Proposers are responsible for checking directly with the NJPA website for any addendums to this RFP. Addendums to this RFP can change the terms and conditions of the RFP, including the proposal submission deadline.

F. QUESTIONS AND ANSWERS ABOUT THIS RFP

4.14 Upon examination of this RFP document, Proposer should promptly notify NJPA of any ambiguity, inconsistency, or error they may discover. Interpretations, corrections, and changes to this RFP will be considered by NJPA through a written addendum. Interpretations, corrections, or changes that are made in any other manner are not binding, and Proposers must not rely on them.

4.15 Submit all questions about this RFP, in writing, referencing SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES to Chris Robinson at NJPA 202 12th Street NE, Staples, MN 56479 or to RFP@njpacoop.org. You may also call Chris Robinson at (218) 895-4168. NJPA urges potential Proposers to communicate all concerns well in advance of the submission deadline to avoid misunderstandings. Questions received within seven (7) days before the submission deadline generally cannot be answered. NJPA may, however, field purely procedural questions, questions about NJPA-issued addenda, or questions involving a Proposer withdrawing its response before the RFP submission deadline.

4.16 If NJPA deems that its answer to a question has a material impact on other potential Proposers or on the RFP itself, NJPA will create an addendum to this RFP.

4.17 If NJPA deems that its answer to a question merely clarifies the existing terms and conditions and does not have a material impact on other potential Proposers or the RFP itself, no further documentation of that question is required.

4.18 Addenda are written instruments issued by NJPA that modify or interpret the RFP. All addenda issued by NJPA become a part of the RFP. Addenda will be delivered to all Potential Proposers using the same method of delivery of the original RFP material. NJPA accepts no liability in connection with the delivery of any addenda. Copies of addenda will also be made available on the NJPA website at www.njpacoop.org (under “Current and Pending Solicitations”) and from the NJPA offices. All Proposers must acknowledge their receipt of all addenda in their proposal response.

4.19 Any amendment to a submitted proposal must be in writing and must be delivered to NJPA by the RFP submission deadline.

4.20 through 4.21 [These sections are intentionally blank.]

G. MODIFICATION OR WITHDRAWAL OF A SUBMITTED PROPOSAL

4.22 A submitted proposal must not be modified, withdrawn, or cancelled by the Proposer for a period of ninety (90) days following the date proposals were opened. Before the deadline for submission of proposals, any proposal submitted may be modified or withdrawn by notice to the NJPA Procurement Manager. Such notice must be submitted in writing and must include the signature of the Proposer. The notice must be delivered to NJPA before the deadline for submission of proposals and must be so worded as not to reveal the content of the original proposal. The original proposal will not be physically returned to the potential Proposer until after the official proposal opening. Withdrawn proposals may be resubmitted up to the time designated for the receipt of the proposals if they fully conform with the proposal instructions.

H. PROPOSAL OPENING PROCEDURE

4.23 Sealed and properly identified responses for this RFP entitled SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES will be received by Chris Robinson, Procurement Manager, at NJPA Offices, 202 12th Street NE, Staples, MN 56479 until the deadline identified on page one of this RFP. All Proposal responses must be submitted in a sealed package. The outside of the package must plainly identify SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES and the RFP number. To avoid premature opening, the Proposer must label the Proposal response properly. **NJPA documents the receipt of proposals by immediately time- and date-stamping them.** At the time of the public opening, the NJPA Director of Procurement or a representative from the NJPA Proposal Evaluation Committee will read the Proposer's names aloud and will determine whether each submission has met Level-1 responsiveness.

I. NJPA'S RIGHTS RESERVED

4.24 NJPA may exercise the following rights with regard to the RFP.

4.24.1 Reject any and all proposals received in response to this RFP;

4.24.2 Disqualify any Proposer whose conduct or proposal fails to conform to the requirements of this RFP;

4.24.3 Duplicate without limitation all materials submitted for purposes of RFP evaluation, and duplicate all public information in response to data requests regarding the proposal;

4.24.4 Consider and accept for evaluation a late modification of a proposal if 1) the proposal itself was submitted on time, 2) the modifications were requested by NJPA, and 3) the modifications make the terms of the proposal more favorable to NJPA or its members;

4.24.5 Waive any non-material deviations from the requirements and procedures of this RFP;

4.24.6 Extend the Contract, in increments determined by NJPA, not to exceed a total Contract term of five years;

4.24.7 Cancel the Request for Proposal at any time and for any reason with no cost or penalty to NJPA;

4.24.8 Correct or amend the RFP at any time with no cost or penalty to NJPA. If NJPA corrects or amends any segment of the RFP after submission of proposals and before the announcement of the awarded Vendor, all proposers will be afforded a reasonable opportunity to revise their proposals in order to accommodate the RFP amendment and the new submission dates. NJPA will not be liable for any errors in the RFP or other responses related to the RFP; and

4.24.9 Extend proposal due dates.

4 **PRICING**

5.1 NJPA requests that potential Proposers respond to this RFP only if they are able to offer a wide array of products and services at lower prices and with better value than what they would ordinarily offer to a single government agency, a school district, or a regional cooperative.

5.2 This RFP requests pricing for an indefinite quantity of products or related services with potential national sales distribution and service. While most RFP categories represent significant sales opportunities, NJPA makes no guarantees about the quantity of products or services that members will purchase. **The estimated annual value of this contract is \$150 Million.**

Vendors are expected to anticipate additional volume through potential government, educational, and not-for-profit agencies that would find value in a national contract awarded by NJPA.

5.3 Regardless of the payment method selected by NJPA or an NJPA member, the total cost associated with any purchase option of the products and services must always be disclosed in the proposal and at the time of purchase.

5.4 All proposers must submit “Primary Pricing” in the form of either “Line-Item Pricing,” or “Percentage Discount from Catalog Pricing,” or a combination of these pricing strategies. Proposers are also encouraged to offer optional pricing strategies such as “Hot List,” “Sourced Products,” and “Volume Discounts,” as well as financing options such as leasing. All pricing documents should include a clear effective date.

A. LINE-ITEM PRICING

5.5 Line-item pricing is a pricing format in which individual products or services are offered at specific Contract prices. Products or services are individually priced and described by characteristics such as manufacture name, stock or part number, size, or functionality. This method of pricing may offer the least amount of confusion, but Proposers with a large number of items may find this method cumbersome. In these situations, a percentage discount from catalog or category pricing model may make more sense and may increase the clarity of the contract pricing format.

5.6 All line-item pricing items must be numbered, organized, sectioned (including SKUs, when applicable), and prepared to be easily understood by the Evaluation Committee and members.

5.7 Submit Line-Item Pricing items in an Excel spreadsheet format and include all appropriate identification information necessary to discern the line item from other line items in each Responder’s proposal.

5.8 Line-item pricing must be submitted to NJPA in a searchable spreadsheet format (e.g., Microsoft® Excel®) in order to facilitate quickly finding any particular item of interest. For that reason, Proposers are responsible for providing the appropriate product and service identification information along with the pricing information that is typically found on an invoice or price quote for such product or services.

5.9 All products or services typically appearing on an invoice or price quote must be individually priced and identified on the line-item price sheet, including any and all ancillary costs.

5.10 Proposers should provide both a published “List Price” as well as a “Proposed Contract Price” in their pricing matrix. Published List Price will be the standard “quantity of one” price currently available to government and educational customers, excluding cooperative and volume discounts.

B. PERCENTAGE DISCOUNT FROM CATALOG OR CATEGORY

5.11 This pricing model involves a specific percentage discount from a catalog or list price, defined as a published Manufacturer’s Suggested Retail Price (MSRP) for the products or services being proposed.

5.12 Individualized percentage discounts can be applied to any number of defined product groupings.

5.13 A percentage discount from MSRP may be applied to all elements identified in MSRP, including all manufacturer options applicable to the products or services.

5.14 When a Proposer elects to use “Percentage Discount from Catalog or Category,” Proposer will be responsible for providing and maintaining current published MSRP with NJPA, and this pricing must be included in its proposal and provided throughout the term of any Contract resulting from this RFP.

C. COST PLUS A PERCENTAGE OF COST

5.15 “Cost plus a percentage of cost” as a primary pricing mechanism is not desirable. It is, however, acceptable for pricing sourced goods or services.

D. HOT LIST PRICING

5.16 Where applicable, a Vendor may opt to offer a specific selection of products or services, defined as “Hot List” pricing, at greater discounts than those listed in the standard Contract pricing. All product and service pricing, including the Hot List Pricing, must be submitted electronically in a format that is acceptable to NJPA. Hot List pricing must be submitted in a line-item format. Products and services may be added or removed from the Hot List at any time through an NJPA Price and Product Change Form.

5.17 Hot List program and pricing may also be used to discount and liquidate close-out and discontinued products and services as long as those close-out and discontinued items are clearly labeled as such. Current ordering process and administrative fees apply. This option must be published and made available to all NJPA Members.

E. CEILING PRICE

5.18 Proposal pricing is to be established as a ceiling price. At no time may the proposed products or services be offered under this Contract at prices above this ceiling price without a specific request and approval by NJPA. Contract prices may be reduced at any time, for example, to reflect volume discounts or to meet the needs of an NJPA Member.

5.19 [This section is intentionally blank.]

F. VOLUME PRICE DISCOUNTS / ADDITIONAL QUANTITIES

5.20 through 5.23 [These sections are intentionally blank.]

G. TOTAL COST OF ACQUISITION

5.24 The Total Cost of Acquisition for the equipment/products and related services being proposed, including those payable by NJPA Members to either the Proposer or a third party, is the cost of the proposed equipment/products product/equipment and related services delivered and operational for its intended purpose in the end-user’s location. For example, if you are proposing equipment/products FOB Proposer’s dock, your proposal should reflect that the contract pricing does not provide for delivery beyond Proposer’s dock, nor any set-up activities or costs associated with those delivery or set-up activities. Any additional costs for delivery and set-up should be clearly disclosed. In contrast, a proposal could state that there are no additional costs of acquisition if the product is delivered to and operational at the end-user’s location.

H. SOURCED GOOD or OPEN MARKET ITEM

5.25 A Sourced Good or an Open Market Item is a product that a member wants to buy under contract that is not currently available under the Vendor’s NJPA contract. This method of procurement can be satisfied

through a contract sourcing process. Sourcing options serve to provide a more complete contract solution to meet our members' needs. Sourced items are generally deemed incidental to the total transaction or purchase of contract items.

5.26 NJPA or NJPA Members may request products, equipment, and related services that are within the related scope of this RFP, even if they are not included in an awarded Vendor's line-item price list or catalog. These items are known as Sourced Goods or Open Market Items.

5.27 An awarded Vendor may source such items to the extent that the items are identified as "Sourced Products/Equipment" or "Open Market Items" on any quotation issued in reference to an NJPA awarded contract, and that this information is provided to either NJPA or an NJPA Member. NJPA is not responsible for determining whether a Sourced Good is an incidental portion of the overall purchase or whether a Member is able to consider a Sourced Good a purchase under an NJPA contract.

5.28 "Cost plus a percentage" pricing is an acceptable option in pricing of Sourced Goods.

I. PRODUCT & PRICE CHANGES

5.29 Awarded Vendors may request product or service changes, additions, or deletions at any time throughout the contract term. All requests must be made in written format by completing the NJPA Price and Product Change Request Form (located at the end of this RFP and on the NJPA website), signed by an authorized Vendor representative. All changes are subject to review and approval by NJPA. Submit your requests through email to your assigned Contract Manager and to PandP@njpacoop.org.

5.30 NJPA will determine whether the request is both within the scope of the original RFP and in the best interests of NJPA and NJPA Members. Approved Price and Product Change Request Forms will be returned to the Vendor contact through email.

5.31 The Vendor must 1) complete this change request form and individually list or attach all items subject to change, 2) provide a sufficiently detailed explanation and documentation for the change, and 3) include a complete restatement of pricing document in appropriate format (preferably Excel). The pricing document must identify all products and services being offered and must conform to the following NJPA product and price change naming convention: (Vendor Name) (NJPA Contract #) (effective pricing date); for example, "COMPANY 012411-CPY effective 02-12-2016."

5.32 **The new pricing restatement must include *all* products and services offered, even for those items whose pricing remains unchanged,** and must include a new effective date on the pricing documents. This requirement reduces confusion by providing a single, current pricing sheet for each vendor and creates a historical record of pricing.

5.33 ADDITIONS. New products and related services may be added to a Contract resulting from this RFP at any time during that Contract term to the extent that those products and related services are within the scope of this RFP. Allowable new products and related services generally include updated models of products and enhanced services that reflect new technology and improved functionality.

5.34 DELETIONS. New products and related services may be deleted from a contract if an item is no longer available.

5.35 PRICE CHANGES. A Vendor may request pricing changes by providing reasonable justification for the change. For example, a request for a 3% increase in a product line that relies heavily on petroleum products may be reasonable if the raw cost of required petroleum products has increased substantially. Conversely, a request for a 3% increase in prices based only on a 3% increase in a cost-of-living index may be considered unreasonable. Although NJPA is sensitive to the possibility of fluctuations in raw material costs, prospective Vendors should make every reasonable attempt to account for normal cost changes by proposing pricing that will be effective throughout the duration of the four-year Contract.

5.35.1 *Price decreases:* NJPA expects Vendors to propose their very best prices and anticipates price reductions that are due to advancement in technology and marketplace efficiencies.

5.35.2 *Price increases:* A Vendor must include reasonable documentation for price-increase requests, along with both current and proposed pricing. Appropriate documentation should be attached to the Price and Product Change Request Form, including letters from suppliers announcing price increases. Price increases must not exceed the industry standard.

5.36 through 5.37 [These sections are intentionally blank.]

5.38 Proposers representing multiple manufacturers, or carrying multiple related product lines may also request the addition of new manufacturers or product lines to their Contract to the extent they remain within the scope of this RFP.

5.39 through 5.43 [These sections are intentionally blank.]

K. SALES TAX

5.44 Sales and other taxes should not be included in the prices quoted. The Vendor will charge state and local sales and other applicable taxes on items for which a valid tax-exemption certification has not been provided. Each NJPA Member is responsible for providing verification of tax-exempt status to the Vendor. When ordering, NJPA Members must indicate that they are tax-exempt entities. Except as set forth herein, no party is responsible for taxes imposed on another party as a result of or arising from the transactions under a Contract resulting from this RFP.

L. SHIPPING

5.45 Shipping costs can constitute a significant portion of the overall cost of procurement. Consequently, significant weight will be given to the quality of a prospective Vendor's shipping program. Shipping charges should reasonably reflect the actual cost of shipping. NJPA understands that Vendors may use other shipping cost methods for simplicity or for transparency. But to the extent that shipping costs are determined to disproportionately increase a Vendor's profit, NJPA may reduce the points awarded in the "Pricing" criteria.

5.46 through 5.47 [These sections are intentionally blank.]

5.48 All shipping and restocking fees must be identified in the price program. Certain industries providing made-to-order products may not allow returns. Proposals will be evaluated not only on the actual costs of shipping, but on the relative flexibility extended to NJPA Members relating to restocking fees, shipping errors, customized shipping requirements, the process for rejecting damaged or delayed shipments, and similar subjects.

5.49 through 5.50 [These sections are intentionally blank.]

5.51 Delivered products must be properly packaged. Damaged products may be rejected. If the damage is not readily apparent at the time of delivery, the Vendor must permit the products to be returned within a reasonable time at no cost to NJPA or NJPA Member. NJPA and NJPA Members reserve the right to inspect the products at a reasonable time subsequent to delivery where circumstances or conditions prevent effective inspection of the products at the time of delivery.

5.52 The Vendor must deliver Contract-conforming products in each shipment and may not substitute products without the express approval from NJPA or the NJPA Member.

5.53 NJPA reserves the right to declare a breach of Contract if the Vendor intentionally delivers substandard or inferior products that are not under Contract and described in its paper or electronic price lists or sourced upon request of any Member under this Contract. In the event of the delivery of nonconforming products, the NJPA Member will notify the Vendor as soon as possible and the Vendor will replace nonconforming products with conforming products that are acceptable to the NJPA member.

5.54 Throughout the term of the Contract, Proposer agrees to pay for return shipment on products that arrive in a defective or inoperable condition. Proposer must arrange for the return shipment of the damaged products.

5 EVALUATION OF PROPOSALS

A. PROPOSAL EVALUATION PROCESS

6.1 The NJPA proposal evaluation committee will evaluate proposals received based on a 1,000 point evaluation system. The committee establishes both the evaluation criteria and designates the relative weight of each criterion by assigning possible scores for each category on Form G of this RFP. The committee may adjust the relative weight of the criteria for each RFP. (For example, if the “Warranty” criterion does not apply to a particular RFP, the points normally awarded under “Warranty” may be used to increase the number of potential points in another evaluation category or categories.) The “Pricing” criterion will contain at least a plurality of points for every RFP.

6.2 NJPA uses a scoring system that gives primary importance to “Pricing.” But pricing includes more than just the absolute lowest initial cost of purchasing, for example, a particular product. Other considerations include the total cost of the acquisition and whether the Proposer’s offering represents the best value. The evaluation committee may consider such factors as life-cycle costs, total cost of ownership, quality, and the suitability of an offering in meeting NJPA Members’ needs. Pricing points may be awarded based on pricing clarity and ease of use. NJPA may also award points based on whether a response contains exceptions, exclusions, or limitations of liabilities.

6.3 The NJPA Board of Directors will consider making awards to the selected Proposer(s) based on the recommendations of the proposal evaluation committee. To qualify for the final evaluation, a Proposer must have been deemed responsive as a result of the criteria set forth under “Proposer Responsiveness,” found just below.

B. PROPOSER RESPONSIVENESS

6.4 All responses are evaluated for Level-One and Level-Two Responsiveness. If a response does not substantially conform to substantially all of the terms and conditions in the solicitation, or if it requires unreasonable exceptions, it may be considered nonresponsive.

6.5 All proposals must contain suitable responses to the questions in the proposal forms. The following requirements must be satisfied in order to meet Level-One Responsiveness, which is typically ascertained on the proposal opening date. If these standards are not met, your response may be disqualified as nonresponsive.

6.6 Level-One Responsiveness means that the response

6.6.1 is received before the deadline for submission or it will be returned unopened;

6.6.2 is properly addressed and identified as a sealed proposal with a specific RFP number and an opening date and time;

6.6.3 contains a pricing document (with apparent discounts) and all other forms fully completed, even if “not applicable” is the answer;

6.6.4 includes the original (hard copy) completed, dated, and signed RFP forms C, D, and F. In addition, the response must include the hard-copy signed signature page only from RFP Forms A and P and, if applicable, all signed addenda that have been issued in relation to this RFP;

6.6.5 contains an electronic (CD, flash drive, or other suitable) copy of the entire response; and

6.7 Level-Two Responsiveness (including whether the response is within the RFP’s scope) is determined while evaluating the remaining items listed under Proposal Evaluation Criteria below. These items are not arranged in order of importance. Each item draws from multiple questions, and a Proposer’s responses may affect scoring in multiple evaluation criteria. For example, the answers to Industry-Specific Questions may help determine scoring relative to a Proposer’s marketplace success, ability to sell and service nationwide, and financial strength. Any questions not answered without an explanation will likely result in a loss of points and may lead to a nonaward if the proposal evaluation committee cannot effectively review your response.

C. PROPOSAL EVALUATION CRITERIA

6.8 Forms A and P include a series of questions that address the following categories:

- 6.8.1** Company Information and Financial Strength
- 6.8.2** Industry Requirements and Marketplace Success
- 6.8.3** Ability to Sell and Deliver Service Nationwide
- 6.8.4** Marketing Plan
- 6.8.5** Other Cooperative Procurement Contracts
- 6.8.6** Value-Added Attributes
- 6.8.7** Payment Terms and Financing Options
- 6.8.8** Warranty
- 6.8.9** Equipment/Products/Services
- 6.8.10** Pricing and Delivery
- 6.8.11** Industry-Specific Questions

6.9 [This section is intentionally blank.]

D. OTHER CONSIDERATIONS

6.10 In evaluating RFP responses, NJPA has no obligation to consider information that is not provided in the Proposer’s response. NJPA may, however, consider additional information outside the Proposer’s response. This research may include such sources as the Proposer’s website, industry publications, listed references, and user interviews.

6.11 NJPA may organize RFP responses into separate classes or subcategories, depending on the range of responses. For example, NJPA might receive numerous submissions for “Widgets and Related Products and Services.” NJPA may organize these responses into subcategories, such as manufacturers of fully operational Widgets, manufacturers of component parts for Widgets, and providers of parts and service for Widgets. NJPA reserves the right to award Proposers in some or all of such subcategories without regard to the evaluation score given to Proposers in another subcategory. This specifically allows NJPA to award

Vendors that might not have, for instance, the breadth of products of Proposers in another subcategory, but that nonetheless meet a substantial and articulated need of NJPA Members.

6.12 [This section is intentionally blank.]

6.13 NJPA reserves the right to request and test equipment/products and related services and to seek clarification from Proposers. Before the Contract award, the Proposer must furnish the requested information within three (3) days (or within another agreed-to time frame) or provide an explanation for the delay along with a requested time frame for providing the requested information. Proposers must make reasonable efforts to supply test products promptly. All Proposer products remain the property of the Proposer, and NJPA will return such products after the evaluation process. NJPA may make provisional contract awards, subject to a Proposer's proper response to a request for information or products.

6.14 A Proposer's past performance under previously awarded contracts to schools, governmental agencies, and not-for-profit entities is relevant in evaluating a Proposer's current response. Past performance includes the Proposer's record of conforming to published specifications and to standards of good workmanship, as well as the Proposer's history for reasonable and cooperative behavior and for commitment to Member satisfaction. Incumbency as an awarded Vendor does not, by itself, merit positive consideration for a future Contract award.

6.15 NJPA reserves the right to reject any or all proposals.

E. COST COMPARISON

6.16 NJPA may use a variety of evaluation methods, including cost comparisons of specific products. NJPA reserves the right to use this process when the proposal evaluation committee determines that this will help to make a final determination.

6.17 This direct cost comparison process will award points for being low to high Proposer for each cost evaluation item selected. A "Market Basket" of identical (or substantially similar) equipment/products and related services may be selected by the proposal evaluation committee, and the unit cost will be used as a basis for determining the point value. NJPA will select the "Market Basket" from all appropriate product categories as determined by NJPA.

F. MARKETING PLAN

6.18 A Proposer's marketing plan is a critical component of the RFP response. An awarded Vendor's sales force will likely be the primary source of communication with NJPA Members and will directly affect the contract's success. Marketing success depends on communicating the contract's value, knowing the contract thoroughly, and communicating the proper use of contracted products and services to the end user. Much of the success and sales reward is a direct result of the commitment to the contract by the awarded Vendor's sales teams. NJPA reserves the right to deem a Proposer Level-Two nonresponsive or not to award a contract based on an unacceptable or incomplete marketing plan.

6.19 NJPA marketing expectations include the following components.

6.19.1 An awarded Vendor must demonstrate the ability to deploy a national sales force or dealer network. The best RFP responses demonstrate the ability to sell, deliver, and service products through acceptable distribution channels to NJPA members in all 50 states. Proposers' responses should fully demonstrate their sales and service capabilities, should outline their national sales force network (both numerically geographically), and should describe their method of distribution of the offered products and related services. Service may be independent of the product sales pricing, but NJPA encourages related services to be a part of Proposers' response. Despite its preference for awarding contracts to Vendors that demonstrate nationwide sales and service, NJPA reserves the right to award contracts that meet specific Member needs locally or regionally.

6.19.2 Proposers are invited to demonstrate their ability to successfully market, promote, and communicate the benefits of an NJPA contract to current and potential Members nationwide. NJPA desires a marketing plan that communicates the value of the contract to as many Members as possible.

6.19.3 Proposers are expected to be receptive to NJPA trainings. Awarded Vendors must provide an appropriate training venue for both management and the sales force. NJPA commits to providing training on all aspects of communicating the value of the awarded contract, including the authority of NJPA to offer the contract to its Members, the value and utility the contract delivers to NJPA Members, the scope of NJPA Membership, the authority of Members to use NJPA procurement contracts, the preferred marketing and sales methods, and the successful use of specific business sector strategies.

6.19.4 Awarded Vendors are expected to demonstrate a commitment to fully embrace the NJPA contract. Proposers should identify both the appropriate levels of sales management and sales force that will need to understand the value of the NJPA contract, as well as the internal procedures needed to deliver the appropriate messaging to NJPA Members. NJPA will provide a general schedule and a variety of methods describing when and how those individuals should be trained.

6.19.5 Proposers should outline their proposed involvement in promoting an NJPA contract through applicable industry trade show exhibits and related customer meetings. Proposers are encouraged to consider participation with NJPA at NJPA-endorsed national trade shows.

6.19.6 Proposers must exhibit the willingness and ability to actively market and develop contract-specific marketing materials including the following items.

6.19.6.1 Complete Marketing Plan. Proposers must submit a marketing plan outlining how they will launch the NJPA contract to current and potential NJPA Members. NJPA requires awarded Vendors to embrace and actively promote the contract in cooperation with the NJPA.

6.19.6.2 Printed Marketing Materials. Awarded Vendors will produce and maintain full color print advertisements in camera-ready electronic format, including company logos and contact information to be used in the NJPA directory and other approved marketing publications.

6.19.6.3 Contract announcements and advertisements. Proposers should outline in the marketing plan their anticipated contract announcements, advertisements in industry periodicals, and other direct or indirect marketing activities promoting the awarded NJPA contract.

6.19.6.4 Proposer's Website. Proposers should identify how an awarded Contract will be displayed and linked on the Proposer's website. An online shopping experience for NJPA Members is desired whenever possible.

6.19.7 An NJPA Vendor contract launch will be scheduled during a reasonable time frame after the award and held at the NJPA office in Staples, MN unless the Vendor and NJPA agree to a different location.

6.20 Proposer shall identify their commitment to develop a sales/communication process to facilitate NJPA membership and establish status of current and potential agencies/members. Proposer should further express their commitment to capturing sufficient member information as is deemed necessary by NJPA.

G. CERTIFICATE OF INSURANCE

6.21 Proposers must provide evidence of liability insurance coverage identified below in the form of a Certificate of Insurance (COI) or an ACORD binder form with their proposal. Upon an award issued under this RFP and before the execution of any commerce relating to such award, the awarded Vendor must provide verification, in the form of a Certificate of Insurance, identifying the coverage required below and identifying NJPA as a “Certificate Holder.” The Vendor must maintain such insurance coverage at its own expense throughout the term of any contract resulting from this solicitation.

6.22 Any exceptions or assumptions to the insurance requirements must be identified on Form C of this RFP. Exceptions and assumptions will be considered as part of the evaluation process. Any exceptions or assumptions that Proposers submit must be specific. If a Proposer does not include specific exceptions or assumptions when submitting the proposal, NJPA will typically not consider any additional exceptions or assumptions during the evaluation process. Upon contract award, the awarded Vendor must provide the Certificate of Insurance identifying the coverage as specified.

6.23 Insurance Liability Limits. The awarded Vendor must maintain, for the duration of its contract, \$1.5 million in general liability insurance coverage or general liability insurance in conjunction with an umbrella for a total combined coverage of \$1.5 million. Work on the Contract will not begin until after the awarded Vendor has submitted acceptable evidence of the required insurance coverage. Failure to maintain any required insurance coverage or an acceptable alternative method of insurance will be deemed a breach of contract.

6.23.1 Minimum Scope and Limits of Insurance. An awarded Vendor must provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a “following form” basis.

6.23.1.1 Commercial General Liability—Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability and XCU coverage.

6.23.1.2 Each Occurrence \$1,500,000

6.24 Insurance Requirements: The limits listed in this RFP are minimum requirements for this Contract and in no way limit any indemnity covenants contained in this Contract. NJPA does not warrant that the minimum limits contained herein are sufficient to protect the Vendor from liabilities that might arise out of the performance of the work under this Contract by the Vendor, its agents, representatives, employees, or subcontractors, and the Vendor is free to purchase additional insurance as may be determined necessary.

6.25 Acceptability of Insurers: Insurance is to be placed with insurers duly licensed or authorized to do business in the State of Minnesota and with an “A.M. Best” rating of not less than A- VII. NJPA does not warrant that the above required minimum insurer rating is sufficient to protect the Vendor from potential insurer solvency.

6.26 Subcontractors: Vendors’ certificate(s) must include all subcontractors as additional insureds under its policies, or the Vendor must furnish to NJPA separate certificates for each subcontractor. All coverage for subcontractors are be subject to the minimum requirements identified above.

H. ORDER PROCESS AND/OR FUNDS FLOW

6.27 NJPA Members typically issue a purchase order directly to a Vendor under a Contract resulting from this RFP. Alternatively, a separate contract may be created to facilitate acquiring products or services offered in response to this RFP. Nothing in this Contract restricts the Member and Vendor from agreeing

to add terms or conditions to a purchase order or a separate contract provided that such terms or conditions must not be less favorable to NJPA's Members.

6.28 [This section is intentionally blank.]

I. ADMINISTRATIVE FEES

6.29 Vendors will pay to NJPA an administrative fee in exchange for NJPA facilitating this Contract with its current and potential Members. NJPA may grant a conditional contract award to a Proposer if the proposed administrative fee is unclear, inadequate, or unduly burdensome for NJPA to administer. Sales under this Contract should not be processed until the parties resolve the administrative fee issue.

6.29.1 The administrative fee is typically calculated as a percentage of the dollar volume of all products and services by NJPA Members under this Contract, including anything represented to NJPA Members as falling under this Contract.

6.29.2 The administrative fee is included in, and not added to, the pricing included in Proposer's response to the RFP. Awarded Vendors must not charge NJPA Members more than permitted in the then current price list in order to offset the administrative fee.

6.29.3 The administrative fee is designed to cover the costs of NJPA's involvement in contract management, facilitating marketing efforts, Vendor training, and any order processing tasks relating to the Contract. Administrative fees may also be used for other purposes as allowed by Minnesota law.

6.29.4 The typical administrative fee under this Contract is two percent (2%). While NJPA does not dictate the particular fee percentage, we require that the Proposer articulate a specific fee in its response. For example, merely stating that "we agree to pay an administrative fee" is considered nonresponsive. NJPA acknowledges that the administrative fee percentage may differ between vendors, industries, and responses.

6.29.5 NJPA awarded Vendors are responsible for paying the administrative fee at least quarterly and for generating all related reporting. Vendors agree to cooperate with NJPA in auditing these reports to ensure that the administrative fee is paid on all items purchased under the Contract.

6.30 through 6.32 [This section is intentionally blank.]

J. VALUE-ADDED ATTRIBUTES

6.33 Desirability of Value-Added Attributes: Value-added attributes in an RFP response will be given positive consideration in NJPA's evaluation process. Such attributes may increase the benefit of a product or service by improving functionality, performance, maintenance, manufacturing, delivery, energy efficiency, ordering, or other items while remaining within the scope of this RFP.

6.34 Women and Minority Business Enterprise (WMBE), Small Business, and Other Favored Businesses: Some NJPA Members give formal preference to certain types of vendors or contractors. Proposers should document WMBE (or other) status for both their organization and for any affiliates (e.g., supplier networks) involved in fulfilling the terms of this RFP. The ability of a Proposer to provide preferred business entity "credits" to NJPA and NJPA Members under a Contract will be evaluated positively by NJPA and reflected in the "value added" area of the evaluation.

6.35 Environmentally Preferred Purchasing Opportunities: Many NJPA Members consider the environmental impact of the products and services they purchase. "Green" characteristics demonstrated by Proposers will be evaluated positively by NJPA and reflected in the "value added" area of the evaluation. Please identify any green characteristics of any offering in your proposal and identify the sanctioning body

determining that characteristic. Where appropriate, please indicate which products have been certified as green and by which certifying agency.

6.36 Online Requisitioning Systems: When applicable, online requisitioning systems will be viewed as a value-added characteristic. Proposers should demonstrate how their system makes online ordering easier for NJPA Members, including how Members could integrate their current e-Procurement or enterprise resource planning (ERP) systems into the Proposer’s ordering process.

6.37 Financing: The ability of the Proposer to provide financing solutions to Members for the products and services being proposed will be viewed as a value-added attribute.

6.38 Technology: Technological advances that appreciably improve the proposed products or services will be considered value-added attributes.

K. WAIVER OF FORMALITIES

6.39 NJPA reserves the right to waive minor formalities (or to accept minor irregularities) in any proposal, when it determines that considering the proposal may be in the best interest of its Members.

7 POST-AWARD OPERATING ISSUES

A. SUBSEQUENT AGREEMENTS

7.1 Purchase Order. Purchase orders for products and services may be executed between NJPA Members and the awarded Vendor (or Vendor’s sub-contractors) under this Contract. NJPA Members and Vendors must indicate on the face of such purchase orders that “This purchase order is issued under NJPA contract #XXXXXX” (insert the relevant contract number). Purchase order flow and procedure will be developed jointly between NJPA and an awarded Vendor after an award is made.

7.2 Governing Law. Purchase orders must be construed in accordance with, and governed by, the laws of a competent jurisdiction with respect to the Member. (See also Section 8.5 of this RFP.) All provisions required by law to be included in the purchase order should be read and enforced as if they were included. If through mistake or otherwise any such provision is not included, then upon application of either party the Contract shall be physically amended to make such inclusion or correction. The venue for any litigation arising out of disputes related to purchase order will be a court of competent jurisdiction with respect to the Member.

7.3 Additional Terms and Conditions. Additional terms and conditions to a purchase order may be proposed by NJPA, NJPA Members, or Vendors. Acceptance of these additional terms and conditions is optional to all parties to the purchase order. One purpose of these additional terms and conditions is to address job- or industry-specific requirements of law such as prevailing wage legislation. Additional terms and conditions may also include specific local policy requirements and standard business practices of the issuing Member or the Vendor. Such additional terms and conditions are not considered valid to the extent that they interfere with the general purpose, intent, or currently established terms and conditions contain in this RFP document. For example, a Vendor and Member may agree to add a “net 30” payment requirement to the purchase order instead of applying a “net 10” requirement. But the added terms and conditions must not be less favorable to the Member unless NJPA, the Member, and the Vendor agree to a Contract amendment or similar modification.

7.4 Specialized Service Requirements. In the event that the NJPA Member desires service requirements or specialized performance requirements (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements) not addressed in the Contract resulting from this RFP, the NJPA Member and the Vendor may enter into a separate, standalone agreement, apart from a Contract resulting from this RFP. Any proposed service requirements or specialized performance requirements require pre-approval by the Vendor. Any separate agreement developed to address these

specialized service or performance requirements is exclusively between the NJPA Member and Vendor. NJPA, its agents, and employees shall not be made a party to any claim for breach of such agreement. Product sourcing is not considered a service. NJPA Members will need to conduct procurements for any specialized services not identified as a part of or within the scope of the awarded Contract.

7.5 Performance Bond. At the request of the Member, a Vendor will provide all performance bonds typically and customarily required in their industry. These bonds will be issued pursuant to the requirements of purchase orders for products and services. If a purchase order is cancelled for lack of a required performance bond by the member agency, NJPA recommends that the current pending purchase order be canceled. Each Member has the final decision on purchase order continuation. Any performance bonding required by the Member, the Member's state laws, or by local policy is to be mutually agreed upon and secured between the Vendor and the Member.

7.6 Asset Management Contracts: Asset Management-type Contracts can be initiated under a Contract resulting from this RFP at any time during the term of this Contract. Such a contract could involve, for example, picking up, storing, repairing, inventorying, salvaging, and delivery products falling within the scope of this Contract. The intention in using Asset Management Contracts is to promote the long-term efficiency of NJPA's contracts by (among other things) extending the use and re-use of products. Asset Management Contracts cannot be created under this Contract unless they are executed within the authorized term of a Contract resulting from this RFP. The actual term of the Asset Management Contract may, however, extend beyond the expiration date of this Contract.

B. NJPA MEMBER SIGN-UP PROCEDURE

7.7 Awarded Vendors are responsible for familiarizing their sales and service forces with the various forms of NJPA membership documentation and will encourage and assist potential Members in establishing membership with NJPA. NJPA membership is available at no cost, obligation, or liability to the Member or the Vendor.

C. REPORTING OF SALES ACTIVITY

7.8 Awarded Vendors must report at least quarterly the total gross dollar volume of all products and services purchased by NJPA Members as it applies to this RFP and Contract. This report must include the name and address of the purchasing agency, Member number, amount of purchase, and a description of the items purchased.

7.8.1 Zero sales reports: Awarded Vendors must provide a quarterly Contract sales report regardless of the amount of sales.

D. AUDITS

7.9 NJPA relies substantially on the reasonable auditing efforts of both Members and awarded Vendors to ensure that Members are obtaining the products, services, pricing, and other benefits under all NJPA contracts. Nonetheless, the Vendor must retain and make available to NJPA all order and invoicing documentation related to purchases that Members make from the Vendor under the awarded Contract. NJPA must not request such information more than once per calendar year, and NJPA must make such requests in writing with at least fourteen (14) days' notice. NJPA may employ an independent auditor at its own expense or conduct an audit on its own. In either event, the Vendor agrees to cooperate fully with NJPA or its agents in order to ensure compliance with this Contract.

E. HUB PARTNER

7.10 Hub Partner: NJPA Members may request special services through a "Hub Partner" for the purpose of complying with a law, regulation, or rule that an NJPA Member deems to apply in its jurisdiction. Hub

Partners may bring value to the proposed transactions through consultancy, through qualifying for disadvantaged business entity credits, or through other means.

7.11 Hub Partner Fees: NJPA Members are responsible for any transaction fees, costs, or expenses that arise under this Contract for special service provided by the Hub Partner. The fees, costs, or expenses levied by the Hub Vendor must be clearly itemized in the transaction documentation. To the extent that the Vendor stands in the chain of title during a transaction resulting from this RFP, the documentation must clearly indicate that the transaction is “Executed for the Benefit of [NJPA Member name].”

F. TRADE-INS

7.12 The value in US Dollars for Trade-ins will be negotiated between NJPA or an NJPA Member, and an Awarded Vendor. That identified “Trade-In” value shall be viewed as a down payment and credited in full against the NJPA purchase price identified in a purchase order issued pursuant to any Awarded NJPA procurement contract. The full value of the trade-in will be consideration.

G. OUT OF STOCK NOTIFICATION

7.13 The Vendor must immediately notify NJPA Members when they order an out-of-stock item. The Vendor must also tell the Member when the item will be available and whether there are equivalent substitutes. The Member must have the option of accepting the suggested substitute or canceling the item from the order. Under no circumstance may the Vendor make unauthorized substitutions. Unfilled or substituted items must be indicated on the packing list.

H. CONTRACT TERMINATION FOR CAUSE AND WITHOUT CAUSE

7.14 NJPA reserves the right to cancel all or any part of this Contract if the Vendor fails to fulfill any material obligation, term, or condition as described in the following procedure. Before any such termination for cause, the NJPA will provide written notice to the Vendor, an opportunity to respond, and a reasonable opportunity to cure the breach. The following are some examples of material breaches.

7.14.1 The Vendor provides products or services that do not meet reasonable quality standards and that are not remedied under the warranty;

7.14.2 The Vendor fails to ship the products or to provide the services within a reasonable amount of time;

7.14.3 NJPA reasonably believes that the Vendor will not or cannot perform to the requirements or expectations of the Contract, NJPA issues a request for assurance, and the Vendor fails to respond;

7.14.4 The Vendor fails to fulfill any of the material terms and conditions of the Contract;

7.14.5 The Vendor fails to follow the established procedure for purchase orders, invoices, or receipt of funds as established by NJPA and the Vendor;

7.14.6 The Vendor fails to properly report quarterly sales;

7.14.7 The Vendor fails to actively market this Contract within the guidelines provided in this RFP and defined in the NJPA contract launch.

7.15 Upon receipt of the written notice of breach, the Vendor will have ten (10) business days to provide a satisfactory response to NJPA. If the Vendor fails to reasonably address all issues in the written notice, NJPA may terminate the Contract immediately. If NJPA allows the Vendor more time to remedy the breach, such forbearance does not limit NJPA’s authority to immediately terminate the Contract for continued

breaches for which notice was given to the Vendor. Termination of the Contract for cause does not relieve either party of the financial, product, or service obligations incurred before the termination.

7.16 NJPA may terminate the Contract if the Vendor files for bankruptcy protection or is acquired by an independent third party. The Vendor must disclose to NJPA any litigation, bankruptcy, or suspensions/disbarments that occur during the Contract period. Failure to disclose such information authorizes NJPA to immediately terminate the Contract.

7.17 NJPA may terminate the Contract without cause by giving the Vendor sixty (60) days' written notice of termination. Termination of the Contract without cause does not relieve either party of the financial, product, or service obligations incurred before the termination.

7.18 NJPA may immediately terminate any Contract without further obligation if any NJPA employee significantly involved in initiating, negotiating, securing, drafting, or creating the Contract on behalf of NJPA has colluded with any Proposer for personal gain. NJPA may also immediately cancel a Contract if it finds that gratuities, in the form of entertainment, gifts or otherwise, were offered or given by the Vendor or any agent or representative of the Vendor, to any employee of NJPA. Such terminations are effective upon written notice from NJPA or at a later date designated in the notice. Termination of the Contract does not relieve either party of the financial, product, or service obligations incurred before the termination.

8 GENERAL TERMS AND CONDITIONS

8. ADVERTISING A CONTRACT RESULTING FROM THIS RFP

8.1 Proposer/Vendor must not advertise or publish information concerning this Contract before the award is announced by NJPA. Once the award is made, a Vendor is expected to advertise the awarded Contract to both current and potential NJPA Members.

B. APPLICABLE LAW

8.2 [This section is intentionally blank.]

8.3 NJPA Compliance with Minnesota Procurement Law: NJPA has designed its procurement process to comply with best practices in the State of Minnesota. NJPA's solicitation methods are also created to comply with many of the various requirements that our Members must satisfy in their own procurement processes. But these requirements may differ considerably and may change from time to time. So each NJPA Member must make its own determination whether NJPA's solicitation process satisfies the procurement rules in the Member's jurisdiction.

8.4 Governing law with respect to delivery and acceptance: All applicable portions of the Minnesota Uniform Commercial Code, all other applicable Minnesota laws, and the applicable laws and rules of delivery and inspection of the Federal Acquisition Regulations (FAR) laws will govern NJPA contracts resulting from this solicitation.

8.5 Jurisdiction: Any claims that arise against NJPA pertaining to this RFP, and any resulting contract that develops between NJPA and any other party, must be brought only in courts in Todd County in the State of Minnesota unless otherwise agreed to.

8.5.1 Purchase orders or other agreements created pursuant to a contract resulting from this solicitation must be construed in accordance with, and governed by, the laws of the issuing Member. Any claim arising from such a purchase order or agreement must be filed and venued in a court of competent jurisdiction of the Member unless otherwise agreed to.

8.6 through 8.7 [This section is intentionally blank.]

8.8 Indemnification: Each party is responsible for its own acts and is not responsible for the acts of the other party and the results thereof. NJPA's liability is governed by the Minnesota Tort Claims Act (Minn. Stat. §3.736) and other applicable law.

8.9 Prevailing wage: The Vendor must comply with applicable prevailing wage legislation in effect in the jurisdiction of the NJPA Member. The Vendor must monitor the prevailing wage rates as established by the appropriate federal governmental entity during the term of this Contract and adjust wage rates accordingly.

8.10 Patent and copyright infringement: The Vendor agrees to indemnify and hold harmless NJPA and NJPA Members against any and all suits, claims, judgments, and costs instituted or recovered against the Vendor, NJPA, or NJPA Members by any person on account of the use or sale of any articles by NJPA or NJPA Members if the Vendor supplied such articles in violation of applicable patent or copyright laws.

C. ASSIGNMENT OF CONTRACT

8.11 No right or interest in this Contract may be assigned or transferred by the Vendor without prior written permission by the NJPA. No delegation of any duty of the Vendor under this Contract may be made without prior written permission of the NJPA. NJPA will notify Members by posting approved assignments on the NJPA website (www.njpacoop.org).

8.12 If the original Vendor sells or transfers all assets or the entire portion of the assets used to perform this Contract, a successor-in-interest must perform all obligations under this Contract. NJPA reserves the right to reject the acquiring entity as a Vendor. A change of name agreement will not change the contractual obligations of the Vendor.

D. LIST OF PROPOSERS

8.13 NJPA will not maintain a list of interested proposers, nor will it automatically send RFPs to them. All interested proposers must request the RFP as a result of NJPA's national solicitation advertisements. Because of the wide scope of the potential Members and qualified national suppliers, NJPA has determined this to be the best method of fairly soliciting proposals.

E. CAPTIONS, HEADINGS, AND ILLUSTRATIONS

8.14 The captions, illustrations, headings, and subheadings in this RFP are for convenience and ease of understanding and in no way define or limit the scope or intent of this request.

F. DATA PRACTICES

8.15 All materials submitted in response to this RFP become NJPA's property and become public records (under Minn. Stat. §13.591) after the evaluation process is completed. If the Proposer submits information in response to this RFP that it requests to be classified as nonpublic information (as defined by the Minnesota Government Data Practices Act, Minn. Stat. §13.37), the Proposer must meet the following requirements.

8.15.1 The Proposer must make the request within thirty (30) days of the award/nonaward notification, and include the appropriate statutory justification. Pricing, marketing plans, and financial information is generally not redactable. The NJPA Legal Department will review the request to determine whether the information can be withheld or redacted. If NJPA determines that it must disclose the information upon a proper request for such information, NJPA will inform the Proposer of such determination.

8.15.2 The Proposer must defend any action seeking release of the materials that it believes to be nonpublic information, and it must indemnify and hold harmless NJPA, its agents, and employees,

from any judgments or damages awarded against NJPA in favor of the party requesting the materials, and any and all costs connected with that defense. This indemnification survives the term of any contract awarded under this RFP. In submitting a response to this RFP, the Proposer agrees that this indemnification survives as long as NJPA possesses the confidential information.

8.16 [This section is intentionally blank.]

G. ENTIRE AGREEMENT

8.17 This Contract, as defined herein, constitutes the entire agreement between the parties to this Contract. A Contract resulting from this RFP is formed when the NJPA Board of Directors approves and signs the applicable Contract Award & Acceptance document (Form E).

H. FORCE MAJEURE

8.18 Except for payments of sums due, neither party is liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented due to force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence including, but not limited to, the following: acts of God, acts of the public enemy, war, riots, strikes, mobilization, labor disputes, civil disorders, fire, flood, snow, earthquakes, tornadoes or violent wind, tsunamis, wind shears, squalls, Chinooks, blizzards, hail storms, volcanic eruptions, meteor strikes, famine, sink holes, avalanches, lockouts, injunctions-intervention-acts, terrorist events or failures or refusals to act by government authority and/or other similar occurrences where such party is unable to prevent by exercising reasonable diligence. The force majeure is deemed to commence when the party declaring force majeure notifies the other party of the existence of the force majeure and is deemed to continue as long as the results or effects of the force majeure prevent the party from resuming performance in accordance with a Contract resulting from this RFP. Force majeure does not include late deliveries of products and services caused by congestion at a manufacturer's plant or elsewhere, an oversold condition of the market, inefficiencies, or other similar occurrences. If either party is delayed at any time by force majeure, then the delayed party must (if possible) notify the other party of such delay within forty-eight (48) hours.

8.19 through 8.20 [These sections are intentionally blank.]

I. LICENSES

8.21 The Vendor must maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of the business that the Vendor conducts with NJPA and NJPA Members.

8.22 All responding Proposers must be licensed (where required) and must have the authority to sell and distribute the offered products and services to NJPA and NJPA Members. Documentation of the required licenses and authorities, if applicable, should be included in the Proposer's response to this RFP.

J. MATERIAL SUPPLIERS AND SUB-CONTRACTORS

8.23 The awarded Vendor must supply the names and addresses of sourcing suppliers and sub-contractors as a part of the purchase order when requested by NJPA or an NJPA Member.

K. NON-WAIVER OF RIGHTS

8.24 No failure of either party to exercise any power given to it hereunder, nor a failure to insist upon strict compliance by the other party with its obligations hereunder, nor a custom or practice of the parties at variance with the terms hereof, nor any payment under a Contract resulting from this RFP constitutes a waiver of either party's right to demand exact compliance with the terms hereof. Failure by NJPA to take action or to assert any right hereunder does not constitute a waiver of such right.

L. PROTESTS OF AWARDS MADE

8.25 And protests must be filed with NJPA's Executive Director and must be resolved in accordance with appropriate Minnesota rules. Protests will only be accepted from Proposers. A protest of an award or nonaward must be filed in writing with NJPA within ten (10) calendar days after the public notice or announcement of the award or nonaward. A protest must include the following items.

8.25.1 The name, address, and telephone number of the protester;

8.25.2 The original signature of the protester or its representative (you must document the authority of the representative);

8.25.3 Identification of the solicitation by RFP number;

8.25.4 Identification of the statute or procedure that is alleged to have been violated;

8.25.5 A precise statement of the relevant facts;

8.25.6 Identification of the issues to be resolved;

8.25.7 The aggrieved party's argument and supporting documentation;

8.25.8 The aggrieved party's statement of potential financial damages; and

8.25.9 A protest bond in the name of NJPA and in the amount of 10% of the aggrieved party's statement of potential financial damages.

M. SUSPENSION OR DISBARMENT STATUS

8.26 If within the past five (5) years, any firm, business, person or Proposer responding to an NJPA solicitation has been lawfully terminated, suspended, or precluded from participating in any public procurement activity with a federal, state, or local government or education agency, the Proposer must include a letter with its response setting forth the name and address of the public procurement unit, the effective date of the suspension or debarment, the duration of the suspension or debarment, and the relevant circumstances relating to the suspension or debarment. Any failure to supply such a letter or to disclose pertinent information may result in the termination of a Contract. By signing the proposal affidavit, the Proposer certifies that no current suspension or debarment exists.

N. AFFIRMATIVE ACTION AND IMMIGRATION STATUS CERTIFICATION

8.27 An Affirmative Action Plan, Certificate of Affirmative Action, or other documentation regarding Affirmative Action may be required by NJPA or NJPA Members relating to a transaction from this RFP. Vendors must comply with any such requirements or requests.

8.28 Immigration Status Certification may be required by NJPA or NJPA Members relating to a transaction from this RFP. Vendors must comply with any such requirements or requests.

O. SEVERABILITY

8.29 In the event that any of the terms of a Contract resulting from this RFP are in conflict with any rule, law, or statutory provision, or are otherwise unenforceable under the laws or regulations of any government or subdivision thereof, such terms will be deemed stricken from the Contract, but such invalidity or unenforceability shall not invalidate any of the other terms of an awarded Contract resulting from this RFP.

P. RELATIONSHIP OF PARTIES

8.30 No Contract resulting from this RFP may be considered a contract of employment. The relationship between NJPA and an awarded Vendor is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. The parties neither intend the proposed Contract to create, nor is to be construed as creating, a partnership, joint venture, master-servant, principal-agent, or any other, relationship. Except as provided elsewhere in this RFP, neither party may be held liable for acts of omission or commission of the other party and neither party is authorized or has the power to obligate the other party by contract, agreement, warranty, representation, or otherwise in any manner whatsoever except as may be expressly provided herein.

9 **FORMS**

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PROPOSER QUESTIONNAIRE- General Business Information
*(Products, Pricing, Sector Specific, Services, Terms and Warranty are addressed on **Form P**)*

Proposer Name: _____ Questionnaire completed by: _____

Please identify the person NJPA should correspond with from now through the Award process:

Name: _____ E-Mail address: _____

Please answer the questions below using the Microsoft Word® version of this document. This allows NJPA evaluators to cut and paste your answers into a separate worksheet. Place your answer directly below each question. NJPA prefers a brief but thorough response to each question. Please do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; mark “NA” if the question does not apply to you (preferably with an explanation). Please create a response that is easy to read and understand. For example, you may consider using a different font and color to distinguish your answer from the questions.

Company Information & Financial Strength

- 1) Provide the full legal name, mailing and email addresses, tax identification number, and telephone number for your business.
- 2) Provide a brief history of your company, including your company’s core values, business philosophy, and longevity in the SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES industry.
- 3) Provide a detailed description of the products and services that you are offering in your proposal.
- 4) What are your company’s expectations in the event of an award?
- 5) Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters.
- 6) What is your US market share for the solutions that you are proposing? What is your Canadian market share, if any?
- 7) Has your business ever petitioned for bankruptcy protection? Please explain in detail.
- 8) How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization.
 - a) If your company is best described as a distributor/dealer/reseller (or similar entity), please provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned?
 - b) If your company is best described as a manufacturer or service provider, please describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?
- 9) If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.
- 10) Provide all “Suspension or Disbarment” information that has applied to your organization during the past ten years.
- 11) Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.

Industry Recognition & Marketplace Success

- 12) Describe any relevant industry awards or recognition that your company has received in the past five years.
- 13) Supply three references/testimonials from your customers who are eligible for NJPA membership. At a minimum, please include the entity's name, contact person, and phone number.
- 14) Provide a list of your top five governmental or educational customers (entity name is optional), including entity type, the state the entity is located in, scope of the projects, size of transactions, and dollar volumes from the past three years.
- 15) Indicate separately what percentages of your sales are to the government and education sectors in the past three years?
- 16) List any state or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?
- 17) List any GSA contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?

Proposer's Ability to Sell and Deliver Service Nationwide

- 18) Describe your company's capability to meet NJPA Member's needs across the country. Your response should address at least the following areas.
 - a) Sales force.
 - b) Dealer network or other distribution methods.
 - c) Service force.Please include details, such as the locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employers (or employees of a third party), and any overlap between the sales and service functions.
- 19) Describe in detail the process and procedure of your customer service program, if applicable. Please include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.
- 20) a) Identify any geographic areas of the United States that you will NOT be fully serving through the proposed contract.
b) Identify any NJPA Member sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Please explain your answer. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?
- 21) Define any specific contract requirements or restrictions that would apply to our Members in Hawaii and Alaska and in US Territories.

Marketing Plan

- 22) If you are awarded a contract, how will you train your sales management, dealer network, and direct sales teams (whichever apply) to ensure maximum impact? Please include how you will communicate your NJPA pricing and other contract detail to your sales force nationally.
- 23) Describe your marketing strategy for promoting this contract opportunity. Please include representative samples of your marketing materials in electronic format.
- 24) Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.

- 25) In your view, what is NJPA’s role in promoting contracts arising out of this RFP? How will you integrate an NJPA-awarded contract into your sales process?
- 26) Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.

Value-Added Attributes

- 27) Describe any product, equipment, maintenance, or operator training programs that you offer to NJPA Members. Please include details, such as whether training is standard or optional, who provides training, and any costs that apply.
- 28) Describe any technological advances that your proposed products or services offer.
- 29) Describe any “green” initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.
- 30) Describe any Women or Minority Business Entity (WMBE) or Small Business Entity (SBE) accreditations that your company or hub partners have obtained.
- 31) What unique attributes does your company, your products, or your services offer to NJPA Members? What makes your proposed solutions unique in your industry as it applies to NJPA members?
- 32) Identify your ability and willingness to provide your products and services to NJPA member agencies in Canada.

NOTE: Questions regarding Payment Terms, Warranty, Products/Equipment/Services, Pricing and Delivery, and Industry Specific Items are addressed on Form P.

Signature: _____ Date: _____



PROPOSER INFORMATION

Company Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Toll-Free Number: _____ E-mail: _____

Website Address: _____

COMPANY PERSONNEL CONTACTS

Authorized signer for your organization

Name: _____

Email: _____ Phone: _____

The person identified here must have proper signing authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer.

Who prepared your RFP response?

Name: _____ Title: _____

Email: _____ Phone: _____

Who is your company's primary contact person for this proposal?

Name: _____ Title: _____

Email: _____ Phone: _____

Other important contact information

Name: _____ Title: _____

Email: _____ Phone: _____

Name: _____ Title: _____

Email: _____ Phone: _____

Form C

**EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS,
AND SOLUTIONS REQUEST**



Company Name: _____

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by NJPA or included in the final contract. NJPA will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

Section/page	Term, Condition, or Specification	Exception	NJPA ACCEPTS

Proposer's Signature: _____ Date: _____

NJPA's clarification on exceptions listed above:

Contract Award
RFP #122017

FORM D



Formal Offering of Proposal
(To be completed only by the Proposer)

SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

In compliance with the Request for Proposal (RFP) for SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

Company Name: _____ Date: _____

Company Address: _____

City: _____ State: _____ Zip: _____

CAGE Code/Duns & Bradstreet Number: _____

Contact Person: _____ Title: _____

Authorized Signature: _____

(Name printed or typed)



Contract Acceptance and Award

(To be completed only by NJPA)

NJPA #122017 _____

Proposer's full legal name

Your proposal is hereby accepted, and a Contract is awarded. As an awarded Proposer, you are now bound to provide the defined products and services contained in your proposal offering according to all terms, conditions, and pricing set forth in this RFP, any amendments to this RFP, your response, and any exceptions accepted by NJPA.

The effective start date of the Contract will be _____, 20____ and continue until- _____ (no later than the later of four years from the expiration date of the currently awarded contract or four years from the NJPA Board's contract award date). This contract may be extended for a fifth year at NJPA's discretion.

National Joint Powers Alliance® (NJPA)

NJPA Authorized signature: _____
NJPA Executive Director (Name printed or typed)

Awarded this _____ day of _____, 20____ NJPA Contract Number #122017

NJPA Authorized signature: _____
NJPA Board Member (Name printed or typed)

Executed this _____ day of _____, 20____ NJPA Contract Number #122017

The Proposer hereby accepts this Contract award, including all accepted exceptions and NJPA clarifications.

Vendor Name _____

Vendor Authorized signature: _____
(Name printed or typed)

Title: _____

Executed this _____ day of _____, 20____ NJPA Contract Number #122017

PROPOSER ASSURANCE OF COMPLIANCE



Proposal Affidavit Signature Page

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

1. The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to NJPA members agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of NJPA, or any person, firm, or corporation under contract with NJPA, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
4. The Proposer will, if awarded a Contract, provide to NJPA Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to NJPA Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to NJPA Members under an awarded Contract.
6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
7. The Proposer understands that NJPA will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify NJPA for reasonable measures that NJPA takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

Company Name: _____

Address: _____

City/State/Zip: _____

Telephone Number: _____

E-mail Address: _____

Authorized Signature: _____

Authorized Name (printed): _____

Title: _____

Date: _____

Notarized

Subscribed and sworn to before me this _____ day of _____, 20_____

Notary Public in and for the County of _____ State of _____

My commission expires: _____

Signature: _____



OVERALL EVALUATION AND CRITERIA

For the Proposed Subject SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

Conformance to RFP Terms and Conditions	50	
Financial Viability and Marketplace Success	75	
Ability to Sell and Deliver Service Nationwide	100	
Marketing Plan	50	
Value-Added Attributes	75	
Warranty	50	
Depth and Breadth of Offered Products and Related Services	200	
Pricing	400	
TOTAL POINTS	1000	

Reviewed by: _____ Its _____
 _____ Its _____



Form P

PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name: _____

Questionnaire completed by: _____

Payment Terms and Financing Options

- 1) What are your payment terms (e.g., net 10, net 30)?
- 2) Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?.
- 3) Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to NJPA. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the NJPA Members' purchase orders.
- 4) Do you accept the P-card procurement and payment process? If so, is there any additional cost to NJPA Members for using this process?

Warranty

- 5) Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.
 - Do your warranties cover all products, parts, and labor?
 - Do your warranties impose usage restrictions or other limitations that adversely affect coverage?
 - Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?
 - Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs? How will NJPA Members in these regions be provided service for warranty repair?
 - Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?
 - What are your proposed exchange and return programs and policies?
- 6) Describe any service contract options for the items included in your proposal.

Pricing, Delivery, Audits, and Administrative Fee

- 7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal.
- 8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the NJPA discounted price) on all of the items that you want NJPA to consider as part of your RFP response. Provide a SKU for each item in your proposal. (Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.)

- 9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.
- 10) The pricing offered in this proposal is
- _____ a. the same as the Proposer typically offers to an individual municipality, university, or school district.
 - _____ b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
 - _____ c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
 - _____ d. other than what the Proposer typically offers (please describe).
- 11) Describe any quantity or volume discounts or rebate programs that you offer.
- 12) Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.
- 13) Identify any total cost of acquisition costs that are **NOT** included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.
- 14) If delivery or shipping is an additional cost to the NJPA Member, describe in detail the complete shipping and delivery program.
- 15) Specifically describe those shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery.
- 16) Describe any unique distribution and/or delivery methods or options offered in your proposal.
- 17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with NJPA. This process includes ensuring that NJPA Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to NJPA.
- 18) Identify a proposed administrative fee that you will pay to NJPA for facilitating, managing, and promoting the NJPA Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor’s sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member’s cost of goods. (See RFP Section 6.29 and following for details.)

Industry-Specific Questions

- 19) Describe the top three market differentiators of your products/services relative to the industry.
- 20) Identify how your products, services and supplies address the scope of this RFP.

Signature: _____ Date: _____



10 PRE-SUBMISSION CHECKLIST

Check when Completed	Contents of Your Bid Proposal	Hard Copy Required Signed and Dated	Electronic Copy Required - CD or Flash Drive
	Form A: Proposer Questionnaire with all questions answered completely	X - signature page only	X
	Form B: Proposer Information		X
	Form C: Exceptions to Proposal, Terms, Conditions, and Solutions Request	X	X
	Form D: Formal Offering of Proposal	X	X
	Form E. Contract Acceptance and Award		X
	Form F: Proposers Assurance of Compliance	X	X
	Form P: Proposer Questionnaire with all questions answered completely	X-signature page only	X
	Certificate of Insurance with \$1.5 million coverage	X	X
	Copy of all RFP Addendums issued by NJPA	X	X
	Pricing for all Products/Equipment/Services within the RFP being proposed		X
	Entire Proposal submittal including signed documents and forms.		X
	All forms in the Hard Copy Required Signed and Dated should be inserted in the front of the submitted response, unbound.		
	Package containing your proposal labeled and sealed with the following language: "Competitive Proposal Enclosed, Hold for Public Opening XX-XX-XXXX"		
	Response Package mailed and delivered prior to deadline to: NJPA, 202 12th St NE, Staples, MN 56479		

11 NJPA VENDOR PRICE AND PRODUCT CHANGE REQUEST FORM

Section 1. Instructions for Vendor

Requests for product or service changes, additions, or deletions will be considered at any time throughout the awarded contract term. All requests must be made in writing by completing sections 2, 3, and 4 of this NJPA Price and Product Change Request Form and signed by an authorized Vendor representative in section 5. All changes are subject to review by the NJPA Contracts & Compliance Manager and to approval by NJPA’s Chief Procurement Officer. Submit request through email to your assigned NJPA Contract Administrator.

NJPA will determine whether the request is 1) within the scope of the original RFP, and 2) in the best interests of NJPA and NJPA Members. Approved Price and Product Change Request Forms will be signed and emailed to the Vendor contact.

The Vendor must complete this change request form and individually list or attach all items or services subject to change, must provide sufficiently detailed explanation and documentation for the change, and must include a complete restatement of pricing documentation in an appropriate format (preferably Microsoft® Excel®). The pricing document must identify all products and services being offered and must conform to the following NJPA product/price change naming convention: (Vendor Name) (NJPA Contract #) (effective pricing date); for example, “Acme Widget Company #012416-AWC eff. 01-01-2017.”

NOTE: New pricing restatements must include all products and services offered regardless of whether their prices have changed and must include a new “effective date” on the pricing documents. This requirement reduces confusion by providing a single, current pricing sheet for each Vendor and creates a historical record of pricing.

ADDITIONS. New products and related services may be added to a contract if such additions are within the scope of the original RFP.

DELETIONS. New products and related services may be deleted from a contract if, for example, they are no longer available or have been modified to a point where they are outside the scope of the RFP.

PRICE CHANGES: Vendors may request price changes if they provide sufficient rationale for the change. For example, a Vendor that manufactures products that require substantial petroleum-related material might request a 3% price increase because of a 20% increase in petroleum costs.

Price decreases: NJPA expects Vendors to propose their very best prices and anticipates that price reductions might occur because of improved technologies or marketplace efficiencies.

Price increases: Acceptable price increases typically result from specific Vendor cost increases. The Vendor must include reasonable justification for the price increase and must not, for example, offer merely generalized statements about an increase in a cost-of-living index. Appropriate documentation should be attached to this form, including such items as letters from suppliers announcing price increases.

Refer to the RFP for complete “Pricing” details.

Section 2. Vendor Name and Type of Change Request

CHECK ALL CHANGES THAT APPLY:

AWARDED VENDOR NAME:

NJPA CONTRACT NUMBER:

- Adding Products/Services
- Deleting Products/Services
- Price Increase
- Price Decrease

Section 3. Detailed Explanation of Need for Changes

List the products and/or services that are changing or being added or deleted from the previous contract price list, along with the percentage change for each item or category. (Attach a separate, detailed document if changing more than 10 items.)

Provide a general statement and documentation explaining the reasons for these price and/or product changes.

EXAMPLES: 1) "All pricing for paper products and services are increased 5% because of increased raw material and transportation costs (see attached documentation of fuel and raw materials increase)." 2) "The 6400 series floor polisher is being added to the product list as a new model, replacing the 5400 series. The 6400 series 3% increase reflects technological changes that improve the polisher's efficiency and useful life. The 5400 series is now included in the "Hot List" at a 20% discount from the previous pricing until the remaining inventory is liquidated."

If adding products, state how these are within the scope of the original RFP.

If changing prices or adding products or services, state how the pricing is consistent with existing NJPA contract pricing.

Section 4. Complete Restatement of Pricing Submitted

A COMPLETE restatement of the pricing, including all new and existing products and services is attached and has been emailed to the Vendor's Contract Administrator.

Yes No

Section 5. Signatures

Vendor Authorized Signature

Date

Print Name and Title of Authorized Signer

Jeremy Schwartz, NJPA Director of Cooperative Contracts and Procurement/CPO

Date



Appendix A

NJPA The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential Member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal governmental, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution.

For your reference, the links below include some, but not all, of the entities included in this proposal.

http://www.usa.gov/Agencies/Local_Government/Cities.shtml

<http://nces.ed.gov/globallocator/>

<https://harvester.census.gov/imls/search/index.asp>

<http://nccsweb.urban.org/PubApps/search.php>

<http://www.usa.gov/Government/Tribal-Sites/index.shtml>

<http://www.usa.gov/Agencies/State-and-Territories.shtml>

<http://www.nreca.coop/about-electric-cooperatives/member-directory/>

[Oregon](#)

[Hawaii](#)

[Washington](#)



Appendix B - Political Subdivision List
for HI, ID, OR, SC, UT, WA

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
County	County	County	County	County	County
Hawaii County	Ada County	Baker County	Abbeville County	Beaver County	Adams County
Kauai County	Adams County	Benton County	Allendale County	Box Elder County	Asotin County
Mauai County	Bainbridge County	Central Oregon Intergovernmental Council	Anderson County	Cache County	Benton County
Municipality	Bear Lake County	Clackamas County	Clackamas County	Carbon County	Chelan County
City and County of Honolulu	Beneish County	Clackamas County Service District No. 1	Barnberg County	Daguerre County	Clallam County
Higher Education	Bingham County	Clatsop County	Barnwell County	Davis County	Clark County
Hawaii Community College	Blaine County	Columbia County	Deaford County	Duchesne County	Columbia County
Honolulu Community College	Boise County	Cook County	DeKalb County	Duchesne County Special Service District No. 2	Cowlitz County
University of Hawaii	Bonner County	Crook County	Calhoun County	Emery County	Douglas County
University of Hawaii Research Corporation	Bonneville County	Curry County	Catawba Regional Council of Governments	Five County Association of Governments	Ferry County
Windward Community College	boundary County	Deschutes County	Central Midlands Council of Governments	Garfield County	Franklin County
Education (K-12)	Butte County	Douglas County	Charleston County	Grand County	Garfield County
Hanalei Schools	Camas County	Gilliam County	Cherokee County	Iron County	Grant County
Kamehameha Schools	Canyon County	Grant County	Chester County	Juab County	Grays Harbor County
Special District	Caribou County	Harney County	Chesterfield County	Kane County	Island County
Hawaii Community Development Authority	Cassia County	Hood River County	Clarendon County	Millard County	Jefferson County
Hawaii Public Housing Authority	Clark County	Jackson County	Colleton County	Morgan County	King County
Hawaii Tourism Authority	Clearwater County	Jefferson County	Darlington County	Platte County	King County Directors' Association
Honolulu Authority for Rapid Transportation	Custer County	Josephine County	Dillon County	Rich County	Kittitas County
Natural Energy Laboratory of Hawaii Authority	Elmore County	Klamath County	Dorchester County	Salt Lake County	Kittitas County
State	Franklin County	Lake County	Edgfield County	San Juan County	Klickitat County
Hawaii Department of Accounting and General Serv	Fremont County	Lane Council of Governments	Fairfield County	Sanpete County	Lewis County
Hawaii Department of Finance and Administration	Gem County	Lane County	Florence County	Sevier County	Linn County
Hawaii Department of Health	Gooding County	Lincoln County	Georgetown County	Summit County	Mason County
Hawaii Employer-Labor Health Benefits Trust Fund	Idaho County	Linn County	Greenville County	Tooele County	Okanogan County
Hawaii Health Systems Corporation	Jefferson County	Malheur County	Greenwood County	Utah County	Pacific County
State Of Hawaii	Jerome County	Marion County	Hampton County	Utah County	Pend Oreille County
	Kootenai County	Marion County Housing Authority	Horry County	Wasatch County	Pierce County
	Latah County	Morrow County	Jasper County	Washington County	San Juan County
	Lemhi County	Multnomah County	Kershaw County	Wayne County	Shaght County
	Lewis County	Polk County	Lancaster County	Weber County	Skamania County
	Lincoln County	Sherman County	Laurens County	Municipality	Snohomish County
	Madison County	Tillamook County	Lee County	Centerfield City	Spokane County
	Minidoka County	Umatilla County	Lexington County	City of Alpine City	Stevens County
	Nex Perce County	Union County	Lower Savannah Council of Governments	City of American Fork	Thurston County
	Ontida County	Wallawa County	Marion County	City of Aurora	Thurston Regional Planning Council
	Owyhee County	Wasco County	Marlboro County	City of Ballard	Wahkiakum County
	Payette County	Washington County	McCormick County	City of Beaver	Walla Walla County
	Power County	Wheeler County	Newberry County	City of Blanding	Whatcom County
	Shoshone County	Yamhill County	Oconee County	City of Bluffdale	Whitman County
	Teton County	Municipality	Orangeburg County	City of Bountiful	Yakima County
	Twin Falls County	City of Adam Village	Pickens County	City of Brigham	Yakima County Public Services
	Valley County	City of Arden	Richland County	City of Castle Dale	Yakima Valley Conference of Governments
	Washington County	City of Albany	Saluda County	City of Cedar City	Municipality
	Municipality	City of Amity	Spartanburg County	City of Cedar Hills	City of Aberdeen
	City of Aberdeen	City of Arlington	Sumter County	City of Centerville	City of Airway Heights
	City of Albion	City of Ashland	Union County	City of Clearfield	City of Algona
	City of American Falls	City of Astoria	Williamsburg County	City of Clenton	City of Anacortes
	City of Ammon	City of Athena	York County	City of Coahville	City of Arlington
	City of Arco	City of Astoria	Municipality	City of Castle Dale	City of Asotin
	City of Arimo	City of Auburn	City of Abbeville	City of Colorado City	City of Auburn
	City of Ashton	City of Baker City	City of Alken	City of Cottonwood Heights	City of Bainbridge Island
	City of Athol	City of Bandon	City of Anderson	City of Delta	City of Battle Ground
	City of Atomic City	City of Banks	City of Barmwell	City of Draper	City of Bellevue
	City of Bancroft	City of Bay City	City of Beaufort	City of Duchesne	City of Bellingham
	City of Bellevue	City of Beaverton	City of Belton	City of East Carbon	City of Benton City
	City of Blackfoot	City of Bend	City of Bennettsville	City of Elk Ridge	City of Bingen
	City of Bliss	City of Boardman	City of Bishopville	City of Elmo	City of Black Diamond
	City of Bloomington	City of Brookings	City of Camden	City of Enoch	City of Blaine
	City of Boise	City of Brownsville	City of Cayce	City of Enterprise	City of Bonney Lake
	City of Bonners Ferry	City of Burns	City of Charleston	City of Ephraim	City of Bothell
	City of Bovill	City of Canby	City of Chesnee	City of Escalante	City of Bremerton
	City of Buhl	City of Cannon Beach	City of Chester	City of Gresham	City of Brewster
	City of Burley	City of Canyonville	City of Chester	City of Fruit Heights	City of Bridgeport
	City of Caldwell	City of Coquille	City of Clemson	City of Garland	City of Cashmere
	City of Cambridge	City of Coquille	City of Clifton	City of Farmington	City of Castle Rock
	City of Carey	City of Cascade Locks	City of Columbia	City of Farr West	City of Centralia
	City of Cascade	City of Cave Junction	City of Conway	City of Ferron	City of Chehalis
	City of Castleford	City of Central Point	City of Darlington	City of Fillmore	City of Chelan
	City of Challis	City of Chiloquin	City of Denmark	City of Fountain Green	City of Cheney
	City of Chubbuck	City of Clatskanie	City of Dillon	City of Fruit Heights	City of Chewelah
	City of Clayton	City of Coburg	City of Easley	City of Garland	City of Clarkston
	City of Clifton	City of Columbia City	City of Florence	City of Grantville	City of Cle Elum
	City of Clifton	City of Condon	City of Folly Beach	City of Green River	City of Clyde Hill
	City of Coeur d'Alene	City of Coos Bay	City of Forest Acres	City of Gunnison	City of Colfax
	City of Council	City of Coquille	City of Fountain Inn	City of Harrisville	City of College Place
	City of Craigmont	City of Cornelius	City of Gaffney	City of Heber City	City of Colville
	City of Crouch	City of Corvallis	City of Georgetown	City of Helper City	
	City of Galdesac	City of Cottage Grove	City of Goose Creek	City of Herriman	
	City of Dalton Gardens	City of Cove	City of Greenville	City of Highland	
	City of Dayton	City of Creswell	City of Greenwood	City of Hilldale	
	City of Decary	City of Cubber	City of Greer	City of Holladay	
	City of Dietrich	City of Dallas	City of Hanahan	City of Honeyville	
	City of Donnelly	City of Danvers	City of Hardeeville	City of Hooper	

Hawaii

Idaho

Oregon

South Carolina

Utah

Washington

City of Dover	City of Dayton	City of Fayetteville	City of Huntington	City of Camell
City of Downey	City of Dayville	City of Inman	City of Hurricane	City of Cosmopolis
City of Driggs	City of Depoe Bay	City of Isle of Palms	City of Hyde Park	City of Covington
City of Dubois	City of Detroit	City of Johnsonville	City of Hyrum	City of Davenport
City of Eagle	City of Donald	City of Lake City	City of Inns	City of Dayton
City of Eden	City of Drain	City of Lancaster	City of Kamas	City of Deer Park
City of Elk River	City of Dundee	City of Landrum	City of Kanab	City of Des Moines
City of Emmett	City of Dunsmuir City	City of Laurens	City of Dufur	City of DuPont
City of Fairfield	City of Durham	City of Liberty	City of La Verkin	City of Duval
City of Fernan Lake Village	City of Eagle Point	City of Louis	City of Layton	City of East Wenatchee
City of Filer	City of Echo	City of Manning	City of Lehi	City of Edgewood
City of Firth	City of Elgin	City of Marion	City of Lewiston	City of Edmonds
City of Franklin	City of Enterprise	City of Mauldin	City of Lindon	City of Electric City
City of Fruitland	City of Estacada	City of Mullins	City of Logan	City of Ellensburg
City of Garden City	City of Eugene	City of Myrtle Beach	City of Mansi	City of Elma
City of Genesee	City of Fairview	City of New Ellenton	City of Mapleton	City of Enlat
City of Georgetown	City of Falls City	City of Newberry	City of Marriott-Staterville	City of Enumclaw
City of Glenns Ferry	City of Florence	City of North Augusta	City of Mendon	City of Ephrata
City of Gooding	City of Forest Grove	City of North Charleston	City of Midvale	City of Everett
City of Grace	City of Fossil	City of North Myrtle Beach	City of Midway	City of Everson
City of Grand View	City of Garibaldi	City of Orangeburg	City of Moran	City of Federal Way
City of Grangeville	City of Gaston	City of Pickens	City of Millville	City of Fendley
City of Greenleaf	City of Gates	City of Rock Hill	City of Moab	City of Fife
City of Hagerman	City of Gearhart	City of Seneca	City of Mona	City of Fircrest
City of Halley	City of Gervais	City of Simpsonville	City of Monroe	City of Forks
City of Hansen	City of Gladstone	City of Spartanburg	City of Monticello	City of George
City of Harrison	City of Glendale	City of Sumter	City of Morgan	City of Gig Harbor
City of Hayden	City of Gold Beach	City of Tegea City	City of Mount	City of Gold Bar
City of Hazelton	City of Gold Hill	City of Travelers Rest	City of Mt. Pleasant City	City of Goldendale
City of Heyburn	City of Grants Pass	City of Union	City of Murrey	City of Grand Coulee
City of Hollister	City of Greenhorn	City of Walhalla	City of Myton	City of Grandview
City of Homedale	City of Gresham	City of Walterboro	City of Naples	City of Granger
City of Hope	City of Haines	City of Wellford	City of Nephi	City of Granite Falls
City of Horseshoe Bend	City of Hayward	City of West Columbia	City of Nelsby	City of Harrington
City of Huaceta	City of Heppner	City of Westport	City of North Logan	City of Hoquiam
City of Idaho City	City of Happy Valley	City of Woodruff	City of North Ogden	City of Ilwaco
City of Idaho Falls	City of Harrisburg	City of York	City of North Salt Lake	City of Issaquah
City of Inkom	City of Helix	Town of Alledale	City of Oakley	City of Kalama
City of Island Park	City of Heppner	Town of Andrews	City of Ogden	City of Kelso
City of Jerome	City of Herndon	Town of Atlantic Beach	City of Orangeville	City of Kenmore
City of Juliettes	City of Hillsboro	Town of Awerndorf	City of Orrom	City of Kennewick
City of Kamiah	City of Hines	Town of Ayer	City of Pangulitch	City of Kent
City of Kellogg	City of Hood River	Town of Batesburg-Leesville	City of Park City	City of Kettle Falls
City of Kendrick	City of Hubbard	Town of Bethune	City of Parowan	City of Kirkland
City of Ketchum	City of Huntington	Town of Blacksburg	City of Payson	City of Kittitas
City of Kimberly	City of Idanha	Town of Blackville	City of Perry	City of La Center
City of Kooskia	City of Imbler	Town of Blenheim	City of Plain City	City of Lacey
City of Kona	City of Independence	Town of Bluffton	City of Pleasant Grove	City of Lake Forest Park
City of Lapwai	City of Irrigon	Town of Blythewood	City of Pleasant View	City of Lake Stevens
City of Lava Hot Springs	City of Island City	Town of Bowman	City of Price	City of Lakewood
City of Lewiston	City of Jacksonville	Town of Branchville	City of Providence	City of Langley
City of Mackay	City of Jefferson	Town of Briardville Acres	City of Provo	City of Leavenworth
City of Malad City	City of John Day	Town of Brunson	City of Richfield	City of Liberty Lake
City of Marsing	City of Johnson City	Town of Calhoun Falls	City of Richmond	City of Long Beach
City of McCall	City of Joseph	Town of Cameron	City of River Heights	City of Longview
City of McCammon	City of Junction City	Town of Campobello	City of Riverdale	City of Lynden
City of Melba	City of Keizer	Town of Central	City of Riverton	City of Lynnwood
City of Menan	City of King City	Town of Chapin	City of Roosevelt	City of Mabton
City of Meridian	City of Klamath Falls	Town of Cheraw	City of Roy	City of Maple Valley
City of Middleton	City of La Grande	Town of Chesterfield	City of Salem	City of Marysville
City of Midvale	City of La Pine	Town of Cic	City of Salt Lake City	City of Mattawa
City of Moscow	City of Lafayette	Town of Clover	City of Sancy	City of McClary
City of Mountain Home	City of Lake Oswego	Town of Cottageville	City of Santa Clara	City of Medical Lake
City of Mulan	City of Lakeside	Town of Cowpens	City of Santaquin	City of Medina
City of Murtaugh	City of Lebanon	Town of Denmark	City of Saratoga Springs	City of Mercer Island
City of Nampa	City of Lincoln City	Town of Donald	City of Smithfield City	City of Mesa
City of New Meadows	City of Lonerock	Town of Due West	City of South Jordan	City of Mill Creek
City of New Plymouth	City of Lostine	Town of Duncan	City of South Ogden	City of Milton
City of Newdale	City of Lowell	Town of Eastover	City of South Salt Lake City	City of Monroe
City of Nezperce	City of Lyons	Town of Edgefield	City of South Weber	City of Montesano
City of Notus	City of Madras	Town of Edisto Beach	City of Spanish Fork	City of Morton
City of Orofino	City of Malin	Town of Ehrhardt	City of Spring City	City of Moses Lake
City of Osburn	City of Manzanita	Town of Egin	City of Springville	City of Mosesrock
City of Parker	City of Maupin	Town of Elmore	City of St. George	City of Mondak Terrace
City of Parma	City of McClintville	Town of Estel	City of Sunnyside	City of Moses
City of Paul	City of Medford	Town of Etna	City of Sunset	City of Mt. Vernon
City of Payette	City of Metolius	Town of Eutawville	City of Syracuse	City of Mukitico
City of Pierce	City of Mill City	Town of Fairfax	City of Taylorville	City of Napavine
City of Pinehurst	City of Millersburg	Town of Ft. Mill	City of Tooele	City of Newcastile
City of Plummer	City of Milwaukie-Freewater	Town of Furman	City of Tooele	City of Newport
City of Pocatello	City of Milwaukie	Town of Gaston	City of Tremonton	City of Nooksack
City of Ponderay	City of Molalla	Town of Gilford	City of Tropic	City of Normandy Park
City of Post Falls	City of Monmouth	Town of Gilbert	City of Uintah	City of North Bend
City of Pottatch	City of Monroe	Town of Govan	City of Vernal	City of North Bonneville
City of Preston	City of Monument	Town of Gray Court	City of Washington	City of Oak Harbor
City of Priest River	City of Moro	Town of Great Falls	City of Washington Terraces	City of Oakville
City of Rathdrum	City of Mosier	Town of Greysville	City of West Haven City	City of Ocean Shores
City of Reubens	City of Mt. Angel	Town of Hampton	City of West Jordan	City of Olympia
City of Rebur	City of Mt. Vernon	Town of Harleysville	City of West Point	City of Onalco
City of Richfield	City of Myrtle Creek	Town of Heath Springs		
City of Rigby	City of Myrtle Point	Town of Hemingway		
City of Riggins	City of Nehalem	Town of Hills		
City of Ririe	City of Newberg	Town of Hilton Head Island		
City of Roberts	City of Newport	Town of Hodges		

Hawaii

Idaho

Oregon

South Carolina

Utah

Washington

City of Boise
 City of Rupert
 City of Salmon
 City of Sandpoint
 City of Shelley
 City of Shoshone
 City of Smeekerville
 City of Soda Springs
 City of Spirit Lake
 City of St. Anthony
 City of St. Charles
 City of Stanley
 City of Starbuck
 City of Stiles
 City of Sugar City
 City of Sun Valley
 City of Tensed
 City of Teton
 City of Troy
 City of Twin Falls
 City of Ucon
 City of Victor
 City of Wallace
 City of Weippe
 City of Weiser
 City of Wendon
 City of Weston
 City of White Bird
 City of Wilder
 City of Winchester

Higher Education

Boise State University
 College of Southern Idaho
 College of Western Idaho
 Eastern Idaho Technical College
 Idaho Division of Professional Technical Education
 Idaho State University
 Lewis-Clark State College
 North Idaho College
 University of Idaho

Education (K-12)

Aberdeen School District No. 58
 Arbon Elementary School District No. 383
 Avery School District
 Basin School District No. 72
 Bear Lake County School District No. 33
 Bear Lake School District No. 38
 Blackfoot School District No. 55
 Blaine County School District No. 61
 Bliss Joint School District No. 234
 Bonneville Joint School District No. 93
 Boundary County School District No. 101
 Bonanza-Grand View Joint School District
 Buhl Joint School District No. 413
 Butte County Joint School District No. 111
 Caldwell School District No. 132
 Camas County School District No. 221
 Cambridge School District
 Cascade School District No. 422
 Cassia County Joint School District No. 151
 Castleford Joint School District No. 417
 Challis Joint School District No. 181
 Clark County School District No. 161
 Coeur d'Alene School District No. 271
 Cottonwood Joint School District No. 242
 Council School District No. 13
 Cullis Joint School District No. 342
 Dietrich School District No. 314
 Emmett Independent School District No. 221
 Filer School District No. 413
 Firth School District No. 59
 Fremont County School District No. 215
 Fredland School District No. 373
 Garden Valley School District
 Genesee Joint School District No. 282
 Glenns Ferry Joint School District No. 192
 Gooding Joint School District No. 231
 Grace Joint School District No. 148
 Hagerman Joint School District No. 233
 Haman School District No. 415
 Highland Joint School District No. 305
 Homedale School District No. 370
 Horseshoe Bend School District No. 73
 Idaho Falls School District No. 91
 Independent School District of Boise City
 Jefferson County School District No. 251
 Jerome Joint School District No. 261
 Joint School District No. 2
 Kamiah School District No. 304
 Kellogg Joint School District 391
 Kendrick Joint School District No. 283
 Kimberly School District No. 414
 Kootenai School District No. 274
 Kuna Joint School District No. 3

City of North Bend
 City of North Plains
 City of North Powder
 City of Honea Path
 City of Nyssa
 City of Oakland
 City of Oatridge
 City of Ontario
 City of Oregon City
 City of Paisley
 City of Pendleton
 City of Philomath
 City of Phoenix
 City of Pilot Rock
 City of Post Orford
 City of Portland
 City of Powers
 City of Prairie City
 City of Prineville
 City of Rainier
 City of Redmond
 City of Reedsport
 City of Richland
 City of Riddle
 City of Rockaway Beach
 City of Rogue River
 City of Roseburg
 City of Rufus
 City of Salem
 City of Sandy
 City of Scappoose
 City of Scio
 City of Scotts Mills
 City of Seaside
 City of Seneca
 City of Shady Cove
 City of Sheridan
 City of Sherwood
 City of Siletz
 City of Silverton
 City of Sisters
 City of Sodaville
 City of Spray
 City of Springfield
 City of St. Helens
 City of St. Paul
 City of Stanfield
 City of Stayton
 City of Sublimity
 City of Sumpter
 City of Sutherlin
 City of Sweet Home
 City of Talent
 City of Tangent
 City of The Dalles
 City of Tigard
 City of Tillamook
 City of Toledo
 City of Troutdale
 City of Tualatin
 City of Turner
 City of Ukiah
 City of Umatilla
 City of Union
 City of Unity
 City of Vale
 City of Veneta
 City of Vernonia
 City of Waldport
 City of Wallawa
 City of Warrenton
 City of Wasco
 City of West Linn
 City of Westfir
 City of Weston
 City of Wheeler
 City of Wilamina
 City of Wilsonville
 City of Winston
 City of Wood Village
 City of Woodburn
 City of Yachats
 City of Yamhill
 City of Yoncalla
 Town of Bonanza
 Town of Butte Falls
 Town of Catyoon City
 Town of Lakeview
 Town of Lexington

Higher Education

Blac Mountain Community College
 Central Oregon Community College
 Chemeketa Community College
 Clackamas Community College
 Clatsop Community College

City of Holly Hill
 Town of Hollywood
 Town of Honoe Path
 Town of Irmo
 Town of Iva
 Town of Jackson
 Town of James Island
 Town of Jamestown
 Town of Jefferson
 Town of Jenkinsville
 Town of Johnston
 Town of Jonesville
 Town of Keeshaw
 Town of Kiawah Island
 Town of Kingstree
 Town of Lake View
 Town of Lamar South Carolina
 Town of Lane
 Town of Latta
 Town of Lexington
 Town of Lincolnville
 Town of Little Mountain
 Town of Lockhart
 Town of Lyman
 Town of Lynchburg
 Town of Maysville
 Town of Mableton
 Town of McClellanville
 Town of McColl
 Town of McCormick
 Town of Meggett
 Town of Moncks Corner
 Town of Mt. Pleasant
 Town of Nexces
 Town of New Ententon
 Town of Nichols
 Town of Ninety Six
 Town of Norris
 Town of North
 Town of Norway
 Town of Olanza
 Town of Palmetto
 Town of Pageland
 Town of Panglico
 Town of Patrick
 Town of Pawleys Island
 Town of Pelion
 Town of Pelzer
 Town of Pendleton
 Town of Perry
 Town of Port Royal
 Town of Prosperity
 Town of Ravenel
 Town of Redville
 Town of Ridge Spring
 Town of Ridgeland
 Town of Ridgewile
 Town of Ridgeway
 Town of Saint Matthews
 Town of Saint Stephen
 Town of Salem
 Town of Salley
 Town of Saluda
 Town of Santee
 Town of Scranton
 Town of Seabrook Island
 Town of Sellers
 Town of Sharon
 Town of Six Mile
 Town of Snelling
 Town of Society Hill
 Town of South Congaree
 Town of Springdale
 Town of St. George
 Town of St. Matthews
 Town of Stuckey
 Town of Sullivan Island
 Town of Sunnerton
 Town of Summerville
 Town of Sumner
 Town of Surfside Beach
 Town of Swansea
 Town of Timmonsville
 Town of Trantow
 Town of Turberville
 Town of Ulmer
 Town of Varnville
 Town of Wagener
 Town of Ward
 Town of Ware Shoals
 Town of West Union
 Town of Whitman
 Town of Williamston

City of West Valley City
 City of Willard
 City of Woodland Hills
 City of Woods Cross
 Town of Alha
 Town of Altamont
 Town of Alton
 Town of Amalga
 Town of Annabella
 Town of Antimony
 Town of Apple Valley
 Town of Ballard
 Town of Bear River City
 Town of Bicknell
 Town of Big Water
 Town of Boulder
 Town of Brian Head
 Town of Bryce Canyon City
 Town of Cannonville
 Town of Carle Valley
 Town of Cedar Fort
 Town of Centerfield
 Town of Central Valley
 Town of Circleville
 Town of Clarston
 Town of Clamson
 Town of Cleveland
 Town of Cornish
 Town of Daniel
 Town of Deweyville
 Town of Eagle Mountain
 Town of Elmo
 Town of Elmore
 Town of Essex
 Town of Emery
 Town of Fairfield
 Town of Francis
 Town of Garden City
 Town of Gasula
 Town of Glendale
 Town of Glenwood
 Town of Goshen
 Town of Hanksville
 Town of Hatch
 Town of Hennefer
 Town of Henrieville
 Town of Hildale
 Town of Hindcley
 Town of Holden
 Town of Howell
 Town of Huntsville
 Town of Joseph
 Town of Junction
 Town of Kanarrville
 Town of Kanosh
 Town of Kingston
 Town of Koosharem
 Town of Leeds
 Town of Levin
 Town of Loa
 Town of Manila
 Town of Mantua
 Town of Marysvale
 Town of Meadow
 Town of Minersville
 Town of New Harmony
 Town of Newton
 Town of Ophir
 Town of Orderville
 Town of Paradise
 Town of Paragonah
 Town of Portage Utah
 Town of Panguitch
 Town of Redmond
 Town of Rockville
 Town of Rocky Ridge
 Town of Rush Valley
 Town of Scpio
 Town of Scottfield
 Town of Sigurd
 Town of Springdale
 Town of Stockton
 Town of Toquerville
 Town of Torrey
 Town of Trenton
 Town of Tropic
 Town of Uintah
 Town of Vernon
 Town of Vineyard
 Town of Virgin
 Town of Wales
 Town of Wallburg
 Town of Wasatch Association of Governments

Higher Education

City of Pacific
 City of Palouse
 City of Pasco
 City of Pateros
 City of Pomeroy
 City of Port Angeles
 City of Port Orchard
 City of Port Townsend
 City of Poulsbo
 City of Prosser
 City of Pullman
 City of Puyallup
 City of Quincy
 City of Rainier
 City of Raymond
 City of Redmond
 City of Renton
 City of Republic
 City of Richland
 City of Ridgefield
 City of Riville
 City of Rock Island
 City of Roslyn
 City of Roy
 City of Royal City
 City of Sammamish
 City of SeaTac
 City of Seattle
 City of Sedro-Woolley
 City of Setah
 City of Sequim
 City of Shelton
 City of Shoreline
 City of Snohomish
 City of Snoqualmie
 City of Soap Lake
 City of South Bend
 City of Spokane
 City of Spokane Valley
 City of Sprague
 City of Starwood
 City of Stevenson
 City of Sultan
 City of Sumas
 City of Sumner
 City of Sunnyside
 City of Tacoma
 City of Tebo
 City of Tenino
 City of Tieton
 City of Toledo
 City of Tonasket
 City of Toppenish
 City of Tukwila
 City of Tumwater
 City of Union Gap
 City of University Place
 City of Vader
 City of Vancouver
 City of Wabburg
 City of Walla Walla
 City of Wapato
 City of Warden
 City of Washougal
 City of Wenatchee
 City of West Richland
 City of Westport
 City of White Salmon
 City of Winlock
 City of Woodinville
 City of Woodland
 City of Yakima/Yakima County
 City of Yelm
 City of Zillah
 Consolidated Borough of Qui Ceda Village
 Grays Harbor Council of Governments
 Town of Almirra
 Town of Beaux Arts Village
 Town of Bacoza
 Town of Carbonado
 Town of Carlinnast
 Town of Clyde Hill
 Town of Colton
 Town of Concouilly
 Town of Concrete
 Town of Coules City
 Town of Coules Dam
 Town of Coupeville
 Town of Creston
 Town of Cusick
 Town of Darrington
 Town of Eatonville
 Town of Elmer City
 Town of Endicott

Hawaii

Idaho

Lake Park Onella School District No. 84
 Lakeland School District No. 272
 Lapwai School District No. 341
 Lewiston Independent School District No. 1
 Mackay School District No. 182
 Madison School District No. 321
 Marsh Valley Joint School District No. 21
 Marsing Joint School District No. 363
 McCall-Donnelly Joint School District No. 421
 Meadows Valley School District No. 11
 Melba School District No. 136
 Middleton School District No. 134
 Midvale School District No. 433
 Minidoka County School District No. 331
 Moscow School District No. 281
 Mountain Home School District No. 193
 Mountain View School District No. 244
 Mullan School District No. 392
 Murtaugh Joint School District No. 438
 Nampa Christian Schools Inc.
 Nampa School District No. 131
 New Plymouth School District
 Nez Perce Joint School District No. 302
 North Gem School District No. 149
 Notus School District
 Oneida County School District No. 351
 Orofino Joint School District No. 171
 Parma School District No. 137
 Payette School District No. 371
 Plummer-Worley Joint School District No. 44
 Pocatello-Chubbuck School District No. 25
 Post Falls School District No. 273
 Pocatello School District No. 285
 Preston Joint School District No. 201
 Richfield School District No. 316
 Ririe Joint School District No. 252
 Rockland School District No. 382
 Salmon River Joint School District No. 243
 Salmon School District No. 291
 Shaleo School District No. 48
 Shoshone Joint School District No. 312
 Snake River School District
 Soda Springs Joint School District No. 150
 South Lemhi School District No. 292
 St. Maries Joint School District No. 41
 Sugar-Salem Joint District No. 322
 Swan Valley Elementary School District No. 33
 Swan Valley School District No. 92
 Teton County School District No. 401
 Three Creek Joint School District No. 416
 Troy School District No. 287
 Twin Falls School District No. 411
 Valley School District No. 262
 Vallivue School District No. 139
 Vision Charter School District #463
 Wallace School District No. 393
 Weiser School District No. 431
 Wendell School District No. 232
 West Bonner County School District No. 83
 West Jefferson School District No. 253
 West Side School District No. 202
 Whiteplains Joint School District No. 258
 Wilder School District No. 133

Special District
 Ada County Emergency Medical Services District
 Ada County Highway District
 Adams County Recreation District
 Alhambra Water and Sewer District
 Albon Highway District
 Alpine Meadows Water and Sewer District
 American Falls Free Library District
 American Falls Housing Authority
 Atlanta Highway District
 Avery Water and Sewer District
 Avondale Irrigation District
 Bayview Water and Sewer District
 Bear Lake County Library District
 Bench Sewer District
 Benevath County Free Library District
 Big Canyon Fire District
 Blaine County Housing Authority
 Blaine County Recreation District
 Bliss Fire District
 Boise Basin Library District
 Boise City/Ada County Housing Authority
 Boise-King Irrigation District
 Bonewille County Fire District No. 1
 Bruneau Valley District Library
 Bruneau Water and Sewer District
 Buhl Highway District
 Buhl Rural Fire Protection District
 Burley Highway District
 Caldwell Housing Authority
 Canyon Highway District No. 4

Oregon

Columbia Gorge Community College
 Eastern Oregon University
 Klamath Community College District
 Lane Community College
 Linn-Benton Community College
 Mt. Hood Community College
 Oregon Coast Community College
 Oregon Department of Community Colleges and Workforce Development
 Oregon Health and Science University
 Oregon Institute of Technology
 Oregon State University
 Oregon State University, Oregon Agricultural Experiment Station
 Oregon University System
 Portland Community College
 Portland State University
 Reed College
 Rogue Community College
 Southern Oregon University
 Southern Oregon University Family Housing
 Southwestern Oregon Community College
 Tillamook Bay Community College
 Treasure Valley Community College
 Umpqua Community College
 University of Oregon
 Western Oregon University

Education [K-12]
 Adel School District 23
 Adrian School District
 Alsea School District No. 71
 Amity School District 43
 Annex School District 29
 Arlington School District No. 3
 Arroyo School District No. 83
 Ashland School District No. 5
 Ashwood School District
 Astoria School District No. 1C
 Athena-Weston School District No. 298J
 Baker School District No. 5J
 Bandon School District
 Banks School District No. 13
 Beaverton School District No. 48
 Bend-La Pine Public Schools
 Bethel School District No. 52
 Blatchly School District
 Blatchly School District 90
 Brookings Harbor School District
 Carnas Valley School District
 Canyon School District No. 86
 Cascade School District No. 5
 Centennial School District No. 28J
 Central Curry School District No. 1
 Central Linn School District
 Central Point School District No. 6
 Central School District No. 133
 Clackamas Education Service District
 Clatskanie School District No. 6J
 Clifton School District No. 53
 Columbia Gorge Education Service District
 Condon School District No. 25J
 Coos Bay School District No. 9
 Coquille School District No. 8
 Corbett School District No. 39
 Corvallis School District No. 509J
 Cove School District No. 15
 Crane Elementary School District
 Creswell School District No. 40
 Crook County School District
 Crow-Applegate-Lorane School District No. 66
 Culver School District No. 4
 Dallas School District No. 2
 David Douglas School District No. 40
 Dayton School District No. 8
 Daytonville School District No. 16J
 Douglas County School District
 Douglas County School District No. 4
 Douglas Education Service District
 Dufur School District No. 29
 Eagle Point School District No. 9
 Echo School District No. 5
 Elgin School District
 Elkton School District No. 34
 Enterprise School District No. 21
 Estacada School District No. 108
 Eugene School District No. 4J
 Falls City School District
 Fern Ridge School District No. 28J
 Forest Grove School District
 Fossil School District 211
 Gaston School District 511 J
 Gevails School District
 Gladstone School District
 Glendale School District No. 77
 Glendale School District
 Grant County Education Service District

South Carolina

Town of Williams
 Town of Winnsboro
 Town of Yemassee

Higher Education
 Aiken Technical College
 Beaufort Jasper Higher Education Commission
 Central Carolina Technical College
 Clemson College
 Coastal Carolina University
 College of Charleston
 Denmark Technical College
 Florence-Darlington Technical College
 Francis Marion University
 Greenville Technical College
 Horry-Georgetown Technical College
 Lander University
 Medical University of South Carolina
 Midlands Technical College
 Northeastern Technical College
 Orangeburg-Calhoun Technical College
 Piedmont Technical College
 South Carolina State Board for Technical and Comprehensive Education
 South Carolina State University
 South Carolina Technical College System
 Spartanburg Community College
 Technical College of the Lowcountry
 The Citadel
 Tri-County Technical College
 Trident Technical College
 University of South Carolina
 University of South Carolina, Aiken
 University of South Carolina, Upstate
 Williamsburg Technical College
 Winthrop University
 York Technical College

Education [K-12]
 Abbeville County School District
 Aiken County Public Schools
 Allendale County School District
 Anderson County School District
 Anderson School District No. 1 and 2 Career and Technology Center
 Anderson School District No. 2
 Anderson School District No. 3
 Anderson School District No. 4
 Anderson School District No. 5
 Bamberg School District No. 1
 Bamberg School District No. 2
 Barnwell School District No. 45
 Beaufort County School District
 Berkeley County School District
 Blackville-Hilda Public Schools
 Calhoun County School District
 Charleston County School District
 Cherokee County School District
 Chester County School District
 Chesterfield County School District
 Clarendon County School District No. 1
 Clarendon County School District No. 3
 Clover School District No. 2
 Colleton County School District
 Darlington County School District
 Delta R-V School District
 Dillon County School District No. 1
 Dillon County School District No. 2
 Dillon County School District No. 3
 Dillon County School District No. 4
 Dochee of Charleston Schools
 Dorchester School District No. 2
 Dorchester School District No. 4
 Edgefield County Schools
 Fairfield County School District
 Fayetteville School District No. 1
 Florence County School District No. 2
 Florence County School District No. 3
 Florence County School District No. 4
 Florence County School District No. 5
 Ft. Mill School District No. 4
 Georgetown County School District
 Greenville County School District No. 1
 Greenville County School District No. 50
 Greenwood School District No. 52
 Hampton County School District No. 2
 Hampton School District No. 1
 Horry County Schools
 Jasper County School District No. 28J
 Jocassee-Hawes School District
 Kershaw County School District
 Lancaster County School District
 Laurens County School District No. 55
 Laurens County School District No. 56
 Lee County School District
 Leakey Charter School District
 Lexington County School District No. 1

Utah

College of Eastern Utah
 Davis Applied Technology College
 Dixie Applied Technology College
 Dixie State University
 Mountainland Applied Technology College
 Rocky Mountain University of Health Professions
 Salt Lake Community College
 Snow College
 Southern Utah University
 Tooele Applied Technology College
 Uintah Basin Applied Technology College
 University of Utah
 University of Utah Hospitals and Clinics
 Utah State University
 Utah System of Higher Education
 Utah Valley University
 Weber State University

Education [K-12]
 Alpine School District
 Beaver County School District
 Box Elder School District
 Cache County School District
 Canyons School District
 Carbon School District
 Centro De La Familia De Utah Head Start Program School District
 Daguerre School District
 Davis School District
 Duchesne County School District
 Emery County School District
 Freedom Preparatory Academy School District
 Garfield County School District
 Grand County School District
 Morgan School District
 Iron County School District
 Jordan School District
 Juab School District
 Kane County School District
 Logan City School District
 Millard School District
 Morgan School District
 Mountainland Head Start Program School District Office
 Murray City School District
 Nebo School District
 North Sanpete County School District
 North Sanpete School District
 North Summit School District
 Ogden City School District
 Park City School District
 Piute County School District
 Provo City School District
 Rich County School District
 Rich School District
 Rural Utah Child Development Head Start Program School District Office
 Salt Lake City School District
 San Juan School District
 Sevier School District
 South Sanpete School District
 South Summit School District
 Susa Head Start Program School District
 Thomas Edison Charter Schools
 Tropic School District
 Tooele County School District
 Uintah School District
 Wasatch County School District
 Washington County School District
 Wayne County School District
 Weber School District

Special District
 Ash Creek Special Service District
 Ashley Valley Water and Sewer Improvement District
 Ballard Water and Sewer Improvement District
 Bear Lake Special Service District
 Bear River Water Conservancy District
 Benchland Water District
 Benson Culinary Water Improvement District
 Bona Vista Water Improvement District
 Cache Mosquito Abatement District
 Cache Valley Transit District
 Canyonlands Health Care Special Service District
 Carbon County Housing Authority
 Carbon County Municipal Building Authority
 Carbon County Recreation Transportation Special Service District
 Carbon Water Conservancy District
 Castle Valley Special Service District
 Cedar City Housing Authority
 Cedar Mountain Fire Protection District
 Cedarbreaks Homebased Special Service District
 Central Davis County Sewer District
 Central Iron County Water Conservancy District
 Central Utah Water Conservancy District
 Central Weber Sewer Improvement District
 Charleston Water Conservancy District
 Casspan Community College
 Cottonwood Improvement District

Washington

Town of Fairfield
 Town of Farmington
 Town of Friday Harbor
 Town of Garfield
 Town of Hamilton
 Town of Harrah
 Town of Latah
 Town of Lyons Point
 Town of Index
 Town of Ione
 Town of La Conner
 Town of LaCrosse
 Town of Lambert
 Town of Lind
 Town of Lyman
 Town of Malden
 Town of Mansfield
 Town of Marcus
 Town of Metlatlan
 Town of Millwood
 Town of Nachas
 Town of Nespelam
 Town of Northport
 Town of Oakesdale
 Town of Olla
 Town of Palouse
 Town of Prescott
 Town of Reardan
 Town of Riverdale
 Town of Rockford
 Town of Rosalia
 Town of Ruston
 Town of Skokholmish
 Town of South Cle Elum
 Town of South Prairie
 Town of Spangle
 Town of Springdale
 Town of St. Johns
 Town of Tolt
 Town of Uniontown
 Town of Vashki
 Town of Waterville
 Town of Waverly
 Town of Wildou
 Town of Williston
 Town of Wilson Creek
 Town of Winthrop
 Town of Woodway
 Town of Yacolt
 Town of Yarrow Point

Higher Education
 Bates Technical College
 Bellevue Community College
 Bellingham Technical College
 Big Bend Community College
 Cascadia Community College
 Central Washington University
 Centralia College
 Clark College
 Clover Park Technical College
 Columbia Basin Community College
 Community College of Spokane
 Eastern Washington University
 Edmonds Community College
 Everett Community College
 Evergreen State College
 Grays Harbor College
 Green River Community College
 Highline Community College
 Lake Washington Institute of Technology
 Lower Columbia College
 Northwest Indian College
 Olympic College
 Peninsula College
 Pierce College
 Renton Technical College
 Seattle Community Colleges District VI
 Shasta Community College
 Skagit Valley College
 South Puget Sound Community College
 Tacoma Community College
 University of Washington
 Walla Walla Community College
 Washington State Board for Community and Technical Colleges
 Washington State Higher Education Facilities Authority
 Washington State Student Achievement Council
 Washington State University
 Washington State University, Vancouver
 Wenatchee Valley College
 Western Washington University
 Whitson Community College
 Yakima Valley Community College

Mica Kidd Island Fire Protection District
 Middleton Rural Fire District
 Minidoka Fire Protection District
 Minidoka County Fire Protection District
 Minidoka County Highway District
 Moreland Water and Sewer District
 Mountain Home Highway District
 Mountain Rides Transportation Authority
 Nampa and Meridian Irrigation District
 Nampa Highway District No. 1
 Nampa Housing Authority
 New Plymouth Fire District
 North Bingham County District Library
 North Ouster Hospital District
 North Kootenai Water and Sewer District
 North Lake Recreational Sewer and Water District
 North Latah County Highway District
 Northern Lakes Fire District
 Northside Fire District
 Notus-Parma Highway District No. 2
 Oakley Highway District
 Oakley Library District
 Ota District Library
 Oneida County Fire District
 Oregon Trail Recreation District
 Outlet Bay Water and Sewer District
 Panhandle Health District
 Parma Rural Fire Protection District
 Pine Ridge Water and Sewer District
 Pinehurst Water District
 Pioneer Irrigation District
 Placerville Fire Protection District
 Pocatello Housing Authority
 Pocatello-Chubbuck Auditorium District
 Portneuf District Library
 Post Falls Highway District
 Power County Highway District
 Prairie Highway District
 Prairie-River Library District
 Progressive Irrigation District
 Raft River Highway District
 Rapid River Water and Sewer District
 Richfield District Library
 Riverside Independent Water District
 Rock Creek Fire District
 Rootland Rural Fire District
 Rogerson Water District
 Ross Point Water District
 Sagle Fire District
 Salmon River Clinic Hospital District
 Sam Owen Fire District
 Santa-Fernwood Water and Sewer District
 Schweitzer Fire-Rescue District
 Settlers Irrigation District
 Shelly/Firth Fire District
 Shoshone City & Rural Fire District
 Shoshone County Fire Protection District No. 2
 Shoshone Highway District No. 2
 South Bannock Library District
 South Bingham Soil Conservation District
 South Boundary Fire Protection District
 South Custer Fire District
 South Fork Coeur d'Alene River Sewer District
 South Latah Highway District
 Southside Water and Sewer District
 Southwestern Idaho Cooperative Housing Authority
 St. Maries Fire Protection District
 Star Joint Fire District
 Star Sewer and Water District
 Sun Valley Water and Sewer District
 Sunset Heights Water District
 Targhee Regional Public Transit Authority
 Targhee Regional Public Transportation Authority
 Teton County Fire Protection District
 Three Creeks Highway District
 Three Mile Water District
 Timberlake Fire Protection District
 Twin Falls Highway District
 Twin Falls Housing Authority
 Twin Falls Rural Fire Protection District
 Twin Ridge Rural Fire District
 Union Independent Highway District
 Upper Fords Creek Rural Fire District
 Warm Lake Recreational Water District
 Wendell Highway District
 West Boise Sewer District
 West Bonner Library District
 West Bonner Water and Sewer District
 West Pond Greville Fire District
 Western Ada Recreation District
 Western Elmore County Recreation District
 Wilder Irrigation District
 Wilder Public Library District
 Wilder Rural Fire Protection District

Riverside School District No. 517
 Rigbee River School District No. 35
 Roseburg Public Schools
 Salem-Keizer Public School District No. 241
 Santiam Canyon School District No. 129J
 Santiam Christian Schools
 Scappoose School District No. 1J
 Seio School District No. 95C
 Seaside School District
 Sheridan School District No. 48J
 Sherman County School District
 Sherwood School District No. 88J
 Silver Falls School District No. 4J
 Sisters School District No. 6
 Siuslaw School District No. 97J
 South Coast Education Service District, Region No. 7
 South Lane School District No. 45J3
 South Umpqua School District No. 19
 South Wasco County School District No. 1
 Southern Oregon Education Service District
 Spray School District No. 1
 Springfield School District No. 19
 St. Helens School District No. 50J
 St. Paul School District No. 45
 Starfield School District No. 61
 Sutherlin School District No. 130
 Sweet Home School District No. 55
 Three Rivers School District
 Tigard-Tualatin School District No. 23J
 Tillamook School District No. 9
 Uliah School District 80 R
 Umatilla School District No. 6
 Union School District 5
 Vale School District No. 84
 Vernonia School District No. 47J
 Wetmore School District No. 12
 Warrenton-Hammond School District No. 30
 West Linn-Wilsonville School District
 Willamette Education Service District
 Willamina School District No. 30J
 Winston-Dillard School District No. 116
 Winona School District No. 163
 Yamhill-Carlton School District No. 1
 Yoncalla School District No. 32

Special District
 Adair Rural Fire Protection District
 Armitage Fire District
 Applegate Valley Fire District No. 9
 Arch Cape Sanitary District
 Arch Cape Water District
 Arnold Irrigation District
 Aumeville Rural Fire District
 Baker County Library District
 Baker Rural Fire Protection District
 Baker Valley Soil and Water Conservation District
 Bandon Rural Fire Protection District
 Barlow Water Improvement District
 Bay Area Hospital District
 Bend Parks and Recreation District
 Beverly Beach Water District
 Black Butte Ranch Rural Fire Protection District
 Blue Mountain Hospital District
 Blue River Water District
 Boardman Park and Recreation District
 Boardman Rural Fire Protection District
 Boring Water District No. 24
 Boulder Creek Retreat Special Road District
 Brownsville Rural Fire District
 Buell-Rod Prairie Water District
 Bunker Hill Sanitary District
 Burlington Water District
 Camelia Park Sanitary District
 Cannon Beach Rural Fire Protection District
 Central Lincoln People's Utility District
 Central Oregon Irrigation and Recreation District
 Central Oregon Park and Recreation District
 Central Oregon Regional Housing Authority
 Charleston Fire District
 Charleston Sanitary District
 Chehalis Park and Recreation District
 Cheenoweth Water Public Utility District
 Chiloquin Agency Lake Rural Fire Protection District
 Christmas Valley Domestic Water Supply District
 Christmas Valley Park and Recreation District
 Clackamas County Fire District No. 1
 Clackamas County Housing Authority
 Clackamas County Soil and Water Conservation District
 Clatskanie Park and Recreation District
 Clatskanie People's Utility District
 Clatskanie Rural Fire Protection District
 Clatsop Care Center Health District
 Clatsop County Housing Authority
 Cloverdale Rural Fire Protection District
 Coburg Rural Fire Protection District

Hartsville Housing Authority
 Harbor Head No. 1 Public Service District
 Holly Springs Fire-Rescue District
 Homeland Park Water and Sewer District
 James Island Public Service District
 Kingstree Housing Authority
 Lady's Island-St. Helena Fire District
 Lake City Housing Authority
 Lancaster County Water and Sewer District
 Lancaster Housing Authority
 Lancaster Soil and Water Conservation District
 Laurens Housing Authority
 Lexington County Health Services District, Inc.
 Liberty-Chesnee-Fingerville Water District
 Local Housing Authority
 Lowcountry Regional Transportation Authority
 Lugoff-Elgin Water Authority
 Marion Housing Authority
 Marlboro County Housing Authority
 McColl Housing Authority
 Medical University Hospital Authority
 Metropolitan Sewer Sub-District
 Midford Water and Sewer District
 Millfin Housing Authority
 Murrells Inlet-Garden City Fire District
 Myrtle Beach Air Force Base Redevelopment Authority
 Myrtle Beach Housing Authority
 Newberry County Water and Sewer Authority
 Newberry Housing Authority
 North Charleston Housing Authority
 North Charleston Sewer District
 North Greenville Fire District
 Oconee County Joint Regional Sewer Authority
 Parker Sewer and Fire Subdistrict
 Patriots Point Development Authority
 Pee Dee Regional Airport District
 Pee Dee Regional Transportation Authority
 Piedmont Public Service District
 Pioneer Rural Water District
 Powdersville Water District
 Richland-Lexington Airport District
 Richland-Lexington Riverbanks Park District
 Rock Hill Housing Authority
 Saluda County Water and Sewer Authority
 Sandy Springs Water District
 Santee Fire Service District
 Santee Water Regional Transportation Authority
 Sheldon Township Fire District
 Slater-Marietta Fire District
 South Carolina Housing Authority Bond Council
 South Carolina Public Employee Benefit Authority
 South Carolina Regional Housing Authority No. 1
 South Carolina Regional Housing Authority No. 3
 South Carolina State Education Assistance Authority
 South Carolina State Fiscal Accountability Authority
 South Carolina State Housing Finance and Development Authority
 South Carolina State Ports Authority
 South Greenville Fire District
 South Island Public Service District
 Southside Rural Community Water District
 Spartanburg Housing Authority
 Spartanburg Regional Health Services District
 St. Andrews Public Service District South Carolina
 St. John's Fire District
 Starr-iva Water and Sewer District
 Startex-Jackson-Wellford-Duncan Water District
 Sumter Housing Authority
 Talaha Rural Community Water District
 Taylor Fire and Sewer District
 Three Rivers Solid Waste Authority
 Tigerville Fire District
 Tri-County Solid Waste Authority
 Union Housing Authority
 Valley Public Service Authority
 Waccamaw Regional Transportation Authority
 Wedgefield Stanzburg Water District
 West Anderson Water District
 Westview-Fairforest Fire District
 Whitney Fire Protection District
 Williamsburg County Transit Authority
 Williamsburg County Water and Sewer Authority
 Woodruff Housing Authority
 Woodruff-Roebuck Water District
 York County Natural Gas Authority

State
 Santee-Lynch Regional Council of Governments
 South Carolina Department of Health and Environmental Control
 South Carolina Department of Mental Health
 South Carolina Department of Revenue
 South Carolina General Services Division
 South Carolina Office of Regulatory Staff
 South Carolina State Budget and Control Board
 South Carolina State Treasurer's Office
 State Of South Carolina

Utah County Housing Authority
 Utah Palace Housing Authority
 Utah Transit Authority
 Utah Valley Dispatch Special Service District
 Wasatch County Fire District
 Wasatch Front Waste and Recycling District
 Wasatch Integrated Waste Management District
 Washington County Water Conservancy District
 Waste Management Service District No. 5
 Weber Basin Water Conservancy District
 Weber Fire District
 Weber Mosquito Abatement District
 Weber-Box Elder Conservation District
 Wellsville-Mendon Conservancy District
 White City Water Improvement District
 Woodruff Fire District

State
 State Of Utah
 Utah Department of Administrative Services
 Utah Department of Health
 Utah State Legislature
 Utah State Treasurer

Tribal
 Confederated Tribes of the Goshute Reservation
 Kanosh Band of the Paiute Indian Tribe of Utah
 Koosharem Band of the Paiute Indian Tribe
 Northwestern Band of Shoshone Nation
 Northwestern Band of the Shoshone Nation Housing Authority
 Paiute Indian Tribe of Utah
 Skull Valley Band of Goshute Indians
 Ute Indian Tribe

Grappewick School District No. 54
 Great Northern School District
 Green Mountain School District No. 103
 Griffin School District No. 324
 Harrington Public Schools
 Highland School District No. 203
 Highline School District No. 40J
 Hotchkiss School District
 Hood Canal School District No. 404
 Hoquiam School District No. 28
 Inchelium School District No. 70
 Issaquah School District No. 411
 Kahlatus School District No. 56
 Kalama School District No. 402
 Keller School District No. 3
 Kelso School District No. 458
 Kennewick School District No. 17
 Kent School District No. 415
 Kettle Falls School District No. 212
 Kiona-Benton City School District No. 52
 Klittas School District
 Kluckwilt School District No. 402
 La Center School District
 La Conner School District
 LaCrosse School District
 Lake Chelan School District No. 129
 Lake Quinalt School District No. 97
 Lake Stevens School District No. 4
 Lake Washington School District No. 414
 Lakewood School District No. 306
 Lamont School District
 Liberty School District No. 362
 Lind School District
 Longview School District No. 122
 Loom Lake School District No. 183
 Lopez Island School District No. 144
 Lytle School District No-406
 Lynden School District No. 504
 Malton School District No. 120
 Mansfield School District No. 207
 Maryson School District
 Mary K. Knight School District
 Mary Walker School District No. 207
 Marysville School District No. 25
 McCleary School District No. 65
 Mead School District No. 354
 Medical Lake School District No. 326
 Mercer Island School District No. 400
 Meridian School District No. 505
 Methow Valley School District
 Monroe School District No. 103
 Montezano School District No. 66
 Morton School District No. 214
 Moses Lake School District No. 161
 Mossyrock School District No. 206
 Mt. Adams School District No. 209
 Mt. Baker School District No. 507
 Mt. Vernon School District No. 320
 Mukilteo School District No. 6
 Naches Valley School District No. 3
 Napavine School District No. 14
 Naselle-Grays River Valley School District No.165
 Neaptem School District No. 14
 Newport School District No. 56-415
 Nine Mile Falls School District No. 325/179
 Nookack Valley School District No. 506
 North Beach School District No. 64
 North Franklin School District No. 51
 North Kitsap School District No. 400
 North Mason School District
 North Thurston Public Schools
 Northport School District No. 211
 Northshore School District No. 417
 Oak Harbor School District No. 201
 Oakesdale School District No. 374
 Oakville School District No. 400
 Ocean Beach School District No. 101
 Ocoosa School District No. 172
 Odessa School District No. 105
 Okanogan School District No. 105
 Olympia School District No. 111
 Olympic Educational Service District
 Omak School District No. 19
 Onalaska School District No. 300
 Onion Creek School District No. 30
 Orca Island School District No. 137
 Orchard Prairie School District No. 123
 Orient School District No. 45
 Orville School District No. 410
 Orting School District No. 344
 Ortel School District
 Palsades School District No. 102
 Palouse School District No. 301
 Pasco School District No. 1

Hawaii

Idaho

Oregon

South Carolina

Utah

Washington

Wilderness Ranch Fire Protection District
 Winona Highway District
 Worley Fire District
 Worley Highway District

State

Idaho Department of Administration
 Idaho Department of Health and Welfare
 State Of Idaho

Tribal

Coeur d'Alene Tribe
 Kootenai Tribe of Idaho
 Nez Perce Tribal Enterprises
 Nez Perce Tribe
 Shoshone-Bannock Tribes

Colton Fire District
 Colton Water District
 Columbia Corridor Drainage Districts Joint Contracting Authority
 Columbia Health District
 Columbia Improvement District
 Columbia River Peoples Utility District
 Columbia Soil and Water Conservation District
 Coos County Airport District
 Coos County Library Service District
 Coquille Indian Housing Authority
 Coquille Valley Hospital District
 Corbett Water District
 Corvallis Rural Fire Protection District
 Cove Rural Fire Protection District
 Crooked River Ranch Rural Fire Protection District
 Crooked River Ranch Special Road District
 Curry Health District
 Curry Public Library District
 Dallas Cemetery District No. 4
 Dean Winard Water District
 Dee Rural Fire Protection District
 Deschutes County 911 Service District
 Deschutes County Rural Fire District No. 1
 Deschutes Valley Water District
 Devils Lake Water Improvement District
 Dexter Rural Fire Protection District
 Douglas County Fire District No. 2
 Douglas County Housing Authority
 Douglas Soil and Water Conservation District
 Drakes Crossing Rural Fire Protection District
 DuFur Recreation District
 Eagle Valley Soil and Water Conservation District
 East Fork Irrigation District
 East Multnomah Soil and Water Conservation District
 East Umatilla County Health District
 East Valley Water District
 Echo Rural Fire District
 Elsie-Vinemapple Rural Fire Protection District No. 11
 Emerald Peoples Utility District
 Estacada Rural Fire District No. 69
 Fairview Water District
 Falcon Cove Beach Water District
 Farmers Irrigation District
 Gardiner Sanitary District
 Gaston Rural Fire District
 Gales Rural Fire Protection District
 Gearhart Rural Fire Protection District
 Glendale Rural Fire Protection District
 Glenden Sanitary District
 Goshen Fire District
 Government Camp Sanitary District
 Grand Ronde Sanitary District
 Grant County Transportation District
 Grant Soil and Water Conservation District
 Grants Pass Irrigation District
 Green Sanitary District
 Hahnen Road Special District
 Halsley-Sheild Rural Fire Protection District
 Hamlet Rural Fire Protection District
 Harbor Sanitary District
 Harbor Water Public Utility District
 Harney District Hospital
 Harney Soil and Water Conservation District
 Harriman Rural Fire Protection District
 Hazledell Rural Fire Protection District
 Hebo Joint Water and Sewer Authority
 Heppner Water District
 Hermon Cemetery District
 Hermon Fire and Emergency Services District
 Hermon Irrigation District
 Hood River County Library District
 Hood River County Transportation District
 Hood River Valley Parks and Recreation District
 Hoodland Fire District No. 74
 Hubbard Rural Fire Protection District
 Ice Fountain Water District
 Illinois Valley Rural Fire Protection District
 Ione Rural Fire Protection District
 Irigon Community Park and Recreation Maintenance District
 Jackson County Airport Authority
 Jackson County Fire District No. 3
 Jackson County Fire District No. 5
 Jackson County Housing Authority
 Jackson County Library District
 Jackson County Vector Control District
 Jackson Soil and Water Conservation District
 Jefferson Rural Fire Protection District
 John Day/Canyon City Parks and Recreation District
 Junction City Rural Fire Protection District
 Juniper Flat Rural Fire Protection District
 Keating Soil and Water Conservation District
 Kelser Rural Fire Protection District
 Keno Fire Protection District
 Kerville-Glenden Beach-Lincoln Beach Water District

Township

Township of Grand Meadow

Tribal

Catawba Indian Nation

Paterson School District
 Paterson School District No. 50
 Pe Ell School District No. 301
 Peralta School District
 Pioneer School District No. 402
 Pomeroy School District No. 110
 Port Angeles School District No. 121
 Port Townsend School District No. 50
 Prescott School District No. 402-37
 Pride Prep Schools
 Prosser School District No. 116
 Puget Sound Educational Services District
 Pullman School District No. 267
 Puyallup School District No. 8
 Queets-Clearwater School District No. 20
 Quilicene School District No. 48
 Quillayute Valley School District No. 402
 Quincy School District No. 144
 Rainier School District No. 307
 Raymond School District No. 116
 Reardon-Edwall School District
 Renton School District No. 403
 Republic School District
 Richland School District No. 400
 Ridgefield School District No. 122
 Riverview School District
 Riverside School District
 Riverview School District No. 407
 Rochester School District
 Rosalia School District No. 320
 Royal School District
 San Juan Island School District No. 149
 Satsop School District No. 104
 Seattle Public Schools
 Sedro-Woolley School District No. 101
 Selah School District No. 119
 Selkirk School District No. 70
 Sequim School District No. 323
 Shaw Island School District No. 10
 Shelton School District No. 309
 Shoreline School District No. 412
 Skykomish School District
 Snohomish School District No. 201
 Snoqualmie Valley School District No. 410
 Snoo Lake School District No. 156
 South Bend School District No. 118
 South Kitsap School District No. 402
 South Whidbey School District No. 206
 Southside School District
 Spokane Public Schools
 Sprague School District
 St. John School District No. 322
 Stanwood-Camano School District No. 402
 Stellacoom Historical School District No. 1
 Steptoe School District No. 304
 Stevenson-Carson School District No. 303
 Sultan School District No. 311
 Summit Valley School District 202
 Sumner School District No. 320
 Sunnyside School District No. 201
 Tacoma School District No. 10
 Taholah School District No. 77
 Tahoma School District No. 409
 Tekoa School District No. 265
 Tenino School District No. 402
 Thorp School District No. 400
 Toledo School District No. 137
 Toppenish School District
 Toppenish School District No. 202
 Touchet School District No. 300
 Toutle Lake School District No. 130
 Trout Lake School District No. R-400
 Tulwila School District No. 406
 Tumwater School District No. 33
 Union Gap School District No. 2
 University Place School District No. 83
 Valley School District
 Valley School District No. 70
 Vancouver School District No. 37
 Vashon Island School District No. 402
 Wahkiakum School District No. 200
 Waiilatke School District No. 73
 Waiilatburg School District
 Walla Walla School District No. 140
 Wapato School District No. 207
 Warden School District No. 146-161
 Washington Schools Risk Management Pool
 Washington State Educational Service District
 Washougal School District
 Washburn School District
 Waterville School District No. 209
 Wallfjirt School District
 Wenatchee School District No. 246
 West Valley School District No. 208, Yakima County

Klamath County Fire District No. 1	West Valley School District No. 363, Spokane County
Klamath County Library Service District	White Pass School District No. 303
Klamath Housing Authority	White River School District No. 416
Klamath Irrigation District	White Salmon Valley School District No. 405-17
Klamath Vector Control District	Wilbur School District No. 200
La Grande Rural Fire Protection District	Willapa Valley School District No. 160
La Pine Park and Recreation District	Wilson Creek School District
La Pine Rural Fire Protection District	Winlock School District No. 232
La Pine Water District	Wishah Valley School District No. 117
Lake District Hospital	Woodland School District No. 404
Lake Grove Water District	Yakima School District No. 7
Lakeland Fire District No. 4	Yelm Community School District No. 2
Lane County Fire District No. 1	Zillah School District No. 295
Lane Library District	Special District
Lane Transit District	Acme Water District No. 18
Langlois Water District	Adams County Fire Protection District No. 1
LaPine Special Sewer District	Adams County Mosquito Control District
Lcbanon Aquatic District	Aeneas Lake Irrigation District
Lcbanon Fire District	Alderwood Water and Wastewater District
Lewis and Clark Rural Fire Protection District	Alpine Water District
Libby Drainage District	Anacortes Housing Authority
Linn Benton Housing Authority	Annapolis Water District
Lookingglass Rural Fire District	Asotin County Cemetery District No. 1
Lorane Rural Fire Protection District	Asotin County Conservation District
Lowell Rural Fire Protection District	Asotin County Fire District No. 1
Lower Unique Hospital District	Asotin County Housing Authority
Lusted Water District	Asotin County Public Utility District No. 1
Madras Aquatic Center District	Baigder Mountain Irrigation District
Malheur County Housing Authority	Bainbridge Island Metropolitan Park and Recreation District
Malin Rural Fire Protection District	Basin City Water/Sewer District
Mapleton Water District	Bayview Beach Water District
Marion County Fire District No. 1	Beacon Hill Water and Sewer District
Marion Soil and Water Conservation District	Beehive Irrigation District
Meadford Irrigation District	Belfair Water District No. 1
Merrill Rural Fire Protection District	Bellevue Convention Center Authority
Mid-County Cemetery Maintenance District	Bellingham Housing Authority
Middle Fork Irrigation District	Bellingham Public Development Authority
Miles Crossing Sanitary Sewer District	Benton County Dring District No. 1
Mill City Rural Fire Protection District	Benton County Fire Protection District No. 1
Milton-Freewater Water Control District	Benton County Fire Protection District No. 2
Mist-Birkenfeld Rural Fire Protection District	Benton County Fire Protection District No. 4
Mohawk Valley Rural Fire District	Benton County Fire Protection District No. 5
Molalla River Improvement District	Benton County Fire Protection District No. 6
Molalla Rural Fire Protection District No. 73	Benton County Mosquito Control District
Morrow Rural Fire Protection District	Benton County Public Utility District No. 1
Morrow County Health District	Benton Irrigation District
Mountain View Hospital District	Benton-Franklin Health District
MT. Angel Fire District	Beverly Water District
Multnomah County Drainage District No. 1	Birch Bay Water and Sewer District
Multnomah County Rural Fire Protection District No. 10	Black Diamond Water District
Multnomah County Rural Fire Protection District No. 14	Bremerton Housing Authority
Nesika Beach-Ogby Water District	Buchanan-Uppur County Airport Authority
Neskokwin Regional Sanitary Authority	Burbank Irrigation District No. 4
Neskokwin Regional Water District	Cannhope Irrigation District No. 7
Nestucca Rural Fire Protection District	Cascadia Conservation District
Netarts-Oceanside Sanitary District	Cedar River Water and Sewer District
Netarts-Oceanside Rural Fire Protection District	Central Klickitat County Park and Recreation District
North Bay Rural Protection Fire District	Central Pierce Fire and Rescue District No. 6
North Bend City/Coos County Housing Authority	Central Puget Sound Regional Transit Authority
North Central Public Health District	Central Valley Ambulance Authority
North Clackamas Parks and Recreation District	Cheban County Fire District No. 1
North County Recreation District	Cheban County Fire District No. 3
North Gilliam Cemetery District	Cheban County Fire District No. 5
North Gilliam County Rural Fire Protection District	Cheban County Fire District No. 6
North Lincoln Fire and Rescue District No. 1	Cheban County Fire District No. 7
North Powder Rural Fire Protection District	Cheban County Fire District No. 8
North Sherman County Rural Fire Protection District	Cheban County Fire District No. 9
North Unit Irrigation District	Cheban County Public Hospital District No. 1
Northeast Oregon Housing Authority	Cheban County Public Utility District No. 1
Northern Wasco County Park and Recreation District	Cheban County/Wenatchee Housing Authority
Northern Wasco County People's Utility District	Cheban-Douglas Health District
Northwest Oregon Housing Authority	Chinook Water District
Nyssa Road Assessment District No. 2	Chuckanut Community Forest Park District
Nyssa Rural Fire Protection District	Clallam Conservation District
Oak Hill Sanitary District	Clallam County Fire District No. 2
Oak Lodge Sanitary District	Clallam County Fire District No. 5
Oak Lodge Water District	Clallam County Fire District No. 6
Oceanside Water District	Clallam County Fire Protection District No. 1
Ochoeca West Sanitary District	Clallam County Fire Protection District No. 3
Odeil Sanitary District	Clallam County Fire Protection District No. 4
Ontario Library District	Clallam County Hospital District No. 1
Oregon Fire Districts Association	Clallam County Housing Authority
Oregon Infrastructure Finance Authority	Clallam County Parks and Recreation District No. 1
Oregon Trail Library District	Clallam County Public Hospital District No. 2
Oregon Water Wonderland Unit II Sanitary District	Clallam County Public Utility District No. 1
Owheem Irrigation District	Clark County Fire District No. 10
Pacific City Joint Water Sanitary Authority	Clark County Fire District No. 11
Pacific Communities Health District	Clark County Fire District No. 13
Palaune Hill Water District	Clark County Fire District No. 5
Peninsula Drainage District No. 1	Clark County Fire Protection District No. 3
Peninsula Drainage District No. 2	Clark County Fire Protection District No. 6
Pilot Rock Fire Protection District	Clark County Public Utility District No. 1
Pine Grove Rural Fire Protection District	Clark Regional Wastewater District
Pleasant Hill Rural Fire Protection District	Cline Irrigation District

Hawaii

Idaho

Oregon

South Carolina

Utah

Washington

Pleasant Home Water District
 Polk County Fire District No. 1
 Polk County Housing Authority
 Polk Soil and Water Conservation District
 Portland Metropolitan Area Water District
 Public Procurement Authority
 Rainbow Water District
 Raleigh Water District
 Redmond Area Park and Recreation District
 Riddle Rural Fire District
 River Forest Acres Special Road District
 River Road Park and Recreation District
 Rivergrove Water District
 Roads End Sanitary District
 Roberts Creek Water District
 Rockwood Water People's Utility District
 Rogue River Cemetery Maintenance District
 Rogue Valley Transportation District
 Roseburg Urban Sanitary Authority
 Sable Drive Road District
 Salem Area Mass Transit District
 Salem Housing Authority
 Salem-Keizer Transit District
 Santa Clara Rural Fire Protection District
 Santiam Water Control District
 Scappoose Rural Fire District
 Sico Rural Fire District
 Scottsburg Rural Fire District
 Seal Rock Fire District
 Seal Rock Water District
 Shangri-La Water District
 Shasta View Irrigation District
 Siletz Rural Fire Protection District
 Silverton Fire District
 Sisters-Camp Sherman Rural Fire Protection District
 Siuslaw Public Library District
 South Clatsamas Transportation District
 South Suburban Sanitary District
 Southern Curry Cemetery Maintenance District
 Southwest Lincoln County Water District
 Spring River Special Road District
 Springfield Utility District
 Stanfield Fire District No. 7-402
 Stayton Fire District
 Suburban East Salem Water District
 Sunrise Water Authority
 Sunset Empire Transportation District
 Swaley Irrigation District
 Sweet Home Fire and Ambulance District
 Talent Irrigation District
 Terrebonne Domestic Water District
 Three Sisters Irrigation District
 Tillamook County Transportation District
 Tillamook People's Utility District
 Tiller Rural Fire District
 Toledo Rural Fire Protection District
 Toi City Rural Fire District No. 4
 Toi City Water District
 Tri-City Service District
 Tri-County Metropolitan Transportation District
 Tualatin Hills Park and Recreation District
 Tualatin Hills Park and Recreation District
 Tualatin Valley Irrigation District
 Tualatin Valley Water District
 Tumalo Irrigation District
 Twin Rocks Sanitary District
 Umatilla County Housing Authority
 Umatilla Hospital District
 Umatilla Land Redevelopment Authority
 Umatilla Morrow Radio and Data District
 Umatilla Reservation Housing Authority
 Umatilla Rural Fire Protection District
 Union Cemetery District
 Vale Oregon Irrigation District
 Valley View Water District
 Vandeventer Acres Special Road District
 Vineyard Mountain Water and Improvement District
 Walla Walla River Irrigation District
 Wallawa County Health Care District
 Wamick Water and Sanitary Authority
 Warm Springs Housing Authority
 Wasco County Soil and Water Conservation District
 Washington County Fire District No. 2
 Washington County Housing Authority
 Water Wonderland Improvement District
 Wedderburn Sanitary District
 West Slope Water District
 West Valley Housing Authority
 Western Lane Ambulance District
 Westport Wauya Rural Fire Protection District
 Westwood Hills Road District
 Ward Memorial Park District
 Wickup Water District
 Willamalane Park and Recreation District

Clinton Water District
 Coal Creek Utility District
 Columbia Conservation District
 Columbia County Fire District No. 3
 Columbia County Public Hospital District No. 1
 Columbia County Rural Library District
 Columbia Irrigation District
 Columbia Valley Water District
 Colville Indian Housing Authority
 Consolidated Irrigation District No. 14
 Covington Water District
 Couville Sewer District
 Cowlitz County Cemetery District No. 2
 Cowlitz County Fire District No. 6
 Cowlitz County Public Utility District No. 1
 Cowlitz Transit Authority
 Cross Valley Water District
 Dallesport Water District
 Douglas County Fire District No. 2
 Douglas County Fire Protection District No. 5
 Douglas County Public Utility District No. 1
 Douglas County Sewer District No. 1
 Douglas-Okanogan County Fire District No. 15
 East Columbia Basin Irrigation District
 East Gig Harbor Water District
 East Lewis County Public Development Authority
 East Pierce Fire and Rescue District No. 22
 East Spokane Water District No. 1
 East Wenatchee Water District
 Eastmont Metropolitan Park District
 Eastmond Sewer and Water District
 Edmonds Public Facilities District
 Elksburg Business Development Authority
 Enterprise Cemetery District No. 7
 Entiat Irrigation District
 Everett Housing Authority
 Everett Public Facilities District
 Evergreen Water-Sewer District No. 19
 Fall City Water District
 Ferry County Public Utility District No. 1
 Ferry/Okanogan County Fire Protection District No. 13
 Fisherman Bay Sewer District
 Foster Creek Conservation District
 Four Lakes Water District No. 10
 Franklin Conservation District
 Franklin County Cemetery District No. 2
 Franklin County Fire District No. 1
 Franklin County Fire Protection District No. 3
 Franklin County Irrigation District No. 1
 Franklin County Public Utility District No. 1
 Freeland Water and Sewer District
 Ft. Worden Public Development Authority
 Gardena Farms Irrigation District No. 13
 Gelforth Special Utility District
 Grand Coulee Project Hydroelectric Authority
 Grandview Irrigation District
 Grant County Airport District No. 1
 Grant County Fire District No. 10
 Grant County Fire District No. 11
 Grant County Fire District No. 9
 Grant County Fire District No. 4
 Grant County Fire District No. 7
 Grant County Fire Protection District No. 5
 Grant County Housing Authority
 Grant County Mosquito Control District No. 1
 Grant County Mosquito District No. 2
 Grant County Port District No. 4
 Grant County Port District No. 6
 Grant County Port District No. 7
 Grant County Public Hospital District No. 1
 Grant County Public Hospital District No. 2
 Grant County Public Hospital District No. 3
 Grant County Public Hospital District No. 4
 Grant County Public Utility District No. 2
 Grant Transit Authority
 Grays Harbor Conservation District
 Grays Harbor County Fire Protection District No. 1
 Grays Harbor County Fire Protection District No. 12
 Grays Harbor County Fire Protection District No. 14
 Grays Harbor County Fire Protection District No. 4
 Grays Harbor County Fire Protection District No. 7
 Grays Harbor County Housing Authority
 Grays Harbor County Water District No. 3
 Grays Harbor County Water District No. 2
 Grays Harbor Drainage District No. 1
 Grays Harbor Fire District No. 10
 Grays Harbor Historical Seaport Authority
 Grays Harbor Public Utility District No. 1
 Grays Harbor Transportation Authority
 Greater Wenatchee Irrigation District
 Greater Wenatchee Regional Events Center Public Facilities District
 Green Tank Irrigation District No. 11
 Hartstene Pointe Water-Sewer District
 Highland Water District

Hawaii

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Washington

Williams Rural Fire Protection District
 Willow Creek Park District
 Winchester Bay Sanitary District
 Winston-Dillard Fire District
 Winston-Dillard Water District
 Woodburn Rural Fire Protection District
 Yamhill County Housing Authority
 Yamhill Fire Protection District
 Youngs River-Lewis and Clark Water District

State

Oregon Department of Administrative Services
 Oregon Department of Revenue
 Oregon Health Licensing Agency
 Oregon Higher Education Coordinating Commission
 Oregon Secretary of State
 Oregon State Board of Nursing
 State of Oregon

Tribal

Burns Paiute Tribe
 Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians
 Confederated Tribes of Grand Ronde Community
 Confederated Tribes of Siletz Indians
 Confederated Tribes of the Umatilla Indian Reservation
 Confederated Tribes of the Warm Springs
 Coquille Indian Tribe
 Klamath Tribes

Highlands Sewer District
 Highline Water District
 Historic Seattle Preservation and Development Authority
 Holmes Harbor Sewer District
 Hunters Water District
 Hydro Irrigation District No. 9
 Isicle Irrigation District
 Inchelium Water District
 Irwin Water District No. 6
 Island County Fire District No. 3
 Island County Fire Protection District No. 1
 Island County Housing Authority
 Jefferson County Conservation District
 Jefferson County Fire District No. 5
 Jefferson County Fire Protection District No. 1
 Jefferson County Fire Protection District No. 3
 Jefferson County Public Utility District No. 1
 Jefferson County Water District No. 3
 Jefferson Transit Authority
 Juniper Beach Water District
 Kapowsin Water District
 Kefauk Housing Authority
 Kennewick Housing Authority
 Kennewick Irrigation District
 Kennewick Public Facilities District
 Kennewick Public Hospital District
 Kent Fire Department Regional Fire Authority
 Key Peninsula Metro Parks District
 King County Airport District No. 1
 King County Ferry District
 King County Fire Protection District No. 16
 King County Fire Protection District No. 2
 King County Fire Protection District No. 20
 King County Fire Protection District No. 25
 King County Fire Protection District No. 27
 King County Fire Protection District No. 28
 King County Fire Protection District No. 34
 King County Fire Protection District No. 37
 King County Fire Protection District No. 40
 King County Fire Protection District No. 43
 King County Fire Protection District No. 44
 King County Fire Protection District No. 45
 King County Fire Protection District No. 47
 King County Fire Protection District No. 50
 King County Flood Control District
 King County Hospital District No. 4
 King County Housing Authority
 King County Public Hospital District No. 1
 King County Public Hospital District No. 2
 King County Water District No. 1
 King County Water District No. 111
 King County Water District No. 117
 King County Water District No. 119
 King County Water District No. 125
 King County Water District No. 19
 King County Water District No. 20
 King County Water District No. 45
 King County Water District No. 49
 King County Water District No. 54
 King County Water District No. 90
 Kitsap Conservation District
 Kitsap County Consolidated Housing Authority
 Kitsap County Fire District No. 18
 Kitsap County Public Utility District No. 1
 Kitsap County Rural Library District
 Kitsap Public Health District
 Kittitas County Conservation District
 Kittitas County Fire District No. 2
 Kittitas County Fire Protection District No. 7
 Kittitas County Hospital District No. 2
 Kittitas County Housing Authority
 Kittitas County Public Utility District No. 1
 Kittitas County Water District No. 5
 Kittitas County Water District No. 6
 Kittitas County Water District No. 7
 Klickitat County Fire District No. 14
 Klickitat County Fire District No. 15
 Klickitat County Fire District No. 1
 Klickitat County Fire Protection District No. 4
 Klickitat County Fire Protection District No. 5
 Klickitat County Port District No. 1
 Klickitat County Public Hospital District No. 1
 Klickitat County Public Hospital District No. 2
 Klickitat County Public Utility District No. 1
 Lacey Fire District 3
 Lake Chelan Reclamation District
 Lake Chelan Sewer District
 Lake Forest Park Water District
 Lake Stevens Sewer District
 Lake Wenatchee Water District
 Lake Whatcom Water and Sewer District
 Lakehaven Utility District
 Lakeview Water District
 Lenora Water and Sewer District

- Lewis County Conservation District
- Lewis County Fire District No. 1
- Lewis County Fire District No. 11
- Lewis County Fire District No. 13
- Lewis County Fire District No. 18
- Lewis County Fire District No. 9
- Lewis County Fire Protection District No. 14
- Lewis County Fire Protection District No. 16
- Lewis County Fire Protection District No. 2
- Lewis County Fire Protection District No. 5
- Lewis County Fire Protection District No. 8
- Lewis County Fire Protection District No. 8
- Lewis County Hospital District No. 1
- Lewis County Public Facilities District
- Lewis County Public Utility District No. 1
- Lewis County Water District No. 1
- Lewis County Water District No. 3
- Lewis County Water District No. 3
- Lewis Public Transportation Benefit Area Authority
- Liberty Lake Sewer and Water District
- Lincoln County Fire District No. 1
- Lincoln County Fire District No. 4
- Lincoln County Fire Protection District No. 5
- Lincoln County Fire Protection District No. 6
- Lincoln County Fire Protection District No. 8
- Lincoln County Hospital District No. 3
- Lincoln-Adams County Fire Protection District No. 3
- Longview Housing Authority
- Lopez Island Library District
- Lower Elwha Housing Authority
- Lower Squahchuck Irrigation District
- Lummi Housing Authority
- Lummi Tribal Sewer and Water District
- Maiah Housing Authority
- Malaga Water District
- Manchester Water District
- Manson Park and Recreation District
- Marshland Flood Control District
- Marysville Fire District
- Mason Conservation District
- Mason County Fire District No. 13
- Mason County Fire District No. 17
- Mason County Fire District No. 2
- Mason County Fire District No. 4
- Mason County Fire Protection District No. 5
- Mason County Fire Protection District No. 8
- Mason County Housing Authority
- Mason County Public Hospital District No. 1
- Mason County Public Utility District No. 1
- Mason County Public Utility District No. 3
- Mason County Transit Authority
- Methow Valley Irrigation District
- Mid-Columbia Library District
- Midway Sewer District
- Mtoba Irrigation District No. 20
- Moses Lake Irrigation and Rehabilitation District
- Mukilteo Water and Wastewater District
- Naches-Selah Irrigation District
- North Beach Water District
- North Central Washington Economic Development District
- North City Water District
- North County Regional Fire Authority
- North Highline Fire District
- North Perry Avenue Water District
- North Whidbey Park and Recreation District
- Northwest Sammamish Sewer and Water District
- Northshore Utility District
- Northwest Park and Recreation District No. 2
- Okanogan Conservation District
- Okanogan County Cemetery District No. 4
- Okanogan County Fire District No. 6
- Okanogan County Fire Protection District No. 11
- Okanogan County Housing Authority
- Okanogan County Public Hospital District No. 3
- Okanogan County Public Hospital District No. 4
- Okanogan County Public Utility District No. 1
- Okanogan Fire Protection District No. 16
- Okanogan Irrigation District
- Olympic View Water and Sewer District
- Olympus Terrace Sewer District
- Orcas Island Library District
- Orchard Avenue Irrigation District No. 6
- Oroville Housing Authority
- Oroville-Tonasket Irrigation District
- Othello Housing Authority
- Pacific Conservation District
- Pacific County Fire District No. 2
- Pacific County Fire Protection District No. 1
- Pacific County Fire Protection District No. 3
- Pacific County Public Healthcare Services District No. 3
- Pacific County Public Utility District No. 2
- Pacific Hospital Preservation and Development Authority
- Pakou Conservation District
- Pasco/Franklin County Housing Authority
- Pend Oreille County Fire District No. 2

- Pend Oreille County Fire District No. 4
- Pend Oreille County Fire District No. 5
- Pend Oreille County Library District
- Pend Oreille County Public Hospital District No. 1
- Pend Oreille County Public Utility District No. 1
- Peninsula Housing Authority
- Peninsula Metropolitan Park District
- Peshastin Irrigation District
- Peshastin Water District
- Pierce Conservation District
- Pierce County Fire District No. 13
- Pierce County Fire District No. 16
- Pierce County Fire District No. 18
- Pierce County Fire District No. 23
- Pierce County Fire District No. 27
- Pierce County Fire District No. 3
- Pierce County Fire District No. 5
- Pierce County Fire District No. 8
- Pierce County Fire Protection District No. 14
- Pierce County Fire Protection District No. 2
- Pierce County Fire Protection District No. 21
- Pierce County Housing Authority
- Pike Place Market Preservation and Development Authority
- Point Roberts Water District No. 4
- Ponderay Shores Water and Sewer District
- Port Ludlow Drainage District
- Prescott Parks and Recreation District
- Prosser Fire District No. 3
- Prosser Public Hospital District
- Public Hospital District No. 1
- Public Hospital District No. 3
- Public Utility District No. 1
- Puyallup Tribal Health Authority
- Qualitee Housing Authority
- Quinault Housing Authority
- Quincy-Columbia Basin Irrigation District
- Renton Housing Authority
- Richland Housing Authority
- Richland Public Facilities District
- Ronald Wastewater District
- Rosa Irrigation District
- Sacheen Lake Sewer and Water District
- Sammamish Plateau Water and Sewer District
- San Juan Island Library District
- Saratoga Water District
- Scalchee Head Water District
- Seattle Chinatown International District Preservation and Development Authority
- Seattle Housing Authority
- Seattle Southside Regional Tourism Authority
- Selah-Mosee Irrigation District
- Sl View Metropolitan Park District
- Silver Lake Flood Control District
- Silver Lake Water and Sewer District
- Silverdale Water District
- Skagit Conservation District
- Skagit County Cemetery District No. 2
- Skagit County Fire District No. 10
- Skagit County Fire District No. 11
- Skagit County Fire District No. 15
- Skagit County Fire District No. 9
- Skagit County Fire Protection District No. 13
- Skagit County Fire Protection District No. 14
- Skagit County Fire Protection District No. 2
- Skagit County Fire Protection District No. 3
- Skagit County Fire Protection District No. 4
- Skagit County Fire Protection District No. 5
- Skagit County Fire Protection District No. 8
- Skagit County Housing Authority
- Skagit County Public Hospital District No. 1
- Skagit County Public Hospital District No. 2
- Skagit County Public Hospital District No. 304
- Skagit County Public Utility District No. 1
- Skagit County Sewer District No. 1
- Skagit County Sewer District No. 2
- Skagit Valley Public Hospital District No. 1
- Skamania County Fire District No. 1
- Skamania County Fire District No. 4
- Skamania County Public Hospital District No. 1
- Skamania County Public Utility District No. 1
- Skamokawa Water and Sewer District
- Skyway Water and Sewer District
- Snohomish County Fire District No. 15
- Snohomish County Fire District No. 16
- Snohomish County Fire District No. 19
- Snohomish County Fire District No. 28
- Snohomish County Fire District No. 5
- Snohomish County Fire Protection District No. 1
- Snohomish County Fire Protection District No. 17
- Snohomish County Fire Protection District No. 21
- Snohomish County Fire Protection District No. 22
- Snohomish County Fire Protection District No. 25
- Snohomish County Fire Protection District No. 28
- Snohomish County Fire Protection District No. 3
- Snohomish County Fire Protection District No. 7

Hawaii

Idaho

Oregon

South Carolina

Utah

Washington

Snohomish County Housing Authority
 Snohomish County Public Hospital District No. 1
 Snohomish County Public Hospital District No. 2
 Snohomish County Public Utility District No. 1
 Snohomish Health District
 Snohomish River Regional Water Authority
 Snoqualmie Valley Hospital District
 South Columbia Basin Irrigation District
 South Correctional Entity Public Development Authority
 South Waches Irrigation District
 South Whalcom Fire Authority
 South Whidbey Parks and Recreation District
 South Yakima Conservation District
 Southwest Suburban Sewer District
 Spokane Conservation District
 Spokane County Fire District No. 12
 Spokane County Fire District No. 2
 Spokane County Fire District No. 4
 Spokane County Fire Protection District No. 10
 Spokane County Fire Protection District No. 11
 Spokane County Fire Protection District No. 13
 Spokane County Fire Protection District No. 3
 Spokane County Fire Protection District No. 5
 Spokane County Fire Protection District No. 8
 Spokane County Fire Protection District No. 9
 Spokane County Library District
 Spokane County Water District No. 3
 Spokane Housing Authority
 Spokane Indian Housing Authority
 Spokane Public Facilities District
 Spokane Regional Health District
 Spokane Transit Authority
 Startup Water District
 Steptoe Sewer District No. 1
 Stevens County Fire District No. 2
 Stevens County Fire District No. 6
 Stevens County Fire Protection District No. 1
 Stevens County Fire Protection District No. 10
 Stevens County Fire Protection District No. 12
 Stevens County Fire Protection District No. 5
 Stevens County Public Utility District No. 1
 Stevens County Rural Library District
 Stevens Pass Sewer District
 Sun Harbor Water District No. 3
 Sunnyside Housing Authority
 Sunnyside Valley Irrigation District
 Sunnyslope Water District
 Swinomish Housing Authority
 Tacoma Community Redevelopment Authority
 Tacoma Housing Authority
 Tacoma Metrodolan Park District
 Terrace Heights Sewer District
 Thea Foss Waterway Development Authority
 Three Rivers Regional Wastewater Authority
 Thurston Conservation District
 Thurston County Fire District No. 12
 Thurston County Fire District No. 4
 Thurston County Fire District No. 9
 Thurston County Fire Protection District No. 3
 Thurston County Fire Protection District No. 5
 Thurston County Fire Protection District No. 6
 Thurston County Fire Protection District No. 8
 Thurston County Housing Authority
 Thurston County Public Utility District No. 1
 Tri-County Economic Development District
 Tukwila Metropolitan Park District
 Underwood Conservation District
 Union Gap Irrigation District
 Val Vue Sewer District
 Valley Regional Fire Authority
 Valley View Sewer District
 Valley Water District
 Vancouver Housing Authority
 Vashon Park District
 Wahkiakum County Public Utility District No. 1
 Wahkiakum Fire Protection District No. 1
 Wahkiakum Port District No. 1
 Walla Walla County Fire Protection District No. 1
 Walla Walla County Fire Protection District No. 3
 Walla Walla County Fire Protection District No. 4
 Walla Walla County Fire Protection District No. 5
 Walla Walla County Fire Protection District No. 8
 Walla Walla County Rural Library District
 Walla Walla Housing Authority
 Wallula Water District No. 1
 Washington State Convention Center Public Facilities District
 Washington State Major League Baseball Stadium Public Facilities District
 Washington State Tobacco Settlement Authority
 Water District 19
 Weis Ranch Irrigation District
 Wenatchee Reclamation District
 Wematchee-Chiwawa Irrigation District
 West Sound Utility District
 Whatcom Conservation District

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
					Whatcom County Fire District No. 1 Whatcom County Fire District No. 11 Whatcom County Fire District No. 14 Whatcom County Fire District No. 16 Whatcom County Fire District No. 17 Whatcom County Fire District No. 4 Whatcom County Fire District No. 5 Whatcom County Fire District No. 7 Whatcom County Fire District No. 8 Whatcom County Public Utility District No. 1 Whatcom County Water District No. 12 Whatcom County Water District No. 13 Whatcom County Water District No. 2 Whatcom County Water District No. 7 Whatcom Transportation Authority Wildbey Island Public Hospital District Whitestone Reclamation District Whitman County Fire District No. 11 Whitman County Fire Protection District No. 12 Whitman County Fire Protection District No. 14 Whitman County Fire Protection District No. 7 Whitman County Public Hospital District No. 3 Whitman County Rural Library District Whitworth Water District No. 2 Willapa Valley Water District William Shore Memorial Pool District Williams Lake Sewer District No. 2 Wine Science Center Development Authority Wollochet Harbor Sewer District Woodville Water District Yakima County Fire District No. 1 Yakima County Fire District No. 3 Yakima County Fire District No. 4 Yakima County Fire District No. 5 Yakima County Fire District No. 6 Yakima County Fire Protection District No. 12 Yakima County Fire Protection District No. 14 Yakima County Mosquito Control District Yakima Housing Authority Yakima Regional Clean Air Authority Yakima Rural County Library District Yakima-Tieton Irrigation District
					State North Seattle Community College Seattle Colleges State Of Washington Washington State Department of Enterprise Services Washington State Department of Health Washington State Department of Social and Health Services Washington State Health Care Authority
					Tribal Columbia River Inter-Tribal Fish Commission Confederated Tribes of the Chehalis Reservation Confederated Tribes of the Colville Reservation Confederated Tribes of the Yakama Nation Cowitz Indian Tribe Hoh Indian Tribe Jamestown S'Klallam Tribe Kalispel Tribe of Indians Lower Elwha Klallam Tribe Lummi Indian Nation Makah Tribe Muckleshoot Indian Tribe Nisqually Indian Tribe Nooksack Indian Tribe Port Gamble S'Klallam Tribe Puget Sound Tribe of Indians Quileute Indian Tribe Quinalt Indian Nation Samish Indian Nation Sauk-Suiattle Indian Tribe Skokomish Indian Tribe Shoshone Indian Tribe Spokane Tribe Squaxin Island Tribe Stillaguamish Tribe of Indians Suquamish Tribe Swinomish Indian Tribal Community Tulalip Tribes Upper Skagit Indian Tribe Yakama Nation Land Enterprise



Appendix C - Political Subdivision List for Virginia

City/Town
 City of Alexandria
 City of Bristol
 City of Buena Vista
 City of Charlottesville
 City of Chesapeake
 City of Colonial Heights
 City of Covington
 City of Danville
 City of Emporia
 City of Fairfax
 City of Falls Church
 City of Franklin
 City of Fredericksburg
 City of Gasex
 City of Hampton
 City of Harrisonburg
 City of Hopewell
 City of Loudoun
 City of Lynchburg
 City of Manassas
 City of Manassas Park
 City of Martinsville
 City of Newport News
 City of Norfolk
 City of Norton
 City of Petersburg
 City of Poquoson
 City of Portsmouth
 City of Radford
 City of Richmond
 City of Roanoke
 City of Salem
 City of Staunton
 City of Suffolk
 City of Virginia Beach
 City of Westmoreland
 City of Williamsburg
 City of Winchester
 Town of Abingdon
 Town of Albemarle
 Town of Alexandria
 Town of Amherst
 Town of Appalachia
 Town of Appomattox
 Town of Ashland
 Town of Bedford
 Town of Berryville
 Town of Big Stone Gap
 Town of Blacksburg
 Town of Bluefield
 Town of Boones Mill
 Town of Bowling Green
 Town of Boyce
 Town of Boydton
 Town of Bridgewater
 Town of Broadway
 Town of Brodnax
 Town of Brookneal
 Town of Buchanan
 Town of Burkeville
 Town of Cape Charles
 Town of Cedar Bluff
 Town of Charlotte Court House
 Town of Chase City
 Town of Chatham
 Town of Chertkov
 Town of Chilesville
 Town of Chincoteague
 Town of Christiansburg
 Town of Claremont
 Town of Clarksville
 Town of Clifton
 Town of Clifton Forge
 Town of Clinchco
 Town of Clinchwood
 Town of Coeburn
 Town of Colonial Beach
 Town of Columbia
 Town of Courtland
 Town of Craigsville
 Town of Crewe
 Town of Culpeper
 Town of Damascus
 Town of Dayton
 Town of Dendron
 Town of Dilwyn
 Town of Drakes Branch
 Town of Dublin
 Town of Dumfries
 Town of Dungeness

Special Districts
 Azcomack-Norhampton Transportation District
 Albemarle County Service Authority
 Albemarle-Charlottesville Regional Jail Authority
 Alexandria Redevelopment and Housing Authority
 Appomattox River Water Authority
 Bath County Airport Authority
 Bedford County Economic Development Authority
 Bedford Regional Water Authority
 Big Stone Gap Redevelopment and Housing Authority
 Blacksburg-Christiansburg-VPI Water Authority
 Blacksburg-Virginia Polytechnic Institute Sanitation Authority
 Blue Ridge Airport Authority
 Blue Ridge Crossroads Economic Development Authority
 Blue Ridge Regional Jail Authority
 Blue Ridge Soil and Water Conservation District
 Bristol Redevelopment and Housing Authority
 Brookneal-Campbell County Airport Authority
 Brunswick County Industrial Development Authority
 Buchanan County Industrial Development Authority
 Buena Vista Public Service Authority
 Campbell County Utilities and Service Authority
 Carroll County Industrial Development Authority
 Carroll-Grayson-Gates Solid Waste Authority
 Castlewood Water and Sewerage Authority
 Central Shenandoah Planning District Commission
 Central Virginia Regional Jail Authority
 Central Virginia Waste Management Authority
 Charlottesville Redevelopment and Housing Authority
 Charlottesville-Albemarle Airport Authority
 Chesapeake Airport Authority
 Chesapeake Bay Bridge and Tunnel District
 Chesapeake Hospital Authority
 Chesapeake Redevelopment and Housing Authority
 Cowburn-Norton-Wise Regional Wastewater Authority
 Craig-New Castle Solid Waste Authority
 Crater Districts Area Agency on Aging/Foster Grandparent Program, Inc.
 Culpeper Soil and Water Conservation District
 Cumberland Plateau Planning District Commission
 Cumberland Plateau Regional Housing Authority
 Cumberland Plateau Regional Waste Management Authority
 Danville Redevelopment and Housing Authority
 Danville-Pittsylvania County Regional Industrial Facilities Authority
 Dickenson County Industrial Development Authority
 Dickenson County Public Service Authority
 Dinwiddie Airport and Industrial Authority
 Dinwiddie County Water Authority
 District Three Governmental Cooperative
 Dryden Water Authority
 Eastern Shore of Virginia Roadband Authority
 Essex County Industrial Development Authority
 Fairfax County Economic Development Authority
 Fairfax County Park Authority
 Fairfax County Redevelopment and Housing Authority
 Fairfax County Water Authority
 Fauquier County Water and Sanitation Authority
 Floyd County Economic Development Authority
 Floyd-Floyd County Public Service Authority
 Franklin Redevelopment and Housing Authority
 Frederick County Sanitation Authority
 Fredericksburg Stafford Park Authority
 Fredericks-Winchester Service Authority
 Front Royal-Warren County Economic Development Authority
 Ft. Monroe Authority
 Giles County Public Service Authority
 Greensville County Water and Sewer Authority
 Halifax County Industrial Development Authority
 Halifax County Service Authority
 Hampton Redevelopment and Housing Authority
 Hampton Roads Planning District Commission
 Hampton Roads Regional Jail Authority
 Hampton Roads Sanitation District
 Harrisonburg Redevelopment and Housing Authority
 Harrisonburg-Rockingham Regional Sewer Authority
 Hewitwaters Soil and Water Conservation District
 Hopewell Redevelopment and Housing Authority
 James River Water Authority
 John Hanagan Water Authority
 Joint Public Service Authority
 Lee County Industrial Development Authority
 Lee County Public Service Authority
 LENO/WSO Planning District Commission
 Lord Fairfax Soil and Water Conservation District
 Loudoun County Sanitation Authority
 Loudoun County Water Authority
 Lynchburg Redevelopment and Housing Authority
 Marion Redevelopment and Housing Authority
 Maury Service Authority
 Middle Peninsula Regional Airport Authority
 Middle Peninsula Regional Airport Authority

Public K-12
 Accomack County Public Schools
 Albemarle County Public Schools
 Alexandria City Public Schools
 Alleghany County Public Schools
 Amelia County Public Schools
 Amherst County Public Schools
 Appomattox County Public Schools
 Arlington Public Schools
 Atlantic Shores Christian Schools
 Augusta County Public Schools
 Bath County Public Schools
 Bedford County Public Schools
 Bedford County Public Service Authority
 Bland County Public Schools
 Botetourt County Public Schools
 Bristol Virginia Public Schools
 Brunswick County Public Schools
 Buchanan County Schools
 Buckingham County Public Schools
 Buena Vista City Public Schools
 Campbell County Public Schools
 Caroline County Public Schools
 Carroll County Public Schools
 Charles City County School District
 Charlotte County Public Schools
 Charlottesville City Schools
 Chesapeake Public Schools
 Chesterfield County Public Schools
 Clarke County School District
 Colonial Beach Schools
 Colonial Heights Public Schools
 Cooper River School District
 Covington City Public Schools
 Craig County Public Schools
 Culpeper County Public Schools
 Cumberland County Public Schools
 Danville Public Schools
 Dickenson County Public Schools
 Dinwiddie County Public Schools
 Fairfax County Public Schools
 Falls Church City Public Schools
 Fauquier County Public Schools
 Floyd County Public Schools
 Fluvanna County Public Schools
 Franklin City Schools
 Franklin County Public Schools
 Frederick County Public Schools
 Fredericksburg City Public Schools
 Galax City Public Schools
 Giles County Public Schools
 Gloucester County Public Schools
 Goodland County Public Schools
 Grayson County Public Schools
 Greene County Schools
 Greensville County Public Schools
 Halifax County Public Schools
 Hampton City Schools
 Hanover County Public Schools
 Harrisonburg City Public Schools
 Henrico County Public Schools
 Henry County Public Schools
 Highland County Public Schools
 Hopewell Public Schools
 Imagine Schools
 Isle of Wight County Schools
 King and Queen County Public Schools
 King George County Public Schools
 King William County Public Schools
 Lancaster County Public Schools
 Lee County Public Schools
 Lexington City Schools
 Loudoun County Public Schools
 Louisa County Public Schools
 Lynchburg City Schools
 Madison County Public Schools
 Madison County Public Schools
 Manassas City Public Schools
 Manassas Park City Schools
 Martinsville Public Schools
 Mathews County School District
 Mecklenburg County Public Schools
 Middlesex County Public Schools
 Montgomery County Public Schools
 Nelson County Public Schools
 New Kent County Schools
 New Kent County Schools
 Newport News Public Schools
 Norfolk Public Schools
 Northampton County School District
 Northumberland County Public Schools
 Norton City Public Schools
 Nottingham County Public Schools
 Orange County Public Schools

County
 Accomack County
 Albemarle County
 Alleghany County
 Amelia County
 Amherst County
 Appomattox County
 Arlington County
 Augusta County
 Bath County
 Bedford County
 Bedford County Public Service Authority
 Bland County
 Botetourt County
 Brunswick County
 Buchanan County
 Buckingham County Public Service Authority
 Buckingham County Board of Supervisors
 Campbell County
 Caroline County
 Carroll County
 Carroll County Public Service Authority
 Charles City County
 Charlotte County
 Chesterfield County
 Clarke County
 Craig County
 Culpeper County
 Cumberland County
 Dickenson County
 Dinwiddie County
 Essex County
 Fairfax County
 Fauquier County
 Floyd County
 Fluvanna County
 Frederick County
 Giles County
 Gloucester County
 Goodland County
 Grayson County
 Greene County
 Greensville County
 Halifax County
 Hanover County
 Henrico County
 Henry County
 Highland County Public Service Authority
 Highland County
 Isle of Wight County
 James City County
 King and Queen County
 King George County
 King George County Service Authority
 King William County
 Lancaster County
 Lee County
 Loudoun County
 Louisa County
 Lunenburg County
 Madison County
 Middlesex County
 Montgomery County
 Nelson County
 New Kent County
 Northampton County
 Northumberland County
 Nottingham County
 Orange County
 Page County
 Patrick County
 Pittsylvania County
 Pittsylvania County Service Authority
 Powhatan County
 Prince Edward County
 Prince George County
 Prince William County
 Prince William County Service Authority
 Pulaski County
 Rappahannock County
 Richmond County
 Roanoke County
 Rockbridge County
 Rockledge County Public Service Authority
 Rockingham County
 Russell County
 Scott County

Public Higher Education
 Blue Ridge Community College
 Central Virginia Community College
 Christopher Newport University
 College of William and Mary
 Dabney S. Lancaster Community College
 Appomattox Community College
 Arlington County
 Augusta County
 Bath County
 Bedford County
 Bedford County Public Service Authority
 Bland County
 Botetourt County
 Brunswick County
 Buchanan County
 Buchanan County Public Service Authority
 Buckingham County
 Buckingham County Board of Supervisors
 Campbell County
 Caroline County
 Carroll County
 Carroll County Public Service Authority
 Charles City County
 Charlotte County
 Chesterfield County
 Clarke County
 Craig County
 Culpeper County
 Cumberland County
 Dickenson County
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 Fauquier County
 Floyd County
 Fluvanna County
 Frederick County
 Giles County
 Gloucester County
 Goodland County
 Grayson County
 Greene County
 Greensville County
 Halifax County
 Hanover County
 Henrico County
 Henry County
 Highland County Public Service Authority
 Highland County
 Isle of Wight County
 James City County
 King and Queen County
 King George County
 King George County Service Authority
 King William County
 Lancaster County
 Lee County
 Loudoun County
 Louisa County
 Lunenburg County
 Madison County
 Middlesex County
 Montgomery County
 Nelson County
 New Kent County
 Northampton County
 Northumberland County
 Nottingham County
 Orange County
 Page County
 Patrick County
 Pittsylvania County
 Pittsylvania County Service Authority
 Powhatan County
 Prince Edward County
 Prince George County
 Prince William County
 Prince William County Service Authority
 Pulaski County
 Rappahannock County
 Richmond County
 Roanoke County
 Rockbridge County
 Rockledge County Public Service Authority
 Rockingham County
 Russell County
 Scott County

State
 State of Virginia
 Virginia Department of Behavioral Health and Developmental Services
 Virginia Department of General Services
 Virginia Department of Health
 Virginia Department of Health Professions
 Virginia Department of Public Works

Townships
 Township of Green, Ross County

City/Town

Town of Elkton
 Town of Exmore
 Town of Farmville
 Town of Fincastle
 Town of Floyd
 Town of Fries
 Town of Front Royal
 Town of Gate City
 Town of Glade Spring
 Town of Glasgow
 Town of Glen Lyn
 Town of Gordonsville
 Town of Goshen
 Town of Gretna
 Town of Groveton
 Town of Halifax
 Town of Hamston
 Town of Haymarket
 Town of Hayti
 Town of Herndon
 Town of Hillsville
 Town of Honaker
 Town of Hurt
 Town of Independence
 Town of Iron Gate
 Town of Irvington
 Town of Jonesville
 Town of Kenbridge
 Town of Keysville
 Town of Klaminock
 Town of La Crosse
 Town of Lawnesville
 Town of Leesburg
 Town of Louisa
 Town of Lovettsville
 Town of Luray
 Town of Mason
 Town of Middleburg
 Town of Midway
 Town of Mineral
 Town of Monterey
 Town of Montross
 Town of Mt. Jackson
 Town of Narrows
 Town of New Castle
 Town of New Market
 Town of Nickelsville
 Town of Occoquan
 Town of Orange
 Town of Orange
 Town of Pamplin City
 Town of Parkley
 Town of Pearisburg
 Town of Pembroke
 Town of Pennington Gap
 Town of Phenix
 Town of Pocahontas
 Town of Pound
 Town of Pulaski
 Town of Purcellville
 Town of Quantico
 Town of Remington
 Town of Rich Creek
 Town of Richlands
 Town of Ridgeway
 Town of Rocky Mount
 Town of Round Hill
 Town of Rural Retreat
 Town of Salville
 Town of Scottsville
 Town of Shenandoah
 Town of Smithfield
 Town of South Boston
 Town of South Hill
 Town of St. Paul
 Town of Stanley
 Town of Stephens City
 Town of Strasburg
 Town of Stuart
 Town of Tangier
 Town of Tappahannock
 Town of Tazewell
 Town of Timberville
 Town of Troutville
 Town of Ubarra
 Town of Victoria
 Town of Vienna
 Town of Vinton
 Town of Wakefield
 Town of Warrenton
 Town of Warsaw
 Town of Washington
 Town of Waverly
 Town of West Point
 Town of White Stone
 Town of Windsor
 Town of Wise
 Town of Woodstock
 Town of Wyalusing

Special Districts

Montgomery County Public Service Authority
 Montgomery Regional Solid Waste Authority
 Mt. Rogers Planning District Commission
 New River Regional Water Authority
 New River Resource Authority
 New River Valley Planning District Commission
 New River Valley Regional Jail Authority
 Newport News Redevelopment and Housing Authority
 Nicholas County Solid Waste Authority
 Norfolk Airport Authority
 Norfolk Economic Development Authority
 Norfolk Redevelopment and Housing Authority
 Northern Neck Planning District Commission
 Northern Virginia Regional Park Authority
 Northern Virginia Transportation Authority
 Northwestern Regional Jail Authority
 NRV Regional Water Authority
 Pamunkey Regional Jail Authority
 Patrick County Economic Development Authority
 Pepper's Ferry Regional Wastewater Treatment Authority
 Petersburg Redevelopment and Housing Authority
 Peunamstead Creek Regional Jail Authority
 Piedmont Soil and Water Conservation District
 Planning District One Behavioral Health Services
 Portsmouth Redevelopment and Housing Authority
 Prince William County Park Authority
 Pulaski County Public Service Authority
 Pulaski County Sewerage Authority
 Radford Industrial Development Authority
 Randolph County Water, Sewer and Fire Protection Authority
 Rapidan Service Authority
 Rappahannock Regional Jail Authority
 Rappahannock-Shenandoah-Warren Regional Jail Authority
 Region 2000 Services Authority
 Richmond Behavioral Health Authority
 Richmond Hospital Authority
 Richmond Metropolitan Authority
 Richmond Redevelopment and Housing Authority
 Richmond Regional Planning District Commission
 Rivanna Solid Waste Authority
 Rivanna Water and Sewer Authority
 Riverside Regional Jail Authority
 Roanoke Redevelopment and Housing Authority
 Roanoke River Service Authority
 Roanoke Valley Broadband Authority
 Roanoke Valley Resource Authority
 Robert E. Lee Soil and Water Conservation District
 Rockbridge Area Network Authority
 Rockbridge County Solid Waste Authority
 Russell County Industrial Development Authority
 Russell County Public Service Authority
 Scott County Economic Development Authority
 Scott County Redevelopment and Housing Authority
 Shenandoah Valley Soil and Water Conservation District
 Smyth County Industrial Development Authority
 Smyth Washington Regional Industrial Facilities Authority
 South Central Wastewater Authority
 Southeastern Public Service Authority
 Southside Planning District
 Southside Regional Jail Authority
 Southwest Regional Recreation Authority
 Southwest Virginia Regional Jail Authority
 Suffolk Redevelopment and Housing Authority
 Tappahannock-Essex County Airport Authority
 Tazewell County Airport Authority
 Tazewell County Industrial Development Authority
 Tazewell County Public Service Authority
 Tazewell County Public Service Authority
 Thomas Jefferson Planning District Commission
 Thomas Jefferson Soil and Water Conservation District
 Toms Brook-Mountaintop Sanitary District
 Upper Occoquan Service Authority
 Valley Municipal Utility District No. 2
 Vint Hill Economic Development Authority
 Virginia Beach Development Authority
 Virginia Commercial Space Flight Authority
 Virginia Highlands Airport Authority
 Virginia Housing Development Authority
 Virginia Peninsula Public Service Authority
 Virginia Port Authority
 Virginia Resources Authority
 Virginia Tech/Montgomery Regional Airport Authority
 Virginia/Carolina Water Authority
 Virginia's First Regional Industrial Facility Authority
 Washington County Industrial Development Authority
 Washington County Service Authority
 Waynesboro Economic Development Authority
 Waynesboro Redevelopment and Housing Authority
 West Piedmont Planning District
 Western Virginia Water Authority
 Williamsburg Area Transit Authority
 Winchester Regional Airport Authority
 Wired Road Authority
 Wise County Public Service Authority
 Wise County Redevelopment and Housing Authority
 Woodway Water and Sewer Authority
 Wyalusing Redevelopment and Housing Authority

Public K-12

Pager County Public Schools
 Patrick County Public Schools
 Petersburg City Public Schools
 Pittsylvania County School District
 Pocahontas City Public Schools
 Portsmouth Public Schools
 Powhatan County Public Schools
 Prince Edward County Schools
 Prince George County Public Schools
 Prince William County Schools
 Pulaski County Public Schools
 Radford City Schools
 Rappahannock County Public Schools
 Richmond City Public Schools
 Richmond County Public Schools
 Roanoke City Public Schools
 Roanoke County Public Schools
 Rockbridge County Schools
 Rockingham County Public Schools
 Russell County Public Schools
 Salem City Schools
 Scott County Public Schools
 Shenandoah County Public Schools
 Smyth County Public Schools
 Southampton County Public Schools
 Spotsylvania County Public Schools
 Stafford County Public Schools
 Staunton City Schools
 Suffolk Public Schools
 Surry County Public Schools
 Sussex County Public Schools
 Tazewell County Public Schools
 Virginia Beach City Public Schools
 Warren County Public Schools
 Washington County School District
 Waynesboro Public Schools
 West Point Public Schools
 Westmoreland County Public Schools
 Williamsburg-James City County Public Schools
 Winchester Public Schools
 Wise County Public Schools
 Wythe County Public Schools
 York County Public Schools

County

Scott County Public Service Authority
 Shenandoah County
 Smyth County
 Southampton County
 Spotsylvania County
 Stafford County
 Surry County
 Sussex County
 Tazewell County
 Tri County Lake Administrative Commission
 Warren County
 Washington County
 Westmoreland County
 Wise County
 Wythe County
 York County

Public Higher Education**State****Townships**



ADDENDUM ONE (1)
To that certain
NJPA RFP #122017
Issued by
National Joint Powers Alliance®
For the procurement of

**SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES
AND SUPPLIES**

Consider the following to be part of the above-titled RFP: **Question and Answer.**

QUESTION: Are sewer pipeline inspection cameras within the scope?

ANSWER: Yes, as equipment or an accessory used in the cleaning of sewer lines, sewer pipeline inspection cameras are within the scope of this RFP. |

Acknowledgment of Addendum One (1) to RFP 122017 emailed on December 7, 2017.

COMPANY NAME: _____

SIGNATURE: _____

DATE: _____

Please include this signed Addendum with your RFP response.

Carol Jackson

From: Miranda Andersen <miranda@aamdc.com>
Sent: Thursday, November 16, 2017 3:11 PM
To: Carol Jackson
Subject: Re: RFP for Advertisement

Thank you Carol,
We would like to post this RFP. Please forward it to me when it is available.

Much thanks,
Miranda Andersen

Sent from my iPhone

On Nov 16, 2017, at 9:02 AM, Carol Jackson <Carol.Jackson@njpacoop.org> wrote:

Good Morning!

Please let me know if you would like to post this RFP and I will forward additional information.

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Thank you!

<image001.png>

Carol Jackson

Procurement Analyst III

phone 218-894-5481

email carol.jackson@njpacoop.org

website NJPAcoop.org

Home > List of Bids > Bid Information

Bid Information

Pending Biddingo Approval

Bid Information for 122017

Bid Number	122017	Bid Name	Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies
Published By	National Joint Powers Alliance	Solicitation Type	Open to all suppliers
Contract Type	RFP	Procurement Name	Procurement
Published Date	11/16/2017	Closing Date	12/20/2017 04:30:00 PM CT
Country & Province/State	Ontario, Canada	Region & City	,
Bid Type	Goods	Group	
Estimated Contract Amount	\$99,999,999.00	Publish Option	
Remind Notice Date	Not Applicable	Value Range	Not Applicable
NIGP Code		Tender Area	
Client Departments			
Accept questions	Not Applicable		

Requirements

NDA Requirement	Not Applicable
NOI Date	Not Applicable
Site Meetings	Not Applicable

Bid Advertisement



Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies

122017

Closing Date: 12/20/2017 04:30:00 PM CT

Detail:

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Bid Document

No Bid Document Selected

Selected Categories (Biddingo Category)

Unclassified Categories	Miscellaneous items
Miscellaneous	Bids located within this category are not classified in the existing Biddingo categories.
Roads/ Sewer/ Watermain	Roads/Sewer/Watermain Projects-Excavating, Ditch, Culvert, Streetscaping, Traffic Lights, Road Painting, Visors, Polycarb, Asphalt Overlay, Fire Hydrant, Guard Rails, Drainage Systems

Attached Bid Documents

Seq.	Name	Description	Size	Page	NDA Required	Preview Document
No File Attached						

Invited Bidders

Name / Email	Address	Phone	Fax
No Bidder Invited			

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[SUPPORT (Download Training Manuals) [↗](#)]

AFFIDAVIT OF PUBLICATION

DJC



921 S.W. Washington St. Suite 210 / Portland, OR 97205-2810
(503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH--ss.

I, **Michelle Ropp**, being first duly sworn, depose and say that I am a **Principal Clerk** of the **Daily Journal of Commerce**, a newspaper of general circulation in the counties of **CLACKAMAS, MULTNOMAH, and WASHINGTON** as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Goods and Services notice described as

Case Number: NOT PROVIDED

#122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED A National Joint Powers Alliance« (Njpa); Bid Location Portland, OR, Multnomah County; Due 12/21/2017 at 08:30 AM

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 time(s) in the following issues:

11/17/2017

State of Oregon
County of Multnomah

SIGNED OR ATTESTED BEFORE ME
ON THE 17th DAY OF **November**, 2017

Michelle Ropp

Notary Public-State of Oregon



NATIONAL JOINT POWERS ALLIANCE® (NJPA) SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

Proposals due 2:00 pm,
October 2, 2017

REQUEST FOR PROPOSAL #122017

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time. Please see who this pertains to here: <http://www.njpacoop.org/oregon-advertising>.
Published Nov. 17, 2017. 11442910

Carol Jackson
National Joint Powers Alliance
202 12th St NE
Staples, MN 56479-2438

Order No.: 11442910
Client Reference No:



Cooperative Purchasing

- Procurement Process
-
- About Us
-
- Affiliations & Relationships
-
- Become a Member
-
- Member Resources
-
- Become a Vendor

- Get to Know NJPA
- Current & Pending Solicitations
 - Indefinite Quantity Construction
 - Contracting Systems and related services
 - Automotive and Truck
 - Replacement Parts and Tires with Related Equipment, Accessories, and Services
 - Class 6,7, and 8 Chassis with Related Equipment, Accessories, and Services
 - Multi-Function Copiers, Printers, and Equipment
 - Express Courier, Overnight, Ground Delivery Logistics Services
 - Elevators, Escalators, and Moving Walks with Related Equipment, Services, Accessories and Supplies
 - Forklifts, Lift Trucks, and Related Material Handling Equipment, Attachments, Accessories, and Services
 - Pest Management with Related

-Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Pre-Proposal Conference: December 5, 2017 at 10:00 am CT
Sealed proposals due: December 20, 2017 at 4:30 pm CT

Proposals will be publicly opened: December 21, 2017 at 8:30 am CT

NJPA reserves the right to reject any and all proposals.

To Obtain RFP documents do one of the following:

1. E-mail rfp@njpacoop.org, an email will be sent back to you with the documents
2. Send a letter of request to
National Joint Powers Alliance:
Attn: Contracts and Compliance Department
202 12th Street NE, Staples, MN 56479
3. Complete the RFP Document Request Form below, this will redirect you to a page where you can get the documents immediately.

Vendor Name: *

Vendor Address: *

Vendor City: *

Vendor State: *

Vendor Zip Code: *

Contact Name: *

Contact email: *

Vendor Phone Number:

Submit

Notice

Basic Information

Estimated Contract Value (CAD) \$999,999,999.00 (Not shown to suppliers)
Reference Number 0000071479
Issuing Organization National Joint Powers Alliance
Solicitation Type RFP - Request for Proposal
Solicitation Number 122017
Title Sewer Vacuum Hydro-Excavation Street Sweeper Equipment with Related Accessories
Source ID PP.CO.USA.868485.C88455

Details

Region All of Canada, All of Canada
Purchase Type Term: 2018/03/22 12:00:00 AM CDT - 2021/03/16 12:00:00 AM CDT
Description

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Dates

Publication 2017/11/16 10:46:02 AM CST
Question Acceptance Deadline 2017/12/13 04:30:00 PM CST
Questions are submitted online No
Bid Intent Not Available
Closing Date 2017/12/20 04:30:00 PM CST

Contact Information

Procurement Department
 218-894-1930
 rfp@njpacoop.org

Bid Submission Process

Bid Submission Type Electronic Bid Submission
Pricing Lump sum
Pricing Lump sum
Bid Documents List

Item Name	Description	Mandatory
Bid Documents	Documents defining the proposal	Yes

Documents

Documents

Document	Size	Uploaded Date	Language
How to obtain Sewer RFP.DOCX [docx]	12 Kb	2017/11/16 10:44:39 AM CST	English

Categories

Selected Categories

MERX Categories (5)	
G	Goods Goods
G28	Special Purpose Vehicles Special Purpose Vehicles
G22	Miscellaneous Goods Miscellaneous Goods
G18	Industrial Equipment Industrial Equipment
G19	Machinery and Tools Machinery and Tools
U	Other Other
U	Undefined Undefined

Document Request List

Document Request List

Organization Name	Main Contact	Download Date	City	Province/State
No document has been requested yet.				



The New York State Contract Reporter

This document printed
Thursday, 11/16/2017

*NYS' official source of contracting opportunities
Bringing business and government together*

Contracting Opportunity

*** This ad has not been published. It has been reviewed and pending publication. ***

Title: SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT,
WITH RELATED ACCESSORIES AND SUPPLIES

Agency: National Joint Powers Alliance

Division: Procurement Department

Contract Number: RFP #122017

Contract Term: 4 years, with potential 1 year extension

Date of Issue: 11/17/2017

Due Date/Time: 12/20/2017 4:30 PM
Central Time

County(ies): All NYS counties

Classification: Miscellaneous - *Commodities*

Opportunity Type: General


Entered By: Chris Robinson

Description: The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Contact Information

Primary contact: National Joint Powers Alliance
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
chris.robinson@njpacoop.org

Submit to contact: National Joint Powers Alliance
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
chris.robinson@njpacoop.org



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THE STATE MEDIA CO., INC.
Columbia, South Carolina publisher of



AFFIDAVIT OF PUBLICATION

Account #	Ad Number	Identification	PO	Amount	Cols	Lines
327043	0003391707	Public Notice The National Joint Powers Alliance		\$220.82	1	39

Attention: Carol Jackson
NATIONAL JOINT POWERS ALLIANCE
PO BOX 219
STAPLES, MN 56479

Public Notice
The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.
3391707

State of South Carolina
County of Richland

Personally appeared before me, Sara Johnson, Publisher and President of THE STATE, and makes oath that the advertisement, was inserted in The State, a daily newspaper of general circulation published in the City of Columbia, State and County aforesaid, in the issue(s) of

1 Insertions

Published On:
November 16, 2017

Sara Johnson Borton
Publisher and President
The State

Subscribed and sworn to before me on this 20th day of November in the year of 2017.

Allison Branham
Notary Public
My Commission Expires:
5/8/2027

"Errors- the liability of the publisher on account of errors in or omissions from any advertisement will in no way exceed the amount of the charge for the space occupied by the item in error, and then only for the first incorrect insertion."

Public | Purchase™

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Bid RFP #122017 - Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and supplies [Switch to Vendor View]

<p>Bid Type RFP</p> <p>Bid Number 122017</p> <p>Title Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and supplies</p> <p>Start Date Nov 16, 2017 1:54:33 PM CST</p> <p>End Date Dec 20, 2017 4:30:00 PM CST</p> <p>Agency NJPA</p> <p>Bid Contact Chris Robinson (218) 895-4168 rfp@njpacoop.org 202 12th Street NE P.O. Box 219 Staples, MN 56479-0219</p>	<p>Access Reports View reports on who has been notified of the bid or accessed it. [Notification report] [Access report]</p> <p>Questions 0 Questions 0 Unanswered [View/Ask Questions]</p> <p>Edit Bid [Create Addendum]</p>
--	--

Description

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Delivery Information

Chris Robinson, NJPA 202 12th St NE, PO Box 219, Staples, MN 56479

Pre-Bid Conference

Date Dec 5, 2017 10:00:00 AM CST

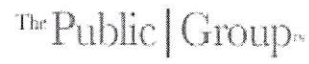
Location

Notes **Pre-Proposal information will be sent two days prior.**

Documents

No Documents for this bid

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4770 S. 5600 W.
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FED.TAX I.D.# 87-0217663
801-204-6910

Deseret News



The Salt Lake Tribune

PROOF OF PUBLICATION CUSTOMER'S COPY

CUSTOMER NAME AND ADDRESS

NATIONAL JOINT POWERS ALLIANCE,
Accounting Dept
PO BOX 219

STAPLES MN 56479

ACCOUNT NUMBER

9001496962

DATE

11/16/2017

ACCOUNT NAME

NATIONAL JOINT POWERS ALLIANCE,

TELEPHONE

2188945483

ORDER # / INVOICE NUMBER

0001182227 /

PUBLICATION SCHEDULE

START 11/16/2017 END 11/16/2017

CUSTOMER REFERENCE NUMBER

RFP#122017

CAPTION

PUBLIC NOTICE The National Joint Powers Alliance (NJPA), on behalf of NJPA and its c

SIZE

40 LINES

1 COLUMN(S)

TIMES

3

TOTAL COST

91.80

PUBLIC NOTICE
The National Joint Powers Alliance (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by email at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.
1182227 UPAXLP

AFFIDAVIT OF PUBLICATION

AS NEWSPAPER AGENCY COMPANY, LLC dba UTAH MEDIA GROUP LEGAL BOOKER, I CERTIFY THAT THE ATTACHED ADVERTISEMENT OF **PUBLIC NOTICE The National Joint Powers Alliance (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, high** FOR **NATIONAL JOINT POWERS ALLIANCE**, WAS PUBLISHED BY THE NEWSPAPER AGENCY COMPANY, LLC dba UTAH MEDIA GROUP, AGENT FOR DESERET NEWS AND THE SALT LAKE TRIBUNE, DAILY NEWSPAPERS PRINTED IN THE ENGLISH LANGUAGE WITH GENERAL CIRCULATION IN UTAH, AND PUBLISHED IN SALT LAKE CITY, SALT LAKE COUNTY IN THE STATE OF UTAH. NOTICE IS ALSO POSTED ON UTAHLEGALS.COM ON THE SAME DAY AS THE FIRST NEWSPAPER PUBLICATION DATE AND REMAINS ON UTAHLEGALS.COM INDEFINATELY. COMPLIES WITH UTAH DIGITAL SIGNATURE ACT UTAH CODE 46-2-101; 46-3-104.

PUBLISHED ON Start 11/16/2017 End 11/16/2017

DATE 11/16/2017

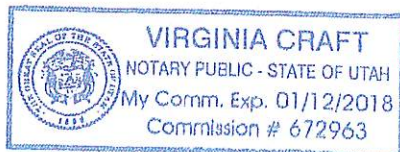
SIGNATURE *Christina Robinson*

STATE OF UTAH)

COUNTY OF SALT LAKE)

SUBSCRIBED AND SWORN TO BEFORE ME ON THIS 16TH DAY OF NOVEMBER IN THE YEAR 2017

BY LORI GUDMUNDSON



Virginia Craft
NOTARY PUBLIC SIGNATURE

PUBLIC NOTICES

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of

**#122017 SEWER VACUUM, HYDRO-EXCAVATION,
AND STREET SWEEPER EQUIPMENT,
WITH RELATED ACCESSORIES AND SUPPLIES.**

Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org.

Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.



www.njpacoop.org

Proposal Opening Record

202 12th Street NE
P.O. Box 219
Staples, MN 56479

Date of opening: December 21, 2017

The public opening of all responses received to the Request For Proposal #122017 for the procurement of SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES was witnessed by the following individuals:

Carol Jackson, NJPA	Kelly McAllister, NJPA
Kim Austin, NJPA	Scott Carr, NJPA
Sheila Christoffersen, NJPA	Chris Robinson, NJPA
James Voelker, NJPA	Jed Klein, NJPA
Scott Saehr, NJPA	Brandon Town, NJPA
Tony Glenz, NJPA	

Responses were received from the following:

Aries Industries, Inc. – received 12/15/17 at 11:27:42AM
Proposer deemed responsive

Atlantic Machinery, Inc – received 12/18/17 at 11:02:46AM
Proposer deemed responsive

CUES, Inc. – received 12/18/2017 at 11:01:06AM
Proposer deemed responsive

Curbtender Sweepers, LLC – received 12/20/2017 at 3:53:28PM
Proposer deemed responsive

Durand-Wayland, Inc. – received 12/20/2107 at 2:17:14PM
Proposer deemed responsive

Envirosight – received 12/20/2017 at 1:00:00PM
Proposer deemed responsive

Exprolink Inc. – received 12/18/2017 at 11:01:40AM
Proposer deemed responsive
Addendum not included

Federal Signal Corp. – received 12/18/2017 at 11:02:54AM
Proposer deemed responsive

GapVax Inc – received 12/19/2017 at 1:43:30PM
Proposer deemed responsive

Global Environmental Products, Inc – received 12/15/2017 at 12:23:41PM
Proposer deemed responsive
Form B not included

GPM Pump and Truck – received 12/11/2017 at 10:16:07AM
Proposer deemed responsive

Gradall Industries, Inc. – received 12/18/2017 at 11:47:25AM
Proposer deemed responsive

Hardline Equipment – received 12/20/2017 at 10:26:40AM
Proposer deemed responsive

- Hi-Vac Corporation – received 12/20/2017 at 12:58:12PM**
Proposer deemed responsive
Addendum not included
- Hol-Mac Corporation – received 12/20/2017 at 3:29:26PM**
Proposer deemed responsive
- Hurco Technologies, Inc. – received 12/19/2017 at 1:44:52PM**
Proposer deemed responsive
- J. Hvidtved Larsen US, Inc. – received 12/20/2017 at 8:17:22AM**
Proposer deemed responsive
- Johnston North America – received 12/18/2017 at 11:47:44AM**
Proposer deemed responsive
- NiteHawk Sweepers, LLC – received 12/20/2017 at 12:59:03PM (Black Binder)**
Proposer deemed responsive
- NiteHawk Sweepers, LLC – received 12/20/2017 at 3:07:38PM (White Binder)**
Proposer deemed responsive – Response deemed a duplicate
- RapidView, LLC – 12/19/2017 at 1:44:41PM**
Proposer deemed responsive
- Schwarze Industries, Inc. – received 12/18/2017 at 11:03:53AM**
Proposer deemed responsive
- Sewer Equipment Company of America - received 12/18/2017 at 11:35:39AM**
Proposer deemed responsive
- Shamrock Pipe Tools, LLC – received 12/15/2017 at 9:14:59AM**
Proposer deemed responsive
Liability insurance inadequate
- Stewart-Amos Equipment Co. – received 12/20/2017 at 12:58:47PM**
Proposer deemed responsive
- Stewart-Amos Equipment Co. – received 12/20/2017 at 2:17:03PM**
Proposer deemed responsive – Response deemed a duplicate
- Super Products LLC – received 12/20/2017 at 12:58:35PM (Black Binder)**
Proposer deemed responsive
Forms C and D not signed
Addendum not included
Certificate of Insurance incomplete
- Super Products LLC – received 12/20/2017 at 3:38:17PM (Gray Binder)**
Proposer deemed responsive
Forms B, C and D not signed
Form F not complete
Form P not signed
Addendum not included
Certificate of Insurance incomplete
- TYMCO, Inc. – received 12/19/2017 at 12:46:30PM**
Proposer deemed responsive
- United Rotary Brush Corporation – received 12/14/2017 at 12:21:33PM**
Proposer deemed responsive




www.njpacoop.org

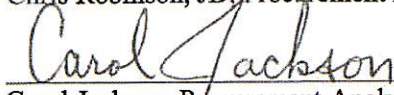
202 12th Street NE
P.O. Box 219
Staples, MN 56479

Proposals are evaluated first on level-one responsiveness and that determination is noted above. Level-one responsiveness requires, among other things, that the response be received before the deadline for the submission and that the response include completed copies (with signatures) of the requested forms.

Proposers that are deemed level-one responsive must provide any missing documentation or remedy a noted deficiency within a reasonable time in order to remain responsive. Respondents must not provide additional substantive information when sending missing documentation.



Chris Robinson, JD, Procurement Manager, NJPA



Carol Jackson, Procurement Analyst III, NJPA





Form G
SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

Possible Points	Aries Industries, Inc.	Atlantic Machinery, Inc	CUES, Inc.	Curbtender Sweepers, LLC	Durand-Wayland, Inc.	Envirosight	Exprolink Inc.	Federal Signal Corp.	GapVax Inc	Global Environmental Products, Inc	GPM Pump and Truck	Gradall Industries, Inc.	Hardline Equipment	Hi-Vac Corporation
Conformance to Terms/ Conditions to Include Documentation	50	40	43	42	33	37	42	42	41	34	39	37	41	31
Pricing	400	296	335	270	251	345	299	358	331	311	328	338	314	273
Financial, Industry and Marketplace Successes	75	63	65	69	54	55	60	62	67	63	67	56	67	57
Bidder's Ability to Sell/ Service Contract Nationally	100	79	79	76	63	67	80	83	83	76	88	68	82	61
Bidder's Marketing Plan	50	40	42	43	36	39	42	44	39	43	43	37	38	41
Value Added Attributes	75	63	67	61	56	53	61	68	69	66	71	55	61	67
Warranty Coverages and Information	50	40	41	41	36	38	41	43	41	39	41	41	41	43
Selection and Variety of Products and Services Offered	200	163	178	171	154	155	171	155	175	165	183	156	176	168
Total Points	1,000	784	850	773	683	791	791	855	847	804	855	790	816	750
Rank Order		19	8	21	28	15.5	15.5	3.5	6	13	3.5	17	10	24

Possible Points	Hol-Mac Corporation	Hurco Technologies, Inc.	J. Hvidtved Larsen US, Inc.	Johnston North America	NiteHawk Sweepers, LLC	RapidView, LLC	Schwarze Industries, Inc.	Sewer Equipment Company of America	Shamrock Pipe Tools, LLC	Stewart-Amos Equipment Co.	Super Products LLC (black 1)	Super Products LLC (grey 2)	TYMCO, Inc.	United Rotary Brush Corporation
Conformance to Terms/ Conditions to Include Documentation	50	30	37	41	40	41	43	41	43	40	41	31	25	37
Pricing	400	310	261	308	314	350	343	333	330	314	304	249	240	308
Financial, Industry and Marketplace Successes	75	61	63	62	69	69	66	66	68	60	55	52	48	62
Bidder's Ability to Sell/ Service Contract Nationally	100	74	71	78	77	71	79	87	82	73	70	78	84	77
Bidder's Marketing Plan	50	38	38	45	42	43	42	45	44	39	37	23	15	37
Value Added Attributes	75	63	66	69	66	63	65	65	68	55	58	51	43	68
Warranty Coverages and Information	50	41	39	41	44	42	41	41	42	42	41	24	35	38
Selection and Variety of Products and Services Offered	200	168	153	151	170	161	166	180	179	158	161	148	150	171
Total Points	1,000	785	728	795	822	840	845	858	856	781	767	656	634	805
Rank Order		18	25	14	9	8	7	1	2	20	22.5	27	28	12

Chris Robinson
Chris Robinson, JD, NJPA

James Voelker
James Voelker, CFCM, NJPA

Carol Jackson
Carol Jackson, NJPA

Brandon Town
Brandon Town, NJPA

Michael Munoz
Michael Munoz, NJPA



COMMENT AND REVIEW
to the
REQUEST FOR PROPOSAL (RFP) #122017
Entitled
SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

The following advertisement was placed in Oregon's *Daily Journal of Commerce* on November 17, 2017, in Utah's *The Salt Lake Tribune* on November 16, 2017, in *USA Today* on November 16, 2017, and on the NJPA website www.njpacoop.org, Onvia website www.onvia.com, PublicPurchase.com, Merx, Biddingo, AAMDC, and the New York State Contract Reporter:

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

RFPs were requested by and distributed to:

Amaco Construction Equipment	ITpipes, LLC
Amthor International	J. Hvidtved Larsen
Aries Industries, Inc.	John Bean Jettters / Durand-Wayland, Inc.
ASCO Equipment Co.	Johnston North America
Atlantic Machinery, Inc.	LMT Inc.
Bonnell Industries Inc.	MidCo Material Handling
Construction Industry Center	Midwest Underground
Cubex LTD	NiteHawk Sweepers
CUES	Pearpoint
Curbtender Sweepers, LLC	Prime Vendor Inc.
Deltek	Quality Truck Care Center
Diehl's Truck World	R.N.O.W., Inc.
DJC Project Center	RapidView, LLC

Durham Power Sweeping	Ring-O-Matic
Elliott Equipment Company	Rival Hydrovac
Envirosight	Sewer Equipment Company of America
Exprolink Inc.	Shamrock Pipe Tools, LLC
Federal Signal Corporation	Stetco Products
FL Research Inc.	Stewart-Amos Sweeping Company
GapVax, Inc.	Subsite, LLC
Global Environmental Products	Suffolk County Brake Service Inc.
GPM Pump and Truck	Super Products LLC
Gradall Industries	Super Save Group
Harben Inc.	Transource Truck & Equipment
Hardline Equipment	TYMCO, Inc.
Hi-Vac Corporation	United Rotary Brush Corporation
Hol-Mac Corporation	Vac-Tron Equipment
Hurco Technologies, Inc.	Valor Holdings
Industrial Machine Inc.	Vermeer Corporation

Proposals were opened on December 21, 2017, at the NJPA offices located at 202 12th Street Northeast in Staples, Minnesota 56479, from the following:

Aries Industries, Inc.
 Atlantic Machinery, Inc
 CUES, Inc.
 Curbtender Sweepers, LLC
 Durand-Wayland, Inc.
 Envirosight
 Exprolink Inc.
 Federal Signal Corp.
 GapVax Inc
 Global Environmental Products, Inc
 GPM Pump and Truck
 Gradall Industries, Inc.
 Hardline Equipment
 Hi-Vac Corporation
 Hol-Mac Corporation
 Hurco Technologies, Inc.
 J. Hvidtved Larsen US, Inc.
 Johnston North America
 NiteHawk Sweepers, LLC (Black Binder)
 NiteHawk Sweepers, LLC (White Binder – Duplicate)
 RapidView, LLC
 Schwarze Industries, Inc.
 Sewer Equipment Company of America
 Shamrock Pipe Tools, LLC
 Stewart-Amos Equipment Co.
 Stewart-Amos Equipment Co. (Duplicate)

Super Products LLC (Black Binder)
Super Products LLC (Gray Binder)
TYMCO, Inc.
United Rotary Brush Corporation

Proposals were reviewed by the Proposal Evaluation Committee:

Chris Robinson, JD, NJPA Procurement Manager
James Voelker, CFCM, NJPA Procurement Lead Analyst
Carol Jackson, NJPA Procurement Analyst III
Brandon Town, NJPA Procurement Analyst II
Michael Munoz, NJPA Procurement Analyst II

The findings of the Proposal Evaluation Committee are summarized as follows:

Proposals were received in a sealed package from Harben, Inc. and RS Technical Services after the deadline for receipt of proposals. These responses were determined to be Level-One Non-Responsive and were returned, unopened, to Harben, Inc. and RS Technical Services in accordance with the RFP terms.

The Proposal Evaluation Committee used the established NJPA RFP evaluation criteria and determined that all other proposal responses met Level-One and Level-Two Responsiveness and were evaluated.

Atlantic Machinery, Inc. is a distributor for Vac-Con, Vector and Ravo, which represent a wide selection of truck and trailer mounted sewer cleaners, vacuum loaders, catch basin cleaners, hydro-excavation units, compact street sweepers and more. Atlantic Machinery with their partners will serve Members through the manufacturers' dealer networks across the US and Canada. Atlantic Machinery is certified as a small business enterprise with the State of Maryland and offers Members significant discounts on the brands represented.

Exprolink Inc. is the manufacturer of the Madvac line of street sweepers. Exprolink offers Tier-4 engines on all Madvac vehicles and can also provide fully electric powered options. Exprolink's expanding dealer network currently covers 44 states in the US and 10 Canadian provinces. Their pricing proposal includes a considerable discount from list price and additional discounts on purchases of 5 or more units.

Federal Signal Corporation represents Elgin Street Sweeper and Vactor Manufacturing. This partnership provides Members a broad offering of mechanical, pure vacuum and regenerative air street sweepers, trailer mounted jetting units, chassis mounted combination sewer cleaning trucks and a range of hydro-excavation products. Federal Signal and their manufacturing partners will serve Members across the US and Canada through 50 dealer locations. They offer competitive discounts from list prices.

GapVax Inc. manufactures truck mounted combination vacuum and sewer flushing machines, hydro-excavators and high-pressure water jets. GapVax's Recycle JetVac offers a sedimentation system for on board water recycling without the use of mechanical filter screens or disposable filter cartridges. GapVax will serve Members in the US and Canada through their dealer network and corporate sales team. GapVax's pricing proposal provides solid discounts from list prices.

Global Environmental Products, Inc. produces mechanical, regenerative air and vacuum sweepers. Global offers Members additional green sweeper options with diesel electric hybrid and zero emission fuel cell models. Global

Environmental Products plans to serve Members across the US and Canada through their 76 dealer locations. Global proposes a strong pricing discount on their products.

Gradall Industries, Inc. brings the Vacall line of heavy duty sewer vacuum, hydro-excavator and street sweeper trucks. They have a water recycler option available for a sewer vacuum truck as a solution to help Members with conservation efforts. Gradall's independent dealer network with 81 locations and over 500 employees are willing to serve Members in the US and Canada. Gradall offers Members a solid discount from normal list prices.

Hi-Vac Corporation is the manufacturer of sewer cleaning, hydro-excavation, combination jet/vac, hydro-jetters, truck and trailer jets, combination trucks and trailers and catch basin equipment. Hi-Vac offers the Aquatech, UltraVac, X-Vac and Hi-Vac lines of equipment to Members. Hi-Vac will sell to and serve Members in the US and Canada through a network of over 60 dealers worldwide. Hi-Vac offers Members a significant discount from list prices.

Johnston North America produces truck mounted vacuum, mechanical, regenerative street sweepers. They also offer a compact vacuum street sweeper. Johnston North America has attained ISO 14001 certification for their Environmental Management System. Johnston's network of 42 dealers will serve Members across the US and Canada. Johnston provides Members a competitive discount from typical list prices.

NiteHawk Sweepers, LLC manufactures lines of hydraulic powered parking lot and street sweeper units. In addition to traditional engine offerings; NiteHawk offers a sweeper model powered by compressed natural gas (CNG). NiteHawk reports its hydraulic power system reduces operational noise to less than 70 decibels. NiteHawk offers Members considerable discounts from MSRP pricing.

RapidView, LLC provides pipeline inspection and rehabilitation equipment to include inspection cameras, sewer inspection software and sewer pipe rehabilitation robotics. RapidView offers Members complementary ground shipping on orders and multiple equipment training opportunities. Their dealer network covers all of the US and Canada. RapidView offers Members competitive discounts from list prices.

Schwarze Industries, Inc. manufactures parking lot, regenerative air, vacuum, mechanical and runway sweepers. They have also achieved certification of numerous models of their sweepers in accordance with California South Coast Air Quality Management District Rule 1186. Schwarze's dealer network is ready to serve Members across the US and Canada. Schwarze provides Members a strong discount from MSRP pricing.

Sewer Equipment Company of America offers a broad range of combination sewer cleaners, truck and trailer jets, sewer vacuum trailers, hydro-excavation trucks and trailers, easement machines, rodders and bucket machines, sewer cleaning nozzles along with parts and accessories. Their products are designed for efficient operation and maintenance. Sewer Equipment Company of America's dealer network covers each US state and all of Canada. They are offering Members significant discounts from list prices.

TYMCO, Inc brings their full line of diesel and compressed natural gas (CNG) regenerative air sweeper solutions to Members. They offer a maintenance service school at their headquarters in Waco, TX with no fee training to Members. TYMCO's dealer network is able to cover Members throughout the US and Canada. TYMCO provides Members a solid discount from published prices.

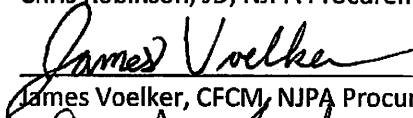
For these reasons, the NJPA Proposal Review Committee recommends award of NJPA Contract #122017 to:

Atlantic Machinery, Inc.	#122017-AMI
Exprolink Inc.	#122017-EXP
Federal Signal Corporation	#122017-FSC
GapVax Inc.	#122017-GPV
Global Environmental Products, Inc.	#122017-GEP
Gradall Industries, Inc.	#122017-GRD
Hi-Vac Corporation	#122017-HVC
Johnston North America	#122017-JTN
NiteHawk Sweepers, LLC	#122017-NHK
RapidView, LLC	#122017-RVL
Schwarze Industries, Inc.	#122017-SWZ
Sewer Equipment Company of America	#122017-SCA
TYMCO, Inc	#122017-TYM

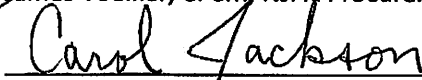
The preceding recommendations were approved on February 19, 2018:




Chris Robinson, JD, NJPA Procurement Manager



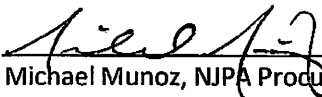
James Voelker, CFCM, NJPA Procurement Lead Analyst



Carol Jackson, NJPA Procurement Analyst III



Brandon Town, NJPA Procurement Analyst II



Michael Munoz, NJPA Procurement Analyst II

Regular Meeting Minutes of the
NATIONAL JOINT POWERS ALLIANCE®
Board of Directors
Tuesday, March 20, 2018
Conference Room 3 & 4
202 12th St. NE, Staples, MN 56479

Chair Wilson called the meeting to order at 6:12 p.m. with the following Board members present: Mike Wilson, Greg Zylka, Sharon Thiel, Ryan Thomas, Scott Veronen, Barb Neprud, Sara Nagel, and Mark Gerbi. Also present was Stephen Jones, Little Falls School District, Jon Radermacher, City of Little Falls, Ex-Officios; and Chad Coauette, Susan Nanik, Jeremy Schwartz, Paul Drange, Marcus Miller, Travis Bautz, Mike Carlson, Jamie Loken, Monica Klimek, Dean Greising, Keith Hanson and Danielle Wadsworth, NJPA staff.

Ms. Thiel moved, seconded by Mr. Thomas to accept the agenda as amended. Motion carried.

Ms. Neprud moved, seconded by Mr. Gerbi to accept the minutes of the Regular Board Meeting held on February 20, 2018. Motion carried.

Mr. Carlson presented the monthly Financial Reports and a year-to-date budget update.

Ms. Neprud moved, seconded by Mr. Zylka to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #90010 to #90044 and #96282 to #96500. Motion carried.

Ms. Neprud moved, seconded by Ms. Nagel to approve all Wire Transfers #198 to #222. Motion carried.

Ms. Neprud moved, seconded by Mr. Zylka to approve all Wire Transfers-Employee Expense reimbursements #629 to #711. Motion carried.

Mr. Veronen moved, seconded by Mr. Gerbi to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added February 1-28, 2018

Motion carried.

Mr. Hanson gave a day in the life of an NJPA employee presentation on his role as a Principal Accountant & Treasurer.

Mr. Drange gave an update on Regional Programs.

Ms. Nanik gave an update on the Facilities and Human Resources Departments.

Mr. Carlson gave an update on the Finance and Risk Management Departments.

Mr. Loken gave an update on the Information Communication Technology Department.

Mr. Miller gave an update on the Legal and Government Relations Departments.

Mr. Bautz gave an update on the Marketing and Membership Departments.

Mr. Schwartz gave an update on the Operations and Procurement Departments and an update on the contracts awarded in February as noted in Appendix A.

Ms. Thiel moved, seconded by Mr. Zylka to approve NJPA 2018-2019 Staffing & Program Recommendations and Rationale. Motion carried.

Mr. Wilson made the following board Committee Appointment:

- a. Organizational Incentive Metrics Team: Mark Gerbi and Scott Veronen
- b. TIES Initiative Committee: Greg Zylka and Mark Gerbi
- c. Minnesota Service Cooperative Committee: Mike Wilson and Barb Neprud

Mr. Gerbi moved, seconded by Mr. Thomas to approve hiring:

- Tamara Filippi, Nonprofit & Other Government Associations Membership Specialist; effective April 9, 2018
- Jake Huebsch, Senior Planner; effective April 9, 2018

Motion carried.

Ms. Nagel moved, seconded by Mr. Zylka to accept the retirement of Julie Mertens, Technology Integrationist; effective June 30, 2018. Motion carried.

Ms. Neprud moved, seconded by Mr. Veronen to accept the following resignations and open positions:

- Tom Morgan, Contract Administrator; effective April 2018
- Joe Morgan, Contract Administrator; effective April 2018

Motion carried.

Ms. Thiel moved, seconded by Mr. Thomas to approve the following Job Descriptions and open positions:

- Manager of IT Systems and Services
- Software Developer III

Motion carried.

Ms. Nanik gave the staffing update.

Dr. Coquette gave an update on National Cooperative Procurement Partners and Minnesota Service Cooperatives.

Mr. Wilson reviewed the National Conference dates along with other meeting dates.

Mr. Gerbi moved, seconded by Mr. Thomas to adjourn the meeting at 7:06 p.m. Motion carried.

APPENDIX A

NJPA PROCUREMENT DEPARTMENT
BOARD ITEMS - March 2018

CONSENT AGENDA ITEMS

Requesting Board permission to Solicit the following categories:

Requesting Board permission to Re-Solicit the following categories:

NEW CONTRACT		
Atlantic Machinery, Inc.	122017-AMI	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Exprolink Inc.	122017-EXP	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Federal Signal Corp.	122017-FSC	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
GapVax Inc.	122017-GPV	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Global Environmental Products, Inc.	122017-GEP	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Gradall Industries, Inc.	122017-GRD	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Hi-Vac Corporation	122017-HVC	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Johnston North America	122017-JTN	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
NiteHawk Sweepers, LLC	122017-NHK	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
RapidView, LLC	122017-RVL	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Schwarze Industries, Inc.	122017-SWZ	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Sewer Equipment Company of America	122017-SCA	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
TYMCO, Inc.	122017-TYM	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"

New ezIQC Contracts		
State of Ohio - Cleveland		
F.H. Paschen, S.N. Nielsen & Associates LLC	OHGCAGCOMA-020618-FHP	
Foti Contracting	OHGCAGCOMB-020618-FCL	
Johnson-Laux Construction	OHGCAGCOMC-020618-JLC	
Centennial Contractors Enterprises Inc	OHGCAGCOMD-020618-CCE	
Regency Construction Services	OHGCAGCOME-020618-REG	
Irizar Electric LLC	OHGCAEOMA-020618-IEL	
The K Company, Inc.	OHGCAHVOMA-020618-TKC	
Custom Controls Group, LLC	OHGCAHVOMB-020618-CCG	
West Roofing Systems, Inc.	OHGCAROMA-020618-WRS	
Custom Controls Group, LLC	OHGCAROMB-020618-CCG	
Barbicas Construction Co Inc	OHGCAAPOMA-020618-BCC	
Empire Paving LLC	OHGCAAPOMB-020618-EMP	
Ohio Paving & Construction	OHGCACOMA-020618-OPC	
Platform Cement Inc.	OHGCAWUJOMA-020618-PLC	
Price Builders & Developers Inc	OHGCAGCMBB-020618-PBD	
Henderson Contracting Company LLC	OHGCAGCMBB-020618-HCC	

CONTRACT EXTENSIONS

5th YEAR RENEWALS

ezIQC RENEWALS

Adrian L. Merton Incorporated	MD05ME01-031417-ALM	
Adrian L. Merton Incorporated	MD03ME01-031417-ALM	
Centennial Contractors Enterprises, LLC.	VA01HGC-021417-CCE	
Centennial Contractors Enterprises, LLC.	VA04NGC-021417-CCE	
Centennial Contractors Enterprises, LLC.	VA01VGC-021417-CCE	
Comfort Systems USA	VA01NM-021417-CFS	
Comfort Systems USA	VA01HM-021417-CFS	
I.B. Abel, Inc.	MD02EL01-031417-IBA	
Infinite Energy Construction, Inc.	KS01A-031516-IEC	
L.S. Black Contractors, Inc.	MN01B-031516-LBC	
L.S. Black Contractors, Inc.	MN03B-031516-LBC	
L.S. Black Contractors, Inc.	MN02B-031516-LBC	
Paige Industrial Services	MD06EL01-031417-PAI	
Paige Industrial Services	MD05GC03-031417-PAI	
Paige Industrial Services	MD06GC01-031417-PAI	
Paige Industrial Services	MD03GC03-031417-PAI	
Paige Industrial Services	MD03EL01-031417-PAI	
Paige Industrial Services	MD05EL01-031417-PAI	
Vigil Contracting, Inc.	MD05ME02-031417-VGL	
Vigil Contracting, Inc.	MD05EL02-031417-VGL	

**EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS,
AND SOLUTIONS REQUEST**



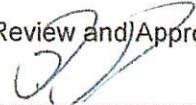
Company Name: RapidView, LLC

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by NJPA or included in the final contract. NJPA will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

Section/page	Term, Condition, or Specification	Exception	NJPA ACCEPTS

Proposer's Signature:  Date: 12/18/17

NJPA's clarification on exceptions listed above:

Review and Approved:  2/6/18
NJPA Legal Department

FORM D



Formal Offering of Proposal
(To be completed only by the Proposer)

SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

In compliance with the Request for Proposal (RFP) for SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.


Company Name: RapidView, LLC Date: 12/11/2017

Company Address: 1828 Olson Rd

City: Rochester State: IN Zip: 46975

CAGE Code/Duns & Bradstreet Number: _____

Contact Person: Steve Keranko Title: Director of Sales

Authorized Signature:  Steve Keranko
(Name printed or typed)

CERTIFICATION OF ELIGIBLES

<p style="text-align: center;">LORI GRUEBEL COMMISSIONER OF PERSONNEL</p> <hr/> <p>PT1 RECEIVED _____</p> <p>DATE CHANGE FORM RECEIVED _____</p> <p>ROSTER ENTRY MADE _____</p> <p>VET CR RECORDED _____ EL LIST ANNOTATED _____</p>	<p>TO BE COMPLETED BY APPOINTING OFFICER OR REPRESENTATIVE</p> <p><input type="checkbox"/> This Certification Not Used Because _____</p> <p>_____</p> <p><input type="checkbox"/> Request Name of More Eligibles</p> <p><input type="checkbox"/> No Additional Names Now Required</p> <p>Appointing Authority Must Sign and Date this Form on or before 09/26/2020 and return on or before 10/26/2020</p> <p>Appointing Authority: _____</p> <p>Date: _____ Title: _____</p>
<p>TO: TERESA KENNY, SUPERVISOR</p> <p>Dept/Agency: TOWN OF ORANGETOWN / TOWN OF ORANGETOWN</p>	<p>FROM: Rockland County Department of Personnel 50 Sanatorium Road, Building A Pomona, NY 10970</p>

<p>TITLE: INFORMATION SERVICES & EQPT SPLST (NETWRK SYSTEM)</p>	<p>LOCATION: TOWN OF ORANGETOWN</p>	<p>EXAM NUMBER/PUBLIC NO: 20017/</p>
<p>NUMBER OF CANDIDATES ON CERT: 1</p>	<p>POSITIONS: 1 / NOMN / F</p>	<p>DATE OF CERTIFICATION: 08/12/2020</p>

RESTRICTED - LACKS CLEARANCE ON THE PRACTICAL PORTION(S). NOT ELIGIBLE FOR APPOINTMENT UNLESS NOMINATED BY APPOINTING AUTHORITY AND NOT UNTIL PRACTICAL TEST(S) ARE TAKEN AND PASSED OR ARE WAIVED FOR EACH CANDIDATE.

#	NAME AND ADDRESS	FINAL EXAM RATING	V/O CREDITS	REPORT OF ACTION	TYPE OF APPT	SALARY	EFFECT DATE
1.	LENIHAN, MATTHEW 44 BOCKET ROAD PEARL RIVER, NY 10965 (914) 523-1110 (home) (914) 523-1110 (work) MLENIHAN@ORANGETOWN.COM * RESTRICTED *	74.00	0.00 /4.00				

Final rating includes any veteran or disabled credits shown
READ CAREFULLY THE INSTRUCTIONS PROVIDED FOR USE OF THIS FORM

Issuing Agency Signature

Appointing Authority Signature

DATE: August 18, 2020

WARRANT

Warrant Reference	Warrant #	Amount
Approved for payment in the amount of		
	080520	\$ 172,706.21
	081820	\$ 497,095.48
	Total	\$ 669,801.69

The above listed claims are approved and ordered paid from the appropriations indicated.

APPROVAL FOR PAYMENT

AUDITING BOARD

Councilman Gerald Bottari

Councilman Paul Valentine

Councilman Thomas Diviny

Councilman Denis Troy

Supervisor Teresa M. Kenny

**TOWN OF ORANGETOWN
FINANCE OFFICE MEMORANDUM**

TO: THE TOWN BOARD
FROM: JEFF BENCIK, *DIRECTOR OF FINANCE*
SUBJECT: AUDIT MEMO
DATE: 7/29/2020
CC: DEPARTMENT HEADS



The audit for the Town Board Meeting of 8/11/2020 consists of 2 warrants for a total of \$669,801.69.

The first warrant had 69 vouchers for \$172,706.21 and was for utilities.

The second warrant had 126 vouchers for \$497,095.48 and had the following items of interest.

1. Bauer-Crowley (p4) - \$124,162 for insurance renewals.
2. Capasso & Sons (p7) - \$68,562 for recycling.
3. De Lage Landen (p8) - \$15,908 for golf cart leases at Blue Hill.
4. Johnson Controls (p17) - \$5,388 for HVAC servicing at Town Hall.
5. Ken's Tree Care (p18) - \$11,709 for emergency tree removal.
6. NYPA (p22) - \$22,054 for streetlight project.
7. Tilcon (p38) - \$78,045 for Highway materials.
8. Verde Electric (p40) - \$5,075 for traffic control maintenance contract.
9. Virtuit Systems (p40) - \$5,043 for IT work.
10. WW Grainger (p42) - \$5,440 for Highway equipment.

Please feel free to contact me with any questions or comments. Thank you.

Jeffrey W. Bencik, CFA
845-359-5100 x2204